



Camino Nuevo Charter Academy

CNCA Regular Board Meeting

Published on August 7, 2025 at 4:11 PM PDT

Date and Time

Tuesday August 12, 2025 at 4:30 PM PDT

Location

Dalzell Lance High School
3500 W Temple St
Los Angeles, CA 90004

This meeting is open to the public at the CNHS Dalzell Lance Auditorium at 3500 W. Temple St., Los Angeles, CA 90004.

The board meeting is also accessible at every CNCA Campus via teleconference connection:

CNCA Burlington 697 S. Burlington Ave., Los Angeles, CA 90057

CNCA Kayne Siart 3400 W. 3rd Street., Los Angeles, CA 90020

CNCA Jose A. Castellanos 1723 W. Cordova St., Los Angeles, CA 90007

CNCA Jane B. Eisner 2755 W 15th St., Los Angeles, CA 90006

CNCA Sandra Cisneros 1018 Mohawk St., Los Angeles, CA 90026

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Sandra Herrera by email at Sandra.Herrera@CaminoNuevo.org or by telephone at 818-429-2514.

Members of the public who wish to address the Board may make public comment at any of the meeting locations. Public comments are limited to 2 minutes each. The Board Chair has the discretion to modify the amount of time allotted for public comment if they deem it necessary. Brown Act regulations restrict the Board

from discussing or taking action on any subject presented that is not on the agenda. Procedures for public comment can be found at {<https://bit.ly/cncapubliccomment>}.

The CNCA Board can also be contacted via email at cnca.board@caminonuevo.org.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
A. Record Attendance	Discuss	Gil Flores	1 m
B. Call the Meeting to Order	Discuss	David Gidlow	1 m
C. Welcome		David Gidlow	5 m
II. Approve Minutes			4:37 PM
A. Approve 6-17-2025 CNCA Regular Board Meeting Minutes	Approve Minutes	David Gidlow	1 m
III. Public Comment			4:38 PM
A. 2-Minute Limit per Speaker			5 m
IV. Consent Items			4:43 PM
A. Everybody Dance LA Memorandum of Understanding	Vote	Jessica Cuellar	1 m
The Board will vote to approve the 2025-2026 Everybody Dance MOU.			
B. Transportation for Extracurricular Activities Policy	Vote	Rachel Hazlehurst	1 m
The Board will vote a policy regarding transportation to and from extracurricular sports activities.			
C. States of Being Coaching Contracts	Vote	Adriana Abich	1 m
The Board will vote to approve the 2025-2026 States of Being coaching contracts.			
D. Camino Nuevo Charter Academy Bylaws	Vote	Natasha Barriga	1 m

	Purpose	Presenter	Time
The CNCA Board of Directors will review and vote to approve the Bylaws for Camino Nuevo Charter Academy.			
V. School and Academic Updates			4:47 PM
A. CAO Update	FYI	Rachel Hazlehurst	15 m
The CAO will provide the board with an update on testing results from end of year and subgroup data for CNCA. State information is not available at this time.			
VI. Extracurricular Activities Participation Policy			5:02 PM
A. Extracurricular Activities Participation Policy	Vote	Rachel Hazlehurst	10 m
The Board will vote to approve the updated policy to reflect increased academic expectations for student high school sports eligibility.			
VII. DAL Renewal Update			5:12 PM
A. DAL Renewal Update	FYI	Natasha Barriga	15 m
The CNCA Board will review the strategy for CNCA Dalzell Lance Renewal.			
VIII. 2024-2025 LAUSD Oversight Reports			5:27 PM
A. 2024-2025 LAUSD Oversight Reports	Vote	Natasha Barriga	10 m
The CNCA Board of Directors will review and vote to approve the 2024-2025 LAUSD Oversight reports for CNCA, CNCA 2, CNES #3, CNCA #4, CNHS 2.			
IX. Financials			5:37 PM
A. May 2025 Financials	Discuss	Nancy Cabrel/Sonia Oliva	10 m
The Director of Finance will present the CNCA May 2025 Financials.			
X. CEO Update			5:47 PM
A. CEO Update	FYI	Adriana Abich	15 m
The CEO will provide the board with updates on attendance and enrollment, summer professional development, CNCA's coaching model, and our Step Forward initiative.			

	Purpose	Presenter	Time
XI. Closed Session			6:02 PM
A. Public Employee Performance Evaluation CEO G.C. 54957(b)(1)	Discuss	Adriana Abich	26 m
XII. CEO Compensation			6:28 PM
A. CEO Compensation The board will approve the CEO's 2025-26 compensation.	Vote	David Gidlow	1 m
XIII. Closing Items			6:29 PM
A. Adjourn Meeting	Vote	David Gidlow	1 m

Coversheet

Approve 6-17-2025 CNCA Regular Board Meeting Minutes

Section: II. Approve Minutes
Item: A. Approve 6-17-2025 CNCA Regular Board Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for CNCA Regular Board Meeting on June 17, 2025

APPROVED



Camino Nuevo Charter Academy

Minutes

CNCA Regular Board Meeting

Date and Time

Tuesday June 17, 2025 at 4:30 PM

Location

3500 W. Temple St., Los Angeles, CA 90026

This meeting is open to the public at the CNHS Dalzell Lance Auditorium at 3500 W. Temple St., Los Angeles, CA 90004.

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CNCA Kayne Siart 3400 W. 3rd Street., Los Angeles, CA 90020

CNCA Jose A. Castellanos 1723 W. Cordova St., Los Angeles, CA 90007

CNCA Jane B. Eisner 2755 W 15th St., Los Angeles, CA 90006

CNCA Sandra Cisneros 1018 Mohawk St., Los Angeles, CA 90026

Two board members will log in virtually from the following locations:

115 W Allen Ave, San Dimas, CA 91773.

1113 Ridgecrest St, Monterey Park, CA 91754

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The CNCA Board can also be contacted via email at cnca.board@caminonuevo.org.

Directors Present

D. Gidlow, F. Jimenez, J. Hernandez (remote), J. Ortega (remote), L. Jennings, R. Arenas, T. Powers

Directors Absent

C. Garcia Alvarado, G. Flores

Guests Present

A. Abich, N. Cabrel, S. Herrera

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

D. Gidlow called a meeting of the board of directors of Camino Nuevo Charter Academy to order on Tuesday Jun 17, 2025 at 4:40 PM.

II. Approve Minutes

A. Approve 4-8-2025 CNCA Regular Board Meeting Minutes

T. Powers made a motion to approve the minutes from CNCA Regular Board Meeting on 04-08-25.

F. Jimenez seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

L. Jennings	Abstain
J. Hernandez	Aye
T. Powers	Aye
J. Ortega	Abstain
G. Flores	Absent
R. Arenas	Abstain
C. Garcia Alvarado	Absent
F. Jimenez	Aye
D. Gidlow	Aye

III. Public Comment

A. 2-Minute Limit per Speaker

There was no public comment.

IV. Consent Items

A. Student and Family Handbook Updates

L. Jennings made a motion to approve all items contained in the Consent Agenda.

T. Powers seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

R. Arenas	Aye
C. Garcia Alvarado	Absent
T. Powers	Aye
J. Ortega	Aye
F. Jimenez	Aye
G. Flores	Absent
L. Jennings	Aye
J. Hernandez	Aye
D. Gidlow	Aye

B. Title I School-Level Parental Involvement Policy

C. FY25-26 Consolidated Application for Funding

D. Bewilder Addendum to 24-25 Agreement

E. Tinker the Robot Addendum to 24-25 Agreement

F. Lunch Bunch Addendum to 24-25 Agreement

G. Woodcraft Rangers 25-26 Agreement for Summer and Fall

H. Woodcraft Rangers Addendum to 24-25 Agreement

I. Schools Services Agreement for Technicians Between CNCA and PNEDG

J. Schools Services Agreement for Custodians Between CNCA and PNEDG

K. CNCA HS #2 Security Upgrades

L.

CNCA HVAC Bids

- M. 661 Burlington HVAC Unit Replacement**
- N. Cisneros Verkada Security Cameras**
- O. Temporary Janitorial Services**
- P. Meal Provider Contract Renewal with Revolution Foods, PBC**
- Q. Prop 28 Arts & Music Annual Report**
- R. CNCA Fiscal Policies Updates**
- S. Commercial Insurance Policy Contract With CharterSafe**
- T. International Transcript Policy**
- U. K-2 Dyslexia Screener**
- V. English Learners Master Plan**
- W. Non-Public Agency (NPA) Contract Review for Special Education Services**
- X. 10th Amended Limited Services Agreement with Pueblo Nuevo Education and Development Group**
- Y. Employee Handbook Updates**

V. School and Academic Updates

A. Education Committee Update

Rachel Hazlehurst, Chief Academic Officer, provided an update on the Dalzell-Lance charter renewal petition.

B. Attendance & Enrollment Updates

Jessica Cuellar, Vice President of Student and Family Supports, presented an update on attendance and enrollment for SY2024-2025.

C. Graduating Seniors Update

Elizabeth Nicho, Director of College and Career Success, presented an update on post-high school plans for the Class of 2025.

D.

Dual Enrollment Update

Elizabeth Nicho, Director of College and Career Success, presented an update on the enhanced Dual Enrollment program.

VI. Community Schools Grant: Implementation Plan Update

A. Community Schools Grant: Implementation Plan Update

Amber Skrumbis, Director of Development, presented an update on the Community School Grant implementation plan.

VII. Presentation of SY 24-25 Local Indicators

A. Presentation of SY 24-25 Local Indicators

D. Gidlow made a motion to approve the SY2024-25 Local Indicators.
R. Arenas seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

- L. Jennings Aye
- C. Garcia Alvarado Absent
- G. Flores Absent
- J. Ortega Aye
- F. Jimenez Absent
- T. Powers Aye
- J. Hernandez Aye
- D. Gidlow Aye
- R. Arenas Aye

VIII. Local Control and Accountability Plan: CNCA, CNCA 2, CNCA 3, CNCA 4, CNCAHS 2

A. Local Control and Accountability Plan: CNCA, CNCA 2, CNCA 3, CNCA 4, CNCAHS 2

T. Powers made a motion to approve the updated Local Control and Accountability Plans.
J. Ortega seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

- F. Jimenez Absent
- L. Jennings Aye
- C. Garcia Alvarado Absent
- D. Gidlow Aye
- J. Ortega Aye
- R. Arenas Aye
- G. Flores Absent

Roll Call

T. Powers Aye
J. Hernandez Aye

IX. CNCA Board Resolution for Renewal Petition

A. CNCA Board Resolution for Renewal Petition

D. Gidlow made a motion to approve the charter renewal petition for Dalzell-Lance High.
T. Powers seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Garcia Alvarado Absent
R. Arenas Aye
F. Jimenez Absent
D. Gidlow Aye
L. Jennings Aye
G. Flores Absent
T. Powers Aye
J. Ortega Aye
J. Hernandez Aye

X. Financials

A. Finance Committee Update

David Gidlow, member of the Finance Committee, presented an update on the most recent committee meeting.

B. Approval of FY25/26 Budget

L. Jennings made a motion to approve the FY2025-26 budget.
R. Arenas seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Hernandez Aye
L. Jennings Aye
T. Powers Aye
G. Flores Absent
R. Arenas Aye
J. Ortega Aye
C. Garcia Alvarado Absent
F. Jimenez Aye
D. Gidlow Aye

C. April 2025 Financials

Nancy Cabral, Director of Finance and Business Services, presented the April 2025 financial reports.

D. EPA Spending Plan Approval

L. Jennings made a motion to approve the EPA spending plan.

D. Gidlow seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

C. Garcia Alvarado	Absent
T. Powers	Aye
J. Hernandez	Aye
G. Flores	Absent
L. Jennings	Aye
F. Jimenez	Aye
J. Ortega	Aye
R. Arenas	Aye
D. Gidlow	Aye

XI. CEO Update

A. CEO Update

Adriana Abich, Chief Executive Officer of CNCA, presented the CEO update.

XII. Board Member Elections

A. Election of Board Members for New Terms

F. Jimenez made a motion to approve a new 3 year term for board member Gil Flores, ending on June 30, 2028.

L. Jennings seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Hernandez	Aye
F. Jimenez	Aye
D. Gidlow	Aye
J. Ortega	Aye
T. Powers	Aye
G. Flores	Absent
C. Garcia Alvarado	Absent
R. Arenas	Aye

B. Election of Officers and Chair of the Board

L. Jennings made a motion to approve the following BOD officers for a 1 year term beginning July 1, 2025 and ending June 30, 2026: Chair of the Board, David Gidlow; Treasurer, Tamara Powers; Secretary, Gil Flores.

F. Jimenez seconded the motion.

Current board member Jazmin Ortega has resigned from the CNCA BOD effective June 30, 2025. The board sincerely thanks Jazmin for her service and commitment to our community over the past 4 years.

The board **VOTED** to approve the motion.

Roll Call

G. Flores	Absent
C. Garcia Alvarado	Absent
T. Powers	Aye
R. Arenas	Aye
J. Hernandez	Aye
J. Ortega	Aye
F. Jimenez	Aye
D. Gidlow	Aye
L. Jennings	Aye

XIII. Closed Session

A. Anticipated Litigation § 54956.9

The board moved into closed session at 6:47PM.

The board returned to open session at 7:28PM.

No action was taken in closed session.

B. Public Employee Performance Evaluation CEO G.C. 54957(b)(1)

XIV. Closing Items

A. Adjourn Meeting

T. Powers made a motion to adjourn the meeting.

L. Jennings seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

F. Jimenez	Aye
J. Hernandez	Aye
L. Jennings	Aye
D. Gidlow	Aye
R. Arenas	Aye
T. Powers	Aye
G. Flores	Absent
J. Ortega	Aye

Roll Call

C. Garcia Alvarado Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,

D. Gidlow

Coversheet

Everybody Dance LA Memorandum of Understanding

Section: IV. Consent Items
Item: A. Everybody Dance LA Memorandum of Understanding
Purpose: Vote
Submitted by:
Related Material: EDLA MOU.pdf



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is made and entered between Everybody Dance LA!, a California non-profit public benefit corporation, hereafter referred to as "EDLA!", and **Camino Nuevo Charter Academy**, a California non-profit public benefit corporation hereafter referred to as "CNCA". In consideration of the covenants and conditions hereinafter set forth, EDLA! and CNCA agree as follows:

1. Services. EDLA! shall provide dance classes to CNCA pursuant to a weekly schedule in effect **August 18, 2025**. A copy of this schedule is attached hereto as Exhibit A and incorporated herein by reference. The start and end dates for the services that EDLA! will provide to each of CNCA's campuses are set forth on Exhibit A, attached hereto and incorporated herein by reference. CNCA will provide a classroom teacher, aide, or administrator in the dance room at all times.

2. Term. This Agreement will commence on **August 18, 2025**, and shall end on **June 12, 2026**, (the "Term").

3. Payment Schedule. EDLA! will bill CNCA in two installments: the 1st for \$67,635.00 upon signing and the 2nd for \$85,330.00 on January 5, 2026. The total for the 2024-25 school year is: **\$152,965.00**.

A copy of the cost breakdown is attached in Exhibit A. All invoices shall be paid within thirty (30) calendar days of receipt to EDLA!. CNCA must provide program break dates, holidays, and any other non-dance days in the dance class schedule. There are no refunds or make-up classes for class cancellations by CNCA. Make-up classes will be provided for any cancellations by EDLA!.

4. Insurance.

EDLA! shall maintain at all times during the term of this Agreement the following insurance coverage:

(a) Commercial General Liability insurance which shall be written on an occurrence basis with coverage at least as broad as Insurance Services Office (ISO) form CG 00 01 against claims for bodily injury, personal and advertising injury, and property damage with limits not less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate. Said policy shall include coverage for Contractual Liability and be endorsed to include CNCA, its board, employees, agents, and volunteers as additional insureds.

(b) Professional Liability insurance covering its activities hereunder with limits of not less than One Million Dollars (\$1,000,000.00) per claim/occurrence and Two Million Dollars (\$2,000,000.00) in the aggregate.

(c) Workers' Compensation insurance with statutory limits and Employer's Liability insurance with limits not less than \$1,000,000 per accident or disease. The Workers' Compensation policy shall be endorsed with a Waiver of Subrogation in favor of CNCA, its board, employees, agents, and volunteers.

(d) Childhood Sexual Assault (AKA Sexual Abuse and Molestation) insurance with limits not less than \$1,000,000 per occurrence or claim and \$2,000,000



in the aggregate. Coverage may be included in the Commercial General Liability policy or purchased separately. The policy shall be endorsed to include CNCA, its board, employees, agents, and volunteers as additional insureds.

Provisions Applicable to EDLA!'s Insurance Requirements

- (i) **Acceptability of Insurers.** Unless otherwise reviewed and accepted by CNCA, all required insurance must be placed with insurers with a current A.M. Best rating of not less than A- VII and admitted to do business in California or approved by the Surplus Lines Association.
- (ii) **Verification of Coverage.** EDLA! shall furnish CNCA with Certificates of Insurance and applicable endorsements effecting coverage required by this Agreement on forms satisfactory to CNCA. The certificates of insurance shall be signed by a person authorized by that insurer to bind coverage on its behalf. All certificates and endorsements must be received by CNCA prior to the commencement of services hereunder. Acceptance of EDLA!'s Certificates of Insurance does not relieve EDLA! of the insurance requirements, nor decrease the liability of EDLA! under this Agreement. It is EDLA!'s responsibility to ensure compliance with these insurance requirements. Any actual or alleged failure on the part of CNCA to obtain proof of insurance required under this Agreement shall not in any way be construed to be a waiver of any right or remedy of CNCA, in this or any regard.
- (iii) **Primary and Noncontributory.** The insurance required to be maintained by EDLA! shall be primary and any insurance or self-insurance maintained by CNCA shall be excess only and not be required to contribute with it.
- (iv) **Claims-Made Coverage.** If any coverage is maintained on a claims-made basis (except Commercial General Liability which shall be on an occurrence basis), the following shall apply:
- a. The retroactive date must be shown and must be before the date of this Agreement or the beginning of services.
 - b. Insurance must be maintained and evidence of insurance must be provided for at least three (3) years after completion of the contract services.
 - c. If coverage is canceled or non-renewed and not replaced with another claims-made policy form with a retroactive date prior to the effective date of the contract, EDLA! must purchase an extended reporting period for a minimum of three (3) years after completion of the contract services.
- (v) **Umbrella or Excess Insurance.** Any Umbrella or Excess insurance shall apply for the benefit of CNCA before CNCA's own primary insurance or self-insurance shall be called upon to protect it as a Named Insured.
- (vi) **Broader Coverage and Limits.** The insurance requirements set forth in this Agreement shall not relieve EDLA! of liability in excess of such coverage, nor shall it preclude CNCA from taking such other actions as are available to it under any other provisions of this Agreement or law. No representation is made that the minimum insurance requirements of this Agreement are sufficient to cover the obligations of EDLA!.



- (vii) **Severability of Interest (Cross Liability).** A severability of interest provision must apply for the additional insureds, ensuring that EDLA's insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the policies' limits.
- (viii) Notices; Cancellation of Coverage. No policy required to be maintained by EDLA! shall be canceled and not replaced with equivalent coverage without thirty (30) days prior written notice to CNCA unless cancellation is due to the non-payment of premium, in which case, ten (10) days prior written notice shall be provided.
- (ix) CNCA shall maintain at all times during the term hereof insurance coverages required of Charter Schools entering into similar agreements with service providers. Such coverages shall include: Commercial General Liability, Workers' Compensation/Employer's Liability, Childhood Sexual Assault and Educator's Legal Liability insurance with limits not less than those specified for EDLA above.

5. Cooperation in the Event of a Claim. In the event that either party becomes aware of any alleged claim of injury or damage arising out of the performance of the Services, such party shall give the other party written notice within two (2) business days thereafter, stating the details of the incident sufficient to identify, if possible, the persons involved, the location and circumstances of the incident; the names, addresses, and telephone numbers of available witnesses. Failure to provide such notice in a timely manner shall not result in liability to the party obligated to provide notice, except to the extent that such failure results in damage to the party entitled to receive such notice. The parties shall cooperate with one another in good faith in the handling of such claims, including any lawsuits or other proceedings, and in enforcing any right of contribution or indemnity.

6. Indemnification. CNCA shall defend, indemnify and hold harmless EDLA (including its shareholders, directors, officers, agents, and employees) from and against all claims, liabilities, losses, judgments, costs, damages, expenses and attorney's fees in connection with any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative, or investigative, to which EDLA is, was, or at any time becomes a party or is threatened to be made a party, due to: (i) the acts or omissions of CNCA while fulfilling its duties under this Agreement; (ii) EDLA performing the Services requested by CNCA hereunder; and (iii) any injury or damage to EDLA's personnel or property and the personnel and property of any of EDLA's franchisees while such are at CNCA's facility or while such are performing Services for CNCA.

6. DOJ. EDLA! agrees to adhere to the Department of Justice (DOJ) fingerprint and criminal background investigation and Tuberculosis (TB) requirements of Education Code Section 45125.1 et seq., and 49406 and provide an affidavit that certifies that all of the EDLA's employees that work at CNCA and come in contact with students have appropriate DOJ and TB clearances. Clearances must not be obtained at the expense of the CNCA and CNCA shall not reimburse for these expenses. The affidavit must list the following:

- a. Employee name and CNCA location(s) he or she services
- b. Date of criminal background check clearance
- c. TB expiration date



d. Name of DOJ custodian of records

EDLA!'s affidavit must be submitted with high authority per the Respondents Organizational Chart (i.e. Owner, Management Team, C-level executive, etc.). The affidavit must be provided to CNCA prior to the first day of service. Failure to provide this documentation shall be considered a material breach and can be used as grounds to terminate the contract immediately. CNCA may request updated documentation as needed. EDLA! must take appropriate action to remove any employee whose arrest notification poses a threat to the school population in order to ensure the safety of all students.

7. Miscellaneous Provisions.

(a) This Agreement may be terminated by either party at any time in the event of a breach or a failure to comply with any covenant, term, or condition of this Agreement, but only after the non-breaching party has provided written notice of such breach or failure to comply and the same remains uncured for (i) fifteen (15) days after the non-breaching party gives such notice.

(b) Any dispute or claim arising under or respect to this Agreement will be resolved by arbitration in Los Angeles, California in accordance with the rules of the American Arbitration Association before one (1) mutually agreed upon arbitrator. The decision or award of the arbitrators shall be final and binding upon the parties. Any arbitration award may be entered as a judgment or order in any court of competent jurisdiction. A party shall have all discovery rights set forth in the California Code of Civil Procedure.

(c) Attorneys' Fees and Costs. In any action, judicial reference or arbitration proceeding between the parties for the interpretation, reformation, enforcement or rescission of this Agreement or the enforcement of any judgment or award previously obtained with respect to this Agreement, the prevailing party will be entitled to recover from the other party reasonable attorneys' fees and court and other costs incurred. The parties specifically agree that if a party incurs expenses in any bankruptcy proceeding in which the other party is a debtor, and in order to enforce its right, then the non-bankrupt party shall be entitled to its costs and attorney's fees expended in the bankruptcy proceedings.

(d) Capacity to Sign. All parties covenant that they possess all necessary capacity and authority to sign and enter this Agreement. All individuals signing this Agreement for a corporation, a partnership, or other legal entity, or signing under a power of attorney or as a trustee, guardian, conservator, or in any other legal capacity, covenant that they have the necessary capacity and authority to act for, sign and bind the respective entity or principal on whose behalf they are signing.

(e) Captions. The article and section headings are for reference only and in no way define, limit, extend or interpret the scope of this Agreement or of any particular article or section.



(f) Construction. The language in all parts of this Agreement shall be in all cases construed simply according to its fair meaning and not for or against any party by reason of such party or its legal counsel having prepared this Agreement or any of its provisions.

(g) Counterparts. This Agreement may be executed in multiple counterparts, all of which taken together shall constitute one original agreement.

Entire Agreement. This Agreement sets forth the entire agreement between the parties with regard to the subject matter hereof. All agreements, covenants, representations and warranties, express and implied, oral and written, of the parties with regard to the subject matter hereof are contained herein, in the exhibits hereto, if any, and the documents referred to herein or implementing the provisions hereof. No other agreements, covenants, representations or warranties, express or implied, oral or written, have been made by either party to the other with respect to the subject matter of this Agreement. All prior and contemporaneous conversations, negotiations, possible and alleged agreements and representations, covenants, and warranties with respect to the subject matter hereof are waived, merged herein and superseded hereby.

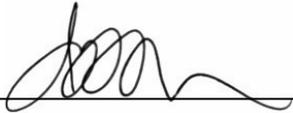
- (h) Governing Law, Exclusive Jurisdiction. This Agreement shall be construed and enforced in accordance with the laws of the State of California. Each party consents to the exclusive jurisdiction and venue in any state or federal court located within Los Angeles County, State of California, for any action brought or maintained hereunder.
- (i) Modification. No modification, waiver or discharge of this Agreement will be valid unless it is in writing and signed by the party against which the enforcement of the modification, waiver or discharge is or may be sought.
- (j) No Waiver. A party's failure to insist on the strict performance of any covenant or duty required by the Agreement, or pursue any remedy under the Agreement, shall not constitute a waiver of the breach or the remedy.
- (k) Number and Gender. Where the context in which words are used in this Agreement indicates that such is the intent, the words in the singular number shall include the plural and vice versa, and the words in the masculine gender shall include the feminine and neuter genders and vice versa.
- (l) Severability. In the event that any provision of this Agreement shall be held to be invalid, the same shall not affect in any respect whatsoever the validity of the remainder of this Agreement.
- (m) Successors and Assigns. Except as herein otherwise provided to the contrary, this Agreement shall be binding upon and inure to the benefit of the parties signatory hereto, and their successors and assignees

The parties agree to the foregoing as of **July 31, 2025**, in Los Angeles, California.



EDLA!, a California public benefit corporation

CNCA, a California public benefit corporation

By:  _____

Title: Executive Director

By: _____

Title:

EXHIBIT A

Kayne Siart	Class	Semester	Dates	# of weeks	Hours/class s	# of Sections	Cost/Hour	Total	Subtotals
	TK	S1	8/18/25-12/19/25	17	1	4	\$75.00	\$5,100.00	
Kinder	S1	8/18/25-12/19/25	17	1	2	\$75.00	\$2,550.00		
1st Grade	S1	8/18/25-12/19/25	17	1	3	\$75.00	\$3,825.00		
2nd Grade	S1	8/18/25-12/19/25	17	1	3	\$75.00	\$3,825.00		
3rd Grade	S1	8/18/25-12/19/25	17	1	3	\$75.00	\$3,825.00		
4th Grade	S1	8/18/25-12/19/25	17	1	2	\$75.00	\$2,550.00		
4th/5th Grade	S1	8/18/25-12/19/25	17	1	1	\$75.00	\$1,275.00		
5th Grade	S1	8/18/25-12/19/25	17	1	2	\$75.00	\$2,550.00		
Middle School Elective	S1	8/18/25-12/19/25	17	1	5	\$75.00	\$6,375.00		
Performance Fee	S1	TBD	1	1	1	\$200.00	\$200.00		
							S1 Subtotal	\$32,075.00	
TK	S2	1/5/26 - 6/12/26	22	1	4	\$75.00	\$6,600.00		
Kinder	S2	1/5/26 - 6/12/26	22	1	2	\$75.00	\$3,300.00		
1st Grade	S2	1/5/26 - 6/12/26	22	1	3	\$75.00	\$4,950.00		
2nd Grade	S1	1/5/26 - 6/12/26	22	1	3	\$75.00	\$4,950.00		
3rd Grade	S2	1/5/26 - 6/12/26	22	1	3	\$75.00	\$4,950.00		
4th Grade	S2	1/5/26 - 6/12/26	22	1	2	\$75.00	\$3,300.00		
4th/5th Grade	S2	1/5/26 - 6/12/26	22	1	1	\$75.00	\$1,650.00		
5th Grade	S1	1/5/26 - 6/12/26	22	1	2	\$75.00	\$3,300.00		
Middle School Elective	S2	1/5/26 - 6/12/26	22	1	5	\$75.00	\$8,250.00		
Performance Fee	S1	TBD	1	1	1	\$200.00	\$200.00		
							S2 Subtotal	\$41,450.00	
TOTAL KS								\$73,525.00	
Burlington	Class	Semester	Dates	# of weeks	Hours/class s	# of Sections	Cost/Hour	Total	Subtotals
	TK	S1	8/18/25-12/19/25	17	1	2	\$140.00	\$4,760.00	
	Kinder	S1	8/18/25-12/19/25	17	1	3	\$75.00	\$3,825.00	
	First	S1	8/18/25-12/19/25	17	1	3	\$75.00	\$3,825.00	
	Second	S1	8/18/25-12/19/25	17	1	3	\$75.00	\$3,825.00	
	Third	S1	8/18/25-	17	1	3	\$75.00	\$3,825.00	

		12/19/25						
Fourth	S1	8/18/25-12/19/25	17	1	2	\$75.00	\$2,550.00	
Fifth	S1	8/18/25-12/19/25	17	1	2	\$75.00	\$2,550.00	
Middle School Elective	S1	8/18/25-12/19/25	17	4	2	\$75.00	\$10,200.00	
Performance Fee	S1	TBD	1	1	1	\$200.00	\$200.00	
							S1 Subtotal	\$35,560.00
TK	S2	1/5/26 - 6/5/26	21	1	2	\$140.00	\$5,880.00	
Kinder	S2	1/5/26 - 6/5/26	21	1	3	\$75.00	\$4,725.00	
First	S2	1/5/26 - 6/5/26	21	1	3	\$75.00	\$4,725.00	
Second	S2	1/5/26 - 6/5/26	21	1	3	\$75.00	\$4,725.00	
Third	S2	1/5/26 - 6/5/26	21	1	3	\$75.00	\$4,725.00	
Fourth	S2	1/5/26 - 6/5/26	21	1	2	\$75.00	\$3,150.00	
Fifth	S2	1/5/26 - 6/5/26	21	1	2	\$75.00	\$3,150.00	
Middle School Elective	S2	1/5/26 - 6/5/26	21	4	2	\$75.00	\$12,600.00	
Performance Fee	S1	TBD	1	1	1	\$200.00	\$200.00	
							S2 Subtotal	\$43,880.00
						TOTAL Burlington		\$79,440.00

First Day of Dance 8/18/2025
 Last Day of Dance 6/5/2026

Total CNCA \$152,965.00

**One week off for Thanksgiving and Spring break
 Three weeks off for Winter break**

Total CNCA \$152,965

Coversheet

Transportation for Extracurricular Activities Policy

Section: IV. Consent Items
Item: B. Transportation for Extracurricular Activities Policy
Purpose: Vote
Submitted by:
Related Material: Transportation for Extracurricular Athletic Events.pdf



Board Policy: Transportation for Extracurricular Athletic Events

Purpose

This policy establishes expectations for the safe and consistent transportation of students participating in school-sponsored athletic events. The intent is to promote student safety, team cohesion, and clarity of responsibilities for families and school staff.

General Transportation Expectations

Students participating in extracurricular athletic events are expected to travel to and from events with their team using transportation arranged by the school. This standard is designed to ensure appropriate supervision, support team-building, and safeguard student well-being.

Exceptions to Group Travel

Exceptions to return travel from sports events may be made in limited circumstances. A parent, legal guardian, or emergency contact listed in the school's official records may transport a student from a sports event, provided that:

1. **Advance Approval:** Written notice and administrative approval are obtained no later than one week prior to the scheduled event.
2. **Authorized Pickup:** The individual picking up the student is listed as a guardian or emergency contact in the school's records and has submitted any required documentation in advance.
3. **Verification:** School staff verifies the identity of the individual at the time of pickup.
4. **Assumption of Responsibility:** The individual signs the school's official release form acknowledging the assumption of responsibility for the student from the time of pickup.

Documentation and Recordkeeping

The school shall maintain appropriate systems for documenting authorized individuals for student pickup, including certification of liability and game-specific transportation waivers. The athletic department will ensure that all individuals who seek to transport students from events have been pre-cleared and are properly documented.



Supervision During Transportation

To ensure student safety during school-arranged transportation:

- A minimum of two adults must be present on any bus transporting students to or from athletic events.
- No student shall be transported alone without the presence of at least one other student and supervising adult.

Liability

The school assumes no responsibility for students once they have been released into the custody of a non-employee adult authorized for transportation. Families and individuals authorized to transport students assume full responsibility from the time of student pickup.

Administrative Procedures

The CEO or designee is responsible for establishing and maintaining administrative procedures to implement this policy, including notification timelines, documentation requirements, and supervision standards.

Coversheet

States of Being Coaching Contracts

Section: IV. Consent Items
Item: C. States of Being Coaching Contracts
Purpose: Vote
Submitted by:
Related Material: Linda Belans - 2025-26 CNCA Independent contractor agreement.pdf
Pam Moeller - 2025-26 CNCA Independent contractor agreement.pdf
Mario Echeverria - 2025-26 CNCA Independent contractor agreement.pdf



Approval Status:

CEO - Approved ▾

Board - Pending ▾

Camino Nuevo Charter Academy
INDEPENDENT CONTRACTOR AGREEMENT

This Independent Contractor Agreement (“Agreement”) made and entered into this 1st of **July, 2025** by and between, **Linda Belans** (“Independent Contractor”) and Camino Nuevo Charter Academy.

WHEREAS, the Camino Nuevo Charter Academy is in need of special services;

WHEREAS, the Independent Contractor is specially trained, experienced, and competent to provide the special services and advice required; and

WHEREAS, such services are needed on a limited basis;

NOW, THEREFORE, the parties hereto agree as follows:

- 1) Services. The Independent Contractor agrees to perform the services described in the **attached Scope Of Work** with the standard of professional care and skill customarily provided in the performance of such services.
- 2) Compensation. In consideration for the services to be performed by the Independent Contractor, the Camino Nuevo Charter Academy agrees to pay Independent Contractor at the following rates **plus travel expenses to be invoiced within 30-days of travel date:**

CNCA - Totals	
Professional Development - AP’s - \$3500	Video Review and analysis - AP’s & Principals - \$2100
Professional Development - Principals \$4666	School Observations - Coachees’ schools \$2400
Coaching - AP’s & Principals - \$25,200	
Total	\$33,366

- 3) Term. The Independent Contractor will commence providing services under this Agreement on **July 1, 2025** and will diligently perform as required and complete performance by **June 30, 2026** unless otherwise terminated, extended, or modified in accordance with the terms of this Agreement.



4) Non-Discrimination. In providing services on behalf of the Camino Nuevo Charter Academy under this Agreement, the Independent Contractor shall not in any way discriminate against students, parents, employees, or agents of the Camino Nuevo Charter Academy on the basis of disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic contained in the definition of hate crimes set forth in section 422.55 of the California Penal Code.

5) Independent Contractor Status. The Independent Contractor will perform services solely as an independent contractor and not as an employee of the Camino Nuevo Charter Academy. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, or principal and agent, between the Independent Contractor and the Camino Nuevo Charter Academy, or any of the Camino Nuevo Charter Academy' agents or employees. The Independent Contractor acknowledges that he/she is not entitled to the rights or benefits ordinarily provided to employees, including unemployment insurance, worker's compensation, medical insurance, sick leave, or any other employment benefit.

The Independent Contractor shall not be under the control of the Camino Nuevo Charter Academy as to the means or manner by which the above services are to be accomplished. The Independent Contractor is free from the control and direction of the Camino Nuevo Charter Academy in connection with the performance of the work, performs work outside the usual course of the Camino Nuevo Charter Academy' business, and customarily engages in an independently established trade, occupation, or business of the same nature as that involved in the work performed.

6) Independent Contractor Taxes. The Independent Contractor shall be solely responsible for paying all federal and state income, social security, workers' compensation, and other employment taxes when due including estimated taxes, if any, incurred as a result of the compensation paid for services under this agreement. The Independent Contractor agrees to indemnify the Camino Nuevo Charter Academy for any charges, costs, fees, penalties, interest, or damages suffered by the Camino Nuevo Charter Academy resulting from the Independent Contractor's failure to comply with this provision.

7) Expenses. The Independent Contractor agrees that all expenses incurred are the responsibility of the contractor. **Camino Nuevo Charter Academy will not reimburse for travel expenses.**

8) Termination. The Camino Nuevo Charter Academy may at any time for any reason terminate this Agreement and compensate the Independent Contractor only for services rendered to the date of termination. Written notice by the Chief Executive Officer, Chief Academic Officer, or designee of the Camino Nuevo Charter Academy shall be sufficient to stop further performance of services by the Independent Contractor. The notice shall



be deemed given when received or no later than three days after the date of mailing, whichever is sooner.

- 9) Indemnification. The Independent Contractor shall indemnify, defend, and hold harmless the Camino Nuevo Charter Academy, its officers, agents, and employees from every claim or demand and every liability or loss, damage, or expense of any nature whatsoever, which may be incurred by reason of:
- a. Liability for damages for death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained by the Independent Contractor or any person, firm or corporation employed by the Independent Contractor upon or in connection with the services called for in this Agreement except for liability for damages referred to above which result from the sole negligence or willful misconduct of the Camino Nuevo Charter Academy, its officers, employees, or agents.
 - b. Any injury to or death of persons or damage to property, sustained by any persons, firm, or corporation, including the Camino Nuevo Charter Academy, arising out of, or in any way connected with the services covered by this Agreement, whether said injury or damage occurs either on or off the Camino Nuevo Charter Academy' property, except for liability for damages which result from the sole negligence or willful misconduct of the Camino Nuevo Charter Academy, its officers, employees, or agents.
- 10) Limitation of Liability. As a condition of Dr. Linda Belans providing services pursuant to this agreement, Camino Nuevo Charter Academy hereby agrees to hold Linda Belans harmless from and against all claims, including claims for attorney's fees, relating to the services to be provided by or on behalf of Linda Belans pursuant to this proposal except to the extent solely caused by any criminal activity on the part of Linda Belans
- 11) Confidentiality. The content of the individual coaching sessions and the assessment processes will be strictly confidential. As such, content of the coaching meetings will not be shared without the express and explicit permission of the coachee.
- 12) Compliance with Laws. The Independent Contractor shall comply with the Family Educational Rights and Privacy Act codified as 20 U.S.C. 1232g, the Camino Nuevo Charter Academy' policies, California Education Code section 200 et seq., and all applicable federal, state, and local laws, rules, regulations, and ordinances, including workers' compensation.
- 13) Applicable Law and Venue. This Agreement shall be governed by, and construed and enforced in accordance with, the substantive laws of the State of California, without regard to its principles of conflicts of laws. Any claim or controversy arising out of or relating to this Agreement shall be resolved through binding arbitration in Orange



County, California, in accordance with the Commercial Arbitration Rules of the American Arbitration Association (“AAA”), and judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction. However, in the event of any dispute in which the Independent Contractor has asserted “employee” status, the Employment Arbitration Rules and Mediation Procedures of AAA (available at www.adr.org) shall apply, and the proceedings shall be conducted in the County of Orange, State of California in accordance with such rules.

- 14) Entire Agreement. This Agreement is the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes all prior agreements between the parties with respect to the matter contained in this Agreement. Any waiver, modification, consent, or acquiescence with respect to any provision of the Agreement shall be set forth in writing and duly executed by both parties. No waiver by any party or any breach hereunder shall be deemed a waiver of any other subsequent breach.
- 15) Effective Date. This Agreement will become effective only after the Camino Nuevo Charter Academy date of approval and signature of the document.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed.

INDEPENDENT CONTRACTOR:

Camino Nuevo Charter Academy:

Linda Belans
2318 W Club Blvd
Durham, NC 27705

Adriana Abich
CEO
3435 W. Temple St.
LA, CA 90026

(A completed Form W9 is attached)



Scope of Work – Linda Belans, Ed.D.

Purpose and Anticipated Outcomes:

Our work together will be anchored in asset-based [States of Being](#) coaching and 7 Equity Questions, customized and designed to provide professional development to support all Principals and Assistant Principals.

We will proceed within a framework to collaboratively achieve the following anticipated outcomes:

- Assets-based coaching to support organizational priorities and development
- Professional development Advisory sessions in mutually agreed upon focus areas
- Training Modules for select Principals and Assistant Principals
- Coaching video analysis and debrief for coachees.

Professional Development:

PRINCIPAL:

Principal Coaching thru December

July 1, 2025 - June 30, 2026

Goal: 2 Training modules; Coaching 2x per month, 4 advisory sessions, 2 video analysis & 1 school site visit/walkthrough

Principal	Coaching
Shannon Leonard	Linda 2x per month
Juliana Santos	Linda 1x per month

NEW TRAINING 25-26SY-

Fall to Winter, 2025

Goal: 3 training modules, Coaching 2x per month & Video analysis (2x)

Assistant Principals	
Elizabeth Rodriguez (API)	Juan Carlos (APSS)
Diego Ramirez (API)	(report to Juliana)
Valerie Marquez (API)	Vacant (APSS)
Ellie Franco (API)	Alex Soto (APSS)
	(report to Shannon Leonard)



Approval Status:

CEO - Approved ▾

Board - Pending ▾

Camino Nuevo Charter Academy
INDEPENDENT CONTRACTOR AGREEMENT

This Independent Contractor Agreement (“Agreement”) made and entered into this 1st of **July, 2025** by and between, **Pam Moeller** (“Independent Contractor”) and Camino Nuevo Charter Academy.

WHEREAS, the Camino Nuevo Charter Academy is in need of special services;

WHEREAS, the Independent Contractor is specially trained, experienced, and competent to provide the special services and advice required; and

WHEREAS, such services are needed on a limited basis;

NOW, THEREFORE, the parties hereto agree as follows:

- 1) Services. The Independent Contractor agrees to perform the services described in the **attached Scope Of Work** with the standard of professional care and skill customarily provided in the performance of such services.
- 2) Compensation. In consideration for the services to be performed by the Independent Contractor, the Camino Nuevo Charter Academy agrees to pay Independent Contractor at the following rates **plus travel expenses to be invoiced within 30-days of travel date:**

CNCA Totals	
Professional Development - AP’s - \$3500	Video Review and analysis - AP’s & Principals - \$2100
Professional Development - Principals - \$4666	School Observations - Coachees’ schools - \$4800
Coaching - AP’s & Principals - 25,200	
Total	\$40,266

- 3) Term. The Independent Contractor will commence providing services under this Agreement on **July 1, 2025** and will diligently perform as required and complete



performance by **June 30, 2026** unless otherwise terminated, extended, or modified in accordance with the terms of this Agreement.

4) Non-Discrimination. In providing services on behalf of the Camino Nuevo Charter Academy under this Agreement, the Independent Contractor shall not in any way discriminate against students, parents, employees, or agents of the Camino Nuevo Charter Academy on the basis of disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic contained in the definition of hate crimes set forth in section 422.55 of the California Penal Code.

5) Independent Contractor Status. The Independent Contractor will perform services solely as an independent contractor and not as an employee of the Camino Nuevo Charter Academy. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, or principal and agent, between the Independent Contractor and the Camino Nuevo Charter Academy, or any of the Camino Nuevo Charter Academy' agents or employees. The Independent Contractor acknowledges that he/she is not entitled to the rights or benefits ordinarily provided to employees, including unemployment insurance, worker's compensation, medical insurance, sick leave, or any other employment benefit.

The Independent Contractor shall not be under the control of the Camino Nuevo Charter Academy as to the means or manner by which the above services are to be accomplished. The Independent Contractor is free from the control and direction of the Camino Nuevo Charter Academy in connection with the performance of the work, performs work outside the usual course of the Camino Nuevo Charter Academy' business, and customarily engages in an independently established trade, occupation, or business of the same nature as that involved in the work performed.

6) Independent Contractor Taxes. The Independent Contractor shall be solely responsible for paying all federal and state income, social security, workers' compensation, and other employment taxes when due including estimated taxes, if any, incurred as a result of the compensation paid for services under this agreement. The Independent Contractor agrees to indemnify the Camino Nuevo Charter Academy for any charges, costs, fees, penalties, interest, or damages suffered by the Camino Nuevo Charter Academy resulting from the Independent Contractor's failure to comply with this provision.

7) Expenses. The Independent Contractor agrees that all expenses incurred are the responsibility of the contractor. **Camino Nuevo Charter Academy will not reimburse for travel expenses.**

8) Termination. The Camino Nuevo Charter Academy may at any time for any reason terminate this Agreement and compensate the Independent Contractor only for services rendered to the date of termination. Written notice by the Chief Executive Officer, Chief



Academic Officer, or designee of the Camino Nuevo Charter Academy shall be sufficient to stop further performance of services by the Independent Contractor. The notice shall be deemed given when received or no later than three days after the date of mailing, whichever is sooner.

- 9) Indemnification. The Independent Contractor shall indemnify, defend, and hold harmless the Camino Nuevo Charter Academy, its officers, agents, and employees from every claim or demand and every liability or loss, damage, or expense of any nature whatsoever, which may be incurred by reason of:
 - a. Liability for damages for death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained by the Independent Contractor or any person, firm or corporation employed by the Independent Contractor upon or in connection with the services called for in this Agreement except for liability for damages referred to above which result from the sole negligence or willful misconduct of the Camino Nuevo Charter Academy, its officers, employees, or agents.
 - b. Any injury to or death of persons or damage to property, sustained by any persons, firm, or corporation, including the Camino Nuevo Charter Academy, arising out of, or in any way connected with the services covered by this Agreement, whether said injury or damage occurs either on or off the Camino Nuevo Charter Academy' property, except for liability for damages which result from the sole negligence or willful misconduct of the Camino Nuevo Charter Academy, its officers, employees, or agents.
- 10) Limitation of Liability. As a condition of Dr. Pam Moeller providing services pursuant to this agreement, Camino Nuevo Charter Academy hereby agrees to hold Pam Moeller harmless from and against all claims, including claims for attorney's fees, relating to the services to be provided by or on behalf of Pam Moeller pursuant to this proposal except to the extent solely caused by any criminal activity on the part of Pam Moeller
- 11) Confidentiality. The content of the individual coaching sessions and the assessment processes will be strictly confidential. As such, content of the coaching meetings will not be shared without the express and explicit permission of the coachee.
- 12) Compliance with Laws. The Independent Contractor shall comply with the Family Educational Rights and Privacy Act codified as 20 U.S.C. 1232g, the Camino Nuevo Charter Academy' policies, California Education Code section 200 et seq., and all applicable federal, state, and local laws, rules, regulations, and ordinances, including workers' compensation.
- 13) Applicable Law and Venue. This Agreement shall be governed by, and construed and enforced in accordance with, the substantive laws of the State of California, without



regard to its principles of conflicts of laws. Any claim or controversy arising out of or relating to this Agreement shall be resolved through binding arbitration in Orange County, California, in accordance with the Commercial Arbitration Rules of the American Arbitration Association (“AAA”), and judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction. However, in the event of any dispute in which the Independent Contractor has asserted “employee” status, the Employment Arbitration Rules and Mediation Procedures of AAA (available at www.adr.org) shall apply, and the proceedings shall be conducted in the County of Orange, State of California in accordance with such rules.

- 14) Entire Agreement. This Agreement is the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes all prior agreements between the parties with respect to the matter contained in this Agreement. Any waiver, modification, consent, or acquiescence with respect to any provision of the Agreement shall be set forth in writing and duly executed by both parties. No waiver by any party or any breach hereunder shall be deemed a waiver of any other subsequent breach.
- 15) Effective Date. This Agreement will become effective only after the Camino Nuevo Charter Academy date of approval and signature of the document.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed.

INDEPENDENT CONTRACTOR:

Camino Nuevo Charter Academy:

Pam Moeller
39611 Lupine Ct
Davis, CA 95616

Adriana Abich
CEO
3435 W. Temple St.
LA, CA 90026

(A completed Form W9 is attached)



Scope of Work – Pam Moeller, Ed.D.

Purpose and Anticipated Outcomes:

Our work together will be anchored in asset-based [States of Being](#) coaching and 7 Equity Questions, customized and designed to provide professional development to support all Principals and Assistant Principals.

We will proceed within a framework to collaboratively achieve the following anticipated outcomes:

- Assets-based coaching to support organizational priorities and development
- Professional development Advisory sessions in mutually agreed upon focus areas
- Training Modules for Principals and Assistant Principals.
- Coaching video analysis and debrief for coachees.
- School site visits/observations for Principals.

Professional Development:

PRINCIPAL:

Principal Coaching thru December

July 1, 2025 - June 30, 2026

Goal: 2 Training modules; Coaching 2x per month, 4 advisory sessions, 2 video analysis & 1 school site visit/walkthrough

Principal	Coaching
Suzette Torres (Pam)	Pam 2x per month
Larry Boone (Pam)	Pam 2x per month

NEW TRAINING 25-26SY-

Fall to Winter, 2025

Goal: 3 training modules, Coaching 2x per month & Video analysis (2x)

Assistant Principals	
Chelsey Nguyen (API)	John Ildelfonso (APSS)
Reuben Gonzalgo (API)	(report to Larry Boone)
Samantha Guzman (APSS)	Yesica Shah (API) (report to Suzette Torres)



Approval Status:

CEO - Approved ▾

Board - Pending ▾

Camino Nuevo Charter Academy
INDEPENDENT CONTRACTOR AGREEMENT

This Independent Contractor Agreement (“Agreement”) made and entered into this 1st of **July, 2025** by and between, **Mario Echeverria** (“Independent Contractor”) and Camino Nuevo Charter Academy.

WHEREAS, the Camino Nuevo Charter Academy is in need of special services;

WHEREAS, the Independent Contractor is specially trained, experienced, and competent to provide the special services and advice required; and

WHEREAS, such services are needed on a limited basis;

NOW, THEREFORE, the parties hereto agree as follows:

- 1) Services. The Independent Contractor agrees to perform the services described in the **attached Scope Of Work** with the standard of professional care and skill customarily provided in the performance of such services.
- 2) Compensation. In consideration for the services to be performed by the Independent Contractor, the Camino Nuevo Charter Academy agrees to pay Independent Contractor at the following rates **plus travel expenses to be invoiced within 30-days of travel date:**

CNCA Totals	
Professional Development - AP’s - \$3500	Video Review and analysis - AP’s & Principals - \$2100
Professional Development - Principals - \$4666	School Observations - Coachees’ schools - \$2400
Coaching - AP’s & Principals - \$21,600	
Total	\$34,266

- 3) Term. The Independent Contractor will commence providing services under this Agreement on **July 1, 2025** and will diligently perform as required and complete



performance by **June 30, 2026** unless otherwise terminated, extended, or modified in accordance with the terms of this Agreement.

4) Non-Discrimination. In providing services on behalf of the Camino Nuevo Charter Academy under this Agreement, the Independent Contractor shall not in any way discriminate against students, parents, employees, or agents of the Camino Nuevo Charter Academy on the basis of disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic contained in the definition of hate crimes set forth in section 422.55 of the California Penal Code.

5) Independent Contractor Status. The Independent Contractor will perform services solely as an independent contractor and not as an employee of the Camino Nuevo Charter Academy. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, or principal and agent, between the Independent Contractor and the Camino Nuevo Charter Academy, or any of the Camino Nuevo Charter Academy' agents or employees. The Independent Contractor acknowledges that he/she is not entitled to the rights or benefits ordinarily provided to employees, including unemployment insurance, worker's compensation, medical insurance, sick leave, or any other employment benefit.

The Independent Contractor shall not be under the control of the Camino Nuevo Charter Academy as to the means or manner by which the above services are to be accomplished. The Independent Contractor is free from the control and direction of the Camino Nuevo Charter Academy in connection with the performance of the work, performs work outside the usual course of the Camino Nuevo Charter Academy' business, and customarily engages in an independently established trade, occupation, or business of the same nature as that involved in the work performed.

6) Independent Contractor Taxes. The Independent Contractor shall be solely responsible for paying all federal and state income, social security, workers' compensation, and other employment taxes when due including estimated taxes, if any, incurred as a result of the compensation paid for services under this agreement. The Independent Contractor agrees to indemnify the Camino Nuevo Charter Academy for any charges, costs, fees, penalties, interest, or damages suffered by the Camino Nuevo Charter Academy resulting from the Independent Contractor's failure to comply with this provision.

7) Expenses. The Independent Contractor agrees that all expenses incurred are the responsibility of the the contractor. **Camino Nuevo Charter Academy will not reimburse for travel expenses.**

8) Termination. The Camino Nuevo Charter Academy may at any time for any reason terminate this Agreement and compensate the Independent Contractor only for services rendered to the date of termination. Written notice by the Chief Executive Officer, Chief



Academic Officer, or designee of the Camino Nuevo Charter Academy shall be sufficient to stop further performance of services by the Independent Contractor. The notice shall be deemed given when received or no later than three days after the date of mailing, whichever is sooner.

- 9) Indemnification. The Independent Contractor shall indemnify, defend, and hold harmless the Camino Nuevo Charter Academy, its officers, agents, and employees from every claim or demand and every liability or loss, damage, or expense of any nature whatsoever, which may be incurred by reason of:
 - a. Liability for damages for death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained by the Independent Contractor or any person, firm or corporation employed by the Independent Contractor upon or in connection with the services called for in this Agreement except for liability for damages referred to above which result from the sole negligence or willful misconduct of the Camino Nuevo Charter Academy, its officers, employees, or agents.
 - b. Any injury to or death of persons or damage to property, sustained by any persons, firm, or corporation, including the Camino Nuevo Charter Academy, arising out of, or in any way connected with the services covered by this Agreement, whether said injury or damage occurs either on or off the Camino Nuevo Charter Academy' property, except for liability for damages which result from the sole negligence or willful misconduct of the Camino Nuevo Charter Academy, its officers, employees, or agents.
- 10) Limitation of Liability. As a condition of Dr. Mario Echeverria providing services pursuant to this agreement, Camino Nuevo Charter Academy hereby agrees to hold Mario Echeverria harmless from and against all claims, including claims for attorney's fees, relating to the services to be provided by or on behalf of Mario Echeverria pursuant to this proposal except to the extent solely caused by any criminal activity on the part of Mario Echeverria
- 11) Confidentiality. The content of the individual coaching sessions and the assessment processes will be strictly confidential. As such, content of the coaching meetings will not be shared without the express and explicit permission of the coachee.
- 12) Compliance with Laws. The Independent Contractor shall comply with the Family Educational Rights and Privacy Act codified as 20 U.S.C. 1232g, the Camino Nuevo Charter Academy' policies, California Education Code section 200 et seq., and all applicable federal, state, and local laws, rules, regulations, and ordinances, including workers' compensation.
- 13) Applicable Law and Venue. This Agreement shall be governed by, and construed and enforced in accordance with, the substantive laws of the State of California, without



regard to its principles of conflicts of laws. Any claim or controversy arising out of or relating to this Agreement shall be resolved through binding arbitration in Orange County, California, in accordance with the Commercial Arbitration Rules of the American Arbitration Association (“AAA”), and judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction. However, in the event of any dispute in which the Independent Contractor has asserted “employee” status, the Employment Arbitration Rules and Mediation Procedures of AAA (available at www.adr.org) shall apply, and the proceedings shall be conducted in the County of Orange, State of California in accordance with such rules.

- 14) Entire Agreement. This Agreement is the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes all prior agreements between the parties with respect to the matter contained in this Agreement. Any waiver, modification, consent, or acquiescence with respect to any provision of the Agreement shall be set forth in writing and duly executed by both parties. No waiver by any party or any breach hereunder shall be deemed a waiver of any other subsequent breach.
- 15) Effective Date. This Agreement will become effective only after the Camino Nuevo Charter Academy date of approval and signature of the document.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed.

INDEPENDENT CONTRACTOR:

Camino Nuevo Charter Academy:

Mario Echeverria
117 Goldstone Ct
Roseville, CA 95747

Adriana Abich
CEO
3435 W. Temple St.
LA, CA 90026

(A completed Form W9 is attached)



Scope of Work – Mario Echeverria, Ph.D.

Purpose and Anticipated Outcomes:

Our work together will be anchored in asset-based [States of Being](#) coaching and 7 Equity Questions, customized and designed to provide professional development to support all Principals and Assistant Principals.

We will proceed within a framework to collaboratively achieve the following anticipated outcomes:

- Assets-based coaching to support organizational priorities and development
- Professional development Advisory sessions in mutually agreed upon focus areas
- Training Modules for Principals and Assistant Principals.
- Coaching video analysis and debrief for coachees.
- School site visits/observations for Principals.

Professional Development:

PRINCIPAL:

Principal Coaching thru December

July 1, 2025 - June 30, 2026

Goal: 2 Training modules; Coaching 2x per month, 4 advisory sessions, 2 video analysis & 1 school site visit/walkthrough

Principal	Coaching
Maria Duarte (Mario)	Mario 1x per month

NEW TRAINING 25-26SY-

Fall to Winter, 2025

Goal: 3 training modules, Coaching 2x per month & Video analysis (2x)

Assistant Principals	
Valerie Marquez (APIS))	Jorge Santillan (APSS)
Jennifer Alfaro (API)	(report to Maria Duarte)
Kara Lorenzana (APSS)	Claudia Castillo (API)
	(report to Suzette Torres)

Coversheet

Camino Nuevo Charter Academy Bylaws

Section: IV. Consent Items
Item: D. Camino Nuevo Charter Academy Bylaws
Purpose: Vote
Submitted by:
Related Material: Sixth_Amended_and_Restated_Bylaws_of_CNCA__August 2025.pdf

**FIFTH AMENDED AND RESTATED BYLAWS
OF
CAMINO NUEVO CHARTER ACADEMY
A California Nonprofit Public Benefit Corporation**

(Adopted August 12, 2025)

ARTICLE I. OFFICES

Section 1. Principal Office. The principal office of the corporation for the transaction of the business of the corporation shall be fixed and located at the following address:

3435 W. Temple Street
Los Angeles, CA 90026

The Board is granted full power and authority to change such principal office from one location to another.

Section 2. Other Offices. Branch or subordinate offices may be established at any time by the Board at any place or places.

ARTICLE II. PURPOSES AND OBJECTIVES

The corporation is a nonprofit public benefit corporation as described in the California Nonprofit Public Benefit Corporation law. The corporation may engage in activities that are reasonably related to or in furtherance of its charitable and public purposes, which includes, but is not limited to, providing comprehensive public educational progress for students in kindergarten through twelfth grade in low-income, predominantly immigrant and multilingual areas. The property of the corporation is irrevocably dedicated to charitable purposes in a manner which meets the requirements of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, and Sections 23701(d) and 214 of the California Revenue and Taxation Code. The corporation shall not discriminate on the basis of race, color, national origin, religion, or any other characteristic protected under applicable federal statute or local law with respect to its charitable activities.

ARTICLE III. MEMBERSHIP

Section 1. Membership. Pueblo Nuevo Education and Development Group, a California nonprofit public benefit corporation, shall be the sole statutory member of this corporation (“Sole Statutory Member”) as the term “member” is defined in Section 5056 of the Nonprofit Corporation Law of California. The membership of the Sole Statutory Member in this corporation is not transferable.

Section 2. Associates. Nothing in this Article III shall be construed as limiting the right of the corporation to refer to persons associated with it as “members” even though such persons are not members, and no such reference shall constitute anyone a member, within the meaning of Section 5056 of the California Nonprofit Corporation Law. The corporation may confer by amendment of its Articles or of these Bylaws some or all of the rights of a member, as set forth

in the California Nonprofit Corporation Law, upon any person or persons who do not have the right to vote for the election of directors or on a disposition of substantially all of the assets of the corporation or on a merger or on a dissolution or on changes to the corporation's Articles or Bylaws, but no such person shall be a member within the meaning of said Section 5056.

Section 3. Rights. The Sole Statutory Member shall have the rights set forth in these bylaws and Section 5056 of the California Nonprofit Corporation Law, and to approve any amendment to these bylaws which would affect such rights of the Sole Statutory Member.

ARTICLE IV. DIRECTORS

Section 1. Powers. Subject to the limitations of the Articles of Incorporation and of the California Nonprofit Public Benefit Corporation Law, the activities and affairs of the corporation shall be conducted and all corporate powers shall be exercised by or under the direction of the Board of Directors (the "Board"). The Board may delegate the management of the activities of the corporation to any person or persons, a management company, or committees however composed, provided that the activities and affairs of the corporation shall be managed and all corporate powers shall be exercised under the ultimate direction of the Board. Without prejudice to such general powers, but subject to the same limitations, it is hereby expressly declared that the Board shall have the following powers in addition to the other powers enumerated in these Bylaws:

(a) To select and remove the officers, agents and employees of the corporation, prescribe powers and duties for them as may not be inconsistent with law, the Articles of Incorporation, or these Bylaws, supervise them, and fix their compensation. Such compensation may be increased or decreased at the pleasure of the Board.

(b) To make such rules and regulations for the conduct of the affairs and activities of the corporation as the Board may deem advisable and as are not inconsistent with law, the Articles of Incorporation or these Bylaws.

(c) To borrow money and incur indebtedness for the purpose of the corporation, and to cause to be executed and delivered therefor, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecation, or other evidences of debt and securities therefore.

Section 2. Number of Directors. The authorized number of directors shall be between five (5) and eighteen (18). No reduction in the authorized number of directors shall have the effect of shortening the term of any incumbent director.

Section 3. Election and Term of Office. Directors shall be elected at a regular meeting of the Board from a slate of nominations presented by the Nominating Committee, or at any special meeting of the Board held for that purpose. Each director shall hold office for an initial term of one (1) year and until a successor has been elected and qualified. Each director re-elected to the board shall hold office for a term of three (3) years and until a successor has been elected and seated. Directors may succeed themselves in office.

Section 4. Resignation. Subject to the provisions of Section 5226 of the California Nonprofit Public Benefit Corporation Law, any director may resign effective upon giving written

notice to the President, the Secretary, or the Board as a whole, unless the notice specifies a later time for the effectiveness of such resignation; *provided, however*, that a director may not resign except upon notice to the Attorney General in a case where the corporation would be left without a duly elected director in charge of its affairs. If the resignation is effective at a future time, a successor may be designated before such time, to take office when the resignation becomes effective.

Section 5. Place of Meeting. Regular or special meetings of the Board shall be held at any place within Los Angeles County which has been designated from time to time by the Board. In the absence of such designation, regular meetings shall be held at the principal office of the corporation.

Section 6. Regular Meetings. Regular meetings of the Board, including annual meetings, shall be held on such dates and at such times as may be fixed by the Board, subject to the requirements of the Brown Act and the Charter Schools Act.

Section 7. Special Meetings. Special meetings of the Board for any purpose or purposes may be called at any time by the Chief Executive Officer, the President, the Secretary, or any two (2) directors, subject to the requirements of the Brown Act and the Charter Schools Act. Notice of the time and place of special meetings of the Board shall be given or delivered to each director personally or by telephone or email at least twenty-four (24) hours before the meeting.

Section 8. Waiver of Notice. Notice of a meeting need not be given to any director who signs a waiver of notice or a written consent to holding the meeting or an approval of the minutes thereof, whether before or after the meeting, or who attends the meeting without protesting, prior thereto or at its commencement, the lack of notice to such director. All such waivers, consents, and approvals shall be filed with the corporate records or made a part of the minutes of the meeting.

Section 9. Quorum. A majority of directors then in office constitutes a quorum of the Board for the transaction of business, except to adjourn as provided in this Article IV, Section 12. All matters shall be decided by the vote of a majority of directors present at a meeting duly held at which a quorum is present, subject to the more stringent provisions of the Nonprofit Public Benefit Corporation Law and the Political Reform Act. A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of directors, but no action can be taken unless and until a quorum is restored.

Section 10. Voting on Special Matters. Notwithstanding any other provision of these Bylaws, an affirmative vote by no less than two-thirds (2/3) of the total directors shall be required to act upon the following matters:

- (a) Amending the Bylaws or Articles of Incorporation
- (b) Establishing or changing the number of directors
- (c) Adopting, revising or amending any mission statement of the corporation

(d) Adopting, revising or amending any statements of policy regarding curriculum or its programmatic implementation.

Section 11. Participation in Meetings by Conference Telephone. Members of the Board may participate in any meeting through the use of video or telephone conference equipment, subject to the requirements of the Brown Act and Education Code Section 47604.1. In addition, a two-way teleconference location will be established at each school site to allow members of the public to participate in Board meetings.

Section 12. Adjournment. A majority of the directors present, whether or not a quorum is present, may adjourn any directors' meeting to another time and place. If the meeting is adjourned for more than twenty-four (24) hours, notice of any adjournment to another time or place shall be given prior to the time of the reconvened meeting to the directors who were not present at the time of adjournment.

Section 13. Rights of Inspection. Every director shall have the right at any reasonable time to inspect and copy any and all books, records, and documents of every kind of the corporation, subject to applicable privacy laws, and to inspect the physical properties of the corporation.

Section 14. Committees. The Board may designate and appoint one (1) or more committees, each consisting of two (2) or more directors and any number of non-director members, and delegate to such committees any of the authority of the Board except with respect to:

- (a) The filling of vacancies on the Board or in any committee;
- (b) The amendment or repeal of bylaws or the adoption of new bylaws; or
- (c) The amendment or repeal of any resolution of the Board which by its express terms is not so amendable or repeatable.

Any such committee must be established and the members thereof appointed by a majority of the number of directors then in office, and such committee may be designated by any name the Board shall specify. The Board may appoint, in the same manner, alternate members of any committee who may replace any absent member at any meeting of the committee. The Board shall have the power to prescribe the manner in which proceedings of any such committee shall be conducted. Meetings and other actions of any such committee shall be governed by the provisions of this Article IV applicable to meeting and actions of the Board. Minutes shall be kept of each meeting of each committee. The Board, or in its absence, any committee shall have the power to elect a chair, a vice chair of its committee.

Section 15. Executive Committee. There shall be an Executive Committee of the Board of Directors, which shall consist of the Chairman and such other members of the Board of Directors as the Board shall from time to time determine. During intervals between meetings of the Board, the Executive Committee shall have and exercise all of the authority of the board except as otherwise limited by these bylaws or by the Board or matters that require full Board approval. The Executive Committee shall cause minutes of its meetings to be distributed to all directors and be kept and filed with the minutes of the meetings of the Board.

Section 16. Nominating Committee. The Nominating Committee shall be composed of the members of the Executive Committee and any other members of the Board of Directors appointed by the Executive Committee to serve on the Nominating Committee. Prior to the meeting of the Board at which directors and officers are to be elected, the chair of the nominating committee shall solicit suggestions from interested parties for candidates to stand for election as directors and officers of the corporation. The chair of the Nominating Committee shall then prepare a slate of nominees which shall be mailed to the directors at least thirty (30) days before the date of the meeting at which the election shall be held. Additional nominees shall be added to the slate if a nominee is sponsored by more than ten percent (10%), of the directors not less than ten (10) days before the meeting.

Section 17. Compensation. Directors and members of committees shall not receive any compensation for their services but, by resolution of the Board, a fixed sum and expenses of attendance, if any, may be allowed for attendance at any regular or special meeting of the Board. Nothing shall preclude any director from serving the corporation in any other capacity and receiving reasonable compensation for such services.

ARTICLE V. OFFICERS

Section 1. Required Officers. The officers of the corporation shall be a Chief Executive Officer, a President, a Secretary, and a Treasurer, each of whom shall be chosen by and hold office at the pleasure of the Board. Any number of offices required or permitted by this Article V may be held by the same person, except that neither the President nor the Secretary or the Treasurer may serve concurrently as the Chief Executive Officer, and neither the Secretary or the Treasurer may serve concurrently as the Chairman of the Board.

Section 2. Additional Permitted Officers. The Board may choose one or more Vice Presidents, one or more Assistant Secretaries, one or more Assistant Treasurers, and such other officers as the business of the corporation may require, each of whom shall hold office for such period, have such authority and perform such duties as the Board at its pleasure may from time to time determine.

Section 3. Election of Officers. Subject to the rights, if any, of any officer under an employment contract, the officers shall be elected annually by the Board at a regular or special meeting of the Board, and may succeed themselves in office. Each person elected as an officer shall continue in office until the next annual election of officers or until his successor shall have been duly elected and qualified or until his earlier death, resignation or removal in accordance with these Bylaws. Vacancies of officers caused by death, resignation, removal or increase in the number of officers may be filled by the Board at a regular or special meeting.

Section 4. Removal of Officers. Any officer, subject to any rights, if any, under a contract of employment, may be removed at any time with or without cause and with or without notice by the affirmative vote of the Board.

Section 5. Chief Executive Officer. Subject to the control of the Board, the Chief Executive Officer shall be the general manager and chief executive officer of the corporation and shall have general supervision, direction and control over the affairs and property of the

corporation and over its several officers, and shall have such other powers and perform such other duties as may be delegated by the Board from time to time.

Section 6. President. The President shall preside as the Chair at Board meetings, unless the Board elects a separate Chairperson, and shall have such powers as the Board may delegate to him or her. In the absent of the Chief Executive Officer, the President shall have the powers of the Chief Executive Officer and shall act for and in the stead of the Chief Executive Officer.

Section 7. Secretary. The Secretary shall be the custodian of the books and records of the corporation and files thereof. The Secretary shall keep or cause to be kept, at the principal office or such other place as the Board may order, a minute book of all meetings of the Board and its committees. The Secretary shall also keep, or cause to be kept, at the principal office in the State of California the original or a copy of the Articles of Incorporation and Bylaws of the corporation, as amended to date. The Secretary shall give, or cause to be given, notice of all meetings of the Board and any committee thereof required by these Bylaws or by law to be given, and shall have such other powers and perform such other duties as may be delegated by the Board.

Section 8. Treasurer. The Treasurer shall be the chief financial officer of the corporation and shall keep and maintain, or cause to be kept and maintained, adequate and correct accounts of the properties and business transactions of the corporation, including, without limitation, accounts of its assets, liabilities, receipts and disbursements, and shall send or cause to be sent to the directors of the corporation such financial statements and reports as are by law or these Bylaws required to be sent to them. The Treasurer shall deposit, or cause to be deposited, all monies and other valuables in the name and to the credit of the corporation and such depositories as may be designated by the Board. The Treasurer shall disburse the funds of the corporation as may be ordered by the Board, shall render to the President or the directors, whenever requested, an account of all transactions and of the financial condition of the corporation, and shall have such other powers and perform such other duties as may be delegated by the Board.

ARTICLE VI. INDEMNIFICATION

Section 1. Indemnification.

(a) The corporation shall have the power to indemnify directors, officers, employees and agents to the fullest extent permitted by Section 5238 of the California Nonprofit Public Benefit Corporation Law and Chapter 42 of the United States Internal Revenue Code of 1986 (if applicable), as amended or superseded. Any repeal or modification of this Article VI shall not result in any liability for any such directors, officers, employees or agents with respect to any act of omission prior to such repeal or modification.

(b) Notwithstanding the foregoing, the corporation shall have power to indemnify any person who was or is a party or is threatened to be made a party to any proceeding (other than an action by or in the right of the corporation to procure a judgment in its favor, an action brought under Section 5233 of the California Nonprofit Public Benefit Corporation Law, or an action brought by the Attorney General or a person granted relator status by the Attorney General for any breach of duty relating to assets held in

charitable trust) by reason of the fact that such person is or was an agent of the corporation, against expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding if such person acted in good faith and in a manner such person reasonably believed to be in the best interests of the corporation and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of such person was unlawful. The termination of any proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent shall not, of itself, create a presumption that the person did not act in good faith and in a manner which the person reasonably believed to be in the best interests of the corporation or that the person had reasonable cause to believe that the person's conduct was unlawful.

(c) The corporation shall have power to indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending or completed action by or in the right of the corporation, or brought under Section 5233 of the California Nonprofit Public Benefit Corporation Law, or brought by the Attorney General or a person granted relator status by the Attorney General for breach of duty relating to assets held in charitable trust, to procure a judgment in its favor by reason of the fact that such person is or was an agent of the corporation, against expenses actually and reasonably incurred by such person in connection with the defense or settlement of such action if such person acted in good faith, in a manner such person believed to be in the best interests of the corporation, and with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances. No indemnification shall be made under this Article VI, Section 1:

(i) In respect of any claim, issue or matter as to which such person shall have been adjudged to be liable to the corporation in the performance of such person's duty to the corporation, unless and only to the extent that the court in which such proceeding is or was pending shall determine upon application that, in view of all the circumstances of the case, such person is fairly and reasonably entitled to indemnity for the expenses which such court shall determine;

(ii) Of amounts paid in settling or otherwise disposing of a threatened or pending action, without approval; or

(iii) Of expenses incurred in defending a threatened or pending action which is settled or otherwise disposed of without court approval unless it is settled with the approval of the Attorney General.

(d) To the extent that an agent of the corporation has been successful on the merits in defense of any proceeding referred to in paragraphs (b) or (c) of this Article VI, Section 1 or in defense of any claim, issue, or matter therein, the agent shall be indemnified against expenses actually and reasonably incurred by the agent in connection therewith.

(e) Except as provided in paragraph (d) of this Article VI, Section 1, any indemnification under this Article VI, Section 1 shall be made by the corporation only if authorized in the specific case, upon a determination that indemnification of the agent is

proper in the circumstances because the agent has met the applicable standard of conduct set forth in paragraphs (b) or (c) of this Article VI, Section 1, by:

(i) A majority vote of a quorum consisting of directors who are not parties to such proceeding; or

(ii) The court in which such proceeding is or was pending upon application made by the corporation or the agent or the attorney or other person rendering services in connection with the defense, whether or not such application by the agent, attorney, or other person is opposed by the corporation.

(f) Expenses incurred in defending any proceeding may be advanced by the corporation prior to the final disposition of such proceeding upon receipt of an undertaking by or on behalf of the agent to repay such amount unless it shall be determined ultimately that the agent is entitled to be indemnified as authorized in this Article VI, Section 1.

(g) No provision made by the corporation to indemnify its or its subsidiary's directors or officers for the defense of any proceeding, whether contained in the Articles of Incorporation, these Bylaws, a resolution of directors, an agreement or otherwise, shall be valid unless consistent with this Article VI, Section 1. Nothing contained in this Article VI, Section 1 shall affect any right to indemnification to which persons other than such directors and officers may be entitled by contract or otherwise.

Section 2. Insurance. The Board may adopt a resolution authorizing the purchase and maintenance of insurance on behalf of any agent of the corporation (including a director, officer, employee or other agent of the corporation) against any liability other than for violating provisions of law relating to self-dealing (Section 5233 of the California Nonprofit Public Benefit Corporation Law) asserted against or incurred by the agent in such capacity or arising out of the agent's status as such, whether or not the corporation would have the power to indemnify the agent against such liability under the provisions of Section 5238 of the California Nonprofit Public Benefit Corporation Law.

ARTICLE VII. REPORTS

The corporation shall furnish to all of the directors annually a report containing the following information in reasonable detail:

1. The assets and liabilities, including the trust funds, of the corporation as of the end of the preceding fiscal year.

2. The principal changes in assets and liabilities, including trust funds, during the preceding fiscal year.

3. The revenue or receipts of the corporation, both unrestricted and restricted to particular purposes, for the preceding fiscal year.

4. The expenses or disbursements of the corporation, for both general and restricted purposes, during the preceding fiscal year.

5. Any information required by Section 6322 of the California Nonprofit Public Benefit Corporation Law, with respect to the preceding fiscal year.

The reports required by this Article VII shall be accompanied by any report thereon of independent accountants, or if there is no such report, by the certificate of an authorized officer of the corporation that such reports were prepared without audit from the books and records of the corporation.

ARTICLE VIII. OTHER PROVISIONS

Section 1. Inspection of Articles and Bylaws. The corporation shall keep in its principal office in the State of California the original copy of its Articles of Incorporation and of these Bylaws, as amended to date, which shall be open to inspection by the directors and such other persons as required by law, at all reasonable times during office hours.

Section 2. Fiscal Year. The fiscal year of the corporation shall commence on July 1 and end on June 30, unless otherwise fixed by the Board.

Section 3. Checks and Notes. Except as otherwise specifically determined by resolution of the Board, or as otherwise required by applicable law, checks, drafts, promissory notes, orders for the payment of money, and other evidence of indebtedness of the corporation shall be signed by such persons authorized by the Board from time to time.

Section 4. Deposits. All funds of the corporation shall be deposited from time to time to the credit of the corporation in such banks, trust companies, or other depositories as the Board may select.

Section 5. Amendment of Articles and Bylaws. The Articles of Incorporation and these Bylaws may be adopted, amended or repealed in whole or in part by majority vote of all directors then in office, subject to applicable law and Article III, Section 3 and Article IV, Section 10 of these Bylaws.

Section 6. Construction and Definitions. Unless the context otherwise requires, the general provisions, rules of construction, and definitions contained in the California Nonprofit Public Benefit Corporation law shall govern the construction of these Bylaws.

Section 7. Gifts. The Board may accept on behalf of the corporation any contribution, gift, bequest, or devise for the charitable or public purposes of the corporation.

CERTIFICATE OF SECRETARY

THIS IS TO CERTIFY: That the foregoing is a true and correct copy of the Fifth Amended and Restated Bylaws of Camino Nuevo Charter Academy and that such Bylaws were duly adopted by the Board of Directors of said corporation on August 12, 2025.

_____, Secretary

Coversheet

CAO Update

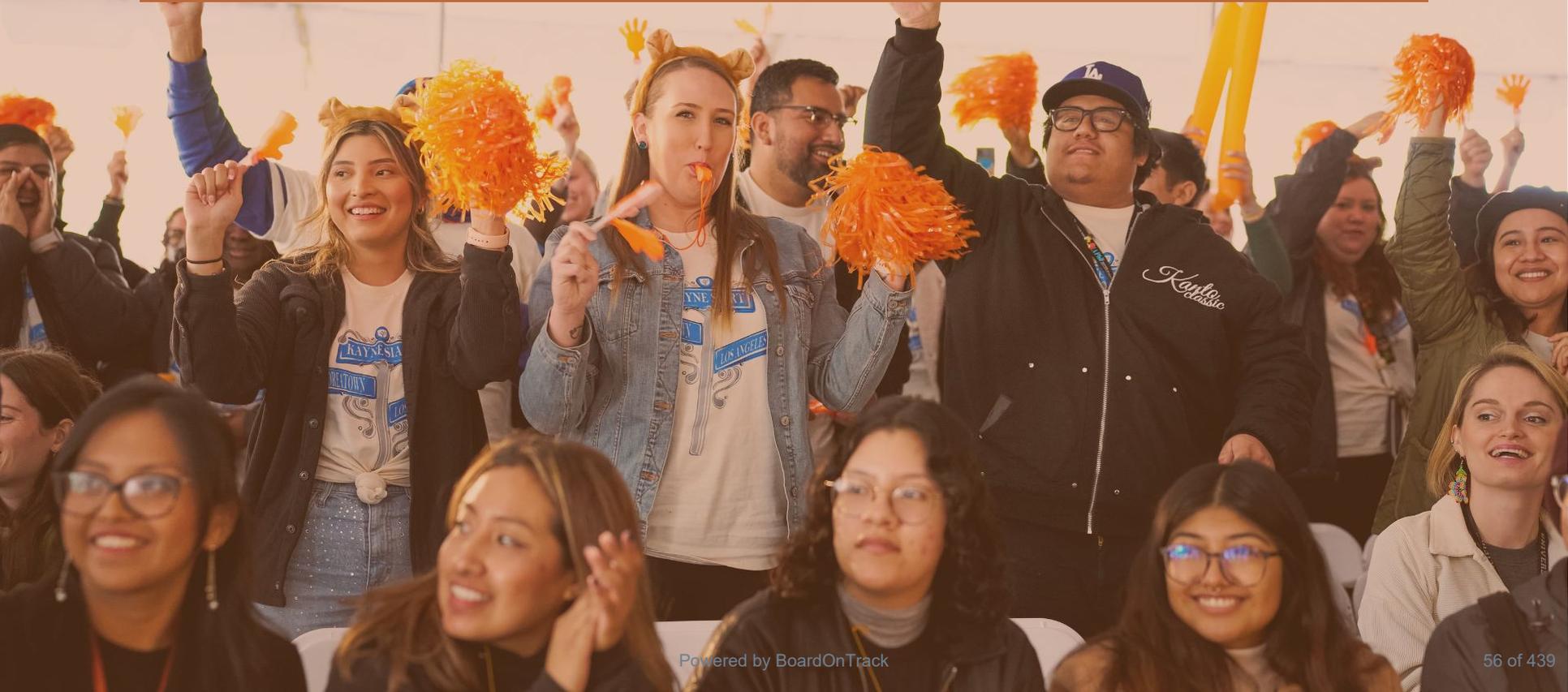
Section: V. School and Academic Updates
Item: A. CAO Update
Purpose: FYI
Submitted by:
Related Material: CAO Update August 2025.pdf



CAO Update

CNCA Board of Directors August 2025

Academic Data Celebrations



Every school increased

Site	Growth
BUR	3.0%
KAY	2.5%
CIS	3.0%
CAS	2.2%
EIS	0.5%
CAS/EIS	1.2%
DAL	3.6%



CNCA: +2.5%

SBAC Math
Proficiency

Every school significantly decreased the percent of ELs far below grade level ...

... and increased the percent of ELs on and above grade level

ELLs					
Grade Level	Level 1 Change	Level 2 Change	Level 3 Change	Level 4 Change	Proficiency Change
BUR	-13.8%	-8.7%	11.4%	11.0%	22.5%
KAY	-23.1%	9.7%	10.1%	3.4%	13.4%
CAS/EIS	-18.8%	3.9%	9.9%	4.8%	14.8%
CIS	-22.0%	12.3%	5.7%	4.2%	9.9%
DAL	-23.1%	15.4%	7.7%	0.0%	7.7%

SBAC Math: Outcomes for English Learners

+8%

**Kayne Siart:
English Language Arts
Growth**



Every grade level decreased
the percent of students far
below grade level...

... leading to an overall
decrease of 10.8%!

Kayne-Siart				
Grade Level	Level 1 Change	Level 2 Change	Level 3 Change	Level 4 Change
3	-8.5%	9.9%	-2.8%	1.4%
4	-19.3%	4.9%	10.9%	3.6%
5	-3.1%	2.8%	-5.3%	5.6%
6	-19.5%	10.9%	4.0%	4.7%
7	-1.5%	-10.0%	9.4%	2.1%
8	-12.3%	3.4%	13.5%	-4.5%
all	-10.8%	3.4%	5.6%	1.9%

Kayne Siart: English Language Arts Grade Level Growth



Every subgroup improved
their Distance from
Standard...

... improving the projected
color on the CA Dashboard
for every group.

Kayne-Siart					
	Prior Year Color	24-25 DFS Performance Level	Change Level	24-25 Predicted Color	Color Change
All Students	Orange	Low	Increased Significantly	Yellow	Increased
SWDs	Red	Very Low	Increased Significantly	Orange	Increased
ELLs	Red	Very Low	Increased Significantly	Orange	Increased
Socioeconomically Disadvantaged	Orange	Low	Increased Significantly	Yellow	Increased
Hispanic/Latino	Red	Low	Increased Significantly	Yellow	Increased
LTEL	Red	Very Low	Increased Significantly	Orange	Increased

Kayne Siart: English Language Arts Subgroup Growth



**The percent of ELs making
progress on ELPAC
increased significantly...**

**... moving the projected
ELPI indicator on the CA
Dashboard from Red to
Green!**

+20%

**Dalzell Lance: English
Learner Progress (ELPI)**



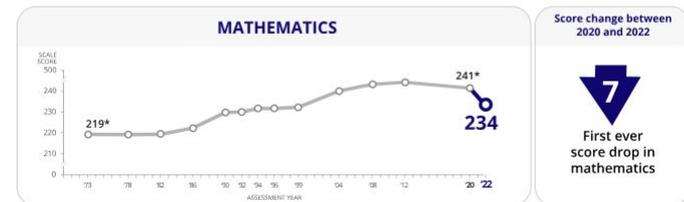
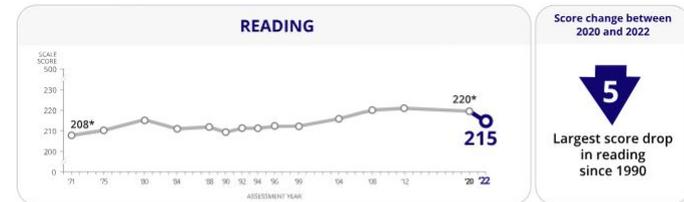
Contextualizing our Data

NEWS

Despite Progress, Achievement Gaps Persist During Recovery from Pandemic

New research finds achievement gaps in math and reading, exacerbated by the COVID-19 pandemic, remain and have grown in some states, calls for action before federal relief funds run out

CNCA is making meaningful incremental gains through a long-term strategy focused on authentic instructional & leadership improvements.





CNCA's 24-25 SBAC & ELPAC Overview

25 años



CNCA made progress on both obligations in Math



Proficiency

The percent of student meeting/exceeding the standard increased from last year at all schools

Distance from Standard

The average Distance from Standard improved compared to last year at most schools

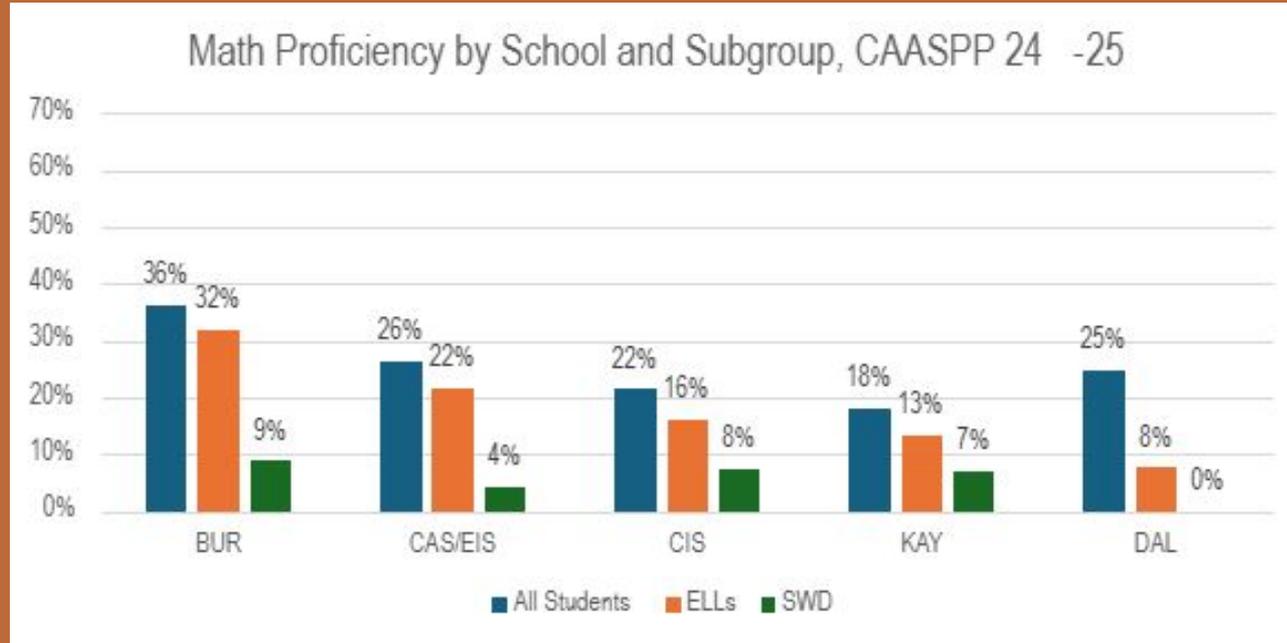


Math Proficiency Growth

Site	23-24 Math Proficiency	24-25 Math Proficiency	Growth
BUR	33.3%	36.3%	3.0%
KAY	15.6%	18.1%	2.5%
CIS	18.5%	21.5%	3.0%
CAS	22.9%	25.1%	2.2%
EIS	26.8%	27.3%	0.5%
CAS/EIS	25.1%	26.3%	1.2%
DAL	21.2%	24.8%	3.6%



Math Proficiency by Subgroup

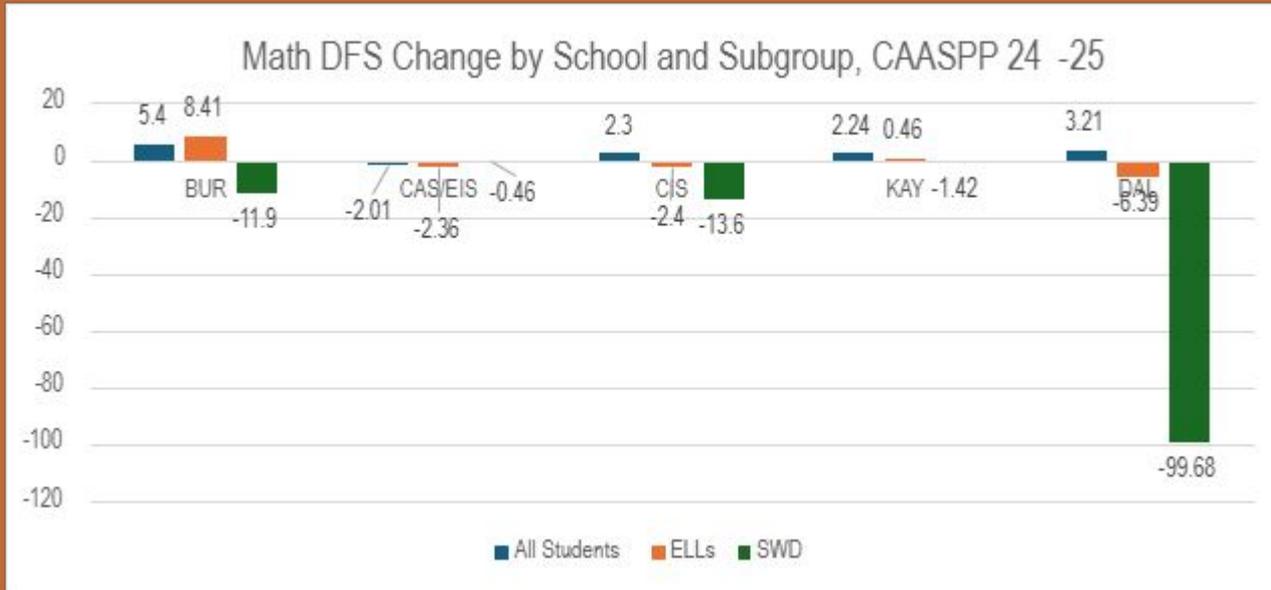


Math Distance from Standard Progress

	23-24	24-25	
	DFS	DFS	Change
BUR	-40.9	-35.5	5.4
CAS/EIS	-66.5	-68.51	-2.01
CIS	-76	-73.7	2.3
KAY	-93.8	-89.17	4.63
DAL	-80.7	-77.49	3.21



Math DFS Change by Subgroup





Area of focus: English Language Arts

Proficiency

The percent of student meeting/exceeding the standard increased from last year at two schools.

Distance from Standard

The Distance from Standard improved from last year at three schools.

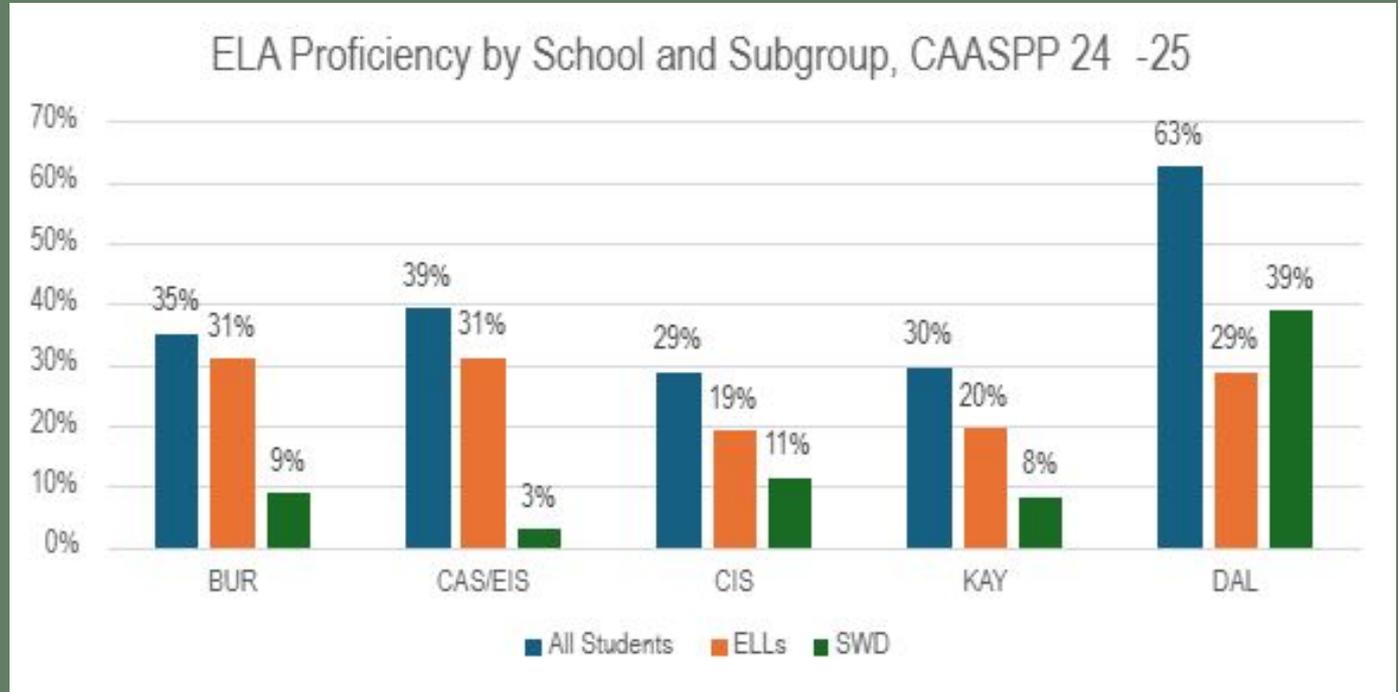


English Language Arts Proficiency

Site	23-24 ELA Proficiency	24-25 ELA Proficiency	Growth
BUR ▼	37.19%	34.88%	-2.31%
CAS ▼	30.24%	32.38%	2.14%
CIS ▼	31.64%	28.57%	-3.07%
DAL ▼	65.77%	61.60%	-4.17%
EIS ▼	46.44%	44.49%	-1.96%
KAY ▼	22.13%	29.34%	7.21%
CAS/EIS ▼	39.41%	39.11%	-0.29%
CNCA ▼	34.56%	35.34%	0.79%



ELA Proficiency by Subgroup



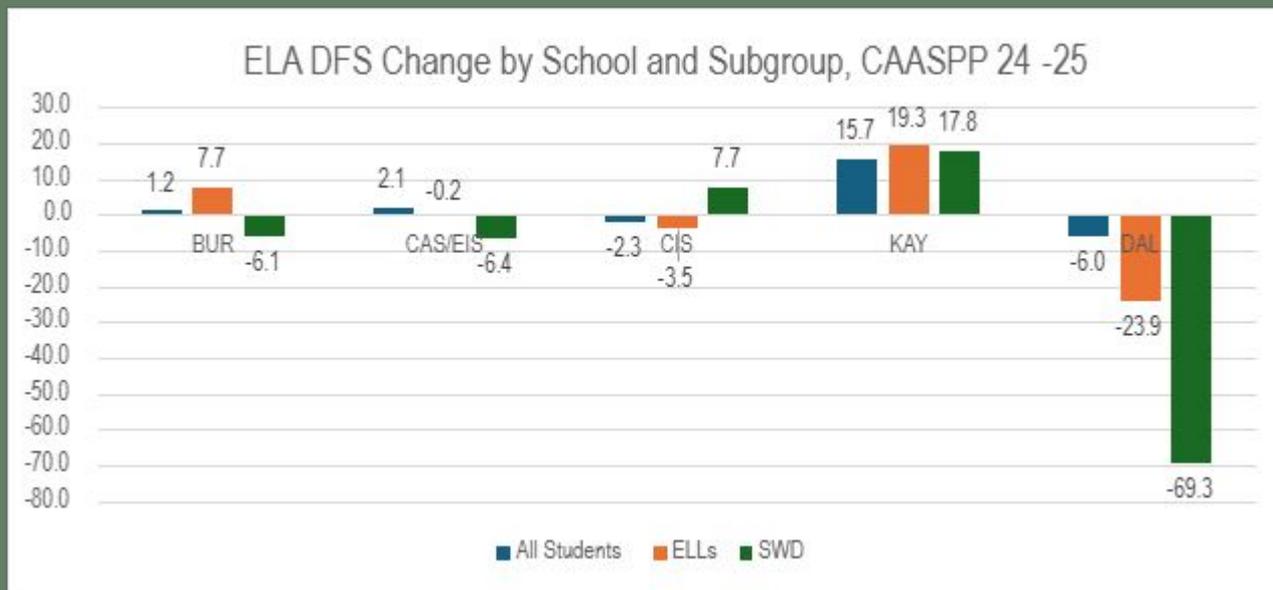


English Language Arts DFS

	23-24	24-25	
	DFS	DFS	Change
BUR	-41.1	-39.87	1.23
CAS/EIS	-40.1	-37.98	2.12
CIS	-54.2	-56.47	-2.27
KAY	-69.5	-55.35	14.15
DAL	29.5	23.51	-5.99



ELA DFS Change by Subgroup





English Language Proficiency Index: ELPI

	23-24		24-25		
	ELPI Progress	Color	ELPI Progress	Color	Color Change
BUR	48.8%	Orange	46.10%	Orange	Same Color
CIS	43.6%	Orange	35.40%	Orange	Same Color
KAY	48.6%	Yellow	38.40%	Red	Decreased
DAL	33.3%	Red	53.20%	Green	Increased
CAS/EIS	48.7%	Yellow	45.40%	Orange	Decreased

In the coming year, we must **leverage our collective strengths** to build on our math growth and ensure ELA & ELPI growth across all schools.

We will ground ourselves in **data-driven instruction** and **teacher growth goal coaching** in order to:

Decrease the percent of students far below grade level
and

Increase the percent of students on or above grade level





CAMINO NUEVO CHARTER ACADEMY Strategic Plan Overview

Our Mission

Camino Nuevo Charter Academy educates students in a college preparatory program to be literate, critical thinkers, and independent problem solvers who are agents of social justice with sensitivity toward the world around them.

Success Equation

2027-2028 Vision

By 2028, Camino Nuevo students attend some of the highest performing Tk-12 schools in Los Angeles, where their wellbeing is nurtured, they see themselves as successful, and they feel they belong.

2025-2026 Org Wide Priority

Belonging & Intellectual Engagement

**From Unlocking to Uplifting:
Elevating Minds, Hearts and Our Impact**

Step Forward
Culture

Coaching
Year 2

Strategies

Belonging - Community - Equity - Excellence - Innovation - Joy

Coversheet

Extracurricular Activities Participation Policy

Section: VI. Extracurricular Activities Participation Policy
Item: A. Extracurricular Activities Participation Policy
Purpose: Vote
Submitted by:
Related Material: Board Policy_ Extracurricular and Co-Curricular Activities.pdf



Board Policy: Extracurricular and Co-curricular Activities

The CNCA Board recognizes that extracurricular and co-curricular activities enrich the educational and social development and experiences of students. CNCA shall encourage and support student participation in extra/co-curricular activities without compromising the integrity and purpose of the educational program.

Extracurricular activities have all of the following characteristics:

1. The program is supervised or financed by CNCA.
2. Students participating in the program represent CNCA.
3. Students exercise some degree of freedom in either the selection, planning, or control of the program.
4. The program includes both preparation for performance and performance before an audience or spectators.

Extracurricular activities are not part of the regular school curriculum, are not graded, do not offer credit, and do not take place during classroom time.

Co-curricular activities are programs that may be associated with the curriculum in a regular classroom.

Waiver, Release and Indemnity Agreement

A student who wishes to participate in a voluntary activity, including but not limited to interscholastic athletics, shall be required as a condition of such participation to execute and file with the appropriate school a Waiver, Release and Indemnity Agreement. In addition, the student's parent/guardian shall be required to execute the Waiver, Release and Indemnity Agreement as a condition of participation by the student in the voluntary activity.

Academic Eligibility Requirements

In order to encourage and promote academic excellence, students in grades 7-12 who participate in extra/co-curricular activities shall demonstrate satisfactory minimum progress in meeting the requirements for graduation by undertaking the prescribed course of study and meeting the standards of proficiency established by the school.

A program that has as its primary goal the improvement of academic or educational achievements of students is not subject to these eligibility requirements.

