

APPROVED



## Brighter Choice Charter Schools

# Minutes

## Academic Committee Meeting

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### Date and Time

Thursday December 13, 2018 at 9:00 AM

### Location

250 Central Avenue, Albany, NY 12206

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### Committee Members Present

A. Smith, M. Snyder, S. Wallace, T. Hanmer, Z. Nelson

### Committee Members Absent

N. Velilla

### Guests Present

K. Ford, K. Mclean, L. Licygiewicz, S. Jahn, T. Stutsrim

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

M. Snyder called a meeting of the Academic Policy Committee of Brighter Choice Charter Schools to order on Thursday Dec 13, 2018 at 9:02 AM.

### C. Approve Minutes

Z. Nelson made a motion to approve minutes from the Academic Committee Meeting on 10-11-18 Academic Committee Meeting on 10-11-18.

S. Wallace seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## II. Academic Policy

### A. BCCSB Principal's report and school update

Ms. Mclean shared:

- the current enrollment,
- "A Day in the Life of a BCCSB Teacher" video and,
- the need for a Dignity for all Students Act (DASA) investigation and the circumstances precipitating such. If a material case of bullying is found it will be reported through the school's annual VADIR reporting.

A guest teacher, Ms. Morton, presented:

- an overview of the schools STEP assessment process,
- the data from this tool's Sept. and Nov. administrations and,
- school-wide action steps based on this data.

### B. BCCSG Principal's report and school update

Ms. Ford presented:

- current enrollment,
- the results from the first Interim Assessments (IA) in ELA and Math for grades 3 - 5 and the resulting action plans. The school had a recent Professional Development session led by Albany Charter Schools Network staff to help analyze results from the IAs.
- the results from a recent Staff Culture survey and the resulting strengths and potential areas of growth.

## III. Closing Items

### A. Adjourn Meeting

Z. Nelson made a motion to adjourn the meeting.

T. Hanmer seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:13 AM.

Respectfully Submitted,

Z. Nelson