

APPROVED



## Brighter Choice Charter Schools

# Minutes

## Governance Committee Meeting

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### Date and Time

Thursday October 10, 2019 at 8:30 AM

### Location

250 Central Avenue, Albany, NY 12206

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Note: A member of the BCCS Board of Trustees will be participating in the Governance Committee meeting on October, 10, 2019 via videoconferencing from the following location: 461 Nott Street, Schenectady, NY 12306. This notice shall inform the public that videoconferencing will be used, identify the locations for the meeting, and inform the public has the right to attend the meeting at any of the locations.

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### Committee Members Present

M. Snyder, N. Maresca (remote), N. Velilla, T. Hanmer, Z. Nelson

### Committee Members Absent

S. Wallace

### Guests Present

K. Ford, K. Mclean, L. Licygiewicz, S. Jahn, Samora Mayberry, T. Stutsrim

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## I. Opening Items

### A. Record Attendance and Guests

### B.

### **Call the Meeting to Order**

M. Snyder called a meeting of the Governance Committee of Brighter Choice Charter Schools to order on Thursday Oct 10, 2019 at 8:34 AM.

### **C. Approve Minutes from September 12, 2019 Governance Committee meeting**

T. Hanmer made a motion to approve minutes from the Governance Committee Meeting on 09-12-19 Governance Committee Meeting on 09-12-19.

N. Velilla seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Governance**

### **A. Grant Writing**

L. Licygiewicz reports that Marcy Stryker has visited and meet with staff from both schools. Both Building Principals report that she is enthusiastic about doing whatever she can to help the schools.

Marcy has begun a Book Drive for the schools.

Her initial report is due on 10/15/19.

### **B. Employee Handbook revisions**

T. Hanmer's has finished identifying suggested revisions and a marked up copy of the Handbook returned to L. Licygiewicz. She recommends next asking an attorney to review the document. L. Licygiewicz will share the document with Trustee R. McLaughlin for his review.

### **C. Contract with Boost Education**

N. Katz met with S. Jahn and P. Augello to discuss the contracted work. P. Augello offered a lower annual rate for services. N. Katz has started the process of researching potential alternatives to Boost Ed for this work. She will invite potential candidates to visit a future meeting.

## **III. Closing Items**

### **A. Future Agenda Items**

The following items were identified:

- \* Employee Handbook revisions
- \* Merit Pay - begin discussions
- \* Grant-Writing update
- \* Using Board on Track for Board Evaluation and Goal-Setting

**B. Adjourn Meeting**

T. Hanmer made a motion to adjourn the meeting.

N. Velilla seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:49 AM.

Respectfully Submitted,

Z. Nelson