

APPROVED



Brighter Choice Charter Schools

Minutes

Governance Committee Meeting

Date and Time

Wednesday November 8, 2023 at 8:30 AM

Committee Members Present

K. Ford, K. Mclean (remote), L. Licygiewicz, M. Snyder (remote), R. McLaughlin (remote), T. Hanmer, Z. Nelson

Committee Members Absent

None

Guests Present

Donna Sutton, N. Velilla

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Snyder called a meeting of the Governance Committee of Brighter Choice Charter Schools to order on Wednesday Nov 8, 2023 at 8:30 AM.

C. Approve Minutes

T. Hanmer made a motion to approve the minutes from Governance Committee Meeting on 09-14-23.

Z. Nelson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Governance

A. BCCS- Girls Snapshot

K. Ford reported on enrollment, including 4 additional scholars/ She reported on special populations, pending enrollments and waitlists. Individual assessments are planned and there is one open teaching fellow position open.

B. BCCS- Boys Snapshot

K. McLean delivered the snapshot reporting on enrollment and special populations. She reported open positions and discussed the enrollment material change to the charter. A communication plan is in place for parents, as there will be no impact on current families. Robert McLaughlin joined the meeting at 8:50
Benchmarking is ongoing for the lower school and data will be provided at the next meetings. Character education is returning to the school and the fall parent survey is being launched.

C. Equitable Retirement Update

L. Licygiewicz described the transition to the new portal for retirement contributions and the board will need a resolution for a Roth option for retirement.

III. Other Business

A. Enrollment Manager update

The Enrollment Manager reported on the enrollment strategic plan report that includes the current state of enrollment. This year we had 20% growth and a 7:1 ROI on marketing. She described the opportunities for growth as well as threats.

IV. Closing Items

A. Adjourn Meeting

Z. Nelson made a motion to adjourn.

T. Hanmer seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 AM.

Respectfully Submitted,

Z. Nelson