

RONNIE ARENAS

350 South Grand Ave., Suite 3800, LA, CA 90071 | (213) 547-4900 | rarenas@kelleydrye.com

EXPERIENCE:

Kelley Drye Warren

Los Angeles, CA

Labor and Employment Senior Associate

November 2021 – Present

- Represent employers in all phases of litigation (from the pleading stage through trial) for matters involving harassment, discrimination, retaliation, and wrongful termination.
- Research and draft responsive pleadings, dispositive motions such as motions to strike and motions for summary judgment, and various discovery motions including motions to compel, protective orders, and ex parte applications.
- Argue motions I authored in court including three recently granted motions for summary judgment.
- Prepare for and conduct plaintiff and witness depositions by preparing clients and witnesses for depositions, drafting deposition outlines and selecting key documents.
- Oversee discovery process including drafting discovery requests and responses, preparing and reviewing document productions, engaging in meet and confer efforts with opposing counsel, attending informal discovery conferences, and drafting and arguing discovery motions.
- Manage workplace investigations by selecting and contracting third-party investigators, drafting scope of investigation letter, and overseeing progress of investigation.
- Routinely advise management regarding employee discipline including managing and reviewing investigations, recommending discipline, and drafting disciplinary documents.
- Counsel management on day-to-day human resources and employee relations issues including leave law management, disciplinary and performance counseling, reasonable accommodation and interactive process, discipline, and internal complaints and investigations.
- Selected for inclusion in *Best Lawyers: Ones to Watch* for labor and employment 2021-2023.
- Selected for inclusion in *Super Lawyers: Rising Stars* for labor and employment 2022-2023.

Liebert Cassidy Whitmore

Los Angeles, CA

Labor and Employment Associate

May 2018 – November 2021

- Represented public agencies throughout California in matters pertaining to labor and employment law, with an emphasis on public safety and public education.
- Represented the Los Angeles Unified School District, Los Angeles Community College District, and various other school districts.
- Successfully represented employers in administrative hearings for unionized employees, including discipline appeal hearings, grievance arbitrations, and unfair practice charges.
- Managed administrative hearings from start to finish by conducting factual investigations, witness preparation, opening argument, cross/direct examination, and drafting closing briefs.
- Conducted client trainings in English and Spanish on multiple employment topics, including maximizing supervisory skills and harassment, discrimination, and retaliation.

Lynberg & Watkins, APC

Orange, CA

Associate Attorney/Law Clerk/Summer Associate

March 2016 – May 2018

- Defended private and public entities in litigation; Researched and drafted dispositive motions, demurrers, motions to strike, and mediation briefs; Drafted and argued discovery motions; Drafted Appellate briefing; Conducted FLSA audits; Prepared for and attended employment trials and administrative hearings; Analyzed and prepared written discovery.

EDUCATION:

Southwestern Law School

December 2015

Juris Doctor

University of California Irvine

June 2011

Bachelor of Arts – Urban Planning and Political Science (Double Major)

ADDITIONAL INFORMATION:

Admitted to California Bar, 2016; Fluent in Spanish