In order to be eligible for participation in extra/co-curricular activities, a student in grades 7 through 12 shall have earned a minimum 2.0, or a "C" average. The principal will monitor all students with "F" grades to ensure they are on-track to graduate.

Academic Eligibility: CIF Sports

CIF sanctioned programs will adhere to CIF requirements. To be scholastically eligible for participation, the student must be currently enrolled in at least 20 semester periods of course work, and shall have earned a minimum GPA of 2.5 and no "F" grades.



The grade point average used to determine eligibility shall be based on grades of the previous grading period during which the student attended class at least a majority of the time.

Summer school grades for exact course titles may be used as a direct substitute when recalculating the GPA for the previous grading period.

When students are simultaneously enrolled in college classes for which they receive credit toward high school graduation, their college grades shall be included in the computation of their grade point average.

An Incomplete shall have no effect on a student's academic eligibility as long as the resolution of the Incomplete would not lower his/her grade point average below 2.5. If the resolution of an Incomplete could lower the student's grade point average to below 2.5, the student shall be considered ineligible until the Incomplete is removed and the grade point average determined.

A student who does not meet a 2.5 average, in either academic or citizenship grades at a grading period, shall remain ineligible until the next grading period.

Each 9-12 grade student is allowed a one-time, one-grading period, athletic academic probation period that they may use once during their 4 years of eligibility at CNCA Dalzell Lance High School. This academic probation period can be when the student's GPA falls below the 2.5 minimum but is at least between 2.0 and 2.49. Students who have earned a grade of "F" in any class are ineligible for that grading period and may not use a waiver.

Citizenship Eligibility

A student must maintain a 2.0 average or satisfactory (s) in all citizenship grades.

Supervision

Extra/co-curricular activities shall be supervised by school employees, authorized representatives, or contracted service providers whenever they are conducted under the name of the school. All such activities must be approved in advance in writing.

The CEO or designee shall:

1. Determine which activities and programs are affected by this policy.
2. Identify and monitor ineligible students.
3. Help ineligible students to regain eligibility by offering counseling, tutoring, and/or other appropriate help.
4. Ensure uniform application of the policy across CNCA campuses.

Annual Review

The CEO or administrative designee, shall annually review this policy and implementing regulations.

Coversheet

DAL Renewal Update

Section: VII. DAL Renewal Update
Item: A. DAL Renewal Update
Purpose: FYI
Submitted by:
Related Material: Renewal Strategy_08.2025.pdf



DAL Renewal Strategy

August 2025

Let's talk Renewal

Renewal Eligibility

- ❑ Criterion 1: Does the renewal petition include a sound educational program, a reasonably comprehensive description of the 15 elements required for petitions, an affirmation of each of the conditions described in Education Code section 47605(e), and are petitioners likely to successfully implement the program set forth in the petition? (Ed. Code, § 47607(b).)
- ❑ Criterion 2: Is the charter school “high,” “middle,” or “low” performing? (see Ed. Code, §§ 47607(c), 47607.2(a), and 47607.2(b).) Has the charter school attained measurable increases in academic achievement schoolwide and for numerically significant subgroups served by the charter school, and does the charter school have strong postsecondary outcomes, if applicable?
- ❑ Criterion 3: Are the charter school's enrollment or dismissal practices discriminatory, or does the charter school have substantial fiscal or governance factors? (Ed. Code, § 47607(e).)

How will LAUSD look at our data?

- ❑ **Step 1:** Does the charter school meet or exceed the state in the following:
 - ❑ ELA
 - ❑ Math
 - ❑ ELPI
 - ❑ CCI
- ❑ **Step 2:** If no, then move to Verified Data
 - ❑ iReady
 - ❑ PostSecondary Outcomes
- ❑ **Step 3:** Resident Schools

Step 1: DAL vs. State Comparison

Criteria Checklist	2023-2024	2024-2025
ELA Data	Higher	Higher
Math Data	Lower	Lower
CCI Data	Higher	Unknown
ELPI	Lower	Higher



Verified Data

- ❑ The chartering authority considers verified data for those charter schools classified as low or middle performing. Measurable increases in academic achievement or strong postsecondary outcomes must be demonstrated by verified data. Increases in academic achievement are defined as showing of at least one-year's progress for each year in school. Strong postsecondary outcomes are defined as achieving rates of college enrollment, persistence, and completion that are equal to those of their peers.

- ❑ One Year's Progress
 - Based on guidance provided by the SBE:
 1. November 2020 SBE Agenda Item 14: Attachment 1, Table 2
 2. May 2023 SBE Agenda Item 02: Attachment 1, Table 4

 - Additional Guidance:

Each vendor provides guidance on evaluating one-year's progress

Step 2: DAL's Internal Verified Data (i-Ready Pathway)

Test 1: Participation Rates					
	Schoolwide	All grades	H/L	SWD	EL
2023-2024	>95%	>95%	>95%	>95%	>95%
2024-2025	>95%	>95%	>95%	>95%	>95%

Test 2: Growth Over Time
<ul style="list-style-type: none"> • Not all subgroups are reflected by i-Ready in the data pull (Socio-Economically Disadvantaged) • Some cohorts should growth over time, but not consistently across all cohorts or across all subgroups. • Year over year comparison looks slightly stronger across some grade levels but not across all subgroups. (EL and H/L increased while SWD did not)



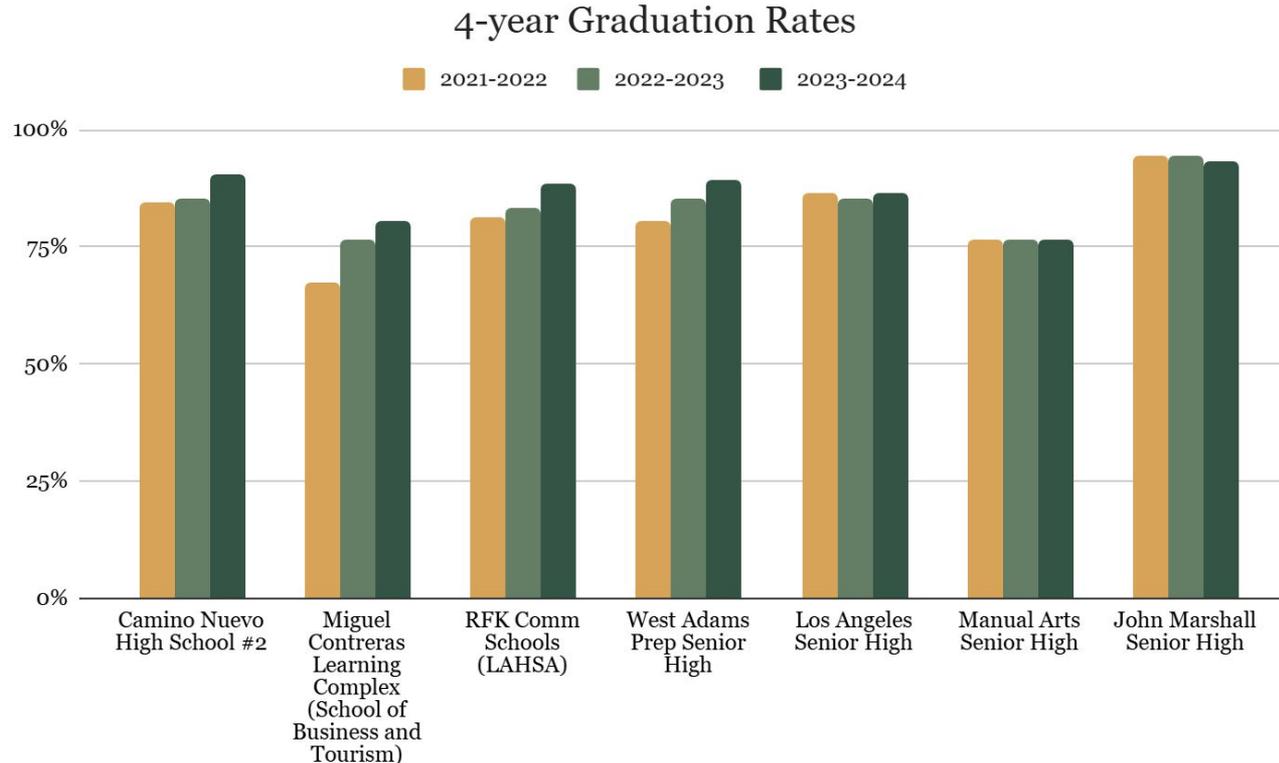
Verified Data

Postsecondary Indicators on the Approved Verified Data List:

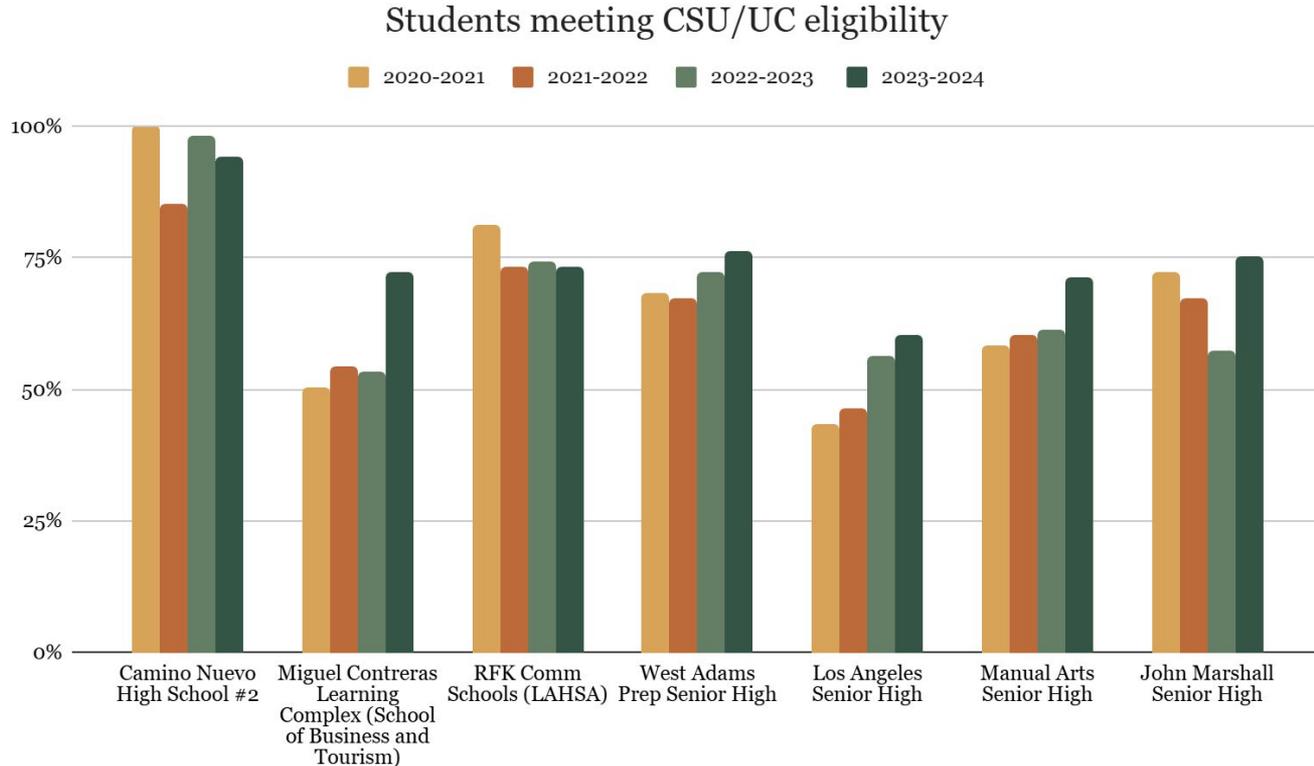
1. California Department of Education DataQuest College-Going Rate
2. California State University Enrollment Dashboard Student Origin
3. California Partnership for Achieving Student Success (Cal-PASS) Plus High School to Community College Transition Report
4. National Student Clearinghouse Student Tracker
5. University of California Admissions by School Source
6. University of California Undergraduate Graduation Rate

Postsecondary outcomes is defined as “college enrollment, persistence, and completion rates equal to similar peers.”

Step 2: DAL's Internal Verified Data (College Readiness)



Step 2: DAL's Internal Verified Data (College Readiness)



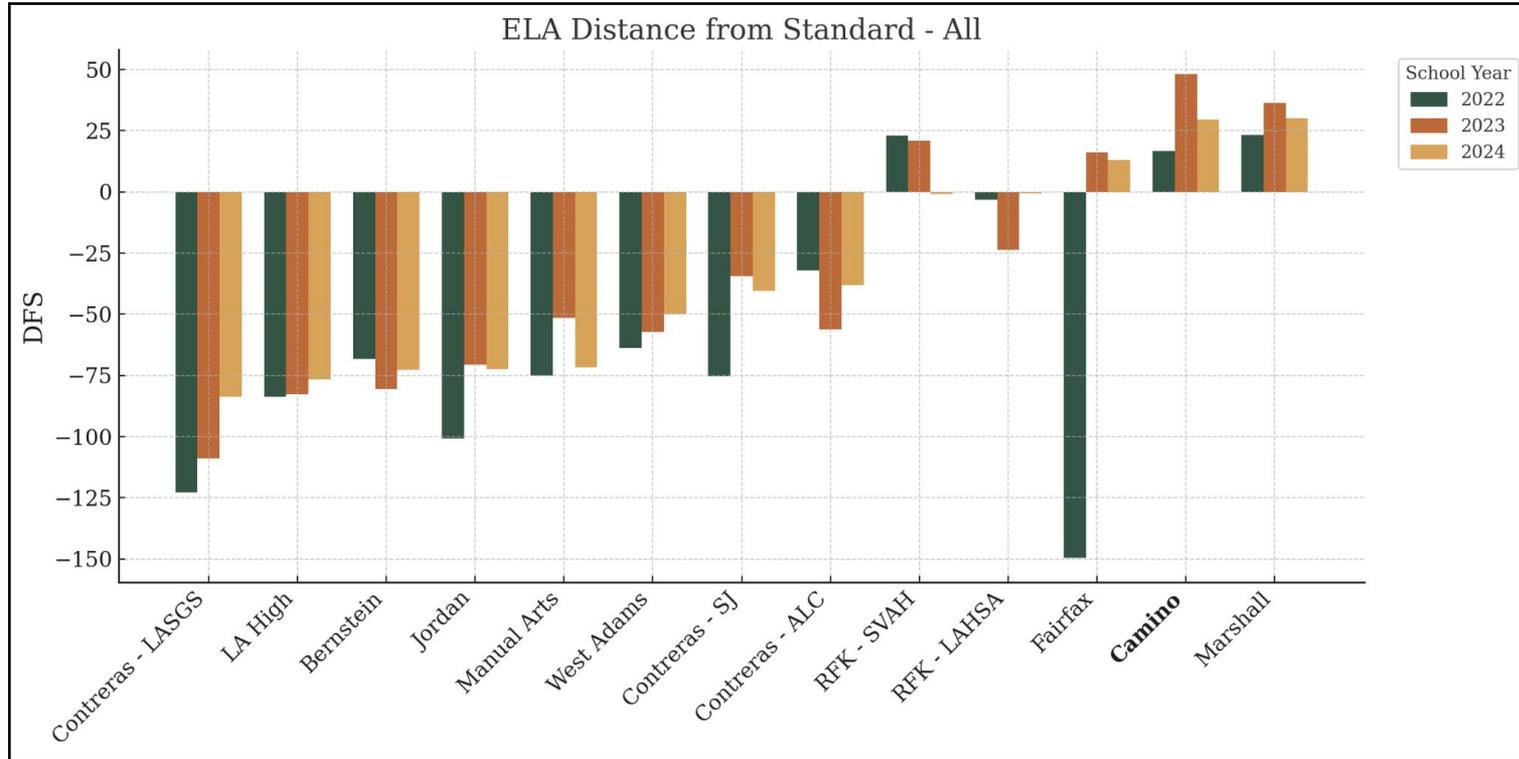
Step 3: Resident School Analysis

Considerations:

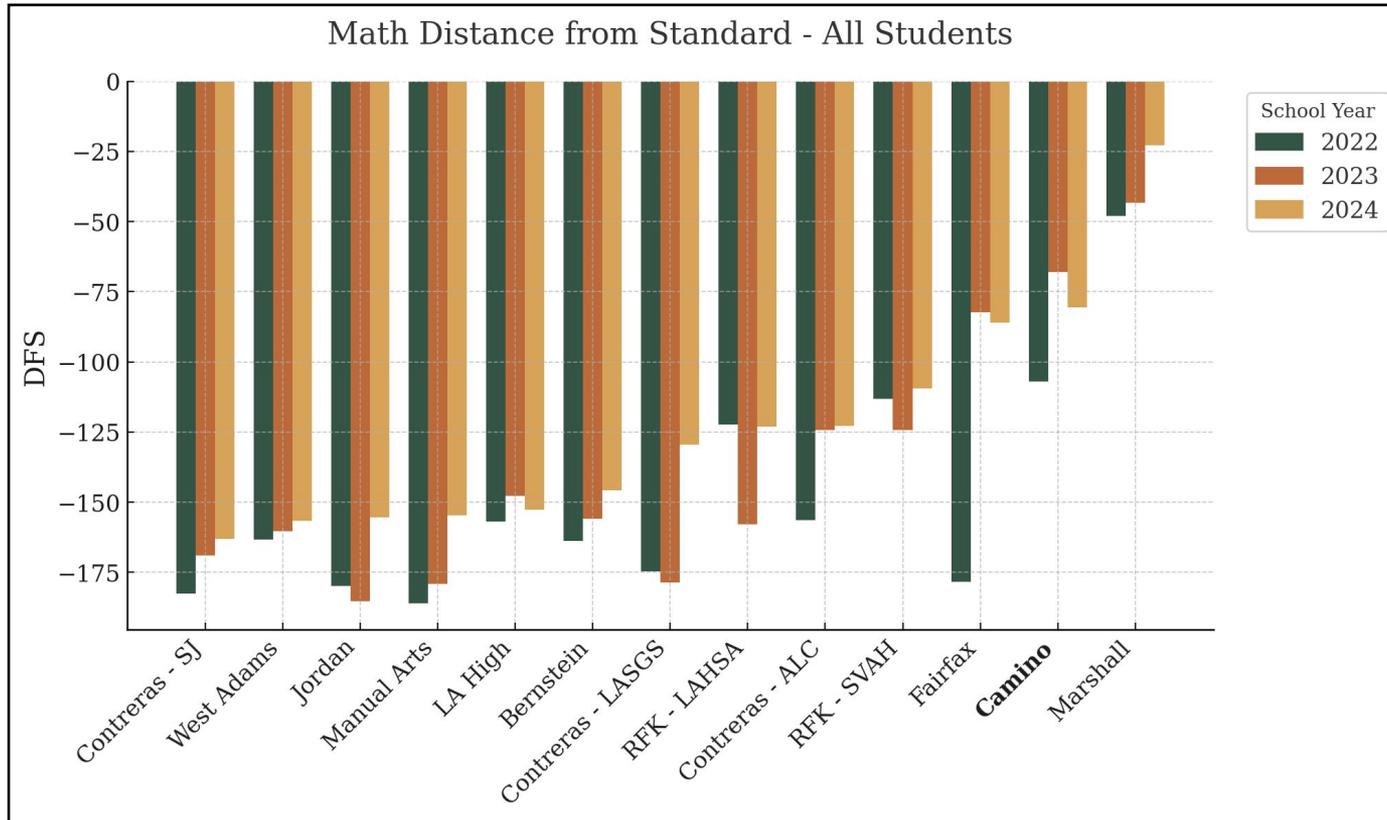
- Only used if the school did not meet the criteria for renewal outlined in Steps 1 and 2
- We will not know our Resident Schools until LAUSD provides them to us during the petition review process
- For internal purposes, we classified Resident Schools as any school where >10 of our students would have otherwise attended



Step 3: Resident School Analysis - ELA (ALL)



Step 3: Resident School Analysis - MATH (ALL)



Next Steps

PETITION SUBMISSION TARGET WINDOW (NEW AND RENEWAL PETITIONS)	PUBLIC HEARING DATES*	BOARD MEETING DATES* FOR PUBLIC HEARING AND BOARD ACTION ON PETITIONS
July 18, 2025	September 16, 2025	October 14, 2025
August 20-21, 2025	October 14, 2025	November 18, 2025

We submit in August

- Largest cohort of renewal petition submissions
- Ample time for the county
- Can include VERIFIABLE data
 - If we have to go to LACOE, the verifiable data will be publicly available (verified)
- LACOE will allow us to submit more data to support our petition
 - At least based on previous patterns





Coversheet

2024-2025 LAUSD Oversight Reports

Section: VIII. 2024-2025 LAUSD Oversight Reports
Item: A. 2024-2025 LAUSD Oversight Reports
Purpose: Vote
Submitted by:
Related Material: 2024-2025 LAUSD Oversight Recap.pdf
CNCA1 2017 APBOV 24-25.pdf
CNCA2 5987 APBOV Rpt 24-25.pdf
CNCA3 2157 2024-2025 APBOV Report.pdf
CNCA4 2251 APBOV 2024-2025.pdf
CNCHS2 7624 APBOV Report 24-25.pdf



**LAUSD Oversight Visit Scores
2024-2025**

School Site	Governance	Student Achievement and Educational Performance	Organizational Management, Programs and Operations	Fiscal Operations
<u>Burlington</u> • Report	3, Proficient	3, Proficient	3, Proficient	3, Proficient
<u>Kayne</u> • Report	3, Proficient	2, Developing	3, Proficient	3, Proficient
<u>CAS-EIS</u> • Report	3, Proficient	3, Proficient	3, Proficient	3, Proficient
<u>Cisneros</u> • Report	3, Proficient	2, Developing	3, Proficient	3, Proficient
<u>Dalzell</u> • Report	3, Proficient	3, Proficient	3, Proficient	3, Proficient



Burlington Campus

School Site	Governance	Student Achievement and Educational Performance	Organizational Management, Programs and Operations	Fiscal Operations
Burlington	3, Proficient	3, Proficient	3, Proficient	3, Proficient

Governance
Areas for Further Growth
None.
Corrective Action
None.
Notes: <ul style="list-style-type: none"> ● O2: On December 17, 2024, a Notice to Cure was issued the Camino Nuevo Charter Academy governing board (“CNCA Board”) for failure to adhere to applicable policies and procedures in an expulsion of a student attending another charter school governed by the CNCA Board.

Student Achievement and Educational Performance
Areas for Further Growth
<ul style="list-style-type: none"> ● A1 - Schoolwide ELA Indicator: The schoolwide Dashboard ELA Indicator performance color is Orange, the same as the state’s color of Orange. However, the school’s 2024 schoolwide ELA DFS (-41.1 DFS) is lower than the state average (-13.2 DFS) ● A2 - Student Group ELA Indicator: Less than a majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <ul style="list-style-type: none"> ○ The 2024 average DFS in ELA for the school’s English Learner student group (-56.6 DFS) is higher than the state average (-67.6 DFS) ○ The 2024 average DFS in ELA for the school’s Latino student group (-41.1 DFS) is lower than the state average (-39.3 DFS) ○ The 2024 average DFS in ELA for the school’s Long-Term English Learners student group (-87.1 DFS) is higher than the state average (-109.6 DFS) ○ The 2024 average DFS in ELA for the school’s Socioeconomically Disadvantaged student group (-41.1 DFS) is lower than the state average (-40.9 DFS) ○ The 2024 average DFS in ELA for the school’s Students with Disabilities student



group (-104.9 DFS) is lower than the state average (-95.6 DFS)

Corrective Action

None.

Progress on LAUSD BOE Benchmarks and/or MOU

Progress on LAUSD Board of Education Benchmarks and/or MOU related to STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE (if applicable):
 Not Applicable
 Charter School has one (1) LAUSD Board of Education Benchmarks related to Student Achievement and Educational Performance:

- The school will demonstrate an ongoing increase in reclassification of its English Learners to meet or exceed the Resident Schools Median reclassification rate over the course of the five-year term of their renewal, which will be monitored by CSD through oversight.
 - 2024 Status:** No update available as 2022-2023 and 2023-2024 reclassification data have not yet been published by the state.

Notes:

Charter School's 2024-2025 Every Student Succeeds Act (ESSA) Assistance Status:

- Comprehensive Support and Improvement – Low Graduation Rate (CSI- Low Grad)
- Comprehensive Support and Improvement – Low Performance (CSI- Low Perform)
- Additional Targeted Support and Improvement (ATSI)
- Targeted Support and Improvement (TSI)
- No Status

2024 LCFF Charter School Assistance Eligibility:

- General Assistance (Level 1) - resources and assistance that is made available to all local educational agencies
- Differentiated Assistance (Level 2) - local educational agencies that meet certain eligibility criteria for additional support

English Learner (EL) Reclassification:

As of the time of the issuance of this Annual Performance-Based Oversight Report, the state has not published the "Annual Reclassification (RFEP) Counts and Rates" for the 2021-2022, 2022-2023, and 2023-2024 academic years. Please note that, depending on the release date of the 2021-2022, 2022-2023, and the 2023-2024 RFEP counts and rates, the District may elect to update and reissue a revised 2024-2025 Annual Performance Based Visit Report.

For 2023-2024:

The school's percent of "At Risk" ELs is 17.2% as compared to the state's percent of 6.8%
 The school's percent of "LTELs" is 6.5% as compared to the state percent of 10.6%

The Indicator information below is provided for informational purposes only and will not be scored.

A12: ALL STUDENTS SCIENCE INDICATOR

The school's schoolwide Dashboard Science Indicator Status (-19.7 DFS) is lower than the state (-13.5 DFS).

Organizational Management and Operations

Areas for Further Growth

None.

Corrective Action

None.

Notes: None



Fiscal

Areas for Further Growth

Through conducting fiscal oversight and analyzing the data below, the CSD requests and receives fiscal documents from CNCA (including bank statements, bank reconciliations, credit card statements, and check registers) for the five (5) CNCA charter schools that are currently authorized by LAUSD. The CSD reviews these financial documents, as well as a sample of checks/disbursements, and credit card transactions across these CNCA charter schools, to assess the organization's overall compliance with Camino Nuevo Charter Academy Fiscal Policies & Procedures (CNCA FPP), applicable legal, District and charter requirements, and the effectiveness of the charter operator's internal controls and systems in place (aligned with best business practices). Any areas noted for further growth and/or improvement and other observations relating to CNCA's and its charter schools' overall compliance and fiscal operations – including fiscal mismanagement, regulatory non-compliance, fiscal governance or internal control issues, or fiscally operational deficiencies, etc. that directly and systematically impact the charter schools operated under the charter operator – are documented within each charter school's Annual Performance-Based Oversight Visit Report.

These issues may or may not have been observed for the specific CNCA school named above, based on the CSD's sampling review. Lastly, school-specific exceptions, such as the fiscal condition, unique oversight observations, or audit findings, are reviewed and documented separately for each CNCA charter school.

1. Type of Observations: Internal Controls Over Credit Card Purchases

- **Source(s) of Document Reviewed:** Credit Card Statements
- **Description of Observation:** Based on the CSD's review of a sample of CNCA's credit card statements, the CSD noted that two eBay gift cards, each purchased for \$200.00 on June 4, 2024, were charged to a CNCA credit card by a school support staff, who was not the cardholder and happened to be working remotely on the purchase date. According to supporting documentation provided by CNCA, two additional eBay gift cards were purchased with the same CNCA credit card on the same day, also for \$200.00 each, bringing the total number of gift cards purchased to four (4), amounting to \$800.00 in the aggregate. CNCA explained that the support staff member who made the purchases believed they were acting on a request from CNCA leadership, which held the authority to approve such transactions without following CNCA's fiscal policies and procedures as described below. Coincidentally, these were the purchases that CNCA reported to the CSD in July 2024 as being part of a fraudulent email scheme that led to the unauthorized purchases. This incident reveals a significant deficiency in CNCA's internal controls related to preventing fraudulent activities and ensuring compliance with purchasing protocols.
- **Charter Operator's Fiscal Policies and Procedures:**
 - Page 13 (Credit Cards) of CNCA FPP approved by the board on 12/12/2023 states (in pertinent parts):
"Policy: Organization credit card accounts shall only be established with the formal approval of the Governing Board and may only be used for organization-related expenditures.
 - Procedures:
 - Purchase requisition and other documentation requirements apply to credit card purchases above \$500.
 - The Chief Executive Officer is responsible for deciding which employees may have an organization credit card and will set expectations for the use of the card and all related supporting records. Employees who are not able to consistently meet these expectations should not have an organization credit card and will relinquish access and use of card.
 - *The bank and/or consumer credit card (Amazon, Home Depot, Staples, etc.) will be kept under the supervision of the card holder.*
 - Credit cards will bear the names of both the organization and the cardholder as authorized by the Governing Board."

(Emphasis added.)

--Page 14 (Gift Cards) of CNCA FPP approved by the board on 12/12/2023 states:

"Policy: Gift cards purchased with Non-Government grant funds awarded to Camino Nuevo Charter Academy (CNCA) need to follow the CNCA purchasing policies as well as Internal Revenue Service ("IRS") guidelines. Gift cards are treated as cash gifts and we may not make a gift of public CNCA funds. The award of gift cards (i.e.: Visa, In-n-Out, iTunes, etc.) or cash prizes using CNCA funds to employees, students, and community members for any purpose is expressly prohibited. This policy is designed to lay out circumstances and protocols for when gift card purchases may be allowable.

In rare circumstances, Non-Government grant awards may stipulate the use of gift cards to meet grant requirements. Gift cards are treated as cash and should not be purchased without express permission from the Chief Executive Officer or the Fiscal Designee and for a specific project (such as to fulfill the requirements of a grant agreement or specific project). For gift card purchased with Non-Government Grant funds, the grant proposal and/or grant



agreement must specify a) why gift cards are being purchased; b) how the gift cards will be used; and c) how they will be distributed. Purchases not complying with grant and organization requirements may result in loss of funding.

- Gift cards may only be purchased when fulfilling a grant requirement.
- Gift cards must be distributed within the same fiscal year of purchase.
- Any gift cards not distributed at the end of the school year need to be immediately turned into the Fiscal Designee or the Home Support Office for safekeeping or redistribution.
- Gift cards cannot be used to make purchases outside the normal purchasing procedures for the CNCA. Using gift cards to purchase supplies or other items bypasses the normal approval process and controls. This also results in possible unauthorized sales tax as well as unused balances which are difficult to document for audit purposes.

This procedure applies to all CNCA employees, representatives, and students.

Procedures:

(Gift Card Purchase Form) The Gift Card Purchase Form, when completed, is an executed Authorization for the Purchase of Gift Cards and is required for gift card transactions. Information to be completed includes the following:

1. Funds to be used to purchase gift cards (including grant name)
2. Intended Use of gift cards
3. Vendor Name
4. Aggregate Amount of gift cards
5. Description (number/face amount to be purchased)
6. Distribution plan, including month/year to be distributed
7. Purchaser's name and signature
8. Date
9. Appropriate authorized name and signature

A copy of the approved grant proposal/funding award must be submitted with the gift card purchase form.

The individual distributing the gift cards must document each time a gift card is disbursed for the following: date of distribution; recipient's name; recipient's status (student, employee, non-employee)*; gift card number.

*If it is determined in any calendar year a non-employee has received an amount of \$600.00 or more, the issuing department will be responsible for obtaining an IRS Form W-9 from the recipient.

Violations of this Procedure:

Violations of this procedure or failure to timely cooperate in compliance by any individuals who purchase or distribute gift cards/certificates on behalf of CNCA may result in forfeiture of funding."

- **Charter School's or Charter Operator's Response:** Quarterly training on fiscal policies is provided to all CNCA schools. In response to this particular issue, the CNCA school that made the purchases in error received specialized fiscal training. All school sites were immediately alerted about the incident and were advised to be vigilant about phishing and other scams. Furthermore, as an organization, trainings are provided on an ongoing basis through the organization's anti-phishing platform.
- **CSD's Comments:** To safeguard school assets, the CSD recommends that CNCA and its charter schools strictly implement and adhere to the CNCA governing board-approved fiscal policies and procedures pertaining to credit card and gift card purchases, including, but not limited to, ensuring that staff follows established guidelines that clearly define the assignment of responsibilities; having a system of checks and balances in key areas including purchasing; and implementing proper supervisory controls to assess whether the transaction control activities performed are accurate and in accordance with established policies and procedures. Additionally, the CSD recommends that CNCA reinforce its internal control procedures by implementing additional safeguards such as tighter control and monitoring of credit cards by the board authorized credit card holders, enhanced phishing awareness training for staff, stricter oversight on credit card transactions, and a review of security protocols to prevent future instances of unauthorized transactions.

The governing board and leadership team of the charter school are responsible for managing the operations of the school. The CSD recommends that the Annual Performance-Based Oversight Visit Report, including the above-noted fiscal findings and observations, be discussed at CNCA's next governing board meeting, highly preferably no later than 90 days following the school's receipt of this report, so that the charter school and its governing board may address any issues early enough to implement changes in order to see results in its next fiscal year. It is the school's responsibility to provide the CSD its action plans/steps, proof of implementation of the mitigating actions taken by the school, and/or documentation (e.g., governing board meeting agendas and approved board meeting minutes, etc.), as applicable, prior to or during the next Annual Performance-Based Oversight Visit. The CSD will continue to monitor these issues through oversight, and may take additional appropriate oversight actions. The results may be factored into the school's rating for next year.

Corrective Action



None.

Other Observations:

Other Observations (Items described in this section, which may not have been addressed in the charter school's Fiscal Policies and Procedures, are recommended for improvement to align with optimal business practices).

- 1. **Type of Observations:** Lack of Policy and Clear Guidance – Expense Policy (Team-Building Activities)
 - **Source(s) of Document Reviewed:** Credit Card Statements
 - **Description of Observation:** Based on the CSD's review of a sample of the CNCA schools' credit card statements and related supporting documentation, the CSD noted two items purchased with Camino Nuevo Charter Academy 3's (CNCA3) credit card that were categorized on the credit card statement activity files provided by CNCA as entertainment-related expenses that were charged to general funds. Upon the CSD's further review of CNCA's credit card transactions, additional charges from CNCA3's credit card were identified for the same category. According to CNCA, these charges are for team-building activities that fall under professional development. However, the CSD noted that CNCA's current policy does not specifically address expenses of this nature. The items in question are summarized in the table below.

Item #	Transaction Date	Payee	Amount	CSD Comments
1	4/25/2024	SHATTO 39 LANES	\$99.00	Per supporting documentation provided, the credit card charge was for bowling for team bonding activity.
2	5/9/2024	SHATTO 39 LANES	\$60.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
3	5/9/2024	SHATTO 39 LANES	\$88.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
4	5/9/2024	SHATTO 39 LANES	\$110.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
5	5/17/2024	SHATTO 39 LANES	\$715.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
6	6/25/2024	RACELA LLC	\$320.00	Per supporting documentation provided, the credit card charge was for an escape room rental for leadership retreat.
Total			\$1,392.00	

- **Charter Operator's Fiscal Policies and Procedures:** CNCA's FPP does not specifically address team building expenses
- **Charter School's or Charter Operator's Response:** Professional development is budgeted, reviewed, and approved. Team building activities are an aspect of development and staff connectivity. CNCA has made it a goal to institute a belonging goal agency-wide with CNCA school sites with activities for its students and staff. Fostering a culture of belonging became a goal as a result of CNCA survey data results around belonging. Such belonging activities build trusting relationships with school sites and the Home Support Office.
- **CSD's Comments:** The CSD recommends that CNCA establish and align its fiscal policies and procedures with best businesses practices, including the Fiscal Crisis & Management Assistance Team (FCMAT) guidelines (e.g., the 2022-2023 California Charter School Accounting and Best Practices Manual ("FCMAT Manual") (page 27 which addresses gifts of public funds)), and develop CNCA governing board-approved policy approving the expenditure of public funds for "fostering a culture of belonging" (*that serve direct and substantial public purposes* in line with Article 16, Section 6 of the California Constitution). This includes, but is not limited to, the establishment of clear and consistent policy in planning, organizing, and evaluating team-building activities related to professional development; providing clear definitions and examples of allowable expenses that are approved for team-building purposes, such as group workshops, outdoor team-building events, collaborative problem-solving exercises, etc., and unallowable expenses that define any activities that do not provide direct and tangible benefit to students' education, such as events that are solely recreational with no direct impact on team collaboration or activities that might raise concerns regarding inclusivity or appropriateness; requiring justification for activities that explains how the activity contributes to team collaboration, development, and overall organizational goals to ensure that every team-building event aligns with the organization's strategic objectives and provides measurable value to the team; and determining the required documentation to verify associated expenses, such as sign-in sheets, receipts, invoices, and other necessary financial records, to ensure proper expense tracking and compliance with budgeting and accounting protocols.



- **Description of Observation:** The CSD noted that CNCA’s board-approved FPP regarding cash receipt and deposit processes does not clearly define the frequency and dollar threshold for cash/check deposits. Therefore, the CSD was unable to determine whether the sampled transactions summarized below were deposited in a timely manner in accordance with best business practices.

Item #	Statement Month	Transaction Date	Transaction Type	Amount per Bank Statement	CSD’s Comments
1	April 2024	4/4/2024	Credit Desktop Check Deposit	\$429,105.66	The CSD noted 3 checks dated 2/9/2024, 2/22/2024, and 2/23/2024 that were deposited on 4/4/2024.
2	May 2024	5/1/2024	Credit Cash Only Customer Deposit	\$897.66	The CSD noted cash collection listed on a <i>Cash Deposit Recap</i> sheet dated 3/5/2024 that was deposited on 5/1/2024.
3	May 2024	5/1/2024	Credit Desktop Check Deposit	\$185,840.11	The CSD noted 2 checks dated 4/19/2024 and 4/17/2024 that were deposited on 5/1/2024.

- **Charter Operator’s Fiscal Policies and Procedures:** Page 6 (Deposits) of CNCA FPP approved by the board on 12/12/2023 and 12/3/2024 state: “The Home Support Office Manager or designee is responsible for making bank deposits. Deposits will be made per assigned schedule set-up by the Chief Executive Officer, Fiscal Designee, or Site Principals.
- **Charter School’s or Charter Operator’s Response:** Overall, CNCA’s schedule is to deposit within 30 business days. CNCA will review the CSD’s recommendation for best business practices and will update the FPP to include the CNCA schedule.
- **CSD’s Comments:** The CSD recommends that CNCA incorporate guidance into its fiscal policies and procedures with a reasonable frequency and dollar threshold for cash/check deposits for the school and CNCA Home Office, including considering the FCMAT Manual guidelines, Chapter 5 (“Cash Receipts and Deposits” section, beginning with page 80), which states: “Bank deposits should be made regularly, at least weekly. A procedure should be in place regarding how often they should be made. For example, if amounts collected during a week total less than \$500, the rule could be that the deposit should be made on the last business day of the week; when amounts collected on any day exceed \$500 in total, the rule could be that the deposit is made on that day. Funds should not be held over a long holiday,” to prevent the mishandling of funds and safeguarding of funds received. Delayed cash and check deposits pose financial and operational risks, including increased risk of theft or loss due to misplacement or misappropriation. The CSD will continue to monitor this issue through oversight.

3. Type of Observations: Past-Due Accounts Payable and Open Credit Memoranda for 90 Days or More

- **Source(s) of Document Reviewed:** Accounts Payable Aging Report
- **Description of Observation:** Based on the CSD’s review and analysis of CNCA’s Accounts Payable Aging Report as of December 2024, the CSD noted 69 past due accounts payable and three (3) open credit memoranda (that were not applied to any invoices) from 12 vendors and one (1) employee, totaling \$137,704.04 and (\$77.65), respectively, for 90 days or more. Details regarding these long past-due accounts payable and/or open credit memoranda are summarized below.

Item #	Vendor/ Employee	Total Accounts Payable / (Credit Memoranda Amount)	Number of Days Past Due Accounts Payable	CSD Comments	CNCA Response
1	AMAZON CAPITAL SERVICES, INC	(\$21.84)	111	1 credit	This is a credit memo.
2	AMERICAN READING COMPANY	\$13,425.00	106, 111	2 invoices	The invoices were submitted late by the vendor.
3	EMCOR SERVICES MESA ENERGY SYSTEMS	\$5,358.84	92, 104, 165	3 invoices	The invoices were submitted late by the vendor.
4	LAKESHORE LEARNING MATERIALS	\$67,634.26	102	8 invoices	The invoices were submitted late by the vendor.
5	MCGRAW HILL LLC	\$2,146.80	102	2 invoices	The invoices were submitted late by the vendor.
6	R&S OVERHEAD DOORS OF SOUTH BAY, INC	\$12,000.00	122	1 invoice	The invoice was submitted late by the vendor.
7	SCOOT EDUCATION INC	\$9,719.00	104	1 invoice	The incorrect invoice was originally uploaded.
8	STAPLES, INC.	(\$5.57)	166	1 credit	This is a credit memo.
9	TIME WARNER CABLE	\$14,545.73 (\$50.24)	104, 158, 196	19 invoices & 1 credit	The vendor is currently carrying credit balance due to E-Rate/California Teleconnect Fund credits.
10	T-MOBILE USA INC.	\$766.28	101	1 invoice	The vendor has a running credit, and no payment is due.
11	VERIZON WIRELESS SERVICES LLC	\$11,525.10	91, 112, 152, 183, 349	30 invoices	There is a pending grant to be applied to payment.
12	WEST AMERICAN FIRE PROTECTION COMPANY	\$390.57	181	1 invoice	The invoice was submitted late by the vendor.
13	Employee Reimbursement	\$192.46	137	1 reimbursement	There was a delay in processing the reimbursement due to pending documentation.
Total		\$137,704.04 (\$77.65)			



- **Charter Operator's Fiscal Policies and Procedures:** CNCA's FPP does not address past-due accounts payable and open credit memoranda
- **Charter School's or Charter Operator's Response:** "CNCA strives to build strong relationships with vendors to update information when changes occur accordingly. We have our department leaders from facilities, IT, and operations connecting directly with our school site managers and have implemented trackers to monitor incoming orders, invoices and payments. Finance is conducting refreshers and check-ins monthly with staff to provide support. We practice continuous improvement in these areas to ensure payments are getting processed and paid in a timely manner."
- **CSD's Comments:** The CSD recommends that CNCA strengthen its fiscal policies and procedures to include language pertaining to the timely review and resolution of past-due accounts payable and/or open credit memoranda and establish expectations for its staff and/or back office services provider regarding the research, investigation, write-off, and/or payment of accounts payable and/or application of credit memoranda that have been past due and/or open for specified periods of time, and maintaining documentation of such, consistent with the industry best practices. The CSD further recommends that CNCA implement procedures to track all recurring and non-recurring invoices and billing statements, ensure that all vendors and employees are paid timely, and prevent the school from possibly incurring late fees and/or interest charges in the future.



Kayne Siart Campus

School Site	Governance	Student Achievement and Educational Performance	Organizational Management, Programs and Operations	Fiscal Operations
Kayne	3, Proficient	2, Developing	3, Proficient	3, Proficient

Governance
Areas for Further Growth
None.
Corrective Action
None
<p>Notes: O2: On December 17, 2024, a Notice to Cure was issued the Camino Nuevo Charter Academy governing board (“CNCA Board”) for failure to adhere to applicable policies and procedures in an expulsion of a student attending another charter school governed by the CNCA Board.</p>

Student Achievement and Educational Performance
Areas for Further Growth
<p>A1: ALL STUDENTS ENGLISH LANGUAGE ARTS (ELA) INDICATOR-</p> <ul style="list-style-type: none"> • The California School Dashboard All Students English Language Arts (ELA) Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average • The schoolwide Dashboard ELA Indicator performance color is Orange, which is the same as the state’s color of Orange. However, the school’s 2024 schoolwide ELA DFS (-69.5 DFS) is lower than the state average (-13.2 DFS) <p>A2: STUDENT GROUP ENGLISH LANGUAGE ARTS (ELA) INDICATOR</p> <ul style="list-style-type: none"> • None of the school’s numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) • The 2024 average DFS in ELA for the school’s English Learner student group (-96.8 DFS) is lower than the state average (-67.6 DFS) • The 2024 average DFS in ELA for the school’s Latino student group (-70.9 DFS) is lower than the state average (-39.3 DFS) • The 2024 average DFS in ELA for the school’s Long-Term English Learners student group (-125.9 DFS) is lower than the state average (-109.6 DFS) • The 2024 average DFS in ELA for the school’s Socioeconomically Disadvantaged student group (-69.8 DFS) is lower than the state average (-40.9 DFS) • The 2024 average DFS in ELA for the school’s Students with Disabilities student group (-129.3 DFS) is



lower than the state average (-95.6 DFS)

A3: ALL STUDENTS MATH INDICATOR

- The California School Dashboard All Students Math Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average
- The schoolwide Dashboard Math Indicator performance color is Orange, which is the same as the state’s color of Orange. However, the school’s 2024 schoolwide Math DFS (-93.8 DFS) is lower than the state average (-47.6 DFS)

A4: STUDENT GROUP MATH INDICATOR

- None of the school’s numerically significant student groups scored higher than their respective student group statewide average (Status/DFS)
- The 2024 average DFS in Math for the school’s English Learner student group (-105.9 DFS) is lower than the state average (-93.4 DFS)
- The 2024 average DFS in Math for the school’s Latino student group (-95.5 DFS) is lower than the state average (-79.2 DFS)
- The 2024 average DFS in Math for the school’s Long-Term English Learner student group (-190.3 DFS) is lower than the state average (-163.5 DFS)
- The 2024 average DFS in Math for the school’s Socioeconomically Disadvantaged students (-92.8 DFS) is lower than the state average (-78.2 DFS)
- The 2024 average DFS in Math for the school’s Students with Disabilities student group (-146.3 DFS) is lower than the state average (-124.3 DFS)

A8: ALL STUDENTS CHRONIC ABSENTEEISM INDICATOR

- The California School Dashboard All Students Chronic Absenteeism Indicator color is Yellow or Orange; and a Status (Percent) that is higher than the state average
- The schoolwide Dashboard Chronic Absenteeism Indicator performance color is Yellow, which is the same as the state’s color of Yellow. However, the school’s 2024 percentage of chronically absent students (27.4%) is higher than the state average (18.6%)

Corrective Action

None

Notes:

Charter School’s 2024-2025 Every Student Succeeds Act (ESSA) Assistance Status:

- Comprehensive Support and Improvement – Low Graduation Rate (CSI- Low Grad)
- Comprehensive Support and Improvement – Low Performance (CSI- Low Perform)
- Additional Targeted Support and Improvement (ATSI)
- Targeted Support and Improvement (TSI)
- No Status

2024 LCFF Charter School Assistance Eligibility:

- General Assistance (Level 1) - resources and assistance that is made available to all local educational agencies
- Differentiated Assistance (Level 2) - local educational agencies that meet certain eligibility criteria for additional support

English Learner (EL) Reclassification:

As of the time of the issuance of this Annual Performance-Based Oversight Report, the state has not published the “Annual Reclassification (RFEP) Counts and Rates” for the 2021-2022, 2022-2023, and 2023-2024 academic years. Please note that, depending on the release date of the 2021-2022, 2022-2023, and the 2023-2024 RFEP counts and rates, the District may elect to update and reissue a revised 2024-2025 Annual Performance Based Visit Report.

For 2023-2024:

The school’s percent of “At Risk” ELs is 13.5% as compared to the state’s percent of 6.8%
 The school’s percent of “LTELs” is 7.2% as compared to the state percent of 10.6%

The Indicator information below is provided for informational purposes only and will not be scored.

A12: ALL STUDENTS SCIENCE INDICATOR

The school’s schoolwide Dashboard Science Indicator Status (-22.6 DFS) is lower than the state (-13.5 DFS).

Benchmarks/MOU:



Charter School has two (3) LAUSD Board of Education Benchmarks related to Student Achievement and Educational Performance:

1. The school will demonstrate at least one performance level growth per academic year, as reported on the California School Dashboard, for ELA as measured by the CAASPP (SBAC) Assessment for the “English Learner” subgroup at a rate equal to or greater than the Resident Schools Median with the goal of achieving and maintaining the “Green” performance level or higher.
 - **2024 Status: Not Met** – Charter School’s performance color of Red is the same for 2024 and for 2023. Additionally, Charter School’s 2024 English Learners’ DFS in ELA (-96.6) is lower than the Resident Schools Median DFS (-80.6).
2. The school will demonstrate at least one performance level growth per academic year, as reported on the California School Dashboard, for Mathematics, as measured by CAASPP (SBAC) Assessment for the “English Learner” subgroup at a rate equal to or greater than the Resident Schools Median with the goal of achieving and maintaining the “Green” performance level or higher.
 - **2024 Status: Not Met** – Charter School’s performance color of Red is the same for 2024 and for 2023. Additionally, Charter School’s 2024 English Learners’ DFS in Math (-105.9) is lower than the Resident Schools Median DFS (-95.3).
3. The school will demonstrate at least one performance level growth per academic year, as reported on the California School Dashboard, for ELA, as measured by CAASPP (SBAC) Assessment for the “Students with Disabilities” subgroup at a rate equal to or greater than the Resident Schools Median with the goal of achieving and maintaining the “Green” performance level or higher.
 - **2024 Status: Not Met** – Charter School’s performance level of Orange in 2023 declined to Red in 2024. Charter School’s 2024 Students with Disabilities’ DFS in ELA (-129.3) is lower than the Resident Schools Median DFS (-118.3).

Organizational Management and Operations

Areas for Further Growth

None.

Corrective Action

None.

Fiscal

Areas for Further Growth

Through conducting fiscal oversight and analyzing the data below, the CSD requests and receives fiscal documents from CNCA (including bank statements, bank reconciliations, credit card statements, and check registers) for the five (5) CNCA charter schools that are currently authorized by LAUSD. The CSD reviews these financial documents, as well as a sample of checks/disbursements, and credit card transactions across these CNCA charter schools, to assess the organization’s overall compliance with Camino Nuevo Charter Academy Fiscal Policies & Procedures (CNCA FPP), applicable legal, District and charter requirements, and the effectiveness of the charter operator’s internal controls and systems in place (aligned with best business practices). Any areas noted for further growth and/or improvement and other observations relating to CNCA’s and its charter schools’ overall compliance and fiscal operations – including fiscal mismanagement, regulatory non-compliance, fiscal governance or internal control issues, or fiscally operational deficiencies, etc. that directly and systematically impact the charter schools operated under the charter operator – are documented within each charter school’s Annual Performance-Based Oversight Visit Report.

These issues may or may not have been observed for the specific CNCA school named above, based on the CSD’s sampling review. Lastly, school-specific exceptions, such as the fiscal condition, unique oversight observations, or audit findings, are reviewed and documented separately for each CNCA



charter school.

1. Type of Observations: Internal Controls Over Credit Card Purchases

- **Source(s) of Document Reviewed:** Credit Card Statements
- **Description of Observation:** Based on the CSD's review of a sample of CNCA's credit card statements, the CSD noted that two eBay gift cards, each purchased for \$200.00 on June 4, 2024, were charged to a CNCA credit card by a school support staff, who was not the cardholder and happened to be working remotely on the purchase date. According to supporting documentation provided by CNCA, two additional eBay gift cards were purchased with the same CNCA credit card on the same day, also for \$200.00 each, bringing the total number of gift cards purchased to four (4), amounting to \$800.00 in the aggregate. CNCA explained that the support staff member who made the purchases believed they were acting on a request from CNCA leadership, which held the authority to approve such transactions without following CNCA's fiscal policies and procedures as described below. Coincidentally, these were the purchases that CNCA reported to the CSD in July 2024 as being part of a fraudulent email scheme that led to the unauthorized purchases. This incident reveals a significant deficiency in CNCA's internal controls related to preventing fraudulent activities and ensuring compliance with purchasing protocols.
- **Charter Operator's Fiscal Policies and Procedures:**
 --Page 13 (Credit Cards) of CNCA FPP approved by the board on 12/12/2023 states (in pertinent parts):
 "Policy: Organization credit card accounts shall only be established with the formal approval of the Governing Board and may only be used for organization-related expenditures.

Procedures:

- Purchase requisition and other documentation requirements apply to credit card purchases above \$500.
- The Chief Executive Officer is responsible for deciding which employees may have an organization credit card and will set expectations for the use of the card and all related supporting records. Employees who are not able to consistently meet these expectations should not have an organization credit card and will relinquish access and use of card.
- *The bank and/or consumer credit card (Amazon, Home Depot, Staples, etc.) will be kept under the supervision of the card holder.*
- Credit cards will bear the names of both the organization and the cardholder as authorized by the Governing Board."

(Emphasis added.)

--Page 14 (Gift Cards) of CNCA FPP approved by the board on 12/12/2023 states:

"Policy: Gift cards purchased with Non-Government grant funds awarded to Camino Nuevo Charter Academy (CNCA) need to follow the CNCA purchasing policies as well as Internal Revenue Service ("IRS") guidelines. Gift cards are treated as cash gifts and we may not make a gift of public CNCA funds. The award of gift cards (i.e.: Visa, In-n-Out, iTunes, etc.) or cash prizes using CNCA funds to employees, students, and community members for any purpose is expressly prohibited. This policy is designed to lay out circumstances and protocols for when gift card purchases may be allowable.

In rare circumstances, Non-Government grant awards may stipulate the use of gift cards to meet grant requirements. Gift cards are treated as cash and should not be purchased without express permission from the Chief Executive Officer or the Fiscal Designee and for a specific project (such as to fulfill the requirements of a grant agreement or specific project). For gift card purchased with Non-Government Grant funds, the grant proposal and/or grant

agreement must specify a) why gift cards are being purchased; b) how the gift cards will be used; and c) how they will be distributed. Purchases not complying with grant and organization requirements may result in loss of funding.

- Gift cards may only be purchased when fulfilling a grant requirement.
- Gift cards must be distributed within the same fiscal year of purchase.
- Any gift cards not distributed at the end of the school year need to be immediately turned into the Fiscal Designee or the Home Support Office for safekeeping or redistribution.
- Gift cards cannot be used to make purchases outside the normal purchasing procedures for the CNCA. Using gift cards to purchase supplies or other items bypasses the normal approval process and controls. This also results in possible unauthorized sales tax as well as unused balances which are difficult to document for audit purposes.

This procedure applies to all CNCA employees, representatives, and students.

Procedures:

(Gift Card Purchase Form) The Gift Card Purchase Form, when completed, is an executed Authorization for the Purchase of Gift Cards and is required for gift card transactions. Information to be completed includes the following:

1. Funds to be used to purchase gift cards (including grant name)
2. Intended Use of gift cards
3. Vendor Name
4. Aggregate Amount of gift cards
5. Description (number/face amount to be purchased)
6. Distribution plan, including month/year to be distributed
7. Purchaser's name and signature
8. Date
9. Appropriate authorized name and signature

A copy of the approved grant proposal/funding award must be submitted with the gift card purchase form.

The individual distributing the gift cards must document each time a gift card is disbursed for the following: date of distribution; recipient's name; recipient's status (student, employee, non-employee)*; gift card number.

*If it is determined in any calendar year a non-employee has received an amount of \$600.00 or more, the issuing department will be responsible for obtaining an IRS Form W-9 from the recipient.

Violations of this Procedure:



Violations of this procedure or failure to timely cooperate in compliance by any individuals who purchase or distribute gift cards/certificates on behalf of CNCA may result in forfeiture of funding.”

- **Charter School’s or Charter Operator’s Response:** Quarterly training on fiscal policies is provided to all CNCA schools. In response to this particular issue, the CNCA school that made the purchases in error received specialized fiscal training. All school sites were immediately alerted about the incident and were advised to be vigilant about phishing and other scams. Furthermore, as an organization, trainings are provided on an ongoing basis through the organization’s anti-phishing platform.
- **CSD’s Comments:** To safeguard school assets, the CSD recommends that CNCA and its charter schools strictly implement and adhere to the CNCA governing board-approved fiscal policies and procedures pertaining to credit card and gift card purchases, including, but not limited to, ensuring that staff follows established guidelines that clearly define the assignment of responsibilities; having a system of checks and balances in key areas including purchasing; and implementing proper supervisory controls to assess whether the transaction control activities performed are accurate and in accordance with established policies and procedures. Additionally, the CSD recommends that CNCA reinforce its internal control procedures by implementing additional safeguards such as tighter control and monitoring of credit cards by the board authorized credit card holders, enhanced phishing awareness training for staff, stricter oversight on credit card transactions, and a review of security protocols to prevent future instances of unauthorized transactions.

The governing board and leadership team of the charter school are responsible for managing the operations of the school. The CSD recommends that the Annual Performance-Based Oversight Visit Report, including the above-noted fiscal findings and observations, be discussed at CNCA’s next governing board meeting, highly preferably no later than 90 days following the school’s receipt of this report, so that the charter school and its governing board may address any issues early enough to implement changes in order to see results in its next fiscal year. It is the school’s responsibility to provide the CSD its action plans/steps, proof of implementation of the mitigating actions taken by the school, and/or documentation (e.g., governing board meeting agendas and approved board meeting minutes, etc.), as applicable, prior to or during the next Annual Performance-Based Oversight Visit. The CSD will continue to monitor these issues through oversight, and may take additional appropriate oversight actions. The results may be factored into the school’s rating for next year.

Corrective Action

None.

Other Observations:

Other Observations (Items described in this section, which may not have been addressed in the charter school’s Fiscal Policies and Procedures, are recommended for improvement to align with optimal business practices).

1. **Type of Observations:** Lack of Policy and Clear Guidance – Expense Policy (Team-Building Activities)
 - **Source(s) of Document Reviewed:** Credit Card Statements
 - **Description of Observation:** Based on the CSD’s review of a sample of the CNCA schools’ credit card statements and related supporting documentation, the CSD noted two items purchased with Camino Nuevo Charter Academy 3’s (CNCA3) credit card that were categorized on the credit card statement activity files provided by CNCA as entertainment-related expenses that were charged to general funds. Upon the CSD’s further review of CNCA’s credit card transactions, additional charges from CNCA3’s credit card were identified for the same category. According to CNCA, these charges are for team-building activities that fall under professional development. However, the CSD noted that CNCA’s current policy does not specifically address expenses of this nature. The items in question are summarized in the table below.

Item #	Transaction Date	Payee	Amount	CSD Comments
1	4/25/2024	SHATTO 39 LANES	\$99.00	Per supporting documentation provided, the credit card charge was for bowling for team bonding activity.
2	5/9/2024	SHATTO 39 LANES	\$60.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
3	5/9/2024	SHATTO 39 LANES	\$88.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
4	5/9/2024	SHATTO 39 LANES	\$110.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
5	5/17/2024	SHATTO 39 LANES	\$715.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
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Total			\$1,392.00	



- **Charter Operator’s Fiscal Policies and Procedures:** CNCA’s FPP does not specifically address team building expenses
- **Charter School’s or Charter Operator’s Response:** Professional development is budgeted, reviewed, and approved. Team building activities are an aspect of development and staff connectivity. CNCA has made it a goal to institute a belonging goal agency-wide with CNCA school sites with activities for its students and staff. Fostering a culture of belonging became a goal as a result of CNCA survey data results around belonging. Such belonging activities build trusting relationships with school sites and the Home Support Office.
- **CSD’s Comments:** The CSD recommends that CNCA establish and align its fiscal policies and procedures with best businesses practices, including the Fiscal Crisis & Management Assistance Team (FCMAT) guidelines (e.g., the 2022-2023 California Charter School Accounting and Best Practices Manual (“FCMAT Manual”) (page 27 which addresses gifts of public funds)), and develop CNCA governing board-approved policy approving the expenditure of public funds for “fostering a culture of belonging” (*that serve direct and substantial public purposes* in line with Article 16, Section 6 of the California Constitution). This includes, but is not limited to, the establishment of clear and consistent policy in planning, organizing, and evaluating team-building activities related to professional development; providing clear definitions and examples of allowable expenses that are approved for team-building purposes, such as group workshops, outdoor team-building events, collaborative problem-solving exercises, etc., and unallowable expenses that define any activities that do not provide direct and tangible benefit to students’ education, such as events that are solely recreational with no direct impact on team collaboration or activities that might raise concerns regarding inclusivity or appropriateness; requiring justification for activities that explains how the activity contributes to team collaboration, development, and overall organizational goals to ensure that every team-building event aligns with the organization’s strategic objectives and provides measurable value to the team; and determining the required documentation to verify associated expenses, such as sign-in sheets, receipts, invoices, and other necessary financial records, to ensure proper expense tracking and compliance with budgeting and accounting protocols.

- **Description of Observation:** The CSD noted that CNCA’s board-approved FPP regarding cash receipt and deposit processes does not clearly define the frequency and dollar threshold for cash/check deposits. Therefore, the CSD was unable to determine whether the sampled transactions summarized below were deposited in a timely manner in accordance with best business practices.

Item #	Statement Month	Transaction Date	Transaction Type	Amount per Bank Statement	CSD’s Comments
1	April 2024	4/4/2024	Credit Desktop Check Deposit	\$429,105.66	The CSD noted 3 checks dated 2/9/2024, 2/22/2024, and 2/23/2024 that were deposited on 4/4/2024.
2	May 2024	5/1/2024	Credit Cash Only Customer Deposit	\$897.66	The CSD noted cash collection listed on a Cash Deposit Recap sheet dated 3/5/2024 that was deposited on 5/1/2024.
3	May 2024	5/1/2024	Credit Desktop Check Deposit	\$185,840.11	The CSD noted 2 checks dated 4/19/2024 and 4/17/2024 that were deposited on 5/1/2024.

- **Charter Operator’s Fiscal Policies and Procedures:** Page 6 (Deposits) of CNCA FPP approved by the board on 12/12/2023 and 12/3/2024 state: “The Home Support Office Manager or designee is responsible for making bank deposits. Deposits will be made per assigned schedule set-up by the Chief Executive Officer, Fiscal Designee, or Site Principals.
- **Charter School’s or Charter Operator’s Response:** Overall, CNCA’s schedule is to deposit within 30 business days. CNCA will review the CSD’s recommendation for best business practices and will update the FPP to include the CNCA schedule.
- **CSD’s Comments:** The CSD recommends that CNCA incorporate guidance into its fiscal policies and procedures with a reasonable frequency and dollar threshold for cash/check deposits for the school and CNCA Home Office, including considering the FCMAT Manual guidelines, Chapter 5 (“Cash Receipts and Deposits” section, beginning with page 80), which states: “Bank deposits should be made regularly, at least weekly. A procedure should be in place regarding how often they should be made. For example, if amounts collected during a week total less than \$500, the rule could be that the deposit should be made on the last business day of the week; when amounts collected on any day exceed \$500 in total, the rule could be that the deposit is made on that day. Funds should not be held over a long holiday;” to prevent the mishandling of funds and safeguarding of funds received. Delayed cash and check deposits pose financial and operational risks, including increased risk of theft or loss due to misplacement or misappropriation. The CSD will continue to monitor this issue through oversight.

3. Type of Observations: Past-Due Accounts Payable and Open Credit Memoranda for 90 Days or More

- **Source(s) of Document Reviewed:** Accounts Payable Aging Report
- **Description of Observation:** Based on the CSD’s review and analysis of CNCA’s Accounts Payable Aging Report as of December 2024, the CSD noted 69 past due accounts payable and three (3) open credit memoranda (that were not applied to any invoices) from 12 vendors and one (1) employee, totaling \$137,704.04 and (\$77.65), respectively, for 90 days or more. Details regarding these long past-due accounts payable and/or open credit memoranda are summarized below.



Item #	Vendor/ Employee	Total Accounts Payable / (Credit Memoranda Amount)	Number of Days Past Due Accounts Payable	CSD Comments	CNCA Response
1	AMAZON CAPITAL SERVICES, INC	(\$21.84)	111	1 credit	This is a credit memo.
2	AMERICAN READING COMPANY	\$13,425.00	106, 111	2 invoices	The invoices were submitted late by the vendor.
3	EMCOR SERVICES MESA ENERGY SYSTEMS	\$5,358.84	92, 104, 165	3 invoices	The invoices were submitted late by the vendor.
4	LAKESHORE LEARNING MATERIALS	\$67,634.26	102	8 invoices	The invoices were submitted late by the vendor.
5	MCGRAW HILL LLC	\$2,146.80	102	2 invoices	The invoices were submitted late by the vendor.
6	R&S OVERHEAD DOORS OF SOUTH BAY, INC	\$12,000.00	122	1 invoice	The invoice was submitted late by the vendor.
7	SCOOT EDUCATION INC	\$9,719.00	104	1 invoice	The incorrect invoice was originally uploaded.
8	STAPLES, INC.	(\$5.57)	166	1 credit	This is a credit memo.
9	TIME WARNER CABLE	\$14,545.73 (\$50.24)	104, 158, 196	19 invoices & 1 credit	The vendor is currently carrying credit balance due to E-Rate/California Teleconnect Fund credits.
10	T-MOBILE USA INC.	\$766.28	101	1 invoice	The vendor has a running credit, and no payment is due.
11	VERIZON WIRELESS SERVICES LLC	\$11,525.10	91, 112, 152, 183, 349	30 invoices	There is a pending grant to be applied to payment.
12	WEST AMERICAN FIRE PROTECTION COMPANY	\$390.57	181	1 invoice	The invoice was submitted late by the vendor.
13	Employee Reimbursement	\$192.46	137	1 reimbursement	There was a delay in processing the reimbursement due to pending documentation.
Total		\$137,704.04 (\$77.65)			

- **Charter Operator's Fiscal Policies and Procedures:** CNCA's FPP does not address past-due accounts payable and open credit memoranda
- **Charter School's or Charter Operator's Response:** "CNCA strives to build strong relationships with vendors to update information when changes occur accordingly. We have our department leaders from facilities, IT, and operations connecting directly with our school site managers and have implemented trackers to monitor incoming orders, invoices and payments. Finance is conducting refreshers and check-ins monthly with staff to provide support. We practice continuous improvement in these areas to ensure payments are getting processed and paid in a timely manner."
- **CSD's Comments:** The CSD recommends that CNCA strengthen its fiscal policies and procedures to include language pertaining to the timely review and resolution of past-due accounts payable and/or open credit memoranda and establish expectations for its staff and/or back office services provider regarding the research, investigation, write-off, and/or payment of accounts payable and/or application of credit memoranda that have been past due and/or open for specified periods of time, and maintaining documentation of such, consistent with the industry best practices. The CSD further recommends that CNCA implement procedures to track all recurring and non-recurring invoices and billing statements, ensure that all vendors and employees are paid timely, and prevent the school from possibly incurring late fees and/or interest charges in the future.



Castellanos-Eisner Campus

School Site	Governance	Student Achievement and Educational Performance	Organizational Management, Programs and Operations	Fiscal Operations
CAS-EIS	3, Proficient	3, Proficient	3, Proficient	3, Proficient

Governance

Areas for Further Growth

G2: DUE PROCESS

- On December 17, 2024, a Notice to Cure was issued to Charter School and the Camino Nuevo Charter Academy governing board for failure to adhere to applicable policies and procedures in an expulsion of a Camino Nuevo Elementary #3 student in the 2023-2024 school year. The organization submitted its response on February 14, 2025, which included an action plan to ensure all future actions made by Charter School and/or its governing board related to student discipline comply with applicable law, District policies, and the terms of Charter School’s operative charter. However, upon review of the organization’s response, the CSD has requested further information regarding the extent to which the organization’s action plan will ensure compliance in this area.

Corrective Action

Corrective Action Required

Per the correspondence sent April 28, 2025, the Camino Nuevo Charter Academy governing board must provide a response addressing outstanding questions/concerns by May 23, 2025.

Notes:

O2: On December 17, 2024, a Notice to Cure was issued the Camino Nuevo Charter Academy governing board (“CNCA Board”) for failure to adhere to applicable policies and procedures in an expulsion of a student attending another charter school governed by the CNCA Board.

Student Achievement and Educational Performance

Areas for Further Growth

A1: ALL STUDENTS ENGLISH LANGUAGE ARTS (ELA) INDICATOR-

- The California School Dashboard All Students ELA Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average
- The schoolwide Dashboard ELA Indicator performance color is Yellow, as compared to the state’s color of Orange. The school’s 2024 schoolwide ELA DFS (-40.1 DFS) is lower than the state average (-13.2 DFS).

A3: ALL STUDENTS MATH INDICATOR



- The California School Dashboard All Students Math Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average
- The schoolwide Dashboard Math Indicator performance color is Yellow, as compared to the state’s color of Orange. The school’s 2024 schoolwide Math DFS (-66.5 DFS) is lower than the state average (-47.6 DFS).

A8: ALL STUDENTS CHRONIC ABSENTEEISM INDICATOR

- The California School Dashboard All Students Chronic Absenteeism Indicator color is Yellow or Orange; and a Status (Percent) that is higher than the state average
- The schoolwide Dashboard Chronic Absenteeism Indicator performance color is Yellow, which is the same as the state’s color of Yellow. However, the school’s 2024 percentage of chronically absent students (30.6%) is higher than the state average (18.6%).

Corrective Action

None

Notes:

Charter School’s 2024-2025 Every Student Succeeds Act (ESSA) Assistance Status:

Comprehensive Support and Improvement – Low Graduation Rate (CSI- Low Grad)

Comprehensive Support and Improvement – Low Performance (CSI- Low Perform)

Additional Targeted Support and Improvement (ATSI)

Targeted Support and Improvement (TSI)

No Status

2024 LCFF Charter School Assistance Eligibility:

General Assistance (Level 1) - resources and assistance that is made available to all local educational agencies

Differentiated Assistance (Level 2) - local educational agencies that meet certain eligibility criteria for additional support

English Learner (EL) Reclassification:

As of the time of the issuance of this Annual Performance–Based Oversight Report, the state has not published the “Annual Reclassification (RFEP) Counts and Rates” for the 2021-2022, 2022-2023, and 2023-2024 academic years. Please note that, depending on the release date of the 2021-2022, 2022-2023, and the 2023-2024 RFEP counts and rates, the District may elect to update and reissue a revised 2024-2025 Annual Performance Based Visit Report.

For 2023-2024:

The school’s percent of “At Risk” ELs is 12.9% as compared to the state’s percent of 6.8%

The school’s percent of “LTELs” is 6.9% as compared to the state percent of 10.6%

The Indicator information below is provided for informational purposes only and will not be scored.

A12: ALL STUDENTS SCIENCE INDICATOR

The school’s schoolwide Dashboard Science Indicator Status (-15.6 DFS) is lower than the state (-13.5 DFS).

Benchmarks/MOU:

Charter School has two (2) LAUSD Board of Education Benchmarks related to Student Achievement and Educational Performance:

Note: California no longer uses any form of similar school rankings either for assessment or accountability.

1. The school will demonstrate an ongoing increase in reclassification of its English Learners to meet or exceed the Resident Schools Median reclassification rate over the course of the five-year term of their renewal, which will be monitored by CSD through oversight.
 - **2024 Status:** No update available as 2022-2023 and 2023-2024 reclassification data have not yet been published by the state.
2. Demonstrate growth of at least one performance level per academic year, as reported on the California School Dashboard, in ELA schoolwide academic performance as measured by CAASPP (SBAC) Assessment at a rate equal or greater than the Resident and Similar Schools, with the goal of achieving and maintaining the “Green” performance level or higher.
 - **2024 Status: Not Met** – Although Charter School’s current Performance Color on the 2024 California School Dashboard for All Students in ELA is Yellow demonstrates growth as compared to the 2023 Performance Color of Orange, Charter School’s 2024 All Students DFS in ELA (-40.1) is lower than the Resident Schools Median DFS (-34.3).

Organizational Management and Operations



Areas for Further Growth
None.
Corrective Action
None.

Fiscal
Areas for Further Growth
<p>Through conducting fiscal oversight and analyzing the data below, the CSD requests and receives fiscal documents from CNCA (including bank statements, bank reconciliations, credit card statements, and check registers) for the five (5) CNCA charter schools that are currently authorized by LAUSD. The CSD reviews these financial documents, as well as a sample of checks/disbursements, and credit card transactions across these CNCA charter schools, to assess the organization’s overall compliance with Camino Nuevo Charter Academy Fiscal Policies & Procedures (CNCA FPP), applicable legal, District and charter requirements, and the effectiveness of the charter operator’s internal controls and systems in place (aligned with best business practices). Any areas noted for further growth and/or improvement and other observations relating to CNCA’s and its charter schools’ overall compliance and fiscal operations – including fiscal mismanagement, regulatory non-compliance, fiscal governance or internal control issues, or fiscally operational deficiencies, etc. that directly and systematically impact the charter schools operated under the charter operator – are documented within each charter school’s Annual Performance-Based Oversight Visit Report.</p> <p>These issues may or may not have been observed for the specific CNCA school named above, based on the CSD’s sampling review. Lastly, school-specific exceptions, such as the fiscal condition, unique oversight observations, or audit findings, are reviewed and documented separately for each CNCA charter school.</p>



1. Type of Observations: Internal Controls Over Credit Card Purchases

- **Source(s) of Document Reviewed:** Credit Card Statements
- **Description of Observation:** Based on the CSD's review of a sample of CNCA's credit card statements, the CSD noted that two eBay gift cards, each purchased for \$200.00 on June 4, 2024, were charged to a CNCA credit card by a school support staff, who was not the cardholder and happened to be working remotely on the purchase date. According to supporting documentation provided by CNCA, two additional eBay gift cards were purchased with the same CNCA credit card on the same day, also for \$200.00 each, bringing the total number of gift cards purchased to four (4), amounting to \$800.00 in the aggregate. CNCA explained that the support staff member who made the purchases believed they were acting on a request from CNCA leadership, which held the authority to approve such transactions without following CNCA's fiscal policies and procedures as described below. Coincidentally, these were the purchases that CNCA reported to the CSD in July 2024 as being part of a fraudulent email scheme that led to the unauthorized purchases. This incident reveals a significant deficiency in CNCA's internal controls related to preventing fraudulent activities and ensuring compliance with purchasing protocols.

- **Charter Operator's Fiscal Policies and Procedures:**

--Page 13 (Credit Cards) of CNCA FPP approved by the board on 12/12/2023 states (in pertinent parts):

"Policy: Organization credit card accounts shall only be established with the formal approval of the Governing Board and may only be used for organization-related expenditures.

Procedures:

- Purchase requisition and other documentation requirements apply to credit card purchases above \$500.
- The Chief Executive Officer is responsible for deciding which employees may have an organization credit card and will set expectations for the use of the card and all related supporting records. Employees who are not able to consistently meet these expectations should not have an organization credit card and will relinquish access and use of card.
- **The bank and/or consumer credit card (Amazon, Home Depot, Staples, etc.) will be kept under the supervision of the card holder.**
- Credit cards will bear the names of both the organization and the cardholder as authorized by the Governing Board."

(Emphasis added.)

--Page 14 (Gift Cards) of CNCA FPP approved by the board on 12/12/2023 states:

"Policy: Gift cards purchased with Non-Government grant funds awarded to Camino Nuevo Charter Academy (CNCA) need to follow the CNCA purchasing policies as well as Internal Revenue Service ("IRS") guidelines. Gift cards are treated as cash gifts and we may not make a gift of public CNCA funds. The award of gift cards (i.e.: Visa, In-n-Out, iTunes, etc.) or cash prizes using CNCA funds to employees, students, and community members for any purpose is expressly prohibited. This policy is designed to lay out circumstances and protocols for when gift card purchases may be allowable.

In rare circumstances, Non-Government grant awards may stipulate the use of gift cards to meet grant requirements. Gift cards are treated as cash and should not be purchased without express permission from the Chief Executive Officer or the Fiscal Designee and for a specific project (such as to fulfill the requirements of a grant agreement or specific project). For gift card purchased with Non-Government Grant funds, the grant proposal and/or grant

agreement must specify a) why gift cards are being purchased; b) how the gift cards will be used; and c) how they will be distributed. Purchases not complying with grant and organization requirements may result in loss of funding.

- Gift cards may only be purchased when fulfilling a grant requirement.
- Gift cards must be distributed within the same fiscal year of purchase.
- Any gift cards not distributed at the end of the school year need to be immediately turned into the Fiscal Designee or the Home Support Office for safekeeping or redistribution.
- Gift cards cannot be used to make purchases outside the normal purchasing procedures for the CNCA. Using gift cards to purchase supplies or other items bypasses the normal approval process and controls. This also results in possible unauthorized sales tax as well as unused balances which are difficult to document for audit purposes.

This procedure applies to all CNCA employees, representatives, and students.

Procedures:

(Gift Card Purchase Form) The Gift Card Purchase Form, when completed, is an executed Authorization for the Purchase of Gift Cards and is required for gift card transactions. Information to be completed includes the following:

1. Funds to be used to purchase gift cards (including grant name)
2. Intended Use of gift cards
3. Vendor Name
4. Aggregate Amount of gift cards
5. Description (number/face amount to be purchased)
6. Distribution plan, including month/year to be distributed
7. Purchaser's name and signature
8. Date
9. Appropriate authorized name and signature

A copy of the approved grant proposal/funding award must be submitted with the gift card purchase form.

The individual distributing the gift cards must document each time a gift card is disbursed for the following: date of distribution; recipient's name; recipient's status (student, employee, non-employee)*; gift card number.

*If it is determined in any calendar year a non-employee has received an amount of \$600.00 or more, the issuing department will be responsible for obtaining an IRS Form W-9 from the recipient.

Violations of this Procedure:



Violations of this procedure or failure to timely cooperate in compliance by any individuals who purchase or distribute gift cards/certificates on behalf of CNCA may result in forfeiture of funding.”

- **Charter School’s or Charter Operator’s Response:** Quarterly training on fiscal policies is provided to all CNCA schools. In response to this particular issue, the CNCA school that made the purchases in error received specialized fiscal training. All school sites were immediately alerted about the incident and were advised to be vigilant about phishing and other scams. Furthermore, as an organization, trainings are provided on an ongoing basis through the organization’s anti-phishing platform.
- **CSD’s Comments:** To safeguard school assets, the CSD recommends that CNCA and its charter schools strictly implement and adhere to the CNCA governing board-approved fiscal policies and procedures pertaining to credit card and gift card purchases, including, but not limited to, ensuring that staff follows established guidelines that clearly define the assignment of responsibilities; having a system of checks and balances in key areas including purchasing; and implementing proper supervisory controls to assess whether the transaction control activities performed are accurate and in accordance with established policies and procedures. Additionally, the CSD recommends that CNCA reinforce its internal control procedures by implementing additional safeguards such as tighter control and monitoring of credit cards by the board authorized credit card holders, enhanced phishing awareness training for staff, stricter oversight on credit card transactions, and a review of security protocols to prevent future instances of unauthorized transactions.

The governing board and leadership team of the charter school are responsible for managing the operations of the school. The CSD recommends that the Annual Performance-Based Oversight Visit Report, including the above-noted fiscal findings and observations, be discussed at CNCA’s next governing board meeting, highly preferably no later than 90 days following the school’s receipt of this report, so that the charter school and its governing board may address any issues early enough to implement changes in order to see results in its next fiscal year. It is the school’s responsibility to provide the CSD its action plans/steps, proof of implementation of the mitigating actions taken by the school, and/or documentation (e.g., governing board meeting agendas and approved board meeting minutes, etc.), as applicable, prior to or during the next Annual Performance-Based Oversight Visit. The CSD will continue to monitor these issues through oversight, and may take additional appropriate oversight actions. The results may be factored into the school’s rating for next year.

Corrective Action

None.

Other Observations:

Other Observations (Items described in this section, which may not have been addressed in the charter school’s Fiscal Policies and Procedures, are recommended for improvement to align with optimal business practices).

1. **Type of Observations:** Lack of Policy and Clear Guidance – Expense Policy (Team-Building Activities)
 - **Source(s) of Document Reviewed:** Credit Card Statements
 - **Description of Observation:** Based on the CSD’s review of a sample of the CNCA schools’ credit card statements and related supporting documentation, the CSD noted two items purchased with Camino Nuevo Charter Academy 3’s (CNCA3) credit card that were categorized on the credit card statement activity files provided by CNCA as entertainment-related expenses that were charged to general funds. Upon the CSD’s further review of CNCA’s credit card transactions, additional charges from CNCA3’s credit card were identified for the same category. According to CNCA, these charges are for team-building activities that fall under professional development. However, the CSD noted that CNCA’s current policy does not specifically address expenses of this nature. The items in question are summarized in the table below.

Item #	Transaction Date	Payee	Amount	CSD Comments
1	4/25/2024	SHATTO 39 LANES	\$99.00	Per supporting documentation provided, the credit card charge was for bowling for team bonding activity.
2	5/9/2024	SHATTO 39 LANES	\$60.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
3	5/9/2024	SHATTO 39 LANES	\$88.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
4	5/9/2024	SHATTO 39 LANES	\$110.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
5	5/17/2024	SHATTO 39 LANES	\$715.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
6	6/25/2024	RACELA LLC	\$320.00	Per supporting documentation provided, the credit card charge was for an escape room rental for leadership retreat.
Total			\$1,392.00	



- **Charter Operator’s Fiscal Policies and Procedures:** CNCA’s FPP does not specifically address team building expenses
- **Charter School’s or Charter Operator’s Response:** Professional development is budgeted, reviewed, and approved. Team building activities are an aspect of development and staff connectivity. CNCA has made it a goal to institute a belonging goal agency-wide with CNCA school sites with activities for its students and staff. Fostering a culture of belonging became a goal as a result of CNCA survey data results around belonging. Such belonging activities build trusting relationships with school sites and the Home Support Office.
- **CSD’s Comments:** The CSD recommends that CNCA establish and align its fiscal policies and procedures with best businesses practices, including the Fiscal Crisis & Management Assistance Team (FCMAT) guidelines (e.g., the 2022-2023 California Charter School Accounting and Best Practices Manual (“FCMAT Manual”) (page 27 which addresses gifts of public funds)), and develop CNCA governing board-approved policy approving the expenditure of public funds for “fostering a culture of belonging” (*that serve direct and substantial public purposes* in line with Article 16, Section 6 of the California Constitution). This includes, but is not limited to, the establishment of clear and consistent policy in planning, organizing, and evaluating team-building activities related to professional development; providing clear definitions and examples of allowable expenses that are approved for team-building purposes, such as group workshops, outdoor team-building events, collaborative problem-solving exercises, etc., and unallowable expenses that define any activities that do not provide direct and tangible benefit to students’ education, such as events that are solely recreational with no direct impact on team collaboration or activities that might raise concerns regarding inclusivity or appropriateness; requiring justification for activities that explains how the activity contributes to team collaboration, development, and overall organizational goals to ensure that every team-building event aligns with the organization’s strategic objectives and provides measurable value to the team; and determining the required documentation to verify associated expenses, such as sign-in sheets, receipts, invoices, and other necessary financial records, to ensure proper expense tracking and compliance with budgeting and accounting protocols.

- **Description of Observation:** The CSD noted that CNCA’s board-approved FPP regarding cash receipt and deposit processes does not clearly define the frequency and dollar threshold for cash/check deposits. Therefore, the CSD was unable to determine whether the sampled transactions summarized below were deposited in a timely manner in accordance with best business practices.

Item #	Statement Month	Transaction Date	Transaction Type	Amount per Bank Statement	CSD’s Comments
1	April 2024	4/4/2024	Credit Desktop Check Deposit	\$429,105.66	The CSD noted 3 checks dated 2/9/2024, 2/22/2024, and 2/23/2024 that were deposited on 4/4/2024.
2	May 2024	5/1/2024	Credit Cash Only Customer Deposit	\$897.66	The CSD noted cash collection listed on a Cash Deposit Recap sheet dated 3/5/2024 that was deposited on 5/1/2024.
3	May 2024	5/1/2024	Credit Desktop Check Deposit	\$185,840.11	The CSD noted 2 checks dated 4/19/2024 and 4/17/2024 that were deposited on 5/1/2024.

- **Charter Operator’s Fiscal Policies and Procedures:** Page 6 (Deposits) of CNCA FPP approved by the board on 12/12/2023 and 12/3/2024 state: “The Home Support Office Manager or designee is responsible for making bank deposits. Deposits will be made per assigned schedule set-up by the Chief Executive Officer, Fiscal Designee, or Site Principals.
- **Charter School’s or Charter Operator’s Response:** Overall, CNCA’s schedule is to deposit within 30 business days. CNCA will review the CSD’s recommendation for best business practices and will update the FPP to include the CNCA schedule.
- **CSD’s Comments:** The CSD recommends that CNCA incorporate guidance into its fiscal policies and procedures with a reasonable frequency and dollar threshold for cash/check deposits for the school and CNCA Home Office, including considering the FCMAT Manual guidelines, Chapter 5 (“Cash Receipts and Deposits” section, beginning with page 80), which states: “Bank deposits should be made regularly, at least weekly. A procedure should be in place regarding how often they should be made. For example, if amounts collected during a week total less than \$500, the rule could be that the deposit should be made on the last business day of the week; when amounts collected on any day exceed \$500 in total, the rule could be that the deposit is made on that day. Funds should not be held over a long holiday;” to prevent the mishandling of funds and safeguarding of funds received. Delayed cash and check deposits pose financial and operational risks, including increased risk of theft or loss due to misplacement or misappropriation. The CSD will continue to monitor this issue through oversight.

3. Type of Observations: Past-Due Accounts Payable and Open Credit Memoranda for 90 Days or More

- **Source(s) of Document Reviewed:** Accounts Payable Aging Report
- **Description of Observation:** Based on the CSD’s review and analysis of CNCA’s Accounts Payable Aging Report as of December 2024, the CSD noted 69 past due accounts payable and three (3) open credit memoranda (that were not applied to any invoices) from 12 vendors and one (1) employee, totaling \$137,704.04 and (\$77.65), respectively, for 90 days or more. Details regarding these long past-due accounts payable and/or open credit memoranda are summarized below.



Item #	Vendor/ Employee	Total Accounts Payable / (Credit Memoranda Amount)	Number of Days Past Due Accounts Payable	CSD Comments	CNCA Response
1	AMAZON CAPITAL SERVICES, INC	(\$21.84)	111	1 credit	This is a credit memo.
2	AMERICAN READING COMPANY	\$13,425.00	106, 111	2 invoices	The invoices were submitted late by the vendor.
3	EMCOR SERVICES MESA ENERGY SYSTEMS	\$5,358.84	92, 104, 165	3 invoices	The invoices were submitted late by the vendor.
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9	TIME WARNER CABLE	\$14,545.73 (\$50.24)	104, 158, 196	19 invoices & 1 credit	The vendor is currently carrying credit balance due to E-Rate/California Teleconnect Fund credits.
10	T-MOBILE USA INC.	\$766.28	101	1 invoice	The vendor has a running credit, and no payment is due.
11	VERIZON WIRELESS SERVICES LLC	\$11,525.10	91, 112, 152, 183, 349	30 invoices	There is a pending grant to be applied to payment.
12	WEST AMERICAN FIRE PROTECTION COMPANY	\$390.57	181	1 invoice	The invoice was submitted late by the vendor.
13	Employee Reimbursement	\$192.46	137	1 reimbursement	There was a delay in processing the reimbursement due to pending documentation.
Total		\$137,704.04 (\$77.65)			

- **Charter Operator's Fiscal Policies and Procedures:** CNCA's FPP does not address past-due accounts payable and open credit memoranda
- **Charter School's or Charter Operator's Response:** "CNCA strives to build strong relationships with vendors to update information when changes occur accordingly. We have our department leaders from facilities, IT, and operations connecting directly with our school site managers and have implemented trackers to monitor incoming orders, invoices and payments. Finance is conducting refreshers and check-ins monthly with staff to provide support. We practice continuous improvement in these areas to ensure payments are getting processed and paid in a timely manner."
- **CSD's Comments:** The CSD recommends that CNCA strengthen its fiscal policies and procedures to include language pertaining to the timely review and resolution of past-due accounts payable and/or open credit memoranda and establish expectations for its staff and/or back office services provider regarding the research, investigation, write-off, and/or payment of accounts payable and/or application of credit memoranda that have been past due and/or open for specified periods of time, and maintaining documentation of such, consistent with the industry best practices. The CSD further recommends that CNCA implement procedures to track all recurring and non-recurring invoices and billing statements, ensure that all vendors and employees are paid timely, and prevent the school from possibly incurring late fees and/or interest charges in the future.



Cisneros Campus

School Site	Governance	Student Achievement and Educational Performance	Organizational Management, Programs and Operations	Fiscal Operations
Cisneros	3, Proficient	2, Developing	3, Proficient	3, Proficient

Governance
Areas for Further Growth
None.
Corrective Action
None.
<p>Notes: O2: On December 17, 2024, a Notice to Cure was issued the Camino Nuevo Charter Academy governing board (“CNCA Board”) for failure to adhere to applicable policies and procedures in an expulsion of a student attending another charter school governed by the CNCA Board.</p>

Student Achievement and Educational Performance
Areas for Further Growth
<p>A1: ALL STUDENTS ENGLISH LANGUAGE ARTS (ELA) INDICATOR</p> <ul style="list-style-type: none"> The California School Dashboard All Students ELA Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average The schoolwide Dashboard ELA Indicator performance color is Orange, which is the same as the state’s color of Orange. However, the school’s 2024 schoolwide ELA DFS (-54.2 DFS) is lower than the state average (-13.2 DFS) <p>A2: STUDENT GROUP ENGLISH LANGUAGE ARTS (ELA) INDICATOR</p> <ul style="list-style-type: none"> None of the school’s numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) The 2024 average DFS in ELA for the school’s English Learner student group (-85.5 DFS) is lower than the state average (-67.6 DFS) The 2024 average DFS in ELA for the school’s Latino student group (-56.8 DFS) is lower than the state average (-39.3 DFS) The 2024 average DFS in ELA for the school’s Socioeconomically Disadvantaged student group (-55.6 DFS) is lower than the state average (-40.9 DFS) The 2024 average DFS in ELA for the school’s Students with Disabilities student group (-119.7



DFS) is lower than the state average (-95.6 DFS)

A3: ALL STUDENTS MATH INDICATOR

- The California School Dashboard All Students Math Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average
- The schoolwide Dashboard Math Indicator performance color is Yellow, as compared to the state’s color of Orange. The school’s 2024 schoolwide Math DFS (-76.0 DFS) is lower than the state average (-47.6 DFS)

A5: ALL STUDENTS ENGLISH LEARNER PROGRESS INDICATOR (ELPI)

- The California School Dashboard All Students ELPI color is Yellow or Orange; and a Status (Percent) that is lower than the state average
- The schoolwide Dashboard ELPI performance color is Orange, which is the same as the state’s color of Orange. However, the school’s 2024 percentage of English Learner students making progress towards English language proficiency (43.6%) is lower than the state average (45.7%)

A8: ALL STUDENTS CHRONIC ABSENTEEISM INDICATOR

- The California School Dashboard All Students Chronic Absenteeism Indicator color is Yellow or Orange; and a Status (Percent) that is higher than the state average
- The schoolwide Dashboard Chronic Absenteeism Indicator performance color is Yellow, the same as the state’s color of Yellow. However, the school’s 2024 percentage of chronically absent students (31.2%) is higher than the state average (18.6%)

Corrective Action

Notes:

Notes:

Charter School’s 2024-2025 Every Student Succeeds Act (ESSA) Assistance Status:

Comprehensive Support and Improvement – Low Graduation Rate (CSI- Low Grad)

Comprehensive Support and Improvement – Low Performance (CSI- Low Perform)

Additional Targeted Support and Improvement (ATSI)

Targeted Support and Improvement (TSI)

No Status

2024 LCFF Charter School Assistance Eligibility:

General Assistance (Level 1) - resources and assistance that is made available to all local educational agencies

Differentiated Assistance (Level 2) - local educational agencies that meet certain eligibility criteria for additional support

English Learner (EL) Reclassification:

As of the time of the issuance of this Annual Performance–Based Oversight Report, the state has not published the “Annual Reclassification (RFEP) Counts and Rates” for the 2021-2022, 2022-2023, and 2023-2024 academic years. Please note that, depending on the release date of the 2021-2022, 2022-2023, and the 2023-2024 RFEP counts and rates, the District may elect to update and reissue a revised 2024-2025 Annual Performance Based Visit Report.

For 2023-2024:

The school’s percent of “At Risk” ELs is 13.5% as compared to the state’s percent of 6.8%

The school’s percent of “LTELs” is 5.7% as compared to the state percent of 10.6%

The Indicator information below is provided for informational purposes only and will not be scored.

A12: ALL STUDENTS SCIENCE INDICATOR

The school’s schoolwide Dashboard Science Indicator Status (-19.8 DFS) is lower than the state (-13.5 DFS).



Organizational Management and Operations
Areas for Further Growth
None.
Corrective Action
None.

Fiscal
Areas for Further Growth
<p>Through conducting fiscal oversight and analyzing the data below, the CSD requests and receives fiscal documents from CNCA (including bank statements, bank reconciliations, credit card statements, and check registers) for the five (5) CNCA charter schools that are currently authorized by LAUSD. The CSD reviews these financial documents, as well as a sample of checks/disbursements, and credit card transactions across these CNCA charter schools, to assess the organization’s overall compliance with Camino Nuevo Charter Academy Fiscal Policies & Procedures (CNCA FPP), applicable legal, District and charter requirements, and the effectiveness of the charter operator’s internal controls and systems in place (aligned with best business practices). Any areas noted for further growth and/or improvement and other observations relating to CNCA’s and its charter schools’ overall compliance and fiscal operations – including fiscal mismanagement, regulatory non-compliance, fiscal governance or internal control issues, or fiscally operational deficiencies, etc. that directly and systematically impact the charter schools operated under the charter operator – are documented within each charter school’s Annual Performance-Based Oversight Visit Report.</p> <p>These issues may or may not have been observed for the specific CNCA school named above, based on the CSD’s sampling review. Lastly, school-specific exceptions, such as the fiscal condition, unique oversight observations, or audit findings, are reviewed and documented separately for each CNCA charter school.</p>



1. Type of Observations: Internal Controls Over Credit Card Purchases

- **Source(s) of Document Reviewed:** Credit Card Statements
- **Description of Observation:** Based on the CSD's review of a sample of CNCA's credit card statements, the CSD noted that two eBay gift cards, each purchased for \$200.00 on June 4, 2024, were charged to a CNCA credit card by a school support staff, who was not the cardholder and happened to be working remotely on the purchase date. According to supporting documentation provided by CNCA, two additional eBay gift cards were purchased with the same CNCA credit card on the same day, also for \$200.00 each, bringing the total number of gift cards purchased to four (4), amounting to \$800.00 in the aggregate. CNCA explained that the support staff member who made the purchases believed they were acting on a request from CNCA leadership, which held the authority to approve such transactions without following CNCA's fiscal policies and procedures as described below. Coincidentally, these were the purchases that CNCA reported to the CSD in July 2024 as being part of a fraudulent email scheme that led to the unauthorized purchases. This incident reveals a significant deficiency in CNCA's internal controls related to preventing fraudulent activities and ensuring compliance with purchasing protocols.

- **Charter Operator's Fiscal Policies and Procedures:**

--Page 13 (Credit Cards) of CNCA FPP approved by the board on 12/12/2023 states (in pertinent parts):

"Policy: Organization credit card accounts shall only be established with the formal approval of the Governing Board and may only be used for organization-related expenditures.

Procedures:

- Purchase requisition and other documentation requirements apply to credit card purchases above \$500.
- The Chief Executive Officer is responsible for deciding which employees may have an organization credit card and will set expectations for the use of the card and all related supporting records. Employees who are not able to consistently meet these expectations should not have an organization credit card and will relinquish access and use of card.
- **The bank and/or consumer credit card (Amazon, Home Depot, Staples, etc.) will be kept under the supervision of the card holder.**
- Credit cards will bear the names of both the organization and the cardholder as authorized by the Governing Board."

(Emphasis added.)

--Page 14 (Gift Cards) of CNCA FPP approved by the board on 12/12/2023 states:

"Policy: Gift cards purchased with Non-Government grant funds awarded to Camino Nuevo Charter Academy (CNCA) need to follow the CNCA purchasing policies as well as Internal Revenue Service ("IRS") guidelines. Gift cards are treated as cash gifts and we may not make a gift of public CNCA funds. The award of gift cards (i.e.: Visa, In-n-Out, iTunes, etc.) or cash prizes using CNCA funds to employees, students, and community members for any purpose is expressly prohibited. This policy is designed to lay out circumstances and protocols for when gift card purchases may be allowable.

In rare circumstances, Non-Government grant awards may stipulate the use of gift cards to meet grant requirements. Gift cards are treated as cash and should not be purchased without express permission from the Chief Executive Officer or the Fiscal Designee and for a specific project (such as to fulfill the requirements of a grant agreement or specific project). For gift card purchased with Non-Government Grant funds, the grant proposal and/or grant

agreement must specify a) why gift cards are being purchased; b) how the gift cards will be used; and c) how they will be distributed. Purchases not complying with grant and organization requirements may result in loss of funding.

- Gift cards may only be purchased when fulfilling a grant requirement.
- Gift cards must be distributed within the same fiscal year of purchase.
- Any gift cards not distributed at the end of the school year need to be immediately turned into the Fiscal Designee or the Home Support Office for safekeeping or redistribution.
- Gift cards cannot be used to make purchases outside the normal purchasing procedures for the CNCA. Using gift cards to purchase supplies or other items bypasses the normal approval process and controls. This also results in possible unauthorized sales tax as well as unused balances which are difficult to document for audit purposes.

This procedure applies to all CNCA employees, representatives, and students.

Procedures:

(Gift Card Purchase Form) The Gift Card Purchase Form, when completed, is an executed Authorization for the Purchase of Gift Cards and is required for gift card transactions. Information to be completed includes the following:

1. Funds to be used to purchase gift cards (including grant name)
2. Intended Use of gift cards
3. Vendor Name
4. Aggregate Amount of gift cards
5. Description (number/face amount to be purchased)
6. Distribution plan, including month/year to be distributed
7. Purchaser's name and signature
8. Date
9. Appropriate authorized name and signature

A copy of the approved grant proposal/funding award must be submitted with the gift card purchase form.

The individual distributing the gift cards must document each time a gift card is disbursed for the following: date of distribution; recipient's name; recipient's status (student, employee, non-employee)*; gift card number.

*If it is determined in any calendar year a non-employee has received an amount of \$600.00 or more, the issuing department will be responsible for obtaining an IRS Form W-9 from the recipient.

Violations of this Procedure:



Violations of this procedure or failure to timely cooperate in compliance by any individuals who purchase or distribute gift cards/certificates on behalf of CNCA may result in forfeiture of funding.”

- **Charter School’s or Charter Operator’s Response:** Quarterly training on fiscal policies is provided to all CNCA schools. In response to this particular issue, the CNCA school that made the purchases in error received specialized fiscal training. All school sites were immediately alerted about the incident and were advised to be vigilant about phishing and other scams. Furthermore, as an organization, trainings are provided on an ongoing basis through the organization’s anti-phishing platform.
- **CSD’s Comments:** To safeguard school assets, the CSD recommends that CNCA and its charter schools strictly implement and adhere to the CNCA governing board-approved fiscal policies and procedures pertaining to credit card and gift card purchases, including, but not limited to, ensuring that staff follows established guidelines that clearly define the assignment of responsibilities; having a system of checks and balances in key areas including purchasing; and implementing proper supervisory controls to assess whether the transaction control activities performed are accurate and in accordance with established policies and procedures. Additionally, the CSD recommends that CNCA reinforce its internal control procedures by implementing additional safeguards such as tighter control and monitoring of credit cards by the board authorized credit card holders, enhanced phishing awareness training for staff, stricter oversight on credit card transactions, and a review of security protocols to prevent future instances of unauthorized transactions.

The governing board and leadership team of the charter school are responsible for managing the operations of the school. The CSD recommends that the Annual Performance-Based Oversight Visit Report, including the above-noted fiscal findings and observations, be discussed at CNCA’s next governing board meeting, highly preferably no later than 90 days following the school’s receipt of this report, so that the charter school and its governing board may address any issues early enough to implement changes in order to see results in its next fiscal year. It is the school’s responsibility to provide the CSD its action plans/steps, proof of implementation of the mitigating actions taken by the school, and/or documentation (e.g., governing board meeting agendas and approved board meeting minutes, etc.), as applicable, prior to or during the next Annual Performance-Based Oversight Visit. The CSD will continue to monitor these issues through oversight, and may take additional appropriate oversight actions. The results may be factored into the school’s rating for next year.

Corrective Action

None.

Other Observations:

Other Observations (Items described in this section, which may not have been addressed in the charter school’s Fiscal Policies and Procedures, are recommended for improvement to align with optimal business practices).

