



Title I School-Level Parental Involvement Policy Camino Nuevo Charter Academy #3 (Castellanos/Eisner)

Camino Nuevo Charter Academy #3 has developed a written Title I parental involvement policy with input from Title I parents. This policy was developed through consultation with the Site-Based Council. It has distributed the policy to parents of Title I students at the beginning of the school year. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

Involvement of Parents in the Title I Program

To involve parents in the Title I program at Camino Nuevo Charter Academy #3 the following practices have been established:

- The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.
At the beginning of each school year, the school holds a parent orientation meeting where the principal reviews programmatic and involvement opportunities for the year.
- The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.
Parent meetings are scheduled mornings and afternoons to accommodate schedules and maximize attendance.
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review*, and improvement of the school's Title I programs and the Title I parental involvement policy.**
During our Site Based Council meetings, the Principal requests feedback from parents and teachers about which programs and services they value most; and which area would they like to see emphasized in the school's funding plan. Title I parents who are members of the ELAC (English Language Advisory Committee) are also part of the monitoring and revising process of the LCAP through recommendations at the end of the school year in support of EL students and curriculum.
- The school provides parents of Title I students with timely information about Title I programs.
Parents receive weekly media post, via Parent Square, that notify them of changes, school-wide events, workshops, and upcoming parent meetings. As well, parents receive information through the Site-Based Council and the monthly Coffee with the Leadership.
- The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.
This information is shared during Back to School Night held during the first month of every new school year. Parents are invited to meet directly with teachers in the classrooms to learn about assessments, curriculum, and expectations. Throughout the school year, Title I parents are invited to attend academic workshops (Math, Reading, etc.) to build their capacity to support their child's learning at home.
- If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.



Title I parents have such opportunity through our Site-Based Council. The Council meets each month and provides parents the opportunity to participate in decision-making, raise concerns they may have, or request a private meeting with the school leader.

**It may be helpful to include the parental involvement policy review in the annual review of the Single Plan for Student Achievement.*

***The policy must be updated periodically to meet changing needs of parents and the school. If the school has a process in place for involving parents in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents of Title I children. [20 USC 6318 Section 1118(c)(3)]*

School-Parent Compact

Camino Nuevo Charter Academy #3 distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities

[Briefly describe how the school developed the policy with the Title 1 parent input and how the school distributes the policy to Title 1 parents. Attach a copy of the compact to this policy.]

The School-Parent Compact was developed with input from teachers and parents about the best possible ways to support families and increase student achievement. Every year, this compact is distributed and explained to families during enrollment time.

Building Capacity for Involvement

Camino Nuevo Charter Academy #3 engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.
Camino Nuevo Charter Academy #3 has developed several parent workshops that explain state assessments and how to interpret testing results. Workshops are repeated on a yearly basis to assure understanding and answer questions along with grade level family orientations.

- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.

Camino Nuevo Charter Academy #3 provides parents with workshops that support parents in helping their children achieve academic success. During our “Abriendo Puertas” parent workshop series, parents get homework so they can practice at home and share their experiences in the next session. During “Cottage Thursdays”, Title I parents complete activities that provide them with basic knowledge to support their child’s learning at home. In addition, Title I parents who participate in the annual parent book club get a free book and are encouraged to model reading at home.

- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners.
Families as Partners is an integral part of the CNCA mission. All new staff receive training as part of their new employee induction training when they begin employment at Camino Nuevo. Teachers also have direct access to parents via Parent Square in order to increase teacher-parent communication. All teachers are set-up with their own account and receive training on an on-going basis.
- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.
Camino Nuevo Charter Academy #3 has a full-time Family Coordinator and a Family Assistant who works closely with families to identify needs and link them with resources. Our Family Coordinator/Assistant coordinate opportunities for parents to get involved in the school community as well as events and workshops to build the capacity of our families, empowering them and encouraging them to become advocates for their child’s education.
- The school distributes information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.
Camino Nuevo Charter Academy #3 holds all meetings bilingually. All communication with families is bilingual and written in a culturally sensitive manner. The school distributes a weekly media post via Parent Square, in both English and Spanish. The parent center is open to all families who need assistance in translating homework from English to Spanish or Spanish English so that the parent can support their child at home. Teachers are also available to assist families with this task.
- The school provides support for parental involvement activities requested by Title I parents.
Camino Nuevo Charter Academy #3 has a full time Family Coordinator and a Family Assistant who review the results from the annual parent survey, SBC meetings and Title I annual meetings to adjust the program accordingly. They work closely with Title I parents to create successful activities where parents are asked to be involved and support one another.

Accessibility

Camino Nuevo Charter Academy #3 provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.



All documents are available in English and Spanish. Most staff are bilingual, but if needed there are translators available such as front office staff, campus aides, family services assistants/ coordinators. This is most often the case during IEP meetings and parent-teacher conferences. If there are issues of literacy, our Family Services Coordinator/Assistant is available to assist with the reading and understanding of documents.