

APPROVED



Brighter Choice Charter Schools

Minutes

Governance Committee Meeting

Date and Time

Thursday June 13, 2024 at 8:30 AM

Location

250 Central Ave, Albany, NY

Committee Members Present

K. Ford, K. Mclean, L. Licygiewicz, M. Snyder (remote), N. Velilla, T. Hanmer, Z. Nelson

Committee Members Absent

None

Guests Present

Colleen Driggs, Paul Augello

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Snyder called a meeting of the Governance Committee of Brighter Choice Charter Schools to order on Thursday Jun 13, 2024 at 8:32 AM.

C. Approve Minutes

T. Hanmer made a motion to approve the minutes from Governance Committee Meeting on 05-09-24.

N. Velilla seconded the motion.

The committee **VOTED** to approve the motion.

II. Governance

A. BCCS-G Report

K. Ford reported on next year's enrollment goal of 333 scholars and the current enrollment. The school is getting scholars fully online enrolled and encouraging families to complete their paperwork. There are a total of 15 scholars not returning. The majority of scholars are moving to a school closer to home and 5 families are moving down south. BCCS G has had an increase in K enrollments, and with all scholars completing paperwork, we are at 308 with a potential of 341.

Academic benchmarking has been completed and end of year meetings with faculty. The mid-term NYSED site visit went very well. Staffing updates include an AP on maternity leave until September. There are 3 teachers who are leaving. Field days and Graduations are coming up.

In both reading and math the school has made improvements from last year. There was a 36% increase in proficiency since the fall. The math scores are starting to trend closer to the ELA, including a 10% increase in proficiency over last year.

B. BCCS-B report

K. McLean reported on enrollment and the anticipated enrollment for the coming year as well as staffing structure. The number for K enrollment has remained stable. With the addition of P. Stallings K. McLean is hopeful we can reach a higher final number. K. McLean described staffing changes due to performance and personal changes. Total staff needed is 6. The board and leadership discussed the salary scale and the flexibility between members of staff.

K. McLean reported that NYSED reported evidence of planning and preparation of the staff, data driven instruction are wonderful. Staff retention was an issue that they flagged. The charter guidelines require 246 scholars minimum.

P. Stallings will be doing rounds for enrollment recruitment in the local area. He is looking for opportunities to establish relationships in the communities.

End of year trip was successful and the father's day BBQ is today, June 13th.

The schools have been awarded \$400k per year for up to 5 years to support 50 scholars from a PAL grant via OCFS. There is an opportunity to bus students home on this fund as well as dinner funding. The school leadership will be meeting with the director of PAL to get more information on paperwork. There will be a full time director needed, as well as Assistant Director.

C. Budget- (needs vote in Board Meeting)

P. Augello from Boost Ed reported on the budget with a boys' enrollment of 246, however the budget would be balanced at 231. The financial covenant will be in compliance. The girls' school is budgeted at 323. Merit could be added back at the end of next year, depending on the final enrollments. For the current year there is \$75K per school budgeted for merit. The ERC that we received last July, we will recognize in the coming year. Martha Snyder asked if the auditors will be comfortable with using this over two years, potentially for merit.

Both schools have been paid for specials billing, and receivables from districts are almost to zero for the year.

The board supports the budgeted cost for Paul Stallings as recruitment coordinator for the Boys' school.

D. Approve Colleen Driggs as Board of Trustee member- (needs vote in Board Meeting)

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:42 AM.

Respectfully Submitted,

Z. Nelson

T. Hanmer made a motion to adjourn.

M. Snyder seconded the motion.

The committee **VOTED** to approve the motion.