1. **Type of Observations:** Lack of Policy and Clear Guidance – Expense Policy (Team-Building Activities)
 - **Source(s) of Document Reviewed:** Credit Card Statements
 - **Description of Observation:** Based on the CSD’s review of a sample of the CNCA schools’ credit card statements and related supporting documentation, the CSD noted two items purchased with Camino Nuevo Charter Academy 3’s (CNCA3) credit card that were categorized on the credit card statement activity files provided by CNCA as entertainment-related expenses that were charged to general funds. Upon the CSD’s further review of CNCA’s credit card transactions, additional charges from CNCA3’s credit card were identified for the same category. According to CNCA, these charges are for team-building activities that fall under professional development. However, the CSD noted that CNCA’s current policy does not specifically address expenses of this nature. The items in question are summarized in the table below.

Item #	Transaction Date	Payee	Amount	CSD Comments
1	4/25/2024	SHATTO 39 LANES	\$99.00	Per supporting documentation provided, the credit card charge was for bowling for team bonding activity.
2	5/9/2024	SHATTO 39 LANES	\$60.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
3	5/9/2024	SHATTO 39 LANES	\$88.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
4	5/9/2024	SHATTO 39 LANES	\$110.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
5	5/17/2024	SHATTO 39 LANES	\$715.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
6	6/25/2024	RACELA LLC	\$320.00	Per supporting documentation provided, the credit card charge was for an escape room rental for leadership retreat.
Total			\$1,392.00	



- **Charter Operator’s Fiscal Policies and Procedures:** CNCA’s FPP does not specifically address team building expenses
- **Charter School’s or Charter Operator’s Response:** Professional development is budgeted, reviewed, and approved. Team building activities are an aspect of development and staff connectivity. CNCA has made it a goal to institute a belonging goal agency-wide with CNCA school sites with activities for its students and staff. Fostering a culture of belonging became a goal as a result of CNCA survey data results around belonging. Such belonging activities build trusting relationships with school sites and the Home Support Office.
- **CSD’s Comments:** The CSD recommends that CNCA establish and align its fiscal policies and procedures with best businesses practices, including the Fiscal Crisis & Management Assistance Team (FCMAT) guidelines (e.g., the 2022-2023 California Charter School Accounting and Best Practices Manual (“FCMAT Manual”) (page 27 which addresses gifts of public funds)), and develop CNCA governing board-approved policy approving the expenditure of public funds for “fostering a culture of belonging” (*that serve direct and substantial public purposes* in line with Article 16, Section 6 of the California Constitution). This includes, but is not limited to, the establishment of clear and consistent policy in planning, organizing, and evaluating team-building activities related to professional development; providing clear definitions and examples of allowable expenses that are approved for team-building purposes, such as group workshops, outdoor team-building events, collaborative problem-solving exercises, etc., and unallowable expenses that define any activities that do not provide direct and tangible benefit to students’ education, such as events that are solely recreational with no direct impact on team collaboration or activities that might raise concerns regarding inclusivity or appropriateness; requiring justification for activities that explains how the activity contributes to team collaboration, development, and overall organizational goals to ensure that every team-building event aligns with the organization’s strategic objectives and provides measurable value to the team; and determining the required documentation to verify associated expenses, such as sign-in sheets, receipts, invoices, and other necessary financial records, to ensure proper expense tracking and compliance with budgeting and accounting protocols.

- **Description of Observation:** The CSD noted that CNCA’s board-approved FPP regarding cash receipt and deposit processes does not clearly define the frequency and dollar threshold for cash/check deposits. Therefore, the CSD was unable to determine whether the sampled transactions summarized below were deposited in a timely manner in accordance with best business practices.

Item #	Statement Month	Transaction Date	Transaction Type	Amount per Bank Statement	CSD’s Comments
1	April 2024	4/4/2024	Credit Desktop Check Deposit	\$429,105.66	The CSD noted 3 checks dated 2/9/2024, 2/22/2024, and 2/23/2024 that were deposited on 4/4/2024.
2	May 2024	5/1/2024	Credit Cash Only Customer Deposit	\$897.66	The CSD noted cash collection listed on a Cash Deposit Recap sheet dated 3/5/2024 that was deposited on 5/1/2024.
3	May 2024	5/1/2024	Credit Desktop Check Deposit	\$185,840.11	The CSD noted 2 checks dated 4/19/2024 and 4/17/2024 that were deposited on 5/1/2024.

- **Charter Operator’s Fiscal Policies and Procedures:** Page 6 (Deposits) of CNCA FPP approved by the board on 12/12/2023 and 12/3/2024 state: “The Home Support Office Manager or designee is responsible for making bank deposits. Deposits will be made per assigned schedule set-up by the Chief Executive Officer, Fiscal Designee, or Site Principals.
- **Charter School’s or Charter Operator’s Response:** Overall, CNCA’s schedule is to deposit within 30 business days. CNCA will review the CSD’s recommendation for best business practices and will update the FPP to include the CNCA schedule.
- **CSD’s Comments:** The CSD recommends that CNCA incorporate guidance into its fiscal policies and procedures with a reasonable frequency and dollar threshold for cash/check deposits for the school and CNCA Home Office, including considering the FCMAT Manual guidelines, Chapter 5 (“Cash Receipts and Deposits” section, beginning with page 80), which states: “Bank deposits should be made regularly, at least weekly. A procedure should be in place regarding how often they should be made. For example, if amounts collected during a week total less than \$500, the rule could be that the deposit should be made on the last business day of the week; when amounts collected on any day exceed \$500 in total, the rule could be that the deposit is made on that day. Funds should not be held over a long holiday,” to prevent the mishandling of funds and safeguarding of funds received. Delayed cash and check deposits pose financial and operational risks, including increased risk of theft or loss due to misplacement or misappropriation. The CSD will continue to monitor this issue through oversight.

3. Type of Observations: Past-Due Accounts Payable and Open Credit Memoranda for 90 Days or More

- **Source(s) of Document Reviewed:** Accounts Payable Aging Report
- **Description of Observation:** Based on the CSD’s review and analysis of CNCA’s Accounts Payable Aging Report as of December 2024, the CSD noted 69 past due accounts payable and three (3) open credit memoranda (that were not applied to any invoices) from 12 vendors and one (1) employee, totaling \$137,704.04 and (\$77.65), respectively, for 90 days or more. Details regarding these long past-due accounts payable and/or open credit memoranda are summarized below.



Item #	Vendor/ Employee	Total Accounts Payable / (Credit Memoranda Amount)	Number of Days Past Due Accounts Payable	CSD Comments	CNCA Response
1	AMAZON CAPITAL SERVICES, INC	(\$21.84)	111	1 credit	This is a credit memo.
2	AMERICAN READING COMPANY	\$13,425.00	106, 111	2 invoices	The invoices were submitted late by the vendor.
3	EMCOR SERVICES MESA ENERGY SYSTEMS	\$5,358.84	92, 104, 165	3 invoices	The invoices were submitted late by the vendor.
4	LAKESHORE LEARNING MATERIALS	\$67,634.26	102	8 invoices	The invoices were submitted late by the vendor.
5	MCGRAW HILL LLC	\$2,146.80	102	2 invoices	The invoices were submitted late by the vendor.
6	R&S OVERHEAD DOORS OF SOUTH BAY, INC	\$12,000.00	122	1 invoice	The invoice was submitted late by the vendor.
7	SCOOT EDUCATION INC	\$9,719.00	104	1 invoice	The incorrect invoice was originally uploaded.
8	STAPLES, INC.	(\$5.57)	166	1 credit	This is a credit memo.
9	TIME WARNER CABLE	\$14,545.73 (\$50.24)	104, 158, 196	19 invoices & 1 credit	The vendor is currently carrying credit balance due to E-Rate/California Teleconnect Fund credits.
10	T-MOBILE USA INC.	\$766.28	101	1 invoice	The vendor has a running credit, and no payment is due.
11	VERIZON WIRELESS SERVICES LLC	\$11,525.10	91, 112, 152, 183, 349	30 invoices	There is a pending grant to be applied to payment.
12	WEST AMERICAN FIRE PROTECTION COMPANY	\$390.57	181	1 invoice	The invoice was submitted late by the vendor.
13	Employee Reimbursement	\$192.46	137	1 reimbursement	There was a delay in processing the reimbursement due to pending documentation.
Total		\$137,704.04 (\$77.65)			

- **Charter Operator's Fiscal Policies and Procedures:** CNCA's FPP does not address past-due accounts payable and open credit memoranda
- **Charter School's or Charter Operator's Response:** "CNCA strives to build strong relationships with vendors to update information when changes occur accordingly. We have our department leaders from facilities, IT, and operations connecting directly with our school site managers and have implemented trackers to monitor incoming orders, invoices and payments. Finance is conducting refreshers and check-ins monthly with staff to provide support. We practice continuous improvement in these areas to ensure payments are getting processed and paid in a timely manner."
- **CSD's Comments:** The CSD recommends that CNCA strengthen its fiscal policies and procedures to include language pertaining to the timely review and resolution of past-due accounts payable and/or open credit memoranda and establish expectations for its staff and/or back office services provider regarding the research, investigation, write-off, and/or payment of accounts payable and/or application of credit memoranda that have been past due and/or open for specified periods of time, and maintaining documentation of such, consistent with the industry best practices. The CSD further recommends that CNCA implement procedures to track all recurring and non-recurring invoices and billing statements, ensure that all vendors and employees are paid timely, and prevent the school from possibly incurring late fees and/or interest charges in the future.



Dalzell Lance Campus

School Site	Governance	Student Achievement and Educational Performance	Organizational Management, Programs and Operations	Fiscal Operations
Dalzell Lance	3, Proficient	3, Proficient	3, Proficient	3, Proficient

Governance
Areas for Further Growth
None.
Corrective Action
None.

Student Achievement and Educational Programs
Areas for Further Growth
<p>A3: ALL STUDENTS MATH INDICATOR</p> <ul style="list-style-type: none"> The California School Dashboard All Students Math Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average The schoolwide Dashboard Math Indicator performance color is Orange, which is the same as the state’s color of Orange. However, the school’s 2024 schoolwide Math DFS (-80.7 DFS) is lower than the state average (-47.6 DFS) <p>A4: STUDENT GROUP MATH INDICATOR</p> <ul style="list-style-type: none"> None of the school’s numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) The 2024 average DFS in Math for the school’s Latino student group (-81.9 DFS) is lower than the state average (-79.2 DFS) The 2024 average DFS in Math for the school’s English Learner student group (-147.3 DFS) is lower than the state average (-93.4 DFS) The 2024 average DFS in Math for the school’s Socioeconomically Disadvantaged students (-80.7 DFS) is lower than the state average (-78.2 DFS) <p>A5: ALL STUDENTS ENGLISH LEARNER PROGRESS INDICATOR (ELPI)</p> <ul style="list-style-type: none"> The California School Dashboard All Students ELPI color is Red The schoolwide Dashboard ELPI performance color is Red, as compared to the state’s color of Orange. The school’s 2024 percentage of English Learner students making progress towards English language proficiency (33.3%) is lower than the state average (45.7%)
Corrective Action
None.



Charter School's 2024-2025 Every Student Succeeds Act (ESSA) Assistance Status:

- Comprehensive Support and Improvement – Low Graduation Rate (CSI- Low Grad)
- Comprehensive Support and Improvement – Low Performance (CSI- Low Perform)
- Additional Targeted Support and Improvement (ATSI)
- Targeted Support and Improvement (TSI)
- No Status

2024 LCFF Charter School Assistance Eligibility:

- General Assistance (Level 1) - resources and assistance that is made available to all local educational agencies
- Differentiated Assistance (Level 2) - local educational agencies that meet certain eligibility criteria for additional support

English Learner Reclassification

Organizational Management and Operations
Areas for Further Growth
None.
Corrective Action
None.

Fiscal
Areas for Further Growth
<p>Through conducting fiscal oversight and analyzing the data below, the CSD requests and receives fiscal documents from CNCA (including bank statements, bank reconciliations, credit card statements, and check registers) for the five (5) CNCA charter schools that are currently authorized by LAUSD. The CSD reviews these financial documents, as well as a sample of checks/disbursements, and credit card transactions across these CNCA charter schools, to assess the organization's overall compliance with Camino Nuevo Charter Academy Fiscal Policies & Procedures (CNCA FPP), applicable legal, District and charter requirements, and the effectiveness of the charter operator's internal controls and systems in place (aligned with best business practices). Any areas noted for further growth and/or improvement and other observations relating to CNCA's and its charter schools' overall compliance and fiscal operations – including fiscal mismanagement, regulatory non-compliance, fiscal governance or internal control issues, or fiscally operational deficiencies, etc. that directly and systematically impact the charter schools operated under the charter operator – are documented within each charter school's Annual Performance-Based Oversight Visit Report.</p> <p>These issues may or may not have been observed for the specific CNCA school named above, based on the CSD's sampling review. Lastly, school-specific exceptions, such as the fiscal condition, unique oversight observations, or audit findings, are reviewed and documented separately for each CNCA charter school.</p>



1. Type of Observations: Internal Controls Over Credit Card Purchases

• **Source(s) of Document Reviewed:** Credit Card Statements

• **Description of Observation:** Based on the CSD's review of a sample of CNCA's credit card statements, the CSD noted that two eBay gift cards, each purchased for \$200.00 on June 4, 2024, were charged to a CNCA credit card by a school support staff, who was not the cardholder and happened to be working remotely on the purchase date. According to supporting documentation provided by CNCA, two additional eBay gift cards were purchased with the same CNCA credit card on the same day, also for \$200.00 each, bringing the total number of gift cards purchased to four (4), amounting to \$800.00 in the aggregate. CNCA explained that the support staff member who made the purchases believed they were acting on a request from CNCA leadership, which held the authority to approve such transactions without following CNCA's fiscal policies and procedures as described below. Coincidentally, these were the purchases that CNCA reported to the CSD in July 2024 as being part of a fraudulent email scheme that led to the unauthorized purchases. This incident reveals a significant deficiency in CNCA's internal controls related to preventing fraudulent activities and ensuring compliance with purchasing protocols.

• **Charter Operator's Fiscal Policies and Procedures:**

--Page 13 (Credit Cards) of CNCA FPP approved by the board on 12/12/2023 states (in pertinent parts):

"Policy: Organization credit card accounts shall only be established with the formal approval of the Governing Board and may only be used for organization-related expenditures.

Procedures:

- Purchase requisition and other documentation requirements apply to credit card purchases above \$500.
- The Chief Executive Officer is responsible for deciding which employees may have an organization credit card and will set expectations for the use of the card and all related supporting records. Employees who are not able to consistently meet these expectations should not have an organization credit card and will relinquish access and use of card.
- **The bank and/or consumer credit card (Amazon, Home Depot, Staples, etc.) will be kept under the supervision of the card holder.**
- Credit cards will bear the names of both the organization and the cardholder as authorized by the Governing Board."

(Emphasis added.)

--Page 14 (Gift Cards) of CNCA FPP approved by the board on 12/12/2023 states:

"Policy: Gift cards purchased with Non-Government grant funds awarded to Camino Nuevo Charter Academy (CNCA) need to follow the CNCA purchasing policies as well as Internal Revenue Service ("IRS") guidelines. Gift cards are treated as cash gifts and we may not make a gift of public CNCA funds. The award of gift cards (i.e.: Visa, In-n-Out, iTunes, etc.) or cash prizes using CNCA funds to employees, students, and community members for any purpose is expressly prohibited. This policy is designed to lay out circumstances and protocols for when gift card purchases may be allowable.

In rare circumstances, Non-Government grant awards may stipulate the use of gift cards to meet grant requirements. Gift cards are treated as cash and should not be purchased without express permission from the Chief Executive Officer or the Fiscal Designee and for a specific project (such as to fulfill the requirements of a grant agreement or specific project). For gift card purchased with Non-Government Grant funds, the grant proposal and/or grant

agreement must specify a) why gift cards are being purchased; b) how the gift cards will be used; and c) how they will be distributed. Purchases not complying with grant and organization requirements may result in loss of funding.

- Gift cards may only be purchased when fulfilling a grant requirement.
- Gift cards must be distributed within the same fiscal year of purchase.
- Any gift cards not distributed at the end of the school year need to be immediately turned into the Fiscal Designee or the Home Support Office for safekeeping or redistribution.
- Gift cards cannot be used to make purchases outside the normal purchasing procedures for the CNCA. Using gift cards to purchase supplies or other items bypasses the normal approval process and controls. This also results in possible unauthorized sales tax as well as unused balances which are difficult to document for audit purposes.

This procedure applies to all CNCA employees, representatives, and students.

Procedures:

(Gift Card Purchase Form) The Gift Card Purchase Form, when completed, is an executed Authorization for the Purchase of Gift Cards and is required for gift card transactions. Information to be completed includes the following:

1. Funds to be used to purchase gift cards (including grant name)
2. Intended Use of gift cards
3. Vendor Name
4. Aggregate Amount of gift cards
5. Description (number/face amount to be purchased)
6. Distribution plan, including month/year to be distributed
7. Purchaser's name and signature
8. Date
9. Appropriate authorized name and signature

A copy of the approved grant proposal/funding award must be submitted with the gift card purchase form.

The individual distributing the gift cards must document each time a gift card is disbursed for the following: date of distribution; recipient's name; recipient's status (student, employee, non-employee)*; gift card number.

*If it is determined in any calendar year a non-employee has received an amount of \$600.00 or more, the issuing department will be responsible for obtaining an IRS Form W-9 from the recipient.

Violations of this Procedure:



Violations of this procedure or failure to timely cooperate in compliance by any individuals who purchase or distribute gift cards/certificates on behalf of CNCA may result in forfeiture of funding.”

- **Charter School’s or Charter Operator’s Response:** Quarterly training on fiscal policies is provided to all CNCA schools. In response to this particular issue, the CNCA school that made the purchases in error received specialized fiscal training. All school sites were immediately alerted about the incident and were advised to be vigilant about phishing and other scams. Furthermore, as an organization, trainings are provided on an ongoing basis through the organization’s anti-phishing platform.
- **CSD’s Comments:** To safeguard school assets, the CSD recommends that CNCA and its charter schools strictly implement and adhere to the CNCA governing board-approved fiscal policies and procedures pertaining to credit card and gift card purchases, including, but not limited to, ensuring that staff follows established guidelines that clearly define the assignment of responsibilities; having a system of checks and balances in key areas including purchasing; and implementing proper supervisory controls to assess whether the transaction control activities performed are accurate and in accordance with established policies and procedures. Additionally, the CSD recommends that CNCA reinforce its internal control procedures by implementing additional safeguards such as tighter control and monitoring of credit cards by the board authorized credit card holders, enhanced phishing awareness training for staff, stricter oversight on credit card transactions, and a review of security protocols to prevent future instances of unauthorized transactions.

The governing board and leadership team of the charter school are responsible for managing the operations of the school. The CSD recommends that the Annual Performance-Based Oversight Visit Report, including the above-noted fiscal findings and observations, be discussed at CNCA’s next governing board meeting, highly preferably no later than 90 days following the school’s receipt of this report, so that the charter school and its governing board may address any issues early enough to implement changes in order to see results in its next fiscal year. It is the school’s responsibility to provide the CSD its action plans/steps, proof of implementation of the mitigating actions taken by the school, and/or documentation (e.g., governing board meeting agendas and approved board meeting minutes, etc.), as applicable, prior to or during the next Annual Performance-Based Oversight Visit. The CSD will continue to monitor these issues through oversight, and may take additional appropriate oversight actions. The results may be factored into the school’s rating for next year.

Corrective Action

None.

Other Observations:

Other Observations (Items described in this section, which may not have been addressed in the charter school’s Fiscal Policies and Procedures, are recommended for improvement to align with optimal business practices).

1. **Type of Observations:** Lack of Policy and Clear Guidance – Expense Policy (Team-Building Activities)
 - **Source(s) of Document Reviewed:** Credit Card Statements
 - **Description of Observation:** Based on the CSD’s review of a sample of the CNCA schools’ credit card statements and related supporting documentation, the CSD noted two items purchased with Camino Nuevo Charter Academy 3’s (CNCA3) credit card that were categorized on the credit card statement activity files provided by CNCA as entertainment-related expenses that were charged to general funds. Upon the CSD’s further review of CNCA’s credit card transactions, additional charges from CNCA3’s credit card were identified for the same category. According to CNCA, these charges are for team-building activities that fall under professional development. However, the CSD noted that CNCA’s current policy does not specifically address expenses of this nature. The items in question are summarized in the table below.

Item #	Transaction Date	Payee	Amount	CSD Comments
1	4/25/2024	SHATTO 39 LANES	\$99.00	Per supporting documentation provided, the credit card charge was for bowling for team bonding activity.
2	5/9/2024	SHATTO 39 LANES	\$60.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
3	5/9/2024	SHATTO 39 LANES	\$88.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
4	5/9/2024	SHATTO 39 LANES	\$110.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
5	5/17/2024	SHATTO 39 LANES	\$715.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
6	6/25/2024	RACELA LLC	\$320.00	Per supporting documentation provided, the credit card charge was for an escape room rental for leadership retreat.
Total			\$1,392.00	



- **Charter Operator’s Fiscal Policies and Procedures:** CNCA’s FPP does not specifically address team building expenses
- **Charter School’s or Charter Operator’s Response:** Professional development is budgeted, reviewed, and approved. Team building activities are an aspect of development and staff connectivity. CNCA has made it a goal to institute a belonging goal agency-wide with CNCA school sites with activities for its students and staff. Fostering a culture of belonging became a goal as a result of CNCA survey data results around belonging. Such belonging activities build trusting relationships with school sites and the Home Support Office.
- **CSD’s Comments:** The CSD recommends that CNCA establish and align its fiscal policies and procedures with best businesses practices, including the Fiscal Crisis & Management Assistance Team (FCMAT) guidelines (e.g., the 2022-2023 California Charter School Accounting and Best Practices Manual (“FCMAT Manual”) (page 27 which addresses gifts of public funds)), and develop CNCA governing board-approved policy approving the expenditure of public funds for “fostering a culture of belonging” (*that serve direct and substantial public purposes* in line with Article 16, Section 6 of the California Constitution). This includes, but is not limited to, the establishment of clear and consistent policy in planning, organizing, and evaluating team-building activities related to professional development; providing clear definitions and examples of allowable expenses that are approved for team-building purposes, such as group workshops, outdoor team-building events, collaborative problem-solving exercises, etc., and unallowable expenses that define any activities that do not provide direct and tangible benefit to students’ education, such as events that are solely recreational with no direct impact on team collaboration or activities that might raise concerns regarding inclusivity or appropriateness; requiring justification for activities that explains how the activity contributes to team collaboration, development, and overall organizational goals to ensure that every team-building event aligns with the organization’s strategic objectives and provides measurable value to the team; and determining the required documentation to verify associated expenses, such as sign-in sheets, receipts, invoices, and other necessary financial records, to ensure proper expense tracking and compliance with budgeting and accounting protocols.

- **Description of Observation:** The CSD noted that CNCA’s board-approved FPP regarding cash receipt and deposit processes does not clearly define the frequency and dollar threshold for cash/check deposits. Therefore, the CSD was unable to determine whether the sampled transactions summarized below were deposited in a timely manner in accordance with best business practices.

Item #	Statement Month	Transaction Date	Transaction Type	Amount per Bank Statement	CSD’s Comments
1	April 2024	4/4/2024	Credit Desktop Check Deposit	\$429,105.66	The CSD noted 3 checks dated 2/9/2024, 2/22/2024, and 2/23/2024 that were deposited on 4/4/2024.
2	May 2024	5/1/2024	Credit Cash Only Customer Deposit	\$897.66	The CSD noted cash collection listed on a Cash Deposit Recap sheet dated 3/5/2024 that was deposited on 5/1/2024.
3	May 2024	5/1/2024	Credit Desktop Check Deposit	\$185,840.11	The CSD noted 2 checks dated 4/19/2024 and 4/17/2024 that were deposited on 5/1/2024.

- **Charter Operator’s Fiscal Policies and Procedures:** Page 6 (Deposits) of CNCA FPP approved by the board on 12/12/2023 and 12/3/2024 state: “The Home Support Office Manager or designee is responsible for making bank deposits. Deposits will be made per assigned schedule set-up by the Chief Executive Officer, Fiscal Designee, or Site Principals.
- **Charter School’s or Charter Operator’s Response:** Overall, CNCA’s schedule is to deposit within 30 business days. CNCA will review the CSD’s recommendation for best business practices and will update the FPP to include the CNCA schedule.
- **CSD’s Comments:** The CSD recommends that CNCA incorporate guidance into its fiscal policies and procedures with a reasonable frequency and dollar threshold for cash/check deposits for the school and CNCA Home Office, including considering the FCMAT Manual guidelines, Chapter 5 (“Cash Receipts and Deposits” section, beginning with page 80), which states: “Bank deposits should be made regularly, at least weekly. A procedure should be in place regarding how often they should be made. For example, if amounts collected during a week total less than \$500, the rule could be that the deposit should be made on the last business day of the week; when amounts collected on any day exceed \$500 in total, the rule could be that the deposit is made on that day. Funds should not be held over a long holiday,” to prevent the mishandling of funds and safeguarding of funds received. Delayed cash and check deposits pose financial and operational risks, including increased risk of theft or loss due to misplacement or misappropriation. The CSD will continue to monitor this issue through oversight.

3. Type of Observations: Past-Due Accounts Payable and Open Credit Memoranda for 90 Days or More

- **Source(s) of Document Reviewed:** Accounts Payable Aging Report
- **Description of Observation:** Based on the CSD’s review and analysis of CNCA’s Accounts Payable Aging Report as of December 2024, the CSD noted 69 past due accounts payable and three (3) open credit memoranda (that were not applied to any invoices) from 12 vendors and one (1) employee, totaling \$137,704.04 and (\$77.65), respectively, for 90 days or more. Details regarding these long past-due accounts payable and/or open credit memoranda are summarized below.



Item #	Vendor/ Employee	Total Accounts Payable / (Credit Memoranda Amount)	Number of Days Past Due Accounts Payable	CSD Comments	CNCA Response
1	AMAZON CAPITAL SERVICES, INC	(\$21.84)	111	1 credit	This is a credit memo.
2	AMERICAN READING COMPANY	\$13,425.00	106, 111	2 invoices	The invoices were submitted late by the vendor.
3	EMCOR SERVICES MESA ENERGY SYSTEMS	\$5,358.84	92, 104, 165	3 invoices	The invoices were submitted late by the vendor.
4	LAKESHORE LEARNING MATERIALS	\$67,634.26	102	8 invoices	The invoices were submitted late by the vendor.
5	MCGRAW HILL LLC	\$2,146.80	102	2 invoices	The invoices were submitted late by the vendor.
6	R&S OVERHEAD DOORS OF SOUTH BAY, INC	\$12,000.00	122	1 invoice	The invoice was submitted late by the vendor.
7	SCOOT EDUCATION INC	\$9,719.00	104	1 invoice	The incorrect invoice was originally uploaded.
8	STAPLES, INC.	(\$5.57)	166	1 credit	This is a credit memo.
9	TIME WARNER CABLE	\$14,545.73 (\$50.24)	104, 158, 196	19 invoices & 1 credit	The vendor is currently carrying credit balance due to E-Rate/California Teleconnect Fund credits.
10	T-MOBILE USA INC.	\$766.28	101	1 invoice	The vendor has a running credit, and no payment is due.
11	VERIZON WIRELESS SERVICES LLC	\$11,525.10	91, 112, 152, 183, 349	30 invoices	There is a pending grant to be applied to payment.
12	WEST AMERICAN FIRE PROTECTION COMPANY	\$390.57	181	1 invoice	The invoice was submitted late by the vendor.
13	Employee Reimbursement	\$192.46	137	1 reimbursement	There was a delay in processing the reimbursement due to pending documentation.
Total		\$137,704.04 (\$77.65)			

- **Charter Operator's Fiscal Policies and Procedures:** CNCA's FPP does not address past-due accounts payable and open credit memoranda
- **Charter School's or Charter Operator's Response:** "CNCA strives to build strong relationships with vendors to update information when changes occur accordingly. We have our department leaders from facilities, IT, and operations connecting directly with our school site managers and have implemented trackers to monitor incoming orders, invoices and payments. Finance is conducting refreshers and check-ins monthly with staff to provide support. We practice continuous improvement in these areas to ensure payments are getting processed and paid in a timely manner."
- **CSD's Comments:** The CSD recommends that CNCA strengthen its fiscal policies and procedures to include language pertaining to the timely review and resolution of past-due accounts payable and/or open credit memoranda and establish expectations for its staff and/or back office services provider regarding the research, investigation, write-off, and/or payment of accounts payable and/or application of credit memoranda that have been past due and/or open for specified periods of time, and maintaining documentation of such, consistent with the industry best practices. The CSD further recommends that CNCA implement procedures to track all recurring and non-recurring invoices and billing statements, ensure that all vendors and employees are paid timely, and prevent the school from possibly incurring late fees and/or interest charges in the future.



LOS ANGELES UNIFIED SCHOOL DISTRICT

CHARTER SCHOOLS DIVISION

ANNUAL PERFORMANCE-BASED OVERSIGHT VISIT REPORT*

2024-2025 SCHOOL YEAR

FOR

CAMINO NUEVO CHARTER ACADEMY (2017)

Name and Location Code of Charter School

LAUSD Vision

Los Angeles Unified will be the premier public school district by eliminating educational inequities to graduate ALL students ready for the world – to thrive in college, career, and life.

CSD Mission

The LAUSD Charter Schools Division (CSD) fosters high quality educational opportunities and outcomes for students in the greater Los Angeles community through exemplary charter public school authorizing, oversight, and sharing of promising practices so that all students maximize their potential.

CSD Core Values

We believe that our success depends on:

- Making decisions that put the interests of students first.
- Serving with high expectations, integrity, professionalism, and commitment.
- Employing authentic, responsive, and effective leadership and teamwork.
- Continuously learning as a dynamic organization.
- Building and sustaining a healthy workplace culture where high performance, diversity, and creativity thrive.
- Developing productive relationships with our charter schools and all stakeholders.

* Charter School shall comply in a timely manner with all applicable federal and state laws and regulations, as they may change from time to time, including but not limited to matters related to the school's governance, programs, facilities, operations, and/or fiscal management.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

Charter School Name:	Camino Nuevo Charter Academy			Location Code:	2017
Current Address:	City:	ZIP Code:	Phone:	Fax:	
1. 697 S. Burlington Ave. 2. 653 S. Burlington Ave.	Los Angeles	90057	(213) 413-4245	(213) 413-8553	
Current Term of Charter¹:	LAUSD Board District:		LAUSD Region:		
July 1, 2020 to June 30, 2025	2		East		
Number of Students Currently Enrolled:	Enrollment Capacity Per Charter:	Number Above/Below Enrollment Capacity (day of visit):		Above by 48	
603	555				
Grades Currently Served:	Grades To Be Served Per Charter:	Percent Above/Below Enrollment Capacity (day of visit):		Above by 8.6%	
TK - 8	TK - 8				
Norm Enrollment Number:	603				
Total Number of Staff Members:	50	Certificated:	37	Classified:	13
Charter School's Leadership Team Members:	Juliana Santos, Principal; Adriana Abich, Chief Executive Officer; Rachel Hazlehurst, Chief Academic Officer; Natasha Barriga-Siperstein, Vice President of Strategy and Operations				
Charter School's Contact for Special Education:	Jessica Hsieh, Director of Special Education; Bryan Fuentes, Special Education Coordinator	SELPA & Option:		LAUSD Option 3	
CSD Assigned Administrator:	Brenda Martinez	CSD Fiscal Oversight Manager:		Andrea Ines	
Other CSD Team Members:	NA				
Oversight Visit Date(s):	March 12, 2025		Fiscal Review Date (if different):	NA	
Is school located on a District facility? If so, please indicate the applicable program (e.g., Prop 39, PSC, conversion, etc.):	NA		LAUSD Co-Location Campus(es) (if applicable):	NA	
Certificate of Occupancy (COO) or Temporary Certificate of Occupancy Type: (if a TCO, please note expiration date)	COO		COO/TCO Approved Grade Levels and Occupancy Loads:	Occupancy Load: 616² Grade Levels Unspecified	

¹ Education Code section 47607.4 provides that "all charter schools whose term expires on or between January 1, 2022, and June 30, 2025, inclusive, shall have their term extended by two years, and all charter schools whose term expires on or between January 1, 2024, and June 30, 2027, inclusive, shall have their term extended by one additional year."

² The occupancy load of 616 is the sum of two COOs listing E1 occupancy of 314 and 302.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

SUMMARY OF RATINGS

(4)=Accomplished (3)=Proficient (2)=Developing (1)=Unsatisfactory

Governance	Student Achievement and Educational Performance	Organizational Management, Programs, and Operations	Fiscal Operations
3, Proficient	3, Proficient	3, Proficient	3, Proficient



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

CHARTER RENEWAL CRITERIA

In accordance with Education Code §§ 47605, 47607, and 47607.2, in order to renew a charter, the District must determine whether the charter school has met specific renewal criteria prescribed in statute.

REPORT GUIDE

LAUSD's oversight procedures are intended to balance a charter school's autonomy of operation with its accountability to the public. LAUSD utilizes a holistic, performance-based approach to evaluate all charter schools, guided principally by making decisions in the best interest of students. The CSD observes and monitors each charter school in accordance with applicable laws, regulations, LAUSD policy, memoranda of understanding, and the school's operative charter. Information gathered through oversight serves as part of the charter school's ongoing record for the District to make informed decisions about charter school authorization, renewal, material revisions, sharing of promising practices, and if need be, revocation. While LAUSD is responsible to provide oversight of its charter schools and the entities managing charter schools, the primary oversight of each charter school must first and foremost be performed by the charter school's own Governing Board. The Governing Board of a charter school has an ongoing responsibility to oversee the operations of its charter school(s), ensuring that every charter school it oversees is providing a high-quality educational program for students enrolled, is successfully fulfilling the terms of their charter, is fiscally sound, and complies with applicable laws, regulations, and court orders. In designing this document, the District has considered the California Charter Schools Act, the *LAUSD Policy and Procedures for Charter Schools*, the factors and guidance promulgated by the California State Board of Education in evaluating charter schools, and the National Association of Charter School Authorizers' *Principles and Standards of Quality Authorizing*. This reporting tool provides guidelines and criteria used by the CSD to observe, record, assess, and reflect with the charter school on school performance as captured during the annual oversight visit process in these four categories:

- **Governance** – demonstrating fulfillment of the Governing Board's fiduciary responsibility to effectively direct and provide oversight for the charter public school, including but not limited to enactment and monitoring of policies and procedures to ensure the school's full compliance with applicable law, policy, and the terms of the charter approved by the LAUSD Board of Education
- **Student Achievement and Educational Performance** – demonstrating positive academic achievement and growth for all students
- **Organizational Management, Programs, and Operations** – demonstrating effective leadership and implementation of the governing board's policies and procedures, as well as the school's educational program and systems and procedures for the day-to-day operations of the school
- **Fiscal Operations** – demonstrating sound fiscal management, appropriate use of public funds, and compliance with regulatory requirements

This report, including the ratings in each category, is based on information and evidence gathered at the time of the annual oversight visit. The CSD considers evidence provided through CSD staff observations, document review, interviews, and discussion with school representatives and stakeholders. All charter schools are expected to prepare for the visit and have available, as applicable, all documentation requested in the *Annual Performance Based Oversight Visit Preparation Guide*. The "Sources of Evidence" sections below identify key information sources generally relevant to their respective indicators; these lists are not exhaustive, however, and some items may not be applicable to the grades served. Schools may present additional evidence as deemed relevant and appropriate. As needed, CSD staff also may request additional information and/or documentation prior to, during, and/or following the visit.

The tool employs the following four-point rubric to rate the school's performance in each category: (4) *Accomplished*, (3) *Proficient*, (2) *Developing*, and (1) *Unsatisfactory*. In addition, the *Summary of School Performance* section in each category captures key findings under one or more of the following headings: (1) Areas of Demonstrated Strength and/or Progress; (2) Areas Noted for Further Growth and/or Improvement; and, if applicable, (3) Corrective Action Required. Under "Corrective Action Required," the CSD reports findings of material noncompliance with applicable law, LAUSD charter policy, or the school's approved charter. **If the report includes any findings under "Corrective Action Required," the charter school must take immediate and appropriate steps to remedy the identified concern.** In accordance with its "tiered intervention" approach to charter school non-compliance and poor performance, the CSD may also send the school appropriate notices, separate and apart from this report, to provide and document time-specific follow-up as necessary. At the other end of the spectrum of performance, any school that earns a rating of *Accomplished* in any category is encouraged to submit to the CSD a summary of those "promising practices" that the school believes have contributed to its success, in order to support the CSD's ongoing efforts to promote and facilitate reciprocal sharing of promising practices among education leaders from across all LAUSD schools.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **March 12, 2025**

GOVERNANCE	RATING*
Summary of School Performance	3, Proficient
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>G3: RESPONSIVE AND ACCOUNTABLE GOVERNANCE - EDUCATIONAL PROGRAM The Governing Board considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.)</p> <ul style="list-style-type: none"> Review of governance documentation in Binder I included evidence that meetings of the school’s governing board regularly include agenda items for updates and reports regarding student achievement and other key aspects of school performance and operations from the organization’s CEO as well as other executive-level staff. For example, a review of agendas and minutes confirmed that the board reviewed and discussed the following: <ul style="list-style-type: none"> February 13, 2024: LCAP Annual Mid-Year Update and the SARC report. October 8, 2024: Math Placement Act Report, including a discussion on aggregate student placement data. December 3, 2024: Attendance and enrollment updates, including ADA data for the 2024-25 school year. The VP of Student and Family Supports also shared enrollment data for the 2024-25 school year. Additionally, the 2023 California School Dashboard Data was presented with a focus on student subgroups. The school also maintains a well-organized archive of board agendas and minutes, which includes timestamps indicating when each agenda is uploaded for public viewing, ensuring compliance with the 72-hour Brown Act requirements. <p>G4: RESPONSIVE AND ACCOUNTABLE GOVERNANCE – STAFFING AND EVALUATIONS The Governing Board monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a system for the evaluation of school-based staff and executive level leadership staff</p> <ul style="list-style-type: none"> Evidence was provided that the Board evaluates performance of the CEO. For example, at the August 13, 2024, board meeting a Public Employee Performance Evaluation CEO was discussed under closed session. Review of documentation in Binder I also included evidence of systems for evaluating school-based staff including, but not limited to, a <i>Staff Performance Management Evaluation Guidance</i> tool evaluating teachers, home support office staff, classified, and school leadership in areas such as goal setting, continual feedback, evidence collections, self-assessments and an end of the year evaluation. Review of agendas and minutes also revealed evidence the school’s governing board approved a Declaration of Need for Fully Qualified Educators on April 9, 2024, which is a “prerequisite to the issuance of any emergency permit and/or limited assignment permit” by a Local Education Agency (i.e., charter school), per applicable law (5 CCR § 80026). 	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

Areas Noted for Further Growth and/or Improvement

None noted at this time.

Corrective Action Required

None noted that require immediate action to remedy concerns indicated in this report.

Notes:

O2: On December 17, 2024, a Notice to Cure was issued the Camino Nuevo Charter Academy governing board (“CNCA Board”) for failure to adhere to applicable policies and procedures in an expulsion of a student attending another charter school governed by the CNCA Board.

Progress on LAUSD Board of Education Benchmarks and/or MOU related to GOVERNANCE (if applicable):

Not Applicable

***RATING NOTES:**

- *A charter school may receive a rating of one (1) in this category for any of the following reasons: 1) Evidence of conflict (s) of interest within the organization (i.e. Governing Board, staff, contracted external parties, etc.), 2) School is in breach of the operative charter, including Federal, State, and District Required Language, 3) School is “Not in Good Standing,” 4) Unresolved concern(s) and/or ongoing tiered intervention (i.e., Notice of Concern and/or Notice to Cure), and/or 5) If there are serious concerns related to fiscal matters (e.g., negative financial condition, fiscal mismanagement, repeat material weaknesses, significant deficiencies, and/or significant audit findings disclosed in the charter operator’s most recent annual independent audit report, etc.).*
- *A charter school cannot receive a rating greater than three (3) in this category if it receives an overall rating of two (2) or one (1) in any other category (Student Achievement and Educational Performance; Organizational Management, Programs, and Operations; or Fiscal Operations).*



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

G1: GOVERNANCE STRUCTURE AND COMPLIANCE MONITORING

The Governing Board has implemented the organizational structure, roles, and responsibilities set forth in the approved charter and applicable law, including:

- Governing Board composition, structure, roles, and responsibilities as set forth in the approved charter
- Governing Board committees/councils are implemented as described in the school’s charter (e.g., Finance, Human Resources, Academics, etc.)
- The Governing Board has a system in place to ensure compliance with the public-integrity statutes including laws requiring open meetings and laws forbidding financial and other conflicts of interest.
- The Governing Board reviews and certifies the *Compliance Monitoring and Certification of Board Compliance Review* form

Performance Rubric	Sources of Evidence
<p><input type="checkbox"/> The Governing Board has fully implemented the organizational structure set forth in the school’s operative charter, including all committees/councils; and has a system in place to ensure it consistently complies with the applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.)</p> <p><input checked="" type="checkbox"/> The Governing Board has implemented the organizational structure set forth in the school’s operative charter, including committees/councils; and has a system in place to ensure it complies with the applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.)</p> <p><input type="checkbox"/> The Governing Board has partially implemented the organizational structure set forth in the school’s operative charter; and/or has an ineffective system in place to ensure it is complying with applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.)</p> <p><input type="checkbox"/> The Governing Board has not implemented the organizational structure set forth in the school’s operative charter; and has an ineffective or no system in place to ensure it is complying with applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.)</p>	<p><input checked="" type="checkbox"/> Organizational chart in approved charter</p> <p><input checked="" type="checkbox"/> Organizational chart (current)</p> <p><input checked="" type="checkbox"/> Board member roster</p> <p><input checked="" type="checkbox"/> Bylaws (current)</p> <p><input checked="" type="checkbox"/> Board Committee(s) Calendar(s)</p> <p><input checked="" type="checkbox"/> California open meeting law training (Brown Act)</p> <p><input checked="" type="checkbox"/> Compliance Monitoring and Certification of Board Compliance Review</p> <p><input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation</p> <p><input checked="" type="checkbox"/> Observation of Governing Board meeting(s)</p> <p><input checked="" type="checkbox"/> Discussion with leadership</p> <p><input type="checkbox"/> Stakeholder focus group</p> <p><input type="checkbox"/> Other: (Specify)</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

G2: DUE PROCESS

The Governing Board has systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the school’s charter, and LAUSD charter school policy, to honor and protect the rights of students, employees, parents, and the public in the following areas:

- Student discipline
- Employee grievances and discipline
- Stakeholder complaint resolution pursuant to the Uniform Complaint Procedures (UCP)
- Parent/stakeholder complaint resolution for complaints outside regulatory scope of UCP

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The Governing Board has well-developed systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input checked="" type="checkbox"/> The Governing Board has systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has partially developed systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has minimal or no systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public	<input checked="" type="checkbox"/> Student discipline policy and procedures <input checked="" type="checkbox"/> Employee grievance and discipline policy and procedure <input checked="" type="checkbox"/> Uniform Complaint Procedures policy and form(s) <input checked="" type="checkbox"/> Stakeholder complaint procedures and form(s) <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

G3: RESPONSIVE AND ACCOUNTABLE GOVERNANCE - EDUCATIONAL PROGRAM

The Governing Board has systems in place to ensure ongoing:

- Review and use of academic performance data (e.g., CA School Dashboard, internal assessments, etc.) and other school data and information to ensure sound Governing Board decision-making in support of continuous improvement of student achievement, fiscal viability, compliance, and overall public school excellence
- Monitoring of the school’s implementation of its Local Control and Accountability Plan (LCAP) and additional school plans (e.g., Comprehensive Support and Improvement (CSI), Additional Targeted Support and Improvement (ATSI), School Plan for Student Achievement (SPSA), and action plans for making progress toward LCAP goals)
- Transparent governance and accountability to stakeholders, including compliance with the LAUSD BOE’s Charter School Transparency Resolution, as well as consideration of input from the school’s committees/councils and stakeholders

Rubric	Sources of Evidence
<input type="checkbox"/> The Governing Board regularly considers school performance data, stakeholder input, and other data, and takes appropriate action to achieve positive measurable pupil outcomes (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input checked="" type="checkbox"/> The Governing Board considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input type="checkbox"/> The Governing Board seldom considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input type="checkbox"/> The Governing Board does not consider school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.)	<input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation <input checked="" type="checkbox"/> Board member and executive leadership training of Governing Board meeting(s) <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

G4: RESPONSIVE AND ACCOUNTABLE GOVERNANCE – STAFFING AND EVALUATIONS

The Governing Board has systems in place to ensure ongoing:

- Monitoring of staffing needs and the school’s compliance with all applicable credentialing, clearance, and training requirements
- Evaluation procedures with clear performance standards for all school-based staff, including but not limited to administrators, certificated staff, and classified staff
- Evaluation of executive level leadership (including, but not limited to, those positions reporting to the Governing Board, as indicated in Element 4 of the approved charter, such as Executive Director, Area Superintendent, Principal, etc.)

Performance Rubric	Sources of Evidence
<ul style="list-style-type: none"> <input type="checkbox"/> The Governing Board regularly monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a well-developed system for the evaluation of all school-based staff and executive level leadership staff <input checked="" type="checkbox"/> The Governing Board monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a system for the evaluation of school-based staff and executive level leadership staff <input type="checkbox"/> The Governing Board inconsistently monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and/or has partially implemented a system for the evaluation of school-based staff and/or executive level leadership staff <input type="checkbox"/> The Governing Board seldom monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and/or has not implemented a system for the evaluation of school-based staff and/or executive level leadership staff 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Human Resources policies and procedures <input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation <input checked="" type="checkbox"/> Evaluation of Executive Leadership procedures and tools <input checked="" type="checkbox"/> Evaluation of school-based staff procedures and tools <input checked="" type="checkbox"/> Compliance Monitoring and Certification of Board Compliance Review <input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training</i> form (“ESSA Grid”) for current academic year <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

G5: FISCAL CONDITION

<i>The Governing Board has a system in place to ensure fiscal viability:</i>	
<ul style="list-style-type: none"> • The school is fiscally strong and net assets are positive in the two most current annual independent audit reports. • If applicable, all LAUSD Board of Education-approved fiscal condition-related benchmark(s) are met by the required deadline(s). 	
Performance Rubric	Sources of Evidence
Performance	<p><input checked="" type="checkbox"/> The school is fiscally strong with positive net assets and meets the four (4) recommended financial ratios (identified as part of the Supplemental Criteria within the Fiscal Operations Rubrics section below for the rating of 4, <i>Accomplished</i>) in the two most current annual independent audit reports, <u>and</u>, if applicable, all LAUSD Board of Education-approved fiscal-condition related benchmark(s) are met by the required deadline(s)</p> <p><input type="checkbox"/> The school is fiscally stable, with positive net assets in the most current annual independent audit report</p> <p><input type="checkbox"/> The school is fiscally weak, or unstable*, net assets are negative in the most current annual independent audit report, or the school does not have an independent audit report or audited financial result for its first operative year on file with LAUSD or prior charter authorizer</p> <p><input type="checkbox"/> The school is consistently fiscally weak, net assets are negative in the two most current annual independent audit reports, or the school does not have an independent audit report or audited financial result for its first operative year on file with LAUSD or prior charter authorizer</p> <p>Notes: Additional considerations that could influence the rating may include: inadequate cash flow; financial condition and/or enrollment reflecting a downward trend and/or beginning to show signs of deteriorating financial health potentially leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years; multi-year reliance on financing resources for the school’s operations (e.g., factoring of receivables, intraorganizational loans, third party loans, continuing deficit spending, etc.); or that the school may not be able to carry out quality educational programs when the student enrollment drops to a certain level. *For example, the school’s financial condition fluctuates from year to year, with significant net losses, leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years.</p>
	<p><input checked="" type="checkbox"/> Board meeting agendas and minutes</p> <p><input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances</p> <p><input checked="" type="checkbox"/> Observation of Governing Board meeting</p> <p><input checked="" type="checkbox"/> Discussion with leadership</p> <p><input checked="" type="checkbox"/> Independent audit report(s)</p> <p><input checked="" type="checkbox"/> Other financial information submitted by the school</p> <p><input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

G6: FISCAL MANAGEMENT AND ACCOUNTABILITY

The Governing Board has a system in place to ensure sound fiscal management and accountability:

- The school adheres to the Governing Board approved fiscal policies and procedures and does not have any areas noted for improvement.
- The two most current annual independent audit reports show no material weaknesses, deficiencies, and/or findings.
- The school is in compliance with Generally Accepted Accounting Principles, applicable law, LAUSD charter policy, and the school’s approved charter.
- If applicable, all LAUSD Board of Education-approved fiscal management-related benchmark(s) are met by the required deadline(s).

	Performance Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school consistently adheres to the Governing Board approved fiscal policies and procedures, does not have any areas noted for improvement, and the two most current annual independent audit reports show no material weaknesses, deficiencies, and/or findings <input checked="" type="checkbox"/> The school generally adheres to the Governing Board approved fiscal policies and procedures, but has areas noted for improvement, and the most current annual independent audit report shows no material weaknesses, deficiencies, and/or findings <input type="checkbox"/> The school is not adhering to the Governing Board approved fiscal policies and procedures, and has areas noted for improvement, or has significant fiscal-related issues (e.g., fiscal mismanagement, audit findings, unresolved recurring issues, potential conflicts of interest, etc.) <input type="checkbox"/> The school is continuously not adhering to the Governing Board approved fiscal policies and procedures, or has significant and recurring fiscal-related issues (e.g., fiscal mismanagement, audit findings, noncompliance with Generally Accepted Accounting Principles (GAAP), applicable law, LAUSD charter policy, and the school’s approved charter, conflicts of interest, etc.)	<input checked="" type="checkbox"/> Board meeting agendas and minutes <input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances <input checked="" type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with leadership <input checked="" type="checkbox"/> Independent audit report(s) <input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE	RATING*
Summary of School Performance	3, Proficient
California Department of Education’s (CDE) Charter School’s Performance Category: Dashboard Year 2024	Middle Performing

Areas of Demonstrated Strength and/or Progress

A3: ALL STUDENTS MATH INDICATOR- (GRADES 3-8 & 11)

The California School Dashboard All Students Math Indicator color is Green; or a Status (DFS) that is the same or higher than the state average

- The schoolwide Dashboard Math Indicator performance color is Yellow, as compared to the state’s color of Orange. The school’s 2024 schoolwide Math DFS (-40.9 DFS) is higher than the state average (-47.6 DFS)

A4: STUDENT GROUP MATH INDICATOR- (GRADES 3-8 & 11)

All numerically significant student groups scored higher than their respective student group statewide average (Status/DFS)

- The 2024 average DFS in Math for the school’s English Learner student group (-52.4 DFS) is higher than the state average (-93.4 DFS)
- The 2024 average DFS in Math for the school’s Latino student group (-40.9 DFS) is higher than the state average (-79.2 DFS).
- The 2024 average DFS in Math for the school’s Long-Term English Learner student group (-106.5 DFS) is higher than the state average (-163.5 DFS).
- The 2024 average DFS in Math for the school’s Socioeconomically Disadvantaged students (-40.9 DFS) is higher than the state average (-78.2 DFS)
- The 2024 average DFS in Math for the school’s Students with Disabilities student group (-114.5 DFS) is higher than the state average (-124.3 DFS)

A5: ALL STUDENTS ENGLISH LEARNER PROGRESS INDICATOR (ELPI)

The California School Dashboard All Students ELPI color is Green; or a Status (Percent) that is the same or higher than the state average

- The schoolwide Dashboard ELPI performance color is Orange, the same as the state’s color of Orange. However, the school’s 2024 percentage of English Learner students making progress towards English language proficiency (48.8%) is higher than the state average (45.7%).

A8: ALL STUDENTS CHRONIC ABSENTEEISM INDICATOR- (GRADES K-8)

The California School Dashboard All Students Chronic Absenteeism Indicator color is Green; or a Status (Percent) that is the same or lower than the state average

- The schoolwide Dashboard Chronic Absenteeism Indicator performance color is Red, as compared to the state’s color of Yellow. The school’s 2024 percentage of chronically absent students (14.3%) is lower than the state average (18.6%)

A10: ALL STUDENTS SUSPENSION RATE INDICATOR- (GRADES K-12)

The California School Dashboard All Students Suspension Rate Indicator color is Green; or a Status (Percent) that is the same or lower than the state average

- The schoolwide Dashboard Suspension Rate Indicator color is Orange, as compared to the state’s color of Green. However, the school’s 2024 percentage of students suspended at least one day (1.3%) is lower than the state average (3.2%)

Areas Noted for Further Growth and/or Improvement



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter AcademyAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: March 12, 2025**A1: ALL STUDENTS ENGLISH LANGUAGE ARTS (ELA) INDICATOR- (GRADES 3-8 & 11)**

The California School Dashboard All Students ELA Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average

- The schoolwide Dashboard ELA Indicator performance color is Orange, the same as the state's color of Orange. However, the school's 2024 schoolwide ELA DFS (-41.1 DFS) is lower than the state average (-13.2 DFS)
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - Professional development (PD) structure includes monthly sessions for teachers and leaders focused on text-first planning, unit design, evidence-based writing, and differentiated small group instruction.
 - Targeted support is provided for select novice teachers in addition to teacher-led professional learning communities for TK–2 educators, emphasizing foundational literacy skills.
 - Instructional planning is informed by data from iReady, curriculum-embedded performance task writing, and reading inventory assessments, which are analyzed by teachers.

A2: STUDENT GROUP ENGLISH LANGUAGE ARTS (ELA) INDICATOR- (GRADES 3-8 & 11)

Less than a majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS)

- The 2024 average DFS in ELA for the school's English Learner student group (-56.6 DFS) is higher than the state average (-67.6 DFS)
- The 2024 average DFS in ELA for the school's Latino student group (-41.1 DFS) is lower than the state average (-39.3 DFS)
- The 2024 average DFS in ELA for the school's Long-Term English Learners student group (-87.1 DFS) is higher than the state average (-109.6 DFS)
- The 2024 average DFS in ELA for the school's Socioeconomically Disadvantaged student group (-41.1 DFS) is lower than the state average (-40.9 DFS)
- The 2024 average DFS in ELA for the school's Students with Disabilities student group (-104.9 DFS) is lower than the state average (-95.6 DFS)
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - The school focuses on Intellectual Engagement Strategies selected aligned to the needs of student groups.
 - The strategies Everybody Writes, Turn & Talk, and Cold Call with No Opt Out are designed to promote accountability and active participation among all students while providing teachers with real-time formative data to monitor student progress.
 - ELO-P intervention sessions are provided for English Language Development, specifically targeting students at risk of becoming Long-Term English Learners (LTELs).

Corrective Action Required

None noted that require immediate action to remedy concerns indicated in this report.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter AcademyAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: March 12, 2025**Local Indicators: Dashboard Year 2024**

Basic Services and Conditions: Met

Implementation of State Academic Standards: Met

Parent and Family Engagement: Met

School Climate: Met

Access to a Broad Course of Study: Met

Notes:

Charter School's 2024-2025 Every Student Succeeds Act (ESSA) Assistance Status:

- Comprehensive Support and Improvement – Low Graduation Rate (CSI- Low Grad)
- Comprehensive Support and Improvement – Low Performance (CSI- Low Perform)
- Additional Targeted Support and Improvement (ATSI)
- Targeted Support and Improvement (TSI)
- No Status

2024 LCFF Charter School Assistance Eligibility:

- General Assistance (Level 1) - resources and assistance that is made available to all local educational agencies
- Differentiated Assistance (Level 2) - local educational agencies that meet certain eligibility criteria for additional support

English Learner (EL) Reclassification:

As of the time of the issuance of this Annual Performance–Based Oversight Report, the state has not published the “Annual Reclassification (RFEP) Counts and Rates” for the 2021-2022, 2022-2023, and 2023-2024 academic years. Please note that, depending on the release date of the 2021-2022, 2022-2023, and the 2023-2024 RFEP counts and rates, the District may elect to update and reissue a revised 2024-2025 Annual Performance Based Visit Report.

For 2023-2024:

The school's percent of “At Risk” ELs is 17.2% as compared to the state's percent of 6.8%

The school's percent of “LTELs” is 6.5% as compared to the state percent of 10.6%

The Indicator information below is provided for informational purposes only and will not be scored.

A12: ALL STUDENTS SCIENCE INDICATOR

The school's schoolwide Dashboard Science Indicator Status (-19.7 DFS) is lower than the state (-13.5 DFS).



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

Progress on LAUSD Board of Education Benchmarks and/or MOU related to STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE (if applicable):

Not Applicable

Charter School has one (1) LAUSD Board of Education Benchmarks related to Student Achievement and Educational Performance:

1. The school will demonstrate an ongoing increase in reclassification of its English Learners to meet or exceed the Resident Schools Median reclassification rate over the course of the five-year term of their renewal, which will be monitored by CSD through oversight.
 - **2024 Status:** No update available as 2022-2023 and 2023-2024 reclassification data have not yet been published by the state.

****RATING NOTE: A charter school cannot receive a rating in this category greater than a one (1) if the school has been identified as a Low Performing charter school based on the state's published list.***



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025**A1: ALL STUDENTS ENGLISH LANGUAGE ARTS (ELA) INDICATOR- (GRADES 3-8 & 11)**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students ELA Indicator (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students ELA Indicator color is Blue <input type="checkbox"/> The California School Dashboard All Students ELA Indicator color is Green; or a Status (DFS) that is the same or higher than the state average <input checked="" type="checkbox"/> The California School Dashboard All Students ELA Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students ELA Indicator color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the ELA Indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A2: STUDENT GROUP ENGLISH LANGUAGE ARTS (ELA) INDICATOR- (GRADES 3-8 & 11)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard ELA Indicator for Numerically Significant Student Groups (30 or more students) (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> All numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> The majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input checked="" type="checkbox"/> Less than a majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> None of the school's numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> Not Available - No assessment of performance on the California School Dashboard for this indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A3: ALL STUDENTS MATH INDICATOR- (GRADES 3-8 & 11)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students Math Indicator (CDE)

Performance Rubric	Sources of Evidence



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

<input type="checkbox"/> The California School Dashboard All Students Math Indicator color is Blue <input checked="" type="checkbox"/> The California School Dashboard All Students Math Indicator color is Green; or a Status (DFS) that is the same or higher than the state average <input type="checkbox"/> The California School Dashboard All Students Math Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students Math Indicator color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the Math Indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)
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A4: STUDENT GROUP MATH INDICATOR- (GRADES 3-8 & 11)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Math Indicator for Numerically Significant Student Groups (30 or more students) (CDE)

Performance Rubric	Sources of Evidence
<input checked="" type="checkbox"/> All numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> The majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> Less than a majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> None of the school's numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> Not Available - No assessment of performance on the California School Dashboard for this indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A5: ALL STUDENTS ENGLISH LEARNER PROGRESS INDICATOR (ELPI)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students ELPI (CDE)

Performance Rubric	Sources of Evidence



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

<input type="checkbox"/> The California School Dashboard All Students ELPI color is Blue <input checked="" type="checkbox"/> The California School Dashboard All Students ELPI color is Green; or a Status (Percent) that is the same or higher than the state average <input type="checkbox"/> The California School Dashboard All Students ELPI color is Yellow or Orange; and a Status (Percent) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students ELPI color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the ELPI	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)
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A6: ALL STUDENTS COLLEGE/CAREER (CCI) INDICATOR- (GRADES 9-12)

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> California School Dashboard All Students CCI (CDE) 	
Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students CCI color is Blue <input type="checkbox"/> The California School Dashboard All Students CCI color is Green; or a Status (Percent) that is the same or higher than the state average <input type="checkbox"/> The California School Dashboard All Students CCI color is Yellow or Orange; and a Status (Percent) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students CCI color is Red <input type="checkbox"/> Not Available – No color assigned on the California School Dashboard for the CCI <input checked="" type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A7: STUDENT GROUP COLLEGE/CAREER INDICATOR (CCI) - (GRADES 9-12)

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> California School Dashboard CCI for Numerically Significant Student Groups (30 or more students) (CDE) 	
Performance Rubric	Sources of Evidence



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

<input type="checkbox"/> All numerically significant student groups scored higher than their respective student group statewide average (Status/Percent) <input type="checkbox"/> The majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/Percent) <input type="checkbox"/> Less than a majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/Percent) <input type="checkbox"/> None of the school's numerically significant student groups scored higher than their respective student group statewide average (Status/Percent) <input type="checkbox"/> Not Available – No assessment of performance on the California School Dashboard for this indicator <input checked="" type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)
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A8: ALL STUDENTS CHRONIC ABSENTEEISM INDICATOR- (GRADES K-8)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students Chronic Absenteeism Indicator (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students Chronic Absenteeism Indicator color is Blue <input checked="" type="checkbox"/> The California School Dashboard All Students Chronic Absenteeism Indicator color is Green; or a Status (Percent) that is the same or lower than the state average <input type="checkbox"/> The California School Dashboard All Students Chronic Absenteeism Indicator color is Yellow or Orange; and a Status (Percent) that is higher than the state average <input type="checkbox"/> The California School Dashboard All Students Chronic Absenteeism Indicator color is Red notwithstanding the Status (Percent) <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the Chronic Absenteeism Indicator <input type="checkbox"/> Not Applicable - The Chronic Absenteeism Indicator is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A9: ALL STUDENTS GRADUATION RATE INDICATOR- (GRADES 9-12)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students Graduation Rate Indicator (CDE)

Performance Rubric	Sources of Evidence



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

<input type="checkbox"/> The California School Dashboard All Students Graduation Rate Indicator color is Blue <input type="checkbox"/> The California School Dashboard All Students Graduation Rate Indicator color is Green; or a Status (Percent) that is the same or higher than the state average <input type="checkbox"/> The California School Dashboard All Students Graduation Rate Indicator color is Yellow or Orange; and a Status (Percent) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students Graduation Rate Indicator color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the Graduation Rate Indicator <input checked="" type="checkbox"/> Not Applicable - The Graduation Rate Indicator is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)
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A10: ALL STUDENTS SUSPENSION RATE INDICATOR- (GRADES K-12)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students Suspension Rate Indicator (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students Suspension Rate Indicator color is Blue <input checked="" type="checkbox"/> The California School Dashboard All Students Suspension Rate Indicator color is Green; or a Status (Percent) that is the same or lower than the state average <input type="checkbox"/> The California School Dashboard All Students Suspension Rate Indicator color is Yellow or Orange; and a Status (Percent) that is higher than the state average <input type="checkbox"/> The California School Dashboard All Students Suspension Rate Indicator color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the Suspension Rate Indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A11: INTERNAL ASSESSMENT – VERIFIED DATA IMPLEMENTATION

The information provided in this report on internal assessments is to determine the charter school's verified data implementation, as applicable. As part of renewal, as applicable, for charter schools that are identified by the California Department of Education (CDE) as Middle or Low Performing, the LAUSD Board shall consider schoolwide performance and performance of all student groups on the California School Dashboard and shall also consider clear and convincing evidence, demonstrated by verified data, showing either a) the school achieved measurable increases in academic achievement, as defined by at least one year's progress for each year in school or b) strong postsecondary outcomes equal to similar peers.

The LAUSD Board shall only consider verified data adopted by the State Board of Education pursuant to Ed. Code § 47607.2(c) (Link: [Approved List](#)). In addition, staff's review of the charter school's submitted materials will be based on the verified data sources adopted by the State Board of Education Ed. Code § 47607.2(c)(3). Charter schools submitting verified data for this purpose must adhere to the state-approved criteria.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter AcademyAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: **March 12, 2025**

The information below is based on charter school's *self-reported* data and will not be scored.

The charter school provided the following Verified Data for consideration: Academic Progress Indicator(s) and/or Postsecondary Indicator(s)

Academic Progress Indicator(s) for the 2023-2024 School Year:

Academic Progress Indicator (ELA): California Assessment of Student Performance and Progress (English Language Arts/Literacy and Mathematics, Grades 3–8 and Grade 11	Grade Levels: 3-8	Assessment Administration: Spring (CAASPP)	95% Participation Met*: Met
Academic Progress Indicator (Math): California Assessment of Student Performance and Progress (English Language Arts/Literacy and Mathematics, Grades 3–8 and Grade 11	Grade Levels: 3-8	Assessment Administration: Spring (CAASPP)	95% Participation Met*: Met

*If the charter school did not meet the 95% participation, the charter school's plan to address the participation is included in the Notes below.

1. The charter school did disaggregate student performance data by student groups. English Learners, Students with Disabilities, Latino, Economically Disadvantaged.
2. The charter school affirmed that the assessments were administered as intended, consistent with the test publishers' administration and test security procedures.
3. The charter school provided the following publisher's verified data report(s):
 - i-Ready K-8 by Curriculum Associates: *Diagnostic Growth*
 - i-Ready 9-12 by Curriculum Associates: *Academic Progress Report*
 - MAP Growth by NWEA: *Student Growth Summary Report*
 - Star Assessment by Renaissance: *Star Growth Report*
 - Other: [Click or tap here to enter text.](#)
 - The charter school provided sections of the publisher's report, however it could not be used as verified data because it was not the complete report.
 - The charter school provided school created reports that are not considered verified data.
 - The charter school did not provide the publisher's designated report to demonstrate one year's growth.

As the date of this published report, the names of the above-mentioned reports are the District's current understanding from the publisher.

Postsecondary Indicators (high school only):

Postsecondary Indicator: Choose an item.

1. The report provided by the charter school Choose an item. the results of at least 95% of eligible students. If the charter school did not meet the 95% participation rate, the charter school's plan to address the participation is included in the Notes below.
2. The report provided by the charter school Choose an item. the number of eligible students and missing or non-participating students.
3. The report provided by the charter school Choose an item. evidence of comparing the data to similar peers (which may include, but not limited to, similar demographics, pupil student groups, first-time college attendance, or other similar circumstances and if not available, comparison to statewide data).



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

Notes:
None

A12: ALL STUDENTS SCIENCE INDICATOR- (GRADES 5, 8, 10-12)

<i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i>	
<ul style="list-style-type: none"> • California School Dashboard All Students Science Indicator (CDE) 	
Performance Rubric	Sources of Evidence
<p>The Science Indicator information is for informational purposes only and will not be scored.</p> <p><input type="checkbox"/> The California School Dashboard All Students Science Indicator is higher than the state</p> <p><input checked="" type="checkbox"/> The California School Dashboard All Students Science Indicator is lower than the state</p> <p><input type="checkbox"/> Not Applicable - The Science Indicator is not applicable for the grade levels assigned at the charter school</p>	<p><input checked="" type="checkbox"/> California School Dashboard (CDE)</p> <p><input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD)</p> <p><input type="checkbox"/> Other: (Specify)</p>

LOCAL CONTROL AND ACCOUNTABILITY PLAN 2024-2025 (For Informational Purposes Only)

<i>The CSD reviewed the Local Control and Accountability Plan.</i>	
All requested template information and descriptions were provided:	Sources of Evidence
<p><input checked="" type="checkbox"/> LCFF Budget Overview for Parents</p> <p><input checked="" type="checkbox"/> 2023-2024 LCAP Annual Update</p> <p><input checked="" type="checkbox"/> Plan Summary</p> <p><input checked="" type="checkbox"/> Engaging Educational Partners</p> <p><input checked="" type="checkbox"/> Goals and Actions</p> <p><input checked="" type="checkbox"/> Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students</p> <p><input checked="" type="checkbox"/> Action Tables</p> <p><input checked="" type="checkbox"/> Instructions</p>	<p><input checked="" type="checkbox"/> Local Control and Accountability Plan</p> <p><input checked="" type="checkbox"/> Board Agenda and Minutes</p>
Notes: None	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter AcademyAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: March 12, 2025

ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS	RATING*
Summary of School Performance	3, Proficient
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>O1: IMPLEMENTATION OF THE EDUCATIONAL PROGRAM The school has fully implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served; and has achieved an overall rating of “3” or “4” in the Student Achievement and Educational Performance category of this year’s oversight report.</p> <ul style="list-style-type: none"> • Documentation in Folder III (e.g., lesson plans, unit plans, professional development materials) and classroom observations provided evidence that the school’s courses are aligned with the California Content Standards. Observations also confirmed the use of discussed instructional strategies and the clear visibility of lesson objectives. • Prior to classroom observations, school leaders identified focus areas aligned to the school’s key features and professional development program. During class walkthroughs, CSD staff observed evidence of implementation of focus areas including, but not limited to, Accountable Participation Structure (e.g., Everybody Writes, Think-Pair-Share); Intellectual Engagement (e.g., why/how questions, application of previous learning, more than one right answer); and Content Learning Objective/Success Criteria (e.g., poster, or displayed in some form). School leaders and CSD staff debriefed these observations with discussion of instances of pedagogy aligned to the focus areas and potential growth areas/opportunities for improvement. <p>O2: MEETING THE NEEDS OF ALL STUDENTS; STUDENT GROUP DATA ANALYSIS The school has a system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; and evidence of systems to modify instruction based on data analysis</p> <ul style="list-style-type: none"> • Review of documentation in Folder III and discussions with school leaders included evidence of implementation of differentiated instructional strategies (e.g., differentiated lesson plans, co-teaching and/or small group instruction), professional development materials (e.g., Accommodations in Action, Behavioral Support and Strategies, SST Process), and intervention/enrichment programs (e.g., During the day Interventions, After School Interventions, and Enrichment Programs) designed to meet the needs of the school’s student groups that include regular data analysis and progress monitoring. • As noted above in the Student Achievement and Educational Performance category, the school achieved positive results for its student groups as evidenced by all of student groups outperforming their respective student group state averages in Math. <p>O4: SCHOOL CLIMATE AND STUDENT DISCIPLINE The school has a well-developed and effective school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 3%, and suspension disproportionality rates that do not reach or exceed 4.5% for the Students with Disabilities or African American student groups</p> <ul style="list-style-type: none"> • Review of documentation in Folder III, discussions with school leaders, and classroom/campus observations included evidence of systems to promote a positive school climate including, but not limited to, <ul style="list-style-type: none"> ○ Implementation of a schoolwide positive behavior support system (e.g., Tiered Behavior Plan, Restorative Justice Practices) 	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

- Systems to prevent acts of bullying (e.g., lesson plans with a focus on restorative justice as well as a process to help students reflect on their actions or behaviors)
- The implementation of Off-Campus Corridor Program (OCP) a formal and structured process designed to serve as an alternative to suspension by offering students a supportive, enriching environment
- Professional development on topics related to school climate and/or student discipline (e.g., Active Supervision and Safety, Framing Behavioral Supports, Building Effective Classroom Culture through Strong Start).

Areas Noted for Further Growth and/or Improvement

None noted at this time.

Corrective Action Required

None noted that require immediate action to remedy concerns indicated in this report.

Notes:

None

Progress on LAUSD Board of Education Benchmarks and/or MOU related to ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS (if applicable):

Not Applicable



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

***RATING NOTES:**

- *A charter school cannot receive a rating in this category greater than one (1) for any of the following reasons: 1) Failed to complete criminal background clearances for any new staff and/or sole proprietor (as defined on the Certification of Clearances, Credentialing, and Mandated Training) prior to employment; and/or failed to obtain DOJ clearance certification, as appropriate, from a vendor; 2) Failed to have Health, Safety, and Emergency Plan; 3) Failed to have an appropriate Certificate of Occupancy, or equivalent; and/or 4) The school is in breach of the operative charter, including Federal, State, and District Required Language related to this section.*
- *A charter school cannot receive a rating in this category greater than two (2) for any of the following reasons: 1) Failed to conduct child abuse mandated reporter training in accordance with Education Code 44691; 2) Any teacher of the instructional program is not appropriately credentialed (including required authorization(s) e.g., English Learner authorization) and assigned per legal requirements and the school’s operative charter at any time during the academic year.*
- *A charter school may receive an overall rating of two (2) for the following reason: Failed to provide evidence of any item on the “Review of Health and Safety Compliance Items” checklist below.*
- *A charter school cannot receive a rating in this category greater than three (3) for the following reason: Failed to provide evidence of any item on the “Review of Transparency and Stakeholder Information Compliance Items” checklist below.*

O1: IMPLEMENTATION OF THE EDUCATIONAL PROGRAM

The school has systems in place to ensure alignment to the curricular and educational program outlined in the approved charter by:

- Implementing key features of the educational program described in the charter
- Implementing standards-based instruction in accordance with the California State Content Standards specific to the grade levels served and aligned with the needs of students
- Implementing assessments to measure the development of grade-level appropriate academic and non-academic skills
- Reviewing and analyzing school and student progress towards annual goals (schoolwide and for all student groups that the school serves) that are consistent with the educational performance measured by the California School Dashboard and state assessments
- Providing teacher, staff, and administrator professional development specific to supporting desired student outcomes and key features outlined in the school’s charter
- Implementing a system to monitor student progress toward, and completion of, graduation and A-G requirements (**high schools only**)

Performance Rubric	Sources of Evidence
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LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

<p><input checked="" type="checkbox"/> The school has fully implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served; and has achieved an overall rating of “3” or “4” in the Student Achievement and Educational Performance category of this year’s oversight report</p> <p><input type="checkbox"/> The school has implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</p> <p><input type="checkbox"/> The school has partially implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</p> <p><input type="checkbox"/> The school has minimally implemented, or not at all, the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</p>	<p><input checked="" type="checkbox"/> Key Features of the Educational Program</p> <p><input checked="" type="checkbox"/> Standards-Based Instructional Program</p> <p><input checked="" type="checkbox"/> Master Schedule/Course Schedule</p> <p><input checked="" type="checkbox"/> Student Achievement Data Analysis</p> <p><input checked="" type="checkbox"/> Professional Development documentation</p> <p><input checked="" type="checkbox"/> Classroom/site Observation</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p> <p>High School:</p> <p><input type="checkbox"/> System for monitoring student progress toward and completion of graduation and A-G Requirements</p> <p><input type="checkbox"/> WASC Accreditation Notification Letter</p> <p><input type="checkbox"/> UC Doorways course approval</p> <p><input type="checkbox"/> Graduation Requirement/Policy</p> <p><input type="checkbox"/> Math Placement Assessment Policy (9th grade only)</p> <p><input type="checkbox"/> Advanced Placement Exam: Participation Rate and Passage Rate</p> <p><input type="checkbox"/> College acceptance and enrollment rates</p>
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O2: MEETING THE NEEDS OF ALL STUDENTS; STUDENT GROUP DATA ANALYSIS

<p><i>The school has a system in place to ensure:</i></p> <ul style="list-style-type: none"> • Implementation of differentiated instructional strategies and approaches described in the charter designed to meet the learning needs of all students, including all numerically significant student groups identified in the school’s LCAP and by the CDE • Implementation of internal student assessments aligned with instructional outcomes to determine student mastery of California State Content Standards • Disaggregation and analysis of data on a regular basis to address individual student needs and guide instructional planning and use of interventions • Implementation, review, and modification, as appropriate, of its Master Plan for English Learners (EL identification, standards-based designated and integrated ELD instruction, progress monitoring, assessment, and reclassification) 	
Performance Rubric	Sources of Evidence



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **March 12, 2025**

<p><input type="checkbox"/> The school has a well-developed system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; evidence of systems to modify instruction based on data analysis; and has achieved an overall rating of "3" or "4" in the Student Achievement and Educational Performance category of this year's oversight report</p> <p><input checked="" type="checkbox"/> The school has a system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; and evidence of systems to modify instruction based on data analysis</p> <p><input type="checkbox"/> The school has partially implemented the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and/or limited evidence of systems to modify instruction based on data analysis</p> <p><input type="checkbox"/> The school has minimally implemented, or not at all, the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and/or no evidence of systems to modify instruction based on data analysis</p>	<p><input checked="" type="checkbox"/> Implementation of differentiated instructional strategies</p> <p><input checked="" type="checkbox"/> Intervention/Enrichment Program during the instructional day</p> <p><input checked="" type="checkbox"/> Student Group data analysis</p> <p><input checked="" type="checkbox"/> Professional Development documentation</p> <p><input checked="" type="checkbox"/> Classroom/site Observation</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p> <p>English Learners</p> <p><input checked="" type="checkbox"/> Master Plan for English Learners</p> <p><input checked="" type="checkbox"/> Designated English Language Development (ELD) schedule</p> <p><input checked="" type="checkbox"/> Documentation of implementation of the school's Master Plan for English Learners</p> <p><input checked="" type="checkbox"/> Implementation of a data analysis system</p>
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LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

O3: SPECIAL EDUCATION

The school has a system in place to ensure that the school:

- Provides special education programs and services in accordance with students' IEPs
- Provides special education training for staff
- Conducts a special education self-review annually, using the Special Education Self-Review Checklist
- Maintains mandated IEP timeline records and accurate service provision records in Welligent

Performance Rubric	Sources of Evidence
<p><input type="checkbox"/> The school has a well-developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with regular and ongoing professional development/training to support implementation of its special education program; and as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records</p> <p><input checked="" type="checkbox"/> The school has a system in place for implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with professional development/training to support implementation of its special education program; and as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records</p> <p><input type="checkbox"/> The school has a partially developed system in place for implementation and monitoring of its special education processes and program in compliance with all requirements</p> <p><input type="checkbox"/> The school has a minimal or no system in place for implementation and monitoring of its special education processes and program in compliance with all requirements</p> <p><input type="checkbox"/> Not Applicable - Charter school participates in LAUSD's Option 1 SELPA</p> <p><input type="checkbox"/> Charter school does not participate in LAUSD's SELPA</p>	<p><input checked="" type="checkbox"/> Welligent IEP Timeline and Service Tracking Reports</p> <p><input checked="" type="checkbox"/> District Validation Review (DVR)</p> <p><input checked="" type="checkbox"/> Annual Self-Review Checklist</p> <p><input checked="" type="checkbox"/> Professional Development documentation</p> <p><input type="checkbox"/> Discussion with school leadership</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

O4: SCHOOL CLIMATE AND STUDENT DISCIPLINE

<p><i>The school has a school climate and schoolwide student discipline system in place to ensure that the school's practices:</i></p> <ul style="list-style-type: none"> Align with principles of the District's Discipline Foundation Policy and School Climate Bill of Rights Resolution, including but not limited to, tiered behavior intervention, alternatives to suspension, schoolwide positive behavior support, and data monitoring Provide positive opportunities for student wellness, growth, and success, aimed at making the school safe, welcoming, supportive, and inclusive Minimize discretionary suspensions and expulsions Reduce or eliminate suspension disproportionality for student groups Minimize chronic absenteeism for all students and student groups Procedures for preventing acts of bullying, including cyberbullying, in accordance with the requirements of Ed. Code, §§ 32283.5 and 234.4 	
Performance Rubric	Sources of Evidence
<p><input checked="" type="checkbox"/> The school has a well-developed and effective school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 3%, and suspension disproportionality rates that do not reach or exceed 4.5% for the Students with Disabilities or African American student groups</p> <p><input type="checkbox"/> The school has a school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 4.5%, and suspension disproportionality rates that do not reach or exceed 14.5% for the Students with Disabilities or African American student groups</p> <p><input type="checkbox"/> The school has a partially developed and/or minimally effective school climate and student discipline system that is only partially aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights</p> <p><input type="checkbox"/> The school has a minimally developed school climate and student discipline system as demonstrated by one or more of the following: the issuance of repeated CSD Notices to Cure (tiered intervention) related to suspension/expulsion; noted concerns related to ensuring due process rights when implementing suspension/expulsion practices; violation of law or policy.</p>	<p><input checked="" type="checkbox"/> Positive school climate system and Restorative Justice documentation</p> <p><input checked="" type="checkbox"/> Documentation of systems to prevent acts of bullying</p> <p><input checked="" type="checkbox"/> Documentation of systems to promote regular attendance</p> <p><input checked="" type="checkbox"/> Professional Development documentation</p> <p><input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Sets for suspension, expulsion, and disproportionality</p> <p><input checked="" type="checkbox"/> Classroom/site Observation</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Stakeholder focus group</p> <p><input type="checkbox"/> Other: (Specify)</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

O5: STAKEHOLDER ENGAGEMENT AND INVOLVEMENT - QUALITY INDICATOR

The school has a system for stakeholder engagement, including gathering input, facilitating, and encouraging involvement, sharing information, and resolving concerns, which:

- Provides parents, teachers, and students with meaningful opportunities for involvement and engagement that meet the requirements and goals of applicable federal and state law, the school’s charter, and the school LCAP
- Implements a School Site Council (SSC), English Learner Advisory Committee (ELAC), and/or Parent Advisory Committee (PAC) in accordance with applicable legal requirements (e.g., member composition of committee/council, legally required topics, etc.), if applicable
- The liaison for students experiencing homelessness has identified this population through outreach and coordination activities with other organizations, and provided related referral of services to families, children, and youth experiencing homelessness

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The school provided evidence of a well-developed and effective system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements <input checked="" type="checkbox"/> The school provided evidence of a system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements <input type="checkbox"/> The school provided limited evidence of a system for stakeholder engagement, sharing information, and resolving concerns <input type="checkbox"/> The school provided little to no evidence of a system for stakeholder engagement, sharing information, and resolving concerns	<input checked="" type="checkbox"/> Yearlong Calendar of stakeholder engagement events/meetings. <input checked="" type="checkbox"/> Stakeholder Engagement <input checked="" type="checkbox"/> Stakeholder Consultation <input checked="" type="checkbox"/> School Site Council (SSC) documentation <input checked="" type="checkbox"/> Parent Advisory Committee (PAC) documentation <input checked="" type="checkbox"/> English Learners Advisory Committee (ELAC) documentation <input checked="" type="checkbox"/> Foster Youth/Students Experiencing Homelessness Designee <input checked="" type="checkbox"/> School website <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)

O6: CLEARANCES AND CREDENTIALING COMPLIANCE

The school is in compliance with applicable law and the terms of its approved charter regarding clearances and credentialing:

- All certificated staff are fully credentialed, including EL authorizations, and appropriately assigned as authorized by their credentials at all times
- Individuals who have been continuously employed in a teaching position since the 2019–20 school year obtain the appropriate certificate, permit, or other document for their certificated assignment no later than July 1, 2025 (Ed. Code § 47605.4(a))
- The school has obtained all necessary employee clearances, including criminal background and tuberculosis (TB) risk assessments/clearances, prior to employment, and keeps all clearances current



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

- The school has obtained all necessary vendor clearances, including criminal background and tuberculosis (TB) risk assessments/clearances as applicable, prior to the provision of service, and keeps all clearances current
- School employees and other mandated reporters working on behalf of the school receive annual training on child abuse awareness and reporting, in accordance with the requirements of Ed. Code, § 44691
- Staff receive annual training in Pupil Suicide Prevention and Awareness (as applicable) pursuant to Ed. Code §215
- Staff receive annual training in bloodborne pathogens, per 8 California Code of Regulations (“CCR”), § 5193
- The school has conducted volunteer clearances in accordance with applicable law and policy, including criminal background clearances for all volunteers who perform school site services while not under the direct supervision of a school employee, and tuberculosis (TB) risk assessments/clearances for all volunteers with frequent or prolonged contact with students

Performance Rubric	Sources of Evidence
<p><input type="checkbox"/> The school has implemented an effective system which includes procedures to continually monitor and maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements at all times, which has led to clear and accurate record keeping/documentation of its compliance</p> <p><input checked="" type="checkbox"/> The school has implemented and monitors systems and procedures that maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p><input type="checkbox"/> The school has partially implemented and/or intermittently monitors systems and procedures leading to inconsistent compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p><input type="checkbox"/> The school has not implemented and/or does not monitor systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p>Note: The rating of this indicator incorporates the ESSA Grid and evidence provided by the charter school in its Triannual submission and at the time of the oversight visit for those staff and/or vendors not included in the Triannual submission.</p>	<p><input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2023-2024</i> form (“ESSA Grid”)</p> <p><input checked="" type="checkbox"/> Staff roster</p> <p><input checked="" type="checkbox"/> School master schedule</p> <p><input checked="" type="checkbox"/> Custodian(s) of Records documentation</p> <p><input checked="" type="checkbox"/> Criminal Background Clearance Certifications</p> <p><input checked="" type="checkbox"/> Teaching credential/authorization documentation</p> <p><input checked="" type="checkbox"/> Vendor clearances and credentialing certifications</p> <p><input checked="" type="checkbox"/> Volunteer (TB) risk assessment/clearance certification</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

Review of Health and Safety Compliance Items

The items below are expected to be evident at the charter school to ensure the protection of student and staff health and safety. Failure to provide evidence of any of the applicable items below may lead to tiered intervention, as appropriate, and restrict the overall rating in the Organizational Management, Programs, and Operations category as indicated below.

A charter school cannot receive an overall rating in this category greater than one (1) if the items below are not evident.

Item	Evident	Not Evident
A current, comprehensive, site-specific comprehensive Health, Safety, and Emergency School Safety Plan per requirements of Ed. Code, §§ 47605(c)(5)(F), 32282, and 35179.4, as applicable. (Note: For schools co-located with a District school, the charter school participates in and complies with the District school's Integrated Safe School Plan)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A current site-specific Certificate(s) of Occupancy or equivalent that authorizes the current use of the site	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A charter school may receive an overall rating in this category of two (2) if any of the items below are not evident.
If several (i.e., two or more) items below are not evident, charter school may receive an overall rating of one (1) in this category.

Item	Evident	Not Evident
School has sufficient emergency supplies in the event of a natural disaster or other emergency (Ed. Code § 32282)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
School conducts annual emergency drills and trainings as legally required to prepare for a natural disaster or other emergency, per Ed. Code §§ 32001 and 32282	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provision and documentation of health screenings (e.g., vision, hearing, and scoliosis) per current applicable law and terms of the charter (Ed. Code § 49450 et seq, as referenced in FSDRL)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stock and maintenance of the required number and type of emergency epinephrine auto-injectors ("epi-pen") onsite and training has been provided to volunteer staff member(s) in the storage and emergency use, per Ed. Code § 49414 and § 4119.2 of the Business and Professions Code	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provision of at least two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility, per Ed. Code § 49501.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A Board adopted Pupil Suicide Prevention Policy (grades 1-6 and/or grades 7-12, as applicable), requirements per of Ed. Code § 215. Suicide Prevention Lifeline and National Domestic Violence Hotline on at least one side of Student ID cards, as specified in Ed. Code § 215.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
For schools offering an interscholastic athletic program, at least one automated external defibrillator (AED) is onsite, and available at on-campus athletic activities or events per Ed. Code §§ 35179.4 and 35179.6.	<input type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Not applicable	

Notes:
None



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

Review of Transparency and Stakeholder Information Compliance Items

The items below are expected to be evident at the charter school to ensure that it operates in a transparent manner and keeps all stakeholders informed. Failure to provide evidence of any of the applicable items below may lead to tiered intervention, as appropriate, and impact the overall rating in the Organizational Management, Programs, and Operations category.

A charter school cannot receive a rating in this category greater than 3 if any of the items below are not evident.

Item	Evident	Not Evident
The following information posted to the school’s website: <input checked="" type="checkbox"/> LCAP, per Ed. Code § 47606.5(h) <input checked="" type="checkbox"/> Current Board agenda in compliance with Brown Act, per Gov. Code, § 54954.2 (a)(1) and (d). <input checked="" type="checkbox"/> Policy on Pupil Suicide Prevention per Ed. Code § 234.6 <input checked="" type="checkbox"/> Title IX information, including a link to CDE’s Title IX website per Ed. Code § 234.6 <input checked="" type="checkbox"/> Policies on anti-discrimination, anti-harassment, anti-intimidation, anti-bullying, and sexual harassment policies, including: anti-cyberbullying procedures, social media anti-bullying procedures, and a link to statewide resources including community-based organizations compiled by CDE, per Ed. Code § 234.6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provides all stakeholders with appropriate, accessible, and relevant information about individual student and schoolwide academic progress and performance Ed. Code § 47605(c)(5)(C)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Access to approved charter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Documentation of informing parents/guardians about transferability of courses/course credit and eligibility to meet A-G requirements (high schools only), per Ed. Code § 47605	<input type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/> Not applicable
Informing parents/guardians of human trafficking prevention resources (grades 6-12), per Ed. Code § 49381	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Notification of access to available mental health services (grades K-12), per Ed. Code § 49428.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Charter schools serving any of the grades 6 to 12, shall prominently and conspicuously display a poster that identifies approaches and shares resources regarding pupil mental health in appropriate public areas that are accessible to, and commonly frequented by, pupils, per Ed. Code § 49428.5	<input checked="" type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> Not applicable
Notes: None		



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

2017	2020-2021					2021-2022					2022-2023				
Camino Nuevo Charter Academy (Burlington)	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Cash and Cash Equivalents	0	2,287,489	2,093,734	3,033,269	3,033,267	2,998,958	3,268,007	4,134,754	4,046,299	3,368,628	4,227,657	8,087,846	8,087,844		
Accounts Receivable	0	1,966,023	2,096,581	1,297,747	1,476,131	1,341,917	1,116,171	0	1,639,355	1,960,834	2,074,609	1,093,573	1,231,147		
Other Current Assets	0	300,210	301,384	237,327	58,943	239,032	238,194	1,204,614	60,932	244,224	245,831	165,020	27,447		
Total Current Assets	0	4,553,722	4,491,699	4,568,341	4,568,341	4,579,907	4,622,372	5,339,369	5,746,586	5,573,685	6,548,098	9,346,439	9,346,438		
Fixed and Other Assets	0	1,194,720	1,301,762	1,378,791	1,378,791	1,263,715	1,328,191	1,376,940	1,376,940	1,578,832	1,557,372	11,944,113	11,944,113		
Total Assets	0	5,748,442	5,793,461	5,947,134	5,947,132	5,843,622	5,950,563	6,716,308	7,123,526	7,152,517	8,105,469	21,290,553	21,290,551		
Deferred Outflows of Resources	0	0	0	0	0	0	0	0	0	0	0	0	0		
Current Liabilities	0	628,401	832,130	549,617	584,757	522,587	610,955	1,342,363	1,755,910	1,597,669	2,487,550	5,133,876	5,738,328		
Other Long Term Liabilities	0	26,397	26,397	35,142	0	35,142	35,142	49,085	0	49,085	49,085	10,470,885	9,866,430		
Unfunded OPEB Liabilities	0	0	0	0	0	0	0	0	0	0	0	0	0		
Total Liabilities	0	654,798	858,527	584,759	584,757	557,729	646,097	1,391,448	1,755,910	1,646,754	2,536,635	15,604,761	15,604,758		
Deferred Inflows of Resources	0	0	0	0	0	0	0	0	0	0	0	0	0		
Net Assets	0	5,093,644	4,934,934	5,362,375	5,362,375	5,285,893	5,304,466	5,324,860	5,367,616	5,505,764	5,568,834	5,685,792	5,685,793		
Total Revenues	7,855,408	8,679,401	8,815,128	9,081,995	9,081,993	9,125,239	10,685,945	10,371,174	10,432,707	10,563,918	11,124,349	11,735,384	11,959,641		
Total Expenditures	7,544,090	7,998,056	8,292,493	8,131,919	8,131,921	8,909,089	10,762,427	10,429,083	10,470,222	10,558,677	11,023,764	11,597,237	11,758,423		
Net Income / (Loss)	311,318	681,345	522,635	950,076	950,072	216,150	(76,482)	(57,909)	(37,515)	5,241	100,584	138,147	201,218		
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0		
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0	0	0	0		
Inc / (Dec) in Net Assets	311,318	681,345	522,635	950,076	950,072	216,150	(76,482)	(57,909)	(37,515)	5,241	100,584	138,147	201,218		
Net Assets, Beginning	4,165,484	4,412,299	4,412,299	4,412,299	4,412,303	4,934,934	5,362,375	5,362,375	5,362,375	5,362,375	5,304,465	5,324,860	5,324,860		
Adj. for restatement / Prior Yr Adj	81,527	0	0	0	0	324,941	0	0	(0)	0	(64,395)	42,756	91,643		
Net Assets, Beginning, Adjusted	4,247,011	4,412,299	4,412,299	4,412,299	4,412,303	5,259,875	5,362,375	5,362,375	5,362,375	5,362,375	5,240,070	5,367,616	5,367,616		
Net Assets, End	4,558,329	5,093,644	4,934,934	5,362,375	5,362,375	5,476,025	5,285,893	5,304,466	5,324,860	5,367,616	5,340,654	5,505,764	5,568,834		
Unrestricted Net Assets		5,093,644	4,934,934	5,362,375	5,362,375		5,285,893	3,930,045	5,178,582	5,221,338		3,865,522	5,403,192		
Restricted Net Assets		0	0	0	0		0	1,374,421	146,278	146,278		1,640,241	165,642		

2017	Audited Financials					2023-2024					2024-2025				
Camino Nuevo Charter Academy (Burlington)	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Cash and Cash Equivalents	3,033,267	4,046,299	8,087,844	7,049,321	0	6,394,502	5,319,201	7,049,321	7,049,321	7,049,321	6,253,986	5,142,297	0	0	
Accounts Receivable	1,476,131	1,639,355	1,231,147	1,956,903	0	1,576,327	1,961,550	2,112,657	1,956,903	1,956,903	1,273,837	1,649,095	0	0	
Other Current Assets	58,943	60,932	27,447	47,117	0	177,609	176,484	48,774	47,117	47,117	55,355	70,427	0	0	
Total Current Assets	4,568,341	5,746,586	9,346,438	9,053,341	0	8,148,438	7,457,235	9,210,751	9,053,341	9,053,341	7,583,178	6,861,819	0	0	
Fixed and Other Assets	1,378,791	1,376,940	11,944,113	12,346,582	0	12,159,595	12,416,368	12,346,581	12,346,582	12,346,582	12,833,308	12,867,602	0	0	
Total Assets	5,947,132	7,123,526	21,290,551	21,399,923	0	20,308,033	19,873,602	21,557,332	21,557,332	21,399,923	20,416,486	19,729,421	0	0	
Deferred Outflows of Resources	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Current Liabilities	584,757	1,755,910	5,738,328	5,216,590	0	4,337,553	3,471,339	4,761,162	5,216,590	5,216,590	3,521,316	2,958,670	0	0	
Other Long Term Liabilities	0	0	9,866,430	9,630,644	0	10,235,099	10,235,099	10,243,482	9,630,644	9,630,644	9,999,170	9,999,170	0	0	
Unfunded OPEB Liabilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Liabilities	584,757	1,755,910	15,604,758	14,847,234	0	14,572,652	13,706,438	15,004,644	14,847,234	14,847,234	13,520,486	12,957,839	0	0	
Deferred Inflows of Resources	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Net Assets	5,362,375	5,367,616	5,685,793	6,552,689	0	5,735,381	6,167,165	6,552,688	6,552,689	6,552,689	6,896,000	6,771,582	0	0	
Total Revenues	9,081,993	10,563,918	12,120,096	14,550,277	0	12,119,023	14,633,254	14,872,708	14,805,252	14,550,277	14,429,545	14,753,628	15,455,628	0	
Total Expenditures	8,131,921	10,558,677	11,801,919	13,683,381	0	12,063,452	14,583,664	14,391,335	13,938,356	13,683,381	14,286,206	14,410,317	15,236,734	0	
Net Income / (Loss)	950,072	5,241	318,177	866,896	0	55,572	49,590	481,373	866,897	866,896	143,338	343,312	218,893	0	
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Inc / (Dec) in Net Assets	950,072	5,241	318,177	866,896	0	55,572	49,590	481,373	866,897	866,896	143,338	343,312	218,893	0	
Net Assets, Beginning	4,412,303	5,362,375	5,367,616	5,685,793	0	5,568,834	5,685,792	5,685,792	5,685,792	5,685,793	6,167,165	6,552,688	6,552,688	0	
Adj. for restatement / Prior Yr Adj	0	0	0	0	0	2,452	0	0	0	0	185,716	0	0		
Net Assets, Beginning, Adjusted	4,412,303	5,362,375	5,367,616	5,685,793	0	5,571,286	5,685,792	5,685,792	5,685,792	5,685,793	6,352,880	6,552,688	6,552,688	0	
Net Assets, End	5,362,375	5,367,616	5,685,793	6,552,689	0	5,626,858	6,167,165	6,552,688	6,552,689	6,552,689	6,896,000	6,771,582	0		
Unrestricted Net Assets	5,362,375	5,221,338	5,441,712	6,282,306	0	5,640,197	5,947,367	6,282,305	6,282,306	6,282,306	6,853,134	6,655,102	0		
Restricted Net Assets	0	146,278	244,081	270,383	0	0	95,184	219,798	270,383	270,383	42,866	116,479	0		



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **March 12, 2025**

FISCAL OPERATIONS					RATING
Summary of School Performance					3, Proficient
Other circumstances and information could influence the rating and are noted in this evaluation.					
<u>Financial Highlights</u>					
The charter school's fiscal condition is positive.					
FINANCIAL HIGHLIGHTS					
Camino Nuevo Charter Academy	2020-2021 (Audited Actuals)	2021-2022 (Audited Actuals)	2022-2023 (Audited Actuals)	2023-2024 (Audited Actuals)	2024-2025 (Second Interim)
Net Assets	\$5,362,375	\$5,367,616	\$5,685,793	\$6,552,689	\$6,771,582
Net Income / (Loss)	\$950,072	\$5,241	\$318,177	\$866,896	\$218,893
Transfers In / Out	\$0	\$0	\$0	\$0	\$0
Prior Year Adjustment(s)	\$0	\$0	\$0	\$0	\$0
Cash and Cash Equivalents	\$3,033,267	\$4,046,299	\$8,087,844	\$7,049,321	\$5,142,297
Unrestricted Net Assets	\$5,362,375	\$5,221,338	\$5,441,712	\$6,282,306	\$6,655,102
Norm Enrollment Reported by the School	577	579	604	604	603
FINANCIAL RATIO ANALYSIS					
Fund Reserve (Reserve for Economic Uncertainty) (Unrestricted Net Assets /Total Expenditures) <i>3% - 5% and greater is recommended (depending on the school's ADA)</i>	65.94%	49.45%	46.11%	45.91%	43.68%



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **March 12, 2025**

Cash Reserve Level (Cash Balance/Total Expenditures) <i>5% and greater is recommended</i>	37.30%	38.32%	68.53%	51.52%	33.75%
Current Ratio (Working Capital Ratio) (Current Assets/Current Liabilities) <i>At least 1.2 or 120% is recommended</i>	781.24%	327.27%	162.88%	173.55%	231.92%
Debt Ratio (Total Liabilities/Total Assets) <i>Lower than 1.0 or 100% is recommended</i>	9.83%	24.65%	73.29%	69.38%	65.68%

Charter Operator Fiscal Information

The financial condition of the charter operator is summarized in the table below.

Camino Nuevo Charter Academy (CNCA)					
Source: Independent Audit Report for the Year Ending June 30, 2024					
# of Charter Schools		Including related parties and charter schools		Excluding related parties and charter schools	
Operated	Authorized by LAUSD	Net Assets	Net Income / (Loss)	Net Assets	Net Income / (Loss)
5	5	\$47,801,102	\$1,959,947	(\$71,868)*	\$0

* The CNCA Home Office's net loss of (\$71,868) is carried forward from Fiscal Year 2017-2018, primarily due to the asset transfer to and services agreements with Pueblo Nuevo Education and Development Group (PN-EDG). See further details under **Item 25** in the **Notes II** section below. According to CNCA, it plans to work with its auditor on the write-off of this net loss in the 2024-2025 audit.

Management Fees: Camino Nuevo Charter Academy (CNCA1) pays PN-EDG 12% of the operational funding for administrative services which Education Code Section 47632(f) defines as: "all funding except funding for capital outlay," of each CNCA school, as projected by PN-EDG on or about July 1, 2024, for services that include home support. In addition, to benefit and further the CNCA schools' charitable and educational purposes, since July 1, 2016, the contractual arrangements between CNCA and PN-EDG each year have been governed by an Agreement for Limited Services. Each of these Agreements is for twelve-month periods, commencing on July 1 each year, and are renewed annually. PN-EDG supports CNCA by



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter AcademyAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: **March 12, 2025**

administering many of the charitable activities that CNCA historically performed [e.g., early childhood services (TK), alumni services, development, home support office services and integrated community support services], to enable CNCA to focus on charter school operations.

