



## Brighter Choice Charter Schools

# Minutes

### Governance Committee Meeting

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#### Date and Time

Thursday December 14, 2023 at 8:30 AM

#### Location

250 Central Ave. Albany, NY

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#### Committee Members Present

K. Ford, K. Mclean (remote), L. Licygiewicz, M. Snyder (remote), N. Velilla, R. McLaughlin, T. Hanmer, Z. Nelson

#### Committee Members Absent

*None*

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

M. Snyder called a meeting of the Governance Committee of Brighter Choice Charter Schools to order on Thursday Dec 14, 2023 at 8:30 AM.

#### C. Approve Minutes

T. Hanmer made a motion to approve the minutes from Governance Committee Meeting on 11-08-23.

N. Velilla seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## II. Governance

### A. BCCS- Girls Snapshot

K. Ford reported on enrollment, special populations, culture, staffing, interim assessments and report card conferences.

The NYS Assessment data will be released today. Currently the data where the scores compared to the state and district is embargoed. Based on the data, the school will make a plan for ELA and Math instruction and interim assessments.

We are preparing for a desk audit that covers COVID funding.

K. Ford reported on COVID cases for each month and attendance data, which is improving from the rates over the last two years as well as approaches to support parents getting scholars to school.

### B. BCCS- Boys Snapshot

K. McLean reported on enrollment and the reasons for loss of scholars over the past month. All of the factors are out of the school's control, including transportation challenges particularly in Schenectady. She reported on specials populations, enrollment coordination, and staffing changes.

K. McLean reported on the submission of the Material Change to the Charter regarding enrollment changes. She reported that the school will be digitizing re-registration for families in Power School and described the focus on marketing to increase enrollment. The NYS Assessment data has been released and like the Girls' school, the comparison data will be released today.

K. McLean also reported on absenteeism and significant efforts to reverse it. She reported details of Interim Assessments. M. Snyder recommended announcing the bright spots of assessments to the public and our families.

### C. Merit Pay

M. Snyder and L. Licygiewicz reported the merit pay discussion that was had during the finance committee meeting last week. He reported on the break down per school dependent on staffing retention and the accounting per teacher based on their teaching level.

The bonuses will be in their next paychecks.

## III. Closing Items

### A. Adjourn Meeting

In closing, M. Snyder said we should add "Board recruitment" as a standing agenda item.

Z. Nelson made a motion to adjourn.

N. Velilla seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:26 AM.

Respectfully Submitted,  
Z. Nelson