



## **Title I School-Level Parental Involvement Policy Camino Nuevo Charter Academy, Burlington Campus**

*Camino Nuevo Charter Academy, Burlington Campus* has developed a written Title I parental involvement policy with input from Title I parents. In partnership with the School Site Councils, Camino Nuevo Charter Academy developed the policy; each year, CNCA uses parent survey data to inform any revisions to the policy that may be necessary. It has distributed the policy to parents of Title I students. The policy is distributed at the beginning of the school year to each family and is available online via the CNCA website. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

### **Involvement of Parents in the Title I Program**

To involve parents in the Title I program at *Camino Nuevo Charter Academy, Burlington Campus*, the following practices have been established:

- The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.  
**At the beginning of each school year, the school holds a parent orientation meeting where the principal reviews programmatic and involvement opportunities for the year.**
- The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.  
**Parent meetings are scheduled mornings and afternoons to accommodate schedules and maximize attendance.**
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review\*, and improvement of the school's Title I programs and the Title I parental involvement policy.\*\*  
**During our Site Based Council meetings, the Principal requests feedback from parents and teachers about which programs and services they value most; and which area would they like to see emphasized in the school's funding plan.**
- The school provides parents of Title I students with timely information about Title I programs.  
**Parents receive timely information via ParentSquare post, monthly parent meetings, and other special meetings that may be scheduled.**
- The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.  
**Every quarter during Coffee with the Principal parents are informed about the curriculum, annual required and internal assessments, ways to interpret results, and tools for parents to support the academic progress of their children.**
- If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.



**The School Site Council meets each month and provides parents the opportunity to participate in decision-making, raise concerns they may have, or request a private meeting with the school leader.**

*\*It may be helpful to include the parental involvement policy review in the annual review of the Single Plan for Student Achievement.*

*\*\*The policy must be updated periodically to meet changing needs of parents and the school. If the school has a process in place for involving parents in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents of Title I children. [20 USC 6318 Section 1118(c)(3)]*

### **School-Parent Compact**

*Camino Nuevo Charter Academy, Burlington Campus* distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities

[Briefly describe how the school developed the policy with Title I parent input and how the school distributes the policy to Title I parents. Attach a copy of the compact to this policy.]

**The School-Parent Compact was developed with input from teachers and parents about the best possible ways to support families and increase student achievement. Every year, this compact is distributed and explained to families during enrollment time. It is also reviewed with families during the beginning of year orientations.**

### **Building Capacity for Involvement**

*Camino Nuevo Charter Academy, Burlington Campus* engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.  
**Beside student-led parent conferences, CNCA has developed several parent workshops that explain academic language, state assessments, and how to interpret testing results as well as clearly clarifying how the transition to common core standards looks like. These workshops are repeated throughout the year to assure understanding and answer questions.**



- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.

**Parent workshops include hands-on and other interactive activities to provide parents with the opportunity to practice the new acquired skills. At some parent workshop series homework is given to families so they can practice at home and share their experiences on the next session.**

- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners.  
**During team meetings with staff members, as well as professional learning days for teachers at the beginning of the school year, sessions are scheduled to educate them about the importance of partnering with families.**
- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.  
**Our campus has a full-time Family Coordinator who works closely with families to identify needs and link them with resources. Our Family Coordinator also coordinates opportunities for parents to get involved in the school community as well as events and workshops to build the capacity of our families, empowering them and encouraging them to become advocates for their child's education.**
- The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.  
**All communication with families is bilingual and written in a culturally sensitive manner. Flyers, Parent Square posts, posters and robo-calls are easy to read/listen and understand. Translators are readily available during parent meetings including conferences and workshops to assure understanding and maximize communication.**
- The school provides support for parental involvement activities requested by Title I parents.  
**Our Family Coordinator gathers feedback and information from School Site Council parent leaders to plan school activities. The Family Coordinator works closely with parents to create successful events where parents are asked to be involved and support one another. Events are carefully monitored by our Family Coordinator and adjustments are made accordingly.**

### **Accessibility**

*Camino Nuevo Charter Academy, Burlington Campus* provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.

Parents are encouraged to get involved in the school community and in the academic life of their children at different levels. We understand that each family has different needs and that their level of involvement is going to vary. For this reason, our school offers a wide range of volunteer opportunities where families can choose the most convenient way to participate and get involved in the school community. Another way to reach out to families who find it challenging to come to school is through



home visits. Home visits are encouraged as a tool to establish a connection with families and offer support when coming to school becomes difficult.