Per the Ninth Amendment for Limited Services of July 1, 2024, “PN-EDG shall invoice CNCA every three (3) months for services performed, with a delineation between the Base Compensation for the limited services as described in Section 3.2, the ELOP [Expanded Learning Opportunities Program] Compensation for the services described in Section 3.3, and the Mental Health Program Compensation for the services described in Section 3.4. CNCA shall prepay the first payment (reflecting a three (3) month period) in the amount of \$1,600,792 as Base Compensation, \$62,500 as ELOP Compensation, and \$226,500.75 as Mental Health Program Compensation, which shall be due to PN-EDG no later than July 1, 2024. After the initial three (3) month period (July - September), the Parties shall adjust the subsequent invoice to reflect the services performed and prepaid during that period. CNCA shall submit payment to PN-EDG for each school on a monthly basis.”

Norm Enrollment Data and Trends

The school’s Norm Enrollment history by grade level is summarized below.

CNCA1’s Norm Day Enrollment History					
Grade Level	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
TK*			40	44	40
K*	78	86	66	67	66
1	63	63	69	61	66
2	64	62	62	68	63
3	62	63	62	62	64
4	65	61	63	60	62
5	62	64	60	61	62
6	61	60	62	60	60
7	61	59	61	60	60
8	61	61	59	61	60
Total Enrollment	577	579	604	604	603
Increase/(Decrease) in Enrollment from Prior Year	N/A	2	25	0	(1)
Enrollment Growth/(Decrease) (%)	N/A	0.3%	4.3%	0.0%	(0.2%)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter AcademyAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: **March 12, 2025**

*Prior to FY 2022-2023, TK (Transitional Kindergarten) and K (Kindergarten) counts were reported together. Therefore, the K counts (if applicable) include the TK counts for the school years prior to 2022-2023.

Accumulated Increase/Decrease in Student Enrollment Since 2020-2021	
Accumulated increase in student enrollment count	26
Accumulated increase in student enrollment percentage	4.5%
Current Board-approved enrollment capacity in the school's operative charter as compared to its reported 2024-2025 Norm Enrollment	
Per the approved enrollment capacity in the school's operative charter	555
2024-2025 Norm Enrollment	603
Above approved enrollment capacity count	48
Above approved enrollment capacity percentage	8.6%

CNCA1 is located on two (2) private sites. The CSD team has communicated with the school to remain below the approved enrollment capacity as approved in the school's operative charter, per LAUSD's Policy and Procedures for Charter Schools. The CSD will continue to monitor the school's student enrollment through oversight.

Areas of Demonstrated Strength and/or Progress:

The school's fiscal condition is positive and has been upward trending since the 2020-2021 fiscal year. Please refer to the Financial Highlights table above.

Areas Noted for Further Growth and/or Improvement:

Through conducting fiscal oversight and analyzing the data below, the CSD requests and receives fiscal documents from CNCA (including bank statements, bank reconciliations, credit card statements, and check registers) for the five (5) CNCA charter schools that are currently authorized by LAUSD. The CSD reviews these financial documents, as well as a sample of checks/disbursements, and credit card transactions across these CNCA charter schools, to assess the organization's overall compliance with *Camino Nuevo Charter Academy Fiscal Policies & Procedures* (CNCA FPP), applicable legal, District and charter requirements, and the effectiveness of the charter operator's internal controls and systems in place (aligned with best business practices). Any areas noted for further growth and/or improvement and other observations relating to CNCA's and its charter schools' overall compliance and fiscal operations – including fiscal mismanagement, regulatory non-compliance, fiscal governance or internal control issues, or fiscally operational deficiencies, etc. that *directly and systematically* impact the charter schools operated under the charter operator – are documented within each charter school's Annual Performance-Based Oversight Visit Report.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter AcademyAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: **March 12, 2025**

These issues may or may not have been observed for the specific CNCA school named above, based on the CSD's sampling review. Lastly, school-specific exceptions, such as the fiscal condition, unique oversight observations, or audit findings, are reviewed and documented separately for each CNCA charter school.

1. **Type of Observations:** Internal Controls Over Credit Card Purchases

- **Source(s) of Document Reviewed:** Credit Card Statements
- **Description of Observation:** Based on the CSD's review of a sample of CNCA's credit card statements, the CSD noted that two eBay gift cards, each purchased for \$200.00 on June 4, 2024, were charged to a CNCA credit card by a school support staff, who was not the cardholder and happened to be working remotely on the purchase date. According to supporting documentation provided by CNCA, two additional eBay gift cards were purchased with the same CNCA credit card on the same day, also for \$200.00 each, bringing the total number of gift cards purchased to four (4), amounting to \$800.00 in the aggregate. CNCA explained that the support staff member who made the purchases believed they were acting on a request from CNCA leadership, which held the authority to approve such transactions without following CNCA's fiscal policies and procedures as described below. Coincidentally, these were the purchases that CNCA reported to the CSD in July 2024 as being part of a fraudulent email scheme that led to the unauthorized purchases. This incident reveals a significant deficiency in CNCA's internal controls related to preventing fraudulent activities and ensuring compliance with purchasing protocols.
- **Charter Operator's Fiscal Policies and Procedures:**
--Page 13 (Credit Cards) of CNCA FPP approved by the board on 12/12/2023 states (in pertinent parts):
"Policy: Organization credit card accounts shall only be established with the formal approval of the Governing Board and may only be used for organization-related expenditures.

Procedures:

- Purchase requisition and other documentation requirements apply to credit card purchases above \$500.
- The Chief Executive Officer is responsible for deciding which employees may have an organization credit card and will set expectations for the use of the card and all related supporting records. Employees who are not able to consistently meet these expectations should not have an organization credit card and will relinquish access and use of card.
- ***The bank and/or consumer credit card (Amazon, Home Depot, Staples, etc.) will be kept under the supervision of the card holder.***
- Credit cards will bear the names of both the organization and the cardholder as authorized by the Governing Board."

(Emphasis added.)

--Page 14 (Gift Cards) of CNCA FPP approved by the board on 12/12/2023 states:

"Policy: Gift cards purchased with Non-Government grant funds awarded to Camino Nuevo Charter Academy (CNCA) need to follow the CNCA purchasing policies as well as Internal Revenue Service ("IRS") guidelines. Gift cards are treated as cash gifts and we may not make a gift of public CNCA funds. The award of gift cards (i.e.: Visa, In-n-Out, iTunes, etc.) or cash prizes using CNCA funds to employees, students, and community members for any purpose is expressly prohibited. This policy is designed to lay out circumstances and protocols for when gift card purchases may be allowable.

In rare circumstances, Non-Government grant awards may stipulate the use of gift cards to meet grant requirements. Gift cards are treated as cash and should not be purchased without express permission from the Chief Executive Officer or the Fiscal Designee and for a specific project (such as to fulfill the requirements of a grant agreement or specific project). For gift card purchased with Non-Government Grant funds, the grant proposal and/or grant



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter AcademyAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: **March 12, 2025**

agreement must specify a) why gift cards are being purchased; b) how the gift cards will be used; and c) how they will be distributed. Purchases not complying with grant and organization requirements may result in loss of funding.

- Gift cards may only be purchased when fulfilling a grant requirement.
- Gift cards must be distributed within the same fiscal year of purchase.
- Any gift cards not distributed at the end of the school year need to be immediately turned into the Fiscal Designee or the Home Support Office for safekeeping or redistribution.
- Gift cards cannot be used to make purchases outside the normal purchasing procedures for the CNCA. Using gift cards to purchase supplies or other items bypasses the normal approval process and controls. This also results in possible unauthorized sales tax as well as unused balances which are difficult to document for audit purposes.

This procedure applies to all CNCA employees, representatives, and students.

Procedures:

(Gift Card Purchase Form) The Gift Card Purchase Form, when completed, is an executed Authorization for the Purchase of Gift Cards and is required for gift card transactions. Information to be completed includes the following:

1. Funds to be used to purchase gift cards (including grant name)
2. Intended Use of gift cards
3. Vendor Name
4. Aggregate Amount of gift cards
5. Description (number/face amount to be purchased)
6. Distribution plan, including month/year to be distributed
7. Purchaser's name and signature
8. Date
9. Appropriate authorized name and signature

A copy of the approved grant proposal/funding award must be submitted with the gift card purchase form.

The individual distributing the gift cards must document each time a gift card is disbursed for the following: date of distribution; recipient's name; recipient's status (student, employee, non-employee)*; gift card number.

*If it is determined in any calendar year a non-employee has received an amount of \$600.00 or more, the issuing department will be responsible for obtaining an IRS Form W-9 from the recipient.

Violations of this Procedure:



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter AcademyAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: March 12, 2025

Violations of this procedure or failure to timely cooperate in compliance by any individuals who purchase or distribute gift cards/certificates on behalf of CNCA may result in forfeiture of funding.”

- **Charter School’s or Charter Operator’s Response:** Quarterly training on fiscal policies is provided to all CNCA schools. In response to this particular issue, the CNCA school that made the purchases in error received specialized fiscal training. All school sites were immediately alerted about the incident and were advised to be vigilant about phishing and other scams. Furthermore, as an organization, trainings are provided on an ongoing basis through the organization’s anti-phishing platform.
- **CSD’s Comments:** To safeguard school assets, the CSD recommends that CNCA and its charter schools strictly implement and adhere to the CNCA governing board-approved fiscal policies and procedures pertaining to credit card and gift card purchases, including, but not limited to, ensuring that staff follows established guidelines that clearly define the assignment of responsibilities; having a system of checks and balances in key areas including purchasing; and implementing proper supervisory controls to assess whether the transaction control activities performed are accurate and in accordance with established policies and procedures. Additionally, the CSD recommends that CNCA reinforce its internal control procedures by implementing additional safeguards such as tighter control and monitoring of credit cards by the board authorized credit card holders, enhanced phishing awareness training for staff, stricter oversight on credit card transactions, and a review of security protocols to prevent future instances of unauthorized transactions.

The governing board and leadership team of the charter school are responsible for managing the operations of the school. The CSD recommends that the Annual Performance-Based Oversight Visit Report, including the above-noted fiscal findings and observations, be discussed at CNCA’s next governing board meeting, highly preferably no later than 90 days following the school’s receipt of this report, so that the charter school and its governing board may address any issues early enough to implement changes in order to see results in its next fiscal year. It is the school’s responsibility to provide the CSD its action plans/steps, proof of implementation of the mitigating actions taken by the school, and/or documentation (e.g., governing board meeting agendas and approved board meeting minutes, etc.), as applicable, prior to or during the next Annual Performance-Based Oversight Visit. The CSD will continue to monitor these issues through oversight, and may take additional appropriate oversight actions. The results may be factored into the school’s rating for next year.

Other Observations (Items described in this section, which may not have been addressed in the charter school’s Fiscal Policies and Procedures, are recommended for improvement to align with optimal business practices).

1. Type of Observations: Lack of Policy and Clear Guidance – Expense Policy (Team-Building Activities)

- **Source(s) of Document Reviewed:** Credit Card Statements
- **Description of Observation:** Based on the CSD’s review of a sample of the CNCA schools’ credit card statements and related supporting documentation, the CSD noted two items purchased with Camino Nuevo Charter Academy 3’s (CNCA3) credit card that were categorized on the credit card statement activity files provided by CNCA as entertainment-related expenses that were charged to general funds. Upon the CSD’s further review of CNCA’s credit card transactions, additional charges from CNCA3’s credit card were identified for the same category. According to CNCA, these charges are for team-building activities that fall under professional development. However, the CSD noted that CNCA’s current policy does not specifically address expenses of this nature. The items in question are summarized in the table below.

Item #	Transaction Date	Payee	Amount	CSD Comments



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

1	4/25/2024	SHATTO 39 LANES	\$99.00	Per supporting documentation provided, the credit card charge was for bowling for team bonding activity.
2	5/9/2024	SHATTO 39 LANES	\$60.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
3	5/9/2024	SHATTO 39 LANES	\$88.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
4	5/9/2024	SHATTO 39 LANES	\$110.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
5	5/17/2024	SHATTO 39 LANES	\$715.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
6	6/25/2024	RACELA LLC	\$320.00	Per supporting documentation provided, the credit card charge was for an escape room rental for leadership retreat.
Total			\$1,392.00	

- **Charter Operator’s Fiscal Policies and Procedures:** CNCA’s FPP does not specifically address team building expenses
- **Charter School’s or Charter Operator’s Response:** Professional development is budgeted, reviewed, and approved. Team building activities are an aspect of development and staff connectivity. CNCA has made it a goal to institute a belonging goal agency-wide with CNCA school sites with activities for its students and staff. Fostering a culture of belonging became a goal as a result of CNCA survey data results around belonging. Such belonging activities build trusting relationships with school sites and the Home Support Office.
- **CSD’s Comments:** The CSD recommends that CNCA establish and align its fiscal policies and procedures with best businesses practices, including the Fiscal Crisis & Management Assistance Team (FCMAT) guidelines (e.g., the 2022-2023 California Charter School Accounting and Best Practices Manual (“FCMAT Manual”) (page 27 which addresses gifts of public funds)), and develop CNCA governing board-approved policy approving the expenditure of public funds for “fostering a culture of belonging” (*that serve direct and substantial public purposes* in line with Article 16, Section 6 of the California Constitution). This includes, but is not limited to, the establishment of clear and consistent policy in planning, organizing, and evaluating team-building activities related to professional development; providing clear definitions and examples of allowable expenses that are approved for team-building purposes, such as group workshops, outdoor team-building events, collaborative problem-solving exercises, etc., and unallowable expenses that define any activities that do not provide direct and tangible benefit to students’ education, such as events that are solely recreational with no direct impact on team collaboration or activities that might raise concerns regarding inclusivity or appropriateness; requiring justification for activities that explains how the activity contributes to team collaboration, development, and overall organizational goals to ensure that every team-building event aligns with the organization’s strategic objectives and provides measurable value to the team; and determining the required documentation to verify associated expenses, such as sign-in sheets, receipts, invoices, and other necessary financial records, to ensure proper expense tracking and compliance with budgeting and accounting protocols.

2. Type of Observations: Cash Handling Practices

- **Source(s) of Document Reviewed:** Bank Statements



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

- **Description of Observation:** The CSD noted that CNCA's board-approved FPP regarding cash receipt and deposit processes does not clearly define the frequency and dollar threshold for cash/check deposits. Therefore, the CSD was unable to determine whether the sampled transactions summarized below were deposited in a timely manner in accordance with best business practices.

Item #	Statement Month	Transaction Date	Transaction Type	Amount per Bank Statement	CSD's Comments
1	April 2024	4/4/2024	Credit Desktop Check Deposit	\$429,105.66	The CSD noted 3 checks dated 2/9/2024, 2/22/2024, and 2/23/2024 that were deposited on 4/4/2024.
2	May 2024	5/1/2024	Credit Cash Only Customer Deposit	\$897.66	The CSD noted cash collection listed on a <i>Cash Deposit Recap</i> sheet dated 3/5/2024 that was deposited on 5/1/2024.
3	May 2024	5/1/2024	Credit Desktop Check Deposit	\$185,840.11	The CSD noted 2 checks dated 4/19/2024 and 4/17/2024 that were deposited on 5/1/2024.

- **Charter Operator's Fiscal Policies and Procedures:** Page 6 (Deposits) of CNCA FPP approved by the board on 12/12/2023 and 12/3/2024 state: "The Home Support Office Manager or designee is responsible for making bank deposits. Deposits will be made per assigned schedule set-up by the Chief Executive Officer, Fiscal Designee, or Site Principals.
- **Charter School's or Charter Operator's Response:** Overall, CNCA's schedule is to deposit within 30 business days. CNCA will review the CSD's recommendation for best business practices and will update the FPP to include the CNCA schedule.
- **CSD's Comments:** The CSD recommends that CNCA incorporate guidance into its fiscal policies and procedures with a reasonable frequency and dollar threshold for cash/check deposits for the school and CNCA Home Office, including considering the FCMAT Manual guidelines, Chapter 5 ("Cash Receipts and Deposits" section, beginning with page 80), which states: "Bank deposits should be made regularly, at least weekly. A procedure should be in place regarding how often they should be made. For example, if amounts collected during a week total less than \$500, the rule could be that the deposit should be made on the last business day of the week; when amounts collected on any day exceed \$500 in total, the rule could be that the deposit is made on that day. Funds should not be held over a long holiday," to prevent the mishandling of funds and safeguarding of funds received. Delayed cash and check deposits pose financial and operational risks, including increased risk of theft or loss due to misplacement or misappropriation. The CSD will continue to monitor this issue through oversight.

3. Type of Observations: Past-Due Accounts Payable and Open Credit Memoranda for 90 Days or More

- **Source(s) of Document Reviewed:** Accounts Payable Aging Report
- **Description of Observation:** Based on the CSD's review and analysis of CNCA's Accounts Payable Aging Report as of December 2024, the CSD noted 69 past due accounts payable and three (3) open credit memoranda (that were not applied to any invoices) from 12 vendors and one (1) employee, totaling \$137,704.04 and (\$77.65), respectively, for 90 days or more. Details regarding these long past-due accounts payable and/or open credit memoranda are summarized below.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

Item #	Vendor/ Employee	Total Accounts Payable / (Credit Memoranda Amount)	Number of Days Past Due Accounts Payable	CSD Comments	CNCA Response
1	AMAZON CAPITAL SERVICES, INC	(\$21.84)	111	1 credit	This is a credit memo.
2	AMERICAN READING COMPANY	\$13,425.00	106, 111	2 invoices	The invoices were submitted late by the vendor.
3	EMCOR SERVICES MESA ENERGY SYSTEMS	\$5,358.84	92, 104, 165	3 invoices	The invoices were submitted late by the vendor.
4	LAKESHORE LEARNING MATERIALS	\$67,634.26	102	8 invoices	The invoices were submitted late by the vendor.
5	MCGRAW HILL LLC	\$2,146.80	102	2 invoices	The invoices were submitted late by the vendor.
6	R&S OVERHEAD DOORS OF SOUTH BAY, INC	\$12,000.00	122	1 invoice	The invoice was submitted late by the vendor.
7	SCOOT EDUCATION INC	\$9,719.00	104	1 invoice	The incorrect invoice was originally uploaded.
8	STAPLES, INC.	(\$5.57)	166	1 credit	This is a credit memo.
9	TIME WARNER CABLE	\$14,545.73 (\$50.24)	104, 158, 196	19 invoices & 1 credit	The vendor is currently carrying credit balance due to E-Rate/California Teleconnect Fund credits.
10	T-MOBILE USA INC.	\$766.28	101	1 invoice	The vendor has a running credit, and no payment is due.
11	VERIZON WIRELESS SERVICES LLC	\$11,525.10	91, 112, 152, 183, 349	30 invoices	There is a pending grant to be applied to payment.
12	WEST AMERICAN FIRE PROTECTION COMPANY	\$390.57	181	1 invoice	The invoice was submitted late by the vendor.
13	Employee Reimbursement	\$192.46	137	1 reimbursement	There was a delay in processing the reimbursement due to pending documentation.
Total		\$137,704.04 (\$77.65)			

- **Charter Operator's Fiscal Policies and Procedures:** CNCA's FPP does not address past-due accounts payable and open credit memoranda
- **Charter School's or Charter Operator's Response:** "CNCA strives to build strong relationships with vendors to update information when changes occur accordingly. We have our department leaders from facilities, IT, and operations connecting directly with our school site managers and have



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **March 12, 2025**

implemented trackers to monitor incoming orders, invoices and payments. Finance is conducting refreshers and check-ins monthly with staff to provide support. We practice continuous improvement in these areas to ensure payments are getting processed and paid in a timely manner.”

- **CSD’s Comments:** The CSD recommends that CNCA strengthen its fiscal policies and procedures to include language pertaining to the timely review and resolution of past-due accounts payable and/or open credit memoranda and establish expectations for its staff and/or back office services provider regarding the research, investigation, write-off, and/or payment of accounts payable and/or application of credit memoranda that have been past due and/or open for specified periods of time, and maintaining documentation of such, consistent with the industry best practices. The CSD further recommends that CNCA implement procedures to track all recurring and non-recurring invoices and billing statements, ensure that all vendors and employees are paid timely, and prevent the school from possibly incurring late fees and/or interest charges in the future.

The Charter Schools Division will review the recommended updates to the school’s fiscal policies by or during the next oversight visit. The results may be factored into the school’s rating for next year.

Corrective Action Required:

None noted that immediate action is required to remedy concerns in this report.

Progress on LAUSD Board of Education and/or MOU Benchmarks related to FISCAL OPERATIONS (if applicable):

N/A

Notes:

<u><i>L.</i></u>	<u><i>Review of Fiscal Documentation</i></u>	<u><i>Comments</i></u>
1.	FY 2023-2024 Independent Audit Report	
	a. Audit opinion:	Unmodified/Unqualified
	b. Material weaknesses:	None Reported
	c. Deficiencies/Findings:	None Reported
	d. Lack of a Going Concern:	None Reported
	Description (if applicable):	Not applicable
2.	(Only for new schools without an audit report on file) The charter school is in its first/second year of operation and there is no independent audit report on file with the CSD.	Not applicable
3.	The 2023-2024 audited and unaudited actuals:	Do not mirror each other



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter AcademyAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: **March 12, 2025**

	The explanations provided by the charter school for the variances were reasonable:	Yes	
	The 2023-2024 independent audit report is not available as of the date of this report.	Not applicable	
4.	Segregation of Duties (SOD) review(s) was/were conducted in-person/virtually at:	Camino Nuevo Charter Academy 2 and Camino Nuevo Elementary School 3	
		No discrepancies were noted.	
5.	Proposition 39 information.	Not applicable	
<u>II.</u>	<u>Review of 2024-2025 Fiscal Preparation Guide</u>	<u>Provided</u>	<u>Comments</u>
1.	Most Current Fiscal Reports Reported to the Board	Yes	
2.	Board Meeting Minutes – Discussion of Fiscal Reports Presented to Board & Board Packet	Yes	
3.	Audit or Fiscal Reports – CalSTRS, CalPERS, USDE, CDE, FCMAT, IRS, SBA, OPEB, etc.	N/A	
4.	Board Meeting Minutes – Approval of 2024-2025 Budget	Yes	
5.	Evidence of Compliance – STRS, PERS, Social Security, Other Benefits	Yes	Benefits offered by the school: STRS, PERS, and Social Security
6.	Board Meeting Minutes – Selection of Independent Auditor	Yes	
7.	Board Meeting Minutes – Discussion of Independent Audit Report	Yes	
8.	Board Meeting Minutes – Discussion of the Most Recent Interim Financial Reports Submitted to LAUSD	Yes	
9.	Board Meeting Minutes – Discussion of Staff or Vendors Complaints	N/A	
10.	Board Meeting Minutes – Discussion of 2023-2024 Annual Performance-Based Oversight Visit Report	Yes	
11.	Current Fiscal Policies and Procedures	Yes	
12.	Board Meeting Minutes – Approval of Fiscal Policies and Procedures	Yes	
13.	Organizational Chart(s)	Yes	
14.	Summary of Total Compensation Paid in FY 2023-2024	Yes	
15.	Related Parties	Yes	
16.	MOUs for CMO Management Fees	Yes	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter AcademyAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: **March 12, 2025**

17.	Board Meeting Minutes – Approval of Management Fees, License Fees, or Any Other Fees	Yes	
18.	Most Current Accounts Payable Aging Report	Yes	The CSD’s observations were noted under the OO section above.
19.	Check Registers (12 months)	Yes	Period spanning from 10/2023 to 9/2024
			Reviewed 28 checks for sample testing
			No discrepancies were noted.
20.	Credit Card Statements and Reconciliations (6 months)	Yes	Period spanning from 4/2024 to 9/2024
			Reviewed 35 credit card transactions for sample testing
			The CSD’s observations were noted under the ANI and the OO sections above.
21.	Monthly Bank Statements and Reconciliations (6 months)	Yes	Period spanning from 3/2024 to 8/2024
			Reviewed 14 electronic credit/debit transactions for sample testing
			The CSD’s observations were noted under the OO section above.
22.	Student Body Financial Records (6 months)	N/A	
23.	Capitalized and Non-Capitalized Inventory Listing	Yes	
24a.	Posting of EPA on School’s Website	Yes	
24b.	Posting of Audited Financials on School’s Website	Yes	
25.	Financing Activities, Loans, Factoring Receivables, Intercompany Transfers/Loans, etc.	Yes	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **March 12, 2025**

Pueblo Nuevo Education & Development (PN-EDG) Establishment and Financial Support to CNCA Schools:

- **Incorporated:** March 9, 2016, as CNCA’s sole statutory member (adopted in 2017)
- **Support Services:** Began in 2017-2018, including home support services
- **One-Time Asset Transfer (2018):**
 - **Amount:** \$4 million transferred from CNCA charter schools to PN-EDG, approved by CNCA’s Board on June 13, 2017
 - **Use:** Restricted for CNCA’s educational purposes
 - **CNCA1’s Share:** \$1,341,601 based on pro-rata calculation
 - **Attorney General Approval:** “No objection” letter dated Oct 12, 2017
- **Financial Support:** Per CNCA’s 2023–2024 audit and supporting documentation provided by CNCA, PN-EDG awarded a \$55,000 grant to Camino Nuevo Charter Academy 4 (CNCA4) to assist with school-related expenses
- **Account Balances:** As of December 31, 2024, account X5336 held \$4,006,549.52, which includes:
 - \$1,655,384.10 from account X5124
 - \$375,000 repaid intercompany loan

Loan Activity and Fund Transfers with PN-EDG:

- **PN-EDG Loan to CNCA3 (Fifteenth and Ardmore, LLC):**
 - **Original Loan:** \$1,629,670.25 via Promissory Note dated June 27, 2019
 - **Terms:** 4.25% interest; 35 payments of \$18,240; final payment of \$1,173,721.90
 - **Maturity:** Extended from July 1, 2022, to March 31, 2023
 - **Refinancing:** On May 1, 2023, refinanced by California School Finance Authority to Grupo Nuevo Los Angeles (GNLA), a related party
- **Related New Markets Tax Credit (NMTC) Unwind and Restricted Account Activity (CNCA3):**
 - On June 19, 2019, PN-EDG paid \$1,629,670.25 from account X5336 to retire an NMTC loan
 - On July 5, 2019, opened restricted account X5124 with the same amount as a loan guarantee
 - On September 6, 2024, account X5124 was closed after loan repayment; \$1,655,384.10 was returned to account X5336
- **Intercompany Loan to Camino Nuevo High 1 (CNHS1):**
 - PN-EDG issued interest-free loans totaling \$375,000 on June 13, 2018, and December 16, 2019, to CNHS1
 - CNHS1 closed effective June 30, 2021, transferring assets to Camino Nuevo High 2 (CNHS2)
 - Loan was repaid in June 2022 and transferred to account X5336

26.	Current Facility Lease Agreements and Board Meeting Minutes – Approval of Lease	Yes	
27.	Facilities Plans – Purchase, Lease, Relocation, Expansion, Major Improvements	N/A	
	i. Charter School Name (For CMO Schools):		Camino Nuevo Charter Academy (Burlington)
	ii. Current School Address:		697 S. Burlington Avenue, Los Angeles, CA



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **March 12, 2025**

	iii. Address of the New/Expanded Property/Construction Site:		681 S. Burlington Avenue, Los Angeles, CA
	iv. New or Existing Site:		Existing
	v. Purchase Date or Estimated Purchase Date:		1/1/2000
	vi. Construction Start Date:		6/6/2024
	vii. Estimated Project Completion Date:		1/15/2025
	viii. Projected Total Cost:		\$1,445,561
	ix. Cost-to-date Amount:		\$1,261,808
	x. Purpose of Project/Construction:		Renovate the existing playground and build a safe walkway
	xi. Current Project Status:		85% complete
	xii. Financing Sources (description/amount):		\$900,000 ESSER, \$545,561 school fund
	xiii. Estimated Move-In Date:		1/20/2025
28.	Employee Retention Credit (ERC)	Yes	CNCA applied for ERC but has not received confirmation of approval or denial.
29.	Disclosure of Legal Issues	N/A	
Notes:	N/A (Provided Column) = indicated by the charter school as not applicable ANI = Areas Noted for Further Growth and/or Improvement OO = Other Observations		



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

Fiscal Operations Rubrics

Existing School – a charter school that was/is in operation/active in the preceding school year(s) and the current school year. Existing schools may receive a rating of 4, 3, 2, or 1.

New School – a charter school that is in its first year of operation in the current school year and does not have an independent audit report or audited financial result for its first operative year on file with LAUSD. New schools are evaluated based on current year information. New schools may receive a rating of 2 or 1.

Existing School 4 (Accomplished)	To receive a rating of <u>4 (Accomplished)</u>, an existing school, at a minimum, meets all of the Required and Supplemental Criteria listed below.
<p><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net assets are positive in the two most current annual independent audit reports; 2. The cash balance at the beginning of the school year is positive; 3. The two most current annual independent audit reports show no material weaknesses, deficiencies, and/or findings; 4. If applicable, federal, state, and other public agency audits/reviews (e.g., California State Teachers' Retirement System (CalSTRS), California Public Employees' Retirement System (CalPERS), Fiscal Crisis & Management Assistance Team (FCMAT), United States Department of Education (USDE), California Department of Education (CDE), Internal Revenue Service (IRS), etc.), at the time of the oversight visit, show no outstanding material weaknesses, deficiencies, and/or findings; 5. Vendors and staff are consistently paid in a timely manner; 6. Governing board approves fiscal policies and procedures, at a minimum, once prior to each charter renewal term; 7. Charter school consistently adheres to the governing board-approved fiscal policies and procedures; 8. Governing board adopts the annual budget; 9. Governing board reviews and/or discusses audited financial statements submitted to LAUSD; 10. If applicable, governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD; 11. There is no apparent conflict of interest; 12. The Education Protection Account allocation and expenditures and audited financial statements are posted on the charter school's website; 13. The LCAP is submitted to the appropriate agencies; 14. Reasonable requests for information made by the Charter Schools Division and LAUSD are consistently processed or submitted by the charter school in a timely manner; 15. There are no items cited in Areas Noted for Further Growth and/or Improvement and there are no more than five (5) items cited in Other Observations for the most current year; 16. If applicable (when audited and unaudited actuals do not mirror each other), adequate explanations are provided by the school for significant variances between audited and unaudited actuals, and there are no indications of the school's potential lack of internal controls over financial statements; 17. Proper segregation of duties is consistently in place; 18. If applicable, there are no outstanding fiscal-related tiered intervention notices issued to the school; or the school has no tiered intervention notices as of the oversight report issuance date; and 	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are fully met by the required deadline(s); or the school has no fiscal benchmarks in its current charter term.

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 ([CCR § 15450 Reserves](#)) (i.e., unrestricted fund balance divided by total expenditures) in the two most current annual independent audit reports;
2. The cash balance at the beginning of the school year is at least 5% of the prior year’s expenses in the two most current annual independent audit reports;
3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the two most current annual independent audit reports;
4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the two most current annual independent audit reports;
5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, timely right sizing, etc.);
6. Fiscal reports (e.g., first interim, second interim, unaudited actuals, balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings for review and discussion;
7. The most current annual independent audit report is submitted to the appropriate agencies, including the school’s chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)), or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and
8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school’s charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).

**Existing School
3 (Proficient)**

To receive a rating of 3 (Proficient), an existing school, at a minimum, meets all of the Required and at least five (5) of the Supplemental Criteria listed below.

REQUIRED CRITERIA

1. Net assets are positive in the most current annual independent audit report;
2. The cash balance at the beginning of the school year is positive;
3. The most current annual independent audit report shows no material weaknesses, deficiencies and/or findings;
4. If applicable, federal, state, and other public agency audits/reviews (e.g., CalSTRS, CalPERS, FCMAT, USDE, CDE, IRS, etc.), at the time of the oversight visit, show outstanding findings, and the school is able to demonstrate evidence of remedies in addressing these findings;
5. Vendors and staff are generally paid in a timely manner;
6. Governing board approves fiscal policies and procedures, at a minimum, once prior to each charter renewal term;
7. Charter school generally adheres to the governing board-approved fiscal policies and procedures;



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter AcademyAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: March 12, 2025

8. Governing board adopts the annual budget;
9. Governing board reviews and/or discusses audited financial statements submitted to LAUSD;
10. If applicable, governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD;
11. There is no apparent conflict of interest;
12. The Education Protection Account allocation and expenditures and audited financial statements are posted on the charter school's website;
13. The LCAP is submitted to the appropriate agencies;
14. Reasonable requests for information made by the Charter Schools Division and LAUSD are generally processed or submitted by the charter school in a timely manner;
15. There are no significant recurring issues cited in the Areas Noted for Further Growth and/or Improvement;
16. If applicable (when audited and unaudited actuals do not mirror each other), at least partial explanations are provided by the school for significant variances between audited and unaudited actuals, and there are no indications of the school's potential lack of internal controls over financial statements;
17. Proper segregation of duties is generally in place;
18. If applicable, the charter school is in the process of resolving outstanding fiscal issues cited in a Notice issued by the CSD as part of its tiered intervention process; and
19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are partially met by the required deadline(s).

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in CCR, Title 5, Section 15450 ([5 CCR § 15450 Reserves](#)) (i.e., unrestricted fund balance divided by total expenditures) in the most current annual independent audit report;
2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current annual independent audit report;
3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current annual independent audit report;
4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the most current annual independent audit report;
5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, timely right sizing, etc.);
6. Fiscal reports (e.g., first interim, second interim, unaudited actuals, balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings for review and discussion;
7. The most current annual independent audit report is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)) or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and
8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

**Existing School
2 (Developing)**

An existing school would receive a rating of 2 (Developing) if the charter school is not eligible for the rating of Accomplished or Proficient, but at a minimum, meets all of the Required and at least four (4) of the Supplemental Criteria listed below.

REQUIRED CRITERIA

1. Net assets are positive in the most current annual independent audit report; net assets are negative with strong trend towards becoming positive (be positive at the end of the third year per the applicable interim financials); or the school's financial condition fluctuates from year to year, with significant net losses, leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years;
2. The cash balance at the beginning of the school year is positive; and
3. Governing board approves fiscal policies and procedures, at a minimum, once prior to each charter renewal term.

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in CCR, Title 5, Section 15450 ([5 CCR § 15450 Reserves](#)) (i.e., unrestricted fund balance divided by total expenditures) in the most current annual independent audit;
2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current annual independent audit;
3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current annual independent audit;
4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the most current annual independent audit;
5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, timely right sizing, etc.);
6. Fiscal reports (e.g., first interim, second interim, unaudited actuals, balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings for review and discussion;
7. The most current annual independent audit report is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)) or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and
8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

<p>Existing School 1 (Unsatisfactory)</p>	<p><i>An existing school would receive a rating of 1 (Unsatisfactory) based on the conditions described below.</i></p>
<p><i>An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:</i> A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for <i>Accomplished</i>, <i>Proficient</i>, or <i>Developing</i> above. The charter school was given a certain period of time to address the fiscal concerns of LAUSD (including, but not limited to, repeat material weaknesses, significant deficiencies, and/or significant audit findings disclosed in the charter operator’s most recent annual independent audit report, noncompliance with Generally Accepted Accounting Principles (GAAP), applicable law, LAUSD charter policy, and the school’s approved charter, conflicts of interest, unresolved significant fiscal management issues, outstanding notices, etc.), but failed to provide a satisfactory response. The charter school has shown no <i>feasible</i> financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school’s operation to mitigate the negative fiscal condition. The charter school’s governing board members and/or leadership lack fiscal capacity.</p> <p>Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.</p> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>	

<p>New School 2 (Developing)</p>	<p><i>A new school would receive a rating of 2 (Developing) if the charter school, at a minimum, meets all of the Required Criteria listed below.</i></p>
<p><u>REQUIRED CRITERIA</u></p>	
<ol style="list-style-type: none"> 1. Interim reports and/or unaudited actuals project positive net assets; 2. Projected debt, if any, is managed efficiently and will not cause the charter school to end the fiscal year with negative net assets. The non-profit organization is financially viable to support the charter school; 3. If enrollment is significantly below the enrollment per the school’s <i>Pupil Estimates for New or Significantly Expanding Charters</i> report and/or its approved petition budget, the charter school has made significant adjustments in their operations to allow for the reduced income, and submitted a revised viable three-year budget and three-year cash flow projections; 4. Governing board adopts the annual budget; 5. Governing board reviews and discusses the charter school’s financial reports as evidenced by the governing board meeting minutes; 6. Reasonable requests for information made by the Charter Schools Division and LAUSD are processed or submitted by the charter school in a timely manner; and 7. The LCAP is submitted to the appropriate agencies. 	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: March 12, 2025

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.

***New School
1 (Unsatisfactory)***

*A new school would receive a rating of **1 (Unsatisfactory)** based on the conditions described below.*

An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:

A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for *Developing*. The charter school was given a certain period of time to address the fiscal concerns of LAUSD (including, but not limited to, noncompliance with Generally Accepted Accounting Principles (GAAP), applicable law, LAUSD charter policy, and the school’s approved charter, conflicts of interest, unresolved significant fiscal management issues, outstanding notices, etc.), but failed to provide a satisfactory response. The charter school has shown no *feasible* financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school’s operation to mitigate the negative fiscal condition. The charter school’s governing board members and/or leadership lack fiscal capacity.

Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.



LOS ANGELES UNIFIED SCHOOL DISTRICT CHARTER SCHOOLS DIVISION

ANNUAL PERFORMANCE-BASED OVERSIGHT VISIT REPORT* 2024-2025 SCHOOL YEAR FOR

CAMINO NUEVO CHARTER ACADEMY #2

Name and Location Code of Charter School

LAUSD Vision

Los Angeles Unified will be the premier public school district by eliminating educational inequities to graduate ALL students ready for the world – to thrive in college, career, and life.

CSD Mission

The LAUSD Charter Schools Division (CSD) fosters high quality educational opportunities and outcomes for students in the greater Los Angeles community through exemplary charter public school authorizing, oversight, and sharing of promising practices so that all students maximize their potential.

CSD Core Values

We believe that our success depends on:

- Making decisions that put the interests of students first.
- Serving with high expectations, integrity, professionalism, and commitment.
- Employing authentic, responsive, and effective leadership and teamwork.
- Continuously learning as a dynamic organization.
- Building and sustaining a healthy workplace culture where high performance, diversity, and creativity thrive.
- Developing productive relationships with our charter schools and all stakeholders.

* Charter School shall comply in a timely manner with all applicable federal and state laws and regulations, as they may change from time to time, including but not limited to matters related to the school’s governance, programs, facilities, operations, and/or fiscal management.

Charter School Name:	Camino Nuevo Charter Academy #2	Location Code:	5987
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LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: January 29, 2025

Current Address:		City:	ZIP Code:	Phone:	Fax:
3400 W. 3rd St.		Los Angeles	90020	(213) 736-5542	(213) 633-3132
Current Term of Charter¹:			LAUSD Board District:	LAUSD Region:	
July 1, 2020 to June 30, 2025			2	East	
Number of Students Currently Enrolled:	Enrollment Capacity Per Charter:	Number Above/Below Enrollment Capacity (day of visit):			Above by 6
702	696				
Grades Currently Served:	Grades To Be Served Per Charter:	Percent Above/Below Enrollment Capacity (day of visit):			Above by 0.8%
TK - 8	TK - 8				
Norm Enrollment Number:	714				
Total Number of Staff Members:	75	Certificated:	39	Classified:	36
Charter School's Leadership Team Members:	Maria Duarte, Principal; Adriana Abich, Chief Executive Officer; Rachel Hazlehurst, Chief Academic Officer; Natasha Barriga-Siperstein, Vice President of Strategy and Operations				
Charter School's Contact for Special Education:	Jessica Hsieh, Director of Special Education; Harah Milki, Special Education Coordinator	SELPA & Option:			LAUSD Option 3
CSD Assigned Administrator:	Brenda Martinez	CSD Fiscal Oversight Manager:			Andrea Ines
Other CSD Team Members:	NA				
Oversight Visit Date(s):	January 29, 2025			Fiscal Review Date (if different):	NA
Is school located on a District facility? If so, please indicate the applicable program (e.g., Prop 39, PSC, conversion, etc.):	NA			LAUSD Co-Location Campus(es) (if applicable):	NA
Certificate of Occupancy (COO) or Temporary Certificate of Occupancy Type: (if a TCO, please note expiration date)	Other ²			COO/TCO Approved Grade Levels and Occupancy Loads:	"E" Occupancy Occupancy Load:1884

SUMMARY OF RATINGS

(4)=Accomplished (3)=Proficient (2)=Developing (1)=Unsatisfactory

¹ Education Code section 47607.4 provides that "all charter schools whose term expires on or between January 1, 2022, and June 30, 2025, inclusive, shall have their term extended by two years, and all charter schools whose term expires on or between January 1, 2024, and June 30, 2027, inclusive, shall have their term extended by one additional year."

² Charter School provided architectural plans approved by the Division of the State Architect in lieu of a Certificate of Occupancy. See "Review of Health and Safety Items" in the Organizational Management Programs and Operations category, below, for more information.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

Governance	Student Achievement and Educational Performance	Organizational Management, Programs, and Operations	Fiscal Operations
3, Proficient	2, Developing	3, Proficient	3, Proficient



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: January 29, 2025

CHARTER RENEWAL CRITERIA

In accordance with Education Code §§ 47605, 47607, and 47607.2, in order to renew a charter, the District must determine whether the charter school has met specific renewal criteria prescribed in statute.

REPORT GUIDE

LAUSD's oversight procedures are intended to balance a charter school's autonomy of operation with its accountability to the public. LAUSD utilizes a holistic, performance-based approach to evaluate all charter schools, guided principally by making decisions in the best interest of students. The CSD observes and monitors each charter school in accordance with applicable laws, regulations, LAUSD policy, memoranda of understanding, and the school's operative charter. Information gathered through oversight serves as part of the charter school's ongoing record for the District to make informed decisions about charter school authorization, renewal, material revisions, sharing of promising practices, and if need be, revocation. While LAUSD is responsible to provide oversight of its charter schools and the entities managing charter schools, the primary oversight of each charter school must first and foremost be performed by the charter school's own Governing Board. The Governing Board of a charter school has an ongoing responsibility to oversee the operations of its charter school(s), ensuring that every charter school it oversees is providing a high-quality educational program for students enrolled, is successfully fulfilling the terms of their charter, is fiscally sound, and complies with applicable laws, regulations, and court orders. In designing this document, the District has considered the California Charter Schools Act, the *LAUSD Policy and Procedures for Charter Schools*, the factors and guidance promulgated by the California State Board of Education in evaluating charter schools, and the National Association of Charter School Authorizers' *Principles and Standards of Quality Authorizing*. This reporting tool provides guidelines and criteria used by the CSD to observe, record, assess, and reflect with the charter school on school performance as captured during the annual oversight visit process in these four categories:

- **Governance** – demonstrating fulfillment of the Governing Board's fiduciary responsibility to effectively direct and provide oversight for the charter public school, including but not limited to enactment and monitoring of policies and procedures to ensure the school's full compliance with applicable law, policy, and the terms of the charter approved by the LAUSD Board of Education
- **Student Achievement and Educational Performance** – demonstrating positive academic achievement and growth for all students
- **Organizational Management, Programs, and Operations** – demonstrating effective leadership and implementation of the governing board's policies and procedures, as well as the school's educational program and systems and procedures for the day-to-day operations of the school
- **Fiscal Operations** – demonstrating sound fiscal management, appropriate use of public funds, and compliance with regulatory requirements

This report, including the ratings in each category, is based on information and evidence gathered at the time of the annual oversight visit. The CSD considers evidence provided through CSD staff observations, document review, interviews, and discussion with school representatives and stakeholders. All charter schools are expected to prepare for the visit and have available, as applicable, all documentation requested in the *Annual Performance Based Oversight Visit Preparation Guide*. The "Sources of Evidence" sections below identify key information sources generally relevant to their respective indicators; these lists are not exhaustive, however, and some items may not be applicable to the grades served. Schools may present additional evidence as deemed relevant and appropriate. As needed, CSD staff also may request additional information and/or documentation prior to, during, and/or following the visit.

The tool employs the following four-point rubric to rate the school's performance in each category: (4) *Accomplished*, (3) *Proficient*, (2) *Developing*, and (1) *Unsatisfactory*. In addition, the *Summary of School Performance* section in each category captures key findings under one or more of the following headings: (1) Areas of Demonstrated Strength and/or Progress; (2) Areas Noted for Further Growth and/or Improvement; and, if applicable, (3) Corrective Action Required. Under "Corrective Action Required," the CSD reports findings of material noncompliance with applicable law, LAUSD charter policy, or the school's approved charter. **If the report includes any findings under "Corrective Action Required," the charter school must take immediate and appropriate steps to remedy the identified concern.** In accordance with its "tiered intervention" approach to charter school non-compliance and poor performance, the CSD may also send the school appropriate notices, separate and apart from this report, to provide and document time-specific follow-up as necessary. At the other end of the spectrum of performance, any school that earns a rating of *Accomplished* in any category is encouraged to submit to the CSD a summary of those "promising practices" that the school believes have contributed to its success, in order to support the CSD's ongoing efforts to promote and facilitate reciprocal sharing of promising practices among education leaders from across all LAUSD schools.

GOVERNANCE

RATING*



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: January 29, 2025

Summary of School Performance

3, Proficient

Areas of Demonstrated Strength and/or Progress

G3: RESPONSIVE AND ACCOUNTABLE GOVERNANCE - EDUCATIONAL PROGRAM

The Governing Board considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.)

- Review of governance documentation in Binder I included evidence that meetings of the school’s governing board regularly include agenda items for updates and reports regarding student achievement and other key aspects of school performance and operations from the organization’s CEO as well as other executive-level staff.
- For example, a review of agendas and minutes confirmed that the board reviewed and discussed the following:
 - February 13, 2024: LCAP Annual Mid-Year Update and the SARC report.
 - October 8, 2024: Math Placement Act Report, including a discussion on aggregate student placement data.
 - December 3, 2024: Attendance and enrollment updates, including ADA data for the 2024-25 school year. The VP of Student and Family Supports also shared enrollment data for the 2024-25 school year. Additionally, the 2023 California School Dashboard Data was presented with a focus on student subgroups.
- The school also maintains a well-organized archive of board agendas and minutes, which includes timestamps indicating when each agenda is uploaded for public viewing, ensuring compliance with the 72-hour Brown Act requirements.

G4: RESPONSIVE AND ACCOUNTABLE GOVERNANCE – STAFFING AND EVALUATIONS

The Governing Board monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a system for the evaluation of school-based staff and executive level leadership staff

- Evidence was provided that the Board evaluates performance of the CEO. For example, at the August 13, 2024, board meeting a Public Employee Performance Evaluation CEO was discussed under closed session.
- Review of documentation in Binder I also included evidence of systems for evaluating school-based staff including, but not limited to, a *Staff Performance Management Evaluation Guidance* tool evaluating teachers, home support office staff, classified, and school leadership in areas such as goal setting, continual feedback, evidence collections, self-assessments and an end of the year evaluation.
- Review of agendas and minutes also revealed evidence the school’s governing board approved a Declaration of Need for Fully Qualified Educators on April 9, 2024, which is a “prerequisite to the issuance of any emergency permit and/or limited assignment permit” by a Local Education Agency (i.e., charter school), per applicable law (5 CCR § 80026).

Areas Noted for Further Growth and/or Improvement

None noted at this time.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: January 29, 2025Corrective Action Required

None noted that require immediate action to remedy concerns indicated in this report.

Notes:

- O2: On December 17, 2024, a Notice to Cure was issued the Camino Nuevo Charter Academy governing board (“CNCA Board”) for failure to adhere to applicable policies and procedures in an expulsion of a student attending another charter school governed by the CNCA Board.

Progress on LAUSD Board of Education Benchmarks and/or MOU related to GOVERNANCE (if applicable): Not Applicable***RATING NOTES:**

- *A charter school may receive a rating of one (1) in this category for any of the following reasons: 1) Evidence of conflict (s) of interest within the organization (i.e. Governing Board, staff, contracted external parties, etc.), 2) School is in breach of the operative charter, including Federal, State, and District Required Language, 3) School is “Not in Good Standing,” 4) Unresolved concern(s) and/or ongoing tiered intervention (i.e., Notice of Concern and/or Notice to Cure), and/or 5) If there are serious concerns related to fiscal matters (e.g., negative financial condition, fiscal mismanagement, repeat material weaknesses, significant deficiencies, and/or significant audit findings disclosed in the charter operator’s most recent annual independent audit report, etc.).*
- *A charter school cannot receive a rating greater than three (3) in this category if it receives an overall rating of two (2) or one (1) in any other category (Student Achievement and Educational Performance; Organizational Management, Programs, and Operations; or Fiscal Operations).*



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

G1: GOVERNANCE STRUCTURE AND COMPLIANCE MONITORING

The Governing Board has implemented the organizational structure, roles, and responsibilities set forth in the approved charter and applicable law, including:

- Governing Board composition, structure, roles, and responsibilities as set forth in the approved charter
- Governing Board committees/councils are implemented as described in the school’s charter (e.g., Finance, Human Resources, Academics, etc.)
- The Governing Board has a system in place to ensure compliance with the public-integrity statutes including laws requiring open meetings and laws forbidding financial and other conflicts of interest.
- The Governing Board reviews and certifies the *Compliance Monitoring and Certification of Board Compliance Review* form

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The Governing Board has fully implemented the organizational structure set forth in the school’s operative charter, including all committees/councils; and has a system in place to ensure it consistently complies with the applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.) <input checked="" type="checkbox"/> The Governing Board has implemented the organizational structure set forth in the school’s operative charter, including committees/councils; and has a system in place to ensure it complies with the applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.) <input type="checkbox"/> The Governing Board has partially implemented the organizational structure set forth in the school’s operative charter; and/or has an ineffective system in place to ensure it is complying with applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.) <input type="checkbox"/> The Governing Board has not implemented the organizational structure set forth in the school’s operative charter; and has an ineffective or no system in place to ensure it is complying with applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.)	<input checked="" type="checkbox"/> Organizational chart in approved charter <input checked="" type="checkbox"/> Organizational chart (current) <input checked="" type="checkbox"/> Board member roster <input checked="" type="checkbox"/> Bylaws (current) <input checked="" type="checkbox"/> Board Committee(s) Calendar(s) <input checked="" type="checkbox"/> California open meeting law training (Brown Act) <input checked="" type="checkbox"/> Compliance Monitoring and Certification of Board Compliance Review <input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: January 29, 2025

G2: DUE PROCESS

The Governing Board has systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the school’s charter, and LAUSD charter school policy, to honor and protect the rights of students, employees, parents, and the public in the following areas:

- Student discipline
- Employee grievances and discipline
- Stakeholder complaint resolution pursuant to the Uniform Complaint Procedures (UCP)
- Parent/stakeholder complaint resolution for complaints outside regulatory scope of UCP

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The Governing Board has well-developed systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input checked="" type="checkbox"/> The Governing Board has systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has partially developed systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has minimal or no systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public	<input checked="" type="checkbox"/> Student discipline policy and procedures <input checked="" type="checkbox"/> Employee grievance and discipline policy and procedure <input checked="" type="checkbox"/> Uniform Complaint Procedures policy and form(s) <input checked="" type="checkbox"/> Stakeholder complaint procedures and form(s) <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025****G3: RESPONSIVE AND ACCOUNTABLE GOVERNANCE - EDUCATIONAL PROGRAM*****The Governing Board has systems in place to ensure ongoing:***

- Review and use of academic performance data (e.g., CA School Dashboard, internal assessments, etc.) and other school data and information to ensure sound Governing Board decision-making in support of continuous improvement of student achievement, fiscal viability, compliance, and overall public school excellence
- Monitoring of the school's implementation of its Local Control and Accountability Plan (LCAP) and additional school plans (e.g., Comprehensive Support and Improvement (CSI), Additional Targeted Support and Improvement (ATSI), School Plan for Student Achievement (SPSA), and action plans for making progress toward LCAP goals)
- Transparent governance and accountability to stakeholders, including compliance with the LAUSD BOE's Charter School Transparency Resolution, as well as consideration of input from the school's committees/councils and stakeholders

Rubric	Sources of Evidence
<input type="checkbox"/> The Governing Board regularly considers school performance data, stakeholder input, and other data, and takes appropriate action to achieve positive measurable pupil outcomes (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input checked="" type="checkbox"/> The Governing Board considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input type="checkbox"/> The Governing Board seldom considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input type="checkbox"/> The Governing Board does not consider school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.)	<input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation <input checked="" type="checkbox"/> Board member and executive leadership training of Governing Board meeting(s) <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

G4: RESPONSIVE AND ACCOUNTABLE GOVERNANCE – STAFFING AND EVALUATIONS

The Governing Board has systems in place to ensure ongoing:

- Monitoring of staffing needs and the school’s compliance with all applicable credentialing, clearance, and training requirements
- Evaluation procedures with clear performance standards for all school-based staff, including but not limited to administrators, certificated staff, and classified staff
- Evaluation of executive level leadership (including, but not limited to, those positions reporting to the Governing Board, as indicated in Element 4 of the approved charter, such as Executive Director, Area Superintendent, Principal, etc.)

Performance Rubric	Sources of Evidence
<ul style="list-style-type: none"> <input type="checkbox"/> The Governing Board regularly monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a well-developed system for the evaluation of all school-based staff and executive level leadership staff <input checked="" type="checkbox"/> The Governing Board monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a system for the evaluation of school-based staff and executive level leadership staff <input type="checkbox"/> The Governing Board inconsistently monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and/or has partially implemented a system for the evaluation of school-based staff and/or executive level leadership staff <input type="checkbox"/> The Governing Board seldom monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and/or has not implemented a system for the evaluation of school-based staff and/or executive level leadership staff 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Human Resources policies and procedures <input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation <input checked="" type="checkbox"/> Evaluation of Executive Leadership procedures and tools <input checked="" type="checkbox"/> Evaluation of school-based staff procedures and tools <input checked="" type="checkbox"/> Compliance Monitoring and Certification of Board Compliance Review <input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training</i> form (“ESSA Grid”) for current academic year <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

G5: FISCAL CONDITION

The Governing Board has a system in place to ensure fiscal viability:

- The school is fiscally strong and net assets are positive in the two most current annual independent audit reports.
- If applicable, all LAUSD Board of Education-approved fiscal condition-related benchmark(s) are met by the required deadline(s).

	Performance Rubric	Sources of Evidence
Performance	<p><input checked="" type="checkbox"/> The school is fiscally strong with positive net assets and meets the four (4) recommended financial ratios (identified as part of the Supplemental Criteria within the Fiscal Operations Rubrics section below for the rating of 4, <i>Accomplished</i>) in the two most current annual independent audit reports, <u>and</u>, if applicable, all LAUSD Board of Education-approved fiscal-condition related benchmark(s) are met by the required deadline(s)</p> <p><input type="checkbox"/> The school is fiscally stable, with positive net assets in the most current annual independent audit report</p> <p><input type="checkbox"/> The school is fiscally weak, or unstable*, net assets are negative in the most current annual independent audit report, or the school does not have an independent audit report or audited financial result for its first operative year on file with LAUSD or prior charter authorizer</p> <p><input type="checkbox"/> The school is consistently fiscally weak, net assets are negative in the two most current annual independent audit reports, or the school does not have an independent audit report or audited financial result for its first operative year on file with LAUSD or prior charter authorizer</p> <p>Notes: Additional considerations that could influence the rating may include: inadequate cash flow; financial condition and/or enrollment reflecting a downward trend and/or beginning to show signs of deteriorating financial health potentially leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years; multi-year reliance on financing resources for the school’s operations (e.g., factoring of receivables, intraorganizational loans, third party loans, continuing deficit spending, etc.); or that the school may not be able to carry out quality educational programs when the student enrollment drops to a certain level. *For example, the school’s financial condition fluctuates from year to year, with significant net losses, leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years.</p>	<p><input checked="" type="checkbox"/> Board meeting agendas and minutes</p> <p><input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances</p> <p><input checked="" type="checkbox"/> Observation of Governing Board meeting</p> <p><input checked="" type="checkbox"/> Discussion with leadership</p> <p><input checked="" type="checkbox"/> Independent audit report(s)</p> <p><input checked="" type="checkbox"/> Other financial information submitted by the school</p> <p><input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

G6: FISCAL MANAGEMENT AND ACCOUNTABILITY

The Governing Board has a system in place to ensure sound fiscal management and accountability:

- The school adheres to the Governing Board approved fiscal policies and procedures and does not have any areas noted for improvement.
- The two most current annual independent audit reports show no material weaknesses, deficiencies, and/or findings.
- The school is in compliance with Generally Accepted Accounting Principles, applicable law, LAUSD charter policy, and the school’s approved charter.
- If applicable, all LAUSD Board of Education-approved fiscal management-related benchmark(s) are met by the required deadline(s).

Performance Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The school consistently adheres to the Governing Board approved fiscal policies and procedures, does not have any areas noted for improvement, and the two most current annual independent audit reports show no material weaknesses, deficiencies, and/or findings <input checked="" type="checkbox"/> The school generally adheres to the Governing Board approved fiscal policies and procedures, but has areas noted for improvement, and the most current annual independent audit report shows no material weaknesses, deficiencies, and/or findings <input type="checkbox"/> The school is not adhering to the Governing Board approved fiscal policies and procedures, and has areas noted for improvement, or has significant fiscal-related issues (e.g., fiscal mismanagement, audit findings, unresolved recurring issues, potential conflicts of interest, etc.) <input type="checkbox"/> The school is continuously not adhering to the Governing Board approved fiscal policies and procedures, or has significant and recurring fiscal-related issues (e.g., fiscal mismanagement, audit findings, noncompliance with Generally Accepted Accounting Principles (GAAP), applicable law, LAUSD charter policy, and the school’s approved charter, conflicts of interest, etc.)	<input checked="" type="checkbox"/> Board meeting agendas and minutes <input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances <input checked="" type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with leadership <input checked="" type="checkbox"/> Independent audit report(s) <input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE	RATING*
Summary of School Performance	2, Developing
California Department of Education's (CDE) Charter School's Performance Category: Dashboard Year 2024	Middle Performing
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>A5: ALL STUDENTS ENGLISH LEARNER PROGRESS INDICATOR (ELPI) The California School Dashboard All Students ELPI color is Green; or a Status (Percent) that is the same or higher than the state average</p> <ul style="list-style-type: none"> The schoolwide Dashboard ELPI performance color is Yellow, as compared to the state's color of Orange. The school's 2024 percentage of English Learner students making progress towards English language proficiency (48.6%) is higher than the state average (45.7%) <p>A10: ALL STUDENTS SUSPENSION RATE INDICATOR- (GRADES K-12) The California School Dashboard All Students Suspension Rate Indicator color is Green; or a Status (Percent) that is the same or lower than the state average</p> <ul style="list-style-type: none"> The schoolwide Dashboard Suspension Rate Indicator color is Orange, as compared to the state's color of Green. The school's 2024 percentage of students suspended at least one day (2.0%) is lower than the state average (3.2%) <p><u>Areas Noted for Further Growth and/or Improvement</u></p> <p>A1: ALL STUDENTS ENGLISH LANGUAGE ARTS (ELA) INDICATOR- (GRADES 3-8 & 11) The California School Dashboard All Students English Language Arts (ELA) Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average</p> <ul style="list-style-type: none"> The schoolwide Dashboard ELA Indicator performance color is Orange, which is the same as the state's color of Orange. However, the school's 2024 schoolwide ELA DFS (-69.5 DFS) is lower than the state average (-13.2 DFS) In light of these results, school leaders report taking actions including, but not limited to, the following: <ul style="list-style-type: none"> The school increased the frequency of professional development from monthly to bi-weekly sessions, with a focused support on key instructional strategies such as text-first planning, unit design, evidence-based writing, and differentiated small group instruction. Implementation of teacher-led professional learning communities for TK–2 teachers, with a focus on foundational literacy skills Strengthened coaching and professional development for TK–2 literacy instruction, led by the Teacher on Special Assignment (TOSA). Ongoing support from the Home Office Director of Biliteracy and English Learners in both curriculum implementation and related professional development to support alignment with language development goals. Teachers use data from i-Ready, curriculum-embedded performance tasks, and reading inventory assessments to guide instructional planning and tailor student groupings based on individual learning needs. <p>A2: STUDENT GROUP ENGLISH LANGUAGE ARTS (ELA) INDICATOR- (GRADES 3-8 & 11) None of the school's numerically significant student groups scored higher than their respective student group statewide average (Status/DFS)</p> <ul style="list-style-type: none"> The 2024 average DFS in ELA for the school's English Learner student group (-96.8 DFS) is lower than the state average (-67.6 DFS) The 2024 average DFS in ELA for the school's Latino student group (-70.9 DFS) is lower than the state average (-39.3 DFS) The 2024 average DFS in ELA for the school's Long-Term English Learners student group (-125.9 DFS) is lower than the state average (-109.6 DFS) The 2024 average DFS in ELA for the school's Socioeconomically Disadvantaged student group (-69.8 DFS) is lower than the state average (-40.9 DFS) 	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

- The 2024 average DFS in ELA for the school's Students with Disabilities student group (-129.3 DFS) is lower than the state average (-95.6 DFS)
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - The school has a focus on Intellectual Engagement Strategies with a Focus on Subgroups which include Everybody Writes, Turn & Talk, and Cold Call with No Opt Out with the purpose of providing teachers with real-time insights into student understanding and progress.
 - Teachers consistently collect and analyze formative and summative data, with a particular focus on subgroup performance which is designed to allow for instructional adjustments to better meet the needs of all learners.
 - Monthly Inclusion Professional Development are provided for Resource Specialist Program (RSP) teachers and teacher assistants, led by the Home Office Director of Special Education, these sessions focus in part on differentiated small group reading instruction.
 - A TK–2 Reading Foundational Skills PLC has been established to support multilingual learners
 - Through the Expanded Learning Opportunities Program (ELO-P), the school implements English Language Development (ELD) interventions for students identified as at risk of becoming Long-Term English Learners (LTELs).
 - A data review process is used to identify students for intervention which includes review of multi-year data from i-Ready, SBAC, and current attendance records.

A3: ALL STUDENTS MATH INDICATOR- (GRADES 3-8 & 11)

The California School Dashboard All Students Math Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average

- The schoolwide Dashboard Math Indicator performance color is Orange, which is the same as the state's color of Orange. However, the school's 2024 schoolwide Math DFS (-93.8 DFS) is lower than the state average (-47.6 DFS)
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - The school implemented a revised professional development structure, including monthly PD sessions for teachers and leaders focused on accelerated learning in math, student-centered instruction that emphasizes cognitive load, and implementation of the Standards for Mathematical Practice.
 - The Home Office Director of Mathematics provides ongoing support for curriculum implementation and related professional development.
 - The school uses formative assessments to guide instruction in math, with an emphasis on identifying and addressing unmastered standards.
 - Focus grades were identified based on i-Ready data, these grade-level teams receive targeted support to strengthen math instruction in alignment with SBAC goals.
 - Planning based on data analysis, which includes setting daily criteria for success and allocating time during coaching and PLCs to review results and adjust instruction

A4: STUDENT GROUP MATH INDICATOR- (GRADES 3-8 & 11)

None of the school's numerically significant student groups scored higher than their respective student group statewide average (Status/DFS)

- The 2024 average DFS in Math for the school's English Learner student group (-105.9 DFS) is lower than the state average (-93.4 DFS)
- The 2024 average DFS in Math for the school's Latino student group (-95.5 DFS) is lower than the state average (-79.2 DFS)
- The 2024 average DFS in Math for the school's Long-Term English Learner student group (-190.3 DFS) is lower than the state average (-163.5 DFS)
- The 2024 average DFS in Math for the school's Socioeconomically Disadvantaged students (-92.8 DFS) is lower than the state average (-78.2 DFS)
- The 2024 average DFS in Math for the school's Students with Disabilities student group (-146.3 DFS) is lower than the state average (-124.3 DFS)
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - The school has implemented the following intervention supports:
 - ELOP Math Intervention which targeted support for students in grades 4–7



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: January 29, 2025

- After-School Math Support include a partnership with Mathnasium to provide math intervention for students in grades 6–7
- Implementation of a math intellectual preparation process in grades 6–8 that integrates English Learner (EL) supports which include sentence frames and language routines
- Addition of a math/reading intervention teacher to provide an elective course for students in grades 6–8 focused on targeted academic support

A8: ALL STUDENTS CHRONIC ABSENTEEISM INDICATOR- (GRADES K-8)

The California School Dashboard All Students Chronic Absenteeism Indicator color is Yellow or Orange; and a Status (Percent) that is higher than the state average

- The schoolwide Dashboard Chronic Absenteeism Indicator performance color is Yellow, which is the same as the state’s color of Yellow. However, the school’s 2024 percentage of chronically absent students (27.4%) is higher than the state average (18.6%)
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - The Student and Family Service Coordinator collaborates with families to improve attendance among identified focus students, emphasizing the strong connection between regular school attendance and academic success.
 - Average Daily Attendance (ADA) is tracked daily and shared internally across the network through an attendance dashboard that monitors performance against the 94% ADA goal on a daily, weekly, and monthly basis.
 - The school hosts family attendance workshops to promote awareness and strategies for improving attendance.
 - Monthly attendance campaigns provide individual and class-level incentives for highest ADA or perfect attendance.
 - A tiered response system is in place for student absences, escalating in intensity based on the number of consecutive absences.
 - The school implements the SART (School Attendance Review Team) and SARB (School Attendance Review Board) process to address chronic absenteeism.
 - Daily phone calls are made to families of absent students to determine the reason for the absence and provide support as needed.
 - Weekly attendance meetings are held with a range of stakeholders to analyze data, review cases, and plan interventions.

Corrective Action Required

None noted that require immediate action to remedy concerns indicated in this report.

Local Indicators: Dashboard Year 2024

Basic Services and Conditions: Met

Implementation of State Academic Standards: Met

Parent and Family Engagement: Met

School Climate: Met

Access to a Broad Course of Study: Met



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: January 29, 2025

Notes:

Charter School's 2024-2025 Every Student Succeeds Act (ESSA) Assistance Status:

- Comprehensive Support and Improvement – Low Graduation Rate (CSI- Low Grad)
- Comprehensive Support and Improvement – Low Performance (CSI- Low Perform)
- Additional Targeted Support and Improvement (ATSI)
- Targeted Support and Improvement (TSI)
- No Status

2024 LCFF Charter School Assistance Eligibility:

- General Assistance (Level 1) - resources and assistance that is made available to all local educational agencies
- Differentiated Assistance (Level 2) - local educational agencies that meet certain eligibility criteria for additional support

English Learner (EL) Reclassification:

As of the time of the issuance of this Annual Performance–Based Oversight Report, the state has not published the “Annual Reclassification (RFEP) Counts and Rates” for the 2021-2022, 2022-2023, and 2023-2024 academic years. Please note that, depending on the release date of the 2021-2022, 2022-2023, and the 2023-2024 RFEP counts and rates, the District may elect to update and reissue a revised 2024-2025 Annual Performance Based Visit Report.

For 2023-2024:

The school's percent of “At Risk” ELs is 13.5% as compared to the state's percent of 6.8%

The school's percent of “LTELs” is 7.2% as compared to the state percent of 10.6%

The Indicator information below is provided for informational purposes only and will not be scored.

A12: ALL STUDENTS SCIENCE INDICATOR

The school's schoolwide Dashboard Science Indicator Status (-22.6 DFS) is lower than the state (-13.5 DFS).

Progress on LAUSD Board of Education Benchmarks and/or MOU related to STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE (if applicable):

- Not Applicable

Charter School has two (3) LAUSD Board of Education Benchmarks related to Student Achievement and Educational Performance:

- The school will demonstrate at least one performance level growth per academic year, as reported on the California School Dashboard, for ELA as measured by the CAASPP (SBAC) Assessment for the “English Learner” subgroup at a rate equal to or greater than the Resident Schools Median with the goal of achieving and maintaining the “Green” performance level or higher.
 - 2024 Status: Not Met** – Charter School's performance color of Red is the same for 2024 and for 2023. Additionally, Charter School's 2024 English Learners' DFS in ELA (-96.6) is lower than the Resident Schools Median DFS (-80.6).



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

2. The school will demonstrate at least one performance level growth per academic year, as reported on the California School Dashboard, for Mathematics, as measured by CAASPP (SBAC) Assessment for the “English Learner” subgroup at a rate equal or greater than the Resident Schools Median with the goal of achieving and maintaining the “Green” performance level or higher.
 - **2024 Status: Not Met** – Charter School’s performance color of Red is the same for 2024 and for 2023. Additionally, Charter School’s 2024 English Learners’ DFS in Math (-105.9) is lower than the Resident Schools Median DFS (-95.3).
3. The school will demonstrate at least one performance level growth per academic year, as reported on the California School Dashboard, for ELA, as measured by CAASPP (SBAC) Assessment for the “Students with Disabilities” subgroup at a rate equal or greater than the Resident Schools Median with the goal of achieving and maintaining the “Green” performance level or higher.
 - **2024 Status: Not Met** – Charter School’s performance level of Orange in 2023 declined to Red in 2024. Charter School’s 2024 Students with Disabilities’ DFS in ELA (-129.3) is lower than the Resident Schools Median DFS (-118.3).

****RATING NOTE: A charter school cannot receive a rating in this category greater than a one (1) if the school has been identified as a Low Performing charter school based on the state’s published list.***



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: January 29, 2025**A1: ALL STUDENTS ENGLISH LANGUAGE ARTS (ELA) INDICATOR- (GRADES 3-8 & 11)**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students ELA Indicator (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students ELA Indicator color is Blue <input type="checkbox"/> The California School Dashboard All Students ELA Indicator color is Green; or a Status (DFS) that is the same or higher than the state average <input checked="" type="checkbox"/> The California School Dashboard All Students ELA Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students ELA Indicator color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the ELA Indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A2: STUDENT GROUP ENGLISH LANGUAGE ARTS (ELA) INDICATOR- (GRADES 3-8 & 11)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard ELA Indicator for Numerically Significant Student Groups (30 or more students) (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> All numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> The majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> Less than a majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input checked="" type="checkbox"/> None of the school's numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> Not Available - No assessment of performance on the California School Dashboard for this indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A3: ALL STUDENTS MATH INDICATOR- (GRADES 3-8 & 11)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students Math Indicator (CDE)

Performance Rubric	Sources of Evidence



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: January 29, 2025

<input type="checkbox"/> The California School Dashboard All Students Math Indicator color is Blue <input type="checkbox"/> The California School Dashboard All Students Math Indicator color is Green; or a Status (DFS) that is the same or higher than the state average <input checked="" type="checkbox"/> The California School Dashboard All Students Math Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students Math Indicator color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the Math Indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)
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A4: STUDENT GROUP MATH INDICATOR- (GRADES 3-8 & 11)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Math Indicator for Numerically Significant Student Groups (30 or more students) (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> All numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> The majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> Less than a majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input checked="" type="checkbox"/> None of the school's numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> Not Available - No assessment of performance on the California School Dashboard for this indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A5: ALL STUDENTS ENGLISH LEARNER PROGRESS INDICATOR (ELPI)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students ELPI (CDE)

Performance Rubric	Sources of Evidence



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

<input type="checkbox"/> The California School Dashboard All Students ELPI color is Blue <input checked="" type="checkbox"/> The California School Dashboard All Students ELPI color is Green; or a Status (Percent) that is the same or higher than the state average <input type="checkbox"/> The California School Dashboard All Students ELPI color is Yellow or Orange; and a Status (Percent) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students ELPI color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the ELPI	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)
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A6: ALL STUDENTS COLLEGE/CAREER (CCI) INDICATOR- (GRADES 9-12)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students CCI (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students CCI color is Blue <input type="checkbox"/> The California School Dashboard All Students CCI color is Green; or a Status (Percent) that is the same or higher than the state average <input type="checkbox"/> The California School Dashboard All Students CCI color is Yellow or Orange; and a Status (Percent) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students CCI color is Red <input type="checkbox"/> Not Available – No color assigned on the California School Dashboard for the CCI <input checked="" type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A7: STUDENT GROUP COLLEGE/CAREER INDICATOR (CCI) - (GRADES 9-12)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard CCI for Numerically Significant Student Groups (30 or more students) (CDE)

Performance Rubric	Sources of Evidence



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

<input type="checkbox"/> All numerically significant student groups scored higher than their respective student group statewide average (Status/Percent) <input type="checkbox"/> The majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/Percent) <input type="checkbox"/> Less than a majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/Percent) <input type="checkbox"/> None of the school's numerically significant student groups scored higher than their respective student group statewide average (Status/Percent) <input type="checkbox"/> Not Available – No assessment of performance on the California School Dashboard for this indicator <input checked="" type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)
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A8: ALL STUDENTS CHRONIC ABSENTEEISM INDICATOR- (GRADES K-8)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students Chronic Absenteeism Indicator (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students Chronic Absenteeism Indicator color is Blue <input type="checkbox"/> The California School Dashboard All Students Chronic Absenteeism Indicator color is Green; or a Status (Percent) that is the same or lower than the state average <input checked="" type="checkbox"/> The California School Dashboard All Students Chronic Absenteeism Indicator color is Yellow or Orange; and a Status (Percent) that is higher than the state average <input type="checkbox"/> The California School Dashboard All Students Chronic Absenteeism Indicator color is Red notwithstanding the Status (Percent) <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the Chronic Absenteeism Indicator <input type="checkbox"/> Not Applicable - The Chronic Absenteeism Indicator is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A9: ALL STUDENTS GRADUATION RATE INDICATOR- (GRADES 9-12)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students Graduation Rate Indicator (CDE)

Performance Rubric	Sources of Evidence



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

<input type="checkbox"/> The California School Dashboard All Students Graduation Rate Indicator color is Blue <input type="checkbox"/> The California School Dashboard All Students Graduation Rate Indicator color is Green; or a Status (Percent) that is the same or higher than the state average <input type="checkbox"/> The California School Dashboard All Students Graduation Rate Indicator color is Yellow or Orange; and a Status (Percent) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students Graduation Rate Indicator color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the Graduation Rate Indicator <input checked="" type="checkbox"/> Not Applicable - The Graduation Rate Indicator is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)
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A10: ALL STUDENTS SUSPENSION RATE INDICATOR- (GRADES K-12)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students Suspension Rate Indicator (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students Suspension Rate Indicator color is Blue <input checked="" type="checkbox"/> The California School Dashboard All Students Suspension Rate Indicator color is Green; or a Status (Percent) that is the same or lower than the state average <input type="checkbox"/> The California School Dashboard All Students Suspension Rate Indicator color is Yellow or Orange; and a Status (Percent) that is higher than the state average <input type="checkbox"/> The California School Dashboard All Students Suspension Rate Indicator color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the Suspension Rate Indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A11: INTERNAL ASSESSMENT – VERIFIED DATA IMPLEMENTATION

The information provided in this report on internal assessments is to determine the charter school's verified data implementation, as applicable. As part of renewal, as applicable, for charter schools that are identified by the California Department of Education (CDE) as Middle or Low Performing, the LAUSD Board shall consider schoolwide performance and performance of all student groups on the California School Dashboard and shall also consider clear and convincing evidence, demonstrated by verified data, showing either a) the school achieved measurable increases in academic achievement, as defined by at least one year's progress for each year in school or b) strong postsecondary outcomes equal to similar peers.

The LAUSD Board shall only consider verified data adopted by the State Board of Education pursuant to Ed. Code § 47607.2(c) (Link: [Approved List](#)). In addition, staff's review of the charter school's submitted materials will be based on the verified data sources adopted by the State Board of Education Ed. Code § 47607.2(c)(3). Charter schools submitting verified data for this purpose must adhere to the state-approved criteria.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

The information below is based on charter school's *self-reported* data and will not be scored.

The charter school provided the following Verified Data for consideration: Academic Progress Indicator(s) and/or Postsecondary Indicator(s)

Academic Progress Indicator(s) for the 2023-2024 School Year:

Academic Progress Indicator (ELA): i-Ready K-8 by Curriculum Associates, Grades K-8	Grade Levels: 3-8	Assessment Administration: Beginning Year/End of Year	95% Participation Met*: Met
Academic Progress Indicator (Math): i-Ready K-8 by Curriculum Associates, Grades K-8	Grade Levels: 3-8	Assessment Administration: Beginning Year/End of Year	95% Participation Met*: Met

*If the charter school did not meet the 95% participation, the charter school's plan to address the participation is included in the Notes below.

- A. The charter school did disaggregate student performance data by student groups. English Learners, LTELs, Students with Disabilities, Latino, Economically Disadvantaged
- B. The charter school affirmed that the assessments were administrated as intended, consistent with the test publishers' administration and test security procedures.
- C. The charter school provided the following publisher's verified data report(s):
 - i-Ready K-8 by Curriculum Associates: *Diagnostic Growth*
 - i-Ready 9-12 by Curriculum Associates: *Academic Progress Report*
 - MAP Growth by NWEA: *Student Growth Summary Report*
 - Star Assessment by Renaissance: *Star Growth Report*
 - Other: *Click or tap here to enter text.*
 - The charter school provided sections of the publisher's report, however it could not be used as verified data because it was not the complete report.
 - The charter school provided school created reports that are not considered verified data.
 - The charter school did not provide the publisher's designated report to demonstrate one year's growth.

As the date of this published report, the names of the above-mentioned reports are the District's current understanding from the publisher.

Postsecondary Indicators (high school only):

Postsecondary Indicator: Choose an item.

1. The report provided by the charter school Choose an item. the results of at least 95% of eligible students. If the charter school did not meet the 95% participation rate, the charter school's plan to address the participation is included in the Notes below.
2. The report provided by the charter school Choose an item. the number of eligible students and missing or non-participating students.
3. The report provided by the charter school Choose an item. evidence of comparing the data to similar peers (which may include, but not limited to, similar demographics, pupil student groups, first-time college attendance, or other similar circumstances and if not available, comparison to statewide data).

Notes:

None



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: January 29, 2025

A12: ALL STUDENTS SCIENCE INDICATOR- (GRADES 5, 8, 10-12)

<i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i>	
<ul style="list-style-type: none"> California School Dashboard All Students Science Indicator (CDE) 	
Performance Rubric	Sources of Evidence
<p>The Science Indicator information is for informational purposes only and will not be scored.</p> <p><input type="checkbox"/> The California School Dashboard All Students Science Indicator is higher than the state</p> <p><input checked="" type="checkbox"/> The California School Dashboard All Students Science Indicator is lower than the state</p> <p><input type="checkbox"/> Not Applicable - The Science Indicator is not applicable for the grade levels assigned at the charter school</p>	<p><input checked="" type="checkbox"/> California School Dashboard (CDE)</p> <p><input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD)</p> <p><input type="checkbox"/> Other: (Specify)</p>

LOCAL CONTROL AND ACCOUNTABILITY PLAN 2024-2025 (For Informational Purposes Only)

<i>The CSD reviewed the Local Control and Accountability Plan.</i>	
All requested template information and descriptions were provided:	Sources of Evidence
<p><input checked="" type="checkbox"/> LCFF Budget Overview for Parents</p> <p><input checked="" type="checkbox"/> 2023-2024 LCAP Annual Update</p> <p><input checked="" type="checkbox"/> Plan Summary</p> <p><input checked="" type="checkbox"/> Engaging Educational Partners</p> <p><input checked="" type="checkbox"/> Goals and Actions</p> <p><input checked="" type="checkbox"/> Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students</p> <p><input checked="" type="checkbox"/> Action Tables</p> <p><input checked="" type="checkbox"/> Instructions</p>	<p><input checked="" type="checkbox"/> Local Control and Accountability Plan</p> <p><input checked="" type="checkbox"/> Board Agenda and Minutes</p>
Notes: None	

ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS	RATING*
Summary of School Performance	3, Proficient



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: January 29, 2025

Areas of Demonstrated Strength and/or Progress

O1: IMPLEMENTATION OF THE EDUCATIONAL PROGRAM

The school has implemented the educational program, including key features, outlined in the school's charter and aligned to California State Content Standards specific to the grade levels served

- School leaders highlighted key features of the school including targeting key elements of the instructional core with a focus on interdependency of content; vertically aligned curriculum for grades K-8 in both ELA and Math and the Camino Nuevo Philosophy of Teaching and Learning which focuses on topics/strategies such as Social Emotional Learning, Knowing the Standards, and Universally Designed Lessons.
- Review of documentation in Folder III, discussions with school leaders, and classroom observations included evidence of implementation of these key features (including, but not limited to, data driven lesson planning and a continued focus on tier 1 instruction).
- The school also provided professional development materials related to the school's key features (e.g., Learning Objectives and Success Criteria Companion Guide, Literacy Across Content Areas, Priority Application PD K-8 Math) and a description of the school's process for determining professional development needs, which includes solicitation of staff feedback on a regular basis.
- Documentation in Folder III (e.g., lesson plans, unit plans, professional development, etc.) and classroom observations included evidence that the school's courses are aligned to the California Content Standards.

O2: MEETING THE NEEDS OF ALL STUDENTS; STUDENT GROUP DATA ANALYSIS

The school has a system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; and evidence of systems to modify instruction based on data analysis

- Review of documentation in Folder III and discussions with school leaders included evidence of implementation of differentiated instructional strategies designed to meet the needs of all students (e.g., differentiated lesson plans, co-teaching, and small group instruction) and related professional development materials (e.g., Vision and Purpose for Intellectual Engagement, Co-teaching PD). Review of evidence also included intervention/enrichment programs designed to meet the needs of the school's student groups (e.g., SST, After School ELA intervention, After School ELD Intervention) that include regular data analysis and progress monitoring.
- Review of documentation in Folder III, classroom observations, and discussion with school leaders included evidence of implementation of integrated and designated ELD. Evidence includes, but is not limited to, the Camino Nuevo's Master Plan, sample instructional materials presented in English and Spanish, and examples of lesson plans and instructional materials aligned to the California English Language Development Standards.

O5: STAKEHOLDER ENGAGEMENT AND INVOLVEMENT

The school provided evidence of a system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements

- Review of documentation in Folder III included evidence of stakeholder consultation and parent/stakeholder involvement opportunities and engagement including, but not limited to, "Cafecito", Parent Conferences, Back to School Night, Parent Meetings, Book Club, as well as Cooking Classes
- Review of documentation in Folder III, including but not limited to agendas/minutes of meetings of the English Learner Advisory Council (ELAC), included evidence that this committee meets regularly and legally mandated topics have been agenda items at meetings. Agendas and minutes for ELAC meetings are presented in English and Spanish.

Areas Noted for Further Growth and/or Improvement

None noted at this time.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: January 29, 2025

Corrective Action Required

None noted that require immediate action to remedy concerns indicated in this report.

Notes:
None

Progress on LAUSD Board of Education Benchmarks and/or MOU related to ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS (if applicable):

Not Applicable



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: January 29, 2025

***RATING NOTES:**

- *A charter school cannot receive a rating in this category greater than one (1) for any of the following reasons: 1) Failed to complete criminal background clearances for any new staff and/or sole proprietor (as defined on the Certification of Clearances, Credentialing, and Mandated Training) prior to employment; and/or failed to obtain DOJ clearance certification, as appropriate, from a vendor; 2) Failed to have Health, Safety, and Emergency Plan; 3) Failed to have an appropriate Certificate of Occupancy, or equivalent; and/or 4) The school is in breach of the operative charter, including Federal, State, and District Required Language related to this section.*
- *A charter school cannot receive a rating in this category greater than two (2) for any of the following reasons: 1) Failed to conduct child abuse mandated reporter training in accordance with Education Code 44691; 2) Any teacher of the instructional program is not appropriately credentialed (including required authorization(s) e.g., English Learner authorization) and assigned per legal requirements and the school’s operative charter at any time during the academic year.*
- *A charter school may receive an overall rating of two (2) for the following reason: Failed to provide evidence of any item on the “Review of Health and Safety Compliance Items” checklist below.*
- *A charter school cannot receive a rating in this category greater than three (3) for the following reason: Failed to provide evidence of any item on the “Review of Transparency and Stakeholder Information Compliance Items” checklist below.*

O1: IMPLEMENTATION OF THE EDUCATIONAL PROGRAM

The school has systems in place to ensure alignment to the curricular and educational program outlined in the approved charter by:

- Implementing key features of the educational program described in the charter
- Implementing standards-based instruction in accordance with the California State Content Standards specific to the grade levels served and aligned with the needs of students
- Implementing assessments to measure the development of grade-level appropriate academic and non-academic skills
- Reviewing and analyzing school and student progress towards annual goals (schoolwide and for all student groups that the school serves) that are consistent with the educational performance measured by the California School Dashboard and state assessments
- Providing teacher, staff, and administrator professional development specific to supporting desired student outcomes and key features outlined in the school’s charter
- Implementing a system to monitor student progress toward, and completion of, graduation and A-G requirements (**high schools only**)

Performance Rubric	Sources of Evidence
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LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

<p><input type="checkbox"/> The school has fully implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served; and has achieved an overall rating of “3” or “4” in the Student Achievement and Educational Performance category of this year’s oversight report</p> <p><input checked="" type="checkbox"/> The school has implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</p> <p><input type="checkbox"/> The school has partially implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</p> <p><input type="checkbox"/> The school has minimally implemented, or not at all, the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</p>	<p><input checked="" type="checkbox"/> Key Features of the Educational Program</p> <p><input checked="" type="checkbox"/> Standards-Based Instructional Program</p> <p><input checked="" type="checkbox"/> Master Schedule/Course Schedule</p> <p><input checked="" type="checkbox"/> Student Achievement Data Analysis</p> <p><input checked="" type="checkbox"/> Professional Development documentation</p> <p><input checked="" type="checkbox"/> Classroom/site Observation</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p> <p>High School:</p> <p><input type="checkbox"/> System for monitoring student progress toward and completion of graduation and A-G Requirements</p> <p><input type="checkbox"/> WASC Accreditation Notification Letter</p> <p><input type="checkbox"/> UC Doorways course approval</p> <p><input type="checkbox"/> Graduation Requirement/Policy</p> <p><input type="checkbox"/> Math Placement Assessment Policy (9th grade only)</p> <p><input type="checkbox"/> Advanced Placement Exam: Participation Rate and Passage Rate</p> <p><input type="checkbox"/> College acceptance and enrollment rates</p>
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O2: MEETING THE NEEDS OF ALL STUDENTS; STUDENT GROUP DATA ANALYSIS

<p><i>The school has a system in place to ensure:</i></p> <ul style="list-style-type: none"> • Implementation of differentiated instructional strategies and approaches described in the charter designed to meet the learning needs of all students, including all numerically significant student groups identified in the school’s LCAP and by the CDE • Implementation of internal student assessments aligned with instructional outcomes to determine student mastery of California State Content Standards • Disaggregation and analysis of data on a regular basis to address individual student needs and guide instructional planning and use of interventions • Implementation, review, and modification, as appropriate, of its Master Plan for English Learners (EL identification, standards-based designated and integrated ELD instruction, progress monitoring, assessment, and reclassification) 	
Performance Rubric	Sources of Evidence



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

<ul style="list-style-type: none"> <input type="checkbox"/> The school has a well-developed system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; evidence of systems to modify instruction based on data analysis; and has achieved an overall rating of "3" or "4" in the Student Achievement and Educational Performance category of this year's oversight report <input checked="" type="checkbox"/> The school has a system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; and evidence of systems to modify instruction based on data analysis <input type="checkbox"/> The school has partially implemented the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and/or limited evidence of systems to modify instruction based on data analysis <input type="checkbox"/> The school has minimally implemented, or not at all, the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and/or no evidence of systems to modify instruction based on data analysis 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Implementation of differentiated instructional strategies <input checked="" type="checkbox"/> Intervention/Enrichment Program during the instructional day <input checked="" type="checkbox"/> Student Group data analysis <input checked="" type="checkbox"/> Professional Development documentation <input checked="" type="checkbox"/> Classroom/site Observation <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify) <p>English Learners</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Master Plan for English Learners <input checked="" type="checkbox"/> Designated English Language Development (ELD) schedule <input checked="" type="checkbox"/> Documentation of implementation of the school's Master Plan for English Learners <input checked="" type="checkbox"/> Implementation of a data analysis system
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LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

O3: SPECIAL EDUCATION

The school has a system in place to ensure that the school:

- Provides special education programs and services in accordance with students' IEPs
- Provides special education training for staff
- Conducts a special education self-review annually, using the Special Education Self-Review Checklist
- Maintains mandated IEP timeline records and accurate service provision records in Welligent

Performance Rubric	Sources of Evidence
<p><input type="checkbox"/> The school has a well-developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with regular and ongoing professional development/training to support implementation of its special education program; and as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records</p> <p><input checked="" type="checkbox"/> The school has a system in place for implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with professional development/training to support implementation of its special education program; and as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records</p> <p><input type="checkbox"/> The school has a partially developed system in place for implementation and monitoring of its special education processes and program in compliance with all requirements</p> <p><input type="checkbox"/> The school has a minimal or no system in place for implementation and monitoring of its special education processes and program in compliance with all requirements</p> <p><input type="checkbox"/> Not Applicable - Charter school participates in LAUSD's Option 1 SELPA</p> <p><input type="checkbox"/> Charter school does not participate in LAUSD's SELPA</p>	<p><input checked="" type="checkbox"/> Welligent IEP Timeline and Service Tracking Reports</p> <p><input checked="" type="checkbox"/> District Validation Review (DVR)</p> <p><input checked="" type="checkbox"/> Annual Self-Review Checklist</p> <p><input checked="" type="checkbox"/> Professional Development documentation</p> <p><input type="checkbox"/> Discussion with school leadership</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: January 29, 2025

O4: SCHOOL CLIMATE AND STUDENT DISCIPLINE

The school has a school climate and schoolwide student discipline system in place to ensure that the school's practices:

- Align with principles of the District's Discipline Foundation Policy and School Climate Bill of Rights Resolution, including but not limited to, tiered behavior intervention, alternatives to suspension, schoolwide positive behavior support, and data monitoring
- Provide positive opportunities for student wellness, growth, and success, aimed at making the school safe, welcoming, supportive, and inclusive
- Minimize discretionary suspensions and expulsions
- Reduce or eliminate suspension disproportionality for student groups
- Minimize chronic absenteeism for all students and student groups
- Procedures for preventing acts of bullying, including cyberbullying, in accordance with the requirements of Ed. Code, §§ 32283.5 and 234.4

Performance Rubric	Sources of Evidence
<p><input type="checkbox"/> The school has a well-developed and effective school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 3%, and suspension disproportionality rates that do not reach or exceed 4.5% for the Students with Disabilities or African American student groups</p> <p><input checked="" type="checkbox"/> The school has a school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 4.5%, and suspension disproportionality rates that do not reach or exceed 14.5% for the Students with Disabilities or African American student groups</p> <p><input type="checkbox"/> The school has a partially developed and/or minimally effective school climate and student discipline system that is only partially aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights</p> <p><input type="checkbox"/> The school has a minimally developed school climate and student discipline system as demonstrated by one or more of the following: the issuance of repeated CSD Notices to Cure (tiered intervention) related to suspension/expulsion; noted concerns related to ensuring due process rights when implementing suspension/expulsion practices; violation of law or policy.</p>	<p><input checked="" type="checkbox"/> Positive school climate system and Restorative Justice documentation</p> <p><input checked="" type="checkbox"/> Documentation of systems to prevent acts of bullying</p> <p><input checked="" type="checkbox"/> Documentation of systems to promote regular attendance</p> <p><input checked="" type="checkbox"/> Professional Development documentation</p> <p><input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Sets for suspension, expulsion, and disproportionality</p> <p><input checked="" type="checkbox"/> Classroom/site Observation</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Stakeholder focus group</p> <p><input type="checkbox"/> Other: (Specify)</p>

O5: STAKEHOLDER ENGAGEMENT AND INVOLVEMENT - QUALITY INDICATOR



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: January 29, 2025

The school has a system for stakeholder engagement, including gathering input, facilitating, and encouraging involvement, sharing information, and resolving concerns, which:

- Provides parents, teachers, and students with meaningful opportunities for involvement and engagement that meet the requirements and goals of applicable federal and state law, the school's charter, and the school LCAP
- Implements a School Site Council (SSC), English Learner Advisory Committee (ELAC), and/or Parent Advisory Committee (PAC) in accordance with applicable legal requirements (e.g., member composition of committee/council, legally required topics, etc.), if applicable
- The liaison for students experiencing homelessness has identified this population through outreach and coordination activities with other organizations, and provided related referral of services to families, children, and youth experiencing homelessness

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The school provided evidence of a well-developed and effective system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements <input checked="" type="checkbox"/> The school provided evidence of a system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements <input type="checkbox"/> The school provided limited evidence of a system for stakeholder engagement, sharing information, and resolving concerns <input type="checkbox"/> The school provided little to no evidence of a system for stakeholder engagement, sharing information, and resolving concerns	<input checked="" type="checkbox"/> Yearlong Calendar of stakeholder engagement events/meetings. <input checked="" type="checkbox"/> Stakeholder Engagement <input checked="" type="checkbox"/> Stakeholder Consultation <input checked="" type="checkbox"/> School Site Council (SSC) documentation <input checked="" type="checkbox"/> Parent Advisory Committee (PAC) documentation <input checked="" type="checkbox"/> English Learners Advisory Committee (ELAC) documentation <input checked="" type="checkbox"/> Foster Youth/Students Experiencing Homelessness Designee <input checked="" type="checkbox"/> School website <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)

O6: CLEARANCES AND CREDENTIALING COMPLIANCE

The school is in compliance with applicable law and the terms of its approved charter regarding clearances and credentialing:

- All certificated staff are fully credentialed, including EL authorizations, and appropriately assigned as authorized by their credentials at all times
- Individuals who have been continuously employed in a teaching position since the 2019–20 school year obtain the appropriate certificate, permit, or other document for their certificated assignment no later than July 1, 2025 (Ed. Code § 47605.4(a))
- The school has obtained all necessary employee clearances, including criminal background and tuberculosis (TB) risk assessments/clearances, prior to employment, and keeps all clearances current
- The school has obtained all necessary vendor clearances, including criminal background and tuberculosis (TB) risk assessments/clearances as applicable, prior to the provision of service, and keeps all clearances current



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

- School employees and other mandated reporters working on behalf of the school receive annual training on child abuse awareness and reporting, in accordance with the requirements of Ed. Code, § 44691
- Staff receive annual training in Pupil Suicide Prevention and Awareness (as applicable) pursuant to Ed. Code §215
- Staff receive annual training in bloodborne pathogens, per 8 California Code of Regulations (“CCR”), § 5193
- The school has conducted volunteer clearances in accordance with applicable law and policy, including criminal background clearances for all volunteers who perform school site services while not under the direct supervision of a school employee, and tuberculosis (TB) risk assessments/clearances for all volunteers with frequent or prolonged contact with students

Performance Rubric	Sources of Evidence
<p><input type="checkbox"/> The school has implemented an effective system which includes procedures to continually monitor and maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements at all times, which has led to clear and accurate record keeping/documentation of its compliance</p> <p><input checked="" type="checkbox"/> The school has implemented and monitors systems and procedures that maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p><input type="checkbox"/> The school has partially implemented and/or intermittently monitors systems and procedures leading to inconsistent compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p><input type="checkbox"/> The school has not implemented and/or does not monitor systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p>	<p><input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2023-2024</i> form (“ESSA Grid”)</p> <p><input checked="" type="checkbox"/> Staff roster</p> <p><input checked="" type="checkbox"/> School master schedule</p> <p><input checked="" type="checkbox"/> Custodian(s) of Records documentation</p> <p><input checked="" type="checkbox"/> Criminal Background Clearance Certifications</p> <p><input checked="" type="checkbox"/> Teaching credential/authorization documentation</p> <p><input checked="" type="checkbox"/> Vendor clearances and credentialing certifications</p> <p><input checked="" type="checkbox"/> Volunteer (TB) risk assessment/clearance certification</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p>
<p>Note: The rating of this indicator incorporates the ESSA Grid and evidence provided by the charter school in its Triannual submission and at the time of the oversight visit for those staff and/or vendors not included in the Triannual submission.</p>	

Review of Health and Safety Compliance Items

The items below are expected to be evident at the charter school to ensure the protection of student and staff health and safety. Failure to provide evidence of any of the applicable items below may lead to tiered intervention, as appropriate, and restrict the overall rating in the Organizational Management, Programs, and Operations category as indicated below.

A charter school cannot receive an overall rating in this category greater than one (1) if the items below are not evident.

Item	Evident	Not Evident
<p>A current, comprehensive, site-specific comprehensive Health, Safety, and Emergency School Safety Plan per requirements of Ed. Code, §§ 47605(c)(5)(F), 32282, and 35179.4, as applicable. (Note: For schools co-located with a District school, the charter school participates in and complies with the District school’s Integrated Safe School Plan)</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: January 29, 2025

A current site-specific Certificate(s) of Occupancy or equivalent that authorizes the current use of the site	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A charter school may receive an overall rating in this category of two (2) if any of the items below are not evident. If several (i.e., two or more) items below are not evident, charter school may receive an overall rating of one (1) in this category.		
Item	Evident	Not Evident
School has sufficient emergency supplies in the event of a natural disaster or other emergency (Ed. Code § 32282)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
School conducts annual emergency drills and trainings as legally required to prepare for a natural disaster or other emergency, per Ed. Code §§ 32001 and 32282	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provision and documentation of health screenings (e.g., vision, hearing, and scoliosis) per current applicable law and terms of the charter (Ed. Code § 49450 et seq, as referenced in FSDRL)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stock and maintenance of the required number and type of emergency epinephrine auto-injectors (“epi-pen”) onsite and training has been provided to volunteer staff member(s) in the storage and emergency use, per Ed. Code § 49414 and § 4119.2 of the Business and Professions Code	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provision of at least two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility, per Ed. Code § 49501.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A Board adopted Pupil Suicide Prevention Policy (grades 1-6 and/or grades 7-12, as applicable), requirements per of Ed. Code § 215. Suicide Prevention Lifeline and National Domestic Violence Hotline on at least one side of Student ID cards, as specified in Ed. Code § 215.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
For schools offering an interscholastic athletic program, at least one automated external defibrillator (AED) is onsite, and available at on-campus athletic activities or events per Ed. Code §§ 35179.4 and 35179.6.	<input type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Not applicable	
<p>Notes: Charter School provided architectural plans approved by the Division of the State Architect (DSA) in lieu of a COO. Additionally, Charter School provided a letter from the DSA dated 3/6/2014 that states, "DSA solely has authority and jurisdiction over the design and construction of Camino Nuevo ... The construction of Camino Nuevo is subject to the regulations of the State rather than local or municipal ordinances ... [and] plan reviews are thus not subject to the City of Los Angeles Department of Building and Safety ('LADBS')."</p>		



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: January 29, 2025

Review of Transparency and Stakeholder Information Compliance Items

The items below are expected to be evident at the charter school to ensure that it operates in a transparent manner and keeps all stakeholders informed. Failure to provide evidence of any of the applicable items below may lead to tiered intervention, as appropriate, and impact the overall rating in the Organizational Management, Programs, and Operations category.

A charter school cannot receive a rating in this category greater than 3 if any of the items below are not evident.

