Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: _		
Revised Declaration of Need for year: _		
FOR SERVICE IN A SCHOOL DISTRICT OR I	DISTRICT/COUNTY AUTHORIZED (CHARTER SCHOOL
Name of District or Charter:		District CDS Code:
Name of County:	County CDS Code:	
By submitting this annual declaration, the	e district is certifying the following	;
 A diligent search, as defined belo 	w, to recruit a fully prepared teac	her for the assignment(s) was made
 If a suitable fully prepared teache to recruit based on the priority st 		trict, the district will make a reasonable effort
scheduled public meeting held on/_	/ certifying that there is a ment criteria for the position(s) list	d above adopted a declaration at a regularly an insufficient number of certificated persons ted on the attached form. The attached form nsent calendar.
► Enclose a copy of the board agenda is With my signature below, I verify that the force until June 30, Submitted by (Superintendent, Board Section 2)	e item was acted upon favorably k	by the board. The declaration shall remain in
Name	Signature	Title
Fax Number	Telephone Number	Date
	Mailing Address	
	EMail Address	
FOR SERVICE IN A COUNTY OFFICE OF ED		NPUBLIC SCHOOL AGENCY
Name of County		County CDS Code
Name of State Agency		
Name of NPS/NPA		

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The Superintendent of the County Office of I specified above adopted a declaration on _ that such a declaration would be made, cert the county's, agency's or school's specified or	//, at least 72 tifying that there is an insu	hours following his or her put ficient number of certificate	oublic announcement ed persons who meet
The declaration shall remain in force until Ju	ıne 30,		
Enclose a copy of the public announcem Submitted by Superintendent, Director, or D			
Name	Signature		Title
Fax Number	Telephone Number		Date
	Mailing Address		
This declaration must be on file with the issued for service with the employing against AREAS OF ANTICIPATED NEED FOR FULLY Qualified employing agency estimates in Declaration of Need for Fully Qualified Education below.	ency QUALIFIED EDUCATORS and projections of enrol t will need in each of the	ment, please indicate the real identified areas during th	number of emergency e valid period of this
This declaration must be revised by the er exceeds the estimate by ten percent. Board			cy permits applied for
Type of Emergency Permit		Estimated Number Need	ed
CLAD/English Learner Authorizat holds teaching credential)	ion (applicant already		
Bilingual Authorization (applican credential)	t already holds teaching		
List target language(s) for bil	ingual authorization:		
Resource Specialist			

LIMITED ASSIGNMENT PERMITS

Teacher Librarian Services

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

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Emergency Transitional Kindergarten (ETK)

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

Authorizations for Single Subject Limited Assignment Permits

SUBJECT	ESTIMATED NUMBER NEEDED	SUBJECT	ESTIMATED NUMBER NEEDED
Agriculture		Mathematics	
Art		Music	
Business		Physical Education	
Dance		Science: Biological Sciences	
English		Science: Chemistry	
Foundational-Level Math		Science: Geoscience	
Foundational-Level Science		Science: Physics	
Health		Social Science	
Home Economics		Theater	
Industrial & Technology Education		World Languages (specify)	

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EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program?		No	
If no, explain			
Does your agency participate in a Commission-approved college or university internship program?	Yes	No	
If yes, how many interns do you expect to have this year?			
If yes, list each college or university with which you participate in an in	nternship prog	ram.	
If no, explain why you do not participate in an internship program.			

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