

APPROVED



Brighter Choice Charter Schools

Minutes

Finance Committee Meeting

Date and Time

Thursday September 13, 2018 at 9:00 AM

Location

250 Central Avenue, Albany, NY 12206

Committee Members Present

A. Smith, M. Snyder, N. Velilla, S. Wallace, T. Hanmer, Z. Nelson

Committee Members Absent

None

Guests Present

K. Ford, K. Mclean, L. Licygiewicz, S. Jahn, T. Stutsrim

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Snyder called a meeting of the Finance Committee of Brighter Choice Charter Schools to order on Thursday Sep 13, 2018 at 9:18 AM.

C. Approve Minutes form the July 31, 2018 Finance Committee Meeting

T. Hanmer made a motion to approve minutes from the Finance Committee Meeting on 07-31-18 Finance Committee Meeting on 07-31-18.

Z. Nelson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Finance

A. Balance Sheet Review

B. OFC Audit

No substantial findings. Shawn and Ashleigh to work together to draft required response letter.

C. Renovation/Construction of Library at BCCSB

Shawn presented bids.

Finance Committee recommends the Davies Office bid due because it provides storage options.

III. Closing Items

A. Adjourn Meeting

A. Smith made a motion to adjourn the meeting.

M. Snyder seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 AM.

Respectfully Submitted,

A. Smith