

# Invictus Nashville Charter School

## Minutes

### INCS - BOARD MEETING

January 2025

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#### Date and Time

Thursday January 9, 2025 at 6:30 PM

#### Location

Tennessee Charter School Center  
1033 Demonbreun St #300, Nashville, TN 37203, USA

Please see the zoom link for virtual meetings.

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#### Directors Present

A. McGuire, C. Webb (remote), D. Donette (remote), D. Wade (remote), J. Little (remote), L. Cowell (remote), N. Taylor

#### Directors Absent

*None*

#### Guests Present

B. Jones

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

N. Taylor called a meeting of the board of directors of Invictus Nashville Charter School to order on Thursday Jan 9, 2025 at 6:35 PM.

#### C. Approve Minutes

Minutes will need to be add and voted on for:

- November

- December

D. Wade made a motion to approve the minutes from Invictus Board Meeting on 12-12-24.

J. Little seconded the motion.

The board **VOTED** to approve the motion.

## II. Committee Reports

### A. COMMITTEE REPORTS

#### Finance Committee

- Current cash balance (as of today): \$275K
- For CSP (total grant award of \$750K), school has received \$342K. (\$192K in previous fiscal year; \$150K this current fiscal year)
- Received \$72K from City Fund in December
- Expecting \$100K from CF as soon as facilities LOI is signed (expected to sign this week)
- Grant applications for CSGF, New Schools Venture Fund in progress.

Meeting Date: Wednesday prior to the Board Meeting (2nd Wednesday of every month)

#### Development Committee

Salon Dinner

- Thursday, January 23, 2024
- 5:30p - 7:30p
- Allison's parent have half the guest list.
- Charles is the second half of the guest list.

Ask of all board members:

- Organization Plan (add contacts)
- Interns with Neysa to support some of the outreach
- Partnership Networks through Neysa.
- 100% of Board Members participating in giving for 2024.
- No Meeting Date Set

#### CEO Support & Evaluation

- Meeting Date: No Set Yet
- Review & Comments - January 24, 2025
- Top Priorities - Enrollment and Facilities

#### Governance Committee

- They have not met.
- Handbook Creation
- Marketing Material (new members)
- Monday following the Board Meeting historically.

### **Academic Excellence Committee**

- Will follow up with email to get those meetings started.

## **III. CEO REPORT**

### **A. STATUS**

- Facilities
  - Submitted an LOI for the temporary location
  - The Charter School Incubator is attempting to purchase the Two Rivers location. INCS will be there long term once they purchase the property.
  - Should the purchase fall through, INCS can staff at the church location indefinitely.
  - Dr. Jones hopes to have the lease signed by 1/23/25.
- Enrollment
  - We want to have 200 applications by Feb. 19, 2025.
  - INCS currently has 115 applications.
  - Enrollment events are going well.
- Grants
  - We go before the Calder Foundation on 1/23/25. We need to have the lease in hand to ensure they release the 2nd round of funding.
  - Our goal is to get to \$50k in fundraising. There is a match that is out there but we need to hit the benchmark.
  - ACTION: send follow up to Allison with our current status toward the fundraising goal.
- Hiring
  - We had 200 candidates for 14 positions.
  - Many of the people that applied were not licensed or certified.
  - We are increasing marketing for the lead teacher role.
  - Teachers that need Montessori training will start in June.
    - Still working on training plan and schedule.
  - Office Manager would start in June 2025.
- Commission
  - 1 board member needs to be present for each meeting.
  - ACTION: please sign up to attend the presentation meetings.

- Pro Dev
  - INCS staff will visit Montessori for all (in Austin) for pro dev license.

#### **IV. Closing Items**

##### **A. Adjourn Meeting**

###### **Action Items**

- Like and Share Invictus Social Media
- Update the Committee Calendar Invites
- Update the spreadsheet for fundraising plans (organization)
- Salon Dinner - If you want to invite members.
- Sign up for Commission Meeting
- Give Please - 100% Board Giving
- Review January 23 - Feedback to Dawana
- Upload the minutes

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:41 PM.

Respectfully Submitted,  
D. Wade