

APPROVED



Brighter Choice Charter Schools

Minutes

Governance Committee Meeting

Date and Time

Thursday May 9, 2019 at 8:30 AM

Location

250 Central Avenue, Albany, NY 12206

Committee Members Present

A. Smith (remote), M. Snyder, N. Velilla, S. Wallace, T. Hanmer, Z. Nelson

Committee Members Absent

None

Committee Members who arrived after the meeting opened

Z. Nelson

Guests Present

K. Mclean, Laura Hill, N. Maresca, R. McLaughlin, S. Jahn, T. Stutsrim

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Snyder called a meeting of the Governance Committee of Brighter Choice Charter Schools to order on Thursday May 9, 2019 at 8:35 AM.

C. Approve Minutes from April 11, 2019 Governance Committee meeting

T. Hanmer made a motion to approve minutes from the Governance Committee Meeting on 04-11-19 Governance Committee Meeting on 04-11-19.

S. Wallace seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Governance

A. Leadership Evaluation

* The amended document has been saved to Board on Track for future reference.

Suggested edits made by T. Hamner were bolded.

* The tool would be modified, by removing any references to mentoring, for use in evaluating K. Ford as she is not currently responsible for mentoring other School Leaders.

* The timing of evaluating School Leaders will be discussed further at a later date.

Z. Nelson arrived.

B. Cyber Risk Insurance

L. Ligyciewicz has found that 4 of the 5 local Charter Schools do hold this coverage. Last month the Board of Trustees voted to authorize him to purchase the coverage if he found it was standard practice among these. Thus, he will proceed in obtaining this Cyber-Risk coverage.

C. Student Immunization requirements

After discussion, the Board of Trustees recommends that K. Ford notify the family that the scholar cannot attend school until she has the required immunizations. There is a process for appealing the school's decision, if the family desires.

This may require (an) edit(s) to the Parent Handbook.

III. Closing Items

A. Future Agenda Items

1. Update on Revolution Foods
2. Strategic Planning/Development
3. Board of Trustees goals - discuss at June 20, 2019.

B. Adjourn Meeting

N. Velilla made a motion to adjourn the meeting.

T. Hanmer seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:54 AM.

Respectfully Submitted,
Z. Nelson