Item	Evident	Not Evident
The following information posted to the school's website: <input checked="" type="checkbox"/> LCAP, per Ed. Code § 47606.5(h) <input checked="" type="checkbox"/> Current Board agenda in compliance with Brown Act, per Gov. Code, § 54954.2 (a)(1) and (d). <input checked="" type="checkbox"/> Policy on Pupil Suicide Prevention per Ed. Code § 234.6 <input checked="" type="checkbox"/> Title IX information, including a link to CDE's Title IX website per Ed. Code § 234.6 <input checked="" type="checkbox"/> Policies on anti-discrimination, anti-harassment, anti-intimidation, anti-bullying, and sexual harassment policies, including: anti-cyberbullying procedures, social media anti-bullying procedures, and a link to statewide resources including community-based organizations compiled by CDE, per Ed. Code § 234.6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provides all stakeholders with appropriate, accessible, and relevant information about individual student and schoolwide academic progress and performance Ed. Code § 47605(c)(5)(C)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Access to approved charter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Documentation of informing parents/guardians about transferability of courses/course credit and eligibility to meet A-G requirements (high schools only), per Ed. Code § 47605	<input type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Not applicable	
Informing parents/guardians of human trafficking prevention resources (grades 6-12), per Ed. Code § 49381	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Notification of access to available mental health services (grades K-12), per Ed. Code § 49428.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Charter schools serving any of the grades 6 to 12, shall prominently and conspicuously display a poster that identifies approaches and shares resources regarding pupil mental health in appropriate public areas that are accessible to, and commonly frequented by, pupils, per Ed. Code § 49428.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/> Not applicable	
Notes: None		



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: **CAMINO NUEVO CHARTER ACADEMY #2**

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

5987	2020-2021					2021-2022					2022-2023				
Camino Nuevo Charter Academy 2 (Kayne Start)	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Cash and Cash Equivalents	0	1,030,369	932,430	1,677,763	1,677,765	1,886,181	2,100,348	1,942,407	1,848,180	1,848,180	2,140,699	2,129,152	3,937,085	3,937,085	
Accounts Receivable	0	2,152,008	2,167,470	1,550,032	1,552,233	1,056,087	891,744	0	1,669,823	1,669,823	1,420,494	2,434,161	1,519,332	1,520,175	
Other Current Assets	0	43,196	70,891	15,974	13,773	15,510	14,553	1,419,252	17,864	17,864	19,018	19,989	24,964	24,121	
Total Current Assets	0	3,225,573	3,170,791	3,243,769	3,243,771	2,957,778	3,006,645	3,361,659	3,535,867	3,535,867	3,580,212	4,583,302	5,481,381	5,481,381	
Fixed and Other Assets	0	35,645,020	35,805,631	35,868,836	35,868,835	35,274,822	35,283,945	35,346,920	35,346,921	35,346,921	35,121,473	34,938,361	35,028,203	35,028,203	
Total Assets	0	38,870,593	38,976,422	39,112,605	39,112,606	38,232,600	38,290,590	38,708,579	38,882,788	38,882,788	38,701,684	39,521,663	40,509,583	40,509,584	
Deferred Outflows of Resources	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Current Liabilities	0	1,052,574	1,256,765	1,139,288	1,169,087	1,021,901	1,132,387	1,636,087	1,686,918	1,686,918	1,859,754	2,683,410	3,647,639	3,684,684	
Other Long Term Liabilities	0	10,249,428	10,249,427	10,266,868	10,237,071	9,870,242	9,870,242	9,881,214	9,840,445	9,840,445	9,476,617	9,476,617	9,494,879	9,457,834	
Unfunded OPEB Liabilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Liabilities	0	11,302,002	11,506,192	11,406,156	11,406,158	10,892,143	11,002,629	11,517,302	11,527,363	11,527,363	11,336,371	12,160,026	13,142,518	13,142,518	
Deferred Inflows of Resources	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Net Assets	0	27,568,591	27,470,230	27,706,449	27,706,448	27,340,457	27,287,961	27,191,278	27,355,425	27,355,425	27,365,313	27,361,637	27,367,065	27,367,066	
Total Revenues	8,750,404	9,969,541	9,962,504	10,223,807	10,223,808	10,035,559	11,596,472	11,514,521	11,464,596	11,722,970	11,140,549	11,693,606	11,777,990	12,676,219	
Total Expenditures	8,543,462	9,200,345	9,291,669	9,316,753	9,316,753	9,964,346	11,962,464	11,933,010	11,979,768	12,073,993	11,074,207	11,683,713	11,771,775	12,664,574	
Net Income / (Loss)	206,942	769,196	670,835	907,054	907,055	71,213	(365,992)	(418,489)	(515,172)	(351,023)	66,341	9,893	6,216	11,645	
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Inc / (Dec) in Net Assets	206,942	769,196	670,835	907,054	907,055	71,213	(365,992)	(418,489)	(515,172)	(351,023)	66,341	9,893	6,216	11,645	
Net Assets, Beginning	26,387,803	26,799,395	26,799,395	26,799,395	26,799,393	27,470,230	27,706,449	27,706,450	27,706,448	27,706,448	27,287,961	27,191,278	27,191,278	27,355,425	
Adj. for restatement / Prior Yr Adj	110,000	0	0	0	0	277,482	0	0	(0)	(0)	(76,520)	164,143	164,143	0	
Net Assets, Beginning, Adjusted	26,497,803	26,799,395	26,799,395	26,799,395	26,799,393	27,747,712	27,706,449	27,706,450	27,706,448	27,706,448	27,211,441	27,355,421	27,355,421	27,355,425	
Net Assets, End	26,704,745	27,568,591	27,470,230	27,706,449	27,706,448	27,818,925	27,340,457	27,287,961	27,191,278	27,355,425	27,277,782	27,365,313	27,361,637	27,367,066	
Unrestricted Net Assets	27,706,448	27,568,591	27,470,230	27,706,449	27,706,448	27,706,448	27,340,457	27,184,003	27,348,150	27,348,150	27,348,150	27,361,637	27,367,065	27,367,066	
Restricted Net Assets	0	0	0	0	0	0	0	25,046,875	7,275	7,275	0	0	0	0	

5987	Audited Financials					2023-2024					2024-2025				
Camino Nuevo Charter Academy 2 (Kayne Start)	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Cash and Cash Equivalents	1,677,765	1,848,180	3,937,085	4,817,245	0	3,032,899	3,081,287	4,817,245	4,817,245	4,817,245	3,708,797	3,336,545	0	0	
Accounts Receivable	1,552,233	1,669,823	1,520,175	503,890	0	1,802,087	1,852,564	577,179	503,890	503,890	1,347,920	1,346,328	0	0	
Other Current Assets	13,773	17,864	24,121	39,145	0	39,248	39,406	75,441	39,145	39,145	59,258	55,135	0	0	
Total Current Assets	3,243,771	3,535,867	5,481,381	5,360,280	0	4,874,233	4,973,257	5,469,865	5,360,280	5,360,280	5,115,974	4,738,008	0	0	
Fixed and Other Assets	35,868,835	35,346,921	35,028,203	34,484,955	0	34,508,872	34,501,516	34,484,955	34,484,955	34,484,955	33,838,096	33,841,444	0	0	
Total Assets	39,112,606	38,882,788	40,509,584	39,845,235	0	39,383,105	39,474,772	39,954,821	39,845,235	39,845,235	38,954,070	38,579,452	0	0	
Deferred Outflows of Resources	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Current Liabilities	1,169,087	1,686,918	3,684,684	3,423,629	0	3,119,190	3,098,603	3,478,760	3,423,629	3,423,629	2,839,896	2,442,909	0	0	
Other Long Term Liabilities	10,237,071	9,840,445	9,457,834	9,034,456	0	9,070,979	9,070,979	9,088,910	9,034,456	9,034,456	8,687,074	8,721,851	0	0	
Unfunded OPEB Liabilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Liabilities	11,406,158	11,527,363	13,142,518	12,458,085	0	12,190,169	12,169,582	12,567,670	12,458,085	12,458,085	11,526,970	11,164,760	0	0	
Deferred Inflows of Resources	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Net Assets	27,706,448	27,355,425	27,367,066	27,387,150	0	27,192,936	27,305,190	27,387,151	27,387,150	27,387,150	27,427,099	27,414,692	0	0	
Total Revenues	10,223,808	11,722,970	12,676,219	13,729,784	0	12,721,212	14,783,993	14,850,644	13,755,646	13,729,784	14,207,408	14,372,657	14,450,371	0	
Total Expenditures	9,316,753	12,073,993	12,664,578	13,709,700	0	12,704,754	14,958,122	14,912,519	13,735,560	13,709,700	14,166,378	14,332,708	14,422,830	0	
Net Income / (Loss)	907,055	(351,023)	11,641	20,084	0	16,458	(174,129)	(61,875)	20,085	20,084	41,030	39,949	27,541	0	
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Inc / (Dec) in Net Assets	907,055	(351,023)	11,641	20,084	0	16,458	(174,129)	(61,875)	20,085	20,084	41,030	39,949	27,541	0	
Net Assets, Beginning	26,799,393	27,706,448	27,355,425	27,367,066	0	27,361,637	27,367,065	27,367,065	27,367,065	27,367,066	27,305,190	27,387,151	27,387,151	0	
Adj. for restatement / Prior Yr Adj	0	0	0	0	0	32,713	0	0	0	0	240,588	0	0	0	
Net Assets, Beginning, Adjusted	26,799,393	27,706,448	27,355,425	27,367,066	0	27,394,350	27,367,065	27,367,065	27,367,065	27,367,066	27,545,779	27,387,151	27,387,151	0	
Net Assets, End	27,706,448	27,355,425	27,367,066	27,387,150	0	27,410,808	27,192,936	27,305,190	27,387,151	27,387,150	27,586,808	27,427,099	27,414,692	0	
Unrestricted Net Assets	27,706,448	27,348,150	27,367,066	27,387,150	0	27,192,936	27,305,190	27,387,151	27,387,150	27,387,150	27,427,099	27,414,692	27,414,692	0	
Restricted Net Assets	0	7,275	0	0	0	0	0	0	0	0	0	0	0	0	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

FISCAL OPERATIONS						RATING
Summary of School Performance						3, Proficient
Other circumstances and information could influence the rating and are noted in this evaluation.						
<u>Financial Highlights</u>						
The charter school's fiscal condition is positive.						
FINANCIAL HIGHLIGHTS						
Camino Nuevo Charter Academy 2	2020-2021 (Audited Actuals)	2021-2022 (Audited Actuals)	2022-2023 (Audited Actuals)	2023-2024 (Audited Actuals)	2024-2025 (Second Interim)	
Net Assets	\$27,706,448	\$27,355,425	\$27,367,066	\$27,387,150	\$27,414,691	
Net Income / (Loss)	\$907,055	(\$351,023) ¹	\$11,641	\$20,084	\$27,541	
Transfers In / Out	\$0	\$0	\$0	\$0	\$0	
Prior Year Adjustment(s)	\$0	\$0	\$0	\$0	\$0	
Cash and Cash Equivalents	\$1,677,765	\$1,848,180	\$3,937,085	\$4,817,245	\$3,336,545	
Unrestricted Net Assets	\$27,706,448	\$27,348,150	\$27,367,066	\$27,387,150	\$27,414,691	
Norm Enrollment Reported by the School	692	688	672	686	714	
FINANCIAL RATIO ANALYSIS						
Fund Reserve (Reserve for Economic Uncertainty) (Unrestricted Net Assets /Total Expenditures) <i>3% - 5% and greater is recommended (depending on the school's ADA)</i>	297.38%	226.50%	216.09%	199.76%	190.08%	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

Cash Reserve Level (Cash Balance/Total Expenditures) <i>5% and greater is recommended</i>	18.01%	15.31%	31.09%	35.14%	23.13%
Current Ratio (Working Capital Ratio) (Current Assets/Current Liabilities) <i>At least 1.2 or 120% is recommended</i>	277.46%	209.61%	148.76%	156.57%	193.95%
Debt Ratio (Total Liabilities/Total Assets) <i>Lower than 1.0 or 100% is recommended</i>	29.16%	29.65%	32.44%	31.27%	28.94%

¹ According to CNCA, the net loss of **(\$351,023)** reported in the 2021-2022 audit was primarily attributed to the non-cash depreciation expense of \$626K associated with Camino Nuevo Charter Academy 2 (CNCA2) ownership of its building.

Charter Operator Fiscal Information

The financial condition of the charter operator is summarized in the table below.

Camino Nuevo Charter Academy (CNCA)					
Source: Independent Audit Report for the Year Ending June 30, 2024					
# of Charter Schools		Including related parties and charter schools		Excluding related parties and charter schools	
Operated	Authorized by LAUSD	Net Assets	Net Income / (Loss)	Net Assets	Net Income / (Loss)
5	5	\$47,801,102	\$1,959,947	(\$71,868)*	\$0

* The CNCA Home Office's net loss of **(\$71,868)** is carried forward from Fiscal Year 2017-2018, primarily due to the asset transfer to and services agreements with Pueblo Nuevo Education and Development Group (PN-EDG). See further details under **Item 25** in the **Notes II** section below. According to CNCA, it plans to work with its auditor on the write-off of this net loss in the 2024-2025 audit.

Management Fees: CNCA2 pays PN-EDG 12% of the operational funding for administrative services which Education Code Section 47632(f) defines as: "all funding except funding for capital outlay," of each CNCA school, as projected by PN-EDG on or about July 1, 2024, for services that include home support. In addition, to benefit and further the CNCA schools' charitable and educational purposes, since July 1, 2016, the contractual arrangements between CNCA and PN-EDG each year have been governed by an Agreement for Limited Services. Each of these



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

Agreements is for twelve-month periods, commencing on July 1 each year, and are renewed annually. PN-EDG supports CNCA by administering many of the charitable activities that CNCA historically performed [e.g., early childhood services (TK), alumni services, development, home support office services and integrated community support services], to enable CNCA to focus on charter school operations.

Per the Ninth Amendment for Limited Services of July 1, 2024, "PN-EDG shall invoice CNCA every three (3) months for services performed, with a delineation between the Base Compensation for the limited services as described in Section 3.2, the ELOP [Expanded Learning Opportunities Program] Compensation for the services described in Section 3.3, and the Mental Health Program Compensation for the services described in Section 3.4. CNCA shall prepay the first payment (reflecting a three (3) month period) in the amount of \$1,600,792 as Base Compensation, \$62,500 as ELOP Compensation, and \$226,500.75 as Mental Health Program Compensation, which shall be due to PN-EDG no later than July 1, 2024. After the initial three (3) month period (July - September), the Parties shall adjust the subsequent invoice to reflect the services performed and prepaid during that period. CNCA shall submit payment to PN-EDG for each school on a monthly basis."

Norm Enrollment Data and Trends

The school's Norm Enrollment history by grade level is summarized below.

CNCA 2's Norm Day Enrollment History					
Grade Level	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
TK*			17	23	29
K*	68	72	54	59	66
1	64	63	68	58	70
2	71	64	65	75	60
3	75	75	66	73	76
4	75	75	71	69	71
5	77	77	69	74	71
6	86	91	92	86	90
7	92	82	87	82	91
8	84	89	83	87	90
Total Enrollment	692	688	672	686	714
Increase/(Decrease) in Enrollment from Prior Year	N/A	(4)	(16)	14	28



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

Enrollment Growth/(Decrease) (%)	N/A	(0.6%)	(2.3%)	2.1%	4.1%
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*Prior to FY 2022-2023, TK (Transitional Kindergarten) and K (Kindergarten) counts were reported together. Therefore, the K counts (if applicable) include the TK counts for the school years prior to 2022-2023.

Accumulated Increase/Decrease in Student Enrollment Since 2020-2021	
Accumulated increase in student enrollment count	22
Accumulated increase in student enrollment percentage	3.2%
Current Board-approved enrollment capacity in the school's operative charter as compared to its reported 2024-2025 Norm Enrollment	
Per the approved enrollment capacity in the school's operative charter	696
2024-2025 Norm Enrollment	714
Above approved enrollment capacity count	18
Above approved enrollment capacity percentage	2.6%

Areas of Demonstrated Strength and/or Progress:

The school's fiscal condition is positive and has been upward trending since the 2021-2022 fiscal year. Please refer to the Financial Highlights table above.

Areas Noted for Further Growth and/or Improvement:

Through conducting fiscal oversight and analyzing the data below, the CSD requests and receives fiscal documents from CNCA (including bank statements, bank reconciliations, credit card statements, and check registers) for the five (5) CNCA charter schools that are currently authorized by LAUSD. The CSD reviews these financial documents, as well as a sample of checks/disbursements, and credit card transactions across these CNCA charter schools, to assess the organization's overall compliance with *Camino Nuevo Charter Academy Fiscal Policies & Procedures* (CNCA FPP), applicable legal, District and charter requirements, and the effectiveness of the charter operator's internal controls and systems in place (aligned with best business practices). Any areas noted for further growth and/or improvement and other observations relating to CNCA's and its charter schools' overall compliance and fiscal operations – including fiscal mismanagement, regulatory non-compliance, fiscal governance or internal control issues, or fiscally operational deficiencies, etc. that *directly and systematically* impact the charter schools operated under the charter operator – are documented within each charter school's Annual Performance-Based Oversight Visit Report. These issues may or may not have been observed for the specific CNCA school named above, based on the CSD's sampling review. Lastly, school-specific exceptions, such as the fiscal condition, unique oversight observations, or audit findings, are reviewed and documented separately for each CNCA charter school.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

1. **Type of Observations:** Internal Controls Over Credit Card Purchases

- **Source(s) of Document Reviewed:** Credit Card Statements
- **Description of Observation:** Based on the CSD's review of a sample of CNCA's credit card statements, the CSD noted that two eBay gift cards, each purchased for \$200.00 on June 4, 2024, were charged to a CNCA credit card by a school support staff, who was not the cardholder and happened to be working remotely on the purchase date. According to supporting documentation provided by CNCA, two additional eBay gift cards were purchased with the same CNCA credit card on the same day, also for \$200.00 each, bringing the total number of gift cards purchased to four (4), amounting to \$800.00 in the aggregate. CNCA explained that the support staff member who made the purchases believed they were acting on a request from CNCA leadership, which held the authority to approve such transactions without following CNCA's fiscal policies and procedures as described below. Coincidentally, these were the purchases that CNCA reported to the CSD in July 2024 as being part of a fraudulent email scheme that led to the unauthorized purchases. This incident reveals a significant deficiency in CNCA's internal controls related to preventing fraudulent activities and ensuring compliance with purchasing protocols.
- **Charter Operator's Fiscal Policies and Procedures:**
--Page 13 (Credit Cards) of CNCA FPP approved by the board on 12/12/2023 states (in pertinent parts):
"Policy: Organization credit card accounts shall only be established with the formal approval of the Governing Board and may only be used for organization-related expenditures.

Procedures:

- Purchase requisition and other documentation requirements apply to credit card purchases above \$500.
- The Chief Executive Officer is responsible for deciding which employees may have an organization credit card and will set expectations for the use of the card and all related supporting records. Employees who are not able to consistently meet these expectations should not have an organization credit card and will relinquish access and use of card.
- ***The bank and/or consumer credit card (Amazon, Home Depot, Staples, etc.) will be kept under the supervision of the card holder.***
- Credit cards will bear the names of both the organization and the cardholder as authorized by the Governing Board."

(Emphasis added.)

--Page 14 (Gift Cards) of CNCA FPP approved by the board on 12/12/2023 states:

"Policy: Gift cards purchased with Non-Government grant funds awarded to Camino Nuevo Charter Academy (CNCA) need to follow the CNCA purchasing policies as well as Internal Revenue Service ("IRS") guidelines. Gift cards are treated as cash gifts and we may not make a gift of public CNCA funds. The award of gift cards (i.e.: Visa, In-n-Out, iTunes, etc.) or cash prizes using CNCA funds to employees, students, and community members for any purpose is expressly prohibited. This policy is designed to lay out circumstances and protocols for when gift card purchases may be allowable.

In rare circumstances, Non-Government grant awards may stipulate the use of gift cards to meet grant requirements. Gift cards are treated as cash and should not be purchased without express permission from the Chief Executive Officer or the Fiscal Designee and for a specific project (such as to fulfill the requirements of a grant agreement or specific project). For gift card purchased with Non-Government Grant funds, the grant proposal and/or grant agreement must specify a) why gift cards are being purchased; b) how the gift cards will be used; and c) how they will be distributed. Purchases not complying with grant and organization requirements may result in loss of funding.

- Gift cards may only be purchased when fulfilling a grant requirement.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

- Gift cards must be distributed within the same fiscal year of purchase.
- Any gift cards not distributed at the end of the school year need to be immediately turned into the Fiscal Designee or the Home Support Office for safekeeping or redistribution.
- Gift cards cannot be used to make purchases outside the normal purchasing procedures for the CNCA. Using gift cards to purchase supplies or other items bypasses the normal approval process and controls. This also results in possible unauthorized sales tax as well as unused balances which are difficult to document for audit purposes.

This procedure applies to all CNCA employees, representatives, and students.

Procedures:

(Gift Card Purchase Form) The Gift Card Purchase Form, when completed, is an executed Authorization for the Purchase of Gift Cards and is required for gift card transactions. Information to be completed includes the following:

1. Funds to be used to purchase gift cards (including grant name)
2. Intended Use of gift cards
3. Vendor Name
4. Aggregate Amount of gift cards
5. Description (number/face amount to be purchased)
6. Distribution plan, including month/year to be distributed
7. Purchaser's name and signature
8. Date
9. Appropriate authorized name and signature

A copy of the approved grant proposal/funding award must be submitted with the gift card purchase form.

The individual distributing the gift cards must document each time a gift card is disbursed for the following: date of distribution; recipient's name; recipient's status (student, employee, non-employee)*; gift card number.

*If it is determined in any calendar year a non-employee has received an amount of \$600.00 or more, the issuing department will be responsible for obtaining an IRS Form W-9 from the recipient.

Violations of this Procedure:

Violations of this procedure or failure to timely cooperate in compliance by any individuals who purchase or distribute gift cards/certificates on behalf of CNCA may result in forfeiture of funding.”

- **Charter School's or Charter Operator's Response:** Quarterly training on fiscal policies is provided to all CNCA schools. In response to this particular issue, the CNCA school that made the purchases in error received specialized fiscal training. All school sites were immediately alerted about the incident



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

and were advised to be vigilant about phishing and other scams. Furthermore, as an organization, trainings are provided on an ongoing basis through the organization's anti-phishing platform.

- **CSD's Comments:** To safeguard school assets, the CSD recommends that CNCA and its charter schools strictly implement and adhere to the CNCA governing board-approved fiscal policies and procedures pertaining to credit card and gift card purchases, including, but not limited to, ensuring that staff follows established guidelines that clearly define the assignment of responsibilities; having a system of checks and balances in key areas including purchasing; and implementing proper supervisory controls to assess whether the transaction control activities performed are accurate and in accordance with established policies and procedures. Additionally, the CSD recommends that CNCA reinforce its internal control procedures by implementing additional safeguards such as tighter control and monitoring of credit cards by the board authorized credit card holders, enhanced phishing awareness training for staff, stricter oversight on credit card transactions, and a review of security protocols to prevent future instances of unauthorized transactions.

The governing board and leadership team of the charter school are responsible for managing the operations of the school. The CSD recommends that the Annual Performance-Based Oversight Visit Report, including the above-noted fiscal findings and observations, be discussed at CNCA's next governing board meeting, highly preferably no later than 90 days following the school's receipt of this report, so that the charter school and its governing board may address any issues early enough to implement changes in order to see results in its next fiscal year. It is the school's responsibility to provide the CSD its action plans/steps, proof of implementation of the mitigating actions taken by the school, and/or documentation (e.g., governing board meeting agendas and approved board meeting minutes, etc.), as applicable, prior to or during the next Annual Performance-Based Oversight Visit. The CSD will continue to monitor these issues through oversight, and may take additional appropriate oversight actions. The results may be factored into the school's rating for next year.

Other Observations (Items described in this section, which may not have been addressed in the charter school's Fiscal Policies and Procedures, are recommended for improvement to align with optimal business practices).

1. Type of Observations: Lack of Policy and Clear Guidance – Expense Policy (Team-Building Activities)

- **Source(s) of Document Reviewed:** Credit Card Statements
- **Description of Observation:** Based on the CSD's review of a sample of the CNCA schools' credit card statements and related supporting documentation, the CSD noted two items purchased with Camino Nuevo Charter Academy 3's (CNCA3) credit card that were categorized on the credit card statement activity files provided by CNCA as entertainment-related expenses that were charged to general funds. Upon the CSD's further review of CNCA's credit card transactions, additional charges from CNCA3's credit card were identified for the same category. According to CNCA, these charges are for team-building activities that fall under professional development. However, the CSD noted that CNCA's current policy does not specifically address expenses of this nature. The items in question are summarized in the table below.

Item #	Transaction Date	Payee	Amount	CSD Comments
1	4/25/2024	SHATTO 39 LANES	\$99.00	Per supporting documentation provided, the credit card charge was for bowling for team bonding activity.
2	5/9/2024	SHATTO 39 LANES	\$60.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

3	5/9/2024	SHATTO 39 LANES	\$88.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
4	5/9/2024	SHATTO 39 LANES	\$110.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
5	5/17/2024	SHATTO 39 LANES	\$715.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
6	6/25/2024	RACELA LLC	\$320.00	Per supporting documentation provided, the credit card charge was for an escape room rental for leadership retreat.
Total			\$1,392.00	

- **Charter Operator’s Fiscal Policies and Procedures:** CNCA’s FPP does not specifically address team building expenses
- **Charter School’s or Charter Operator’s Response:** Professional development is budgeted, reviewed, and approved. Team building activities are an aspect of development and staff connectivity. CNCA has made it a goal to institute a belonging goal agency-wide with CNCA school sites with activities for its students and staff. Fostering a culture of belonging became a goal as a result of CNCA survey data results around belonging. Such belonging activities build trusting relationships with school sites and the Home Support Office.
- **CSD’s Comments:** The CSD recommends that CNCA establish and align its fiscal policies and procedures with best businesses practices, including the Fiscal Crisis & Management Assistance Team (FCMAT) guidelines (e.g., the 2022-2023 California Charter School Accounting and Best Practices Manual (“FCMAT Manual”) (page 27 which addresses gifts of public funds)), and develop CNCA governing board-approved policy approving the expenditure of public funds for “fostering a culture of belonging” (*that serve direct and substantial public purposes* in line with Article 16, Section 6 of the California Constitution). This includes, but is not limited to, the establishment of clear and consistent policy in planning, organizing, and evaluating team-building activities related to professional development; providing clear definitions and examples of allowable expenses that are approved for team-building purposes, such as group workshops, outdoor team-building events, collaborative problem-solving exercises, etc., and unallowable expenses that define any activities that do not provide direct and tangible benefit to students’ education, such as events that are solely recreational with no direct impact on team collaboration or activities that might raise concerns regarding inclusivity or appropriateness; requiring justification for activities that explains how the activity contributes to team collaboration, development, and overall organizational goals to ensure that every team-building event aligns with the organization’s strategic objectives and provides measurable value to the team; and determining the required documentation to verify associated expenses, such as sign-in sheets, receipts, invoices, and other necessary financial records, to ensure proper expense tracking and compliance with budgeting and accounting protocols.

2. Type of Observations: Cash Handling Practices

- **Source(s) of Document Reviewed:** Bank Statements
- **Description of Observation:** The CSD noted that CNCA’s board-approved FPP regarding cash receipt and deposit processes does not clearly define the frequency and dollar threshold for cash/check deposits. Therefore, the CSD was unable to determine whether the sampled transactions summarized below were deposited in a timely manner in accordance with best business practices.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

Item #	Statement Month	Transaction Date	Transaction Type	Amount per Bank Statement	CSD's Comments
1	April 2024	4/4/2024	Credit Desktop Check Deposit	\$429,105.66	The CSD noted 3 checks dated 2/9/2024, 2/22/2024, and 2/23/2024 that were deposited on 4/4/2024.
2	May 2024	5/1/2024	Credit Cash Only Customer Deposit	\$897.66	The CSD noted cash collection listed on a <i>Cash Deposit Recap</i> sheet dated 3/5/2024 that was deposited on 5/1/2024.
3	May 2024	5/1/2024	Credit Desktop Check Deposit	\$185,840.11	The CSD noted 2 checks dated 4/19/2024 and 4/17/2024 that were deposited on 5/1/2024.

- **Charter Operator's Fiscal Policies and Procedures:** Page 6 (Deposits) of CNCA FPP approved by the board on 12/12/2023 and 12/3/2024 state: "The Home Support Office Manager or designee is responsible for making bank deposits. Deposits will be made per assigned schedule set-up by the Chief Executive Officer, Fiscal Designee, or Site Principals.
- **Charter School's or Charter Operator's Response:** Overall, CNCA's schedule is to deposit within 30 business days. CNCA will review the CSD's recommendation for best business practices and will update the FPP to include the CNCA schedule.
- **CSD's Comments:** The CSD recommends that CNCA incorporate guidance into its fiscal policies and procedures with a reasonable frequency and dollar threshold for cash/check deposits for the school and CNCA Home Office, including considering the FCMAT Manual guidelines, Chapter 5 ("Cash Receipts and Deposits" section, beginning with page 80), which states: "Bank deposits should be made regularly, at least weekly. A procedure should be in place regarding how often they should be made. For example, if amounts collected during a week total less than \$500, the rule could be that the deposit should be made on the last business day of the week; when amounts collected on any day exceed \$500 in total, the rule could be that the deposit is made on that day. Funds should not be held over a long holiday," to prevent the mishandling of funds and safeguarding of funds received. Delayed cash and check deposits pose financial and operational risks, including increased risk of theft or loss due to misplacement or misappropriation. The CSD will continue to monitor this issue through oversight.

3. Type of Observations: Past-Due Accounts Payable and Open Credit Memoranda for 90 Days or More

- **Source(s) of Document Reviewed:** Accounts Payable Aging Report
- **Description of Observation:** Based on the CSD's review and analysis of CNCA's Accounts Payable Aging Report as of December 2024, the CSD noted 69 past due accounts payable and three (3) open credit memoranda (that were not applied to any invoices) from 12 vendors and one (1) employee, totaling \$137,704.04 and (\$77.65), respectively, for 90 days or more. Details regarding these long past-due accounts payable and/or open credit memoranda are summarized below.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

Item #	Vendor/ Employee	Total Accounts Payable / (Credit Memoranda Amount)	Number of Days Past Due Accounts Payable	CSD Comments	CNCA Response
1	AMAZON CAPITAL SERVICES, INC	(\$21.84)	111	1 credit	This is a credit memo.
2	AMERICAN READING COMPANY	\$13,425.00	106, 111	2 invoices	The invoices were submitted late by the vendor.
3	EMCOR SERVICES MESA ENERGY SYSTEMS	\$5,358.84	92, 104, 165	3 invoices	The invoices were submitted late by the vendor.
4	LAKESHORE LEARNING MATERIALS	\$67,634.26	102	8 invoices	The invoices were submitted late by the vendor.
5	MCGRAW HILL LLC	\$2,146.80	102	2 invoices	The invoices were submitted late by the vendor.
6	R&S OVERHEAD DOORS OF SOUTH BAY, INC	\$12,000.00	122	1 invoice	The invoice was submitted late by the vendor.
7	SCOOT EDUCATION INC	\$9,719.00	104	1 invoice	The incorrect invoice was originally uploaded.
8	STAPLES, INC.	(\$5.57)	166	1 credit	This is a credit memo.
9	TIME WARNER CABLE	\$14,545.73 (\$50.24)	104, 158, 196	19 invoices & 1 credit	The vendor is currently carrying credit balance due to E-Rate/California Teleconnect Fund credits.
10	T-MOBILE USA INC.	\$766.28	101	1 invoice	The vendor has a running credit, and no payment is due.
11	VERIZON WIRELESS SERVICES LLC	\$11,525.10	91, 112, 152, 183, 349	30 invoices	There is a pending grant to be applied to payment.
12	WEST AMERICAN FIRE PROTECTION COMPANY	\$390.57	181	1 invoice	The invoice was submitted late by the vendor.
13	Employee Reimbursement	\$192.46	137	1 reimbursement	There was a delay in processing the reimbursement due to pending documentation.
Total		\$137,704.04 (\$77.65)			

- **Charter Operator's Fiscal Policies and Procedures:** CNCA's FPP does not address past-due accounts payable and open credit memoranda
- **Charter School's or Charter Operator's Response:** "CNCA strives to build strong relationships with vendors to update information when changes occur accordingly. We have our department leaders from facilities, IT, and operations connecting directly with our school site managers and have implemented trackers to monitor incoming orders, invoices and payments. Finance is conducting refreshers and check-ins monthly with staff to provide support. We practice continuous improvement in these areas to ensure payments are getting processed and paid in a timely manner."



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

- CSD's Comments:** The CSD recommends that CNCA strengthen its fiscal policies and procedures to include language pertaining to the timely review and resolution of past-due accounts payable and/or open credit memoranda and establish expectations for its staff and/or back office services provider regarding the research, investigation, write-off, and/or payment of accounts payable and/or application of credit memoranda that have been past due and/or open for specified periods of time, and maintaining documentation of such, consistent with the industry best practices. The CSD further recommends that CNCA implement procedures to track all recurring and non-recurring invoices and billing statements, ensure that all vendors and employees are paid timely, and prevent the school from possibly incurring late fees and/or interest charges in the future.

The Charter Schools Division will review the recommended updates to the school's fiscal policies by or during the next oversight visit. The results may be factored into the school's rating for next year.

Corrective Action Required:

None noted that immediate action is required to remedy concerns in this report.

Progress on LAUSD Board of Education and/or MOU Benchmarks related to FISCAL OPERATIONS (if applicable):

N/A



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025****Notes:**

<u>I.</u>	<u>Review of Fiscal Documentation</u>	<u>Comments</u>
1.	FY 2023-2024 Independent Audit Report	
	a. Audit opinion:	Unmodified/Unqualified
	b. Material weaknesses:	None Reported
	c. Deficiencies/Findings:	None Reported
	d. Lack of a Going Concern:	None Reported
	Description (if applicable):	Not applicable
2.	(Only for new schools without an audit report on file) The charter school is in its first/second year of operation and there is no independent audit report on file with the CSD.	Not applicable
3.	The 2023-2024 audited and unaudited actuals:	Nearly mirror each other
	The explanations provided by the charter school for the variances were reasonable:	Not applicable
	The 2023-2024 independent audit report is not available as of the date of this report.	Not applicable
4.	Segregation of Duties (SOD) review(s) was/were conducted in-person/virtually at:	Camino Nuevo Charter Academy 2 and Camino Nuevo Elementary School 3
		No discrepancies were noted.
5.	Proposition 39 information.	Not applicable

<u>II.</u>	<u>Review of 2024-2025 Fiscal Preparation Guide</u>	<u>Provided</u>	<u>Comments</u>
1.	Most Current Fiscal Reports Reported to the Board	Yes	
2.	Board Meeting Minutes – Discussion of Fiscal Reports Presented to Board & Board Packet	Yes	
3.	Audit or Fiscal Reports – CalSTRS, CalPERS, USDE, CDE, FCMAT, IRS, SBA, OPEB, etc.	N/A	
4.	Board Meeting Minutes – Approval of 2024-2025 Budget	Yes	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2Annual Performance-Based Oversight Visit ReportDATE OF VISIT: **January 29, 2025**

5.	Evidence of Compliance – STRS, PERS, Social Security, Other Benefits	Yes	Benefits offered by the school: STRS, PERS, and Social Security
6.	Board Meeting Minutes – Selection of Independent Auditor	Yes	
7.	Board Meeting Minutes – Discussion of Independent Audit Report	Yes	
8.	Board Meeting Minutes – Discussion of the Most Recent Interim Financial Reports Submitted to LAUSD	Yes	
9.	Board Meeting Minutes – Discussion of Staff or Vendors Complaints	N/A	
10.	Board Meeting Minutes – Discussion of 2023-2024 Annual Performance-Based Oversight Visit Report	Yes	
11.	Current Fiscal Policies and Procedures	Yes	
12.	Board Meeting Minutes – Approval of Fiscal Policies and Procedures	Yes	
13.	Organizational Chart(s)	Yes	
14.	Summary of Total Compensation Paid in FY 2023-2024	Yes	
15.	Related Parties	Yes	
16.	MOUs for CMO Management Fees	Yes	
17.	Board Meeting Minutes – Approval of Management Fees, License Fees, or Any Other Fees	Yes	
18.	Most Current Accounts Payable Aging Report	Yes	The CSD's observations were noted under the OO section above.
19.	Check Registers (12 months)	Yes	Period spanning from 10/2023 to 9/2024
			Reviewed 28 checks for sample testing
			No discrepancies were noted.
20.	Credit Card Statements and Reconciliations (6 months)	Yes	Period spanning from 4/2024 to 9/2024
			Reviewed 35 credit card transactions for sample testing
			The CSD's observations were noted under the ANI and the OO sections above.
21.	Monthly Bank Statements and Reconciliations (6 months)	Yes	Period spanning from 3/2024 to 8/2024
			Reviewed 14 electronic credit/debit transactions for sample testing
			The CSD's observations were noted under the OO section above.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

22.	Student Body Financial Records (6 months)	N/A	
23.	Capitalized and Non-Capitalized Inventory Listing	Yes	
24a.	Posting of EPA on School's Website	Yes	
24b.	Posting of Audited Financials on School's Website	Yes	
25.	Financing Activities, Loans, Factoring Receivables, Intercompany Transfers/Loans, etc.	Yes	
<p>Pueblo Nuevo Education & Development (PN-EDG) Establishment and Financial Support to CNCA Schools:</p> <ul style="list-style-type: none"> • Incorporated: March 9, 2016, as CNCA's sole statutory member (adopted in 2017) • Support Services: Began in 2017-2018, including home support services • One-Time Asset Transfer (2018): <ul style="list-style-type: none"> ○ Amount: \$4 million transferred from CNCA charter schools to PN-EDG, approved by CNCA's Board on June 13, 2017 ○ Use: Restricted for CNCA's educational purposes ○ CNCA2's Share: \$423,550 based on pro-rata calculation ○ Attorney General Approval: "No objection" letter dated Oct 12, 2017 • Financial Support: Per CNCA's 2023–2024 audit and supporting documentation provided by CNCA, PN-EDG awarded a \$55,000 grant to Camino Nuevo Charter Academy 4 (CNCA4) to assist with school-related expenses • Account Balances: As of December 31, 2024, account X5336 held \$4,006,549.52, which includes: <ul style="list-style-type: none"> ○ \$1,655,384.10 from account X5124 ○ \$375,000 repaid intercompany loan <p>Loan Activity and Fund Transfers with PN-EDG:</p> <ul style="list-style-type: none"> • PN-EDG Loan to CNCA3 (Fifteenth and Ardmore, LLC): <ul style="list-style-type: none"> ○ Original Loan: \$1,629,670.25 via Promissory Note dated June 27, 2019 ○ Terms: 4.25% interest; 35 payments of \$18,240; final payment of \$1,173,721.90 ○ Maturity: Extended from July 1, 2022, to March 31, 2023 ○ Refinancing: On May 1, 2023, refinanced by California School Finance Authority to Grupo Nuevo Los Angeles (GNLA), a related party • Related New Markets Tax Credit (NMTC) Unwind and Restricted Account Activity (CNCA3): <ul style="list-style-type: none"> ○ On June 19, 2019, PN-EDG paid \$1,629,670.25 from account X5336 to retire an NMTC loan ○ On July 5, 2019, opened restricted account X5124 with the same amount as a loan guarantee ○ On September 6, 2024, account X5124 was closed after loan repayment; \$1,655,384.10 was returned to account X5336 • Intercompany Loan to Camino Nuevo High 1 (CNHS1): <ul style="list-style-type: none"> ○ PN-EDG issued interest-free loans totaling \$375,000 on June 13, 2018, and December 16, 2019, to CNHS1 ○ CNHS1 closed effective June 30, 2021, transferring assets to Camino Nuevo High 2 (CNHS2) 			



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

	<ul style="list-style-type: none"> ○ Loan was repaid in June 2022 and transferred to account X5336 <p>Proposition 55 Facility Funding (CNCA2):</p> <ul style="list-style-type: none"> • Agreement Date: April 25, 2011 • Purpose: Purchase/construction of permanent school facility • State Apportionment: \$29,557,192 received from the state apportionment • Recorded Debt: \$12,493,596 • Outstanding Debt: \$9,435,848 (as of June 30, 2024) 		
26.	Current Facility Lease Agreements and Board Meeting Minutes – Approval of Lease	Yes	
27.	Facilities Plans – Purchase, Lease, Relocation, Expansion, Major Improvements	N/A	
	i. Charter School Name (For CMO Schools):		
	ii. Current School Address:		
	iii. Address of the New/Expanded Property/Construction Site:		
	iv. New or Existing Site:		
	v. Purchase Date or Estimated Purchase Date:		
	vi. Construction Start Date:		
	vii. Estimated Project Completion Date:		
	viii. Projected Total Cost:		
	ix. Cost-to-date Amount:		
	x. Purpose of Project/Construction:		
	xi. Current Project Status:		
	xii. Financing Sources (description/amount):		
xiii. Estimated Move-In Date:			
28.	Employee Retention Credit (ERC)	Yes	CNCA2 received a total of \$1,084,645.42. The recognition of this revenue in CNCA’s independent audit report is to be determined.
29.	Disclosure of Legal Issues	N/A	

Notes: N/A (Provided Column) = indicated by the charter school as not applicable
 ANI = Areas Noted for Further Growth and/or Improvement
 OO = Other Observations



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

Fiscal Operations Rubrics

***Existing School** – a charter school that was/is in operation/active in the preceding school year(s) and the current school year. Existing schools may receive a rating of 4, 3, 2, or 1.*

***New School** – a charter school that is in its first year of operation in the current school year and does not have an independent audit report or audited financial result for its first operative year on file with LAUSD. New schools are evaluated based on current year information. New schools may receive a rating of 2 or 1.*

<p>Existing School 4 (Accomplished)</p>	<p><i>To receive a rating of 4 (<u>Accomplished</u>), an existing school, at a minimum, meets all of the Required and Supplemental Criteria listed below.</i></p>
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<p><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net assets are positive in the two most current annual independent audit reports; 2. The cash balance at the beginning of the school year is positive; 3. The two most current annual independent audit reports show no material weaknesses, deficiencies, and/or findings; 4. If applicable, federal, state, and other public agency audits/reviews (e.g., California State Teachers’ Retirement System (CalSTRS), California Public Employees’ Retirement System (CalPERS), Fiscal Crisis & Management Assistance Team (FCMAT), United States Department of Education (USDE), California Department of Education (CDE), Internal Revenue Service (IRS), etc.), at the time of the oversight visit, show no outstanding material weaknesses, deficiencies, and/or findings; 5. Vendors and staff are consistently paid in a timely manner; 6. Governing board approves fiscal policies and procedures, at a minimum, once prior to each charter renewal term; 7. Charter school consistently adheres to the governing board-approved fiscal policies and procedures; 8. Governing board adopts the annual budget; 9. Governing board reviews and/or discusses audited financial statements submitted to LAUSD; 10. If applicable, governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD; 11. There is no apparent conflict of interest; 12. The Education Protection Account allocation and expenditures and audited financial statements are posted on the charter school’s website; 13. The LCAP is submitted to the appropriate agencies; 14. Reasonable requests for information made by the Charter Schools Division and LAUSD are consistently processed or submitted by the charter school in a timely manner; 15. There are no items cited in Areas Noted for Further Growth and/or Improvement and there are no more than five (5) items cited in Other Observations for the most current year; 16. If applicable (when audited and unaudited actuals do not mirror each other), adequate explanations are provided by the school for significant variances between audited and unaudited actuals, and there are no indications of the school's potential lack of internal controls over financial statements; 17. Proper segregation of duties is consistently in place; 18. If applicable, there are no outstanding fiscal-related tiered intervention notices issued to the school; or the school has no tiered intervention notices as of the oversight report issuance date; and
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LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are fully met by the required deadline(s); or the school has no fiscal benchmarks in its current charter term.

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 ([CCR § 15450 Reserves](#)) (i.e., unrestricted fund balance divided by total expenditures) in the two most current annual independent audit reports;
2. The cash balance at the beginning of the school year is at least 5% of the prior year’s expenses in the two most current annual independent audit reports;
3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the two most current annual independent audit reports;
4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the two most current annual independent audit reports;
5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, timely right sizing, etc.);
6. Fiscal reports (e.g., first interim, second interim, unaudited actuals, balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings for review and discussion;
7. The most current annual independent audit report is submitted to the appropriate agencies, including the school’s chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)), or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and
8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school’s charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).

**Existing School
3 (Proficient)**

*To receive a rating of **3 (Proficient)**, an existing school, at a minimum, meets all of the Required and at least five (5) of the Supplemental Criteria listed below.*

REQUIRED CRITERIA

1. Net assets are positive in the most current annual independent audit report;
2. The cash balance at the beginning of the school year is positive;
3. The most current annual independent audit report shows no material weaknesses, deficiencies and/or findings;
4. If applicable, federal, state, and other public agency audits/reviews (e.g., CalSTRS, CalPERS, FCMAT, USDE, CDE, IRS, etc.), at the time of the oversight visit, show outstanding findings, and the school is able to demonstrate evidence of remedies in addressing these findings;
5. Vendors and staff are generally paid in a timely manner;
6. Governing board approves fiscal policies and procedures, at a minimum, once prior to each charter renewal term;
7. Charter school generally adheres to the governing board-approved fiscal policies and procedures;
8. Governing board adopts the annual budget;



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

9. Governing board reviews and/or discusses audited financial statements submitted to LAUSD;
10. If applicable, governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD;
11. There is no apparent conflict of interest;
12. The Education Protection Account allocation and expenditures and audited financial statements are posted on the charter school's website;
13. The LCAP is submitted to the appropriate agencies;
14. Reasonable requests for information made by the Charter Schools Division and LAUSD are generally processed or submitted by the charter school in a timely manner;
15. There are no significant recurring issues cited in the Areas Noted for Further Growth and/or Improvement;
16. If applicable (when audited and unaudited actuals do not mirror each other), at least partial explanations are provided by the school for significant variances between audited and unaudited actuals, and there are no indications of the school's potential lack of internal controls over financial statements;
17. Proper segregation of duties is generally in place;
18. If applicable, the charter school is in the process of resolving outstanding fiscal issues cited in a Notice issued by the CSD as part of its tiered intervention process; and
19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are partially met by the required deadline(s).

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in CCR, Title 5, Section 15450 ([5 CCR § 15450 Reserves](#)) (i.e., unrestricted fund balance divided by total expenditures) in the most current annual independent audit report;
2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current annual independent audit report;
3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current annual independent audit report;
4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the most current annual independent audit report;
5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, timely right sizing, etc.);
6. Fiscal reports (e.g., first interim, second interim, unaudited actuals, balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings for review and discussion;
7. The most current annual independent audit report is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)) or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and
8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

**Existing School
2 (Developing)**

*An existing school would receive a rating of **2 (Developing)** if the charter school is not eligible for the rating of **Accomplished or Proficient**, but at a minimum, meets all of the Required and at least four (4) of the Supplemental Criteria listed below.*

REQUIRED CRITERIA

1. Net assets are positive in the most current annual independent audit report; net assets are negative with strong trend towards becoming positive (be positive at the end of the third year per the applicable interim financials); or the school's financial condition fluctuates from year to year, with significant net losses, leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years;
2. The cash balance at the beginning of the school year is positive; and
3. Governing board approves fiscal policies and procedures, at a minimum, once prior to each charter renewal term.

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in CCR, Title 5, Section 15450 ([5 CCR § 15450 Reserves](#)) (i.e., unrestricted fund balance divided by total expenditures) in the most current annual independent audit;
2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current annual independent audit;
3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current annual independent audit;
4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the most current annual independent audit;
5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, timely right sizing, etc.);
6. Fiscal reports (e.g., first interim, second interim, unaudited actuals, balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings for review and discussion;
7. The most current annual independent audit report is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)) or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and
8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

**Existing School
1 (Unsatisfactory)**

*An existing school would receive a rating of **1 (Unsatisfactory)** based on the conditions described below.*

An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:

A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for *Accomplished*, *Proficient*, or *Developing* above. The charter school was given a certain period of time to address the fiscal concerns of LAUSD (including, but not limited to, repeat material weaknesses, significant deficiencies, and/or significant audit findings disclosed in the charter operator's most recent annual independent audit report, noncompliance with Generally Accepted Accounting Principles (GAAP), applicable law, LAUSD charter policy, and the school's approved charter, conflicts of interest, unresolved significant fiscal management issues, outstanding notices, etc.), but failed to provide a satisfactory response. The charter school has shown no *feasible* financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school's operation to mitigate the negative fiscal condition. The charter school's governing board members and/or leadership lack fiscal capacity.

Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.

**New School
2 (Developing)**

*A new school would receive a rating of **2 (Developing)** if the charter school, at a minimum, meets all of the Required Criteria listed below.*

REQUIRED CRITERIA

1. Interim reports and/or unaudited actuals project positive net assets;
2. Projected debt, if any, is managed efficiently and will not cause the charter school to end the fiscal year with negative net assets. The non-profit organization is financially viable to support the charter school;
3. If enrollment is significantly below the enrollment per the school's *Pupil Estimates for New or Significantly Expanding Charters* report and/or its approved petition budget, the charter school has made significant adjustments in their operations to allow for the reduced income, and submitted a revised viable three-year budget and three-year cash flow projections;
4. Governing board adopts the annual budget;
5. Governing board reviews and discusses the charter school's financial reports as evidenced by the governing board meeting minutes;
6. Reasonable requests for information made by the Charter Schools Division and LAUSD are processed or submitted by the charter school in a timely manner; and
7. The LCAP is submitted to the appropriate agencies.

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **January 29, 2025**

<p><i>New School 1 (Unsatisfactory)</i></p>	<p><i>A new school would receive a rating of <u>1 (Unsatisfactory)</u> based on the conditions described below.</i></p>
<p><i>An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:</i> A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for <i>Developing</i>. The charter school was given a certain period of time to address the fiscal concerns of LAUSD (including, but not limited to, noncompliance with Generally Accepted Accounting Principles (GAAP), applicable law, LAUSD charter policy, and the school’s approved charter, conflicts of interest, unresolved significant fiscal management issues, outstanding notices, etc.), but failed to provide a satisfactory response. The charter school has shown no <i>feasible</i> financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school’s operation to mitigate the negative fiscal condition. The charter school’s governing board members and/or leadership lack fiscal capacity.</p> <p>Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.</p> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>	



LOS ANGELES UNIFIED SCHOOL DISTRICT

CHARTER SCHOOLS DIVISION

ANNUAL PERFORMANCE-BASED OVERSIGHT VISIT REPORT*

2024-2025 SCHOOL YEAR

FOR

Camino Nuevo Elementary # 3 (2157)

Name and Location Code of Charter School

LAUSD Vision

Los Angeles Unified will be the premier public school district by eliminating educational inequities to graduate ALL students ready for the world – to thrive in college, career, and life.

CSD Mission

The LAUSD Charter Schools Division (CSD) fosters high quality educational opportunities and outcomes for students in the greater Los Angeles community through exemplary charter public school authorizing, oversight, and sharing of promising practices so that all students maximize their potential.

CSD Core Values

We believe that our success depends on:

- Making decisions that put the interests of students first.
- Serving with high expectations, integrity, professionalism, and commitment.
- Employing authentic, responsive, and effective leadership and teamwork.
- Continuously learning as a dynamic organization.
- Building and sustaining a healthy workplace culture where high performance, diversity, and creativity thrive.
- Developing productive relationships with our charter schools and all stakeholders.

* Charter School shall comply in a timely manner with all applicable federal and state laws and regulations, as they may change from time to time, including but not limited to matters related to the school's governance, programs, facilities, operations, and/or fiscal management.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

Charter School Name:	Camino Nuevo Elementary #3			Location Code:	2157
Current Address:	City:	ZIP Code:	Phone:	Fax:	
1. 1723 W. Cordova St. 2. 2755 W. 15th St.	Los Angeles	90007 90006	(323) 358-2030	(323) 732-1439	
Current Term of Charter¹:	LAUSD Board District:		LAUSD Region:		
July 1, 2020 to June 30, 2025	5 (site 1), 1 (site 2)		South (site 1), West (site 2)		
Number of Students Currently Enrolled:	Enrollment Capacity Per Charter:	Number Above/Below Enrollment Capacity (day of visit):		Below by 143	
746	889				
Grades Currently Served:	Grades To Be Served Per Charter:	Percent Above/Below Enrollment Capacity (day of visit):		Below by 16.1%	
TK-8	TK-8				
Norm Enrollment Number:	738				
Total Number of Staff Members:	78	Certificated:	43	Classified:	35
Charter School's Leadership Team Members:	John Laughlin, Principal; Berenice Mendoza, Principal in Residence; Adriana Abich, Chief Executive Officer; Rachel Hazlehurst, Chief Academic Officer; Natasha Barriga-Siperstein, Vice President of Strategy and Operations				
Charter School's Contact for Special Education:	Jessica Hsieh, Director of Special Education	SELPA & Option:		LAUSD Option 3	
CSD Assigned Administrator:	Brenda Martinez	CSD Fiscal Oversight Manager:		Andrea Ines	
Other CSD Team Members:	NA				
Oversight Visit Date(s):	January 23, 2025		Fiscal Review Date (if different):	NA	
Is school located on a District facility? If so, please indicate the applicable program (e.g., Prop 39, PSC, conversion, etc.):	PSC		LAUSD Co-Location Campus(es) (if applicable):	NA	
Certificate of Occupancy (COO) or Temporary Certificate of Occupancy Type: (if a TCO, please note expiration date)	COO (2nd Site)		COO/TCO Approved Grade Levels and Occupancy Loads:	Occupancy Load: 848 Grade Levels Unspecified	

¹ Education Code section 47607.4 provides that “all charter schools whose term expires on or between January 1, 2022, and June 30, 2025, inclusive, shall have their term extended by two years, and all charter schools whose term expires on or between January 1, 2024, and June 30, 2027, inclusive, shall have their term extended by one additional year.”



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

SUMMARY OF RATINGS

(4)=Accomplished (3)=Proficient (2)=Developing (1)=Unsatisfactory

Governance	Student Achievement and Educational Performance	Organizational Management, Programs, and Operations	Fiscal Operations
3, Proficient	3, Proficient	3, Proficient	3, Proficient



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/23/2025

CHARTER RENEWAL CRITERIA

In accordance with Education Code §§ 47605, 47607, and 47607.2, in order to renew a charter, the District must determine whether the charter school has met specific renewal criteria prescribed in statute.

REPORT GUIDE

LAUSD's oversight procedures are intended to balance a charter school's autonomy of operation with its accountability to the public. LAUSD utilizes a holistic, performance-based approach to evaluate all charter schools, guided principally by making decisions in the best interest of students. The CSD observes and monitors each charter school in accordance with applicable laws, regulations, LAUSD policy, memoranda of understanding, and the school's operative charter. Information gathered through oversight serves as part of the charter school's ongoing record for the District to make informed decisions about charter school authorization, renewal, material revisions, sharing of promising practices, and if need be, revocation. While LAUSD is responsible to provide oversight of its charter schools and the entities managing charter schools, the primary oversight of each charter school must first and foremost be performed by the charter school's own Governing Board. The Governing Board of a charter school has an ongoing responsibility to oversee the operations of its charter school(s), ensuring that every charter school it oversees is providing a high-quality educational program for students enrolled, is successfully fulfilling the terms of their charter, is fiscally sound, and complies with applicable laws, regulations, and court orders. In designing this document, the District has considered the California Charter Schools Act, the *LAUSD Policy and Procedures for Charter Schools*, the factors and guidance promulgated by the California State Board of Education in evaluating charter schools, and the National Association of Charter School Authorizers' *Principles and Standards of Quality Authorizing*. This reporting tool provides guidelines and criteria used by the CSD to observe, record, assess, and reflect with the charter school on school performance as captured during the annual oversight visit process in these four categories:

- **Governance** – demonstrating fulfillment of the Governing Board's fiduciary responsibility to effectively direct and provide oversight for the charter public school, including but not limited to enactment and monitoring of policies and procedures to ensure the school's full compliance with applicable law, policy, and the terms of the charter approved by the LAUSD Board of Education
- **Student Achievement and Educational Performance** – demonstrating positive academic achievement and growth for all students
- **Organizational Management, Programs, and Operations** – demonstrating effective leadership and implementation of the governing board's policies and procedures, as well as the school's educational program and systems and procedures for the day-to-day operations of the school
- **Fiscal Operations** – demonstrating sound fiscal management, appropriate use of public funds, and compliance with regulatory requirements

This report, including the ratings in each category, is based on information and evidence gathered at the time of the annual oversight visit. The CSD considers evidence provided through CSD staff observations, document review, interviews, and discussion with school representatives and stakeholders. All charter schools are expected to prepare for the visit and have available, as applicable, all documentation requested in the *Annual Performance Based Oversight Visit Preparation Guide*. The "Sources of Evidence" sections below identify key information sources generally relevant to their respective indicators; these lists are not exhaustive, however, and some items may not be applicable to the grades served. Schools may present additional evidence as deemed relevant and appropriate. As needed, CSD staff also may request additional information and/or documentation prior to, during, and/or following the visit.

The tool employs the following four-point rubric to rate the school's performance in each category: (4) *Accomplished*, (3) *Proficient*, (2) *Developing*, and (1) *Unsatisfactory*. In addition, the *Summary of School Performance* section in each category captures key findings under one or more of the following headings: (1) Areas of Demonstrated Strength and/or Progress; (2) Areas Noted for Further Growth and/or Improvement; and, if applicable, (3) Corrective Action Required. Under "Corrective Action Required," the CSD reports findings of material noncompliance with applicable law, LAUSD charter policy, or the school's approved charter. **If the report includes any findings under "Corrective Action Required," the charter school must take immediate and appropriate steps to remedy the identified concern.** In accordance with its "tiered intervention" approach to charter school non-compliance and poor performance, the CSD may also send the school appropriate notices, separate and apart from this report, to provide and document time-specific follow-up as necessary. At the other end of the spectrum of performance, any school that earns a rating of *Accomplished* in any category is encouraged to submit to the CSD a summary of those "promising practices" that the school believes have contributed to its success, in order to support the CSD's ongoing efforts to promote and facilitate reciprocal sharing of promising practices among education leaders from across all LAUSD schools.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/23/2025**GOVERNANCE****RATING*****Summary of School Performance****3, Proficient**Areas of Demonstrated Strength and/or Progress**G3: RESPONSIVE AND ACCOUNTABLE GOVERNANCE - EDUCATIONAL PROGRAM**

The Governing Board considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.)

- Review of governance documentation in Binder I included evidence that meetings of the school’s governing board regularly include agenda items for updates and reports regarding student achievement and other key aspects of school performance and operations from the organization’s CEO as well as other executive-level staff. For example, a review of agendas and minutes confirmed that the board reviewed and discussed the following:
 - February 13, 2024: LCAP Annual Mid-Year Update and the SARC report.
 - October 8, 2024: Math Placement Act Report, including a discussion on aggregate student placement data.
 - December 3, 2024: Attendance and enrollment updates, including ADA data for the 2024-25 school year. The VP of Student and Family Supports also shared enrollment data for the 2024-25 school year. Additionally, the 2023 California School Dashboard Data was presented with a focus on student subgroups.
- The school also maintains a well-organized archive of board agendas and minutes, which includes timestamps indicating when each agenda is uploaded for public viewing, ensuring compliance with applicable Brown Act requirements.

G4: RESPONSIVE AND ACCOUNTABLE GOVERNANCE – STAFFING AND EVALUATIONS

The Governing Board monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a system for the evaluation of school-based staff and executive level leadership staff

- Evidence was provided that the Board evaluates performance of the CEO. For example, at the August 13, 2024, board meeting a “Public Employee Performance Evaluation CEO” item was discussed under closed session.
- Review of documentation in Binder I also included evidence of systems for evaluating school-based staff including, but not limited to, a *Staff Performance Management Evaluation Guidance* tool evaluating teachers, home office support staff, classified, and school leaders in areas such as goal setting, continual feedback, evidence collections, and self-assessments.
- Review of agendas and minutes also revealed evidence the school’s governing board approved a Declaration of Need for Fully Qualified Educators on April 9, 2024, which is a “prerequisite to the issuance of any emergency permit and/or limited assignment permit” by a Local Education Agency (i.e., charter school), per applicable law (5 CCR § 80026).

Areas Noted for Further Growth and/or Improvement**G2: DUE PROCESS**

- On December 17, 2024, a Notice to Cure was issued to Charter School and the Camino Nuevo Charter Academy governing board for failure to adhere to applicable policies and procedures in an expulsion of a Camino Nuevo Elementary #3 student in the 2023-2024 school year. The organization submitted its response on February 14, 2025, which included an action plan to ensure all future actions made by Charter School and/or its governing board related to student discipline comply with applicable law, District policies, and the terms of Charter School’s operative charter. However, upon review of the



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/23/2025

organization's response, the CSD has requested further information regarding the extent to which the organization's action plan will ensure compliance in this area.

Corrective Action Required

Per the correspondence sent April 28, 2025, the Camino Nuevo Charter Academy governing board must provide a response addressing outstanding questions/concerns by May 23, 2025.

Notes:

None

Progress on LAUSD Board of Education Benchmarks and/or MOU related to GOVERNANCE (if applicable): Not Applicable***RATING NOTES:**

- *A charter school may receive a rating of one (1) in this category for any of the following reasons: 1) Evidence of conflict (s) of interest within the organization (i.e. Governing Board, staff, contracted external parties, etc.), 2) School is in breach of the operative charter, including Federal, State, and District Required Language, 3) School is "Not in Good Standing," 4) Unresolved concern(s) and/or ongoing tiered intervention (i.e., Notice of Concern and/or Notice to Cure), and/or 5) If there are serious concerns related to fiscal matters (e.g., negative financial condition, fiscal mismanagement, repeat material weaknesses, significant deficiencies, and/or significant audit findings disclosed in the charter operator's most recent annual independent audit report, etc.).*
- *A charter school cannot receive a rating greater than three (3) in this category if it receives an overall rating of two (2) or one (1) in any other category (Student Achievement and Educational Performance; Organizational Management, Programs, and Operations; or Fiscal Operations).*



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025**G1: GOVERNANCE STRUCTURE AND COMPLIANCE MONITORING**

The Governing Board has implemented the organizational structure, roles, and responsibilities set forth in the approved charter and applicable law, including:

- Governing Board composition, structure, roles, and responsibilities as set forth in the approved charter
- Governing Board committees/councils are implemented as described in the school's charter (e.g., Finance, Human Resources, Academics, etc.)
- The Governing Board has a system in place to ensure compliance with the public-integrity statutes including laws requiring open meetings and laws forbidding financial and other conflicts of interest.
- The Governing Board reviews and certifies the *Compliance Monitoring and Certification of Board Compliance Review* form

Performance Rubric	Sources of Evidence
<p><input type="checkbox"/> The Governing Board has fully implemented the organizational structure set forth in the school's operative charter, including all committees/councils; and has a system in place to ensure it consistently complies with the applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.)</p> <p><input checked="" type="checkbox"/> The Governing Board has implemented the organizational structure set forth in the school's operative charter, including committees/councils; and has a system in place to ensure it complies with the applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.)</p> <p><input type="checkbox"/> The Governing Board has partially implemented the organizational structure set forth in the school's operative charter; and/or has an ineffective system in place to ensure it is complying with applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.)</p> <p><input type="checkbox"/> The Governing Board has not implemented the organizational structure set forth in the school's operative charter; and has an ineffective or no system in place to ensure it is complying with applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.)</p>	<p><input checked="" type="checkbox"/> Organizational chart in approved charter</p> <p><input checked="" type="checkbox"/> Organizational chart (current)</p> <p><input checked="" type="checkbox"/> Board member roster</p> <p><input checked="" type="checkbox"/> Bylaws (current)</p> <p><input checked="" type="checkbox"/> Board Committee(s) Calendar(s)</p> <p><input checked="" type="checkbox"/> California open meeting law training (Brown Act)</p> <p><input checked="" type="checkbox"/> Compliance Monitoring and Certification of Board Compliance Review</p> <p><input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation</p> <p><input checked="" type="checkbox"/> Observation of Governing Board meeting(s)</p> <p><input checked="" type="checkbox"/> Discussion with leadership</p> <p><input type="checkbox"/> Stakeholder focus group</p> <p><input type="checkbox"/> Other: (Specify)</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

G2: DUE PROCESS

The Governing Board has systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the school’s charter, and LAUSD charter school policy, to honor and protect the rights of students, employees, parents, and the public in the following areas:

- Student discipline
- Employee grievances and discipline
- Stakeholder complaint resolution pursuant to the Uniform Complaint Procedures (UCP)
- Parent/stakeholder complaint resolution for complaints outside regulatory scope of UCP

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The Governing Board has well-developed systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input checked="" type="checkbox"/> The Governing Board has partially developed systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has minimal or no systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public	<input checked="" type="checkbox"/> Student discipline policy and procedures <input checked="" type="checkbox"/> Employee grievance and discipline policy and procedure <input checked="" type="checkbox"/> Uniform Complaint Procedures policy and form(s) <input checked="" type="checkbox"/> Stakeholder complaint procedures and form(s) <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

G3: RESPONSIVE AND ACCOUNTABLE GOVERNANCE - EDUCATIONAL PROGRAM

The Governing Board has systems in place to ensure ongoing:

- Review and use of academic performance data (e.g., CA School Dashboard, internal assessments, etc.) and other school data and information to ensure sound Governing Board decision-making in support of continuous improvement of student achievement, fiscal viability, compliance, and overall public school excellence
- Monitoring of the school’s implementation of its Local Control and Accountability Plan (LCAP) and additional school plans (e.g., Comprehensive Support and Improvement (CSI), Additional Targeted Support and Improvement (ATSI), School Plan for Student Achievement (SPSA), and action plans for making progress toward LCAP goals)
- Transparent governance and accountability to stakeholders, including compliance with the LAUSD BOE’s Charter School Transparency Resolution, as well as consideration of input from the school’s committees/councils and stakeholders

Rubric	Sources of Evidence
<input type="checkbox"/> The Governing Board regularly considers school performance data, stakeholder input, and other data, and takes appropriate action to achieve positive measurable pupil outcomes (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input checked="" type="checkbox"/> The Governing Board considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input type="checkbox"/> The Governing Board seldom considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input type="checkbox"/> The Governing Board does not consider school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.)	<input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation <input checked="" type="checkbox"/> Board member and executive leadership training of Governing Board meeting(s) <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

G4: RESPONSIVE AND ACCOUNTABLE GOVERNANCE – STAFFING AND EVALUATIONS

The Governing Board has systems in place to ensure ongoing:

- Monitoring of staffing needs and the school’s compliance with all applicable credentialing, clearance, and training requirements
- Evaluation procedures with clear performance standards for all school-based staff, including but not limited to administrators, certificated staff, and classified staff
- Evaluation of executive level leadership (including, but not limited to, those positions reporting to the Governing Board, as indicated in Element 4 of the approved charter, such as Executive Director, Area Superintendent, Principal, etc.)

Performance Rubric	Sources of Evidence
<ul style="list-style-type: none"> <input type="checkbox"/> The Governing Board regularly monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a well-developed system for the evaluation of all school-based staff and executive level leadership staff <input checked="" type="checkbox"/> The Governing Board monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a system for the evaluation of school-based staff and executive level leadership staff <input type="checkbox"/> The Governing Board inconsistently monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and/or has partially implemented a system for the evaluation of school-based staff and/or executive level leadership staff <input type="checkbox"/> The Governing Board seldom monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and/or has not implemented a system for the evaluation of school-based staff and/or executive level leadership staff 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Human Resources policies and procedures <input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation <input checked="" type="checkbox"/> Evaluation of Executive Leadership procedures and tools <input checked="" type="checkbox"/> Evaluation of school-based staff procedures and tools <input checked="" type="checkbox"/> Compliance Monitoring and Certification of Board Compliance Review <input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training</i> form (“ESSA Grid”) for current academic year <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

G5: FISCAL CONDITION

The Governing Board has a system in place to ensure fiscal viability:

- The school is fiscally strong and net assets are positive in the two most current annual independent audit reports.
- If applicable, all LAUSD Board of Education-approved fiscal condition-related benchmark(s) are met by the required deadline(s).

Performance Rubric		Sources of Evidence
Performance	<p><input checked="" type="checkbox"/> The school is fiscally strong with positive net assets and meets the four (4) recommended financial ratios (identified as part of the Supplemental Criteria within the Fiscal Operations Rubrics section below for the rating of 4, <i>Accomplished</i>) in the two most current annual independent audit reports, <u>and</u>, if applicable, all LAUSD Board of Education-approved fiscal-condition related benchmark(s) are met by the required deadline(s)</p> <p><input type="checkbox"/> The school is fiscally stable, with positive net assets in the most current annual independent audit report</p> <p><input type="checkbox"/> The school is fiscally weak, or unstable*, net assets are negative in the most current annual independent audit report, or the school does not have an independent audit report or audited financial result for its first operative year on file with LAUSD or prior charter authorizer</p> <p><input type="checkbox"/> The school is consistently fiscally weak, net assets are negative in the two most current annual independent audit reports, or the school does not have an independent audit report or audited financial result for its first operative year on file with LAUSD or prior charter authorizer</p> <p>Notes: Additional considerations that could influence the rating may include: inadequate cash flow; financial condition and/or enrollment reflecting a downward trend and/or beginning to show signs of deteriorating financial health potentially leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years; multi-year reliance on financing resources for the school’s operations (e.g., factoring of receivables, intraorganizational loans, third party loans, continuing deficit spending, etc.); or that the school may not be able to carry out quality educational programs when the student enrollment drops to a certain level. *For example, the school’s financial condition fluctuates from year to year, with significant net losses, leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years.</p>	<p><input checked="" type="checkbox"/> Board meeting agendas and minutes</p> <p><input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances</p> <p><input checked="" type="checkbox"/> Observation of Governing Board meeting</p> <p><input checked="" type="checkbox"/> Discussion with leadership</p> <p><input checked="" type="checkbox"/> Independent audit report(s)</p> <p><input checked="" type="checkbox"/> Other financial information submitted by the school</p> <p><input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

G6: FISCAL MANAGEMENT AND ACCOUNTABILITY

The Governing Board has a system in place to ensure sound fiscal management and accountability:

- The school adheres to the Governing Board approved fiscal policies and procedures and does not have any areas noted for improvement.
- The two most current annual independent audit reports show no material weaknesses, deficiencies, and/or findings.
- The school is in compliance with Generally Accepted Accounting Principles, applicable law, LAUSD charter policy, and the school’s approved charter.
- If applicable, all LAUSD Board of Education-approved fiscal management-related benchmark(s) are met by the required deadline(s).

	Performance Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school consistently adheres to the Governing Board approved fiscal policies and procedures, does not have any areas noted for improvement, and the two most current annual independent audit reports show no material weaknesses, deficiencies, and/or findings <input checked="" type="checkbox"/> The school generally adheres to the Governing Board approved fiscal policies and procedures, but has areas noted for improvement, and the most current annual independent audit report shows no material weaknesses, deficiencies, and/or findings <input type="checkbox"/> The school is not adhering to the Governing Board approved fiscal policies and procedures, and has areas noted for improvement, or has significant fiscal-related issues (e.g., fiscal mismanagement, audit findings, unresolved recurring issues, potential conflicts of interest, etc.) <input type="checkbox"/> The school is continuously not adhering to the Governing Board approved fiscal policies and procedures, or has significant and recurring fiscal-related issues (e.g., fiscal mismanagement, audit findings, noncompliance with Generally Accepted Accounting Principles (GAAP), applicable law, LAUSD charter policy, and the school’s approved charter, conflicts of interest, etc.)	<input checked="" type="checkbox"/> Board meeting agendas and minutes <input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances <input checked="" type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with leadership <input checked="" type="checkbox"/> Independent audit report(s) <input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/23/2025

STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE	RATING*
Summary of School Performance	3, Proficient
California Department of Education's (CDE) Charter School's Performance Category: Dashboard Year 2024	Middle Performing
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>A2: STUDENT GROUP ENGLISH LANGUAGE ARTS (ELA) INDICATOR- (GRADES 3-8 & 11) The majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS)</p> <ul style="list-style-type: none"> • The 2024 average DFS in ELA for the school's English Learner student group (-64 DFS) is higher than the state average (-67.6 DFS). • The 2024 average DFS in ELA for the school's Latino student group (-39.2 DFS) is higher than the state average (-39.3 DFS). • The 2024 average DFS in ELA for the school's Long-Term English Learners student group (-96.7 DFS) is higher than the state average (-109.6 DFS) • The 2024 average DFS in ELA for the school's Socioeconomically Disadvantaged student group (-40.5 DFS) is higher than the state average (-40.9 DFS) • The 2024 average DFS in ELA for the school's Students with Disabilities student group (-139.8 DFS) is lower than the state average (-95.6 DFS) <p>A4: STUDENT GROUP MATH INDICATOR- (GRADES 3-8 & 11) The majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS)</p> <ul style="list-style-type: none"> • The 2024 average DFS in Math for the school's English Learner student group (-82.6 DFS) is higher than the state average (-93.4 DFS). • The 2024 average DFS in Math for the school's Latino student group (-65.7 DFS) is higher than the state average (-79.2 DFS). • The 2024 average DFS in Math for the school's Long-Term English Learner student group (-136.1 DFS) is higher than the state average (-163.5 DFS). • The 2024 average DFS in Math for the school's Socioeconomically Disadvantaged students (-66.6 DFS) is higher than the state average (-78.2 DFS) • The 2024 average DFS in Math for the school's Students with Disabilities student group (-137.8 DFS) is lower than the state average (-124.3 DFS) <p>A5: ALL STUDENTS ENGLISH LEARNER PROGRESS INDICATOR (ELPI) The California School Dashboard All Students ELPI color is Green; or a Status (Percent) that is the same or higher than the state average</p> <ul style="list-style-type: none"> • The schoolwide Dashboard ELPI performance color is Yellow, as compared to the state's color of Orange. • The school's 2024 percentage of English Learner students making progress towards English language proficiency (48.7%) is higher than the state average (45.7%). <p>A10: ALL STUDENTS SUSPENSION RATE INDICATOR- (GRADES K-12) The California School Dashboard All Students Suspension Rate Indicator color is Green; or a Status (Percent) that is the same or lower than the state average</p> <ul style="list-style-type: none"> • The schoolwide Dashboard Suspension Rate Indicator color is Orange, which is the same as the state's color of Orange. However, the school's 2023 percentage of students suspended at least one day (1.2%) is lower than the state average (3.2%). <p><u>Areas Noted for Further Growth and/or Improvement</u></p> <p>A1: ALL STUDENTS ENGLISH LANGUAGE ARTS (ELA) INDICATOR- (GRADES 3-8 & 11)</p>	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/23/2025

The California School Dashboard All Students ELA Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average

- The schoolwide Dashboard ELA Indicator performance color is Yellow, as compared to the state's color of Orange. The school's 2024 schoolwide ELA DFS (-40.1 DFS) is lower than the state average (-13.2 DFS).
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - Increasing the frequency of professional development from monthly meetings to bi-weekly meetings with a focus on
 - Text-first planning
 - American Reading Company (ARC) unit design
 - Evidence-based writing
 - Differentiated small group instruction
 - Enhanced professional development and coaching for TK-2 teachers in literacy
 - Data-Driven decision making that is used for small group instruction and planning

A3: ALL STUDENTS MATH INDICATOR- (GRADES 3-8 & 11)

The California School Dashboard All Students Math Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average

- The schoolwide Dashboard Math Indicator performance color is Yellow, as compared to the state's color of Orange. The school's 2024 schoolwide Math DFS (-66.5 DFS) is lower than the state average (-47.6 DFS).
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - Regular support from the home office Director of Mathematics with a focus on:
 - Curriculum implementation
 - Professional Development related to Math
 - Monthly PD for teachers and leaders with a focus on:
 - Accelerated learning in math
 - Students carrying the cognitive load
 - Implementation of standards for mathematical practice
 - Data collection to support decision making that incorporates formative assessments as well as data analysis
 - Intervention that is incorporated both during the day as well as after school

A8: ALL STUDENTS CHRONIC ABSENTEEISM INDICATOR- (GRADES K-8)

The California School Dashboard All Students Chronic Absenteeism Indicator color is Yellow or Orange; and a Status (Percent) that is higher than the state average

- The schoolwide Dashboard Chronic Absenteeism Indicator performance color is Yellow, which is the same as the state's color of Yellow. However, the school's 2024 percentage of chronically absent students (30.6%) is higher than the state average (18.6%).
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - Daily tracking of Average Daily Attendance (ADA) data
 - Communication with families regarding the importance of daily attendance
 - The school has re-trained its leadership team and office staff on how to respond to chronic absenteeism through the SART and SARB process
 - Students identified as chronically absent are referred to the Coordination of Services Team (COST)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/23/2025Corrective Action Required

None noted at this time.

Local Indicators: Dashboard Year 2024

Basic Services and Conditions: Met

Implementation of State Academic Standards: Met

Parent and Family Engagement: Met

School Climate: Met

Access to a Broad Course of Study: Met

Notes:

Charter School's 2024-2025 Every Student Succeeds Act (ESSA) Assistance Status:

- Comprehensive Support and Improvement – Low Graduation Rate (CSI- Low Grad)
- Comprehensive Support and Improvement – Low Performance (CSI- Low Perform)
- Additional Targeted Support and Improvement (ATSI)
- Targeted Support and Improvement (TSI)
- No Status

2024 LCFF Charter School Assistance Eligibility:

- General Assistance (Level 1) - resources and assistance that is made available to all local educational agencies
- Differentiated Assistance (Level 2) - local educational agencies that meet certain eligibility criteria for additional support

English Learner (EL) Reclassification:

As of the time of the issuance of this Annual Performance–Based Oversight Report, the state has not published the “Annual Reclassification (RFEP) Counts and Rates” for the 2021-2022, 2022-2023, and 2023-2024 academic years. Please note that, depending on the release date of the 2021-2022, 2022-2023, and the 2023-2024 RFEP counts and rates, the District may elect to update and reissue a revised 2024-2025 Annual Performance Based Visit Report.

For 2023-2024:

The school's percent of “At Risk” ELs is 12.9% as compared to the state's percent of 6.8%

The school's percent of “LTELs” is 6.9% as compared to the state percent of 10.6%



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/23/2025

The Indicator information below is provided for informational purposes only and will not be scored.

A12: ALL STUDENTS SCIENCE INDICATOR

The school's schoolwide Dashboard Science Indicator Status (-15.6 DFS) is lower than the state (-13.5 DFS).

Progress on LAUSD Board of Education Benchmarks and/or MOU related to STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE (if applicable):

Not Applicable

Charter School has two (2) LAUSD Board of Education Benchmarks related to Student Achievement and Educational Performance:

Note: California no longer uses any form of similar school rankings either for assessment or accountability.

1. The school will demonstrate an ongoing increase in reclassification of its English Learners to meet or exceed the Resident Schools Median reclassification rate over the course of the five-year term of their renewal, which will be monitored by CSD through oversight.
 - **2024 Status:** No update available as 2022-2023 and 2023-2024 reclassification data have not yet been published by the state.
2. Demonstrate growth of at least one performance level per academic year, as reported on the California School Dashboard, in ELA schoolwide academic performance as measured by CAASPP (SBAC) Assessment at a rate equal or greater than the Resident and Similar Schools, with the goal of achieving and maintaining the "Green" performance level or higher.
 - **2024 Status: Not Met** – Although Charter School's current Performance Color on the 2024 California School Dashboard for All Students in ELA is Yellow demonstrates growth as compared to the 2023 Performance Color of Orange, Charter School's 2024 All Students DFS in ELA (-40.1) is lower than the Resident Schools Median DFS (-34.3).

***RATING NOTE: A charter school cannot receive a rating in this category greater than a one (1) if the school has been identified as a Low Performing charter school based on the state's published list.**



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025**A1: ALL STUDENTS ENGLISH LANGUAGE ARTS (ELA) INDICATOR- (GRADES 3-8 & 11)**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students ELA Indicator (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students ELA Indicator color is Blue <input type="checkbox"/> The California School Dashboard All Students ELA Indicator color is Green; or a Status (DFS) that is the same or higher than the state average <input checked="" type="checkbox"/> The California School Dashboard All Students ELA Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students ELA Indicator color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the ELA Indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A2: STUDENT GROUP ENGLISH LANGUAGE ARTS (ELA) INDICATOR- (GRADES 3-8 & 11)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard ELA Indicator for Numerically Significant Student Groups (30 or more students) (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> All numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input checked="" type="checkbox"/> The majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> Less than a majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> None of the school's numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> Not Available - No assessment of performance on the California School Dashboard for this indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025**A3: ALL STUDENTS MATH INDICATOR- (GRADES 3-8 & 11)**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students Math Indicator (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students Math Indicator color is Blue <input type="checkbox"/> The California School Dashboard All Students Math Indicator color is Green; or a Status (DFS) that is the same or higher than the state average <input checked="" type="checkbox"/> The California School Dashboard All Students Math Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students Math Indicator color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the Math Indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A4: STUDENT GROUP MATH INDICATOR- (GRADES 3-8 & 11)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Math Indicator for Numerically Significant Student Groups (30 or more students) (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> All numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input checked="" type="checkbox"/> The majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> Less than a majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> None of the school's numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> Not Available - No assessment of performance on the California School Dashboard for this indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025**A5: ALL STUDENTS ENGLISH LEARNER PROGRESS INDICATOR (ELPI)**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students ELPI (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students ELPI color is Blue <input checked="" type="checkbox"/> The California School Dashboard All Students ELPI color is Green; or a Status (Percent) that is the same or higher than the state average <input type="checkbox"/> The California School Dashboard All Students ELPI color is Yellow or Orange; and a Status (Percent) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students ELPI color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the ELPI	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A6: ALL STUDENTS COLLEGE/CAREER (CCI) INDICATOR- (GRADES 9-12)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students CCI (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students CCI color is Blue <input type="checkbox"/> The California School Dashboard All Students CCI color is Green; or a Status (Percent) that is the same or higher than the state average <input type="checkbox"/> The California School Dashboard All Students CCI color is Yellow or Orange; and a Status (Percent) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students CCI color is Red <input type="checkbox"/> Not Available – No color assigned on the California School Dashboard for the CCI <input checked="" type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

A7: STUDENT GROUP COLLEGE/CAREER INDICATOR (CCI) - (GRADES 9-12)

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> California School Dashboard CCI for Numerically Significant Student Groups (30 or more students) (CDE) 	
Performance Rubric	Sources of Evidence
<input type="checkbox"/> All numerically significant student groups scored higher than their respective student group statewide average (Status/Percent) <input type="checkbox"/> The majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/Percent) <input type="checkbox"/> Less than a majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/Percent) <input type="checkbox"/> None of the school's numerically significant student groups scored higher than their respective student group statewide average (Status/Percent) <input type="checkbox"/> Not Available – No assessment of performance on the California School Dashboard for this indicator <input checked="" type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A8: ALL STUDENTS CHRONIC ABSENTEEISM INDICATOR- (GRADES K-8)

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> California School Dashboard All Students Chronic Absenteeism Indicator (CDE) 	
Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students Chronic Absenteeism Indicator color is Blue <input type="checkbox"/> The California School Dashboard All Students Chronic Absenteeism Indicator color is Green; or a Status (Percent) that is the same or lower than the state average <input checked="" type="checkbox"/> The California School Dashboard All Students Chronic Absenteeism Indicator color is Yellow or Orange; and a Status (Percent) that is higher than the state average <input type="checkbox"/> The California School Dashboard All Students Chronic Absenteeism Indicator color is Red notwithstanding the Status (Percent) <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the Chronic Absenteeism Indicator <input type="checkbox"/> Not Applicable - The Chronic Absenteeism Indicator is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025**A9: ALL STUDENTS GRADUATION RATE INDICATOR- (GRADES 9-12)**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:	
<ul style="list-style-type: none"> California School Dashboard All Students Graduation Rate Indicator (CDE) 	
Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students Graduation Rate Indicator color is Blue <input type="checkbox"/> The California School Dashboard All Students Graduation Rate Indicator color is Green; or a Status (Percent) that is the same or higher than the state average <input type="checkbox"/> The California School Dashboard All Students Graduation Rate Indicator color is Yellow or Orange; and a Status (Percent) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students Graduation Rate Indicator color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the Graduation Rate Indicator <input checked="" type="checkbox"/> Not Applicable - The Graduation Rate Indicator is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A10: ALL STUDENTS SUSPENSION RATE INDICATOR- (GRADES K-12)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:	
<ul style="list-style-type: none"> California School Dashboard All Students Suspension Rate Indicator (CDE) 	
Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students Suspension Rate Indicator color is Blue <input checked="" type="checkbox"/> The California School Dashboard All Students Suspension Rate Indicator color is Green; or a Status (Percent) that is the same or lower than the state average <input type="checkbox"/> The California School Dashboard All Students Suspension Rate Indicator color is Yellow or Orange; and a Status (Percent) that is higher than the state average <input type="checkbox"/> The California School Dashboard All Students Suspension Rate Indicator color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the Suspension Rate Indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025**A11: INTERNAL ASSESSMENT – VERIFIED DATA IMPLEMENTATION**

The information provided in this report on internal assessments is to determine the charter school's verified data implementation, as applicable. As part of renewal, as applicable, for charter schools that are identified by the California Department of Education (CDE) as Middle or Low Performing, the LAUSD Board shall consider schoolwide performance and performance of all student groups on the California School Dashboard and shall also consider clear and convincing evidence, demonstrated by verified data, showing either a) the school achieved measurable increases in academic achievement, as defined by at least one year's progress for each year in school or b) strong postsecondary outcomes equal to similar peers.

The LAUSD Board shall only consider verified data adopted by the State Board of Education pursuant to Ed. Code § 47607.2(c) (Link: [Approved List](#)). In addition, staff's review of the charter school's submitted materials will be based on the verified data sources adopted by the State Board of Education Ed. Code § 47607.2(c)(3). Charter schools submitting verified data for this purpose must adhere to the state-approved criteria.

The information below is based on charter school's self-reported data and will not be scored.

The charter school provided the following Verified Data for consideration: Academic Progress Indicator(s) and/or Postsecondary Indicator(s)

Academic Progress Indicator(s) for the 2023-2024 School Year:

Academic Progress Indicator (ELA): i-Ready K-8 by Curriculum Associates, Grades K-8	Grade Levels: 3-8	Assessment Administration: Beginning Year/End of Year	95% Participation Met*: Met
Academic Progress Indicator (Math): i-Ready K-8 by Curriculum Associates, Grades K-8	Grade Levels: 3-8	Assessment Administration: Beginning Year/End of Year	95% Participation Met*: Met

*If the charter school did not meet the 95% participation, the charter school's plan to address the participation is included in the Notes below.

1. The charter school did disaggregate student performance data by student groups. English Learners, Long Term English Learners, Students with Disabilities, Latino, Economically Disadvantaged.
2. The charter school affirmed that the assessments were administrated as intended, consistent with the test publishers' administration and test security procedures.
3. The charter school provided the following publisher's verified data report(s):
 - i-Ready K-8 by Curriculum Associates: *Diagnostic Growth*
 - i-Ready 9-12 by Curriculum Associates: *Academic Progress Report*
 - MAP Growth by NWEA: *Student Growth Summary Report*
 - Star Assessment by Renaissance: *Star Growth Report*
 - Other:
 - The charter school provided sections of the publisher's report, however it could not be used as verified data because it was not the complete report.
 - The charter school provided school created reports that are not considered verified data.
 - The charter school did not provide the publisher's designated report to demonstrate one year's growth.

As the date of this published report, the names of the above-mentioned reports are the District's current understanding from the publisher.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

Postsecondary Indicators (high school only):

Postsecondary Indicator: Choose an item.

1. The report provided by the charter school Choose an item. the results of at least 95% of eligible students. If the charter school did not meet the 95% participation rate, the charter school's plan to address the participation is included in the Notes below.
2. The report provided by the charter school Choose an item. the number of eligible students and missing or non-participating students.
3. The report provided by the charter school Choose an item. evidence of comparing the data to similar peers (which may include, but not limited to, similar demographics, pupil student groups, first-time college attendance, or other similar circumstances and if not available, comparison to statewide data).

Notes:

None

A12: ALL STUDENTS SCIENCE INDICATOR- (GRADES 5, 8, 10-12)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students Science Indicator (CDE)

Performance Rubric	Sources of Evidence
<p>The Science Indicator information is for informational purposes only and will not be scored.</p> <p><input type="checkbox"/> The California School Dashboard All Students Science Indicator is higher than the state</p> <p><input checked="" type="checkbox"/> The California School Dashboard All Students Science Indicator is lower than the state</p> <p><input type="checkbox"/> Not Applicable - The Science Indicator is not applicable for the grade levels assigned at the charter school</p>	<p><input checked="" type="checkbox"/> California School Dashboard (CDE)</p> <p><input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD)</p> <p><input type="checkbox"/> Other: (Specify)</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

LOCAL CONTROL AND ACCOUNTABILITY PLAN 2024-2025 (For Informational Purposes Only)

<i>The CSD reviewed the Local Control and Accountability Plan.</i>	
All requested template information and descriptions were provided:	Sources of Evidence
<input checked="" type="checkbox"/> LCFF Budget Overview for Parents <input checked="" type="checkbox"/> 2023-2024 LCAP Annual Update <input checked="" type="checkbox"/> Plan Summary <input checked="" type="checkbox"/> Engaging Educational Partners <input checked="" type="checkbox"/> Goals and Actions <input checked="" type="checkbox"/> Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students <input checked="" type="checkbox"/> Action Tables <input checked="" type="checkbox"/> Instructions	<input checked="" type="checkbox"/> Local Control and Accountability Plan <input checked="" type="checkbox"/> Board Agenda and Minutes
Notes: None	

ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS	RATING*
Summary of School Performance	3, Proficient
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>O1: IMPLEMENTATION OF THE EDUCATIONAL PROGRAM</p> <p>The school has implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</p> <ul style="list-style-type: none"> • Documentation in Folder III (e.g., lesson plans, and unit plans, etc.) and classroom observations included evidence that the school’s courses are aligned to the California Content Standards (e.g., CCSS, etc.). • Prior to classroom observations, school leaders identified focus areas aligned to the school’s key features and professional development program. During class walkthroughs, CSD staff observed evidence of implementation of focus areas including, but not limited to, accountable structures for participation (e.g., a structure in place to hold students accountable such as the use of positive redirection, and clear directions); higher order thinking task or prompt (e.g., asking why/ how questions, more than one way to solve a problem); and intellectual engagement strategies (e.g., everybody writes, turn and talk, cold calls). School leaders and CSD staff debriefed these observations with discussion of instances of pedagogy aligned to the focus areas and potential growth areas/opportunities for improvement. • Folder III documentation also demonstrated a comprehensive system for analyzing and responding to student achievement data, which includes: <ul style="list-style-type: none"> ○ Whole-school data reviews, Professional Learning Community (PLC) discussions, and individual coaching sessions with teachers ○ Data analysis that emphasizes longitudinal trends, identification of areas in need of improvement, and the celebration of positive outcomes ○ Weekly administration of formative assessments, which teachers use to inform and adjust instructional planning 	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/23/2025**O3: SPECIAL EDUCATION**

The school has a system in place for implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with professional development/training to support implementation of its special education program; and as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records

- Review of the Welligent Master Calendar report at the time of oversight indicated 97% of IEPs were completed within applicable timelines. School staff provided explanations of overdue IEPs for reasons including, but not limited to, parents not availing themselves although multiple attempts have been made to connect with them.
- Review of the Welligent 300 report at the time of oversight indicated 98% of services were in Tiers 1-3. School staff provided explanations for delayed provision of services for reasons including, but not limited to, student absences and staff shortages.
- The Camino Nuevo Central Special Education team has created a “SpEd Corner” that includes sharing of weekly special education compliance data (reports, 300 and master calendar), Student Success Team (SST) data, special education updates/reminders, special education trainings.
- Documentation in Binder III also included the school’s completed Self-Review Checklist, the school’s most recent District Validation Review, and evidence of professional development on topics related to special education (e.g., Understanding Eligibilities & Accommodations, ARC Toolkit)

O5: STAKEHOLDER ENGAGEMENT AND INVOLVEMENT

The school provided evidence of a system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements

- Review of documentation in Binder III included evidence of stakeholder consultation and parent/stakeholder involvement opportunities and engagement including, but not limited to:
 - Meet the Teacher Event
 - Coffee with Leaders
 - Back to school night
 - Harvest Festival
 - Bi-Weekly Newsletter
 - CAS/EIS Padres Comprometidos
 - Book Character Parade
- Review of documentation in Binder III, including but not limited to agendas/minutes of meetings of the school’s Site Based Council (SBC) and English Learner Advisory Council (ELAC), included evidence that these committees meet regularly and applicable legal requirements regarding the composition of these committees (e.g., the SBC includes school staff and parents) have been met. Agendas and minutes for these meetings are presented in English and Spanish.

Areas Noted for Further Growth and/or Improvement

None noted at this time.

Corrective Action Required

None noted at this time.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

Notes:
None

Progress on LAUSD Board of Education Benchmarks and/or MOU related to ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS (if applicable):

Not Applicable

***RATING NOTES:**

- *A charter school cannot receive a rating in this category greater than one (1) for any of the following reasons: 1) Failed to complete criminal background clearances for any new staff and/or sole proprietor (as defined on the Certification of Clearances, Credentialing, and Mandated Training) prior to employment; and/or failed to obtain DOJ clearance certification, as appropriate, from a vendor; 2) Failed to have Health, Safety, and Emergency Plan; 3) Failed to have an appropriate Certificate of Occupancy, or equivalent; and/or 4) The school is in breach of the operative charter, including Federal, State, and District Required Language related to this section.*
- *A charter school cannot receive a rating in this category greater than two (2) for any of the following reasons: 1) Failed to conduct child abuse mandated reporter training in accordance with Education Code 44691; 2) Any teacher of the instructional program is not appropriately credentialed (including required authorization(s) e.g., English Learner authorization) and assigned per legal requirements and the school's operative charter at any time during the academic year.*
- *A charter school may receive an overall rating of two (2) for the following reason: Failed to provide evidence of any item on the "Review of Health and Safety Compliance Items" checklist below.*
- *A charter school cannot receive a rating in this category greater than three (3) for the following reason: Failed to provide evidence of any item on the "Review of Transparency and Stakeholder Information Compliance Items" checklist below.*



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

O1: IMPLEMENTATION OF THE EDUCATIONAL PROGRAM

The school has systems in place to ensure alignment to the curricular and educational program outlined in the approved charter by:

- Implementing key features of the educational program described in the charter
- Implementing standards-based instruction in accordance with the California State Content Standards specific to the grade levels served and aligned with the needs of students
- Implementing assessments to measure the development of grade-level appropriate academic and non-academic skills
- Reviewing and analyzing school and student progress towards annual goals (schoolwide and for all student groups that the school serves) that are consistent with the educational performance measured by the California School Dashboard and state assessments
- Providing teacher, staff, and administrator professional development specific to supporting desired student outcomes and key features outlined in the school’s charter
- Implementing a system to monitor student progress toward, and completion of, graduation and A-G requirements (**high schools only**)

Performance Rubric	Sources of Evidence
<p><input type="checkbox"/> The school has fully implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served; and has achieved an overall rating of “3” or “4” in the Student Achievement and Educational Performance category of this year’s oversight report</p> <p><input checked="" type="checkbox"/> The school has implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</p> <p><input type="checkbox"/> The school has partially implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</p> <p><input type="checkbox"/> The school has minimally implemented, or not at all, the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</p>	<p><input checked="" type="checkbox"/> Key Features of the Educational Program</p> <p><input checked="" type="checkbox"/> Standards-Based Instructional Program</p> <p><input checked="" type="checkbox"/> Master Schedule/Course Schedule</p> <p><input checked="" type="checkbox"/> Student Achievement Data Analysis</p> <p><input checked="" type="checkbox"/> Professional Development documentation</p> <p><input checked="" type="checkbox"/> Classroom/site Observation</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p> <p>High School:</p> <p><input type="checkbox"/> System for monitoring student progress toward and completion of graduation and A-G Requirements</p> <p><input type="checkbox"/> WASC Accreditation Notification Letter</p> <p><input type="checkbox"/> UC Doorways course approval</p> <p><input type="checkbox"/> Graduation Requirement/Policy</p> <p><input type="checkbox"/> Math Placement Assessment Policy (9th grade only)</p> <p><input type="checkbox"/> Advanced Placement Exam: Participation Rate and Passage Rate</p> <p><input type="checkbox"/> College acceptance and enrollment rates</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

O2: MEETING THE NEEDS OF ALL STUDENTS; STUDENT GROUP DATA ANALYSIS

<p><i>The school has a system in place to ensure:</i></p> <ul style="list-style-type: none"> • Implementation of differentiated instructional strategies and approaches described in the charter designed to meet the learning needs of all students, including all numerically significant student groups identified in the school’s LCAP and by the CDE • Implementation of internal student assessments aligned with instructional outcomes to determine student mastery of California State Content Standards • Disaggregation and analysis of data on a regular basis to address individual student needs and guide instructional planning and use of interventions • Implementation, review, and modification, as appropriate, of its Master Plan for English Learners (EL identification, standards-based designated and integrated ELD instruction, progress monitoring, assessment, and reclassification) 	
Performance Rubric	Sources of Evidence
<p><input type="checkbox"/> The school has a well-developed system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; evidence of systems to modify instruction based on data analysis; and has achieved an overall rating of “3” or “4” in the Student Achievement and Educational Performance category of this year’s oversight report</p> <p><input checked="" type="checkbox"/> The school has a system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; and evidence of systems to modify instruction based on data analysis</p> <p><input type="checkbox"/> The school has partially implemented the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and/or limited evidence of systems to modify instruction based on data analysis</p> <p><input type="checkbox"/> The school has minimally implemented, or not at all, the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and/or no evidence of systems to modify instruction based on data analysis</p>	<p><input checked="" type="checkbox"/> Implementation of differentiated instructional strategies</p> <p><input checked="" type="checkbox"/> Intervention/Enrichment Program during the instructional day</p> <p><input checked="" type="checkbox"/> Student Group data analysis</p> <p><input checked="" type="checkbox"/> Professional Development documentation</p> <p><input checked="" type="checkbox"/> Classroom/site Observation</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p> <p>English Learners</p> <p><input checked="" type="checkbox"/> Master Plan for English Learners</p> <p><input checked="" type="checkbox"/> Designated English Language Development (ELD) schedule</p> <p><input checked="" type="checkbox"/> Documentation of implementation of the school’s Master Plan for English Learners</p> <p><input checked="" type="checkbox"/> Implementation of a data analysis system</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

O3: SPECIAL EDUCATION

The school has a system in place to ensure that the school:

- Provides special education programs and services in accordance with students' IEPs
- Provides special education training for staff
- Conducts a special education self-review annually, using the Special Education Self-Review Checklist
- Maintains mandated IEP timeline records and accurate service provision records in Welligent

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The school has a well-developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with regular and ongoing professional development/training to support implementation of its special education program; and as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records <input checked="" type="checkbox"/> The school has a system in place for implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with professional development/training to support implementation of its special education program; and as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records <input type="checkbox"/> The school has a partially developed system in place for implementation and monitoring of its special education processes and program in compliance with all requirements <input type="checkbox"/> The school has a minimal or no system in place for implementation and monitoring of its special education processes and program in compliance with all requirements <input type="checkbox"/> Not Applicable - Charter school participates in LAUSD's Option 1 SELPA <input type="checkbox"/> Charter school does not participate in LAUSD's SELPA	<input checked="" type="checkbox"/> Welligent IEP Timeline and Service Tracking Reports <input checked="" type="checkbox"/> District Validation Review (DVR) <input checked="" type="checkbox"/> Annual Self-Review Checklist <input checked="" type="checkbox"/> Professional Development documentation <input type="checkbox"/> Discussion with school leadership



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

O4: SCHOOL CLIMATE AND STUDENT DISCIPLINE

The school has a school climate and schoolwide student discipline system in place to ensure that the school's practices:

- Align with principles of the District's Discipline Foundation Policy and School Climate Bill of Rights Resolution, including but not limited to, tiered behavior intervention, alternatives to suspension, schoolwide positive behavior support, and data monitoring
- Provide positive opportunities for student wellness, growth, and success, aimed at making the school safe, welcoming, supportive, and inclusive
- Minimize discretionary suspensions and expulsions
- Reduce or eliminate suspension disproportionality for student groups
- Minimize chronic absenteeism for all students and student groups
- Procedures for preventing acts of bullying, including cyberbullying, in accordance with the requirements of Ed. Code, §§ 32283.5 and 234.4

Performance Rubric	Sources of Evidence
<p><input type="checkbox"/> The school has a well-developed and effective school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 3%, and suspension disproportionality rates that do not reach or exceed 4.5% for the Students with Disabilities or African American student groups</p> <p><input checked="" type="checkbox"/> The school has a school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 4.5%, and suspension disproportionality rates that do not reach or exceed 14.5% for the Students with Disabilities or African American student groups</p> <p><input type="checkbox"/> The school has a partially developed and/or minimally effective school climate and student discipline system that is only partially aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights</p> <p><input type="checkbox"/> The school has a minimally developed school climate and student discipline system as demonstrated by one or more of the following: the issuance of repeated CSD Notices to Cure (tiered intervention) related to suspension/expulsion; noted concerns related to ensuring due process rights when implementing suspension/expulsion practices; violation of law or policy.</p>	<p><input checked="" type="checkbox"/> Positive school climate system and Restorative Justice documentation</p> <p><input checked="" type="checkbox"/> Documentation of systems to prevent acts of bullying</p> <p><input checked="" type="checkbox"/> Documentation of systems to promote regular attendance</p> <p><input checked="" type="checkbox"/> Professional Development documentation</p> <p><input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Sets for suspension, expulsion, and disproportionality</p> <p><input checked="" type="checkbox"/> Classroom/site Observation</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Stakeholder focus group</p> <p><input type="checkbox"/> Other: (Specify)</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025**O5: STAKEHOLDER ENGAGEMENT AND INVOLVEMENT - QUALITY INDICATOR**

The school has a system for stakeholder engagement, including gathering input, facilitating, and encouraging involvement, sharing information, and resolving concerns, which:

- Provides parents, teachers, and students with meaningful opportunities for involvement and engagement that meet the requirements and goals of applicable federal and state law, the school's charter, and the school LCAP
- Implements a School Site Council (SSC), English Learner Advisory Committee (ELAC), and/or Parent Advisory Committee (PAC) in accordance with applicable legal requirements (e.g., member composition of committee/council, legally required topics, etc.), if applicable
- The liaison for students experiencing homelessness has identified this population through outreach and coordination activities with other organizations, and provided related referral of services to families, children, and youth experiencing homelessness

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The school provided evidence of a well-developed and effective system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements <input checked="" type="checkbox"/> The school provided evidence of a system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements <input type="checkbox"/> The school provided limited evidence of a system for stakeholder engagement, sharing information, and resolving concerns <input type="checkbox"/> The school provided little to no evidence of a system for stakeholder engagement, sharing information, and resolving concerns	<input checked="" type="checkbox"/> Yearlong Calendar of stakeholder engagement events/meetings. <input checked="" type="checkbox"/> Stakeholder Engagement <input checked="" type="checkbox"/> Stakeholder Consultation <input checked="" type="checkbox"/> School Site Council (SSC) documentation <input checked="" type="checkbox"/> Parent Advisory Committee (PAC) documentation <input checked="" type="checkbox"/> English Learners Advisory Committee (ELAC) documentation <input checked="" type="checkbox"/> Foster Youth/Students Experiencing Homelessness Designee <input checked="" type="checkbox"/> School website <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)

O6: CLEARANCES AND CREDENTIALING COMPLIANCE

The school is in compliance with applicable law and the terms of its approved charter regarding clearances and credentialing:

- All certificated staff are fully credentialed, including EL authorizations, and appropriately assigned as authorized by their credentials at all times
- Individuals who have been continuously employed in a teaching position since the 2019–20 school year obtain the appropriate certificate, permit, or other document for their certificated assignment no later than July 1, 2025 (Ed. Code § 47605.4(a))
- The school has obtained all necessary employee clearances, including criminal background and tuberculosis (TB) risk assessments/clearances, prior to employment, and keeps all clearances current
- The school has obtained all necessary vendor clearances, including criminal background and tuberculosis (TB) risk assessments/clearances as applicable, prior to the provision of service, and keeps all clearances current



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

- School employees and other mandated reporters working on behalf of the school receive annual training on child abuse awareness and reporting, in accordance with the requirements of Ed. Code, § 44691
- Staff receive annual training in Pupil Suicide Prevention and Awareness (as applicable) pursuant to Ed. Code §215
- Staff receive annual training in bloodborne pathogens, per 8 California Code of Regulations (“CCR”), § 5193
- The school has conducted volunteer clearances in accordance with applicable law and policy, including criminal background clearances for all volunteers who perform school site services while not under the direct supervision of a school employee, and tuberculosis (TB) risk assessments/clearances for all volunteers with frequent or prolonged contact with students

Performance Rubric	Sources of Evidence
<p><input type="checkbox"/> The school has implemented an effective system which includes procedures to continually monitor and maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements at all times, which has led to clear and accurate record keeping/documentation of its compliance</p> <p><input checked="" type="checkbox"/> The school has implemented and monitors systems and procedures that maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p><input type="checkbox"/> The school has partially implemented and/or intermittently monitors systems and procedures leading to inconsistent compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p><input type="checkbox"/> The school has not implemented and/or does not monitor systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p>Note: The rating of this indicator incorporates the ESSA Grid and evidence provided by the charter school in its Triannual submission and at the time of the oversight visit for those staff and/or vendors not included in the Triannual submission.</p>	<p><input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2023-2024</i> form (“ESSA Grid”)</p> <p><input checked="" type="checkbox"/> Staff roster</p> <p><input checked="" type="checkbox"/> School master schedule</p> <p><input checked="" type="checkbox"/> Custodian(s) of Records documentation</p> <p><input checked="" type="checkbox"/> Criminal Background Clearance Certifications</p> <p><input checked="" type="checkbox"/> Teaching credential/authorization documentation</p> <p><input checked="" type="checkbox"/> Vendor clearances and credentialing certifications</p> <p><input checked="" type="checkbox"/> Volunteer (TB) risk assessment/clearance certification</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/23/2025

Review of Health and Safety Compliance Items

The items below are expected to be evident at the charter school to ensure the protection of student and staff health and safety. Failure to provide evidence of any of the applicable items below may lead to tiered intervention, as appropriate, and restrict the overall rating in the Organizational Management, Programs, and Operations category as indicated below.

