

APPROVED



Brighter Choice Charter Schools

Minutes

Governance Committee Meeting

Date and Time

Friday August 23, 2019 at 8:30 AM

Location

250 Central Avenue, Albany, NY 12206

Committee Members Present

M. Snyder, N. Velilla, R. McLaughlin, T. Hanmer, Z. Nelson

Committee Members Absent

A. Smith, N. Maresca, S. Wallace

Committee Members who arrived after the meeting opened

R. McLaughlin

Guests Present

L. Licygiewicz, Marcy Stryker, S. Jahn, T. Stutsrim

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Snyder called a meeting of the Governance Committee of Brighter Choice Charter Schools to order on Friday Aug 23, 2019 at 8:30 AM.

C. Approve Minutes from July 18, 2019 Governance Committee meeting

T. Hanmer made a motion to approve minutes from the Governance Committee Meeting on 07-18-19 Governance Committee Meeting on 07-18-19.

Z. Nelson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Governance

A. Grant Writing

Guest, Marcy Stryker spoke to the Trustees about the Grant Writing services she could provide. She also gave an overview of the process she used and asked some questions regarding what the schools might use grant funds for. She will provide a written proposal for her services.

R. McLaughlin arrived.

B. Goals for the Board of Trustees

At this time, pursuing grants for additional funding of school programs has been identified as one the first priority for a board goal. The Board will return to this discussion at a later date.

C. Draft Administrative Evaluations

This item is tabled until the Principals are in attendance.

D. Parent and Employee Handbook revisions

T. Hanmer and N. Velilla had been reviewing the Parent Handbook and have identified some needed edits. T. Hanmer also recommends that the Trustees discuss the schools' Mission statements and focus more on each school's single-gender focus.

The Principals and L. Licygiewicz will review the Employee Handbook.

E. School's Legal Representation

R. McLaughlin will make some recommendations for attorneys that L. Licygiewicz could interview. His choice will be discussed at a future Board of Trustees meeting.

III. Closing Items

A. Future Agenda Items

- * M. Stryker's Grant Writing services proposal
- * School Mission statements
- * Employee Handbook
- * School Leader Evaluations

* Choice of new Legal Representation

B. Adjourn Meeting

N. Velilla made a motion to adjourn the meeting.

Z. Nelson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:13 AM.

Respectfully Submitted,

Z. Nelson