

# Invictus Nashville Charter School

## Minutes

### Invictus Nashville

April Board Meeting

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#### Date and Time

Wednesday April 9, 2025 at 6:30 PM

#### Location

This meeting will be virtual. Please see the zoom link.

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#### Directors Present

A. McGuire (remote), C. Webb (remote), D. Wade (remote), J. Little (remote), L. Cowell (remote)

#### Directors Absent

D. Donette, N. Taylor

#### Guests Present

A. Holdren, B. Jones (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

A. McGuire called a meeting of the board of directors of Invictus Nashville Charter School to order on Wednesday Apr 9, 2025 at 6:36 PM.

#### C. Approve Minutes

D. Wade made a motion to approve the minutes from Invictus Board Meeting (February 2025) on 02-13-25.

C. Webb seconded the motion.

The board **VOTED** to approve the motion.

### II. Committee Reports

## A. COMMITTEE REPORTS

**Finance Committee:** Dr. J shared the Finance Report provided by GT3.

- **Questions:**

- How often can we draw from CSP?
  - Quarterly is the recommendation
- How long does it take to receive reimbursement?
  - 2 weeks via ACH.

**Development Committee:** Allison

- We need to rethink our model of the development committee and tried to raise funds.
  - Proposed we move to partnering with dance studio via her partnerships and get people to pay to attend a class to raise funds.
  - Actively looking for people to join the committee that it is their skillset.
    - Question: Is it a paid position or volunteer?
      - D.Wade proposes that the board pays a part-time position to get someone to help with Development.

**Governance Committee:** N/A

**Academic Committee:** Working on getting them scheduled for their introduction meeting. Would like to meet.

**CEO Support & Eval Committee:**

- Upcoming meeting in May/June, members will receive steps and information on how to proceed.

## III. CEO REPORT

### A. Facilities Approvals

J. Little made a motion to Moves that the approval process established for facilities renovation cost up to the 550K quoted amount be passed.

L. Cowell seconded the motion.

- There are about to be many invoices that need to be approved more quickly than a monthly board meeting and exceed BJ's ability to approval
- There is a system where we can have board chair approve quick expenses that are above BJ's approval limit, but the whole board has to vote to approve of this.

The board **VOTED** to approve the motion.

FRC facilities team is seeking compensation based on their contract with them us from June 30 and worked with them till mid-October.

- There is conflict on the cost, time, and communication of said request. The Nashville Incubator is running point on solving the conflict.

Question: Do we have an attorney right now?

1. No, this is a need.

## **B. Enrollment Support**

25/26: 2nd grade,

22/26: 1st grade seats,

75/ 95: seats in Kindergarten

36/36: PreK

1. All families have received the link to register (uploading proof of residency, immunization records, birth certificates, etc). It saves as they go.  
Proposes board members use a script and tracker to support family registration.
  1. Next Steps: Board Members will receive the tracker and their assignments, a script, and a practice link for registration.
  2. Dr. J will meet to answer any questions before they start making phone calls.
2. Review Upcoming Events via the Agenda

## **C. Additional Updates**

### **Commission Update:**

- Commission will attend our May 8 meeting and provide a 20 minutes presentation
- Goal cultivate relationships with Boards.

Need to ensure we have a board member at every monthly Best Practice Meeting. Leslie volunteered.

### **Hiring**

- We are 80% hired
- Need Music or Art Teachers
  - Share with the Board Flyers to Post

## Grants

- Applied for TNScore Grant.
- We are CSGF Finalist; vote is in June.
- EdLoc seat secured. Opportunities for Grants.
- NSVF Grant Process hasn't started yet

## Virtual Vote

The Board Voted 6(in favor)-1(abstain) on a 1 time Bonus payment to the Founding Leadership Team based on the successful 91% rate of completing all strategic plan goals for the deferral year.

## D. Finance - Credit Card

C. Webb made a motion to allow Dr. Jones to apply for a 25K credit card via Pinnacle Bank.

L. Cowell seconded the motion.

The board **VOTED** to approve the motion.

## IV. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,

D. Wade