A charter school cannot receive an overall rating in this category greater than one (1) if the items below are not evident.

Item	Evident	Not Evident
A current, comprehensive, site-specific comprehensive Health, Safety, and Emergency School Safety Plan per requirements of Ed. Code, §§ 47605(c)(5)(F), 32282, and 35179.4, as applicable. (Note: For schools co-located with a District school, the charter school participates in and complies with the District school's Integrated Safe School Plan)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A current site-specific Certificate(s) of Occupancy or equivalent that authorizes the current use of the site	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A charter school may receive an overall rating in this category of two (2) if any of the items below are not evident.
If several (i.e., two or more) items below are not evident, charter school may receive an overall rating of one (1) in this category.

Item	Evident	Not Evident
School has sufficient emergency supplies in the event of a natural disaster or other emergency (Ed. Code § 32282)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
School conducts annual emergency drills and trainings as legally required to prepare for a natural disaster or other emergency, per Ed. Code §§ 32001 and 32282	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provision and documentation of health screenings (e.g., vision, hearing, and scoliosis) per current applicable law and terms of the charter (Ed. Code § 49450 et seq, as referenced in FSDRL)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stock and maintenance of the required number and type of emergency epinephrine auto-injectors ("epi-pen") onsite and training has been provided to volunteer staff member(s) in the storage and emergency use, per Ed. Code § 49414 and § 4119.2 of the Business and Professions Code	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provision of at least two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility, per Ed. Code § 49501.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A Board adopted Pupil Suicide Prevention Policy (grades 1-6 and/or grades 7-12, as applicable), requirements per of Ed. Code § 215. Suicide Prevention Lifeline and National Domestic Violence Hotline on at least one side of Student ID cards, as specified in Ed. Code § 215.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
For schools offering an interscholastic athletic program, at least one automated external defibrillator (AED) is onsite, and available at on-campus athletic activities or events per Ed. Code §§ 35179.4 and 35179.6.	<input type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Not applicable	

Notes: None



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

Review of Transparency and Stakeholder Information Compliance Items

The items below are expected to be evident at the charter school to ensure that it operates in a transparent manner and keeps all stakeholders informed. Failure to provide evidence of any of the applicable items below may lead to tiered intervention, as appropriate, and impact the overall rating in the Organizational Management, Programs, and Operations category.

A charter school cannot receive a rating in this category greater than 3 if any of the items below are not evident.

Item	Evident	Not Evident
The following information posted to the school’s website: <input checked="" type="checkbox"/> LCAP, per Ed. Code § 47606.5(h) <input checked="" type="checkbox"/> Current Board agenda in compliance with Brown Act, per Gov. Code, § 54954.2 (a)(1) and (d). <input checked="" type="checkbox"/> Policy on Pupil Suicide Prevention per Ed. Code § 234.6 <input checked="" type="checkbox"/> Title IX information, including a link to CDE’s Title IX website per Ed. Code § 234.6 <input checked="" type="checkbox"/> Policies on anti-discrimination, anti-harassment, anti-intimidation, anti-bullying, and sexual harassment policies, including: anti-cyberbullying procedures, social media anti-bullying procedures, and a link to statewide resources including community-based organizations compiled by CDE, per Ed. Code § 234.6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provides all stakeholders with appropriate, accessible, and relevant information about individual student and schoolwide academic progress and performance Ed. Code § 47605(c)(5)(C)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Access to approved charter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Documentation of informing parents/guardians about transferability of courses/course credit and eligibility to meet A-G requirements (high schools only), per Ed. Code § 47605	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Not applicable	
Informing parents/guardians of human trafficking prevention resources (grades 6-12), per Ed. Code § 49381	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Notification of access to available mental health services (grades K-12), per Ed. Code § 49428.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Charter schools serving any of the grades 6 to 12, shall prominently and conspicuously display a poster that identifies approaches and shares resources regarding pupil mental health in appropriate public areas that are accessible to, and commonly frequented by, pupils, per Ed. Code § 49428.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/> Not applicable	
Notes: None		



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

2157 Camino Nuevo Elementary School 3 (Eisner)	2020-2021					2021-2022					2022-2023				
	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Cash and Cash Equivalents	0	3,064,028	3,038,485	4,033,132	4,033,132	3,899,207	4,615,483	5,021,993	4,935,449	5,412,622	5,583,285	8,817,764	8,817,763		
Accounts Receivable	0	2,431,308	2,427,805	1,618,793	1,620,560	1,462,421	1,108,489	0	1,644,005	1,729,437	1,638,557	907,784	908,072		
Other Current Assets	0	96,189	111,899	48,036	46,268	55,054	77,003	1,585,266	28,604	33,367	33,554	65,693	65,406		
Total Current Assets	0	5,591,525	5,578,189	5,699,961	5,699,960	5,416,682	5,800,975	6,607,260	6,608,058	7,175,425	7,255,396	9,791,241	9,791,241		
Fixed and Other Assets	0	607,126	749,864	870,944	870,946	749,462	750,839	818,869	818,870	960,134	1,200,217	6,023,762	6,023,762		
Total Assets	0	6,198,651	6,328,053	6,570,905	6,570,906	6,166,144	6,551,814	7,426,129	7,426,928	8,135,559	8,455,613	15,815,002	15,815,003		
Deferred Outflows of Resources	0	0	0	0	0	0	0	0	0	0	0	0	0		
Current Liabilities	0	739,133	1,002,135	777,328	813,152	682,291	860,225	1,665,391	1,658,470	1,836,440	2,361,437	4,980,884	5,317,989		
Other Long Term Liabilities	0	5,339	5,339	35,825	0	35,825	35,825	50,712	0	50,712	50,712	5,040,331	4,703,226		
Unfunded OPEB Liabilities	0	0	0	0	0	0	0	0	0	0	0	0	0		
Total Liabilities	0	744,472	1,007,474	813,153	813,152	718,116	896,050	1,716,103	1,658,470	1,887,152	2,412,149	10,021,215	10,021,215		
Deferred Inflows of Resources	0	0	0	0	0	0	0	0	0	0	0	0	0		
Net Assets	0	5,454,179	5,320,579	5,757,752	5,757,754	5,448,028	5,655,764	5,710,026	5,768,458	6,248,406	6,043,464	5,793,787	5,793,788		
Total Revenues	9,280,156	10,943,366	10,936,549	11,245,318	11,245,316	10,877,826	12,178,627	12,146,148	11,904,366	12,049,341	11,914,860	13,242,873	13,634,585		
Total Expenditures	8,829,082	9,476,962	9,603,745	9,475,341	9,475,336	10,616,723	12,488,351	12,248,136	11,952,092	12,038,637	11,769,598	12,762,924	13,609,255		
Net Income / (Loss)	451,074	1,466,404	1,332,804	1,769,977	1,769,980	261,103	(309,724)	(101,988)	(47,726)	10,704	145,262	479,949	25,330		
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0		
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0	0	0	0		
Inc / (Dec) in Net Assets	451,074	1,466,404	1,332,804	1,769,977	1,769,980	261,103	(309,724)	(101,988)	(47,726)	10,704	145,262	479,949	25,330		
Net Assets, Beginning	3,447,273	3,987,775	3,987,775	3,987,775	3,987,774	5,320,579	5,757,752	5,757,752	5,757,754	5,655,763	5,710,026	5,710,026	5,768,458		
Adj. for restatement / Prior Yr Adj	164,220	0	0	0	0	296,059	0	0	0	81,364	58,431	58,431	0		
Net Assets, Beginning, Adjusted	3,611,493	3,987,775	3,987,775	3,987,775	3,987,774	5,616,638	5,757,752	5,757,752	5,757,754	5,737,127	5,768,457	5,768,457	5,768,458		
Net Assets, End	4,062,567	5,454,179	5,320,579	5,757,752	5,757,754	5,877,741	5,448,028	5,655,764	5,710,026	5,882,389	6,248,406	5,793,787	5,793,788		
Unrestricted Net Assets	5,454,179	5,320,579	5,757,752	5,757,754	5,448,028	750,840	5,710,026	5,768,458	5,288,272	6,043,464	5,763,985	5,763,986			
Restricted Net Assets	0	0	0	0	0	0	4,904,924	0	0	960,134	0	29,802	29,802		

2157 Camino Nuevo Elementary School 3 (Eisner)	Audited Financials					2023-2024					2024-2025				
	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Cash and Cash Equivalents	4,033,132	4,935,449	8,817,763	8,191,900	0	7,355,762	6,819,602	8,191,901	8,191,900	7,857,102	7,611,065	0	0		
Accounts Receivable	1,620,560	1,644,005	908,072	1,762,534	0	1,732,608	2,492,972	1,762,328	1,762,534	1,403,439	1,831,999	0	0		
Other Current Assets	46,268	28,604	65,406	90,183	0	86,830	86,750	90,390	90,183	117,314	124,345	0	0		
Total Current Assets	5,699,960	6,608,058	9,791,241	10,044,617	0	9,175,200	9,399,325	10,044,618	10,044,617	9,377,855	9,567,409	0	0		
Fixed and Other Assets	870,946	818,870	6,023,762	5,943,188	0	6,247,752	6,065,353	5,943,188	5,943,188	6,113,937	5,831,935	0	0		
Total Assets	6,570,906	7,426,928	15,815,003	15,987,805	0	15,422,952	15,464,678	15,987,806	15,987,805	15,491,792	15,399,344	0	0		
Deferred Outflows of Resources	0	0	0	0	0	0	0	0	0	0	0	0	0		
Current Liabilities	813,152	1,658,470	5,317,989	4,746,666	0	4,406,998	4,366,695	4,390,628	4,746,666	3,705,727	3,466,756	0	0		
Other Long Term Liabilities	0	0	4,703,226	4,575,714	0	4,912,819	4,912,819	4,931,752	4,575,714	4,798,941	4,798,941	0	0		
Unfunded OPEB Liabilities	0	0	0	0	0	0	0	0	0	0	0	0	0		
Total Liabilities	813,152	1,658,470	10,021,215	9,322,380	0	9,319,817	9,279,514	9,322,380	9,322,380	8,504,668	8,265,697	0	0		
Deferred Inflows of Resources	0	0	0	0	0	0	0	0	0	0	0	0	0		
Net Assets	5,757,754	5,768,458	5,793,788	6,665,425	0	6,103,135	6,185,163	6,665,426	6,665,425	6,987,125	7,133,647	0	0		
Total Revenues	11,245,316	12,049,341	13,634,585	15,584,255	0	14,343,436	16,407,532	16,552,888	15,664,888	15,584,255	15,493,725	15,677,757	16,150,504		
Total Expenditures	9,475,336	12,038,637	13,609,255	14,712,618	0	14,275,381	16,098,184	16,161,512	14,793,248	14,712,618	15,275,137	15,356,059	15,682,284		
Net Income / (Loss)	1,769,980	10,704	25,330	871,637	0	68,056	309,348	391,376	871,640	871,637	218,588	321,698	468,220		
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0		
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0	0	0	0		
Inc / (Dec) in Net Assets	1,769,980	10,704	25,330	871,637	0	68,056	309,348	391,376	871,640	871,637	218,588	321,698	468,220		
Net Assets, Beginning	3,987,774	5,757,754	5,768,458	5,793,788	0	6,043,464	5,793,787	5,793,787	5,793,788	6,185,163	6,665,426	6,665,426	0		
Adj. for restatement / Prior Yr Adj	0	0	0	0	0	(255,898)	0	0	0	(61,026)	0	0	0		
Net Assets, Beginning, Adjusted	3,987,774	5,757,754	5,768,458	5,793,788	0	5,787,566	5,793,787	5,793,787	5,793,788	6,124,138	6,665,426	6,665,426	0		
Net Assets, End	5,757,754	5,768,458	5,793,788	6,665,425	0	5,855,622	6,103,135	6,185,163	6,665,426	6,665,425	6,342,726	6,987,125	7,133,647		
Unrestricted Net Assets	5,757,754	5,768,458	5,763,986	6,661,241	0	6,101,795	6,185,163	6,661,243	6,661,241	6,987,125	7,133,647	0	0		
Restricted Net Assets	0	0	29,802	4,184	0	1,340	0	4,184	0	960,134	0	29,802	29,802		



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

FISCAL OPERATIONS					RATING
Summary of School Performance					3, Proficient
Other circumstances and information could influence the rating and are noted in this evaluation.					
<u>Financial Highlights</u>					
The charter school's fiscal condition is positive.					
FINANCIAL HIGHLIGHTS					
Camino Nuevo Charter Academy 3	2020-2021 (Audited Actuals)	2021-2022 (Audited Actuals)	2022-2023 (Audited Actuals)	2023-2024 (Audited Actuals)	2024-2025 (Second Interim)
Net Assets	\$5,757,754	\$5,768,458	\$5,793,788	\$6,665,425	\$7,133,645
Net Income / (Loss)	\$1,769,980	\$10,704	\$25,330	\$871,637	\$468,220
Transfers In / Out	\$0	\$0	\$0	\$0	\$0
Prior Year Adjustment(s)	\$0	\$0	\$0	\$0	\$0
Cash and Cash Equivalents	\$4,033,132	\$4,935,449	\$8,817,763	\$8,191,900	\$7,611,065
Unrestricted Net Assets	\$5,757,754	\$5,768,458	\$5,763,986	\$6,661,241	\$7,133,645
Norm Enrollment Reported by the School	746	710	731	714	738
FINANCIAL RATIO ANALYSIS					
Fund Reserve (Reserve for Economic Uncertainty) (Unrestricted Net Assets /Total Expenditures) <i>3% - 5% and greater is recommended (depending on the school's ADA)</i>	60.77%	47.92%	42.35%	45.28%	45.49%



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

Cash Reserve Level (Cash Balance/Total Expenditures) <i>5% and greater is recommended</i>	42.56%	41.00%	64.79%	55.68%	48.53%
Current Ratio (Working Capital Ratio) (Current Assets/Current Liabilities) <i>At least 1.2 or 120% is recommended</i>	700.97%	398.44%	184.12%	211.61%	275.98%
Debt Ratio (Total Liabilities/Total Assets) <i>Lower than 1.0 or 100% is recommended</i>	12.38%	22.33%	63.37%	58.31%	53.68%

Charter Operator Fiscal Information

The financial condition of the charter operator is summarized in the table below.

Camino Nuevo Charter Academy (CNCA)					
Source: Independent Audit Report for the Year Ending June 30, 2024					
# of Charter Schools		Including related parties and charter schools		Excluding related parties and charter schools	
Operated	Authorized by LAUSD	Net Assets	Net Income / (Loss)	Net Assets	Net Income / (Loss)
5	5	\$47,801,102	\$1,959,947	(\$71,868)*	\$0

* The CNCA Home Office's net loss of (\$71,868) is carried forward from Fiscal Year 2017-2018, primarily due to the asset transfer to and services agreements with Pueblo Nuevo Education and Development Group (PN-EDG). See further details under **Item 25** in the **Notes II** section below. According to CNCA, it plans to work with its auditor on the write-off of this net loss in the 2024-2025 audit.

Management Fees: Camino Nuevo Charter Academy 3 (CNCA3) pays PN-EDG 12% of the operational funding for administrative services which Education Code Section 47632(f) defines as: "all funding except funding for capital outlay," of each CNCA school, as projected by PN-EDG on or about July 1, 2024, for services that include home support. In addition, to benefit and further the CNCA schools' charitable and educational purposes, since July 1, 2016, the contractual arrangements between CNCA and PN-EDG each year have been governed by an Agreement for Limited Services. Each of these Agreements are for twelve-month periods, commencing on July 1 each year, and are renewed annually. PN-EDG supports CNCA by



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/23/2025

administering many of the charitable activities that CNCA historically performed [e.g., early childhood services (TK), alumni services, development, home support office services and integrated community support services], to enable CNCA to focus on charter school operations.

Per the Ninth Amendment for Limited Services of July 1, 2024, “PN-EDG shall invoice CNCA every three (3) months for services performed, with a delineation between the Base Compensation for the limited services as described in Section 3.2, the ELOP [Expanded Learning Opportunities Program] Compensation for the services described in Section 3.3, and the Mental Health Program Compensation for the services described in Section 3.4. CNCA shall prepay the first payment (reflecting a three (3) month period) in the amount of \$1,600,792 as Base Compensation, \$62,500 as ELOP Compensation, and \$226,500.75 as Mental Health Program Compensation, which shall be due to PN-EDG no later than July 1, 2024. After the initial three (3) month period (July - September), the Parties shall adjust the subsequent invoice to reflect the services performed and prepaid during that period. CNCA shall submit payment to PN-EDG for each school on a monthly basis.”

Norm Enrollment Data and Trends

The school’s Norm Enrollment history by grade level is summarized below.

Camino Nuevo Charter Academy 3’s Norm Day Enrollment History					
Grade Level	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
TK*			24	20	38
K*	76	72	66	79	62
1	74	70	67	63	76
2	79	69	73	68	69
3	87	73	68	64	73
4	78	87	78	62	68
5	87	77	89	81	76
6	82	86	95	99	95
7	92	84	86	94	91
8	91	92	85	84	90
Total Enrollment	746	710	731	714	738
Increase/(Decrease) in Enrollment from Prior Year	N/A	(36)	21	(17)	24
Enrollment Growth/(Decrease) (%)	N/A	(4.8%)	3.0%	(2.3%)	3.4%



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/23/2025

*Prior to FY 2022-2023, TK (Transitional Kindergarten) and K (Kindergarten) counts were reported together. Therefore, the K counts (if applicable) include the TK counts for the school years prior to 2022-2023.

Accumulated Increase/Decrease in Student Enrollment Since 2020-2021	
Accumulated decrease in student enrollment count	(8)
Accumulated decrease in student enrollment percentage	(1.1%)
Current Board-approved enrollment capacity in the school's operative charter as compared to its reported 2024-2025 Norm Enrollment	
Per the approved enrollment capacity in the school's operative charter	889
2024-2025 Norm Enrollment	738
Below approved enrollment capacity count	(151)
Below approved enrollment capacity percentage	(17.0%)

As noted above, the school has maintained a balanced budget for Fiscal Year 2023-2024, and projected a balanced budget per its 2024-2025 Second Interim Financials. According to CNCA, in order to address the current enrollment challenges, CNCA3 is implementing a comprehensive multi-year plan that will focus on strategies such as community outreach, marketing, family referrals, and enhanced offerings. The CSD will continue to monitor the school's student enrollment through oversight.

Areas of Demonstrated Strength and/or Progress:

The school's fiscal condition is positive and has been upward trending since the 2020-2021 fiscal year. Please refer to the Financial Highlights table above.

Areas Noted for Further Growth and/or Improvement:

Through conducting fiscal oversight and analyzing the data below, the CSD requests and receives fiscal documents from CNCA (including bank statements, bank reconciliations, credit card statements, and check registers) for the five (5) CNCA charter schools that are currently authorized by LAUSD. The CSD reviews these financial documents, as well as a sample of checks/disbursements, and credit card transactions across these CNCA charter schools, to assess the organization's overall compliance with *Camino Nuevo Charter Academy Fiscal Policies & Procedures* (CNCA FPP), applicable legal, District and charter requirements, and the effectiveness of the charter operator's internal controls and systems in place (aligned with best business practices). Any areas noted for further growth and/or improvement and other observations relating to CNCA's and its charter schools' overall compliance and fiscal operations – including fiscal mismanagement, regulatory non-compliance, fiscal governance or internal control issues, or fiscally operational deficiencies, etc. that *directly and systematically*



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/23/2025

impact the charter schools operated under the charter operator – are documented within each charter school’s Annual Performance-Based Oversight Visit Report. These issues may or may not have been observed for the specific CNCA school named above, based on the CSD’s sampling review. Lastly, school-specific exceptions, such as the fiscal condition, unique oversight observations, or audit findings, are reviewed and documented separately for each CNCA charter school.

1. Type of Observations: Internal Controls Over Credit Card Purchases

- **Source(s) of Document Reviewed:** Credit Card Statements
- **Description of Observation:** Based on the CSD’s review of a sample of CNCA’s credit card statements, the CSD noted that two eBay gift cards, each purchased for \$200.00 on June 4, 2024, were charged to a CNCA credit card by a school support staff, who was not the cardholder and happened to be working remotely on the purchase date. According to supporting documentation provided by CNCA, two additional eBay gift cards were purchased with the same CNCA credit card on the same day, also for \$200.00 each, bringing the total number of gift cards purchased to four (4), amounting to \$800.00 in the aggregate. CNCA explained that the support staff member who made the purchases believed they were acting on a request from CNCA leadership, which held the authority to approve such transactions without following CNCA’s fiscal policies and procedures as described below. Coincidentally, these were the purchases that CNCA reported to the CSD in July 2024 as being part of a fraudulent email scheme that led to the unauthorized purchases. This incident reveals a significant deficiency in CNCA’s internal controls related to preventing fraudulent activities and ensuring compliance with purchasing protocols.
- **Charter Operator’s Fiscal Policies and Procedures:**
--Page 13 (Credit Cards) of CNCA FPP approved by the board on 12/12/2023 states (in pertinent parts):
“Policy: Organization credit card accounts shall only be established with the formal approval of the Governing Board and may only be used for organization-related expenditures.

Procedures:

- Purchase requisition and other documentation requirements apply to credit card purchases above \$500.
- The Chief Executive Officer is responsible for deciding which employees may have an organization credit card and will set expectations for the use of the card and all related supporting records. Employees who are not able to consistently meet these expectations should not have an organization credit card and will relinquish access and use of card.
- ***The bank and/or consumer credit card (Amazon, Home Depot, Staples, etc.) will be kept under the supervision of the card holder.***
- Credit cards will bear the names of both the organization and the cardholder as authorized by the Governing Board.”

(Emphasis added.)

--Page 14 (Gift Cards) of CNCA FPP approved by the board on 12/12/2023 states:

“Policy: Gift cards purchased with Non-Government grant funds awarded to Camino Nuevo Charter Academy (CNCA) need to follow the CNCA purchasing policies as well as Internal Revenue Service (“IRS”) guidelines. Gift cards are treated as cash gifts and we may not make a gift of public CNCA funds. The award of gift cards (i.e.: Visa, In-n-Out, iTunes, etc.) or cash prizes using CNCA funds to employees, students, and community members for any purpose is expressly prohibited. This policy is designed to lay out circumstances and protocols for when gift card purchases may be allowable.

In rare circumstances, Non-Government grant awards may stipulate the use of gift cards to meet grant requirements. Gift cards are treated as cash and should not be purchased without express permission from the Chief Executive Officer or the Fiscal Designee and for a specific project (such as to fulfill



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/23/2025

the requirements of a grant agreement or specific project). For gift card purchased with Non-Government Grant funds, the grant proposal and/or grant agreement must specify a) why gift cards are being purchased; b) how the gift cards will be used; and c) how they will be distributed. Purchases not complying with grant and organization requirements may result in loss of funding.

- Gift cards may only be purchased when fulfilling a grant requirement.
- Gift cards must be distributed within the same fiscal year of purchase.
- Any gift cards not distributed at the end of the school year need to be immediately turned into the Fiscal Designee or the Home Support Office for safekeeping or redistribution.
- Gift cards cannot be used to make purchases outside the normal purchasing procedures for the CNCA. Using gift cards to purchase supplies or other items bypasses the normal approval process and controls. This also results in possible unauthorized sales tax as well as unused balances which are difficult to document for audit purposes.

This procedure applies to all CNCA employees, representatives, and students.

Procedures:

(Gift Card Purchase Form) The Gift Card Purchase Form, when completed, is an executed Authorization for the Purchase of Gift Cards and is required for gift card transactions. Information to be completed includes the following:

1. Funds to be used to purchase gift cards (including grant name)
2. Intended Use of gift cards
3. Vendor Name
4. Aggregate Amount of gift cards
5. Description (number/face amount to be purchased)
6. Distribution plan, including month/year to be distributed
7. Purchaser's name and signature
8. Date
9. Appropriate authorized name and signature

A copy of the approved grant proposal/funding award must be submitted with the gift card purchase form.

The individual distributing the gift cards must document each time a gift card is disbursed for the following: date of distribution; recipient's name; recipient's status (student, employee, non-employee)*; gift card number.

*If it is determined in any calendar year a non-employee has received an amount of \$600.00 or more, the issuing department will be responsible for obtaining an IRS Form W-9 from the recipient.

Violations of this Procedure:



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/23/2025

Violations of this procedure or failure to timely cooperate in compliance by any individuals who purchase or distribute gift cards/certificates on behalf of CNCA may result in forfeiture of funding.”

- **Charter School’s or Charter Operator’s Response:** Quarterly training on fiscal policies is provided to all CNCA schools. In response to this particular issue, the CNCA school that made the purchases in error received specialized fiscal training. All school sites were immediately alerted about the incident and were advised to be vigilant about phishing and other scams. Furthermore, as an organization, trainings are provided on an ongoing basis through the organization’s anti-phishing platform.
- **CSD’s Comments:** To safeguard school assets, the CSD recommends that CNCA and its charter schools strictly implement and adhere to the CNCA governing board-approved fiscal policies and procedures pertaining to credit card and gift card purchases, including, but not limited to, ensuring that staff follows established guidelines that clearly define the assignment of responsibilities; having a system of checks and balances in key areas including purchasing; and implementing proper supervisory controls to assess whether the transaction control activities performed are accurate and in accordance with established policies and procedures. Additionally, the CSD recommends that CNCA reinforce its internal control procedures by implementing additional safeguards such as tighter control and monitoring of credit cards by the board authorized credit card holders, enhanced phishing awareness training for staff, stricter oversight on credit card transactions, and a review of security protocols to prevent future instances of unauthorized transactions.

The governing board and leadership team of the charter school are responsible for managing the operations of the school. The CSD recommends that the Annual Performance-Based Oversight Visit Report, including the above-noted fiscal findings and observations, be discussed at CNCA’s next governing board meeting, highly preferably no later than 90 days following the school’s receipt of this report, so that the charter school and its governing board may address any issues early enough to implement changes in order to see results in its next fiscal year. It is the school’s responsibility to provide the CSD its action plans/steps, proof of implementation of the mitigating actions taken by the school, and/or documentation (e.g., governing board meeting agendas and approved board meeting minutes, etc.), as applicable, prior to or during the next Annual Performance-Based Oversight Visit. The CSD will continue to monitor these issues through oversight, and may take additional appropriate oversight actions. The results may be factored into the school’s rating for next year.

Other Observations (Items described in this section, which may not have been addressed in the charter school’s Fiscal Policies and Procedures, are recommended for improvement to align with optimal business practices).

1. Type of Observations: Lack of Policy and Clear Guidance – Expense Policy (Team-Building Activities)

- **Source(s) of Document Reviewed:** Credit Card Statements
- **Description of Observation:** Based on the CSD’s review of a sample of the CNCA schools’ credit card statements and related supporting documentation, the CSD noted two items purchased with CNCA3’s credit card that were categorized on the credit card statement activity files provided by CNCA as entertainment-related expenses that were charged to general funds. Upon the CSD’s further review of CNCA’s credit card transactions, additional charges from CNCA3’s credit card were identified for the same category. According to CNCA, these charges are for team-building activities that fall under professional development. However, the CSD noted that CNCA’s current policy does not specifically address expenses of this nature. The items in question are summarized in the table below.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

Item #	Transaction Date	Payee	Amount	CSD Comments
1	4/25/2024	SHATTO 39 LANES	\$99.00	Per supporting documentation provided, the credit card charge was for bowling for team bonding activity.
2	5/9/2024	SHATTO 39 LANES	\$60.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
3	5/9/2024	SHATTO 39 LANES	\$88.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
4	5/9/2024	SHATTO 39 LANES	\$110.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
5	5/17/2024	SHATTO 39 LANES	\$715.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
6	6/25/2024	RACELA LLC	\$320.00	Per supporting documentation provided, the credit card charge was for an escape room rental for leadership retreat.
Total			\$1,392.00	

- **Charter Operator’s Fiscal Policies and Procedures:** CNCA’s FPP does not specifically address team building expenses
- **Charter School’s or Charter Operator’s Response:** Professional development is budgeted, reviewed, and approved. Team building activities are an aspect of development and staff connectivity. CNCA has made it a goal to institute a belonging goal agency-wide with CNCA school sites with activities for its students and staff. Fostering a culture of belonging became a goal as a result of CNCA survey data results around belonging. Such belonging activities build trusting relationships with school sites and the Home Support Office.
- **CSD’s Comments:** The CSD recommends that CNCA establish and align its fiscal policies and procedures with best businesses practices, including the Fiscal Crisis & Management Assistance Team (FCMAT) guidelines (e.g., the 2022-2023 California Charter School Accounting and Best Practices Manual (“FCMAT Manual”) (page 27 which addresses gifts of public funds)), and develop CNCA governing board-approved policy approving the expenditure of public funds for “fostering a culture of belonging” (*that serve direct and substantial public purposes* in line with Article 16, Section 6 of the California Constitution). This includes, but is not limited to, the establishment of clear and consistent policy in planning, organizing, and evaluating team-building activities related to professional development; providing clear definitions and examples of allowable expenses that are approved for team-building purposes, such as group workshops, outdoor team-building events, collaborative problem-solving exercises, etc., and unallowable expenses that define any activities that do not provide direct and tangible benefit to students’ education, such as events that are solely recreational with no direct impact on team collaboration or activities that might raise concerns regarding inclusivity or appropriateness; requiring justification for activities that explains how the activity contributes to team collaboration, development, and overall organizational goals to ensure that every team-building event aligns with the organization’s strategic objectives and provides measurable value to the team; and determining the required documentation to verify associated expenses, such as sign-in sheets, receipts, invoices, and other necessary financial records, to ensure proper expense tracking and compliance with budgeting and accounting protocols.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

2. Type of Observations: Cash Handling Practices

- **Source(s) of Document Reviewed:** Bank Statements
- **Description of Observation:** The CSD noted that CNCA's board-approved FPP regarding cash receipt and deposit processes does not clearly define the frequency and dollar threshold for cash/check deposits. Therefore, the CSD was unable to determine whether the sampled transactions summarized below were deposited in a timely manner in accordance with best business practices.

Item #	Statement Month	Transaction Date	Transaction Type	Amount per Bank Statement	CSD's Comments
1	April 2024	4/4/2024	Credit Desktop Check Deposit	\$429,105.66	The CSD noted 3 checks dated 2/9/2024, 2/22/2024, and 2/23/2024 that were deposited on 4/4/2024.
2	May 2024	5/1/2024	Credit Cash Only Customer Deposit	\$897.66	The CSD noted cash collection listed on a <i>Cash Deposit Recap</i> sheet dated 3/5/2024 that was deposited on 5/1/2024.
3	May 2024	5/1/2024	Credit Desktop Check Deposit	\$185,840.11	The CSD noted 2 checks dated 4/19/2024 and 4/17/2024 that were deposited on 5/1/2024.

- **Charter Operator's Fiscal Policies and Procedures:** Page 6 (Deposits) of CNCA FPP approved by the board on 12/12/2023 and 12/3/2024 state: "The Home Support Office Manager or designee is responsible for making bank deposits. Deposits will be made per assigned schedule set-up by the Chief Executive Officer, Fiscal Designee, or Site Principals.
- **Charter School's or Charter Operator's Response:** Overall, CNCA's schedule is to deposit within 30 business days. CNCA will review the CSD's recommendation for best business practices and will update the FPP to include the CNCA schedule.
- **CSD's Comments:** The CSD recommends that CNCA incorporate guidance into its fiscal policies and procedures with a reasonable frequency and dollar threshold for cash/check deposits for the school and CNCA Home Office, including considering the FCMAT Manual guidelines, Chapter 5 ("Cash Receipts and Deposits" section, beginning with page 80), which states: "Bank deposits should be made regularly, at least weekly. A procedure should be in place regarding how often they should be made. For example, if amounts collected during a week total less than \$500, the rule could be that the deposit should be made on the last business day of the week; when amounts collected on any day exceed \$500 in total, the rule could be that the deposit is made on that day. Funds should not be held over a long holiday," to prevent the mishandling of funds and safeguarding of funds received. Delayed cash and check deposits pose financial and operational risks, including increased risk of theft or loss due to misplacement or misappropriation. The CSD will continue to monitor this issue through oversight.

3. Type of Observations: Past-Due Accounts Payable and Open Credit Memoranda for 90 Days or More

- **Source(s) of Document Reviewed:** Accounts Payable Aging Report
- **Description of Observation:** Based on the CSD's review and analysis of CNCA's Accounts Payable Aging Report as of December 2024, the CSD noted 69 past due accounts payable and three (3) open credit memoranda (that were not applied to any invoices) from 12 vendors and one (1) employee,



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

totaling \$137,704.04 and (\$77.65), respectively, for 90 days or more. Details regarding these long past-due accounts payable and/or open credit memoranda are summarized below.

Item #	Vendor/ Employee	Total Accounts Payable / (Credit Memoranda Amount)	Number of Days Past Due Accounts Payable	CSD Comments	CNCA Response
1	AMAZON CAPITAL SERVICES, INC	(\$21.84)	111	1 credit	This is a credit memo.
2	AMERICAN READING COMPANY	\$13,425.00	106, 111	2 invoices	The invoices were submitted late by the vendor.
3	EMCOR SERVICES MESA ENERGY SYSTEMS	\$5,358.84	92, 104, 165	3 invoices	The invoices were submitted late by the vendor.
4	LAKESHORE LEARNING MATERIALS	\$67,634.26	102	8 invoices	The invoices were submitted late by the vendor.
5	MCGRAW HILL LLC	\$2,146.80	102	2 invoices	The invoices were submitted late by the vendor.
6	R&S OVERHEAD DOORS OF SOUTH BAY, INC	\$12,000.00	122	1 invoice	The invoice was submitted late by the vendor.
7	SCOOT EDUCATION INC	\$9,719.00	104	1 invoice	The incorrect invoice was originally uploaded.
8	STAPLES, INC.	(\$5.57)	166	1 credit	This is a credit memo.
9	TIME WARNER CABLE	\$14,545.73 (\$50.24)	104, 158, 196	19 invoices & 1 credit	The vendor is currently carrying credit balance due to E-Rate/California Teleconnect Fund credits.
10	T-MOBILE USA INC.	\$766.28	101	1 invoice	The vendor has a running credit, and no payment is due.
11	VERIZON WIRELESS SERVICES LLC	\$11,525.10	91, 112, 152, 183, 349	30 invoices	There is a pending grant to be applied to payment.
12	WEST AMERICAN FIRE PROTECTION COMPANY	\$390.57	181	1 invoice	The invoice was submitted late by the vendor.
13	Employee Reimbursement	\$192.46	137	1 reimbursement	There was a delay in processing the reimbursement due to pending documentation.
Total		\$137,704.04 (\$77.65)			

- **Charter Operator's Fiscal Policies and Procedures:** CNCA's FPP does not address past-due accounts payable and open credit memoranda



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

- **Charter School’s or Charter Operator’s Response:** “CNCA strives to build strong relationships with vendors to update information when changes occur accordingly. We have our department leaders from facilities, IT, and operations connecting directly with our school site managers and have implemented trackers to monitor incoming orders, invoices and payments. Finance is conducting refreshers and check-ins monthly with staff to provide support. We practice continuous improvement in these areas to ensure payments are getting processed and paid in a timely manner.”
- **CSD’s Comments:** The CSD recommends that CNCA strengthen its fiscal policies and procedures to include language pertaining to the timely review and resolution of past-due accounts payable and/or open credit memoranda and establish expectations for its staff and/or back office services provider regarding the research, investigation, write-off, and/or payment of accounts payable and/or application of credit memoranda that have been past due and/or open for specified periods of time, and maintaining documentation of such, consistent with the industry best practices. The CSD further recommends that CNCA implement procedures to track all recurring and non-recurring invoices and billing statements, ensure that all vendors and employees are paid timely, and prevent the school from possibly incurring late fees and/or interest charges in the future.

The Charter Schools Division will review the recommended updates to the school’s fiscal policies by or during the next oversight visit. The results may be factored into the school’s rating for next year.

Corrective Action Required:

None noted that immediate action is required to remedy concerns in this report.

Progress on LAUSD Board of Education and/or MOU Benchmarks related to FISCAL OPERATIONS (if applicable):

N/A

Notes:

<u>I.</u>	<u>Review of Fiscal Documentation</u>	<u>Comments</u>
1.	FY 2023-2024 Independent Audit Report	
	a. Audit opinion:	Unmodified/Unqualified
	b. Material weaknesses:	None Reported
	c. Deficiencies/Findings:	None Reported
	d. Lack of a Going Concern:	None Reported
	Description (if applicable):	Not applicable
2.	(Only for new schools without an audit report on file) The charter school is in its first/second year of operation and there is no independent audit report on file with the CSD.	Not applicable



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/23/2025

3.	The 2023-2024 audited and unaudited actuals:	Do not mirror each other
	The explanations provided by the charter school for the variances were reasonable:	Yes
	The 2023-2024 independent audit report is not available as of the date of this report.	Not applicable
4.	Segregation of Duties (SOD) review(s) was/were conducted in-person/virtually at:	Camino Nuevo Charter Academy 2 and Camino Nuevo Elementary School 3
		No discrepancies were noted.
5.	Proposition 39 information.	Not applicable

<u>II.</u>	<u>Review of 2024-2025 Fiscal Preparation Guide</u>	<u>Provided</u>	<u>Comments</u>
1.	Most Current Fiscal Reports Reported to the Board	Yes	
2.	Board Meeting Minutes – Discussion of Fiscal Reports Presented to Board & Board Packet	Yes	
3.	Audit or Fiscal Reports – CalSTRS, CalPERS, USDE, CDE, FCMAT, IRS, SBA, OPEB, etc.	N/A	
4.	Board Meeting Minutes – Approval of 2024-2025 Budget	Yes	
5.	Evidence of Compliance – STRS, PERS, Social Security, Other Benefits	Yes	Benefits offered by the school: STRS, PERS, and Social Security
6.	Board Meeting Minutes – Selection of Independent Auditor	Yes	
7.	Board Meeting Minutes – Discussion of Independent Audit Report	Yes	
8.	Board Meeting Minutes – Discussion of the Most Recent Interim Financial Reports Submitted to LAUSD	Yes	
9.	Board Meeting Minutes – Discussion of Staff or Vendors Complaints	N/A	
10.	Board Meeting Minutes – Discussion of 2023-2024 Annual Performance-Based Oversight Visit Report	Yes	
11.	Current Fiscal Policies and Procedures	Yes	
12.	Board Meeting Minutes – Approval of Fiscal Policies and Procedures	Yes	
13.	Organizational Chart(s)	Yes	
14.	Summary of Total Compensation Paid in FY 2023-2024	Yes	
15.	Related Parties	Yes	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/23/2025

16.	MOUs for CMO Management Fees	Yes	
17.	Board Meeting Minutes – Approval of Management Fees, License Fees, or Any Other Fees	Yes	
18.	Most Current Accounts Payable Aging Report	Yes	The CSD’s observations were noted under the OO section above.
19.	Check Registers (12 months)	Yes	Period spanning from 10/2023 to 9/2024
			Reviewed 28 checks for sample testing
			No discrepancies were noted.
20.	Credit Card Statements and Reconciliations (6 months)	Yes	Period spanning from 4/2024 to 9/2024
			Reviewed 35 credit card transactions for sample testing
			The CSD’s observations were noted under the ANI and the OO sections above.
21.	Monthly Bank Statements and Reconciliations (6 months)	Yes	Period spanning from 3/2024 to 8/2024
			Reviewed 14 electronic credit/debit transactions for sample testing
			The CSD’s observations were noted under the OO section above.
22.	Student Body Financial Records (6 months)	N/A	
23.	Capitalized and Non-Capitalized Inventory Listing	Yes	
24a.	Posting of EPA on School’s Website	Yes	
24b.	Posting of Audited Financials on School’s Website	Yes	
25.	Financing Activities, Loans, Factoring Receivables, Intercompany Transfers/Loans, etc.	Yes	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

	<p>Pueblo Nuevo Education & Development (PN-EDG) Establishment and Financial Support to CNCA Schools:</p> <ul style="list-style-type: none"> • Incorporated: March 9, 2016, as CNCA’s sole statutory member (adopted in 2017) • Support Services: Began in 2017-2018, including home support services • One-Time Asset Transfer (2018): <ul style="list-style-type: none"> ○ Amount: \$4 million transferred from CNCA charter schools to PN-EDG, approved by CNCA’s Board on June 13, 2017 ○ Use: Restricted for CNCA’s educational purposes ○ CNCA3’s Share: \$793,339 based on pro-rata calculation ○ Attorney General Approval: “No objection” letter dated Oct 12, 2017 • Financial Support: Per CNCA’s 2023–2024 audit and supporting documentation provided by CNCA, PN-EDG awarded a \$55,000 grant to Camino Nuevo Charter Academy 4 (CNCA4) to assist with school-related expenses • Account Balances: As of December 31, 2024, account X5336 held \$4,006,549.52, which includes: <ul style="list-style-type: none"> ○ \$1,655,384.10 from account X5124 ○ \$375,000 repaid intercompany loan <p>Loan Activity and Fund Transfers with PN-EDG:</p> <ul style="list-style-type: none"> • PN-EDG Loan to CNCA3 (Fifteenth and Ardmore, LLC): <ul style="list-style-type: none"> ○ Original Loan: \$1,629,670.25 via Promissory Note dated June 27, 2019 ○ Terms: 4.25% interest; 35 payments of \$18,240; final payment of \$1,173,721.90 ○ Maturity: Extended from July 1, 2022, to March 31, 2023 ○ Refinancing: On May 1, 2023, refinanced by California School Finance Authority to Grupo Nuevo Los Angeles (GNLA), a related party • Related New Markets Tax Credit (NMTC) Unwind and Restricted Account Activity (CNCA3): <ul style="list-style-type: none"> ○ On June 19, 2019, PN-EDG paid \$1,629,670.25 from account X5336 to retire an NMTC loan ○ On July 5, 2019, opened restricted account X5124 with the same amount as a loan guarantee ○ On September 6, 2024, account X5124 was closed after loan repayment; \$1,655,384.10 was returned to account X5336 • Intercompany Loan to Camino Nuevo High 1 (CNHS1): <ul style="list-style-type: none"> ○ PN-EDG issued interest-free loans totaling \$375,000 on June 13, 2018, and December 16, 2019, to CNHS1 ○ CNHS1 closed effective June 30, 2021, transferring assets to Camino Nuevo High 2 (CNHS2) ○ Loan was repaid in June 2022 and transferred to account X5336 		
26.	Current Facility Lease Agreements and Board Meeting Minutes – Approval of Lease	Yes	CNCA3’s Castellanos campus is located on a Public School Choice (PSC) site and CNCA3’s Eisner campus is located on a private site.
27.	Facilities Plans – Purchase, Lease, Relocation, Expansion, Major Improvements	N/A	
	i. Charter School Name (For CMO Schools):		



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

	ii. Current School Address:		
	iii. Address of the New/Expanded Property/Construction Site:		
	iv. New or Existing Site:		
	v. Purchase Date or Estimated Purchase Date:		
	vi. Construction Start Date:		
	vii. Estimated Project Completion Date:		
	viii. Projected Total Cost:		
	ix. Cost-to-date Amount:		
	x. Purpose of Project/Construction:		
	xi. Current Project Status:		
	xii. Financing Sources (description/amount):		
	xiii. Estimated Move-In Date:		
28.	Employee Retention Credit (ERC)	Yes	CNCA3 applied for ERC but has not received confirmation of approval or denial.
29.	Disclosure of Legal Issues	N/A	

Notes: N/A (Provided Column) = indicated by the charter school as not applicable
 ANI = Areas Noted for Further Growth and/or Improvement
 OO = Other Observations



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

Fiscal Operations Rubrics

Existing School – a charter school that was/is in operation/active in the preceding school year(s) and the current school year. Existing schools may receive a rating of 4, 3, 2, or 1.

New School – a charter school that is in its first year of operation in the current school year and does not have an independent audit report or audited financial result for its first operative year on file with LAUSD. New schools are evaluated based on current year information. New schools may receive a rating of 2 or 1.

Existing School 4 (Accomplished)	To receive a rating of <u>4 (Accomplished)</u>, an existing school, at a minimum, meets all of the Required and Supplemental Criteria listed below.
<p><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net assets are positive in the two most current annual independent audit reports; 2. The cash balance at the beginning of the school year is positive; 3. The two most current annual independent audit reports show no material weaknesses, deficiencies, and/or findings; 4. If applicable, federal, state, and other public agency audits/reviews (e.g., California State Teachers' Retirement System (CalSTRS), California Public Employees' Retirement System (CalPERS), Fiscal Crisis & Management Assistance Team (FCMAT), United States Department of Education (USDE), California Department of Education (CDE), Internal Revenue Service (IRS), etc.), at the time of the oversight visit, show no outstanding material weaknesses, deficiencies, and/or findings; 5. Vendors and staff are consistently paid in a timely manner; 6. Governing board approves fiscal policies and procedures, at a minimum, once prior to each charter renewal term; 7. Charter school consistently adheres to the governing board-approved fiscal policies and procedures; 8. Governing board adopts the annual budget; 9. Governing board reviews and/or discusses audited financial statements submitted to LAUSD; 10. If applicable, governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD; 11. There is no apparent conflict of interest; 12. The Education Protection Account allocation and expenditures and audited financial statements are posted on the charter school's website; 13. The LCAP is submitted to the appropriate agencies; 14. Reasonable requests for information made by the Charter Schools Division and LAUSD are consistently processed or submitted by the charter school in a timely manner; 15. There are no items cited in Areas Noted for Further Growth and/or Improvement and there are no more than five (5) items cited in Other Observations for the most current year; 16. If applicable (when audited and unaudited actuals do not mirror each other), adequate explanations are provided by the school for significant variances between audited and unaudited actuals, and there are no indications of the school's potential lack of internal controls over financial statements; 17. Proper segregation of duties is consistently in place; 18. If applicable, there are no outstanding fiscal-related tiered intervention notices issued to the school; or the school has no tiered intervention notices as of the oversight report issuance date; and 	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are fully met by the required deadline(s); or the school has no fiscal benchmarks in its current charter term.

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 ([CCR § 15450 Reserves](#)) (i.e., unrestricted fund balance divided by total expenditures) in the two most current annual independent audit reports;
2. The cash balance at the beginning of the school year is at least 5% of the prior year’s expenses in the two most current annual independent audit reports;
3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the two most current annual independent audit reports;
4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the two most current annual independent audit reports;
5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, timely right sizing, etc.);
6. Fiscal reports (e.g., first interim, second interim, unaudited actuals, balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings for review and discussion;
7. The most current annual independent audit report is submitted to the appropriate agencies, including the school’s chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)), or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and
8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school’s charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).

***Existing School
3 (Proficient)***

To receive a rating of 3 (Proficient), an existing school, at a minimum, meets all of the Required and at least five (5) of the Supplemental Criteria listed below.

REQUIRED CRITERIA

1. Net assets are positive in the most current annual independent audit report;
2. The cash balance at the beginning of the school year is positive;
3. The most current annual independent audit report shows no material weaknesses, deficiencies and/or findings;
4. If applicable, federal, state, and other public agency audits/reviews (e.g., CalSTRS, CalPERS, FCMAT, USDE, CDE, IRS, etc.), at the time of the oversight visit, show outstanding findings, and the school is able to demonstrate evidence of remedies in addressing these findings;
5. Vendors and staff are generally paid in a timely manner;
6. Governing board approves fiscal policies and procedures, at a minimum, once prior to each charter renewal term;
7. Charter school generally adheres to the governing board-approved fiscal policies and procedures;



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/23/2025

8. Governing board adopts the annual budget;
9. Governing board reviews and/or discusses audited financial statements submitted to LAUSD;
10. If applicable, governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD;
11. There is no apparent conflict of interest;
12. The Education Protection Account allocation and expenditures and audited financial statements are posted on the charter school's website;
13. The LCAP is submitted to the appropriate agencies;
14. Reasonable requests for information made by the Charter Schools Division and LAUSD are generally processed or submitted by the charter school in a timely manner;
15. There are no significant recurring issues cited in the Areas Noted for Further Growth and/or Improvement;
16. If applicable (when audited and unaudited actuals do not mirror each other), at least partial explanations are provided by the school for significant variances between audited and unaudited actuals, and there are no indications of the school's potential lack of internal controls over financial statements;
17. Proper segregation of duties is generally in place;
18. If applicable, the charter school is in the process of resolving outstanding fiscal issues cited in a Notice issued by the CSD as part of its tiered intervention process; and
19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are partially met by the required deadline(s).

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in CCR, Title 5, Section 15450 ([5 CCR § 15450 Reserves](#)) (i.e., unrestricted fund balance divided by total expenditures) in the most current annual independent audit report;
2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current annual independent audit report;
3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current annual independent audit report;
4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the most current annual independent audit report;
5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, timely right sizing, etc.);
6. Fiscal reports (e.g., first interim, second interim, unaudited actuals, balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings for review and discussion;
7. The most current annual independent audit report is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)) or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and
8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

**Existing School
2 (Developing)**

An existing school would receive a rating of 2 (Developing) if the charter school is not eligible for the rating of Accomplished or Proficient, but at a minimum, meets all of the Required and at least four (4) of the Supplemental Criteria listed below.

REQUIRED CRITERIA

1. Net assets are positive in the most current annual independent audit report; net assets are negative with strong trend towards becoming positive (be positive at the end of the third year per the applicable interim financials); or the school's financial condition fluctuates from year to year, with significant net losses, leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years;
2. The cash balance at the beginning of the school year is positive; and
3. Governing board approves fiscal policies and procedures, at a minimum, once prior to each charter renewal term.

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in CCR, Title 5, Section 15450 ([5 CCR § 15450 Reserves](#)) (i.e., unrestricted fund balance divided by total expenditures) in the most current annual independent audit;
2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current annual independent audit;
3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current annual independent audit;
4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the most current annual independent audit;
5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, timely right sizing, etc.);
6. Fiscal reports (e.g., first interim, second interim, unaudited actuals, balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings for review and discussion;
7. The most current annual independent audit report is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)) or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and
8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

**Existing School
1 (Unsatisfactory)**

An existing school would receive a rating of 1 (Unsatisfactory) based on the conditions described below.

An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:

A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for *Accomplished*, *Proficient*, or *Developing* above. The charter school was given a certain period of time to address the fiscal concerns of LAUSD (including, but not limited to, repeat material weaknesses, significant deficiencies, and/or significant audit findings disclosed in the charter operator's most recent annual independent audit report, noncompliance with Generally Accepted Accounting Principles (GAAP), applicable law, LAUSD charter policy, and the school's approved charter, conflicts of interest, unresolved significant fiscal management issues, outstanding notices, etc.), but failed to provide a satisfactory response. The charter school has shown no *feasible* financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school's operation to mitigate the negative fiscal condition. The charter school's governing board members and/or leadership lack fiscal capacity.

Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.

**New School
2 (Developing)**

A new school would receive a rating of 2 (Developing) if the charter school, at a minimum, meets all of the Required Criteria listed below.

REQUIRED CRITERIA

1. Interim reports and/or unaudited actuals project positive net assets;
2. Projected debt, if any, is managed efficiently and will not cause the charter school to end the fiscal year with negative net assets. The non-profit organization is financially viable to support the charter school;
3. If enrollment is significantly below the enrollment per the school's *Pupil Estimates for New or Significantly Expanding Charters* report and/or its approved petition budget, the charter school has made significant adjustments in their operations to allow for the reduced income, and submitted a revised viable three-year budget and three-year cash flow projections;
4. Governing board adopts the annual budget;
5. Governing board reviews and discusses the charter school's financial reports as evidenced by the governing board meeting minutes;
6. Reasonable requests for information made by the Charter Schools Division and LAUSD are processed or submitted by the charter school in a timely manner; and
7. The LCAP is submitted to the appropriate agencies.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Elementary #3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2025

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.

*New School
1 (Unsatisfactory)*

A new school would receive a rating of 1 (Unsatisfactory) based on the conditions described below.

An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:

A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for *Developing*. The charter school was given a certain period of time to address the fiscal concerns of LAUSD (including, but not limited to, noncompliance with Generally Accepted Accounting Principles (GAAP), applicable law, LAUSD charter policy, and the school’s approved charter, conflicts of interest, unresolved significant fiscal management issues, outstanding notices, etc.), but failed to provide a satisfactory response. The charter school has shown no *feasible* financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school’s operation to mitigate the negative fiscal condition. The charter school’s governing board members and/or leadership lack fiscal capacity.

Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.



LOS ANGELES UNIFIED SCHOOL DISTRICT

CHARTER SCHOOLS DIVISION

ANNUAL PERFORMANCE-BASED OVERSIGHT VISIT REPORT*

2024-2025 SCHOOL YEAR

FOR

CAMINO NUEVO CHARTER ACADEMY #4 (2251)

Name and Location Code of Charter School

LAUSD Vision

Los Angeles Unified will be the premier public school district by eliminating educational inequities to graduate ALL students ready for the world – to thrive in college, career, and life.

CSD Mission

The LAUSD Charter Schools Division (CSD) fosters high quality educational opportunities and outcomes for students in the greater Los Angeles community through exemplary charter public school authorizing, oversight, and sharing of promising practices so that all students maximize their potential.

CSD Core Values

We believe that our success depends on:

- Making decisions that put the interests of students first.
- Serving with high expectations, integrity, professionalism, and commitment.
- Employing authentic, responsive, and effective leadership and teamwork.
- Continuously learning as a dynamic organization.
- Building and sustaining a healthy workplace culture where high performance, diversity, and creativity thrive.
- Developing productive relationships with our charter schools and all stakeholders.

* Charter School shall comply in a timely manner with all applicable federal and state laws and regulations, as they may change from time to time, including but not limited to matters related to the school's governance, programs, facilities, operations, and/or fiscal management.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

Charter School Name:	Camino Nuevo Charter Academy #4			Location Code:	2251
Current Address:	City:	ZIP Code:	Phone:	Fax:	
1018 Mohawk St.	Los Angeles	90026	(213) 353-5300	(213) 483-1688	
Current Term of Charter¹:	LAUSD Board District:		LAUSD Region:		
July 1, 2020 to June 30, 2028	2		East		
Number of Students Currently Enrolled:	Enrollment Capacity Per Charter:	Number Above/Below Enrollment Capacity (day of visit):		Below by 211	
467	678				
Grades Currently Served:	Grades To Be Served Per Charter:	Percent Above/Below Enrollment Capacity (day of visit):		Below by 31.1%	
TK-8	TK-8				
Norm Enrollment Number:	478				
Total Number of Staff Members:	60	Certificated:	25	Classified:	35
Charter School's Leadership Team Members:	Shannon Leonard, Principal; Adriana Abich, Chief Executive Officer; Rachel Hazlehurst, Chief Academic Officer; Natasha Barriga-Siperstein, Vice President of Strategy and Operations				
Charter School's Contact for Special Education:	Jessica Hsieh, Director of Special Education; Ellie Franco, Assistant Principal of Instruction	SELPA & Option:		LAUSD Option 3	
CSD Assigned Administrator:	Brenda Martinez	CSD Fiscal Oversight Manager:		Andrea Ines	
Other CSD Team Members:	NA				
Oversight Visit Date(s):	March 20, 2025	Fiscal Review Date (if different):		NA	
Is school located on a District facility? If so, please indicate the applicable program (e.g., Prop 39, PSC, conversion, etc.):	PSC	LAUSD Co-Location Campus(es) (if applicable):		Cisneros	
Certificate of Occupancy (COO) or Temporary Certificate of Occupancy Type: (if a TCO, please note expiration date)	NA	COO/TCO Approved Grade Levels and Occupancy Loads:		NA	

SUMMARY OF RATINGS

(4)=Accomplished (3)=Proficient (2)=Developing (1)=Unsatisfactory

Governance	Student Achievement and Educational Performance	Organizational Management, Programs, and Operations	Fiscal Operations
3, Proficient	2, Developing	3, Proficient	3, Proficient

¹ Education Code section 47607.4 provides that “all charter schools whose term expires on or between January 1, 2022, and June 30, 2025, inclusive, shall have their term extended by two years, and all charter schools whose term expires on or between January 1, 2024, and June 30, 2027, inclusive, shall have their term extended by one additional year.”



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

CHARTER RENEWAL CRITERIA

In accordance with Education Code §§ 47605, 47607, and 47607.2, in order to renew a charter, the District must determine whether the charter school has met specific renewal criteria prescribed in statute.

REPORT GUIDE

LAUSD's oversight procedures are intended to balance a charter school's autonomy of operation with its accountability to the public. LAUSD utilizes a holistic, performance-based approach to evaluate all charter schools, guided principally by making decisions in the best interest of students. The CSD observes and monitors each charter school in accordance with applicable laws, regulations, LAUSD policy, memoranda of understanding, and the school's operative charter. Information gathered through oversight serves as part of the charter school's ongoing record for the District to make informed decisions about charter school authorization, renewal, material revisions, sharing of promising practices, and if need be, revocation. While LAUSD is responsible to provide oversight of its charter schools and the entities managing charter schools, the primary oversight of each charter school must first and foremost be performed by the charter school's own Governing Board. The Governing Board of a charter school has an ongoing responsibility to oversee the operations of its charter school(s), ensuring that every charter school it oversees is providing a high-quality educational program for students enrolled, is successfully fulfilling the terms of their charter, is fiscally sound, and complies with applicable laws, regulations, and court orders. In designing this document, the District has considered the California Charter Schools Act, the *LAUSD Policy and Procedures for Charter Schools*, the factors and guidance promulgated by the California State Board of Education in evaluating charter schools, and the National Association of Charter School Authorizers' *Principles and Standards of Quality Authorizing*. This reporting tool provides guidelines and criteria used by the CSD to observe, record, assess, and reflect with the charter school on school performance as captured during the annual oversight visit process in these four categories:

- **Governance** – demonstrating fulfillment of the Governing Board's fiduciary responsibility to effectively direct and provide oversight for the charter public school, including but not limited to enactment and monitoring of policies and procedures to ensure the school's full compliance with applicable law, policy, and the terms of the charter approved by the LAUSD Board of Education
- **Student Achievement and Educational Performance** – demonstrating positive academic achievement and growth for all students
- **Organizational Management, Programs, and Operations** – demonstrating effective leadership and implementation of the governing board's policies and procedures, as well as the school's educational program and systems and procedures for the day-to-day operations of the school
- **Fiscal Operations** – demonstrating sound fiscal management, appropriate use of public funds, and compliance with regulatory requirements

This report, including the ratings in each category, is based on information and evidence gathered at the time of the annual oversight visit. The CSD considers evidence provided through CSD staff observations, document review, interviews, and discussion with school representatives and stakeholders. All charter schools are expected to prepare for the visit and have available, as applicable, all documentation requested in the *Annual Performance Based Oversight Visit Preparation Guide*. The "Sources of Evidence" sections below identify key information sources generally relevant to their respective indicators; these lists are not exhaustive, however, and some items may not be applicable to the grades served. Schools may present additional evidence as deemed relevant and appropriate. As needed, CSD staff also may request additional information and/or documentation prior to, during, and/or following the visit.

The tool employs the following four-point rubric to rate the school's performance in each category: (4) *Accomplished*, (3) *Proficient*, (2) *Developing*, and (1) *Unsatisfactory*. In addition, the *Summary of School Performance* section in each category captures key findings under one or more of the following headings: (1) Areas of Demonstrated Strength and/or Progress; (2) Areas Noted for Further Growth and/or Improvement; and, if applicable, (3) Corrective Action Required. Under "Corrective Action Required," the CSD reports findings of material noncompliance with applicable law, LAUSD charter policy, or the school's approved charter. **If the report includes any findings under "Corrective Action Required," the charter school must take immediate and appropriate steps to remedy the identified concern.** In accordance with its "tiered intervention" approach to charter school non-compliance and poor performance, the CSD may also send the school appropriate notices, separate and apart from this report, to provide and document time-specific follow-up as necessary. At the other end of the spectrum of performance, any school that earns a rating of *Accomplished* in any category is encouraged to submit to the CSD a summary of those "promising practices" that the school believes have contributed to its success, in order to support the CSD's ongoing efforts to promote and facilitate reciprocal sharing of promising practices among education leaders from across all LAUSD schools.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

GOVERNANCE	RATING*
Summary of School Performance	3, Proficient
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>G3: RESPONSIVE AND ACCOUNTABLE GOVERNANCE - EDUCATIONAL PROGRAM The Governing Board considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.)</p> <ul style="list-style-type: none"> Review of governance documentation in Binder I included evidence that meetings of the school’s governing board regularly include agenda items for updates and reports regarding student achievement and other key aspects of school performance and operations from the organization’s CEO as well as other executive-level staff. For example, a review of agendas and minutes confirmed that the board reviewed and discussed the following: <ul style="list-style-type: none"> February 13, 2024: LCAP Annual Mid-Year Update and the SARC report. October 8, 2024: Math Placement Act Report, including a discussion on aggregate student placement data. December 3, 2024: Attendance and enrollment updates, including ADA data for the 2024-25 school year. The VP of Student and Family Supports also shared enrollment data for the 2024-25 school year. Additionally, the 2023 California School Dashboard Data was presented with a focus on student subgroups. The school also maintains a well-organized archive of board agendas and minutes, which includes timestamps indicating when each agenda is uploaded for public viewing, ensuring compliance with the 72-hour Brown Act requirements. <p>G4: RESPONSIVE AND ACCOUNTABLE GOVERNANCE – STAFFING AND EVALUATIONS The Governing Board monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a system for the evaluation of school-based staff and executive level leadership staff</p> <ul style="list-style-type: none"> Evidence was provided that the Board evaluates performance of the CEO. For example, at the August 13, 2024, board meeting a Public Employee Performance Evaluation CEO was discussed under closed session. Review of documentation in Binder I also included evidence of systems for evaluating school-based staff including, but not limited to, a <i>Staff Performance Management Evaluation Guidance</i> tool evaluating teachers, home support office staff, classified, and school leadership in areas such as goal setting, continual feedback, evidence collections, self-assessments and an end of the year evaluation. Review of agendas and minutes also revealed evidence the school’s governing board approved a Declaration of Need for Fully Qualified Educators on April 9, 2024, which is a “prerequisite to the issuance of any emergency permit and/or limited assignment permit” by a Local Education Agency (i.e., charter school), per applicable law (5 CCR § 80026). 	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025Areas Noted for Further Growth and/or Improvement

None noted at this time.

Corrective Action Required

None noted that require immediate action to remedy concerns indicated in this report.

Notes:

O2: On December 17, 2024, a Notice to Cure was issued the Camino Nuevo Charter Academy governing board (“CNCA Board”) for failure to adhere to applicable policies and procedures in an expulsion of a student attending another charter school governed by the CNCA Board.

Progress on LAUSD Board of Education Benchmarks and/or MOU related to GOVERNANCE (if applicable): Not Applicable***RATING NOTES:**

- *A charter school may receive a rating of one (1) in this category for any of the following reasons: 1) Evidence of conflict (s) of interest within the organization (i.e. Governing Board, staff, contracted external parties, etc.), 2) School is in breach of the operative charter, including Federal, State, and District Required Language, 3) School is “Not in Good Standing,” 4) Unresolved concern(s) and/or ongoing tiered intervention (i.e., Notice of Concern and/or Notice to Cure), and/or 5) If there are serious concerns related to fiscal matters (e.g., negative financial condition, fiscal mismanagement, repeat material weaknesses, significant deficiencies, and/or significant audit findings disclosed in the charter operator’s most recent annual independent audit report, etc.).*
- *A charter school cannot receive a rating greater than three (3) in this category if it receives an overall rating of two (2) or one (1) in any other category (Student Achievement and Educational Performance; Organizational Management, Programs, and Operations; or Fiscal Operations).*



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

G1: GOVERNANCE STRUCTURE AND COMPLIANCE MONITORING

The Governing Board has implemented the organizational structure, roles, and responsibilities set forth in the approved charter and applicable law, including:

- Governing Board composition, structure, roles, and responsibilities as set forth in the approved charter
- Governing Board committees/councils are implemented as described in the school’s charter (e.g., Finance, Human Resources, Academics, etc.)
- The Governing Board has a system in place to ensure compliance with the public-integrity statutes including laws requiring open meetings and laws forbidding financial and other conflicts of interest.
- The Governing Board reviews and certifies the *Compliance Monitoring and Certification of Board Compliance Review* form

Performance Rubric	Sources of Evidence
<p><input type="checkbox"/> The Governing Board has fully implemented the organizational structure set forth in the school’s operative charter, including all committees/councils; and has a system in place to ensure it consistently complies with the applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.)</p> <p><input checked="" type="checkbox"/> The Governing Board has implemented the organizational structure set forth in the school’s operative charter, including committees/councils; and has a system in place to ensure it complies with the applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.)</p> <p><input type="checkbox"/> The Governing Board has partially implemented the organizational structure set forth in the school’s operative charter; and/or has an ineffective system in place to ensure it is complying with applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.)</p> <p><input type="checkbox"/> The Governing Board has not implemented the organizational structure set forth in the school’s operative charter; and has an ineffective or no system in place to ensure it is complying with applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.)</p>	<p><input checked="" type="checkbox"/> Organizational chart in approved charter</p> <p><input checked="" type="checkbox"/> Organizational chart (current)</p> <p><input checked="" type="checkbox"/> Board member roster</p> <p><input checked="" type="checkbox"/> Bylaws (current)</p> <p><input checked="" type="checkbox"/> Board Committee(s) Calendar(s)</p> <p><input checked="" type="checkbox"/> California open meeting law training (Brown Act)</p> <p><input checked="" type="checkbox"/> Compliance Monitoring and Certification of Board Compliance Review</p> <p><input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation</p> <p><input checked="" type="checkbox"/> Observation of Governing Board meeting(s)</p> <p><input checked="" type="checkbox"/> Discussion with leadership</p> <p><input type="checkbox"/> Stakeholder focus group</p> <p><input type="checkbox"/> Other: (Specify)</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

G2: DUE PROCESS

The Governing Board has systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the school’s charter, and LAUSD charter school policy, to honor and protect the rights of students, employees, parents, and the public in the following areas:

- Student discipline
- Employee grievances and discipline
- Stakeholder complaint resolution pursuant to the Uniform Complaint Procedures (UCP)
- Parent/stakeholder complaint resolution for complaints outside regulatory scope of UCP

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The Governing Board has well-developed systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input checked="" type="checkbox"/> The Governing Board has systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has partially developed systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has minimal or no systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public	<input checked="" type="checkbox"/> Student discipline policy and procedures <input checked="" type="checkbox"/> Employee grievance and discipline policy and procedure <input checked="" type="checkbox"/> Uniform Complaint Procedures policy and form(s) <input checked="" type="checkbox"/> Stakeholder complaint procedures and form(s) <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

G3: RESPONSIVE AND ACCOUNTABLE GOVERNANCE - EDUCATIONAL PROGRAM

The Governing Board has systems in place to ensure ongoing:

- Review and use of academic performance data (e.g., CA School Dashboard, internal assessments, etc.) and other school data and information to ensure sound Governing Board decision-making in support of continuous improvement of student achievement, fiscal viability, compliance, and overall public school excellence
- Monitoring of the school’s implementation of its Local Control and Accountability Plan (LCAP) and additional school plans (e.g., Comprehensive Support and Improvement (CSI), Additional Targeted Support and Improvement (ATSI), School Plan for Student Achievement (SPSA), and action plans for making progress toward LCAP goals)
- Transparent governance and accountability to stakeholders, including compliance with the LAUSD BOE’s Charter School Transparency Resolution, as well as consideration of input from the school’s committees/councils and stakeholders

Rubric	Sources of Evidence
<input type="checkbox"/> The Governing Board regularly considers school performance data, stakeholder input, and other data, and takes appropriate action to achieve positive measurable pupil outcomes (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input checked="" type="checkbox"/> The Governing Board considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input type="checkbox"/> The Governing Board seldom considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input type="checkbox"/> The Governing Board does not consider school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.)	<input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation <input checked="" type="checkbox"/> Board member and executive leadership training of Governing Board meeting(s) <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

G4: RESPONSIVE AND ACCOUNTABLE GOVERNANCE – STAFFING AND EVALUATIONS

The Governing Board has systems in place to ensure ongoing:

- Monitoring of staffing needs and the school’s compliance with all applicable credentialing, clearance, and training requirements
- Evaluation procedures with clear performance standards for all school-based staff, including but not limited to administrators, certificated staff, and classified staff
- Evaluation of executive level leadership (including, but not limited to, those positions reporting to the Governing Board, as indicated in Element 4 of the approved charter, such as Executive Director, Area Superintendent, Principal, etc.)

Performance Rubric	Sources of Evidence
<ul style="list-style-type: none"> <input type="checkbox"/> The Governing Board regularly monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a well-developed system for the evaluation of all school-based staff and executive level leadership staff <input checked="" type="checkbox"/> The Governing Board monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a system for the evaluation of school-based staff and executive level leadership staff <input type="checkbox"/> The Governing Board inconsistently monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and/or has partially implemented a system for the evaluation of school-based staff and/or executive level leadership staff <input type="checkbox"/> The Governing Board seldom monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and/or has not implemented a system for the evaluation of school-based staff and/or executive level leadership staff 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Human Resources policies and procedures <input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation <input checked="" type="checkbox"/> Evaluation of Executive Leadership procedures and tools <input checked="" type="checkbox"/> Evaluation of school-based staff procedures and tools <input checked="" type="checkbox"/> Compliance Monitoring and Certification of Board Compliance Review <input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training</i> form (“ESSA Grid”) for current academic year <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

G5: FISCAL CONDITION

The Governing Board has a system in place to ensure fiscal viability:

- The school is fiscally strong and net assets are positive in the two most current annual independent audit reports.
- If applicable, all LAUSD Board of Education-approved fiscal condition-related benchmark(s) are met by the required deadline(s).

	Performance Rubric	Sources of Evidence
Performance	<p><input checked="" type="checkbox"/> The school is fiscally strong with positive net assets and meets the four (4) recommended financial ratios (identified as part of the Supplemental Criteria within the Fiscal Operations Rubrics section below for the rating of 4, <i>Accomplished</i>) in the two most current annual independent audit reports, <u>and</u>, if applicable, all LAUSD Board of Education-approved fiscal-condition related benchmark(s) are met by the required deadline(s)</p> <p><input type="checkbox"/> The school is fiscally stable, with positive net assets in the most current annual independent audit report</p> <p><input type="checkbox"/> The school is fiscally weak, or unstable*, net assets are negative in the most current annual independent audit report, or the school does not have an independent audit report or audited financial result for its first operative year on file with LAUSD or prior charter authorizer</p> <p><input type="checkbox"/> The school is consistently fiscally weak, net assets are negative in the two most current annual independent audit reports, or the school does not have an independent audit report or audited financial result for its first operative year on file with LAUSD or prior charter authorizer</p> <p>Notes: Additional considerations that could influence the rating may include: inadequate cash flow; financial condition and/or enrollment reflecting a downward trend and/or beginning to show signs of deteriorating financial health potentially leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years; multi-year reliance on financing resources for the school’s operations (e.g., factoring of receivables, intraorganizational loans, third party loans, continuing deficit spending, etc.); or that the school may not be able to carry out quality educational programs when the student enrollment drops to a certain level. *For example, the school’s financial condition fluctuates from year to year, with significant net losses, leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years.</p>	<p><input checked="" type="checkbox"/> Board meeting agendas and minutes</p> <p><input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances</p> <p><input checked="" type="checkbox"/> Observation of Governing Board meeting</p> <p><input checked="" type="checkbox"/> Discussion with leadership</p> <p><input checked="" type="checkbox"/> Independent audit report(s)</p> <p><input checked="" type="checkbox"/> Other financial information submitted by the school</p> <p><input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

G6: FISCAL MANAGEMENT AND ACCOUNTABILITY

The Governing Board has a system in place to ensure sound fiscal management and accountability:

- The school adheres to the Governing Board approved fiscal policies and procedures and does not have any areas noted for improvement.
- The two most current annual independent audit reports show no material weaknesses, deficiencies, and/or findings.
- The school is in compliance with Generally Accepted Accounting Principles, applicable law, LAUSD charter policy, and the school’s approved charter.
- If applicable, all LAUSD Board of Education-approved fiscal management-related benchmark(s) are met by the required deadline(s).

	Performance Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school consistently adheres to the Governing Board approved fiscal policies and procedures, does not have any areas noted for improvement, and the two most current annual independent audit reports show no material weaknesses, deficiencies, and/or findings <input checked="" type="checkbox"/> The school generally adheres to the Governing Board approved fiscal policies and procedures, but has areas noted for improvement, and the most current annual independent audit report shows no material weaknesses, deficiencies, and/or findings <input type="checkbox"/> The school is not adhering to the Governing Board approved fiscal policies and procedures, and has areas noted for improvement, or has significant fiscal-related issues (e.g., fiscal mismanagement, audit findings, unresolved recurring issues, potential conflicts of interest, etc.) <input type="checkbox"/> The school is continuously not adhering to the Governing Board approved fiscal policies and procedures, or has significant and recurring fiscal-related issues (e.g., fiscal mismanagement, audit findings, noncompliance with Generally Accepted Accounting Principles (GAAP), applicable law, LAUSD charter policy, and the school’s approved charter, conflicts of interest, etc.)	<input checked="" type="checkbox"/> Board meeting agendas and minutes <input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances <input checked="" type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with leadership <input checked="" type="checkbox"/> Independent audit report(s) <input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE	RATING*
Summary of School Performance	2, Developing
California Department of Education's (CDE) Charter School's Performance Category: Dashboard Year 2024	Middle Performing
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>A4: STUDENT GROUP MATH INDICATOR- (GRADES 3-8 & 11) All numerically significant student groups scored higher than their respective student group statewide average (Status/DFS)</p> <ul style="list-style-type: none"> • The 2024 average DFS in Math for the school's English Learner student group (-89.1 DFS) is higher than the state average (-93.4 DFS) • The 2024 average DFS in Math for the school's Latino student group (-77.0 DFS) is higher than the state average (-79.2 DFS) • The 2024 average DFS in Math for the school's Socioeconomically Disadvantaged students (-76.8 DFS) is higher than the state average (-78.2 DFS) • The 2024 average DFS in Math for the school's Students with Disabilities student group (-123.7 DFS) is higher than the state average (-124.3 DFS) <p>A10: ALL STUDENTS SUSPENSION RATE INDICATOR- (GRADES K-12) The California School Dashboard All Students Suspension Rate Indicator color is Green; or a Status (Percent) that is the same or lower than the state average</p> <ul style="list-style-type: none"> • The schoolwide Dashboard Suspension Rate Indicator color is Green, the same as the state's color of Green. However, the school's 2024 percentage of students suspended at least one day (1.8%) is lower than the state average (3.2%) <p><u>Areas Noted for Further Growth and/or Improvement</u></p> <p>A1: ALL STUDENTS ENGLISH LANGUAGE ARTS (ELA) INDICATOR- (GRADES 3-8 & 11) The California School Dashboard All Students ELA Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average</p> <ul style="list-style-type: none"> • The schoolwide Dashboard ELA Indicator performance color is Orange, which is the same as the state's color of Orange. However, the school's 2024 schoolwide ELA DFS (-54.2 DFS) is lower than the state average (-13.2 DFS) • In light of these results, school leaders report taking actions including, but not limited to, the following: <ul style="list-style-type: none"> ○ Daily Foundational Reading Intervention for all K–5 students ○ Middle school students needing support are enrolled in an academic enrichment class focused on reading ○ After-School Reading Support intervention class is offered for grades 3–5 ○ Instructional Coaching and PD for Literacy teachers with a focus on Plan, Observe, Debrief, Data analysis (PODD) <p>A2: STUDENT GROUP ENGLISH LANGUAGE ARTS (ELA) INDICATOR- (GRADES 3-8 & 11) None of the school's numerically significant student groups scored higher than their respective student group statewide average (Status/DFS)</p> <ul style="list-style-type: none"> • The 2024 average DFS in ELA for the school's English Learner student group (-85.5 DFS) is lower than the state average (-67.6 DFS) • The 2024 average DFS in ELA for the school's Latino student group (-56.8 DFS) is lower than the state average (-39.3 DFS) • The 2024 average DFS in ELA for the school's Socioeconomically Disadvantaged student group (-55.6 DFS) is lower than the state average (-40.9 DFS) • The 2024 average DFS in ELA for the school's Students with Disabilities student group (-119.7 DFS) is lower than the state average (-95.6 DFS) • In light of these results, school leaders report taking actions including, but not limited to, the following: 	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

- Incorporating small group instruction that provides differentiated instruction based on students' reading levels.
 - In grades K–5, this support is embedded within the instructional day and delivered by both general education and special education teachers
 - In grades 6–8, targeted literacy support is provided through ELA support classes, ELD, and the Learning Center
- Additional information can be found in the explanation provided under Indicator A1

A3: ALL STUDENTS MATH INDICATOR- (GRADES 3-8 & 11)

The California School Dashboard All Students Math Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average

- The schoolwide Dashboard Math Indicator performance color is Yellow, as compared to the state's color of Orange. The school's 2024 schoolwide Math DFS (-76.0 DFS) is lower than the state average (-47.6 DFS)
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - Adoption of iReady Core Curriculum for grades K–8
 - Data-Driven Instructional Planning in Professional Learning Community (PLC)
 - Teachers engage in weekly cycles to analyze formative assessment data, identify common misconceptions, and plan targeted reteach mini-lessons
 - Saturday Math Intervention to provide targeted math review and support in preparation for end-of-year state assessments

A5: ALL STUDENTS ENGLISH LEARNER PROGRESS INDICATOR (ELPI)

The California School Dashboard All Students ELPI color is Yellow or Orange; and a Status (Percent) that is lower than the state average

- The schoolwide Dashboard ELPI performance color is Orange, which is the same as the state's color of Orange. However, the school's 2024 percentage of English Learner students making progress towards English language proficiency (43.6%) is lower than the state average (45.7%)
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - Language development is embedded across all content areas
 - Teachers integrate vocabulary-building, structured academic discussions, and language-rich materials into daily instruction
 - Teachers participate in professional development with a focus on best practices for multilingual learners
 - Structured small-group instruction has been implemented schoolwide

A8: ALL STUDENTS CHRONIC ABSENTEEISM INDICATOR- (GRADES K-8)

The California School Dashboard All Students Chronic Absenteeism Indicator color is Yellow or Orange; and a Status (Percent) that is higher than the state average

- The schoolwide Dashboard Chronic Absenteeism Indicator performance color is Yellow, the same as the state's color of Yellow. However, the school's 2024 percentage of chronically absent students (31.2%) is higher than the state average (18.6%)
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - Implementing an attendance strategy focused on Camino Nuevo network-wide priorities, with aligned strategies, resources, and interventions across all campuses.
 - Average Daily Attendance (ADA) and Data-Driven Monitoring is tracked daily and shared internally via a real-time dashboard
 - The dashboard allows for continuous monitoring against the 93% ADA goal, with comparisons by day, week, and month



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

- Monthly Campaigns & Incentives include individual and class-level incentives (e.g., raffles, competitions, awards) which are strategically timed around historical trends, especially before and after school breaks
- Proactive Communication & Family Engagement that provides outreach through phone calls, ParentSquare messages, and family events like Cafecito and 8th Grade meetings
- A tiered response system addresses absences immediately, escalating interventions based on consecutive days missed
- Implementation of SART (School Attendance Review Team) and SARB (School Attendance Review Board) processes to address chronic absenteeism

Corrective Action Required

None noted that require immediate action to remedy concerns indicated in this report.

Local Indicators: Dashboard Year 2024

Basic Services and Conditions: Met

Implementation of State Academic Standards: Met

Parent and Family Engagement: Met

School Climate: Met

Access to a Broad Course of Study: Met

Notes:

Charter School's 2024-2025 Every Student Succeeds Act (ESSA) Assistance Status:

- Comprehensive Support and Improvement – Low Graduation Rate (CSI- Low Grad)
- Comprehensive Support and Improvement – Low Performance (CSI- Low Perform)
- Additional Targeted Support and Improvement (ATSI)
- Targeted Support and Improvement (TSI)
- No Status

2024 LCFF Charter School Assistance Eligibility:

- General Assistance (Level 1) - resources and assistance that is made available to all local educational agencies
- Differentiated Assistance (Level 2) - local educational agencies that meet certain eligibility criteria for additional support



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025**English Learner (EL) Reclassification:**

As of the time of the issuance of this Annual Performance-Based Oversight Report, the state has not published the “Annual Reclassification (RFEP) Counts and Rates” for the 2021-2022, 2022-2023, and 2023-2024 academic years. Please note that, depending on the release date of the 2021-2022, 2022-2023, and the 2023-2024 RFEP counts and rates, the District may elect to update and reissue a revised 2024-2025 Annual Performance Based Visit Report.

For 2023-2024:

The school’s percent of “At Risk” ELs is 13.5% as compared to the state’s percent of 6.8%

The school’s percent of “LTELs” is 5.7% as compared to the state percent of 10.6%

The Indicator information below is provided for informational purposes only and will not be scored.

A12: ALL STUDENTS SCIENCE INDICATOR

The school’s schoolwide Dashboard Science Indicator Status (-19.8 DFS) is lower than the state (-13.5 DFS).

Progress on LAUSD Board of Education Benchmarks and/or MOU related to STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE (if applicable):

Not Applicable

***RATING NOTE: A charter school cannot receive a rating in this category greater than a one (1) if the school has been identified as a Low Performing charter school based on the state’s published list.**



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025**A1: ALL STUDENTS ENGLISH LANGUAGE ARTS (ELA) INDICATOR- (GRADES 3-8 & 11)**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students ELA Indicator (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students ELA Indicator color is Blue <input type="checkbox"/> The California School Dashboard All Students ELA Indicator color is Green; or a Status (DFS) that is the same or higher than the state average <input checked="" type="checkbox"/> The California School Dashboard All Students ELA Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students ELA Indicator color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the ELA Indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A2: STUDENT GROUP ENGLISH LANGUAGE ARTS (ELA) INDICATOR- (GRADES 3-8 & 11)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard ELA Indicator for Numerically Significant Student Groups (30 or more students) (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> All numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> The majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> Less than a majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input checked="" type="checkbox"/> None of the school's numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> Not Available - No assessment of performance on the California School Dashboard for this indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A3: ALL STUDENTS MATH INDICATOR- (GRADES 3-8 & 11)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students Math Indicator (CDE)

Performance Rubric	Sources of Evidence



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

<input type="checkbox"/> The California School Dashboard All Students Math Indicator color is Blue <input type="checkbox"/> The California School Dashboard All Students Math Indicator color is Green; or a Status (DFS) that is the same or higher than the state average <input checked="" type="checkbox"/> The California School Dashboard All Students Math Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students Math Indicator color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the Math Indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)
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A4: STUDENT GROUP MATH INDICATOR- (GRADES 3-8 & 11)

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> California School Dashboard Math Indicator for Numerically Significant Student Groups (30 or more students) (CDE) 	
Performance Rubric	Sources of Evidence
<input checked="" type="checkbox"/> All numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> The majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> Less than a majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> None of the school's numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> Not Available - No assessment of performance on the California School Dashboard for this indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A5: ALL STUDENTS ENGLISH LEARNER PROGRESS INDICATOR (ELPI)

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> California School Dashboard All Students ELPI (CDE) 	
Performance Rubric	Sources of Evidence



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

<input type="checkbox"/> The California School Dashboard All Students ELPI color is Blue <input type="checkbox"/> The California School Dashboard All Students ELPI color is Green; or a Status (Percent) that is the same or higher than the state average <input checked="" type="checkbox"/> The California School Dashboard All Students ELPI color is Yellow or Orange; and a Status (Percent) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students ELPI color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the ELPI	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)
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A6: ALL STUDENTS COLLEGE/CAREER (CCI) INDICATOR- (GRADES 9-12)

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> California School Dashboard All Students CCI (CDE) 	
Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students CCI color is Blue <input type="checkbox"/> The California School Dashboard All Students CCI color is Green; or a Status (Percent) that is the same or higher than the state average <input type="checkbox"/> The California School Dashboard All Students CCI color is Yellow or Orange; and a Status (Percent) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students CCI color is Red <input type="checkbox"/> Not Available – No color assigned on the California School Dashboard for the CCI <input checked="" type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A7: STUDENT GROUP COLLEGE/CAREER INDICATOR (CCI) - (GRADES 9-12)

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> California School Dashboard CCI for Numerically Significant Student Groups (30 or more students) (CDE) 	
Performance Rubric	Sources of Evidence



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

<input type="checkbox"/> All numerically significant student groups scored higher than their respective student group statewide average (Status/Percent) <input type="checkbox"/> The majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/Percent) <input type="checkbox"/> Less than a majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/Percent) <input type="checkbox"/> None of the school's numerically significant student groups scored higher than their respective student group statewide average (Status/Percent) <input type="checkbox"/> Not Available – No assessment of performance on the California School Dashboard for this indicator <input checked="" type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)
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A8: ALL STUDENTS CHRONIC ABSENTEEISM INDICATOR- (GRADES K-8)

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> California School Dashboard All Students Chronic Absenteeism Indicator (CDE) 	
Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students Chronic Absenteeism Indicator color is Blue <input type="checkbox"/> The California School Dashboard All Students Chronic Absenteeism Indicator color is Green; or a Status (Percent) that is the same or lower than the state average <input checked="" type="checkbox"/> The California School Dashboard All Students Chronic Absenteeism Indicator color is Yellow or Orange; and a Status (Percent) that is higher than the state average <input type="checkbox"/> The California School Dashboard All Students Chronic Absenteeism Indicator color is Red notwithstanding the Status (Percent) <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the Chronic Absenteeism Indicator <input type="checkbox"/> Not Applicable - The Chronic Absenteeism Indicator is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A9: ALL STUDENTS GRADUATION RATE INDICATOR- (GRADES 9-12)

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> California School Dashboard All Students Graduation Rate Indicator (CDE) 	
Performance Rubric	Sources of Evidence



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

<input type="checkbox"/> The California School Dashboard All Students Graduation Rate Indicator color is Blue <input type="checkbox"/> The California School Dashboard All Students Graduation Rate Indicator color is Green; or a Status (Percent) that is the same or higher than the state average <input type="checkbox"/> The California School Dashboard All Students Graduation Rate Indicator color is Yellow or Orange; and a Status (Percent) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students Graduation Rate Indicator color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the Graduation Rate Indicator <input checked="" type="checkbox"/> Not Applicable - The Graduation Rate Indicator is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)
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A10: ALL STUDENTS SUSPENSION RATE INDICATOR- (GRADES K-12)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students Suspension Rate Indicator (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students Suspension Rate Indicator color is Blue <input checked="" type="checkbox"/> The California School Dashboard All Students Suspension Rate Indicator color is Green; or a Status (Percent) that is the same or lower than the state average <input type="checkbox"/> The California School Dashboard All Students Suspension Rate Indicator color is Yellow or Orange; and a Status (Percent) that is higher than the state average <input type="checkbox"/> The California School Dashboard All Students Suspension Rate Indicator color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the Suspension Rate Indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A11: INTERNAL ASSESSMENT – VERIFIED DATA IMPLEMENTATION

The information provided in this report on internal assessments is to determine the charter school's verified data implementation, as applicable. As part of renewal, as applicable, for charter schools that are identified by the California Department of Education (CDE) as Middle or Low Performing, the LAUSD Board shall consider schoolwide performance and performance of all student groups on the California School Dashboard and shall also consider clear and convincing evidence, demonstrated by verified data, showing either a) the school achieved measurable increases in academic achievement, as defined by at least one year's progress for each year in school or b) strong postsecondary outcomes equal to similar peers.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

The LAUSD Board shall only consider verified data adopted by the State Board of Education pursuant to Ed. Code § 47607.2(c) (Link: [Approved List](#)). In addition, staff's review of the charter school's submitted materials will be based on the verified data sources adopted by the State Board of Education Ed. Code § 47607.2(c)(3). Charter schools submitting verified data for this purpose must adhere to the state-approved criteria.

The information below is based on charter school's self-reported data and will not be scored.

The charter school provided the following Verified Data for consideration: Academic Progress Indicator(s) and/or Postsecondary Indicator(s)

Academic Progress Indicator(s) for the 2023-2024 School Year:

Academic Progress Indicator (ELA): i-Ready K-8 by Curriculum Associates, Grades K-8	Grade Levels: 3-8	Assessment Administration: Beginning Year/End of Year	95% Participation Met*: Met
Academic Progress Indicator (Math): i-Ready K-8 by Curriculum Associates, Grades K-8	Grade Levels: 3-8	Assessment Administration: Beginning Year/End of Year	95% Participation Met*: Met

*If the charter school did not meet the 95% participation, the charter school's plan to address the participation is included in the Notes below.

- The charter school did disaggregate student performance data by student groups. English Learners, LTELs, Students with Disabilities, Latino, Economically Disadvantaged.
- The charter school affirmed that the assessments were administrated as intended, consistent with the test publishers' administration and test security procedures.
- The charter school provided the following publisher's verified data report(s):
 - i-Ready K-8 by Curriculum Associates: *Diagnostic Growth*
 - i-Ready 9-12 by Curriculum Associates: *Academic Progress Report*
 - MAP Growth by NWEA: *Student Growth Summary Report*
 - Star Assessment by Renaissance: *Star Growth Report*
 - Other: [Click or tap here to enter text.](#)
 - The charter school provided sections of the publisher's report, however it could not be used as verified data because it was not the complete report.
 - The charter school provided school created reports that are not considered verified data.
 - The charter school did not provide the publisher's designated report to demonstrate one year's growth.

As the date of this published report, the names of the above-mentioned reports are the District's current understanding from the publisher.

Postsecondary Indicators (high school only):

Postsecondary Indicator: Choose an item.

- The report provided by the charter school Choose an item. the results of at least 95% of eligible students. If the charter school did not meet the 95% participation rate, the charter school's plan to address the participation is included in the Notes below.
- The report provided by the charter school Choose an item. the number of eligible students and missing or non-participating students.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

3. The report provided by the charter school Choose an item. evidence of comparing the data to similar peers (which may include, but not limited to, similar demographics, pupil student groups, first-time college attendance, or other similar circumstances and if not available, comparison to statewide data).

Notes:
None

A12: ALL STUDENTS SCIENCE INDICATOR- (GRADES 5, 8, 10-12)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students Science Indicator (CDE)

Performance Rubric	Sources of Evidence
<p>The Science Indicator information is for informational purposes only and will not be scored.</p> <p><input type="checkbox"/> The California School Dashboard All Students Science Indicator is higher than the state</p> <p><input checked="" type="checkbox"/> The California School Dashboard All Students Science Indicator is lower than the state</p> <p><input type="checkbox"/> Not Applicable - The Science Indicator is not applicable for the grade levels assigned at the charter school</p>	<p><input checked="" type="checkbox"/> California School Dashboard (CDE)</p> <p><input type="checkbox"/> Office of Data & Accountability’s Data Set (LAUSD)</p> <p><input type="checkbox"/> Other: (Specify)</p>

LOCAL CONTROL AND ACCOUNTABILITY PLAN 2024-2025 (For Informational Purposes Only)

The CSD reviewed the Local Control and Accountability Plan.

All requested template information and descriptions were provided:	Sources of Evidence
<p><input checked="" type="checkbox"/> LCFF Budget Overview for Parents</p> <p><input checked="" type="checkbox"/> 2023-2024 LCAP Annual Update</p> <p><input checked="" type="checkbox"/> Plan Summary</p> <p><input checked="" type="checkbox"/> Engaging Educational Partners</p> <p><input checked="" type="checkbox"/> Goals and Actions</p> <p><input checked="" type="checkbox"/> Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students</p> <p><input checked="" type="checkbox"/> Action Tables</p> <p><input checked="" type="checkbox"/> Instructions</p>	<p><input checked="" type="checkbox"/> Local Control and Accountability Plan</p> <p><input checked="" type="checkbox"/> Board Agenda and Minutes</p>
<p>Notes: None</p>	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS	RATING*
Summary of School Performance	3, Proficient
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>O1: IMPLEMENTATION OF THE EDUCATIONAL PROGRAM The school has implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</p> <ul style="list-style-type: none"> • School leaders highlighted key features of the school including Ethnic Studies for all Initiative which includes Community Responsive, Decolonial Curriculum, Culturally Relevant Lessons, as well as lessons that are centered around Social Justice topics. • Review of documentation in Folder III, discussions with school leaders, and classroom observations included evidence of implementation of these key features (including, but not limited to, welcoming environments and culturally relevant lessons). • The school also provided professional development materials related to the school’s key features (e.g., Building Meaningful Relationships with Families, iReady Middle of Year Data, Foundational Skills Routines) and a description of the school’s process for determining professional development needs, which includes classroom observations. <p>O2: MEETING THE NEEDS OF ALL STUDENTS; STUDENT GROUP DATA ANALYSIS The school has a system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; and evidence of systems to modify instruction based on data analysis</p> <ul style="list-style-type: none"> • Review of documentation in Folder III and discussions with school leaders included evidence of implementation of differentiated instructional strategies designed to meet the needs of all students (e.g., differentiated lesson plans, co-teaching and small group instruction, and professional development materials (e.g., Backwards Unit Planning, Guide to Understanding California MTSS) and intervention/enrichment programs designed to meet the needs of the school’s student groups (e.g., small group targeted support in reading and math, after school reading and math intervention) that include regular data analysis and progress monitoring. • As noted above in the Student Achievement and Educational Performance category, the school achieved positive results for its student groups as evidenced by all student groups outperforming their respective student group state averages in Math. <p>O5: STAKEHOLDER ENGAGEMENT AND INVOLVEMENT The school provided evidence of a system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements</p> <ul style="list-style-type: none"> • Review of documentation in Folder III included evidence of stakeholder consultation and parent/stakeholder involvement opportunities and engagement including, but not limited to, Coffee with the Leadership Team Monthly Meeting, Building Healthier Generations Parent Workshop, and Parent Book Club • Review of documentation in Folder III and discussion with school leaders included evidence that all legally mandated topics had been covered by the school’s ELAC by the time of oversight or agendaized for future meetings to be held in the 2024-2025 school year. 	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025Areas Noted for Further Growth and/or Improvement

None noted at this time

Corrective Action Required

None noted that require immediate action to remedy concerns indicated in this report.

