



## Brighter Choice Charter Schools

# Minutes

### Governance Committee Meeting

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#### Date and Time

Thursday August 10, 2023 at 8:30 AM

#### Location

250 Central Avenue, Albany, NY 12206

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#### Committee Members Present

K. Ford, L. Licygiewicz (remote), M. Snyder (remote), R. McLaughlin, T. Hanmer, Z. Nelson

#### Committee Members Absent

*None*

#### Guests Present

Karen M (remote), Paul Augello

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

Z. Nelson called a meeting of the Governance Committee of Brighter Choice Charter Schools to order on Thursday Aug 10, 2023 at 8:32 AM.

#### C. Approve Minutes

T. Hanmer made a motion to approve the minutes from Governance Committee Meeting on 07-13-23.

R. McLaughlin seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## II. Governance

### A. BCCS- Girls Snapshot

Kristina provided an update on staffing, PD and preparation for the upcoming school year. Carol Morrison joined to discuss enrollment status. The current pending enrollment is 303 with possible total of 333 (budget is 330)

K. Ford reported on a quick overview of enrollment and upcoming staffing additions, including successful hiring of new 1st grade teachers. She reported on fall key dates as school approaches.

### B. BCCS- Boys Snapshot

K. McLean discussed enrollment and staffing. Regarding enrollment, the scholars who have left have all left the school because their families have moved. Ms. Morrison the enrollment coordinator will provide an update on the upcoming year.

L. McLean reported on staffing as well as academic programming updates. She also reported that chronic absenteeism, while still high, is declining.

K. McLean reported the important dates for the fall.

Karen provided an update on staffing, PD and preparation for the upcoming school year. Carol Morrison joined to discuss enrollment status. The current pending enrollment is 220 with possible total of 240 (budgeted 270). The board discussed implications for staffing and budget.

The board was joined by C. Morrison and had an additional discussion about enrollment. The girls's school has 30 scholars not returning. There are 69 accepted applicants in process and are filling out registrations. Including those scholars the girls' school is at 302, with a possible 33 additional. They are budgeted at 319. It is believed that almost 90 percent of the pending applicants will ultimately enroll. M. Snyder commented that the focus should be on realizing gains from the scholars with in process applications. The board should schedule a discussion about the budgetary implications of current enrollment.

K. McLean discussed enrollment at the Boys' school with a goal total of 270. There are 60 scholars that are not fully enrolled and are in the process of getting paperwork in. There are 20 scholars who have said "yes" but have not handed in an application or paperwork. The total current number that can be count on is 222 scholars. It is highly unlikely we will enroll the required scholars for 3 sections of Kindergarten in fall.

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**C. Board Solicitation Letter**

**D. Executive Session**

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:19 AM.

Respectfully Submitted,  
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