

APPROVED



## Brighter Choice Charter Schools

# Minutes

## Governance Committee Meeting

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### Date and Time

Friday December 13, 2019 at 8:30 AM

### Location

250 Central Avenue, Albany, NY 12206

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### Committee Members Present

M. Snyder, N. Maresca, N. Velilla, T. Hanmer, Z. Nelson

### Committee Members Absent

S. Wallace

### Guests Present

K. Ford, L. Licygiewicz, S. Jahn, T. Stutsrim

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

M. Snyder called a meeting of the Governance Committee of Brighter Choice Charter Schools to order on Friday Dec 13, 2019 at 8:30 AM.

### C. Approve Minutes from November 14, 2019 Governance Committee meeting

N. Maresca made a motion to approve the minutes from Governance Committee Meeting on 11-14-19.

N. Velilla seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Governance**

### **A. Grant Writing**

L. Licygiewicz shared that M. Stryker has been informed of suggested revisions to her grant application narrative description of the schools and the scholars served.

When the schools are ready to proceed they will schedule a phone call with M. Stryker to choose for which grant(s) the school(s) will apply.

### **B. Merit Pay**

The same calculations as last year were used in determining Merit pay amounts for teachers and staff. These are based upon student learning results and evaluations.

The amounts are under the budgeted amounts.

Staff will receive a letter explaining how their amount was determined.

Extra payroll will be sent out today with merit pay checks expected to be distributed on Monday, 12/16/19.

### **C. District Safety Plan**

L. Lygiewicz explained that the only changes to the plan are the names of staff members who make up the District Safety Team. These names are in the plan appendices.

### **D. Financial Services**

M. Snyder and N. Katz had recent phone calls with both CFO for Hire and Paul A. from Boost Education to further discuss their services. N. Katz was also able to negotiate a lower annual rate with Paul A.

Moving forward, the Trustees would like to schedule a regular phone call with Paul to discuss his work. Trustees also discussed inviting Paul to (a) future Board of Trustees meeting(s).

### **E. Board of Trustees Assessments**

Tabled. Not yet enough data. T. Stutsrim will remind the remaining Trustees to complete the survey.

### **III. Closing Items**

#### **A. Future Agenda Items**

- \* Grant Writing update
- \* Board on Track Board Assessment data

#### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 AM.

Respectfully Submitted,  
Z. Nelson