Notes:

None

Progress on LAUSD Board of Education Benchmarks and/or MOU related to ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS (if applicable): Not Applicable***RATING NOTES:**

- *A charter school cannot receive a rating in this category greater than one (1) for any of the following reasons: 1) Failed to complete criminal background clearances for any new staff and/or sole proprietor (as defined on the Certification of Clearances, Credentialing, and Mandated Training) prior to employment; and/or failed to obtain DOJ clearance certification, as appropriate, from a vendor; 2) Failed to have Health, Safety, and Emergency Plan; 3) Failed to have an appropriate Certificate of Occupancy, or equivalent; and/or 4) The school is in breach of the operative charter, including Federal, State, and District Required Language related to this section.*
- *A charter school cannot receive a rating in this category greater than two (2) for any of the following reasons: 1) Failed to conduct child abuse mandated reporter training in accordance with Education Code 44691; 2) Any teacher of the instructional program is not appropriately credentialed (including required authorization(s) e.g., English Learner authorization) and assigned per legal requirements and the school's operative charter at any time during the academic year.*
- *A charter school may receive an overall rating of two (2) for the following reason: Failed to provide evidence of any item on the "Review of Health and Safety Compliance Items" checklist below.*
- *A charter school cannot receive a rating in this category greater than three (3) for the following reason: Failed to provide evidence of any item on the "Review of Transparency and Stakeholder Information Compliance Items" checklist below.*



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

O1: IMPLEMENTATION OF THE EDUCATIONAL PROGRAM

The school has systems in place to ensure alignment to the curricular and educational program outlined in the approved charter by:

- Implementing key features of the educational program described in the charter
- Implementing standards-based instruction in accordance with the California State Content Standards specific to the grade levels served and aligned with the needs of students
- Implementing assessments to measure the development of grade-level appropriate academic and non-academic skills
- Reviewing and analyzing school and student progress towards annual goals (schoolwide and for all student groups that the school serves) that are consistent with the educational performance measured by the California School Dashboard and state assessments
- Providing teacher, staff, and administrator professional development specific to supporting desired student outcomes and key features outlined in the school’s charter
- Implementing a system to monitor student progress toward, and completion of, graduation and A-G requirements (**high schools only**)

Performance Rubric	Sources of Evidence
<p><input type="checkbox"/> The school has fully implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served; and has achieved an overall rating of “3” or “4” in the Student Achievement and Educational Performance category of this year’s oversight report</p> <p><input checked="" type="checkbox"/> The school has implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</p> <p><input type="checkbox"/> The school has partially implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</p> <p><input type="checkbox"/> The school has minimally implemented, or not at all, the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</p>	<p><input checked="" type="checkbox"/> Key Features of the Educational Program</p> <p><input checked="" type="checkbox"/> Standards-Based Instructional Program</p> <p><input checked="" type="checkbox"/> Master Schedule/Course Schedule</p> <p><input checked="" type="checkbox"/> Student Achievement Data Analysis</p> <p><input checked="" type="checkbox"/> Professional Development documentation</p> <p><input checked="" type="checkbox"/> Classroom/site Observation</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p> <p>High School:</p> <p><input type="checkbox"/> System for monitoring student progress toward and completion of graduation and A-G Requirements</p> <p><input type="checkbox"/> WASC Accreditation Notification Letter</p> <p><input type="checkbox"/> UC Doorways course approval</p> <p><input type="checkbox"/> Graduation Requirement/Policy</p> <p><input type="checkbox"/> Math Placement Assessment Policy (9th grade only)</p> <p><input type="checkbox"/> Advanced Placement Exam: Participation Rate and Passage Rate</p> <p><input type="checkbox"/> College acceptance and enrollment rates</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

O2: MEETING THE NEEDS OF ALL STUDENTS; STUDENT GROUP DATA ANALYSIS

<p><i>The school has a system in place to ensure:</i></p> <ul style="list-style-type: none"> • Implementation of differentiated instructional strategies and approaches described in the charter designed to meet the learning needs of all students, including all numerically significant student groups identified in the school’s LCAP and by the CDE • Implementation of internal student assessments aligned with instructional outcomes to determine student mastery of California State Content Standards • Disaggregation and analysis of data on a regular basis to address individual student needs and guide instructional planning and use of interventions • Implementation, review, and modification, as appropriate, of its Master Plan for English Learners (EL identification, standards-based designated and integrated ELD instruction, progress monitoring, assessment, and reclassification) 	
Performance Rubric	Sources of Evidence
<p><input type="checkbox"/> The school has a well-developed system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; evidence of systems to modify instruction based on data analysis; and has achieved an overall rating of “3” or “4” in the Student Achievement and Educational Performance category of this year’s oversight report</p> <p><input checked="" type="checkbox"/> The school has a system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; and evidence of systems to modify instruction based on data analysis</p> <p><input type="checkbox"/> The school has partially implemented the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and/or limited evidence of systems to modify instruction based on data analysis</p> <p><input type="checkbox"/> The school has minimally implemented, or not at all, the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and/or no evidence of systems to modify instruction based on data analysis</p>	<p><input checked="" type="checkbox"/> Implementation of differentiated instructional strategies</p> <p><input checked="" type="checkbox"/> Intervention/Enrichment Program during the instructional day</p> <p><input checked="" type="checkbox"/> Student Group data analysis</p> <p><input checked="" type="checkbox"/> Professional Development documentation</p> <p><input checked="" type="checkbox"/> Classroom/site Observation</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p> <p>English Learners</p> <p><input checked="" type="checkbox"/> Master Plan for English Learners</p> <p><input checked="" type="checkbox"/> Designated English Language Development (ELD) schedule</p> <p><input checked="" type="checkbox"/> Documentation of implementation of the school’s Master Plan for English Learners</p> <p><input checked="" type="checkbox"/> Implementation of a data analysis system</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

O3: SPECIAL EDUCATION

The school has a system in place to ensure that the school:

- Provides special education programs and services in accordance with students' IEPs
- Provides special education training for staff
- Conducts a special education self-review annually, using the Special Education Self-Review Checklist
- Maintains mandated IEP timeline records and accurate service provision records in Welligent

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The school has a well-developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with regular and ongoing professional development/training to support implementation of its special education program; and as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records <input checked="" type="checkbox"/> The school has a system in place for implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with professional development/training to support implementation of its special education program; and as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records <input type="checkbox"/> The school has a partially developed system in place for implementation and monitoring of its special education processes and program in compliance with all requirements <input type="checkbox"/> The school has a minimal or no system in place for implementation and monitoring of its special education processes and program in compliance with all requirements <input type="checkbox"/> Not Applicable - Charter school participates in LAUSD's Option 1 SELPA <input type="checkbox"/> Charter school does not participate in LAUSD's SELPA	<input checked="" type="checkbox"/> Welligent IEP Timeline and Service Tracking Reports <input checked="" type="checkbox"/> District Validation Review (DVR) <input checked="" type="checkbox"/> Annual Self-Review Checklist <input checked="" type="checkbox"/> Professional Development documentation <input type="checkbox"/> Discussion with school leadership



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

O4: SCHOOL CLIMATE AND STUDENT DISCIPLINE

The school has a school climate and schoolwide student discipline system in place to ensure that the school's practices:

- Align with principles of the District's Discipline Foundation Policy and School Climate Bill of Rights Resolution, including but not limited to, tiered behavior intervention, alternatives to suspension, schoolwide positive behavior support, and data monitoring
- Provide positive opportunities for student wellness, growth, and success, aimed at making the school safe, welcoming, supportive, and inclusive
- Minimize discretionary suspensions and expulsions
- Reduce or eliminate suspension disproportionality for student groups
- Minimize chronic absenteeism for all students and student groups
- Procedures for preventing acts of bullying, including cyberbullying, in accordance with the requirements of Ed. Code, §§ 32283.5 and 234.4

Performance Rubric	Sources of Evidence
<p><input type="checkbox"/> The school has a well-developed and effective school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 3%, and suspension disproportionality rates that do not reach or exceed 4.5% for the Students with Disabilities or African American student groups</p> <p><input checked="" type="checkbox"/> The school has a school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 4.5%, and suspension disproportionality rates that do not reach or exceed 14.5% for the Students with Disabilities or African American student groups</p> <p><input type="checkbox"/> The school has a partially developed and/or minimally effective school climate and student discipline system that is only partially aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights</p> <p><input type="checkbox"/> The school has a minimally developed school climate and student discipline system as demonstrated by one or more of the following: the issuance of repeated CSD Notices to Cure (tiered intervention) related to suspension/expulsion; noted concerns related to ensuring due process rights when implementing suspension/expulsion practices; violation of law or policy.</p>	<p><input checked="" type="checkbox"/> Positive school climate system and Restorative Justice documentation</p> <p><input checked="" type="checkbox"/> Documentation of systems to prevent acts of bullying</p> <p><input checked="" type="checkbox"/> Documentation of systems to promote regular attendance</p> <p><input checked="" type="checkbox"/> Professional Development documentation</p> <p><input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Sets for suspension, expulsion, and disproportionality</p> <p><input checked="" type="checkbox"/> Classroom/site Observation</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Stakeholder focus group</p> <p><input type="checkbox"/> Other: (Specify)</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

O5: STAKEHOLDER ENGAGEMENT AND INVOLVEMENT - QUALITY INDICATOR

The school has a system for stakeholder engagement, including gathering input, facilitating, and encouraging involvement, sharing information, and resolving concerns, which:

- Provides parents, teachers, and students with meaningful opportunities for involvement and engagement that meet the requirements and goals of applicable federal and state law, the school’s charter, and the school LCAP
- Implements a School Site Council (SSC), English Learner Advisory Committee (ELAC), and/or Parent Advisory Committee (PAC) in accordance with applicable legal requirements (e.g., member composition of committee/council, legally required topics, etc.), if applicable
- The liaison for students experiencing homelessness has identified this population through outreach and coordination activities with other organizations, and provided related referral of services to families, children, and youth experiencing homelessness

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The school provided evidence of a well-developed and effective system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements <input checked="" type="checkbox"/> The school provided evidence of a system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements <input type="checkbox"/> The school provided limited evidence of a system for stakeholder engagement, sharing information, and resolving concerns <input type="checkbox"/> The school provided little to no evidence of a system for stakeholder engagement, sharing information, and resolving concerns	<input checked="" type="checkbox"/> Yearlong Calendar of stakeholder engagement events/meetings. <input checked="" type="checkbox"/> Stakeholder Engagement <input checked="" type="checkbox"/> Stakeholder Consultation <input checked="" type="checkbox"/> School Site Council (SSC) documentation <input checked="" type="checkbox"/> Parent Advisory Committee (PAC) documentation <input checked="" type="checkbox"/> English Learners Advisory Committee (ELAC) documentation <input checked="" type="checkbox"/> Foster Youth/Students Experiencing Homelessness Designee <input checked="" type="checkbox"/> School website <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

O6: CLEARANCES AND CREDENTIALING COMPLIANCE

The school is in compliance with applicable law and the terms of its approved charter regarding clearances and credentialing:

- All certificated staff are fully credentialed, including EL authorizations, and appropriately assigned as authorized by their credentials at all times
- Individuals who have been continuously employed in a teaching position since the 2019–20 school year obtain the appropriate certificate, permit, or other document for their certificated assignment no later than July 1, 2025 (Ed. Code § 47605.4(a))
- The school has obtained all necessary employee clearances, including criminal background and tuberculosis (TB) risk assessments/clearances, prior to employment, and keeps all clearances current
- The school has obtained all necessary vendor clearances, including criminal background and tuberculosis (TB) risk assessments/clearances as applicable, prior to the provision of service, and keeps all clearances current
- School employees and other mandated reporters working on behalf of the school receive annual training on child abuse awareness and reporting, in accordance with the requirements of Ed. Code, § 44691
- Staff receive annual training in Pupil Suicide Prevention and Awareness (as applicable) pursuant to Ed. Code §215
- Staff receive annual training in bloodborne pathogens, per 8 California Code of Regulations (“CCR”), § 5193
- The school has conducted volunteer clearances in accordance with applicable law and policy, including criminal background clearances for all volunteers who perform school site services while not under the direct supervision of a school employee, and tuberculosis (TB) risk assessments/clearances for all volunteers with frequent or prolonged contact with students

Performance Rubric	Sources of Evidence
<p><input type="checkbox"/> The school has implemented an effective system which includes procedures to continually monitor and maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements at all times, which has led to clear and accurate record keeping/documentation of its compliance</p> <p><input checked="" type="checkbox"/> The school has implemented and monitors systems and procedures that maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p><input type="checkbox"/> The school has partially implemented and/or intermittently monitors systems and procedures leading to inconsistent compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p><input type="checkbox"/> The school has not implemented and/or does not monitor systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p>Note: The rating of this indicator incorporates the ESSA Grid and evidence provided by the charter school in its Triannual submission and at the time of the oversight visit for those staff and/or vendors not included in the Triannual submission.</p>	<p><input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2023-2024</i> form (“ESSA Grid”)</p> <p><input checked="" type="checkbox"/> Staff roster</p> <p><input checked="" type="checkbox"/> School master schedule</p> <p><input checked="" type="checkbox"/> Custodian(s) of Records documentation</p> <p><input checked="" type="checkbox"/> Criminal Background Clearance Certifications</p> <p><input checked="" type="checkbox"/> Teaching credential/authorization documentation</p> <p><input checked="" type="checkbox"/> Vendor clearances and credentialing certifications</p> <p><input checked="" type="checkbox"/> Volunteer (TB) risk assessment/clearance certification</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

Review of Health and Safety Compliance Items

The items below are expected to be evident at the charter school to ensure the protection of student and staff health and safety. Failure to provide evidence of any of the applicable items below may lead to tiered intervention, as appropriate, and restrict the overall rating in the Organizational Management, Programs, and Operations category as indicated below.

A charter school cannot receive an overall rating in this category greater than one (1) if the items below are not evident.

Item	Evident	Not Evident
A current, comprehensive, site-specific comprehensive Health, Safety, and Emergency School Safety Plan per requirements of Ed. Code, §§ 47605(c)(5)(F), 32282, and 35179.4, as applicable. (Note: For schools co-located with a District school, the charter school participates in and complies with the District school's Integrated Safe School Plan)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A current site-specific Certificate(s) of Occupancy or equivalent that authorizes the current use of the site	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A charter school may receive an overall rating in this category of two (2) if any of the items below are not evident.
If several (i.e., two or more) items below are not evident, charter school may receive an overall rating of one (1) in this category.

Item	Evident	Not Evident
School has sufficient emergency supplies in the event of a natural disaster or other emergency (Ed. Code § 32282)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
School conducts annual emergency drills and trainings as legally required to prepare for a natural disaster or other emergency, per Ed. Code §§ 32001 and 32282	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provision and documentation of health screenings (e.g., vision, hearing, and scoliosis) per current applicable law and terms of the charter (Ed. Code § 49450 et seq, as referenced in FSDRL)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stock and maintenance of the required number and type of emergency epinephrine auto-injectors (“epi-pen”) onsite and training has been provided to volunteer staff member(s) in the storage and emergency use, per Ed. Code § 49414 and § 4119.2 of the Business and Professions Code	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provision of at least two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility, per Ed. Code § 49501.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A Board adopted Pupil Suicide Prevention Policy (grades 1-6 and/or grades 7-12, as applicable), requirements per of Ed. Code § 215. Suicide Prevention Lifeline and National Domestic Violence Hotline on at least one side of Student ID cards, as specified in Ed. Code § 215.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
For schools offering an interscholastic athletic program, at least one automated external defibrillator (AED) is onsite, and available at on-campus athletic activities or events per Ed. Code §§ 35179.4 and 35179.6.	<input type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Not applicable	

Notes:
None



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

Review of Transparency and Stakeholder Information Compliance Items

The items below are expected to be evident at the charter school to ensure that it operates in a transparent manner and keeps all stakeholders informed. Failure to provide evidence of any of the applicable items below may lead to tiered intervention, as appropriate, and impact the overall rating in the Organizational Management, Programs, and Operations category.

A charter school cannot receive a rating in this category greater than 3 if any of the items below are not evident.

Item	Evident	Not Evident
The following information posted to the school's website: <input checked="" type="checkbox"/> LCAP, per Ed. Code § 47606.5(h) <input checked="" type="checkbox"/> Current Board agenda in compliance with Brown Act, per Gov. Code, § 54954.2 (a)(1) and (d). <input checked="" type="checkbox"/> Policy on Pupil Suicide Prevention per Ed. Code § 234.6 <input checked="" type="checkbox"/> Title IX information, including a link to CDE's Title IX website per Ed. Code § 234.6 <input checked="" type="checkbox"/> Policies on anti-discrimination, anti-harassment, anti-intimidation, anti-bullying, and sexual harassment policies, including: anti-cyberbullying procedures, social media anti-bullying procedures, and a link to statewide resources including community-based organizations compiled by CDE, per Ed. Code § 234.6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provides all stakeholders with appropriate, accessible, and relevant information about individual student and schoolwide academic progress and performance Ed. Code § 47605(c)(5)(C)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Access to approved charter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Documentation of informing parents/guardians about transferability of courses/course credit and eligibility to meet A-G requirements (high schools only), per Ed. Code § 47605	<input type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Not applicable	
Informing parents/guardians of human trafficking prevention resources (grades 6-12), per Ed. Code § 49381	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Notification of access to available mental health services (grades K-12), per Ed. Code § 49428.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Charter schools serving any of the grades 6 to 12, shall prominently and conspicuously display a poster that identifies approaches and shares resources regarding pupil mental health in appropriate public areas that are accessible to, and commonly frequented by, pupils, per Ed. Code § 49428.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/> Not applicable	
Notes: None		



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: **CAMINO NUEVO CHARTER ACADEMY #4**

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **3/20/2025**

2251 Camino Nuevo Charter Academy 4 (Cisneros)	2020-2021					2021-2022					2022-2023				
	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Cash and Cash Equivalents	0	847,180	968,159	1,849,639	1,849,639	2,301,339	2,301,339	2,534,317	2,129,178	2,053,100		1,951,717	2,586,589	3,925,151	3,925,151
Accounts Receivable	0	1,972,805	1,897,802	1,410,779	1,410,778	852,447	745,311	0	0	1,355,253		1,295,840	1,187,625	1,232,185	1,232,185
Other Current Assets	0	25,507	25,507	12,266	12,266	12,879	12,880	1,288,307	11,261	11,261		11,937	11,937	16,930	16,930
Total Current Assets	0	2,845,492	2,891,468	3,272,684	3,272,683	3,166,665	3,292,508	3,417,485	3,419,614	3,419,614		3,259,494	3,786,151	5,174,266	5,174,266
Fixed and Other Assets	0	420,930	622,999	671,831	671,831	568,006	614,317	817,518	817,518	817,518		947,505	904,828	786,343	786,343
Total Assets	0	3,266,422	3,514,467	3,944,515	3,944,514	3,734,671	3,906,825	4,235,003	4,237,132	4,237,132		4,206,999	4,690,978	5,960,608	5,960,609
Deferred Outflows of Resources	0	0	0	0	0	0	0	0	0	0		0	0	0	0
Current Liabilities	0	617,789	857,124	738,901	781,449	608,180	794,674	1,028,242	1,071,447	1,071,447		1,151,452	1,576,985	2,718,306	2,758,450
Other Long Term Liabilities	0	37,408	37,408	42,548	0	42,549	42,549	43,204	0	0		43,204	43,204	62,734	22,590
Unfunded OPEB Liabilities	0	0	0	0	0	0	0	0	0	0		0	0	0	0
Total Liabilities	0	655,197	894,532	781,449	781,449	650,729	837,223	1,071,446	1,071,447	1,071,447		1,194,656	1,620,189	2,781,040	2,781,040
Deferred Inflows of Resources	0	0	0	0	0	0	0	0	0	0		0	0	0	0
Net Assets	0	2,611,225	2,619,935	3,163,066	3,163,065	3,083,942	3,069,602	3,163,557	3,165,685	3,165,685		3,012,343	3,070,790	3,179,568	3,179,569
Total Revenues	7,586,026	8,766,054	8,781,637	9,015,223	9,015,223	8,541,596	10,260,681	10,140,630	10,620,794	10,699,002	9,953,532	10,015,180	10,163,142	10,397,140	10,397,140
Total Expenditures	7,291,284	8,011,582	8,018,455	7,708,910	7,708,906	8,462,627	10,339,805	10,234,094	10,620,303	10,696,382	9,927,172	10,168,523	10,258,038	10,383,258	10,383,256
Net Income / (Loss)	294,742	754,472	763,182	1,306,313	1,306,317	78,969	(79,124)	(93,464)	491	2,620	26,361	(153,343)	(94,896)	13,882	13,884
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Inc / (Dec) in Net Assets	294,742	754,472	763,182	1,306,313	1,306,317	78,969	(79,124)	(93,464)	491	2,620	26,361	(153,343)	(94,896)	13,882	13,884
Net Assets, Beginning	1,532,395	1,856,753	1,856,753	1,856,753	1,856,748	2,619,935	3,163,066	3,163,066	3,163,066	3,163,065	3,069,602	3,163,557	3,163,557	3,163,557	3,165,685
Adj. for restatement / Prior Yr Adj	82,723	0	0	0	0	525,492	0	0	0	(0)	1,420	2,129	2,129	2,129	0
Net Assets, Beginning, Adjusted	1,615,118	1,856,753	1,856,753	1,856,753	1,856,748	3,145,427	3,163,066	3,163,066	3,163,066	3,163,065	3,071,022	3,165,686	3,165,686	3,165,686	3,165,685
Net Assets, End	1,909,860	2,611,225	2,619,935	3,163,066	3,163,065	3,224,396	3,083,942	3,069,602	3,163,557	3,165,685	3,097,383	3,012,343	3,070,790	3,179,568	3,179,569
Unrestricted Net Assets		2,611,225	2,619,935	3,163,066	3,163,065		3,083,942	2,455,285	3,102,587	3,104,715		2,064,838	3,033,415	3,134,797	3,134,798
Restricted Net Assets		0	0	0	0		0	614,317	60,970	60,970		947,505	37,375	44,771	44,771

2251 Camino Nuevo Charter Academy 4 (Cisneros)	Audited Financials					2023-2024					2024-2025				
	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Cash and Cash Equivalents	1,849,639	2,053,100	3,925,151	4,400,372	0		3,617,268	3,148,811	4,400,372	4,400,372		3,035,305	2,949,452	0	0
Accounts Receivable	1,410,778	1,355,253	1,232,185	340,974	0		1,309,690	1,296,639	340,874	340,974		1,174,382	1,175,984	0	0
Other Current Assets	12,266	11,261	16,930	24,296	0		21,000	21,000	24,395	24,296		31,434	31,434	0	0
Total Current Assets	3,272,683	3,419,614	5,174,266	4,765,642	0		4,947,959	4,466,450	4,765,642	4,765,642		4,241,122	4,156,871	0	0
Fixed and Other Assets	671,831	817,518	786,343	649,894	0		663,163	660,370	649,894	649,894		571,062	508,948	0	0
Total Assets	3,944,514	4,237,132	5,960,609	5,415,536	0		5,611,121	5,126,820	5,415,536	5,415,536		4,812,183	4,665,819	0	0
Deferred Outflows of Resources	0	0	0	0	0		0	0	0	0		0	0	0	0
Current Liabilities	781,449	1,071,447	2,758,450	2,218,164	0		2,241,859	1,688,538	2,170,573	2,218,164		1,576,767	1,415,004	0	0
Other Long Term Liabilities	0	0	22,590	11,649	0		51,793	51,793	59,238	11,649		47,431	47,431	0	0
Unfunded OPEB Liabilities	0	0	0	0	0		0	0	0	0		0	0	0	0
Total Liabilities	781,449	1,071,447	2,781,040	2,229,813	0		2,293,653	1,740,332	2,229,812	2,229,813		1,624,198	1,462,435	0	0
Deferred Inflows of Resources	0	0	0	0	0		0	0	0	0		0	0	0	0
Net Assets	3,163,065	3,165,685	3,179,569	3,185,723	0		3,317,469	3,386,489	3,185,724	3,185,723		3,187,985	3,203,384	0	0
Total Revenues	9,015,223	10,699,002	10,397,140	10,235,442	0	9,215,176	10,486,072	10,713,181	10,271,743	10,235,442	10,229,718	10,019,121	10,104,596	0	0
Total Expenditures	7,708,906	10,696,382	10,383,256	10,229,288	0	9,204,463	10,348,171	10,506,260	10,265,586	10,229,288	10,135,381	10,016,860	10,086,936	0	0
Net Income / (Loss)	1,306,317	2,620	13,884	6,154	0	10,714	137,901	206,921	6,156	6,154	94,337	2,261	17,660	0	0
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Inc / (Dec) in Net Assets	1,306,317	2,620	13,884	6,154	0	10,714	137,901	206,921	6,156	6,154	94,337	2,261	17,660	0	0
Net Assets, Beginning	1,856,748	3,163,065	3,165,685	3,179,569	0	3,070,790	3,179,568	3,179,568	3,179,568	3,179,569	3,386,489	3,185,724	3,185,724	0	0
Adj. for restatement / Prior Yr Adj	0	0	0	0	0	101,221	0	0	0	0	(173,409)	0	0	0	0
Net Assets, Beginning, Adjusted	1,856,748	3,163,065	3,165,685	3,179,569	0	3,172,011	3,179,568	3,179,568	3,179,568	3,179,569	3,213,080	3,185,724	3,185,724	0	0
Net Assets, End	3,163,065	3,165,685	3,179,569	3,185,723	0	3,182,724	3,317,469	3,386,489	3,185,724	3,185,723	3,307,417	3,187,985	3,203,384	0	0
Unrestricted Net Assets	3,163,065	3,104,715	3,134,798	3,185,723	0		3,299,717	3,386,489	3,185,724	3,185,723		3,187,985	3,203,384	0	0
Restricted Net Assets	0	60,970	44,771	0	0		17,752	0	0	0		0	0	0	0



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

FISCAL OPERATIONS	RATING
Summary of School Performance	3, Proficient

Other circumstances and information could influence the rating and are noted in this evaluation.

Financial Highlights

The charter school's fiscal condition is positive.

FINANCIAL HIGHLIGHTS					
Camino Nuevo Charter Academy 4	2020-2021 (Audited Actuals)	2021-2022 (Audited Actuals)	2022-2023 (Audited Actuals)	2023-2024 (Audited Actuals)	2024-2025 (Second Interim)
Net Assets	\$3,163,065	\$3,165,685	\$3,179,569	\$3,185,723	\$3,203,383
Net Income / (Loss)	\$1,306,317	\$2,620	\$13,884	\$6,154	\$17,660
Transfers In / Out	\$0	\$0	\$0	\$0	\$0
Prior Year Adjustment(s)	\$0	\$0	\$0	\$0	\$0
Cash and Cash Equivalents	\$1,849,639	\$2,053,100	\$3,925,151	\$4,400,372	\$2,949,452
Unrestricted Net Assets	\$3,163,065	\$3,104,715	\$3,134,798	\$3,185,723	\$3,203,383
Norm Enrollment Reported by the School	604	602	543	493	478
FINANCIAL RATIO ANALYSIS					
Fund Reserve (Reserve for Economic Uncertainty) (Unrestricted Net Assets /Total Expenditures) <i>3% - 5% and greater is recommended (depending on the school's ADA)</i>	41.03%	29.03%	30.19%	31.14%	31.76%



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: **CAMINO NUEVO CHARTER ACADEMY #4**

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **3/20/2025**

Cash Reserve Level (Cash Balance/Total Expenditures) <i>5% and greater is recommended</i>	23.99%	19.19%	37.80%	43.02%	29.24%
Current Ratio (Working Capital Ratio) (Current Assets/Current Liabilities) <i>At least 1.2 or 120% is recommended</i>	418.80%	319.16%	187.58%	214.85%	293.77%
Debt Ratio (Total Liabilities/Total Assets) <i>Lower than 1.0 or 100% is recommended</i>	19.81%	25.29%	46.66%	41.17%	31.34%

Charter Operator Fiscal Information

The financial condition of the charter operator is summarized in the table below.

Camino Nuevo Charter Academy (CNCA)					
Source: Independent Audit Report for the Year Ending June 30, 2024					
# of Charter Schools		Including related parties and charter schools		Excluding related parties and charter schools	
Operated	Authorized by LAUSD	Net Assets	Net Income / (Loss)	Net Assets	Net Income / (Loss)
5	5	\$47,801,102	\$1,959,947	(\$71,868)*	\$0

* The CNCA Home Office's net loss of (\$71,868) is carried forward from Fiscal Year 2017-2018, primarily due to the asset transfer to and services agreements with Pueblo Nuevo Education and Development Group (PN-EDG). See further details under **Item 25** in the **Notes II** section below. According to CNCA, it plans to work with its auditor on the write-off of this net loss in the 2024-2025 audit.

Management Fees: Camino Nuevo Charter Academy 4 (CNCA4) pays PN-EDG 12% of the operational funding for administrative services which Education Code Section 47632(f) defines as: "all funding except funding for capital outlay," of each CNCA school, as projected by PN-EDG on or about July 1, 2024, for services that include home support. In addition, to benefit and further the CNCA schools' charitable and educational purposes, since July 1, 2016, the contractual arrangements between CNCA and PN-EDG each year have been governed by an Agreement for Limited Services. Each of these Agreements is for twelve-month periods, commencing on July 1 each year, and are renewed annually. PN-EDG supports CNCA by



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

administering many of the charitable activities that CNCA historically performed [e.g., early childhood services (TK), alumni services, development, home support office services and integrated community support services], to enable CNCA to focus on charter school operations.

Per the Ninth Amendment for Limited Services of July 1, 2024, “PN-EDG shall invoice CNCA every three (3) months for services performed, with a delineation between the Base Compensation for the limited services as described in Section 3.2, the ELOP [Expanded Learning Opportunities Program] Compensation for the services described in Section 3.3, and the Mental Health Program Compensation for the services described in Section 3.4. CNCA shall prepay the first payment (reflecting a three (3) month period) in the amount of \$1,600,792 as Base Compensation, \$62,500 as ELOP Compensation, and \$226,500.75 as Mental Health Program Compensation, which shall be due to PN-EDG no later than July 1, 2024. After the initial three (3) month period (July - September), the Parties shall adjust the subsequent invoice to reflect the services performed and prepaid during that period. CNCA shall submit payment to PN-EDG for each school on a monthly basis.”

Norm Enrollment Data and Trends

The school’s Norm Enrollment history by grade level is summarized below.

CNCA 4’s Norm Day Enrollment History					
Grade Level	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
TK*			12	12	14
K*	52	50	40	44	29
1	56	58	45	48	60
2	61	58	50	38	51
3	64	66	52	52	39
4	74	60	63	48	52
5	73	72	59	60	49
6	74	87	72	59	60
7	72	77	75	56	61
8	78	74	75	76	63
Total Enrollment	604	602	543	493	478
Increase/(Decrease) in Enrollment from Prior Year	N/A	(2)	(59)	(50)	(15)
Enrollment Growth/(Decrease) (%)	N/A	(0.3%)	(9.8%)	(9.2%)	(3.0%)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

*Prior to FY 2022-2023, TK (Transitional Kindergarten) and K (Kindergarten) counts were reported together. Therefore, the K counts (if applicable) include the TK counts for the school years prior to 2022-2023.

Accumulated Increase/Decrease in Student Enrollment Since 2020-2021	
Accumulated decrease in student enrollment count	(126)
Accumulated decrease in student enrollment percentage	(20.9%)
Current Board-approved enrollment capacity in the school's operative charter as compared to its reported 2024-2025 Norm Enrollment	
Per the approved enrollment capacity in the school's operative charter	678
2024-2025 Norm Enrollment	478
Below approved enrollment capacity count	(200)
Below approved enrollment capacity percentage	(29.5%)

As noted above, the school has maintained a balanced budget for Fiscal Year 2023-2024, and projected a balanced budget per its 2024-2025 Second Interim Financials. According to CNCA, to address the enrollment challenges, CNCA4 has developed a strategic, multi-year approach to increase applications, boost retention, and improve yield, which includes implementing a data-driven community-focused strategy to reverse the decline, thoughtful marketing, enhanced programming, and community engagement. The CSD will continue to monitor the school's student enrollment through oversight.

Areas of Demonstrated Strength and/or Progress:

The school's fiscal condition is positive and has been upward trending since the 2020-2021 fiscal year. Please refer to the Financial Highlights table above.

Areas Noted for Further Growth and/or Improvement:

Through conducting fiscal oversight and analyzing the data below, the CSD requests and receives fiscal documents from CNCA (including bank statements, bank reconciliations, credit card statements, and check registers) for the five (5) CNCA charter schools that are currently authorized by LAUSD. The CSD reviews these financial documents, as well as a sample of checks/disbursements, and credit card transactions across these CNCA charter schools, to assess the organization's overall compliance with *Camino Nuevo Charter Academy Fiscal Policies & Procedures* (CNCA FPP), applicable legal, District and charter requirements, and the effectiveness of the charter operator's internal controls and systems in place (aligned with best business practices). Any areas noted for further growth and/or improvement and other observations relating to CNCA's and its charter schools' overall compliance and fiscal operations – including fiscal mismanagement, regulatory non-compliance, fiscal governance or internal control issues, or fiscally operational deficiencies, etc. that *directly and systematically*



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

impact the charter schools operated under the charter operator – are documented within each charter school’s Annual Performance-Based Oversight Visit Report. These issues may or may not have been observed for the specific CNCA school named above, based on the CSD’s sampling review. Lastly, school-specific exceptions, such as the fiscal condition, unique oversight observations, or audit findings, are reviewed and documented separately for each CNCA charter school.

1. Type of Observations: Internal Controls Over Credit Card Purchases

- **Source(s) of Document Reviewed:** Credit Card Statements
- **Description of Observation:** Based on the CSD’s review of a sample of CNCA’s credit card statements, the CSD noted that two eBay gift cards, each purchased for \$200.00 on June 4, 2024, were charged to a CNCA credit card by a school support staff, who was not the cardholder and happened to be working remotely on the purchase date. According to supporting documentation provided by CNCA, two additional eBay gift cards were purchased with the same CNCA credit card on the same day, also for \$200.00 each, bringing the total number of gift cards purchased to four (4), amounting to \$800.00 in the aggregate. CNCA explained that the support staff member who made the purchases believed they were acting on a request from CNCA leadership, which held the authority to approve such transactions without following CNCA’s fiscal policies and procedures as described below. Coincidentally, these were the purchases that CNCA reported to the CSD in July 2024 as being part of a fraudulent email scheme that led to the unauthorized purchases. This incident reveals a significant deficiency in CNCA’s internal controls related to preventing fraudulent activities and ensuring compliance with purchasing protocols.
- **Charter Operator’s Fiscal Policies and Procedures:**
--Page 13 (Credit Cards) of CNCA FPP approved by the board on 12/12/2023 states (in pertinent parts):
“Policy: Organization credit card accounts shall only be established with the formal approval of the Governing Board and may only be used for organization-related expenditures.

Procedures:

- Purchase requisition and other documentation requirements apply to credit card purchases above \$500.
- The Chief Executive Officer is responsible for deciding which employees may have an organization credit card and will set expectations for the use of the card and all related supporting records. Employees who are not able to consistently meet these expectations should not have an organization credit card and will relinquish access and use of card.
- ***The bank and/or consumer credit card (Amazon, Home Depot, Staples, etc.) will be kept under the supervision of the card holder.***
- Credit cards will bear the names of both the organization and the cardholder as authorized by the Governing Board.”

(Emphasis added.)

--Page 14 (Gift Cards) of CNCA FPP approved by the board on 12/12/2023 states:

“Policy: Gift cards purchased with Non-Government grant funds awarded to Camino Nuevo Charter Academy (CNCA) need to follow the CNCA purchasing policies as well as Internal Revenue Service (“IRS”) guidelines. Gift cards are treated as cash gifts and we may not make a gift of public CNCA funds. The award of gift cards (i.e.: Visa, In-n-Out, iTunes, etc.) or cash prizes using CNCA funds to employees, students, and community members for any purpose is expressly prohibited. This policy is designed to lay out circumstances and protocols for when gift card purchases may be allowable.

In rare circumstances, Non-Government grant awards may stipulate the use of gift cards to meet grant requirements. Gift cards are treated as cash and should not be purchased without express permission from the Chief Executive Officer or the Fiscal Designee and for a specific project (such as to fulfill



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

the requirements of a grant agreement or specific project). For gift card purchased with Non-Government Grant funds, the grant proposal and/or grant agreement must specify a) why gift cards are being purchased; b) how the gift cards will be used; and c) how they will be distributed. Purchases not complying with grant and organization requirements may result in loss of funding.

- Gift cards may only be purchased when fulfilling a grant requirement.
- Gift cards must be distributed within the same fiscal year of purchase.
- Any gift cards not distributed at the end of the school year need to be immediately turned into the Fiscal Designee or the Home Support Office for safekeeping or redistribution.
- Gift cards cannot be used to make purchases outside the normal purchasing procedures for the CNCA. Using gift cards to purchase supplies or other items bypasses the normal approval process and controls. This also results in possible unauthorized sales tax as well as unused balances which are difficult to document for audit purposes.

This procedure applies to all CNCA employees, representatives, and students.

Procedures:

(Gift Card Purchase Form) The Gift Card Purchase Form, when completed, is an executed Authorization for the Purchase of Gift Cards and is required for gift card transactions. Information to be completed includes the following:

1. Funds to be used to purchase gift cards (including grant name)
2. Intended Use of gift cards
3. Vendor Name
4. Aggregate Amount of gift cards
5. Description (number/face amount to be purchased)
6. Distribution plan, including month/year to be distributed
7. Purchaser's name and signature
8. Date
9. Appropriate authorized name and signature

A copy of the approved grant proposal/funding award must be submitted with the gift card purchase form.

The individual distributing the gift cards must document each time a gift card is disbursed for the following: date of distribution; recipient's name; recipient's status (student, employee, non-employee)*; gift card number.

*If it is determined in any calendar year a non-employee has received an amount of \$600.00 or more, the issuing department will be responsible for obtaining an IRS Form W-9 from the recipient.

Violations of this Procedure:



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

Violations of this procedure or failure to timely cooperate in compliance by any individuals who purchase or distribute gift cards/certificates on behalf of CNCA may result in forfeiture of funding.”

- **Charter School’s or Charter Operator’s Response:** Quarterly training on fiscal policies is provided to all CNCA schools. In response to this particular issue, the CNCA school that made the purchases in error received specialized fiscal training. All school sites were immediately alerted about the incident and were advised to be vigilant about phishing and other scams. Furthermore, as an organization, trainings are provided on an ongoing basis through the organization’s anti-phishing platform.
- **CSD’s Comments:** To safeguard school assets, the CSD recommends that CNCA and its charter schools strictly implement and adhere to the CNCA governing board-approved fiscal policies and procedures pertaining to credit card and gift card purchases, including, but not limited to, ensuring that staff follows established guidelines that clearly define the assignment of responsibilities; having a system of checks and balances in key areas including purchasing; and implementing proper supervisory controls to assess whether the transaction control activities performed are accurate and in accordance with established policies and procedures. Additionally, the CSD recommends that CNCA reinforce its internal control procedures by implementing additional safeguards such as tighter control and monitoring of credit cards by the board authorized credit card holders, enhanced phishing awareness training for staff, stricter oversight on credit card transactions, and a review of security protocols to prevent future instances of unauthorized transactions.

The governing board and leadership team of the charter school are responsible for managing the operations of the school. The CSD recommends that the Annual Performance-Based Oversight Visit Report, including the above-noted fiscal findings and observations, be discussed at CNCA’s next governing board meeting, highly preferably no later than 90 days following the school’s receipt of this report, so that the charter school and its governing board may address any issues early enough to implement changes in order to see results in its next fiscal year. It is the school’s responsibility to provide the CSD its action plans/steps, proof of implementation of the mitigating actions taken by the school, and/or documentation (e.g., governing board meeting agendas and approved board meeting minutes, etc.), as applicable, prior to or during the next Annual Performance-Based Oversight Visit. The CSD will continue to monitor these issues through oversight, and may take additional appropriate oversight actions. The results may be factored into the school’s rating for next year.

Other Observations (Items described in this section, which may not have been addressed in the charter school’s Fiscal Policies and Procedures, are recommended for improvement to align with optimal business practices).

1. Type of Observations: Lack of Policy and Clear Guidance – Expense Policy (Team-Building Activities)

- **Source(s) of Document Reviewed:** Credit Card Statements
- **Description of Observation:** Based on the CSD’s review of a sample of the CNCA schools’ credit card statements and related supporting documentation, the CSD noted two items purchased with Camino Nuevo Charter Academy 3’s (CNCA3) credit card that were categorized on the credit card statement activity files provided by CNCA as entertainment-related expenses that were charged to general funds. Upon the CSD’s further review of CNCA’s credit card transactions, additional charges from CNCA3’s credit card were identified for the same category. According to CNCA, these charges are for team-building activities that fall under professional development. However, the CSD noted that CNCA’s current policy does not specifically address expenses of this nature. The items in question are summarized in the table below.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

Item #	Transaction Date	Payee	Amount	CSD Comments
1	4/25/2024	SHATTO 39 LANES	\$99.00	Per supporting documentation provided, the credit card charge was for bowling for team bonding activity.
2	5/9/2024	SHATTO 39 LANES	\$60.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
3	5/9/2024	SHATTO 39 LANES	\$88.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
4	5/9/2024	SHATTO 39 LANES	\$110.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
5	5/17/2024	SHATTO 39 LANES	\$715.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
6	6/25/2024	RACELA LLC	\$320.00	Per supporting documentation provided, the credit card charge was for an escape room rental for leadership retreat.
Total			\$1,392.00	

- **Charter Operator’s Fiscal Policies and Procedures:** CNCA’s FPP does not specifically address team building expenses
- **Charter School’s or Charter Operator’s Response:** Professional development is budgeted, reviewed, and approved. Team building activities are an aspect of development and staff connectivity. CNCA has made it a goal to institute a belonging goal agency-wide with CNCA school sites with activities for its students and staff. Fostering a culture of belonging became a goal as a result of CNCA survey data results around belonging. Such belonging activities build trusting relationships with school sites and the Home Support Office.
- **CSD’s Comments:** The CSD recommends that CNCA establish and align its fiscal policies and procedures with best businesses practices, including the Fiscal Crisis & Management Assistance Team (FCMAT) guidelines (e.g., the 2022-2023 California Charter School Accounting and Best Practices Manual (“FCMAT Manual”) (page 27 which addresses gifts of public funds)), and develop CNCA governing board-approved policy approving the expenditure of public funds for “fostering a culture of belonging” (*that serve direct and substantial public purposes* in line with Article 16, Section 6 of the California Constitution). This includes, but is not limited to, the establishment of clear and consistent policy in planning, organizing, and evaluating team-building activities related to professional development; providing clear definitions and examples of allowable expenses that are approved for team-building purposes, such as group workshops, outdoor team-building events, collaborative problem-solving exercises, etc., and unallowable expenses that define any activities that do not provide direct and tangible benefit to students’ education, such as events that are solely recreational with no direct impact on team collaboration or activities that might raise concerns regarding inclusivity or appropriateness; requiring justification for activities that explains how the activity contributes to team collaboration, development, and overall organizational goals to ensure that every team-building event aligns with the organization’s strategic objectives and provides measurable value to the team; and determining the required documentation to verify associated expenses, such as sign-in sheets, receipts, invoices, and other necessary financial records, to ensure proper expense tracking and compliance with budgeting and accounting protocols.

2. Type of Observations: Cash Handling Practices



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

- **Source(s) of Document Reviewed:** Bank Statements
- **Description of Observation:** The CSD noted that CNCA's board-approved FPP regarding cash receipt and deposit processes does not clearly define the frequency and dollar threshold for cash/check deposits. Therefore, the CSD was unable to determine whether the sampled transactions summarized below were deposited in a timely manner in accordance with best business practices.

Item #	Statement Month	Transaction Date	Transaction Type	Amount per Bank Statement	CSD's Comments
1	April 2024	4/4/2024	Credit Desktop Check Deposit	\$429,105.66	The CSD noted 3 checks dated 2/9/2024, 2/22/2024, and 2/23/2024 that were deposited on 4/4/2024.
2	May 2024	5/1/2024	Credit Cash Only Customer Deposit	\$897.66	The CSD noted cash collection listed on a <i>Cash Deposit Recap</i> sheet dated 3/5/2024 that was deposited on 5/1/2024.
3	May 2024	5/1/2024	Credit Desktop Check Deposit	\$185,840.11	The CSD noted 2 checks dated 4/19/2024 and 4/17/2024 that were deposited on 5/1/2024.

- **Charter Operator's Fiscal Policies and Procedures:** Page 6 (Deposits) of CNCA FPP approved by the board on 12/12/2023 and 12/3/2024 state: "The Home Support Office Manager or designee is responsible for making bank deposits. Deposits will be made per assigned schedule set-up by the Chief Executive Officer, Fiscal Designee, or Site Principals.
- **Charter School's or Charter Operator's Response:** Overall, CNCA's schedule is to deposit within 30 business days. CNCA will review the CSD's recommendation for best business practices and will update the FPP to include the CNCA schedule.
- **CSD's Comments:** The CSD recommends that CNCA incorporate guidance into its fiscal policies and procedures with a reasonable frequency and dollar threshold for cash/check deposits for the school and CNCA Home Office, including considering the FCMAT Manual guidelines, Chapter 5 ("Cash Receipts and Deposits" section, beginning with page 80), which states: "Bank deposits should be made regularly, at least weekly. A procedure should be in place regarding how often they should be made. For example, if amounts collected during a week total less than \$500, the rule could be that the deposit should be made on the last business day of the week; when amounts collected on any day exceed \$500 in total, the rule could be that the deposit is made on that day. Funds should not be held over a long holiday," to prevent the mishandling of funds and safeguarding of funds received. Delayed cash and check deposits pose financial and operational risks, including increased risk of theft or loss due to misplacement or misappropriation. The CSD will continue to monitor this issue through oversight.

3. Type of Observations: Past-Due Accounts Payable and Open Credit Memoranda for 90 Days or More

- **Source(s) of Document Reviewed:** Accounts Payable Aging Report
- **Description of Observation:** Based on the CSD's review and analysis of CNCA's Accounts Payable Aging Report as of December 2024, the CSD noted 69 past due accounts payable and three (3) open credit memoranda (that were not applied to any invoices) from 12 vendors and one (1) employee, totaling \$137,704.04 and (\$77.65), respectively, for 90 days or more. Details regarding these long past-due accounts payable and/or open credit memoranda are summarized below.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

Item #	Vendor/ Employee	Total Accounts Payable / (Credit Memoranda Amount)	Number of Days Past Due Accounts Payable	CSD Comments	CNCA Response
1	AMAZON CAPITAL SERVICES, INC	(\$21.84)	111	1 credit	This is a credit memo.
2	AMERICAN READING COMPANY	\$13,425.00	106, 111	2 invoices	The invoices were submitted late by the vendor.
3	EMCOR SERVICES MESA ENERGY SYSTEMS	\$5,358.84	92, 104, 165	3 invoices	The invoices were submitted late by the vendor.
4	LAKESHORE LEARNING MATERIALS	\$67,634.26	102	8 invoices	The invoices were submitted late by the vendor.
5	MCGRAW HILL LLC	\$2,146.80	102	2 invoices	The invoices were submitted late by the vendor.
6	R&S OVERHEAD DOORS OF SOUTH BAY, INC	\$12,000.00	122	1 invoice	The invoice was submitted late by the vendor.
7	SCOOT EDUCATION INC	\$9,719.00	104	1 invoice	The incorrect invoice was originally uploaded.
8	STAPLES, INC.	(\$5.57)	166	1 credit	This is a credit memo.
9	TIME WARNER CABLE	\$14,545.73 (\$50.24)	104, 158, 196	19 invoices & 1 credit	The vendor is currently carrying credit balance due to E-Rate/California Teleconnect Fund credits.
10	T-MOBILE USA INC.	\$766.28	101	1 invoice	The vendor has a running credit, and no payment is due.
11	VERIZON WIRELESS SERVICES LLC	\$11,525.10	91, 112, 152, 183, 349	30 invoices	There is a pending grant to be applied to payment.
12	WEST AMERICAN FIRE PROTECTION COMPANY	\$390.57	181	1 invoice	The invoice was submitted late by the vendor.
13	Employee Reimbursement	\$192.46	137	1 reimbursement	There was a delay in processing the reimbursement due to pending documentation.
Total		\$137,704.04 (\$77.65)			

- **Charter Operator's Fiscal Policies and Procedures:** CNCA's FPP does not address past-due accounts payable and open credit memoranda



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

- Charter School’s or Charter Operator’s Response:** “CNCA strives to build strong relationships with vendors to update information when changes occur accordingly. We have our department leaders from facilities, IT, and operations connecting directly with our school site managers and have implemented trackers to monitor incoming orders, invoices and payments. Finance is conducting refreshers and check-ins monthly with staff to provide support. We practice continuous improvement in these areas to ensure payments are getting processed and paid in a timely manner.”
- CSD’s Comments:** The CSD recommends that CNCA strengthen its fiscal policies and procedures to include language pertaining to the timely review and resolution of past-due accounts payable and/or open credit memoranda and establish expectations for its staff and/or back office services provider regarding the research, investigation, write-off, and/or payment of accounts payable and/or application of credit memoranda that have been past due and/or open for specified periods of time, and maintaining documentation of such, consistent with the industry best practices. The CSD further recommends that CNCA implement procedures to track all recurring and non-recurring invoices and billing statements, ensure that all vendors and employees are paid timely, and prevent the school from possibly incurring late fees and/or interest charges in the future.

The Charter Schools Division will review the recommended updates to the school’s fiscal policies by or during the next oversight visit. The results may be factored into the school’s rating for next year.

Corrective Action Required:

None noted that immediate action is required to remedy concerns in this report.

Progress on LAUSD Board of Education and/or MOU Benchmarks related to FISCAL OPERATIONS (if applicable):

N/A

Notes:

<u>L</u>	<u>Review of Fiscal Documentation</u>	<u>Comments</u>
1.	FY 2023-2024 Independent Audit Report	
	a. Audit opinion:	Unmodified/Unqualified
	b. Material weaknesses:	None Reported
	c. Deficiencies/Findings:	None Reported
	d. Lack of a Going Concern:	None Reported
	Description (if applicable):	Not applicable
2.	(Only for new schools without an audit report on file) The charter school is in its first/second year of operation and there is no independent audit report on file with the CSD.	Not applicable



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: **CAMINO NUEVO CHARTER ACADEMY #4**

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **3/20/2025**

3.	The 2023-2024 audited and unaudited actuals:	Mirror each other
	The explanations provided by the charter school for the variances were reasonable:	Not applicable
	The 2023-2024 independent audit report is not available as of the date of this report.	Not applicable
4.	Segregation of Duties (SOD) review(s) was/were conducted in-person/virtually at:	Camino Nuevo Charter Academy 2 and Camino Nuevo Elementary School 3
		No discrepancies were noted.
5.	Proposition 39 information.	Not applicable
II. <u>Review of 2024-2025 Fiscal Preparation Guide</u>		
<u>1.</u>	Most Current Fiscal Reports Reported to the Board	Yes
<u>2.</u>	Board Meeting Minutes – Discussion of Fiscal Reports Presented to Board & Board Packet	Yes
<u>3.</u>	Audit or Fiscal Reports – CalSTRS, CalPERS, USDE, CDE, FCMAT, IRS, SBA, OPEB, etc.	N/A
<u>4.</u>	Board Meeting Minutes – Approval of 2024-2025 Budget	Yes
<u>5.</u>	Evidence of Compliance – STRS, PERS, Social Security, Other Benefits	Yes Benefits offered by the school: STRS, PERS, and Social Security
<u>6.</u>	Board Meeting Minutes – Selection of Independent Auditor	Yes
<u>7.</u>	Board Meeting Minutes – Discussion of Independent Audit Report	Yes
<u>8.</u>	Board Meeting Minutes – Discussion of the Most Recent Interim Financial Reports Submitted to LAUSD	Yes
<u>9.</u>	Board Meeting Minutes – Discussion of Staff or Vendors Complaints	N/A
<u>10.</u>	Board Meeting Minutes – Discussion of 2023-2024 Annual Performance-Based Oversight Visit Report	Yes
<u>11.</u>	Current Fiscal Policies and Procedures	Yes
<u>12.</u>	Board Meeting Minutes – Approval of Fiscal Policies and Procedures	Yes
<u>13.</u>	Organizational Chart(s)	Yes
<u>14.</u>	Summary of Total Compensation Paid in FY 2023-2024	Yes
<u>15.</u>	Related Parties	Yes



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: **CAMINO NUEVO CHARTER ACADEMY #4**

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **3/20/2025**

16.	MOUs for CMO Management Fees	Yes	
17.	Board Meeting Minutes – Approval of Management Fees, License Fees, or Any Other Fees	Yes	
18.	Most Current Accounts Payable Aging Report	Yes	The CSD’s observations were noted under the OO section above.
19.	Check Registers (12 months)	Yes	Period spanning from 10/2023 to 9/2024
			Reviewed 28 checks for sample testing
			No discrepancies were noted.
20.	Credit Card Statements and Reconciliations (6 months)	Yes	Period spanning from 4/2024 to 9/2024
			Reviewed 35 credit card transactions for sample testing
			The CSD’s observations were noted under the ANI and the OO sections above.
21.	Monthly Bank Statements and Reconciliations (6 months)	Yes	Period spanning from 3/2024 to 8/2024
			Reviewed 14 electronic credit/debit transactions for sample testing
			The CSD’s observations were noted under the OO section above.
22.	Student Body Financial Records (6 months)	N/A	
23.	Capitalized and Non-Capitalized Inventory Listing	Yes	
24a.	Posting of EPA on School’s Website	Yes	
24b.	Posting of Audited Financials on School’s Website	Yes	
25.	Financing Activities, Loans, Factoring Receivables, Intercompany Transfers/Loans, etc.	Yes	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

Pueblo Nuevo Education & Development (PN-EDG) Establishment and Financial Support to CNCA Schools:

- **Incorporated:** March 9, 2016, as CNCA’s sole statutory member (adopted in 2017)
- **Support Services:** Began in 2017-2018, including home support services
- **One-Time Asset Transfer (2018):**
 - **Amount:** \$4 million transferred from CNCA charter schools to PN-EDG, approved by CNCA’s Board on June 13, 2017
 - **Use:** Restricted for CNCA’s educational purposes
 - **CNCA4’s Share:** \$395,784 based on pro-rata calculation
 - **Attorney General Approval:** “No objection” letter dated Oct 12, 2017
- **Financial Support:** Per CNCA’s 2023–2024 audit and supporting documentation provided by CNCA, PN-EDG awarded a \$55,000 grant to CNCA4 to assist with school-related expenses
- **Account Balances:** As of December 31, 2024, account X5336 held \$4,006,549.52, which includes:
 - \$1,655,384.10 from account X5124
 - \$375,000 repaid intercompany loan

Loan Activity and Fund Transfers with PN-EDG:

- **PN-EDG Loan to CNCA3 (Fifteenth and Ardmore, LLC):**
 - **Original Loan:** \$1,629,670.25 via Promissory Note dated June 27, 2019
 - **Terms:** 4.25% interest; 35 payments of \$18,240; final payment of \$1,173,721.90
 - **Maturity:** Extended from July 1, 2022, to March 31, 2023
 - **Refinancing:** On May 1, 2023, refinanced by California School Finance Authority to Grupo Nuevo Los Angeles (GNLA), a related party
- **Related New Markets Tax Credit (NMTC) Unwind and Restricted Account Activity (CNCA3):**
 - On June 19, 2019, PN-EDG paid \$1,629,670.25 from account X5336 to retire an NMTC loan
 - On July 5, 2019, opened restricted account X5124 with the same amount as a loan guarantee
 - On September 6, 2024, account X5124 was closed after loan repayment; \$1,655,384.10 was returned to account X5336
- **Intercompany Loan to Camino Nuevo High 1 (CNHS1):**
 - PN-EDG issued interest-free loans totaling \$375,000 on June 13, 2018, and December 16, 2019, to CNHS1
 - CNHS1 closed effective June 30, 2021, transferring assets to Camino Nuevo High 2 (CNHS2)
 - Loan was repaid in June 2022 and transferred to account X5336

26.	Current Facility Lease Agreements and Board Meeting Minutes – Approval of Lease	N/A	CNCA4 is located on a Public School Choice (PSC) site.
27.	Facilities Plans – Purchase, Lease, Relocation, Expansion, Major Improvements	N/A	
	i. Charter School Name (For CMO Schools):		
	ii. Current School Address:		
	iii. Address of the New/Expanded Property/Construction Site:		



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

	iv. New or Existing Site:			
	v. Purchase Date or Estimated Purchase Date:			
	vi. Construction Start Date:			
	vii. Estimated Project Completion Date:			
	viii. Projected Total Cost:			
	ix. Cost-to-date Amount:			
	x. Purpose of Project/Construction:			
	xi. Current Project Status:			
	xii. Financing Sources (description/amount):			
	xiii. Estimated Move-In Date:			
	28.	Employee Retention Credit (ERC)	Yes	CNCA4 applied for ERC but has not received confirmation of approval or denial.
	29.	Disclosure of Legal Issues	N/A	

Notes: N/A (Provided Column) = indicated by the charter school as not applicable
 ANI = Areas Noted for Further Growth and/or Improvement
 OO = Other Observations



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **3/20/2025**

Fiscal Operations Rubrics

Existing School – a charter school that was/is in operation/active in the preceding school year(s) and the current school year. Existing schools may receive a rating of 4, 3, 2, or 1.

New School – a charter school that is in its first year of operation in the current school year and does not have an independent audit report or audited financial result for its first operative year on file with LAUSD. New schools are evaluated based on current year information. New schools may receive a rating of 2 or 1.

Existing School 4 (Accomplished)	To receive a rating of <u>4 (Accomplished)</u>, an existing school, at a minimum, meets all of the Required and Supplemental Criteria listed below.
<p><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net assets are positive in the two most current annual independent audit reports; 2. The cash balance at the beginning of the school year is positive; 3. The two most current annual independent audit reports show no material weaknesses, deficiencies, and/or findings; 4. If applicable, federal, state, and other public agency audits/reviews (e.g., California State Teachers' Retirement System (CalSTRS), California Public Employees' Retirement System (CalPERS), Fiscal Crisis & Management Assistance Team (FCMAT), United States Department of Education (USDE), California Department of Education (CDE), Internal Revenue Service (IRS), etc.), at the time of the oversight visit, show no outstanding material weaknesses, deficiencies, and/or findings; 5. Vendors and staff are consistently paid in a timely manner; 6. Governing board approves fiscal policies and procedures, at a minimum, once prior to each charter renewal term; 7. Charter school consistently adheres to the governing board-approved fiscal policies and procedures; 8. Governing board adopts the annual budget; 9. Governing board reviews and/or discusses audited financial statements submitted to LAUSD; 10. If applicable, governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD; 11. There is no apparent conflict of interest; 12. The Education Protection Account allocation and expenditures and audited financial statements are posted on the charter school's website; 13. The LCAP is submitted to the appropriate agencies; 14. Reasonable requests for information made by the Charter Schools Division and LAUSD are consistently processed or submitted by the charter school in a timely manner; 15. There are no items cited in Areas Noted for Further Growth and/or Improvement and there are no more than five (5) items cited in Other Observations for the most current year; 16. If applicable (when audited and unaudited actuals do not mirror each other), adequate explanations are provided by the school for significant variances between audited and unaudited actuals, and there are no indications of the school's potential lack of internal controls over financial statements; 17. Proper segregation of duties is consistently in place; 18. If applicable, there are no outstanding fiscal-related tiered intervention notices issued to the school; or the school has no tiered intervention notices as of the oversight report issuance date; and 	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **3/20/2025**

19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are fully met by the required deadline(s); or the school has no fiscal benchmarks in its current charter term.

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 ([CCR § 15450 Reserves](#)) (i.e., unrestricted fund balance divided by total expenditures) in the two most current annual independent audit reports;
2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the two most current annual independent audit reports;
3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the two most current annual independent audit reports;
4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the two most current annual independent audit reports;
5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, timely right sizing, etc.);
6. Fiscal reports (e.g., first interim, second interim, unaudited actuals, balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings for review and discussion;
7. The most current annual independent audit report is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)), or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and
8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).

***Existing School
3 (Proficient)***

To receive a rating of 3 (Proficient), an existing school, at a minimum, meets all of the Required and at least five (5) of the Supplemental Criteria listed below.

REQUIRED CRITERIA

1. Net assets are positive in the most current annual independent audit report;
2. The cash balance at the beginning of the school year is positive;
3. The most current annual independent audit report shows no material weaknesses, deficiencies and/or findings;
4. If applicable, federal, state, and other public agency audits/reviews (e.g., CalSTRS, CalPERS, FCMAT, USDE, CDE, IRS, etc.), at the time of the oversight visit, show outstanding findings, and the school is able to demonstrate evidence of remedies in addressing these findings;
5. Vendors and staff are generally paid in a timely manner;
6. Governing board approves fiscal policies and procedures, at a minimum, once prior to each charter renewal term;
7. Charter school generally adheres to the governing board-approved fiscal policies and procedures;



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

8. Governing board adopts the annual budget;
9. Governing board reviews and/or discusses audited financial statements submitted to LAUSD;
10. If applicable, governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD;
11. There is no apparent conflict of interest;
12. The Education Protection Account allocation and expenditures and audited financial statements are posted on the charter school's website;
13. The LCAP is submitted to the appropriate agencies;
14. Reasonable requests for information made by the Charter Schools Division and LAUSD are generally processed or submitted by the charter school in a timely manner;
15. There are no significant recurring issues cited in the Areas Noted for Further Growth and/or Improvement;
16. If applicable (when audited and unaudited actuals do not mirror each other), at least partial explanations are provided by the school for significant variances between audited and unaudited actuals, and there are no indications of the school's potential lack of internal controls over financial statements;
17. Proper segregation of duties is generally in place;
18. If applicable, the charter school is in the process of resolving outstanding fiscal issues cited in a Notice issued by the CSD as part of its tiered intervention process; and
19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are partially met by the required deadline(s).

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in CCR, Title 5, Section 15450 ([5 CCR § 15450 Reserves](#)) (i.e., unrestricted fund balance divided by total expenditures) in the most current annual independent audit report;
2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current annual independent audit report;
3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current annual independent audit report;
4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the most current annual independent audit report;
5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, timely right sizing, etc.);
6. Fiscal reports (e.g., first interim, second interim, unaudited actuals, balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings for review and discussion;
7. The most current annual independent audit report is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)) or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and
8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

**Existing School
2 (Developing)**

An existing school would receive a rating of 2 (Developing) if the charter school is not eligible for the rating of Accomplished or Proficient, but at a minimum, meets all of the Required and at least four (4) of the Supplemental Criteria listed below.

REQUIRED CRITERIA

1. Net assets are positive in the most current annual independent audit report; net assets are negative with strong trend towards becoming positive (be positive at the end of the third year per the applicable interim financials); or the school's financial condition fluctuates from year to year, with significant net losses, leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years;
2. The cash balance at the beginning of the school year is positive; and
3. Governing board approves fiscal policies and procedures, at a minimum, once prior to each charter renewal term.

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in CCR, Title 5, Section 15450 ([5 CCR § 15450 Reserves](#)) (i.e., unrestricted fund balance divided by total expenditures) in the most current annual independent audit;
2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current annual independent audit;
3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current annual independent audit;
4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the most current annual independent audit;
5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, timely right sizing, etc.);
6. Fiscal reports (e.g., first interim, second interim, unaudited actuals, balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings for review and discussion;
7. The most current annual independent audit report is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)) or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and
8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/20/2025

**Existing School
1 (Unsatisfactory)**

An existing school would receive a rating of 1 (Unsatisfactory) based on the conditions described below.

An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:

A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for *Accomplished*, *Proficient*, or *Developing* above. The charter school was given a certain period of time to address the fiscal concerns of LAUSD (including, but not limited to, repeat material weaknesses, significant deficiencies, and/or significant audit findings disclosed in the charter operator's most recent annual independent audit report, noncompliance with Generally Accepted Accounting Principles (GAAP), applicable law, LAUSD charter policy, and the school's approved charter, conflicts of interest, unresolved significant fiscal management issues, outstanding notices, etc.), but failed to provide a satisfactory response. The charter school has shown no *feasible* financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school's operation to mitigate the negative fiscal condition. The charter school's governing board members and/or leadership lack fiscal capacity.

Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.

**New School
2 (Developing)**

A new school would receive a rating of 2 (Developing) if the charter school, at a minimum, meets all of the Required Criteria listed below.

REQUIRED CRITERIA

1. Interim reports and/or unaudited actuals project positive net assets;
2. Projected debt, if any, is managed efficiently and will not cause the charter school to end the fiscal year with negative net assets. The non-profit organization is financially viable to support the charter school;
3. If enrollment is significantly below the enrollment per the school's *Pupil Estimates for New or Significantly Expanding Charters* report and/or its approved petition budget, the charter school has made significant adjustments in their operations to allow for the reduced income, and submitted a revised viable three-year budget and three-year cash flow projections;
4. Governing board adopts the annual budget;
5. Governing board reviews and discusses the charter school's financial reports as evidenced by the governing board meeting minutes;
6. Reasonable requests for information made by the Charter Schools Division and LAUSD are processed or submitted by the charter school in a timely manner; and
7. The LCAP is submitted to the appropriate agencies.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY #4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **3/20/2025**

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.

*New School
1 (Unsatisfactory)*

A new school would receive a rating of 1 (Unsatisfactory) based on the conditions described below.

An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:

A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for *Developing*. The charter school was given a certain period of time to address the fiscal concerns of LAUSD (including, but not limited to, noncompliance with Generally Accepted Accounting Principles (GAAP), applicable law, LAUSD charter policy, and the school’s approved charter, conflicts of interest, unresolved significant fiscal management issues, outstanding notices, etc.), but failed to provide a satisfactory response. The charter school has shown no *feasible* financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school’s operation to mitigate the negative fiscal condition. The charter school’s governing board members and/or leadership lack fiscal capacity.

Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.



LOS ANGELES UNIFIED SCHOOL DISTRICT

CHARTER SCHOOLS DIVISION

ANNUAL PERFORMANCE-BASED OVERSIGHT VISIT REPORT*

2024-2025 SCHOOL YEAR

FOR

CAMINO NUEVO HIGH #2 (7624)

Name and Location Code of Charter School

LAUSD Vision

Los Angeles Unified will be the premier public school district by eliminating educational inequities to graduate ALL students ready for the world – to thrive in college, career, and life.

CSD Mission

The LAUSD Charter Schools Division (CSD) fosters high quality educational opportunities and outcomes for students in the greater Los Angeles community through exemplary charter public school authorizing, oversight, and sharing of promising practices so that all students maximize their potential.

CSD Core Values

We believe that our success depends on:

- Making decisions that put the interests of students first.
- Serving with high expectations, integrity, professionalism, and commitment.
- Employing authentic, responsive, and effective leadership and teamwork.
- Continuously learning as a dynamic organization.
- Building and sustaining a healthy workplace culture where high performance, diversity, and creativity thrive.
- Developing productive relationships with our charter schools and all stakeholders.

* Charter School shall comply in a timely manner with all applicable federal and state laws and regulations, as they may change from time to time, including but not limited to matters related to the school’s governance, programs, facilities, operations, and/or fiscal management.

Charter School Name:	Camino Nuevo High #2	Location Code:	7624
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LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

Current Address:		City:	ZIP Code:	Phone:	Fax:
3500 W. Temple St.		Los Angeles	90004	(213) 736-5566	(213) 736-5066
Current Term of Charter¹:			LAUSD Board District:	LAUSD Region:	
July 1, 2018 to June 30, 2026			2	East	
Number of Students Currently Enrolled:	Enrollment Capacity Per Charter:	Number Above/Below Enrollment Capacity (day of visit):			Above by 5
505	500				
Grades Currently Served:	Grades To Be Served Per Charter:	Percent Above/Below Enrollment Capacity (day of visit):			Above by 1%
9-12	9-12				
Norm Enrollment Number:	508				
Total Number of Staff Members:	57	Certificated:	33	Classified:	24
Charter School's Leadership Team Members:	Lawrence Boone, Principal; Adriana Abich, Chief Executive Officer; Rachel Hazlehurst, Chief Academic Officer; Natasha Barriga-Siperstein, Vice President of Strategy and Operations				
Charter School's Contact for Special Education:	Jessica Hsieh, Director of Special Education; Chelsey Nguyen, Special Education Coordinator	SELPA & Option:			LAUSD Option 3
CSD Assigned Administrator:	Brenda Martinez	CSD Fiscal Oversight Manager:			Andrea Ines
Other CSD Team Members:	Taylor Wichmanowski, Senior Coordinator				
Oversight Visit Date(s):	February 7, 2025		Fiscal Review Date (if different):	NA	
Is school located on a District facility? If so, please indicate the applicable program (e.g., Prop 39, PSC, conversion, etc.):	NA		LAUSD Co-Location Campus(es) (if applicable):	NA	
Certificate of Occupancy (COO) or Temporary Certificate of Occupancy Type: (if a TCO, please note expiration date)	COO		COO/TCO Approved Grade Levels and Occupancy Loads:	Occupancy Load: 508 Grade Levels: 9-12	

SUMMARY OF RATINGS*(4)=Accomplished (3)=Proficient (2)=Developing (1)=Unsatisfactory*

Governance	Student Achievement and Educational Performance	Organizational Management, Programs, and Operations	Fiscal Operations
3, Proficient	3, Proficient	3, Proficient	3, Proficient

¹ Education Code section 47607.4 provides that “all charter schools whose term expires on or between January 1, 2022, and June 30, 2025, inclusive, shall have their term extended by two years, and all charter schools whose term expires on or between January 1, 2024, and June 30, 2027, inclusive, shall have their term extended by one additional year.”



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

CHARTER RENEWAL CRITERIA

In accordance with Education Code §§ 47605, 47607, and 47607.2, in order to renew a charter, the District must determine whether the charter school has met specific renewal criteria prescribed in statute.

REPORT GUIDE

LAUSD's oversight procedures are intended to balance a charter school's autonomy of operation with its accountability to the public. LAUSD utilizes a holistic, performance-based approach to evaluate all charter schools, guided principally by making decisions in the best interest of students. The CSD observes and monitors each charter school in accordance with applicable laws, regulations, LAUSD policy, memoranda of understanding, and the school's operative charter. Information gathered through oversight serves as part of the charter school's ongoing record for the District to make informed decisions about charter school authorization, renewal, material revisions, sharing of promising practices, and if need be, revocation. While LAUSD is responsible to provide oversight of its charter schools and the entities managing charter schools, the primary oversight of each charter school must first and foremost be performed by the charter school's own Governing Board. The Governing Board of a charter school has an ongoing responsibility to oversee the operations of its charter school(s), ensuring that every charter school it oversees is providing a high-quality educational program for students enrolled, is successfully fulfilling the terms of their charter, is fiscally sound, and complies with applicable laws, regulations, and court orders. In designing this document, the District has considered the California Charter Schools Act, the *LAUSD Policy and Procedures for Charter Schools*, the factors and guidance promulgated by the California State Board of Education in evaluating charter schools, and the National Association of Charter School Authorizers' *Principles and Standards of Quality Authorizing*. This reporting tool provides guidelines and criteria used by the CSD to observe, record, assess, and reflect with the charter school on school performance as captured during the annual oversight visit process in these four categories:

- **Governance** – demonstrating fulfillment of the Governing Board's fiduciary responsibility to effectively direct and provide oversight for the charter public school, including but not limited to enactment and monitoring of policies and procedures to ensure the school's full compliance with applicable law, policy, and the terms of the charter approved by the LAUSD Board of Education
- **Student Achievement and Educational Performance** – demonstrating positive academic achievement and growth for all students
- **Organizational Management, Programs, and Operations** – demonstrating effective leadership and implementation of the governing board's policies and procedures, as well as the school's educational program and systems and procedures for the day-to-day operations of the school
- **Fiscal Operations** – demonstrating sound fiscal management, appropriate use of public funds, and compliance with regulatory requirements

This report, including the ratings in each category, is based on information and evidence gathered at the time of the annual oversight visit. The CSD considers evidence provided through CSD staff observations, document review, interviews, and discussion with school representatives and stakeholders. All charter schools are expected to prepare for the visit and have available, as applicable, all documentation requested in the *Annual Performance Based Oversight Visit Preparation Guide*. The "Sources of Evidence" sections below identify key information sources generally relevant to their respective indicators; these lists are not exhaustive, however, and some items may not be applicable to the grades served. Schools may present additional evidence as deemed relevant and appropriate. As needed, CSD staff also may request additional information and/or documentation prior to, during, and/or following the visit.

The tool employs the following four-point rubric to rate the school's performance in each category: (4) *Accomplished*, (3) *Proficient*, (2) *Developing*, and (1) *Unsatisfactory*. In addition, the *Summary of School Performance* section in each category captures key findings under one or more of the following headings: (1) Areas of Demonstrated Strength and/or Progress; (2) Areas Noted for Further Growth and/or Improvement; and, if applicable, (3) Corrective Action Required. Under "Corrective Action Required," the CSD reports findings of material noncompliance with applicable law, LAUSD charter policy, or the school's approved charter. **If the report includes any findings under "Corrective Action Required," the charter school must take immediate and appropriate steps to remedy the identified concern.** In accordance with its "tiered intervention" approach to charter school non-compliance and poor performance, the CSD may also send the school appropriate notices, separate and apart from this report, to provide and document time-specific follow-up as necessary. At the other end of the spectrum of performance, any school that earns a rating of *Accomplished* in any category is encouraged to submit to the CSD a summary of those "promising practices" that the school believes have contributed to its success, in order to support the CSD's ongoing efforts to promote and facilitate reciprocal sharing of promising practices among education leaders from across all LAUSD schools.

GOVERNANCE

RATING*



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

Summary of School Performance

3, Proficient

Areas of Demonstrated Strength and/or Progress

G3: RESPONSIVE AND ACCOUNTABLE GOVERNANCE - EDUCATIONAL PROGRAM

The Governing Board considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.)

- Review of governance documentation in Binder I included evidence that meetings of the school's governing board regularly include agenda items for updates and reports regarding student achievement and other key aspects of school performance and operations from the organization's CEO as well as other executive-level staff.
- For example, a review of agendas and minutes confirmed that the board reviewed and discussed the following:
 - February 13, 2024: LCAP Annual Mid-Year Update and the SARC report.
 - October 8, 2024: Math Placement Act Report, including a discussion on aggregate student placement data.
 - December 3, 2024: Attendance and enrollment updates, including ADA data for the 2024-25 school year. The VP of Student and Family Supports also shared enrollment data for the 2024-25 school year. Additionally, the 2023 California School Dashboard Data was presented with a focus on student subgroups.
- The school also maintains a well-organized archive of board agendas and minutes, which includes timestamps indicating when each agenda is uploaded for public viewing, ensuring compliance with the 72-hour Brown Act requirements.

G4: RESPONSIVE AND ACCOUNTABLE GOVERNANCE – STAFFING AND EVALUATIONS

The Governing Board monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a system for the evaluation of school-based staff and executive level leadership staff

- Evidence was provided that the Board evaluates performance of the CEO. For example, at the August 13, 2024, board meeting a Public Employee Performance Evaluation CEO was discussed under closed session.
- Review of documentation in Binder I also included evidence of systems for evaluating school-based staff including, but not limited to, a *Staff Performance Management Evaluation Guidance* tool evaluating teachers, home support office staff, classified, and school leadership in areas such as goal setting, continual feedback, evidence collections, self-assessments and an end of the year evaluation.
- Review of agendas and minutes also revealed evidence the school's governing board approved a Declaration of Need for Fully Qualified Educators on April 9, 2024, which is a "prerequisite to the issuance of any emergency permit and/or limited assignment permit" by a Local Education Agency (i.e., charter school), per applicable law (5 CCR § 80026).

Areas Noted for Further Growth and/or Improvement

None noted at this time.

Corrective Action Required

None noted that require immediate action to remedy concerns indicated in this report.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

Notes:

- O2: On December 17, 2024, a Notice to Cure was issued to the Camino Nuevo Charter Academy governing board (“CNCA Board”) for failure to adhere to applicable policies and procedures in an expulsion of a student attending another charter school governed by the CNCA Board.

Progress on LAUSD Board of Education Benchmarks and/or MOU related to GOVERNANCE (if applicable):
 Not Applicable

***RATING NOTES:**

- *A charter school may receive a rating of one (1) in this category for any of the following reasons: 1) Evidence of conflict (s) of interest within the organization (i.e. Governing Board, staff, contracted external parties, etc.), 2) School is in breach of the operative charter, including Federal, State, and District Required Language, 3) School is “Not in Good Standing,” 4) Unresolved concern(s) and/or ongoing tiered intervention (i.e., Notice of Concern and/or Notice to Cure), and/or 5) If there are serious concerns related to fiscal matters (e.g., negative financial condition, fiscal mismanagement, repeat material weaknesses, significant deficiencies, and/or significant audit findings disclosed in the charter operator’s most recent annual independent audit report, etc.).*
- *A charter school cannot receive a rating greater than three (3) in this category if it receives an overall rating of two (2) or one (1) in any other category (Student Achievement and Educational Performance; Organizational Management, Programs, and Operations; or Fiscal Operations).*



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

G1: GOVERNANCE STRUCTURE AND COMPLIANCE MONITORING

The Governing Board has implemented the organizational structure, roles, and responsibilities set forth in the approved charter and applicable law, including:

- Governing Board composition, structure, roles, and responsibilities as set forth in the approved charter
- Governing Board committees/councils are implemented as described in the school’s charter (e.g., Finance, Human Resources, Academics, etc.)
- The Governing Board has a system in place to ensure compliance with the public-integrity statutes including laws requiring open meetings and laws forbidding financial and other conflicts of interest.
- The Governing Board reviews and certifies the *Compliance Monitoring and Certification of Board Compliance Review* form

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The Governing Board has fully implemented the organizational structure set forth in the school’s operative charter, including all committees/councils; and has a system in place to ensure it consistently complies with the applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.) <input checked="" type="checkbox"/> The Governing Board has implemented the organizational structure set forth in the school’s operative charter, including committees/councils; and has a system in place to ensure it complies with the applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.) <input type="checkbox"/> The Governing Board has partially implemented the organizational structure set forth in the school’s operative charter; and/or has an ineffective system in place to ensure it is complying with applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.) <input type="checkbox"/> The Governing Board has not implemented the organizational structure set forth in the school’s operative charter; and has an ineffective or no system in place to ensure it is complying with applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.)	<input checked="" type="checkbox"/> Organizational chart in approved charter <input checked="" type="checkbox"/> Organizational chart (current) <input checked="" type="checkbox"/> Board member roster <input checked="" type="checkbox"/> Bylaws (current) <input checked="" type="checkbox"/> Board Committee(s) Calendar(s) <input checked="" type="checkbox"/> California open meeting law training (Brown Act) <input checked="" type="checkbox"/> Compliance Monitoring and Certification of Board Compliance Review <input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

G2: DUE PROCESS

The Governing Board has systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the school’s charter, and LAUSD charter school policy, to honor and protect the rights of students, employees, parents, and the public in the following areas:

- Student discipline
- Employee grievances and discipline
- Stakeholder complaint resolution pursuant to the Uniform Complaint Procedures (UCP)
- Parent/stakeholder complaint resolution for complaints outside regulatory scope of UCP

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The Governing Board has well-developed systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input checked="" type="checkbox"/> The Governing Board has systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has partially developed systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has minimal or no systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public	<input checked="" type="checkbox"/> Student discipline policy and procedures <input checked="" type="checkbox"/> Employee grievance and discipline policy and procedure <input checked="" type="checkbox"/> Uniform Complaint Procedures policy and form(s) <input checked="" type="checkbox"/> Stakeholder complaint procedures and form(s) <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

G3: RESPONSIVE AND ACCOUNTABLE GOVERNANCE - EDUCATIONAL PROGRAM

The Governing Board has systems in place to ensure ongoing:

- Review and use of academic performance data (e.g., CA School Dashboard, internal assessments, etc.) and other school data and information to ensure sound Governing Board decision-making in support of continuous improvement of student achievement, fiscal viability, compliance, and overall public school excellence
- Monitoring of the school’s implementation of its Local Control and Accountability Plan (LCAP) and additional school plans (e.g., Comprehensive Support and Improvement (CSI), Additional Targeted Support and Improvement (ATSI), School Plan for Student Achievement (SPSA), and action plans for making progress toward LCAP goals)
- Transparent governance and accountability to stakeholders, including compliance with the LAUSD BOE’s Charter School Transparency Resolution, as well as consideration of input from the school’s committees/councils and stakeholders

Rubric	Sources of Evidence
<ul style="list-style-type: none"> <input type="checkbox"/> The Governing Board regularly considers school performance data, stakeholder input, and other data, and takes appropriate action to achieve positive measurable pupil outcomes (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input checked="" type="checkbox"/> The Governing Board considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input type="checkbox"/> The Governing Board seldom considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input type="checkbox"/> The Governing Board does not consider school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.) 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation <input checked="" type="checkbox"/> Board member and executive leadership training of Governing Board meeting(s) <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

G4: RESPONSIVE AND ACCOUNTABLE GOVERNANCE – STAFFING AND EVALUATIONS

The Governing Board has systems in place to ensure ongoing:

- Monitoring of staffing needs and the school’s compliance with all applicable credentialing, clearance, and training requirements
- Evaluation procedures with clear performance standards for all school-based staff, including but not limited to administrators, certificated staff, and classified staff
- Evaluation of executive level leadership (including, but not limited to, those positions reporting to the Governing Board, as indicated in Element 4 of the approved charter, such as Executive Director, Area Superintendent, Principal, etc.)

Performance Rubric	Sources of Evidence
<ul style="list-style-type: none"> <input type="checkbox"/> The Governing Board regularly monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a well-developed system for the evaluation of all school-based staff and executive level leadership staff <input checked="" type="checkbox"/> The Governing Board monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a system for the evaluation of school-based staff and executive level leadership staff <input type="checkbox"/> The Governing Board inconsistently monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and/or has partially implemented a system for the evaluation of school-based staff and/or executive level leadership staff <input type="checkbox"/> The Governing Board seldom monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and/or has not implemented a system for the evaluation of school-based staff and/or executive level leadership staff 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Human Resources policies and procedures <input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation <input checked="" type="checkbox"/> Evaluation of Executive Leadership procedures and tools <input checked="" type="checkbox"/> Evaluation of school-based staff procedures and tools <input checked="" type="checkbox"/> Compliance Monitoring and Certification of Board Compliance Review <input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training</i> form (“ESSA Grid”) for current academic year <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

G5: FISCAL CONDITION

The Governing Board has a system in place to ensure fiscal viability:

- The school is fiscally strong and net assets are positive in the two most current annual independent audit reports.
- If applicable, all LAUSD Board of Education-approved fiscal condition-related benchmark(s) are met by the required deadline(s).

Performance Rubric		Sources of Evidence
Performance	<p><input checked="" type="checkbox"/> The school is fiscally strong with positive net assets and meets the four (4) recommended financial ratios (identified as part of the Supplemental Criteria within the Fiscal Operations Rubrics section below for the rating of 4, <i>Accomplished</i>) in the two most current annual independent audit reports, <u>and</u>, if applicable, all LAUSD Board of Education-approved fiscal-condition related benchmark(s) are met by the required deadline(s)</p> <p><input type="checkbox"/> The school is fiscally stable, with positive net assets in the most current annual independent audit report</p> <p><input type="checkbox"/> The school is fiscally weak, or unstable*, net assets are negative in the most current annual independent audit report, or the school does not have an independent audit report or audited financial result for its first operative year on file with LAUSD or prior charter authorizer</p> <p><input type="checkbox"/> The school is consistently fiscally weak, net assets are negative in the two most current annual independent audit reports, or the school does not have an independent audit report or audited financial result for its first operative year on file with LAUSD or prior charter authorizer</p> <p>Notes: Additional considerations that could influence the rating may include: inadequate cash flow; financial condition and/or enrollment reflecting a downward trend and/or beginning to show signs of deteriorating financial health potentially leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years; multi-year reliance on financing resources for the school’s operations (e.g., factoring of receivables, intraorganizational loans, third party loans, continuing deficit spending, etc.); or that the school may not be able to carry out quality educational programs when the student enrollment drops to a certain level. *For example, the school’s financial condition fluctuates from year to year, with significant net losses, leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years.</p>	<p><input checked="" type="checkbox"/> Board meeting agendas and minutes</p> <p><input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances</p> <p><input checked="" type="checkbox"/> Observation of Governing Board meeting</p> <p><input checked="" type="checkbox"/> Discussion with leadership</p> <p><input checked="" type="checkbox"/> Independent audit report(s)</p> <p><input checked="" type="checkbox"/> Other financial information submitted by the school</p> <p><input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

G6: FISCAL MANAGEMENT AND ACCOUNTABILITY

The Governing Board has a system in place to ensure sound fiscal management and accountability:

- The school adheres to the Governing Board approved fiscal policies and procedures and does not have any areas noted for improvement.
- The two most current annual independent audit reports show no material weaknesses, deficiencies, and/or findings.
- The school is in compliance with Generally Accepted Accounting Principles, applicable law, LAUSD charter policy, and the school’s approved charter.
- If applicable, all LAUSD Board of Education-approved fiscal management-related benchmark(s) are met by the required deadline(s).

Performance Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The school consistently adheres to the Governing Board approved fiscal policies and procedures, does not have any areas noted for improvement, and the two most current annual independent audit reports show no material weaknesses, deficiencies, and/or findings <input checked="" type="checkbox"/> The school generally adheres to the Governing Board approved fiscal policies and procedures, but has areas noted for improvement, and the most current annual independent audit report shows no material weaknesses, deficiencies, and/or findings <input type="checkbox"/> The school is not adhering to the Governing Board approved fiscal policies and procedures, and has areas noted for improvement, or has significant fiscal-related issues (e.g., fiscal mismanagement, audit findings, unresolved recurring issues, potential conflicts of interest, etc.) <input type="checkbox"/> The school is continuously not adhering to the Governing Board approved fiscal policies and procedures, or has significant and recurring fiscal-related issues (e.g., fiscal mismanagement, audit findings, noncompliance with Generally Accepted Accounting Principles (GAAP), applicable law, LAUSD charter policy, and the school’s approved charter, conflicts of interest, etc.)	<input checked="" type="checkbox"/> Board meeting agendas and minutes <input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances <input checked="" type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with leadership <input checked="" type="checkbox"/> Independent audit report(s) <input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE	RATING*
Summary of School Performance	3, Proficient
California Department of Education's (CDE) Charter School's Performance Category: Dashboard Year 2024	Middle Performing
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>A1: ALL STUDENTS ENGLISH LANGUAGE ARTS (ELA) INDICATOR- (GRADES 3-8 & 11) The California School Dashboard All Students ELA Indicator color is Green; or a Status (DFS) that is the same or higher than the state average</p> <ul style="list-style-type: none"> The schoolwide Dashboard ELA Indicator performance color is Yellow, as compared to the state's color of Orange. The school's 2024 schoolwide ELA DFS (29.5 DFS) is higher than the state average (-13.2 DFS) <p>A2: STUDENT GROUP ENGLISH LANGUAGE ARTS (ELA) INDICATOR- (GRADES 3-8 & 11) All numerically significant student groups scored higher than their respective student group statewide average (Status/DFS)</p> <ul style="list-style-type: none"> The 2024 average DFS in ELA for the school's Latino student group (29.2 DFS) is higher than the state average (-39.3 DFS) The 2024 average DFS in ELA for the school's Socioeconomically Disadvantaged student group (29.5 DFS) is higher than the state average (-40.9 DFS) <p>A6: ALL STUDENTS COLLEGE/CAREER (CCI) INDICATOR- (GRADES 9-12) The California School Dashboard All Students CCI color is Green; or a Status (Percent) that is the same or higher than the state average</p> <ul style="list-style-type: none"> The schoolwide Dashboard College/Career Indicator performance color is Green, as compared to the state's color of Yellow. The school's 2024 percentage of students prepared for college or a career (58.9%) is higher than the state average (45.3%) <p>A7: STUDENT GROUP COLLEGE/CAREER INDICATOR (CCI) - (GRADES 9-12) All numerically significant student groups scored higher than their respective student group statewide average (Status/Percent)</p> <ul style="list-style-type: none"> The 2024 percentage of the school's Latino student group prepared for college or a career (59.6%) is higher than the state average (37.4%) The 2024 percentage of the school's Socioeconomically Disadvantaged student group prepared for college or a career (59.5%) is higher than the state average (37.4%) <p>A9: ALL STUDENTS GRADUATION RATE INDICATOR- (GRADES 9-12) The California School Dashboard All Students Graduation Rate Indicator color is Green; or a Status (Percent) that is the same or higher than the state average</p> <ul style="list-style-type: none"> The schoolwide Dashboard Graduation Rate Indicator performance color is Green, as compared to the state's color of Yellow. The school's 2024 Graduation Rate (90.4%) is higher than the state average (86.7%) <p>A10: ALL STUDENTS SUSPENSION RATE INDICATOR- (GRADES K-12) The California School Dashboard All Students Suspension Rate Indicator color is Green; or a Status (Percent) that is the same or lower than the state average</p> <ul style="list-style-type: none"> The schoolwide Dashboard Suspension Rate Indicator color is Orange, as compared to the state's color of Green. However, the school's 2024 percentage of students suspended at least one day (2.3%) is lower than the state average (3.2%) 	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025Areas Noted for Further Growth and/or Improvement**A3: ALL STUDENTS MATH INDICATOR- (GRADES 3-8 & 11)**

The California School Dashboard All Students Math Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average

- The schoolwide Dashboard Math Indicator performance color is Orange, which is the same as the state's color of Orange. However, the school's 2024 schoolwide Math DFS (-80.7 DFS) is lower than the state average (-47.6 DFS)
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - The school provides integrated math interventions during the instructional day with a focus on supporting students in meeting grade-level expectations
 - "i-Ready Math Tuesdays" are implemented during advisory to deliver targeted, standards-aligned instruction
 - Monthly professional development focuses on accelerating math learning through student-centered strategies
 - The Home Office Director of Mathematics offers ongoing support for curriculum implementation and facilitates related professional learning
 - Teachers use formative assessments regularly to guide instruction and inform planning through data-driven analysis

A4: STUDENT GROUP MATH INDICATOR- (GRADES 3-8 & 11)

None of the school's numerically significant student groups scored higher than their respective student group statewide average (Status/DFS)

- The 2024 average DFS in Math for the school's Latino student group (-81.9 DFS) is lower than the state average (-79.2 DFS)
- The 2024 average DFS in Math for the school's English Learner student group (-147.3 DFS) is lower than the state average (-93.4 DFS)
- The 2024 average DFS in Math for the school's Socioeconomically Disadvantaged students (-80.7 DFS) is lower than the state average (-78.2 DFS)
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - Bi-weekly Math professional learning communities analyze student performance data with a focus on English Learners and students with disabilities
 - Tier 1 instruction includes small group instruction and interventions to address learning gaps during core instruction
 - Additional support is provided through Math Practicum and Academic Enrichment courses for students scoring below grade level on i-Ready diagnostics
 - After-school tutoring is offered four days a week from 4:00–5:30 p.m. to further support student achievement in math

A5: ALL STUDENTS ENGLISH LEARNER PROGRESS INDICATOR (ELPI)

The California School Dashboard All Students ELPI color is Red

- The schoolwide Dashboard ELPI performance color is Red, as compared to the state's color of Orange. The school's 2024 percentage of English Learner students making progress towards English language proficiency (33.3%) is lower than the state average (45.7%)
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - The school provides designated ELD courses aligned to students' proficiency levels
 - All faculty receive professional development on ELD strategies
 - The school has expanded support by hiring an additional ELD Teaching Assistant
 - A Newcomer Coordinator was hired this year to support students who have been in the U.S. for less than 12 months.
 - The coordinator facilitates parent meetings, provides native language tutoring, and connects families with essential resources
 - Teachers implement Universal Design for Learning (UDL) strategies, including anchor charts, academic vocabulary, guided notes, and graphic organizers



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **February 7, 2025**

- Instructional priorities include continued emphasis on student discourse and close reading to support language development across content areas
- Four ELD teaching assistants provide push-in support during designated ELD and general education classes
- Integrated and designated ELD instruction is delivered throughout the day, with collaboration between content teachers and ELD support staff
- The lead ELD teacher also serves as EL Coordinator, overseeing reclassification case management, which includes:
 - Identifying gaps in student progress
 - Designing targeted instruction
 - Supporting academic success through individual student conferences
 - Coordinating with ELD teaching assistants for student support

Corrective Action Required

None noted that require immediate action to remedy concerns indicated in this report.

Local Indicators: Dashboard Year 2024

Basic Services and Conditions: Met

Implementation of State Academic Standards: Met

Parent and Family Engagement: Met

School Climate: Met

Access to a Broad Course of Study: Met

Notes:

Charter School's 2024-2025 Every Student Succeeds Act (ESSA) Assistance Status:

- Comprehensive Support and Improvement – Low Graduation Rate (CSI- Low Grad)
- Comprehensive Support and Improvement – Low Performance (CSI- Low Perform)
- Additional Targeted Support and Improvement (ATSI)
- Targeted Support and Improvement (TSI)
- No Status

2024 LCFF Charter School Assistance Eligibility:

- General Assistance (Level 1) - resources and assistance that is made available to all local educational agencies
- Differentiated Assistance (Level 2) - local educational agencies that meet certain eligibility criteria for additional support

English Learner (EL) Reclassification:



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

As of the time of the issuance of this Annual Performance-Based Oversight Report, the state has not published the “Annual Reclassification (RFEP) Counts and Rates” for the 2021-2022, 2022-2023, and 2023-2024 academic years. Please note that, depending on the release date of the 2021-2022, 2022-2023, and the 2023-2024 RFEP counts and rates, the District may elect to update and reissue a revised 2024-2025 Annual Performance Based Visit Report.

For 2023-2024:

The school’s percent of “At Risk” ELs is 1.5% as compared to the state’s percent of 6.8%

The school’s percent of “LTELs” is 10.2% as compared to the state percent of 10.6%

The Indicator information below is provided for informational purposes only and will not be scored.

A12: ALL STUDENTS SCIENCE INDICATOR

The school’s schoolwide Dashboard Science Indicator Status (-15.9 DFS) is lower than the state (-13.5 DFS).

Progress on LAUSD Board of Education Benchmarks and/or MOU related to STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE (if applicable):

Not Applicable

****RATING NOTE: A charter school cannot receive a rating in this category greater than a one (1) if the school has been identified as a Low Performing charter school based on the state’s published list.***



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025**A1: ALL STUDENTS ENGLISH LANGUAGE ARTS (ELA) INDICATOR- (GRADES 3-8 & 11)**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students ELA Indicator (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students ELA Indicator color is Blue <input checked="" type="checkbox"/> The California School Dashboard All Students ELA Indicator color is Green; or a Status (DFS) that is the same or higher than the state average <input type="checkbox"/> The California School Dashboard All Students ELA Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students ELA Indicator color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the ELA Indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A2: STUDENT GROUP ENGLISH LANGUAGE ARTS (ELA) INDICATOR- (GRADES 3-8 & 11)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard ELA Indicator for Numerically Significant Student Groups (30 or more students) (CDE)

Performance Rubric	Sources of Evidence
<input checked="" type="checkbox"/> All numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> The majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> Less than a majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> None of the school's numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> Not Available - No assessment of performance on the California School Dashboard for this indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A3: ALL STUDENTS MATH INDICATOR- (GRADES 3-8 & 11)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students Math Indicator (CDE)

Performance Rubric	Sources of Evidence



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

<input type="checkbox"/> The California School Dashboard All Students Math Indicator color is Blue <input type="checkbox"/> The California School Dashboard All Students Math Indicator color is Green; or a Status (DFS) that is the same or higher than the state average <input checked="" type="checkbox"/> The California School Dashboard All Students Math Indicator color is Yellow or Orange; and a Status (DFS) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students Math Indicator color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the Math Indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)
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A4: STUDENT GROUP MATH INDICATOR- (GRADES 3-8 & 11)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Math Indicator for Numerically Significant Student Groups (30 or more students) (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> All numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> The majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> Less than a majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input checked="" type="checkbox"/> None of the school's numerically significant student groups scored higher than their respective student group statewide average (Status/DFS) <input type="checkbox"/> Not Available - No assessment of performance on the California School Dashboard for this indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A5: ALL STUDENTS ENGLISH LEARNER PROGRESS INDICATOR (ELPI)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students ELPI (CDE)

Performance Rubric	Sources of Evidence



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

<input type="checkbox"/> The California School Dashboard All Students ELPI color is Blue <input type="checkbox"/> The California School Dashboard All Students ELPI color is Green; or a Status (Percent) that is the same or higher than the state average <input type="checkbox"/> The California School Dashboard All Students ELPI color is Yellow or Orange; and a Status (Percent) that is lower than the state average <input checked="" type="checkbox"/> The California School Dashboard All Students ELPI color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the ELPI	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)
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A6: ALL STUDENTS COLLEGE/CAREER (CCI) INDICATOR- (GRADES 9-12)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students CCI (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students CCI color is Blue <input checked="" type="checkbox"/> The California School Dashboard All Students CCI color is Green; or a Status (Percent) that is the same or higher than the state average <input type="checkbox"/> The California School Dashboard All Students CCI color is Yellow or Orange; and a Status (Percent) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students CCI color is Red <input type="checkbox"/> Not Available – No color assigned on the California School Dashboard for the CCI <input type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A7: STUDENT GROUP COLLEGE/CAREER INDICATOR (CCI) - (GRADES 9-12)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard CCI for Numerically Significant Student Groups (30 or more students) (CDE)

Performance Rubric	Sources of Evidence



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **February 7, 2025**

<input checked="" type="checkbox"/> All numerically significant student groups scored higher than their respective student group statewide average (Status/Percent) <input type="checkbox"/> The majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/Percent) <input type="checkbox"/> Less than a majority of the numerically significant student groups scored higher than their respective student group statewide average (Status/Percent) <input type="checkbox"/> None of the school's numerically significant student groups scored higher than their respective student group statewide average (Status/Percent) <input type="checkbox"/> Not Available – No assessment of performance on the California School Dashboard for this indicator <input type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)
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A8: ALL STUDENTS CHRONIC ABSENTEEISM INDICATOR- (GRADES K-8)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students Chronic Absenteeism Indicator (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students Chronic Absenteeism Indicator color is Blue <input type="checkbox"/> The California School Dashboard All Students Chronic Absenteeism Indicator color is Green; or a Status (Percent) that is the same or lower than the state average <input type="checkbox"/> The California School Dashboard All Students Chronic Absenteeism Indicator color is Yellow or Orange; and a Status (Percent) that is higher than the state average <input type="checkbox"/> The California School Dashboard All Students Chronic Absenteeism Indicator color is Red notwithstanding the Status (Percent) <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the Chronic Absenteeism Indicator <input checked="" type="checkbox"/> Not Applicable - The Chronic Absenteeism Indicator is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A9: ALL STUDENTS GRADUATION RATE INDICATOR- (GRADES 9-12)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students Graduation Rate Indicator (CDE)

Performance Rubric	Sources of Evidence



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

<input type="checkbox"/> The California School Dashboard All Students Graduation Rate Indicator color is Blue <input checked="" type="checkbox"/> The California School Dashboard All Students Graduation Rate Indicator color is Green; or a Status (Percent) that is the same or higher than the state average <input type="checkbox"/> The California School Dashboard All Students Graduation Rate Indicator color is Yellow or Orange; and a Status (Percent) that is lower than the state average <input type="checkbox"/> The California School Dashboard All Students Graduation Rate Indicator color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the Graduation Rate Indicator <input type="checkbox"/> Not Applicable - The Graduation Rate Indicator is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)
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A10: ALL STUDENTS SUSPENSION RATE INDICATOR- (GRADES K-12)

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard All Students Suspension Rate Indicator (CDE)

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The California School Dashboard All Students Suspension Rate Indicator color is Blue <input checked="" type="checkbox"/> The California School Dashboard All Students Suspension Rate Indicator color is Green; or a Status (Percent) that is the same or lower than the state average <input type="checkbox"/> The California School Dashboard All Students Suspension Rate Indicator color is Yellow or Orange; and a Status (Percent) that is higher than the state average <input type="checkbox"/> The California School Dashboard All Students Suspension Rate Indicator color is Red <input type="checkbox"/> Not Available - No color assigned on the California School Dashboard for the Suspension Rate Indicator	<input checked="" type="checkbox"/> California School Dashboard (CDE) <input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD) <input type="checkbox"/> Other: (Specify)

A11: INTERNAL ASSESSMENT – VERIFIED DATA IMPLEMENTATION

The information provided in this report on internal assessments is to determine the charter school's verified data implementation, as applicable. As part of renewal, as applicable, for charter schools that are identified by the California Department of Education (CDE) as Middle or Low Performing, the LAUSD Board shall consider schoolwide performance and performance of all student groups on the California School Dashboard and shall also consider clear and convincing evidence, demonstrated by verified data, showing either a) the school achieved measurable increases in academic achievement, as defined by at least one year's progress for each year in school or b) strong postsecondary outcomes equal to similar peers.

The LAUSD Board shall only consider verified data adopted by the State Board of Education pursuant to Ed. Code § 47607.2(c) (Link: [Approved List](#)). In addition, staff's review of the charter school's submitted materials will be based on the verified data sources adopted by the State Board of Education Ed. Code § 47607.2(c)(3). Charter schools submitting verified data for this purpose must adhere to the state-approved criteria.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **February 7, 2025**

The information below is based on charter school's *self-reported* data and will not be scored.

