

APPROVED



Brighter Choice Charter Schools

Minutes

Governance Committee Meeting

Date and Time

Thursday September 10, 2020 at 8:30 AM

Location

remote due to continued suspension of in-person requirement for open meetings

Committee Members Present

M. Snyder (remote), N. Maresca (remote), T. Hanmer (remote), Z. Nelson (remote)

Committee Members Absent

N. Velilla, S. Wallace

Guests Present

K. Ford (remote), K. Mclean (remote), L. Licygiewicz (remote), Paul Augello (remote), S. Jahn (remote), T. Stutsrim (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Snyder called a meeting of the Governance Committee of Brighter Choice Charter Schools to order on Thursday Sep 10, 2020 at 8:32 AM.

C.

Approve Minutes from the August 13, 2020 (Emergency) Governance Committee Meeting

T. Hanmer made a motion to approve the minutes from Governance Committee Meeting on 08-13-20.

N. Maresca seconded the motion.

The committee **VOTED** unanimously to approve the motion.

D. Approve Minutes from August 21, 2020 Governance Committee meeting

T. Hanmer made a motion to approve the minutes from Governance Committee Meeting on 08-21-20.

N. Maresca seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Governance

A. Charter Renewal - BCCSG

M. Snyder shared that she recently watched a NYSED / David Frank webinar regarding the Fall 2020 Renewal process. Basically, most visits will be done remotely. The school Admin teams were asked to stay aware of any information requests.

B. Charter Renewal - BCCSB

See note from item IIA, above.

C. Fall 2020 Reopening process

K. Mclean reports for BCCSB:

Remote Instruction:

- The school's Chromebooks have still not arrived.
 - A parent survey was used to assess families' needs for computer equipment for remote instruction. It was decided that these needs could be temporarily met with the school's existing Chromebooks and some borrowed Chromebooks from BCCSG.
 - Virtual instruction has been re-scheduled to begin 9/21/2020. IN the meantime the staff has taken advantage of this time to conduct increased planning.
- A newsletter will be sent to families regarding the remote model of instruction.
- Videos and In-person sessions will be scheduled for families to come to school to practice logging into and using the required software/websites.
- Major assessments will still be held, in-person, in school for remote-model scholars.

Hybrid model:

- This model is going well - attendance has averaged about 77% for the first few days.
- Families are responsive to new socially distant drop-off and pick-up procedures.

Enrollment:

- The school has 261 scholars currently enrolled.

K. Ford reports for BCCSG:

Remote Instruction:

- Remote Instruction started, as scheduled, on 9/8/2020. By the third day the process of logging in and using the hardware and software began to go smoothly.
- In-person sessions will be scheduled for families to come to school to practice logging into and using the required software/websites.
- Ordered "Hot Spots" - that will help families with connectivity issues - have not arrived, yet.

Staffing:

- Some staffing adjusted to cover remote instruction, ENL and Special Education services. The school needs an additional Special Education teacher and an additional Teacher Aide.

Enrollment:

- The school has 288 scholars currently enrolled.

D. Board Self-Assessment

T. Stutsrim recapped the general areas of priority based on last school year's Trustee Self-Assessment. Trustees were asked to complete this questionnaire, again, for this school year.

T. Stutsrim will be resigning from Board responsibilities as of 10/1/2020. She will pass on "Board Goal" materials. Lastly, she will facilitate scheduling of a Board Work Meeting and/or Board Retreat.

Trustees were asked to consider people they might know who could guide a retreat.

III. Closing Items

A.

Future Items

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:10 AM.

Respectfully Submitted,
Z. Nelson