

APPROVED



Brighter Choice Charter Schools

Minutes

Governance Committee Meeting

Date and Time

Thursday July 18, 2019 at 8:30 AM

Location

250 Central Avenue, Albany, NY 12206

Committee Members Present

M. Snyder, N. Maresca, S. Wallace, T. Hanmer, Z. Nelson

Committee Members Absent

A. Smith, N. Velilla

Committee Members who arrived after the meeting opened

M. Snyder

Guests Present

K. Ford, K. Mclean, L. Licygiewicz, S. Jahn, T. Stutsrim

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

T. Hanmer called a meeting of the Governance Committee of Brighter Choice Charter Schools to order on Thursday Jul 18, 2019 at 8:34 AM.

C. Approve Minutes from June 6, 2019 Governance Committee meeting

S. Wallace made a motion to approve minutes from the Governance Committee Meeting on 06-06-19 Governance Committee Meeting on 06-06-19.

N. Maresca seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Governance

A. Grant Writing

This item will be tabled until the August, 2019 meeting as the Trustees who are working on this were not present at this time.

B. Goals for the Board of Trustees

M. Snyder arrived.

A discussion was had regarding how to best identify a framework for Board goal-setting and that goals should be specify and identify a target date.

T. Stutsrim volunteered to research the Board on Track resources for ideas and will report back at the August, 2019 meeting.

Possible goals mentioned:

Fundraising / Grant-Writing - identify for how many grants the Board will apply.

Be Pro-active in defending against the negative view of Charter Schools. T. Hamner suggested making this a regularly scheduled discussion - sharing any new media news stories regarding Charter Schools in the area.

C. Draft Administrative Evaluations

M. Snyder ask that the draft Evaluations be ready to be presented to the Board at the August meeting. The working group will continue work on this.

D. Parent and Employee Handbook revisions

The following steps were identified:

1. The Building Leaders will review and draft revisions of the Handbooks.
2. Jaeger & Flynn will provide revisions to their portions of the Employee Handbook.
3. Drafted revisions will be shared with the Board and an Ad Hoc committee can be formed to finalize any changes.

The drafts from Steps 1 and 2 will be shared at a subsequent Board of Trustees meeting.

E.

NYSED Check-In Site Visit to BCCSG on 5/9/2019

K. Ford shared that the report was overall very positive.

The action steps identified have been discussed at prior meetings - increases to the school's SWD and ELL populations. K. Ford is documenting all actions taken to meet these goals.

III. Closing Items

A. Future Agenda Items

* Discuss possible changes to school's legal representation.

B. Adjourn Meeting

Z. Nelson made a motion to adjourn the meeting.

N. Maresca seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:43 AM.

Respectfully Submitted,

Z. Nelson