The charter school provided the following Verified Data for consideration: Academic Progress Indicator(s) and/or Postsecondary Indicator(s)

Academic Progress Indicator(s) for the 2023-2024 School Year:

Academic Progress Indicator (ELA): i-Ready 9-12 by Curriculum Associates, Grades 9–12	Grade Levels: 11	Assessment Administration: Beginning Year/End of Year	95% Participation Met*: Met
Academic Progress Indicator (Math): i-Ready 9-12 by Curriculum Associates, Grades 9–12	Grade Levels: 11	Assessment Administration: Beginning Year/End of Year	95% Participation Met*: Met

*If the charter school did not meet the 95% participation, the charter school's plan to address the participation is included in the Notes below.

1. The charter school did disaggregate student performance data by student groups. Latino, Economically Disadvantaged.
2. The charter school affirmed that the assessments were administrated as intended, consistent with the test publishers' administration and test security procedures.
3. The charter school provided the following publisher's verified data report(s):
 - i-Ready K-8 by Curriculum Associates: *Diagnostic Growth*
 - i-Ready 9-12 by Curriculum Associates: *Academic Progress Report*
 - MAP Growth by NWEA: *Student Growth Summary Report*
 - Star Assessment by Renaissance: *Star Growth Report*
 - Other: [Click or tap here to enter text.](#)
 - The charter school provided sections of the publisher's report, however it could not be used as verified data because it was not the complete report.
 - The charter school provided school created reports that are not considered verified data.
 - The charter school did not provide the publisher's designated report to demonstrate one year's growth.

As the date of this published report, the names of the above-mentioned reports are the District's current understanding from the publisher.

Postsecondary Indicators (high school only):

Postsecondary Indicator: The school is not using a state identified data source (see notes below)

1. The report provided by the charter school included the results of at least 95% of eligible students. If the charter school did not meet the 95% participation rate, the charter school's plan to address the participation is included in the Notes below.
2. The report provided by the charter school included the number of eligible students and missing or non-participating students.
3. The report provided by the charter school did not provide evidence of comparing the data to similar peers (which may include, but not limited to, similar demographics, pupil student groups, first-time college attendance, or other similar circumstances and if not available, comparison to statewide data).

Notes: The school provided a *College Acceptance and Enrollment Data* document that included self-reported postsecondary data.

A12: ALL STUDENTS SCIENCE INDICATOR- (GRADES 5, 8, 10-12)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

<i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i>	
<ul style="list-style-type: none"> California School Dashboard All Students Science Indicator (CDE) 	
Performance Rubric	Sources of Evidence
<p>The Science Indicator information is for informational purposes only and will not be scored.</p> <p><input checked="" type="checkbox"/> The California School Dashboard All Students Science Indicator is higher than the state</p> <p><input type="checkbox"/> The California School Dashboard All Students Science Indicator is lower than the state</p> <p><input type="checkbox"/> Not Applicable - The Science Indicator is not applicable for the grade levels assigned at the charter school</p>	<p><input checked="" type="checkbox"/> California School Dashboard (CDE)</p> <p><input type="checkbox"/> Office of Data & Accountability's Data Set (LAUSD)</p> <p><input type="checkbox"/> Other: (Specify)</p>

LOCAL CONTROL AND ACCOUNTABILITY PLAN 2024-2025 (For Informational Purposes Only)

<i>The CSD reviewed the Local Control and Accountability Plan.</i>	
All requested template information and descriptions were provided:	Sources of Evidence
<p><input checked="" type="checkbox"/> LCFF Budget Overview for Parents</p> <p><input checked="" type="checkbox"/> 2023-2024 LCAP Annual Update</p> <p><input checked="" type="checkbox"/> Plan Summary</p> <p><input checked="" type="checkbox"/> Engaging Educational Partners</p> <p><input checked="" type="checkbox"/> Goals and Actions</p> <p><input checked="" type="checkbox"/> Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students</p> <p><input checked="" type="checkbox"/> Action Tables</p> <p><input checked="" type="checkbox"/> Instructions</p>	<p><input checked="" type="checkbox"/> Local Control and Accountability Plan</p> <p><input checked="" type="checkbox"/> Board Agenda and Minutes</p>
Notes: None	

ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS	RATING*
Summary of School Performance	3, Proficient



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

Areas of Demonstrated Strength and/or Progress

O1: IMPLEMENTATION OF THE EDUCATIONAL PROGRAM

The school has fully implemented the educational program, including key features, outlined in the school's charter and aligned to California State Content Standards specific to the grade levels served; and has achieved an overall rating of "3" or "4" in the Student Achievement and Educational Performance category of this year's oversight report

- Documentation in Folder III (e.g., lesson plans, and unit plans, etc.) and classroom observations included evidence that the school's courses are aligned to the California Content Standards.
- Documentation in Folder III also included evidence that the school has implemented an educational program appropriate to serving students in grade 9-12 including, but not limited to, UC Doorways course approval documentation, evidence of WASC accreditation through June 30, 2029, and a system for monitoring student progress toward graduation and completion of A-G requirements (e.g. Graduation Tracker).
- The school also provided professional development materials related to the school's key features (e.g., Strategic Plan, Backwards Planning from Formative Assessments & Data Analysis, etc.) and a description of the school's process for determining professional development needs, which includes staff surveys and feedback forms.

O2: MEETING THE NEEDS OF ALL STUDENTS; STUDENT GROUP DATA ANALYSIS

The school has a system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; and evidence of systems to modify instruction based on data analysis

- As noted above in the Student Achievement and Educational Performance category, the school achieved positive results for its student groups as evidenced by all student groups outperforming their respective student group state averages in ELA and College/Career readiness.
- Review of documentation in Folder III, classroom observations, and discussion with school leaders included evidence of implementation of integrated and designated ELD. Evidence includes, but is not limited to, the Camino Nuevo Master Plan, sample instructional materials presented in English and Spanish, and examples of lesson plans and instructional materials aligned to the California English Language Development Standards. CSD staff also observed first language support, small group instruction, and one to one support during class walkthroughs.

O5: STAKEHOLDER ENGAGEMENT AND INVOLVEMENT

The school provided evidence of a system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements

- Review of documentation in Folder III included evidence of stakeholder consultation and parent/stakeholder involvement opportunities and engagement including, but not limited to, Cafecito, Parent Teacher Conferences, Parent Virtual Hour, and Open House
- Review of documentation in Folder III including, but not limited to, agendas/minutes of meetings of the school's School Based Council (SBC) and English Learner Advisory Council (ELAC) included evidence that these committees meet regularly and applicable legal requirements regarding the composition of these committees have been met. Agendas and minutes for these meetings are presented in English and Spanish.

Areas Noted for Further Growth and/or Improvement

None noted at this time.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

Corrective Action Required

None noted that require immediate action to remedy concerns indicated in this report.

Notes:
None

Progress on LAUSD Board of Education Benchmarks and/or MOU related to ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS (if applicable):

Not Applicable



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

***RATING NOTES:**

- *A charter school cannot receive a rating in this category greater than one (1) for any of the following reasons: 1) Failed to complete criminal background clearances for any new staff and/or sole proprietor (as defined on the Certification of Clearances, Credentialing, and Mandated Training) prior to employment; and/or failed to obtain DOJ clearance certification, as appropriate, from a vendor; 2) Failed to have Health, Safety, and Emergency Plan; 3) Failed to have an appropriate Certificate of Occupancy, or equivalent; and/or 4) The school is in breach of the operative charter, including Federal, State, and District Required Language related to this section.*
- *A charter school cannot receive a rating in this category greater than two (2) for any of the following reasons: 1) Failed to conduct child abuse mandated reporter training in accordance with Education Code 44691; 2) Any teacher of the instructional program is not appropriately credentialed (including required authorization(s) e.g., English Learner authorization) and assigned per legal requirements and the school’s operative charter at any time during the academic year.*
- *A charter school may receive an overall rating of two (2) for the following reason: Failed to provide evidence of any item on the “Review of Health and Safety Compliance Items” checklist below.*
- *A charter school cannot receive a rating in this category greater than three (3) for the following reason: Failed to provide evidence of any item on the “Review of Transparency and Stakeholder Information Compliance Items” checklist below.*

O1: IMPLEMENTATION OF THE EDUCATIONAL PROGRAM

The school has systems in place to ensure alignment to the curricular and educational program outlined in the approved charter by:

- Implementing key features of the educational program described in the charter
- Implementing standards-based instruction in accordance with the California State Content Standards specific to the grade levels served and aligned with the needs of students
- Implementing assessments to measure the development of grade-level appropriate academic and non-academic skills
- Reviewing and analyzing school and student progress towards annual goals (schoolwide and for all student groups that the school serves) that are consistent with the educational performance measured by the California School Dashboard and state assessments
- Providing teacher, staff, and administrator professional development specific to supporting desired student outcomes and key features outlined in the school’s charter
- Implementing a system to monitor student progress toward, and completion of, graduation and A-G requirements (**high schools only**)

Performance Rubric	Sources of Evidence
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LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **February 7, 2025**

<p><input checked="" type="checkbox"/> The school has fully implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served; and has achieved an overall rating of “3” or “4” in the Student Achievement and Educational Performance category of this year’s oversight report</p> <p><input type="checkbox"/> The school has implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</p> <p><input type="checkbox"/> The school has partially implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</p> <p><input type="checkbox"/> The school has minimally implemented, or not at all, the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</p>	<p><input checked="" type="checkbox"/> Key Features of the Educational Program</p> <p><input checked="" type="checkbox"/> Standards-Based Instructional Program</p> <p><input checked="" type="checkbox"/> Master Schedule/Course Schedule</p> <p><input checked="" type="checkbox"/> Student Achievement Data Analysis</p> <p><input checked="" type="checkbox"/> Professional Development documentation</p> <p><input checked="" type="checkbox"/> Classroom/site Observation</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p> <p>High School:</p> <p><input checked="" type="checkbox"/> System for monitoring student progress toward and completion of graduation and A-G Requirements</p> <p><input checked="" type="checkbox"/> WASC Accreditation Notification Letter</p> <p><input checked="" type="checkbox"/> UC Doorways course approval</p> <p><input checked="" type="checkbox"/> Graduation Requirement/Policy</p> <p><input checked="" type="checkbox"/> Math Placement Assessment Policy (9th grade only)</p> <p><input checked="" type="checkbox"/> Advanced Placement Exam: Participation Rate and Passage Rate</p> <p><input checked="" type="checkbox"/> College acceptance and enrollment rates</p>
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O2: MEETING THE NEEDS OF ALL STUDENTS; STUDENT GROUP DATA ANALYSIS

<p><i>The school has a system in place to ensure:</i></p> <ul style="list-style-type: none"> • Implementation of differentiated instructional strategies and approaches described in the charter designed to meet the learning needs of all students, including all numerically significant student groups identified in the school’s LCAP and by the CDE • Implementation of internal student assessments aligned with instructional outcomes to determine student mastery of California State Content Standards • Disaggregation and analysis of data on a regular basis to address individual student needs and guide instructional planning and use of interventions • Implementation, review, and modification, as appropriate, of its Master Plan for English Learners (EL identification, standards-based designated and integrated ELD instruction, progress monitoring, assessment, and reclassification) 	
Performance Rubric	Sources of Evidence



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **February 7, 2025**

<p><input type="checkbox"/> The school has a well-developed system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; evidence of systems to modify instruction based on data analysis; and has achieved an overall rating of “3” or “4” in the Student Achievement and Educational Performance category of this year’s oversight report</p> <p><input checked="" type="checkbox"/> The school has a system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; and evidence of systems to modify instruction based on data analysis</p> <p><input type="checkbox"/> The school has partially implemented the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and/or limited evidence of systems to modify instruction based on data analysis</p> <p><input type="checkbox"/> The school has minimally implemented, or not at all, the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and/or no evidence of systems to modify instruction based on data analysis</p>	<p><input checked="" type="checkbox"/> Implementation of differentiated instructional strategies</p> <p><input checked="" type="checkbox"/> Intervention/Enrichment Program during the instructional day</p> <p><input checked="" type="checkbox"/> Student Group data analysis</p> <p><input checked="" type="checkbox"/> Professional Development documentation</p> <p><input checked="" type="checkbox"/> Classroom/site Observation</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p> <p>English Learners</p> <p><input checked="" type="checkbox"/> Master Plan for English Learners</p> <p><input checked="" type="checkbox"/> Designated English Language Development (ELD) schedule</p> <p><input checked="" type="checkbox"/> Documentation of implementation of the school’s Master Plan for English Learners</p> <p><input checked="" type="checkbox"/> Implementation of a data analysis system</p>
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LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025**O3: SPECIAL EDUCATION*****The school has a system in place to ensure that the school:***

- Provides special education programs and services in accordance with students' IEPs
- Provides special education training for staff
- Conducts a special education self-review annually, using the Special Education Self-Review Checklist
- Maintains mandated IEP timeline records and accurate service provision records in Welligent

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The school has a well-developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with regular and ongoing professional development/training to support implementation of its special education program; and as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records <input checked="" type="checkbox"/> The school has a system in place for implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with professional development/training to support implementation of its special education program; and as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records <input type="checkbox"/> The school has a partially developed system in place for implementation and monitoring of its special education processes and program in compliance with all requirements <input type="checkbox"/> The school has a minimal or no system in place for implementation and monitoring of its special education processes and program in compliance with all requirements <input type="checkbox"/> Not Applicable - Charter school participates in LAUSD's Option 1 SELPA <input type="checkbox"/> Charter school does not participate in LAUSD's SELPA	<input checked="" type="checkbox"/> Welligent IEP Timeline and Service Tracking Reports <input checked="" type="checkbox"/> District Validation Review (DVR) <input checked="" type="checkbox"/> Annual Self-Review Checklist <input checked="" type="checkbox"/> Professional Development documentation <input type="checkbox"/> Discussion with school leadership



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

O4: SCHOOL CLIMATE AND STUDENT DISCIPLINE

The school has a school climate and schoolwide student discipline system in place to ensure that the school's practices:

- Align with principles of the District's Discipline Foundation Policy and School Climate Bill of Rights Resolution, including but not limited to, tiered behavior intervention, alternatives to suspension, schoolwide positive behavior support, and data monitoring
- Provide positive opportunities for student wellness, growth, and success, aimed at making the school safe, welcoming, supportive, and inclusive
- Minimize discretionary suspensions and expulsions
- Reduce or eliminate suspension disproportionality for student groups
- Minimize chronic absenteeism for all students and student groups
- Procedures for preventing acts of bullying, including cyberbullying, in accordance with the requirements of Ed. Code, §§ 32283.5 and 234.4

Performance Rubric	Sources of Evidence
<p><input type="checkbox"/> The school has a well-developed and effective school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 3%, and suspension disproportionality rates that do not reach or exceed 4.5% for the Students with Disabilities or African American student groups</p> <p><input checked="" type="checkbox"/> The school has a school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 4.5%, and suspension disproportionality rates that do not reach or exceed 14.5% for the Students with Disabilities or African American student groups</p> <p><input type="checkbox"/> The school has a partially developed and/or minimally effective school climate and student discipline system that is only partially aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights</p> <p><input type="checkbox"/> The school has a minimally developed school climate and student discipline system as demonstrated by one or more of the following: the issuance of repeated CSD Notices to Cure (tiered intervention) related to suspension/expulsion; noted concerns related to ensuring due process rights when implementing suspension/expulsion practices; violation of law or policy.</p>	<p><input checked="" type="checkbox"/> Positive school climate system and Restorative Justice documentation</p> <p><input checked="" type="checkbox"/> Documentation of systems to prevent acts of bullying</p> <p><input checked="" type="checkbox"/> Documentation of systems to promote regular attendance</p> <p><input checked="" type="checkbox"/> Professional Development documentation</p> <p><input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Sets for suspension, expulsion, and disproportionality</p> <p><input checked="" type="checkbox"/> Classroom/site Observation</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Stakeholder focus group</p> <p><input type="checkbox"/> Other: (Specify)</p>

O5: STAKEHOLDER ENGAGEMENT AND INVOLVEMENT - QUALITY INDICATOR



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

The school has a system for stakeholder engagement, including gathering input, facilitating, and encouraging involvement, sharing information, and resolving concerns, which:

- Provides parents, teachers, and students with meaningful opportunities for involvement and engagement that meet the requirements and goals of applicable federal and state law, the school's charter, and the school LCAP
- Implements a School Site Council (SSC), English Learner Advisory Committee (ELAC), and/or Parent Advisory Committee (PAC) in accordance with applicable legal requirements (e.g., member composition of committee/council, legally required topics, etc.), if applicable
- The liaison for students experiencing homelessness has identified this population through outreach and coordination activities with other organizations, and provided related referral of services to families, children, and youth experiencing homelessness

Performance Rubric	Sources of Evidence
<input type="checkbox"/> The school provided evidence of a well-developed and effective system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements <input checked="" type="checkbox"/> The school provided evidence of a system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements <input type="checkbox"/> The school provided limited evidence of a system for stakeholder engagement, sharing information, and resolving concerns <input type="checkbox"/> The school provided little to no evidence of a system for stakeholder engagement, sharing information, and resolving concerns	<input checked="" type="checkbox"/> Yearlong Calendar of stakeholder engagement events/meetings. <input checked="" type="checkbox"/> Stakeholder Engagement <input checked="" type="checkbox"/> Stakeholder Consultation <input checked="" type="checkbox"/> School Site Council (SSC) documentation <input checked="" type="checkbox"/> Parent Advisory Committee (PAC) documentation <input checked="" type="checkbox"/> English Learners Advisory Committee (ELAC) documentation <input checked="" type="checkbox"/> Foster Youth/Students Experiencing Homelessness Designee <input checked="" type="checkbox"/> School website <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)

O6: CLEARANCES AND CREDENTIALING COMPLIANCE

The school is in compliance with applicable law and the terms of its approved charter regarding clearances and credentialing:

- All certificated staff are fully credentialed, including EL authorizations, and appropriately assigned as authorized by their credentials at all times
- Individuals who have been continuously employed in a teaching position since the 2019–20 school year obtain the appropriate certificate, permit, or other document for their certificated assignment no later than July 1, 2025 (Ed. Code § 47605.4(a))
- The school has obtained all necessary employee clearances, including criminal background and tuberculosis (TB) risk assessments/clearances, prior to employment, and keeps all clearances current
- The school has obtained all necessary vendor clearances, including criminal background and tuberculosis (TB) risk assessments/clearances as applicable, prior to the provision of service, and keeps all clearances current
- School employees and other mandated reporters working on behalf of the school receive annual training on child abuse awareness and reporting, in accordance with the requirements of Ed. Code, § 44691



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **February 7, 2025**

- Staff receive annual training in Pupil Suicide Prevention and Awareness (as applicable) pursuant to Ed. Code §215
- Staff receive annual training in bloodborne pathogens, per 8 California Code of Regulations (“CCR”), § 5193
- The school has conducted volunteer clearances in accordance with applicable law and policy, including criminal background clearances for all volunteers who perform school site services while not under the direct supervision of a school employee, and tuberculosis (TB) risk assessments/clearances for all volunteers with frequent or prolonged contact with students

Performance Rubric	Sources of Evidence
<p><input type="checkbox"/> The school has implemented an effective system which includes procedures to continually monitor and maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements at all times, which has led to clear and accurate record keeping/documentation of its compliance</p> <p><input checked="" type="checkbox"/> The school has implemented and monitors systems and procedures that maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p><input type="checkbox"/> The school has partially implemented and/or intermittently monitors systems and procedures leading to inconsistent compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p><input type="checkbox"/> The school has not implemented and/or does not monitor systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p>Note: The rating of this indicator incorporates the ESSA Grid and evidence provided by the charter school in its Triannual submission and at the time of the oversight visit for those staff and/or vendors not included in the Triannual submission.</p>	<p><input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2023-2024</i> form (“ESSA Grid”)</p> <p><input checked="" type="checkbox"/> Staff roster</p> <p><input checked="" type="checkbox"/> School master schedule</p> <p><input checked="" type="checkbox"/> Custodian(s) of Records documentation</p> <p><input checked="" type="checkbox"/> Criminal Background Clearance Certifications</p> <p><input checked="" type="checkbox"/> Teaching credential/authorization documentation</p> <p><input checked="" type="checkbox"/> Vendor clearances and credentialing certifications</p> <p><input checked="" type="checkbox"/> Volunteer (TB) risk assessment/clearance certification</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p>

Review of Health and Safety Compliance Items



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

The items below are expected to be evident at the charter school to ensure the protection of student and staff health and safety. Failure to provide evidence of any of the applicable items below may lead to tiered intervention, as appropriate, and restrict the overall rating in the Organizational Management, Programs, and Operations category as indicated below.

A charter school cannot receive an overall rating in this category greater than one (1) if the items below are not evident.

Item	Evident	Not Evident
A current, comprehensive, site-specific comprehensive Health, Safety, and Emergency School Safety Plan per requirements of Ed. Code, §§ 47605(c)(5)(F), 32282, and 35179.4, as applicable. (Note: For schools co-located with a District school, the charter school participates in and complies with the District school's Integrated Safe School Plan)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A current site-specific Certificate(s) of Occupancy or equivalent that authorizes the current use of the site	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A charter school may receive an overall rating in this category of two (2) if any of the items below are not evident.
If several (i.e., two or more) items below are not evident, charter school may receive an overall rating of one (1) in this category.

Item	Evident	Not Evident
School has sufficient emergency supplies in the event of a natural disaster or other emergency (Ed. Code § 32282)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
School conducts annual emergency drills and trainings as legally required to prepare for a natural disaster or other emergency, per Ed. Code §§ 32001 and 32282	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provision and documentation of health screenings (e.g., vision, hearing, and scoliosis) per current applicable law and terms of the charter (Ed. Code § 49450 et seq, as referenced in FSDRL)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stock and maintenance of the required number and type of emergency epinephrine auto-injectors (“epi-pen”) onsite and training has been provided to volunteer staff member(s) in the storage and emergency use, per Ed. Code § 49414 and § 4119.2 of the Business and Professions Code	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provision of at least two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility, per Ed. Code § 49501.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A Board adopted Pupil Suicide Prevention Policy (grades 1-6 and/or grades 7-12, as applicable), requirements per of Ed. Code § 215. Suicide Prevention Lifeline and National Domestic Violence Hotline on at least one side of Student ID cards, as specified in Ed. Code § 215.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
For schools offering an interscholastic athletic program, at least one automated external defibrillator (AED) is onsite, and available at on-campus athletic activities or events per Ed. Code §§ 35179.4 and 35179.6.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/> Not applicable	

Notes:
None



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

Review of Transparency and Stakeholder Information Compliance Items

The items below are expected to be evident at the charter school to ensure that it operates in a transparent manner and keeps all stakeholders informed. Failure to provide evidence of any of the applicable items below may lead to tiered intervention, as appropriate, and impact the overall rating in the Organizational Management, Programs, and Operations category.

A charter school cannot receive a rating in this category greater than 3 if any of the items below are not evident.

Item	Evident	Not Evident
The following information posted to the school's website: <input checked="" type="checkbox"/> LCAP, per Ed. Code § 47606.5(h) <input checked="" type="checkbox"/> Current Board agenda in compliance with Brown Act, per Gov. Code, § 54954.2 (a)(1) and (d). <input checked="" type="checkbox"/> Policy on Pupil Suicide Prevention per Ed. Code § 234.6 <input checked="" type="checkbox"/> Title IX information, including a link to CDE's Title IX website per Ed. Code § 234.6 <input checked="" type="checkbox"/> Policies on anti-discrimination, anti-harassment, anti-intimidation, anti-bullying, and sexual harassment policies, including: anti-cyberbullying procedures, social media anti-bullying procedures, and a link to statewide resources including community-based organizations compiled by CDE, per Ed. Code § 234.6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provides all stakeholders with appropriate, accessible, and relevant information about individual student and schoolwide academic progress and performance Ed. Code § 47605(c)(5)(C)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Access to approved charter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Documentation of informing parents/guardians about transferability of courses/course credit and eligibility to meet A-G requirements (high schools only), per Ed. Code § 47605	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/> Not applicable	
Informing parents/guardians of human trafficking prevention resources (grades 6-12), per Ed. Code § 49381	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Notification of access to available mental health services (grades K-12), per Ed. Code § 49428.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Charter schools serving any of the grades 6 to 12, shall prominently and conspicuously display a poster that identifies approaches and shares resources regarding pupil mental health in appropriate public areas that are accessible to, and commonly frequented by, pupils, per Ed. Code § 49428.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/> Not applicable	
Notes: None		



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: **CAMINO NUEVO HIGH #2**

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **February 7, 2025**

7624	2020-2021					2021-2022					2022-2023				
	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Camino Nuevo High 2 (Dalzell Lance)															
Cash and Cash Equivalents	0	736,673	651,881	989,849	989,848	2,822,450	2,768,781	2,930,819	2,857,891	2,680,234	3,007,871	3,861,142	3,861,142	3,861,142	
Accounts Receivable	0	1,858,561	1,984,994	1,716,738	1,717,128	463,757	415,739	0	1,085,916	1,142,651	995,592	876,545	877,379		
Other Current Assets	0	94,303	94,303	56,862	56,472	60,746	62,995	795,603	65,538	71,738	73,282	25,793	24,960		
Total Current Assets	0	2,689,537	2,731,178	2,763,449	2,763,448	3,346,953	3,247,515	3,726,421	4,009,345	3,894,623	4,076,746	4,763,480	4,763,481		
Fixed and Other Assets	0	976,264	1,015,274	1,180,086	1,180,088	1,138,787	1,171,364	1,314,913	1,314,914	1,219,722	1,438,186	10,292,289	10,292,290		
Total Assets	0	3,665,801	3,746,452	3,943,535	3,943,536	4,485,740	4,418,879	5,041,335	5,324,259	5,114,344	5,514,932	15,055,769	15,055,771		
Deferred Outflows of Resources	0	0	0	0	0	0	0	0	0	0	0	0	0		
Current Liabilities	0	502,788	716,601	509,758	545,148	442,983	500,033	1,186,203	1,459,120	1,205,171	1,606,576	2,140,323	2,661,636		
Other Long Term Liabilities	0	27,988	27,988	35,390	0	35,614	35,614	41,458	0	41,458	41,458	9,028,640	8,507,328		
Unfunded OPEB Liabilities	0	0	0	0	0	0	0	0	0	0	0	0	0		
Total Liabilities	0	530,776	744,589	545,148	545,148	478,597	535,647	1,227,662	1,459,120	1,246,629	1,648,034	11,168,963	11,168,964		
Deferred Inflows of Resources	0	0	0	0	0	0	0	0	0	0	0	0	0		
Net Assets	0	3,135,025	3,001,863	3,398,387	3,398,388	4,007,143	3,883,232	3,813,673	3,865,139	3,867,715	3,866,898	3,886,806	3,886,807		
Total Revenues	6,555,988	7,544,930	7,561,794	7,818,934	7,818,934	8,288,503	9,343,301	9,258,744	8,977,550	9,101,941	9,667,072	9,919,131	9,919,130		
Total Expenditures	6,247,488	6,884,770	7,034,796	6,895,412	6,895,412	8,031,323	9,191,170	9,230,524	9,018,889	9,091,817	9,615,992	9,897,462	9,897,462		
Net Income / (Loss)	308,500	660,160	526,998	923,522	923,522	257,180	152,131	28,220	(41,339)	10,124	51,081	21,669	21,668		
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0		
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	456,627	0	0	0	0		
Inc / (Dec) in Net Assets	308,500	660,160	526,998	923,522	923,522	257,180	152,131	28,220	(41,339)	466,751	51,081	21,669	21,668		
Net Assets, Beginning	2,217,299	2,474,865	2,474,865	2,474,865	2,474,866	3,001,863	3,398,387	3,398,388	3,398,388	3,883,232	3,813,673	3,813,673	3,813,673		
Adj. for restatement / Prior Yr Adj	70,989	0	0	0	0	210,821	456,625	456,624	456,624	(87,044)	51,464	51,464	51,464		
Net Assets, Beginning, Adjusted	2,288,288	2,474,865	2,474,865	2,474,865	2,474,866	3,212,684	3,855,012	3,855,012	3,855,012	3,398,388	3,796,188	3,865,137	3,865,137		
Net Assets, End	2,596,788	3,135,025	3,001,863	3,398,387	3,398,388	3,469,864	4,007,143	3,883,232	3,813,673	3,865,139	3,867,715	3,866,898	3,886,806		
Unrestricted Net Assets	3,398,388	3,135,025	3,001,863	3,398,387	3,398,388	4,007,143	3,883,232	3,813,673	3,830,358	3,830,358	3,859,277	3,859,277	3,859,278		
Restricted Net Assets	0	0	0	0	0	0	0	2,711,868	34,781	34,781	1,237,157	21,132	27,529		

7624	Audited Financials					2023-2024					2024-2025				
	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Camino Nuevo High 2 (Dalzell Lance)															
Cash and Cash Equivalents	989,848	2,857,916	3,861,142	3,807,501	0	3,337,046	3,097,058	3,807,501	3,807,501	3,807,501	3,487,655	3,590,868	0	0	
Accounts Receivable	1,717,128	1,085,916	877,379	1,213,865	0	1,099,888	1,217,616	1,195,213	1,213,865	1,213,865	975,879	1,078,495	0	0	
Other Current Assets	56,472	65,538	24,960	47,150	0	26,208	26,208	65,802	47,150	47,150	67,369	69,256	0	0	
Total Current Assets	2,763,448	4,009,345	4,763,481	5,068,516	0	4,463,142	4,340,882	5,068,516	5,068,516	5,068,516	4,530,903	4,738,619	0	0	
Fixed and Other Assets	1,180,088	1,314,914	10,292,290	9,805,731	0	10,314,461	10,224,356	9,805,731	9,805,731	9,805,731	9,889,833	9,553,592	0	0	
Total Assets	3,943,536	5,324,259	15,055,771	14,874,247	0	14,777,603	14,565,239	14,874,247	14,874,247	14,874,247	14,420,736	14,292,211	0	0	
Deferred Outflows of Resources	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Current Liabilities	545,148	1,459,120	2,661,636	2,486,306	0	1,969,612	1,762,381	1,967,998	2,486,306	2,486,306	1,451,303	1,494,653	0	0	
Other Long Term Liabilities	0	0	8,507,328	8,305,958	0	8,827,270	8,827,270	8,824,267	8,305,958	8,305,958	8,615,701	8,615,701	0	0	
Unfunded OPEB Liabilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Liabilities	545,148	1,459,120	11,168,964	10,792,264	0	10,796,882	10,589,651	10,792,265	10,792,264	10,792,264	10,067,004	10,110,355	0	0	
Deferred Inflows of Resources	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Net Assets	3,398,388	3,865,139	3,886,807	4,081,983	0	3,980,721	3,975,588	4,081,983	4,081,983	4,081,983	4,353,732	4,181,857	0	0	
Total Revenues	7,818,934	9,101,941	9,919,130	10,357,543	0	10,397,920	10,525,018	10,588,555	10,737,834	10,357,543	10,875,816	10,936,992	10,943,777	0	0
Total Expenditures	6,895,412	9,091,817	9,897,462	10,162,367	0	10,355,244	10,431,104	10,499,773	10,542,658	10,162,367	10,759,180	10,665,243	10,843,903	0	0
Net Income / (Loss)	923,522	10,124	21,668	195,176	0	42,677	93,915	88,781	195,176	195,176	116,636	271,750	99,874	0	0
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Extraordinary Item - Transfer of Net Assets	0	456,627	0	0	0	0	0	0	0	0	0	0	0	0	0
Inc / (Dec) in Net Assets	923,522	466,751	21,668	195,176	0	42,677	93,915	88,781	195,176	195,176	116,636	271,750	99,874	0	0
Net Assets, Beginning	2,474,866	3,398,388	3,865,139	3,886,807	0	3,866,898	3,886,806	3,886,806	3,886,806	3,886,807	3,975,588	4,081,983	4,081,983	0	0
Adj. for restatement / Prior Yr Adj	0	0	0	0	0	1,312	0	0	0	0	26,648	0	0	0	0
Net Assets, Beginning, Adjusted	2,474,866	3,398,388	3,865,139	3,886,807	0	3,868,210	3,886,806	3,886,806	3,886,806	3,886,807	4,002,236	4,081,983	4,081,983	0	0
Net Assets, End	3,398,388	3,865,139	3,886,807	4,081,983	0	3,910,887	3,980,721	3,975,588	4,081,983	4,081,983	4,118,872	4,353,732	4,181,857	0	0
Unrestricted Net Assets	3,398,388	3,830,358	3,859,278	4,064,723	0	3,968,186	3,975,588	4,064,722	4,064,723	4,064,723	4,353,732	4,181,857	0	0	
Restricted Net Assets	0	34,781	27,529	17,260	0	12,535	0	17,260	17,260	17,260	0	0	0	0	0



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **February 7, 2025**

FISCAL OPERATIONS						RATING
Summary of School Performance						3, Proficient
Other circumstances and information could influence the rating and are noted in this evaluation.						
<u>Financial Highlights</u>						
The charter school's fiscal condition is positive.						
FINANCIAL HIGHLIGHTS						
Camino Nuevo High 2	2020-2021 (Audited Actuals)	2021-2022 (Audited Actuals)	2022-2023 (Audited Actuals)	2023-2024 (Audited Actuals)	2024-2025 (Second Interim)	
Net Assets	\$3,398,388	\$3,865,139	\$3,886,807	\$4,081,983	\$4,181,857	
Net Income / (Loss)	\$923,522	\$10,124	\$21,668	\$195,176	\$99,874	
Transfers In / Out	\$0	\$456,627 ¹	\$0	\$0	\$0	
Prior Year Adjustment(s)	\$0	\$0	\$0	\$0	\$0	
Cash and Cash Equivalents	\$989,848	\$2,857,891	\$3,861,142	\$3,807,501	\$3,590,868	
Unrestricted Net Assets	\$3,398,388	\$3,830,358	\$3,859,278	\$4,064,723	\$4,181,857	
Norm Enrollment Reported by the School	474	507	466	501	508	
FINANCIAL RATIO ANALYSIS						
Fund Reserve (Reserve for Economic Uncertainty) (Unrestricted Net Assets /Total Expenditures) <i>3% - 5% and greater is recommended (depending on the school's ADA)</i>	49.28%	42.13%	38.99%	40.00%	38.56%	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

Cash Reserve Level (Cash Balance/Total Expenditures) <i>5% and greater is recommended</i>	14.36%	31.43%	39.01%	37.47%	33.11%
Current Ratio (Working Capital Ratio) (Current Assets/Current Liabilities) <i>At least 1.2 or 120% is recommended</i>	506.92%	274.78%	178.97%	203.86%	317.04%
Debt Ratio (Total Liabilities/Total Assets) <i>Lower than 1.0 or 100% is recommended</i>	13.82%	27.41%	74.18%	72.56%	70.74%

¹ The Transfers In of \$456,627 reported in the 2021-2022 independent audit report represented a transfer of net assets resulting from the closure of the closure of Camino Nuevo Charter High (CNHS1) as of June 30, 2021.

Charter Operator Fiscal Information

The financial condition of the charter operator is summarized in the table below.

Camino Nuevo Charter Academy (CNCA)					
Source: Independent Audit Report for the Year Ending June 30, 2024					
# of Charter Schools		Including related parties and charter schools		Excluding related parties and charter schools	
Operated	Authorized by LAUSD	Net Assets	Net Income / (Loss)	Net Assets	Net Income / (Loss)
5	5	\$47,801,102	\$1,959,947	(\$71,868)*	\$0

* The CNCA Home Office's net loss of (\$71,868) is carried forward from Fiscal Year 2017-2018, primarily due to the asset transfer to and services agreements with Pueblo Nuevo Education and Development Group (PN-EDG). See further details under **Item 25** in the **Notes II** section below. According to CNCA, it plans to work with its auditor on the write-off of this net loss in the 2024-2025 audit.

Management Fees: Camino Nuevo High 2 (CNHS2) pays PN-EDG 12% of the operational funding for administrative services which Education Code Section 47632(f) defines as: "all funding except funding for capital outlay," of each CNCA school, as projected by PN-EDG on or about July 1, 2024, for services that include home support. In addition, to benefit and further the CNCA schools' charitable and educational purposes, since July 1, 2016, the contractual arrangements between CNCA and PN-EDG each year have been governed by an Agreement for Limited Services. Each



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

of these Agreements is for twelve-month periods, commencing on July 1 each year, and are renewed annually. PN-EDG supports CNCA by administering many of the charitable activities that CNCA historically performed [e.g., early childhood services (TK), alumni services, development, home support office services and integrated community support services], to enable CNCA to focus on charter school operations.

Per the Ninth Amendment for Limited Services of July 1, 2024, "PN-EDG shall invoice CNCA every three (3) months for services performed, with a delineation between the Base Compensation for the limited services as described in Section 3.2, the ELOP [Expanded Learning Opportunities Program] Compensation for the services described in Section 3.3, and the Mental Health Program Compensation for the services described in Section 3.4. CNCA shall prepay the first payment (reflecting a three (3) month period) in the amount of \$1,600,792 as Base Compensation, \$62,500 as ELOP Compensation, and \$226,500.75 as Mental Health Program Compensation, which shall be due to PN-EDG no later than July 1, 2024. After the initial three (3) month period (July - September), the Parties shall adjust the subsequent invoice to reflect the services performed and prepaid during that period. CNCA shall submit payment to PN-EDG for each school on a monthly basis."

Norm Enrollment Data and Trends

The school's Norm Enrollment history by grade level is summarized below.

CNHS2's Norm Day Enrollment History					
Grade Level	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
9	123	125	134	137	136
10	127	121	116	138	125
11	107	118	110	115	131
12	117	143	106	111	116
Total Enrollment	474	507	466	501	508
Increase/(Decrease) in Enrollment from Prior Year	N/A	33	(41)	35	7
Enrollment Growth/(Decrease) (%)	N/A	7.0%	(8.1%)	7.5%	1.4%

Accumulated Increase/Decrease in Student Enrollment Since 2020-2021	
Accumulated increase in student enrollment count	34
Accumulated increase in student enrollment percentage	7.2%



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

Current Board-approved enrollment capacity in the school's operative charter as compared to its reported 2024-2025 Norm Enrollment	
Per the approved enrollment capacity in the school's operative charter	500
2024-2025 Norm Enrollment	508
Above approved enrollment capacity count	8
Above approved enrollment capacity percentage	1.6%

Areas of Demonstrated Strength and/or Progress:

The school's fiscal condition is positive and has been upward trending since the 2020-2021 fiscal year. Please refer to the Financial Highlights table above.

Areas Noted for Further Growth and/or Improvement:

Through conducting fiscal oversight and analyzing the data below, the CSD requests and receives fiscal documents from CNCA (including bank statements, bank reconciliations, credit card statements, and check registers) for the five (5) CNCA charter schools that are currently authorized by LAUSD. The CSD reviews these financial documents, as well as a sample of checks/disbursements, and credit card transactions across these CNCA charter schools, to assess the organization's overall compliance with *Camino Nuevo Charter Academy Fiscal Policies & Procedures* (CNCA FPP), applicable legal, District and charter requirements, and the effectiveness of the charter operator's internal controls and systems in place (aligned with best business practices). Any areas noted for further growth and/or improvement and other observations relating to CNCA's and its charter schools' overall compliance and fiscal operations – including fiscal mismanagement, regulatory non-compliance, fiscal governance or internal control issues, or fiscally operational deficiencies, etc. that *directly and systematically* impact the charter schools operated under the charter operator – are documented within each charter school's Annual Performance-Based Oversight Visit Report. These issues may or may not have been observed for the specific CNCA school named above, based on the CSD's sampling review. Lastly, school-specific exceptions, such as the fiscal condition, unique oversight observations, or audit findings, are reviewed and documented separately for each CNCA charter school.

1. Type of Observations: Internal Controls Over Credit Card Purchases

- **Source(s) of Document Reviewed:** Credit Card Statements
- **Description of Observation:** Based on the CSD's review of a sample of CNCA's credit card statements, the CSD noted that two eBay gift cards, each purchased for \$200.00 on June 4, 2024, were charged to a CNCA credit card by a school support staff, who was not the cardholder and happened to be working remotely on the purchase date. According to supporting documentation provided by CNCA, two additional eBay gift cards were purchased with the same CNCA credit card on the same day, also for \$200.00 each, bringing the total number of gift cards purchased to four (4), amounting to \$800.00 in the aggregate. CNCA explained that the support staff member who made the purchases believed they were acting on a request from CNCA leadership, which held the authority to approve such transactions without following CNCA's fiscal policies and procedures as described below. Coincidentally, these were the purchases that CNCA reported to the CSD in July 2024 as being part of a fraudulent email scheme that led to the unauthorized purchases. This incident reveals a significant deficiency in CNCA's internal controls related to preventing fraudulent activities and ensuring compliance with purchasing protocols.
- **Charter Operator's Fiscal Policies and Procedures:**



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **February 7, 2025**

--Page 13 (Credit Cards) of CNCA FPP approved by the board on 12/12/2023 states (in pertinent parts):

“Policy: Organization credit card accounts shall only be established with the formal approval of the Governing Board and may only be used for organization-related expenditures.

Procedures:

- Purchase requisition and other documentation requirements apply to credit card purchases above \$500.
- The Chief Executive Officer is responsible for deciding which employees may have an organization credit card and will set expectations for the use of the card and all related supporting records. Employees who are not able to consistently meet these expectations should not have an organization credit card and will relinquish access and use of card.
- ***The bank and/or consumer credit card (Amazon, Home Depot, Staples, etc.) will be kept under the supervision of the card holder.***
- Credit cards will bear the names of both the organization and the cardholder as authorized by the Governing Board.”

(Emphasis added.)

--Page 14 (Gift Cards) of CNCA FPP approved by the board on 12/12/2023 states:

“Policy: Gift cards purchased with Non-Government grant funds awarded to Camino Nuevo Charter Academy (CNCA) need to follow the CNCA purchasing policies as well as Internal Revenue Service (“IRS”) guidelines. Gift cards are treated as cash gifts and we may not make a gift of public CNCA funds. The award of gift cards (i.e.: Visa, In-n-Out, iTunes, etc.) or cash prizes using CNCA funds to employees, students, and community members for any purpose is expressly prohibited. This policy is designed to lay out circumstances and protocols for when gift card purchases may be allowable.

In rare circumstances, Non-Government grant awards may stipulate the use of gift cards to meet grant requirements. Gift cards are treated as cash and should not be purchased without express permission from the Chief Executive Officer or the Fiscal Designee and for a specific project (such as to fulfill the requirements of a grant agreement or specific project). For gift card purchased with Non-Government Grant funds, the grant proposal and/or grant agreement must specify a) why gift cards are being purchased; b) how the gift cards will be used; and c) how they will be distributed. Purchases not complying with grant and organization requirements may result in loss of funding.

- Gift cards may only be purchased when fulfilling a grant requirement.
- Gift cards must be distributed within the same fiscal year of purchase.
- Any gift cards not distributed at the end of the school year need to be immediately turned into the Fiscal Designee or the Home Support Office for safekeeping or redistribution.
- Gift cards cannot be used to make purchases outside the normal purchasing procedures for the CNCA. Using gift cards to purchase supplies or other items bypasses the normal approval process and controls. This also results in possible unauthorized sales tax as well as unused balances which are difficult to document for audit purposes.

This procedure applies to all CNCA employees, representatives, and students.

Procedures:



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

(Gift Card Purchase Form) The Gift Card Purchase Form, when completed, is an executed Authorization for the Purchase of Gift Cards and is required for gift card transactions. Information to be completed includes the following:

1. Funds to be used to purchase gift cards (including grant name)
2. Intended Use of gift cards
3. Vendor Name
4. Aggregate Amount of gift cards
5. Description (number/face amount to be purchased)
6. Distribution plan, including month/year to be distributed
7. Purchaser's name and signature
8. Date
9. Appropriate authorized name and signature

A copy of the approved grant proposal/funding award must be submitted with the gift card purchase form.

The individual distributing the gift cards must document each time a gift card is disbursed for the following: date of distribution; recipient's name; recipient's status (student, employee, non-employee)*; gift card number.

*If it is determined in any calendar year a non-employee has received an amount of \$600.00 or more, the issuing department will be responsible for obtaining an IRS Form W-9 from the recipient.

Violations of this Procedure:

Violations of this procedure or failure to timely cooperate in compliance by any individuals who purchase or distribute gift cards/certificates on behalf of CNCA may result in forfeiture of funding.”

- **Charter School's or Charter Operator's Response:** Quarterly training on fiscal policies is provided to all CNCA schools. In response to this particular issue, the CNCA school that made the purchases in error received specialized fiscal training. All school sites were immediately alerted about the incident and were advised to be vigilant about phishing and other scams. Furthermore, as an organization, trainings are provided on an ongoing basis through the organization's anti-phishing platform.
- **CSD's Comments:** To safeguard school assets, the CSD recommends that CNCA and its charter schools strictly implement and adhere to the CNCA governing board-approved fiscal policies and procedures pertaining to credit card and gift card purchases, including, but not limited to, ensuring that staff follows established guidelines that clearly define the assignment of responsibilities; having a system of checks and balances in key areas including purchasing; and implementing proper supervisory controls to assess whether the transaction control activities performed are accurate and in accordance with established policies and procedures. Additionally, the CSD recommends that CNCA reinforce its internal control procedures by implementing additional safeguards such as tighter control and monitoring of credit cards by the board authorized credit card holders, enhanced phishing awareness training for staff, stricter oversight on credit card transactions, and a review of security protocols to prevent future instances of unauthorized transactions.

The governing board and leadership team of the charter school are responsible for managing the operations of the school. The CSD recommends that the Annual Performance-Based Oversight Visit Report, including the above-noted fiscal findings and observations, be discussed at CNCA's next governing board meeting, highly preferably no later than 90 days following the school's receipt of this report, so that the charter school and its governing board may address any issues early



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **February 7, 2025**

enough to implement changes in order to see results in its next fiscal year. It is the school's responsibility to provide the CSD its action plans/steps, proof of implementation of the mitigating actions taken by the school, and/or documentation (e.g., governing board meeting agendas and approved board meeting minutes, etc.), as applicable, prior to or during the next Annual Performance-Based Oversight Visit. The CSD will continue to monitor these issues through oversight, and may take additional appropriate oversight actions. The results may be factored into the school's rating for next year.

Other Observations (Items described in this section, which may not have been addressed in the charter school's Fiscal Policies and Procedures, are recommended for improvement to align with optimal business practices).

1. Type of Observations: Lack of Policy and Clear Guidance – Expense Policy (Team-Building Activities)

- **Source(s) of Document Reviewed:** Credit Card Statements
- **Description of Observation:** Based on the CSD's review of a sample of the CNCA schools' credit card statements and related supporting documentation, the CSD noted two items purchased with Camino Nuevo Charter Academy 3's (CNCA3) credit card that were categorized on the credit card statement activity files provided by CNCA as entertainment-related expenses that were charged to general funds. Upon the CSD's further review of CNCA's credit card transactions, additional charges from CNCA3's credit card were identified for the same category. According to CNCA, these charges are for team-building activities that fall under professional development. However, the CSD noted that CNCA's current policy does not specifically address expenses of this nature. The items in question are summarized in the table below.

Item #	Transaction Date	Payee	Amount	CSD Comments
1	4/25/2024	SHATTO 39 LANES	\$99.00	Per supporting documentation provided, the credit card charge was for bowling for team bonding activity.
2	5/9/2024	SHATTO 39 LANES	\$60.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
3	5/9/2024	SHATTO 39 LANES	\$88.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
4	5/9/2024	SHATTO 39 LANES	\$110.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
5	5/17/2024	SHATTO 39 LANES	\$715.00	Supporting documentation was not requested for this transaction. However, CNCA indicated that this is also for team-building.
6	6/25/2024	RACELA LLC	\$320.00	Per supporting documentation provided, the credit card charge was for an escape room rental for leadership retreat.
Total			\$1,392.00	

- **Charter Operator's Fiscal Policies and Procedures:** CNCA's FPP does not specifically address team building expenses
- **Charter School's or Charter Operator's Response:** Professional development is budgeted, reviewed, and approved. Team building activities are an aspect of development and staff connectivity. CNCA has made it a goal to institute a belonging goal agency-wide with CNCA school sites with activities



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

for its students and staff. Fostering a culture of belonging became a goal as a result of CNCA survey data results around belonging. Such belonging activities build trusting relationships with school sites and the Home Support Office.

- CSD's Comments:** The CSD recommends that CNCA establish and align its fiscal policies and procedures with best business practices, including the Fiscal Crisis & Management Assistance Team (FCMAT) guidelines (e.g., the 2022-2023 California Charter School Accounting and Best Practices Manual ("FCMAT Manual") (page 27 which addresses gifts of public funds)), and develop CNCA governing board-approved policy approving the expenditure of public funds for "fostering a culture of belonging" (*that serve direct and substantial public purposes* in line with Article 16, Section 6 of the California Constitution). This includes, but is not limited to, the establishment of clear and consistent policy in planning, organizing, and evaluating team-building activities related to professional development; providing clear definitions and examples of allowable expenses that are approved for team-building purposes, such as group workshops, outdoor team-building events, collaborative problem-solving exercises, etc., and unallowable expenses that define any activities that do not provide direct and tangible benefit to students' education, such as events that are solely recreational with no direct impact on team collaboration or activities that might raise concerns regarding inclusivity or appropriateness; requiring justification for activities that explains how the activity contributes to team collaboration, development, and overall organizational goals to ensure that every team-building event aligns with the organization's strategic objectives and provides measurable value to the team; and determining the required documentation to verify associated expenses, such as sign-in sheets, receipts, invoices, and other necessary financial records, to ensure proper expense tracking and compliance with budgeting and accounting protocols.

2. Type of Observations: Cash Handling Practices

- Source(s) of Document Reviewed:** Bank Statements
- Description of Observation:** The CSD noted that CNCA's board-approved FPP regarding cash receipt and deposit processes does not clearly define the frequency and dollar threshold for cash/check deposits. Therefore, the CSD was unable to determine whether the sampled transactions summarized below were deposited in a timely manner in accordance with best business practices.

Item #	Statement Month	Transaction Date	Transaction Type	Amount per Bank Statement	CSD's Comments
1	April 2024	4/4/2024	Credit Desktop Check Deposit	\$429,105.66	The CSD noted 3 checks dated 2/9/2024, 2/22/2024, and 2/23/2024 that were deposited on 4/4/2024.
2	May 2024	5/1/2024	Credit Cash Only Customer Deposit	\$897.66	The CSD noted cash collection listed on a <i>Cash Deposit Recap</i> sheet dated 3/5/2024 that was deposited on 5/1/2024.
3	May 2024	5/1/2024	Credit Desktop Check Deposit	\$185,840.11	The CSD noted 2 checks dated 4/19/2024 and 4/17/2024 that were deposited on 5/1/2024.

- Charter Operator's Fiscal Policies and Procedures:** Page 6 (Deposits) of CNCA FPP approved by the board on 12/12/2023 and 12/3/2024 state: "The Home Support Office Manager or designee is responsible for making bank deposits. Deposits will be made per assigned schedule set-up by the Chief Executive Officer, Fiscal Designee, or Site Principals.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **February 7, 2025**

- **Charter School's or Charter Operator's Response:** Overall, CNCA's schedule is to deposit within 30 business days. CNCA will review the CSD's recommendation for best business practices and will update the FPP to include the CNCA schedule.
- **CSD's Comments:** The CSD recommends that CNCA incorporate guidance into its fiscal policies and procedures with a reasonable frequency and dollar threshold for cash/check deposits for the school and CNCA Home Office, including considering the FCMAT Manual guidelines, Chapter 5 ("Cash Receipts and Deposits" section, beginning with page 80), which states: "Bank deposits should be made regularly, at least weekly. A procedure should be in place regarding how often they should be made. For example, if amounts collected during a week total less than \$500, the rule could be that the deposit should be made on the last business day of the week; when amounts collected on any day exceed \$500 in total, the rule could be that the deposit is made on that day. Funds should not be held over a long holiday," to prevent the mishandling of funds and safeguarding of funds received. Delayed cash and check deposits pose financial and operational risks, including increased risk of theft or loss due to misplacement or misappropriation. The CSD will continue to monitor this issue through oversight.

3. Type of Observations: Past-Due Accounts Payable and Open Credit Memoranda for 90 Days or More

- **Source(s) of Document Reviewed:** Accounts Payable Aging Report
- **Description of Observation:** Based on the CSD's review and analysis of CNCA's Accounts Payable Aging Report as of December 2024, the CSD noted 69 past due accounts payable and three (3) open credit memoranda (that were not applied to any invoices) from 12 vendors and one (1) employee, totaling \$137,704.04 and **(\$77.65)**, respectively, for 90 days or more. Details regarding these long past-due accounts payable and/or open credit memoranda are summarized below.

Item #	Vendor/ Employee	Total Accounts Payable / (Credit Memoranda Amount)	Number of Days Past Due Accounts Payable	CSD Comments	CNCA Response
1	AMAZON CAPITAL SERVICES, INC	(\$21.84)	111	1 credit	This is a credit memo.
2	AMERICAN READING COMPANY	\$13,425.00	106, 111	2 invoices	The invoices were submitted late by the vendor.
3	EMCOR SERVICES MESA ENERGY SYSTEMS	\$5,358.84	92, 104, 165	3 invoices	The invoices were submitted late by the vendor.
4	LAKESHORE LEARNING MATERIALS	\$67,634.26	102	8 invoices	The invoices were submitted late by the vendor.
5	MCGRAW HILL LLC	\$2,146.80	102	2 invoices	The invoices were submitted late by the vendor.
6	R&S OVERHEAD DOORS OF SOUTH BAY, INC	\$12,000.00	122	1 invoice	The invoice was submitted late by the vendor.
7	SCOOT EDUCATION INC	\$9,719.00	104	1 invoice	The incorrect invoice was originally uploaded.
8	STAPLES, INC.	(\$5.57)	166	1 credit	This is a credit memo.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **February 7, 2025**

9	TIME WARNER CABLE	\$14,545.73 (\$50.24)	104, 158, 196	19 invoices & 1 credit	The vendor is currently carrying credit balance due to E-Rate/California Teleconnect Fund credits.
10	T-MOBILE USA INC.	\$766.28	101	1 invoice	The vendor has a running credit, and no payment is due.
11	VERIZON WIRELESS SERVICES LLC	\$11,525.10	91, 112, 152, 183, 349	30 invoices	There is a pending grant to be applied to payment.
12	WEST AMERICAN FIRE PROTECTION COMPANY	\$390.57	181	1 invoice	The invoice was submitted late by the vendor.
13	Employee Reimbursement	\$192.46	137	1 reimbursement	There was a delay in processing the reimbursement due to pending documentation.
Total		\$137,704.04 (\$77.65)			

- **Charter Operator’s Fiscal Policies and Procedures:** CNCA’s FPP does not address past-due accounts payable and open credit memoranda
- **Charter School’s or Charter Operator’s Response:** “CNCA strives to build strong relationships with vendors to update information when changes occur accordingly. We have our department leaders from facilities, IT, and operations connecting directly with our school site managers and have implemented trackers to monitor incoming orders, invoices and payments. Finance is conducting refreshers and check-ins monthly with staff to provide support. We practice continuous improvement in these areas to ensure payments are getting processed and paid in a timely manner.”
- **CSD’s Comments:** The CSD recommends that CNCA strengthen its fiscal policies and procedures to include language pertaining to the timely review and resolution of past-due accounts payable and/or open credit memoranda and establish expectations for its staff and/or back office services provider regarding the research, investigation, write-off, and/or payment of accounts payable and/or application of credit memoranda that have been past due and/or open for specified periods of time, and maintaining documentation of such, consistent with the industry best practices. The CSD further recommends that CNCA implement procedures to track all recurring and non-recurring invoices and billing statements, ensure that all vendors and employees are paid timely, and prevent the school from possibly incurring late fees and/or interest charges in the future.

The Charter Schools Division will review the recommended updates to the school’s fiscal policies by or during the next oversight visit. The results may be factored into the school’s rating for next year.

Corrective Action Required:

None noted that immediate action is required to remedy concerns in this report.

Progress on LAUSD Board of Education and/or MOU Benchmarks related to FISCAL OPERATIONS (if applicable):

N/A



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025**Notes:**

<u>I.</u>	<u><i>Review of Fiscal Documentation</i></u>	<u><i>Comments</i></u>
1.	FY 2023-2024 Independent Audit Report	
	a. Audit opinion:	Unmodified/Unqualified
	b. Material weaknesses:	None Reported
	c. Deficiencies/Findings:	None Reported
	d. Lack of a Going Concern:	None Reported
	Description (if applicable):	Not applicable
2.	(Only for new schools without an audit report on file) The charter school is in its first/second year of operation and there is no independent audit report on file with the CSD.	Not applicable
3.	The 2023-2024 audited and unaudited actuals:	Do not mirror each other
	The explanations provided by the charter school for the variances were reasonable:	Yes
	The 2023-2024 independent audit report is not available as of the date of this report.	Not applicable
4.	Segregation of Duties (SOD) review(s) was/were conducted in-person/virtually at:	Camino Nuevo Charter Academy 2 and Camino Nuevo Elementary School 3
		No discrepancies were noted.
5.	Proposition 39 information.	Not applicable

<u>II.</u>	<u><i>Review of 2024-2025 Fiscal Preparation Guide</i></u>	<u><i>Provided</i></u>	<u><i>Comments</i></u>
1.	Most Current Fiscal Reports Reported to the Board	Yes	
2.	Board Meeting Minutes – Discussion of Fiscal Reports Presented to Board & Board Packet	Yes	
3.	Audit or Fiscal Reports – CalSTRS, CalPERS, USDE, CDE, FCMAT, IRS, SBA, OPEB, etc.	N/A	
4.	Board Meeting Minutes – Approval of 2024-2025 Budget	Yes	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2Annual Performance-Based Oversight Visit ReportDATE OF VISIT: **February 7, 2025**

5.	Evidence of Compliance – STRS, PERS, Social Security, Other Benefits	Yes	Benefits offered by the school: STRS, PERS, and Social Security
6.	Board Meeting Minutes – Selection of Independent Auditor	Yes	
7.	Board Meeting Minutes – Discussion of Independent Audit Report	Yes	
8.	Board Meeting Minutes – Discussion of the Most Recent Interim Financial Reports Submitted to LAUSD	Yes	
9.	Board Meeting Minutes – Discussion of Staff or Vendors Complaints	N/A	
10.	Board Meeting Minutes – Discussion of 2023-2024 Annual Performance-Based Oversight Visit Report	Yes	
11.	Current Fiscal Policies and Procedures	Yes	
12.	Board Meeting Minutes – Approval of Fiscal Policies and Procedures	Yes	
13.	Organizational Chart(s)	Yes	
14.	Summary of Total Compensation Paid in FY 2023-2024	Yes	
15.	Related Parties	Yes	
16.	MOUs for CMO Management Fees	Yes	
17.	Board Meeting Minutes – Approval of Management Fees, License Fees, or Any Other Fees	Yes	
18.	Most Current Accounts Payable Aging Report	Yes	The CSD's observations were noted under the OO section above.
19.	Check Registers (12 months)	Yes	Period spanning from 10/2023 to 9/2024
			Reviewed 28 checks for sample testing
			No discrepancies were noted.
20.	Credit Card Statements and Reconciliations (6 months)	Yes	Period spanning from 4/2024 to 9/2024
			Reviewed 35 credit card transactions for sample testing
			The CSD's observations were noted under the ANI and the OO sections above.
21.	Monthly Bank Statements and Reconciliations (6 months)	Yes	Period spanning from 3/2024 to 8/2024
			Reviewed 14 electronic credit/debit transactions for sample testing



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **February 7, 2025**

			The CSD's observations were noted under the OO section above.
22.	Student Body Financial Records (6 months)	N/A	
23.	Capitalized and Non-Capitalized Inventory Listing	Yes	
24a.	Posting of EPA on School's Website	Yes	
24b.	Posting of Audited Financials on School's Website	Yes	
25.	Financing Activities, Loans, Factoring Receivables, Intercompany Transfers/Loans, etc.	Yes	
<p>Pueblo Nuevo Education & Development (PN-EDG) Establishment and Financial Support to CNCA Schools:</p> <ul style="list-style-type: none"> • Incorporated: March 9, 2016, as CNCA's sole statutory member (adopted in 2017) • Support Services: Began in 2017-2018, including home support services • One-Time Asset Transfer (2018): <ul style="list-style-type: none"> ○ Amount: \$4 million transferred from CNCA charter schools to PN-EDG, approved by CNCA's Board on June 13, 2017 ○ Use: Restricted for CNCA's educational purposes ○ CNHS2's Share: \$384,277 based on pro-rata calculation ○ Attorney General Approval: "No objection" letter dated Oct 12, 2017 • Financial Support: Per CNCA's 2023–2024 audit and supporting documentation provided by CNCA, PN-EDG awarded a \$55,000 grant to Camino Nuevo Charter Academy 4 (CNCA4) to assist with school-related expenses • Account Balances: As of December 31, 2024, account X5336 held \$4,006,549.52, which includes: <ul style="list-style-type: none"> ○ \$1,655,384.10 from account X5124 ○ \$375,000 repaid intercompany loan <p>Loan Activity and Fund Transfers with PN-EDG:</p> <ul style="list-style-type: none"> • PN-EDG Loan to CNCA3 (Fifteenth and Ardmore, LLC): <ul style="list-style-type: none"> ○ Original Loan: \$1,629,670.25 via Promissory Note dated June 27, 2019 ○ Terms: 4.25% interest; 35 payments of \$18,240; final payment of \$1,173,721.90 ○ Maturity: Extended from July 1, 2022, to March 31, 2023 ○ Refinancing: On May 1, 2023, refinanced by California School Finance Authority to Grupo Nuevo Los Angeles (GNLA), a related party • Related New Markets Tax Credit (NMTC) Unwind and Restricted Account Activity (CNCA3): <ul style="list-style-type: none"> ○ On June 19, 2019, PN-EDG paid \$1,629,670.25 from account X5336 to retire an NMTC loan ○ On July 5, 2019, opened restricted account X5124 with the same amount as a loan guarantee 			



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **February 7, 2025**

	<ul style="list-style-type: none"> ○ On September 6, 2024, account X5124 was closed after loan repayment; \$1,655,384.10 was returned to account X5336 ● Intercompany Loan to CNHS1: <ul style="list-style-type: none"> ○ PN-EDG issued interest-free loans totaling \$375,000 on June 13, 2018, and December 16, 2019, to CNHS1 ○ CNHS1 closed effective June 30, 2021, transferring assets to CNHS2 ○ Loan was repaid in June 2022 and transferred to account X5336 		
26.	Current Facility Lease Agreements and Board Meeting Minutes – Approval of Lease	Yes	
27.	Facilities Plans – Purchase, Lease, Relocation, Expansion, Major Improvements	N/A	
	i. Charter School Name (For CMO Schools):		
	ii. Current School Address:		
	iii. Address of the New/Expanded Property/Construction Site:		
	iv. New or Existing Site:		
	v. Purchase Date or Estimated Purchase Date:		
	vi. Construction Start Date:		
	vii. Estimated Project Completion Date:		
	viii. Projected Total Cost:		
	ix. Cost-to-date Amount:		
	x. Purpose of Project/Construction:		
	xi. Current Project Status:		
	xii. Financing Sources (description/amount):		
	xiii. Estimated Move-In Date:		
28.	Employee Retention Credit (ERC)	Yes	CNHS2 applied for ERC but has not received confirmation of approval or denial.
29.	Disclosure of Legal Issues	N/A	

Notes: N/A (Provided Column) = indicated by the charter school as not applicable
 ANI = Areas Noted for Further Growth and/or Improvement
 OO = Other Observations



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: February 7, 2025

Fiscal Operations Rubrics

Existing School – a charter school that was/is in operation/active in the preceding school year(s) and the current school year. Existing schools may receive a rating of 4, 3, 2, or 1.

New School – a charter school that is in its first year of operation in the current school year and does not have an independent audit report or audited financial result for its first operative year on file with LAUSD. New schools are evaluated based on current year information. New schools may receive a rating of 2 or 1.

<p>Existing School 4 (Accomplished)</p>	<p>To receive a rating of 4 (<u>Accomplished</u>), an existing school, at a minimum, meets all of the Required and Supplemental Criteria listed below.</p>
<p><u>REQUIRED CRITERIA</u></p>	
<ol style="list-style-type: none"> 1. Net assets are positive in the two most current annual independent audit reports; 2. The cash balance at the beginning of the school year is positive; 3. The two most current annual independent audit reports show no material weaknesses, deficiencies, and/or findings; 4. If applicable, federal, state, and other public agency audits/reviews (e.g., California State Teachers' Retirement System (CalSTRS), California Public Employees' Retirement System (CalPERS), Fiscal Crisis & Management Assistance Team (FCMAT), United States Department of Education (USDE), California Department of Education (CDE), Internal Revenue Service (IRS), etc.), at the time of the oversight visit, show no outstanding material weaknesses, deficiencies, and/or findings; 5. Vendors and staff are consistently paid in a timely manner; 6. Governing board approves fiscal policies and procedures, at a minimum, once prior to each charter renewal term; 7. Charter school consistently adheres to the governing board-approved fiscal policies and procedures; 8. Governing board adopts the annual budget; 9. Governing board reviews and/or discusses audited financial statements submitted to LAUSD; 10. If applicable, governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD; 11. There is no apparent conflict of interest; 12. The Education Protection Account allocation and expenditures and audited financial statements are posted on the charter school's website; 13. The LCAP is submitted to the appropriate agencies; 14. Reasonable requests for information made by the Charter Schools Division and LAUSD are consistently processed or submitted by the charter school in a timely manner; 15. There are no items cited in Areas Noted for Further Growth and/or Improvement and there are no more than five (5) items cited in Other Observations for the most current year; 16. If applicable (when audited and unaudited actuals do not mirror each other), adequate explanations are provided by the school for significant variances between audited and unaudited actuals, and there are no indications of the school's potential lack of internal controls over financial statements; 17. Proper segregation of duties is consistently in place; 18. If applicable, there are no outstanding fiscal-related tiered intervention notices issued to the school; or the school has no tiered intervention notices as of the oversight report issuance date; and 	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **February 7, 2025**

19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are fully met by the required deadline(s); or the school has no fiscal benchmarks in its current charter term.

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 ([CCR § 15450 Reserves](#)) (i.e., unrestricted fund balance divided by total expenditures) in the two most current annual independent audit reports;
2. The cash balance at the beginning of the school year is at least 5% of the prior year’s expenses in the two most current annual independent audit reports;
3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the two most current annual independent audit reports;
4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the two most current annual independent audit reports;
5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, timely right sizing, etc.);
6. Fiscal reports (e.g., first interim, second interim, unaudited actuals, balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings for review and discussion;
7. The most current annual independent audit report is submitted to the appropriate agencies, including the school’s chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)), or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and
8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school’s charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).

**Existing School
3 (Proficient)**

To receive a rating of 3 (Proficient), an existing school, at a minimum, meets all of the Required and at least five (5) of the Supplemental Criteria listed below.

REQUIRED CRITERIA

1. Net assets are positive in the most current annual independent audit report;
2. The cash balance at the beginning of the school year is positive;
3. The most current annual independent audit report shows no material weaknesses, deficiencies and/or findings;
4. If applicable, federal, state, and other public agency audits/reviews (e.g., CalSTRS, CalPERS, FCMAT, USDE, CDE, IRS, etc.), at the time of the oversight visit, show outstanding findings, and the school is able to demonstrate evidence of remedies in addressing these findings;
5. Vendors and staff are generally paid in a timely manner;
6. Governing board approves fiscal policies and procedures, at a minimum, once prior to each charter renewal term;
7. Charter school generally adheres to the governing board-approved fiscal policies and procedures;
8. Governing board adopts the annual budget;



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **February 7, 2025**

9. Governing board reviews and/or discusses audited financial statements submitted to LAUSD;
10. If applicable, governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD;
11. There is no apparent conflict of interest;
12. The Education Protection Account allocation and expenditures and audited financial statements are posted on the charter school's website;
13. The LCAP is submitted to the appropriate agencies;
14. Reasonable requests for information made by the Charter Schools Division and LAUSD are generally processed or submitted by the charter school in a timely manner;
15. There are no significant recurring issues cited in the Areas Noted for Further Growth and/or Improvement;
16. If applicable (when audited and unaudited actuals do not mirror each other), at least partial explanations are provided by the school for significant variances between audited and unaudited actuals, and there are no indications of the school's potential lack of internal controls over financial statements;
17. Proper segregation of duties is generally in place;
18. If applicable, the charter school is in the process of resolving outstanding fiscal issues cited in a Notice issued by the CSD as part of its tiered intervention process; and
19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are partially met by the required deadline(s).

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in CCR, Title 5, Section 15450 ([5 CCR § 15450 Reserves](#)) (i.e., unrestricted fund balance divided by total expenditures) in the most current annual independent audit report;
2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current annual independent audit report;
3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current annual independent audit report;
4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the most current annual independent audit report;
5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, timely right sizing, etc.);
6. Fiscal reports (e.g., first interim, second interim, unaudited actuals, balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings for review and discussion;
7. The most current annual independent audit report is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)) or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and
8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **February 7, 2025**

**Existing School
2 (Developing)**

*An existing school would receive a rating of **2 (Developing)** if the charter school is not eligible for the rating of **Accomplished or Proficient**, but at a minimum, meets all of the Required and at least four (4) of the Supplemental Criteria listed below.*

REQUIRED CRITERIA

1. Net assets are positive in the most current annual independent audit report; net assets are negative with strong trend towards becoming positive (be positive at the end of the third year per the applicable interim financials); or the school's financial condition fluctuates from year to year, with significant net losses, leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years;
2. The cash balance at the beginning of the school year is positive; and
3. Governing board approves fiscal policies and procedures, at a minimum, once prior to each charter renewal term.

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in CCR, Title 5, Section 15450 ([5 CCR § 15450 Reserves](#)) (i.e., unrestricted fund balance divided by total expenditures) in the most current annual independent audit;
2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current annual independent audit;
3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current annual independent audit;
4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the most current annual independent audit;
5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, timely right sizing, etc.);
6. Fiscal reports (e.g., first interim, second interim, unaudited actuals, balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings for review and discussion;
7. The most current annual independent audit report is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)) or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and
8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **February 7, 2025**

**Existing School
1 (Unsatisfactory)**

*An existing school would receive a rating of **1 (Unsatisfactory)** based on the conditions described below.*

An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:

A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for *Accomplished*, *Proficient*, or *Developing* above. The charter school was given a certain period of time to address the fiscal concerns of LAUSD (including, but not limited to, repeat material weaknesses, significant deficiencies, and/or significant audit findings disclosed in the charter operator's most recent annual independent audit report, noncompliance with Generally Accepted Accounting Principles (GAAP), applicable law, LAUSD charter policy, and the school's approved charter, conflicts of interest, unresolved significant fiscal management issues, outstanding notices, etc.), but failed to provide a satisfactory response. The charter school has shown no *feasible* financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school's operation to mitigate the negative fiscal condition. The charter school's governing board members and/or leadership lack fiscal capacity.

Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.

**New School
2 (Developing)**

*A new school would receive a rating of **2 (Developing)** if the charter school, at a minimum, meets all of the Required Criteria listed below.*

REQUIRED CRITERIA

1. Interim reports and/or unaudited actuals project positive net assets;
2. Projected debt, if any, is managed efficiently and will not cause the charter school to end the fiscal year with negative net assets. The non-profit organization is financially viable to support the charter school;
3. If enrollment is significantly below the enrollment per the school's *Pupil Estimates for New or Significantly Expanding Charters* report and/or its approved petition budget, the charter school has made significant adjustments in their operations to allow for the reduced income, and submitted a revised viable three-year budget and three-year cash flow projections;
4. Governing board adopts the annual budget;
5. Governing board reviews and discusses the charter school's financial reports as evidenced by the governing board meeting minutes;
6. Reasonable requests for information made by the Charter Schools Division and LAUSD are processed or submitted by the charter school in a timely manner; and
7. The LCAP is submitted to the appropriate agencies.

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO HIGH #2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **February 7, 2025**

<p><i>New School 1 (Unsatisfactory)</i></p>	<p><i>A new school would receive a rating of <u>1 (Unsatisfactory)</u> based on the conditions described below.</i></p>
<p><i>An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:</i> A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for <i>Developing</i>. The charter school was given a certain period of time to address the fiscal concerns of LAUSD (including, but not limited to, noncompliance with Generally Accepted Accounting Principles (GAAP), applicable law, LAUSD charter policy, and the school’s approved charter, conflicts of interest, unresolved significant fiscal management issues, outstanding notices, etc.), but failed to provide a satisfactory response. The charter school has shown <i>no feasible</i> financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school’s operation to mitigate the negative fiscal condition. The charter school’s governing board members and/or leadership lack fiscal capacity.</p> <p>Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.</p> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>	

Coversheet

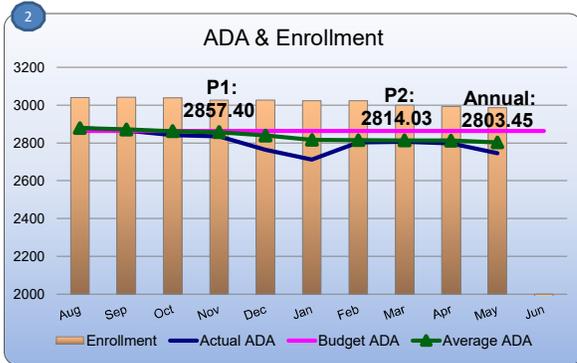
May 2025 Financials

Section: IX. Financials
Item: A. May 2025 Financials
Purpose: Discuss
Submitted by:
Related Material: 05.25 - CNCA Consolidated - Financial Packet.pdf

CAMINO NUEVO CHARTER ACADEMY - Financial Dashboard (May 2025)

1 Key Performance Indicators

ADA vs. Budget ● Cash on Hand ●
 Net Income / (Loss) ● Year-End Cash ●



KEY POINTS

P2 ADA is 50.42 under budgeted ADA due to lower enrollment and an ADA % trending lower than budgeted, resulting in a \$778K decrease in LCFF Revenue."

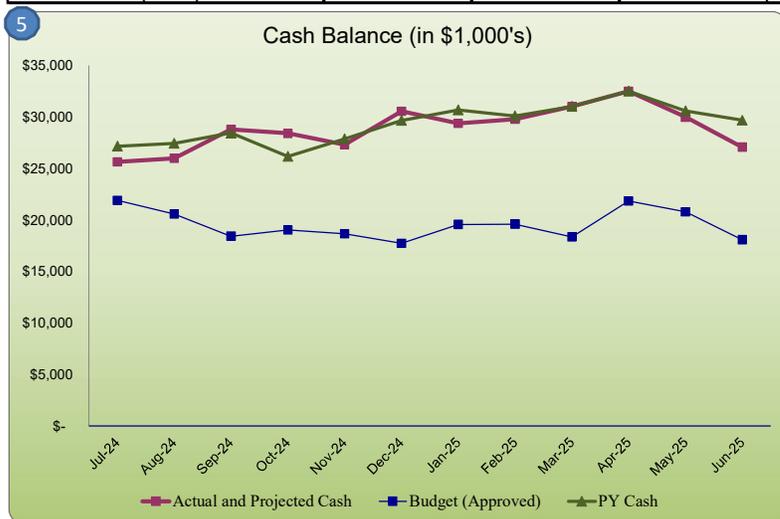
Forecast includes \$3.77M of restricted one-time funds. An additional \$5.29M remains available to spend through FY27/28. All ESSER funding were fully expended by September 30, 2024 deadline.

3 Attendance Analysis

	Actual through Month 10	Actual P2	Budgeted P2	Budget Variance B/(W)	Prior Month Forecast	Prior Mo Variance B/(W)	FY 23-24 P2	FY 22-23 P2
Enrollment	2,987	3,001	3,056	(55)	3,042	(41)	3,011	2,972
ADA %	92.8%	92.9%	93.7%	-0.9%	93.7%	-0.9%	92.2%	89.6%
Average ADA	2,803.45	2,814.08	2,864.50	(50.42)	2,851.37	(37.29)	2,761.67	2,680.25

4 Income Statement

	Actual through 05/31/25	Forecast as of 05/31/25	FY 24-25 Budget	Budget Variance B/(W)	Prior Month Forecast	Prior Mo Variance B/(W)	FY 23-24	FY 22-23
Local Control Funding Formula	39,464,537	43,241,412	44,019,783	(778,372)	43,206,059	35,353	41,788,985	37,363,062
Federal Revenue	4,420,014	7,632,808	5,340,206	2,292,601	7,652,737	(19,929)	7,349,295	8,208,140
State Revenue	19,078,481	12,855,572	12,203,291	652,281	13,065,324	(209,752)	10,836,844	8,077,643
Other Local Revenue	4,400,681	3,843,431	2,941,483	901,949	3,716,279	127,152	4,488,943	4,198,910
Grants/Fundraising	278,093	1,221,484	731,449	490,035	1,124,649	96,835	771,296	850,526
TOTAL REVENUE	67,641,806	68,794,707	65,236,212	3,558,495	68,765,049	29,658	65,235,363	58,698,282
<i>Total per ADA</i>		24,447	22,774	1,673	24,436	11	23,622	21,900
<i>w/o Grants/Fundraising</i>		24,013	22,519	1,494	24,036	(24)	23,342	21,583
Certificated Salaries	16,205,892	18,033,589	18,159,128	125,538	17,990,807	(42,783)	16,025,826	16,042,300
Classified Salaries	6,608,875	7,315,092	7,646,969	331,877	7,402,328	87,236	7,210,319	6,976,915
Benefits	7,299,828	8,138,488	8,805,505	667,017	8,235,307	96,819	7,534,808	7,568,207
Student Supplies	3,913,409	5,639,245	4,774,432	(864,814)	5,230,695	(408,551)	5,023,528	4,159,277
Operating Expenses	21,132,123	27,045,680	23,446,425	(3,599,255)	26,770,801	(274,879)	25,850,708	22,079,760
Other	1,503,525	1,636,340	1,789,825	153,485	1,648,663	12,324	1,630,219	1,530,010
TOTAL EXPENSES	56,663,651	67,808,434	64,622,283	(3,186,151)	67,278,601	(529,834)	63,275,409	58,356,467
<i>Total per ADA</i>		24,096	22,560	(1,536)	23,908	188	22,912	21,773
NET INCOME / (LOSS)	10,978,155	986,272	613,929	372,343	1,486,448	(500,176)	1,959,954	341,814



6 Balance Sheet

	6/30/2024	4/30/2025	5/31/2025	6/30/2025 FC
Assets				
Cash, Operating	16,875,319	31,376,654	27,492,721	15,408,973
Cash, Restricted	12,823,043	1,136,987	2,486,987	11,662,557
Accounts Receivable	5,878,666	838,277	838,277	6,543,947
Due From Others	202,055	290,410	1,802,584	1,802,584
Other Assets	24,311,029	23,788,337	23,766,902	23,971,678
Net Fixed Assets	39,239,733	39,259,883	39,275,229	39,671,414
Total Assets	99,329,845	96,690,547	95,662,699	99,061,153
Liabilities				
A/P & Payroll	4,019,535	4,339,159	2,218,758	5,600,294
Due to Others	2,094,580	152,590	101,256	3,585,123
Deferred Revenue	12,713,458	924,987	2,274,987	9,329,215
Other Liabilities	23,265,319	23,265,319	23,265,319	23,265,319
Total Debt	9,435,848	9,023,118	9,023,118	9,023,118
Total Liabilities	51,528,740	37,705,173	36,883,439	50,803,070
Equity				
Beginning Fund Bal.	45,841,150	47,801,104	47,801,104	47,801,104
Net Income/(Loss)	1,959,954	11,184,268	10,978,155	986,272
Total Equity	47,801,104	58,985,372	58,779,259	48,787,376
Total Liabilities & Equity	99,329,845	96,690,545	95,662,698	99,590,446
Available Line of Credit				
Days Cash on Hand	100	174	151	85
Cash Reserve %	27.3%	47.7%	41.4%	23.2%

Year-End Cash Balance

Projected	Budget	Variance
27,071,530	18,073,352	8,998,179



CAMINO NUEVO CHARTER ACADEMY

2024-25 Budget by Site

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	Camino Nuevo Charter Academy - Burlington			Camino Nuevo Charter Academy #2			Camino Nuevo Charter Academy #3 - Castellanos			Camino Nuevo Charter Academy #3 - Eisner			Camino Nuevo Charter Academy #4 - Cisneros			CNHS #2 - Dalzell Lance High School			Central Admin	CAMINO NUEVO CHARTER ACADEMY			
	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/ (Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/ (Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/ (Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/ (Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/ (Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/ (Worse)	2024-25 Forecast	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/ (Worse)	
	Enrollment	603	603	-	709	702	(7)	451	470	19	273	267	(6)	515	474	(41)	505	500	(5)	-	3,056	3,016	(40)
ADA	572.85	573.73	1	666.46	652.12	(14)	414.92	426.83	12	256.62	253.99	(3)	478.95	433.65	(45)	474.70	473.75	(1)	-	2,864.50	2,814.07	(50)	
ADA %	95.00%	95.32%		94.00%	92.41%		92.00%	90.88%		94.00%	92.65%		93.00%	91.75%		94.00%	92.98%		-	93.73%	92.86%		
UPP	0.00%	99.61%		0.00%	94.49%		0.00%	98.60%		0.00%	88.20%		0.00%	93.68%		0.00%	98.30%		0.00%	96.48%	96.05%		
Income																							
8011-8098 - Local Control Funding Formula Sources																							
8011 Local Control Funding Formula	4,556,670	4,680,074	123,404	5,146,602	5,129,232	(17,371)	3,388,252	3,572,932	184,680	1,866,775	1,859,424	(7,351)	3,637,299	3,383,028	(254,270)	6,370,783	6,160,990	(209,793)	-	24,966,380	24,785,680	(180,701)	
8012 Education Protection Account	1,956,420	1,597,727	(358,692)	2,283,119	1,829,680	(453,439)	1,410,895	1,175,679	(235,216)	872,611	699,612	(172,999)	1,637,800	1,211,450	(426,350)	94,940	94,778	(162)	-	8,255,785	6,608,926	(1,646,858)	
8019 Local Control Funding Formula - Prior Year	-	(36,734)	(36,734)	-	(40,635)	(40,635)	-	(43,052)	(43,052)	-	(25,928)	(25,928)	-	(29,180)	(29,180)	-	(29,530)	(29,530)	-	-	(205,059)	(205,059)	
8096 In Lieu of Property Taxes	2,159,335	2,420,819	261,484	2,512,194	2,750,990	238,796	1,564,024	1,801,026	237,001	967,319	1,071,738	104,419	1,805,383	1,829,718	24,335	1,789,363	1,999,550	210,188	-	10,797,618	11,873,842	1,076,224	
8098 In Lieu of Property Taxes, Prior Year	-	36,736	36,736	-	40,633	40,633	-	26,031	26,031	-	15,915	15,915	-	29,180	29,180	-	29,528	29,528	-	-	178,023	178,023	
Total 8011-8098 - Local Control Funding Formula Sources	8,672,425	8,698,623	26,198	9,941,915	9,709,900	(232,015)	6,363,171	6,532,616	169,444	3,706,705	3,620,760	(85,944)	7,080,482	6,424,197	(656,285)	8,255,085	8,255,316	231	-	44,019,783	43,241,412	(778,372)	
8100-8299 - Federal Revenue																							
8181 Special Education - Federal (IDEA)	139,369	147,925	8,556	162,143	168,136	5,993	100,946	110,050	9,104	62,433	65,486	3,053	116,524	111,808	(4,716)	115,490	122,147	6,657	-	696,904	725,552	28,647	
8221 Child Nutrition - Federal	545,343	561,093	15,749	377,319	364,251	(13,068)	355,129	413,558	58,429	69,319	89,799	20,480	229,983	232,132	2,149	225,121	222,062	(3,059)	-	1,802,214	1,882,894	80,680	
8223 CACFP Supper	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8291 Title I	256,763	263,484	6,721	250,464	277,013	26,549	189,132	187,144	(1,988)	106,387	115,727	9,340	233,289	221,110	(12,179)	190,692	237,206	46,514	-	1,226,727	1,301,684	74,957	
8292 Title II	27,459	27,202	(257)	28,918	31,387	2,469	20,766	20,394	(372)	11,681	12,611	930	23,489	22,201	(1,288)	21,137	26,258	5,121	-	133,450	140,053	6,603	
8294 Title III	49,104	54,468	5,364	42,071	43,121	1,050	36,470	37,380	910	11,462	11,748	286	23,445	24,030	585	11,723	12,015	293	-	174,275	182,762	8,487	
8295 Title IV, SSAE	21,570	21,339	(231)	21,309	20,802	(507)	13,509	15,156	1,647	8,020	9,373	1,353	18,115	19,358	1,243	15,236	15,848	612	-	97,759	101,876	4,117	
8296 Title IV, PCSGP	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8297 Facilities Incentive Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8299 All Other Federal Revenue	640,000	1,199,367	559,367	52,203	550,090	497,888	107,577	519,892	412,315	214,291	471,853	257,563	76,562	430,381	353,819	118,245	126,404	8,158	-	1,208,877	3,297,987	2,089,110	
Total 8100-8299 - Other Federal Income	1,679,608	2,274,877	595,269	934,426	1,454,800	520,374	823,530	1,303,574	480,044	483,592	776,597	293,005	721,407	1,061,020	339,613	697,644	761,940	64,296	-	5,340,206	7,632,808	2,292,601	
8300-8599 - Other State Revenue																							
8520 Child Nutrition - State	127,905	132,881	4,976	103,597	97,177	(6,420)	77,746	91,076	13,330	16,171	23,455	7,283	56,981	61,665	4,683	59,272	58,655	(617)	-	441,673	464,909	23,236	
8550 Mandate Block Grant	11,428	11,428	-	12,641	12,641	-	8,004	8,078	73	5,070	5,070	-	9,078	9,077	(1)	25,527	25,531	4	-	71,748	71,825	76	
8561 State Lottery - Non Prop 20	105,902	117,073	11,171	123,208	132,290	9,082	76,706	87,144	10,438	47,441	51,396	3,954	88,543	88,093	(450)	87,758	96,066	8,308	-	529,558	572,061	42,503	
8562 State Lottery - Prop 20	43,079	52,871	9,792	50,119	59,743	9,624	31,202	39,355	8,152	19,298	23,211	3,912	36,018	39,783	3,766	35,698	43,384	7,686	-	215,414	258,346	42,932	
8560 Lottery Revenue	148,981	169,944	20,962	173,327	192,032	18,706	107,908	126,499	18,590	66,739	74,606	7,867	124,561	127,876	3,316	123,455	139,449	15,994	-	744,972	830,407	85,435	
8587 State Grant Pass-Through	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8591 SB740	358,049	358,049	-	-	-	-	-	-	-	169,448	169,448	-	-	-	-	312,244	312,244	-	-	839,742	839,742	-	
8592 State Mental Health	46,355	47,800	1,445	53,930	54,331	401	33,575	35,561	1,986	20,766	21,161	395	38,757	36,129	(2,628)	38,413	39,470	1,057	-	231,795	234,452	2,657	
8593 After School Education & Safety	203,483	203,483	-	203,483	203,483	-	203,483	203,483	-	-	-	-	203,483	203,483	(0)	-	-	-	-	-	813,931	813,931	(0)
8594 Supplemental Categorical Block Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8595 Expanded Learning Opportunity Program	1,612,387	1,709,757	97,371	1,249,875	1,456,177	206,302	1,219,820	1,016,667	(203,153)	473,343	524,290	50,947	1,009,923	1,038,095	28,172	-	-	-	-	5,565,348	5,744,986	179,638	
8596 Prop 28 Arts & Music	-	-	-	-	-	-	22,044	-	(22,044)	-	-	-	-	55,680	55,680	-	-	-	-	-	22,044	55,680	33,637
8599 State Revenue - Other	835,481	1,389,515	554,035	737,478	794,123	56,645	594,528	432,252	(162,276)	196,187	31,498	(164,688)	419,290	410,929	(8,361)	689,073	741,322	52,249	-	3,472,037	3,799,640	327,603	
Total 8300-8599 - Other State Income	3,344,069	4,022,858	678,789	2,534,330	2,809,964	275,634	2,267,110	1,913,616	(353,494)	947,725	849,529	(98,196)	1,862,073	1,942,934	80,861	1,247,985	1,316,671	68,687	-	12,203,291	12,855,572	652,281	
8600-8799 - Other Local Revenue																							
8631 Sale of Equipment & Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8634 Food Service Sales	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8650 Leases & Rentals	-	14,000	14,000	-	-	-	-	-	-	-	12,383	12,383	-	-	-	-	-	-	-	-	-	26,383	26,383
8660 Interest & Dividend Income	25,000	173,000	148,000	25,000	160,000	135,000	15,000	108,200	93,200	10,000	66,100	56,100	15,000	164,000	149,000	25,000	147,000	122,000	-	115,000	818,300	703,300	
8662 Net Increase (Decrease) in Fair Value of Investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8681 Intra-Agency Fee Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8682 Childcare & Enrichment Program Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8689 All Other Fees & Contracts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8692 Grants	143,678	434,974	291,296	119,161	27,489	(91,672)	99,524	132,763	33,239	109,871	95,992	(13,879)	78,921	408,716	329,795	165,294	57,978	(107,316)	-	716,449			

CAMINO NUEVO CHARTER ACADEMY

2024-25 Budget by Site

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	Camino Nuevo Charter Academy - Burlington			Camino Nuevo Charter Academy #2			Camino Nuevo Charter Academy #3 - Castellanos			Camino Nuevo Charter Academy #3 - Eisner			Camino Nuevo Charter Academy #4 - Cisneros			CNHS #2 - Dalzell Lance High School			Central Admin	CAMINO NUEVO CHARTER ACADEMY				
	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Forecast	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)		
	8695 Contributions & Events	-	160	160	-	652	652	-	116	116	-	72	72	-	20,750	20,750	15,000	41,822	26,822	-	-	15,000	63,572	48,572
8696 Other Fundraising	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
8697 E-Rate	12,480	23,124	10,644	10,042	8,680	(1,362)	10,033	8,604	(1,429)	10,033	10,033	-	10,080	8,550	(1,530)	12,150	579	(11,572)	-	-	64,818	59,569	(5,249)	
8698 SELPA Grants	-	28,737	28,737	-	31,691	31,691	-	9,943	9,943	-	6,149	6,149	-	33,323	33,323	-	14,853	14,853	-	-	-	124,697	124,697	
8699 All Other Local Revenue	-	1,228	1,228	-	21,894	21,894	-	1,100	1,100	-	6,647	6,647	-	1,176	1,176	-	7,210	7,210	-	-	-	39,255	39,255	
8792 Transfers of Apportionments - Special Education	552,285	532,496	(19,789)	642,534	605,252	(37,282)	400,024	396,154	(3,871)	247,407	235,736	(11,672)	461,756	402,484	(59,272)	457,658	439,702	(17,957)	-	-	2,761,664	2,611,823	(149,842)	
Total 8600-8799 - Other Income-Local	733,443	1,207,719	474,276	796,737	855,658	58,922	524,581	656,881	132,299	377,312	433,112	55,800	565,757	1,038,998	473,242	675,102	709,143	34,040	-	-	3,672,932	4,901,511	1,228,579	
Prior Year Adjustments																								
8999 Other Prior Year Adjustment	-	36,685	36,685	-	35,606	35,606	-	24,519	24,519	-	14,911	14,911	-	28,768	28,768	-	22,913	22,913	-	-	-	163,404	163,404	
Total Prior Year Adjustments	-	36,685	36,685	-	35,606	35,606	-	24,519	24,519	-	14,911	14,911	-	28,768	28,768	-	22,913	22,913	-	-	-	163,404	163,404	
TOTAL INCOME	14,429,545	16,240,763	1,811,218	14,207,408	14,865,928	658,520	9,978,392	10,431,205	452,813	5,515,334	5,694,910	179,576	10,229,718	10,495,917	266,199	10,875,816	11,065,983	190,167	-	-	65,236,212	68,794,707	3,558,495	
Expense																								
1000 - Certificated Salaries																								
1110 Teachers' Salaries	2,313,382	2,174,877	138,505	2,761,740	2,634,213	127,527	1,641,045	1,685,823	(44,778)	952,521	897,695	54,827	1,846,050	1,794,821	51,229	2,159,284	2,058,413	100,872	-	-	11,674,022	11,245,841	428,182	
1120 Teachers' Hourly	-	-	-	-	61,387	(61,387)	60,800	51,183	9,617	55,480	75,482	(20,002)	-	2,940	(2,940)	-	-	-	-	-	-	116,280	190,992	(74,712)
1170 Teachers' Salaries - Substitute	119,384	193,068	(73,684)	113,090	205,922	(92,832)	55,040	67,003	(11,963)	35,260	56,318	(21,058)	116,477	63,503	52,974	61,160	108,702	(47,542)	-	-	500,411	694,516	(194,105)	
1175 Teachers' Salaries - Stipend/Extra Duty	159,350	201,123	(41,773)	120,980	174,445	(53,465)	142,500	90,910	51,590	55,587	50,203	5,384	162,200	152,171	10,029	148,800	172,769	(23,969)	-	-	789,417	841,621	(52,204)	
1211 Certificated Pupil Support - Librarians	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1213 Certificated Pupil Support - Guidance & Counseling	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1215 Certificated Pupil Support - Psychologist	81,690	71,210	10,480	95,620	82,853	12,767	59,541	51,556	7,986	36,530	31,902	4,628	68,746	59,531	9,214	68,129	58,997	9,132	-	-	410,256	356,049	54,207	
1299 Certificated Pupil Support - Other	219,531	218,363	1,169	154,137	162,381	(8,244)	95,980	101,043	(5,064)	58,886	62,524	(3,638)	110,817	116,675	(5,858)	109,824	115,628	(5,804)	-	-	749,175	776,614	(27,439)	
1300 Certificated Supervisors' & Administrators' Salaries	705,994	819,447	(113,452)	726,725	697,484	29,241	686,327	671,504	14,823	362,819	392,240	(29,421)	557,167	542,086	15,081	880,535	805,196	75,339	-	-	3,919,566	3,927,956	(8,390)	
1900 Other Certificated Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total 1000 - Certificated Salaries	3,599,330	3,678,087	(78,756)	3,972,292	4,018,685	(46,393)	2,741,233	2,719,023	22,210	1,557,083	1,566,363	(9,279)	2,861,457	2,731,727	129,730	3,427,732	3,319,706	108,027	-	-	18,159,128	18,033,589	125,538	
2000 - Classified Salaries																								
2111 Instructional Aide & Other Salaries	722,180	615,980	106,200	595,439	549,133	46,307	406,377	387,458	18,918	139,600	82,332	57,268	398,358	413,994	(15,637)	408,965	254,983	153,982	-	-	2,670,918	2,303,880	367,038	
2121 After School Staff Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	25,760	19,480	6,280	-	-	-	25,760	19,480	6,280
2131 Classified Teacher Salaries	243,512	308,870	(65,358)	126,106	103,842	22,264	114,077	88,009	26,068	57,435	53,604	3,831	47,364	61,146	(13,782)	-	-	-	-	-	588,494	615,471	(26,977)	
2200 Classified Support Salaries	227,709	233,670	(5,961)	162,902	141,521	21,381	123,805	122,451	1,354	90,176	80,187	9,989	130,678	121,406	9,272	120,452	121,194	(743)	-	-	855,721	820,429	35,292	
2300 Classified Supervisors' & Administrators' Salaries	13,916	67,462	(53,546)	103,167	90,680	12,487	58,830	17,784	41,047	38,186	7,559	30,627	11,711	17,717	(6,006)	71,636	53,967	17,669	-	-	297,446	255,169	42,278	
2400 Classified Office Staff Salaries	327,365	296,397	30,968	231,777	230,776	1,001	223,784	174,044	49,740	202,212	166,145	36,067	253,227	251,039	2,188	280,255	295,733	(15,478)	-	-	1,518,619	1,414,133	104,486	
2900 Other Classified Salaries	330,878	347,405	(16,527)	347,993	398,999	(51,006)	282,618	291,957	(9,339)	152,012	179,360	(27,348)	334,640	343,889	(9,249)	241,870	324,921	(83,051)	-	-	1,690,011	1,886,531	(196,520)	
Total 2000 - Classified Salaries	1,865,559	1,869,784	(4,225)	1,567,383	1,514,950	52,433	1,209,492	1,081,702	127,790	679,620	569,187	110,433	1,175,977	1,209,191	(33,214)	1,148,937	1,070,277	78,660	-	-	7,646,969	7,315,092	331,877	
3000 - Employee Benefits																								
3111 STRS - State Teachers Retirement System	687,472	638,408	49,064	758,708	755,319	3,389	523,576	489,033	34,542	297,403	301,765	(4,362)	546,538	519,426	27,112	654,697	635,180	19,517	-	-	3,468,393	3,339,131	129,262	
3212 PERS - Public Employee Retirement System	504,634	535,625	(30,991)	423,977	383,584	40,393	327,168	296,478	30,689	183,837	129,398	54,439	318,102	309,070	9,032	310,788	270,916	39,871	-	-	2,068,505	1,925,072	143,433	
3213 PARS - Public Agency Retirement System	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3311 OASDI - Social Security	115,665	126,632	(10,967)	97,178	92,275	4,902	74,989	69,714	5,274	42,136	31,127	11,009	72,911	71,278	1,633	71,234	65,419	5,816	-	-	474,112	456,446	17,666	
3331 MED - Medicare	79,241	78,078	1,163	80,325	77,990	2,335	57,286	53,437	3,849	32,432	30,481	1,951	58,543	55,694	2,849	66,362	62,923	3,439	-	-	374,188	358,602	15,586	
3401 H&W - Health & Welfare	419,673	404,274	15,399	448,615	394,193	54,421	360,456	272,876	87,580	148,551	134,044	14,507	328,011	275,971	52,040	372,756	377,984	(5,229)	-	-	2,078,062	1,859,344	218,719	
3501 SUI - State Unemployment Insurance	2,732	2,008	724	2,770	2,020	750	1,975	1,366	609	1,118	799	319	2,019	1,420	599	2,288	1,611	678	-	-	12,903	9,224	3,679	
3601 Workers' Compensation Insurance	67,267	49,945	17,322	66,870	52,242	14,628	54,723	30,690	24,033	28,460	19,564	8,896	56,892	34,324	22,567	55,129	38,095	17,034	-	-	329,340	224,860	104,480	
3751 OPEB, Active Employees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3901 Other Retirement Benefits	-	9	(9)	-	11	(11)	-	7	(7)	-	4	(4)	-	140	(140)	-	(55)	55	-	-	-	116	(116)	
3902 Other Benefits	-	(5,225)	5,225	-	(13,863)	13,863	-	4,525	(4,525)	-	11,794	(11,794)	-	(11,101)	11,101	-								

CAMINO NUEVO CHARTER ACADEMY
 2024-25 Budget by Site
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	Camino Nuevo Charter Academy - Burlington			Camino Nuevo Charter Academy #2			Camino Nuevo Charter Academy #3 - Castellanos			Camino Nuevo Charter Academy #3 - Eisner			Camino Nuevo Charter Academy #4 - Cisneros			CNHS #2 - Dalzell Lance High School			Central Admin	CAMINO NUEVO CHARTER ACADEMY			
	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/ (Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/ (Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/ (Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/ (Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/ (Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/ (Worse)	2024-25 Forecast	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/ (Worse)	
	4351 Office Supplies	12,000	12,675	(675)	21,600	21,600	-	21,000	21,000	-	4,020	4,020	-	15,600	15,600	-	18,000	21,205	(3,205)	-	92,220	96,099	(3,879)
4371 Custodial Supplies	54,000	54,000	-	40,800	40,800	-	24,000	39,109	(15,109)	24,000	24,000	-	33,600	33,600	-	45,600	45,600	-	-	222,000	237,109	(15,109)	
4391 Food (Non Nutrition Program)	36,200	36,200	-	20,900	20,900	-	17,355	19,990	(2,635)	25,325	25,745	(420)	11,695	14,695	(3,000)	17,935	46,628	(28,693)	-	129,410	164,158	(34,748)	
4392 Uniforms	5,000	5,000	-	2,600	2,600	-	9,251	9,251	-	6,825	6,675	150	2,000	2,000	-	7,500	23,940	(16,440)	-	33,176	49,467	(16,290)	
4393 PE & Sports Equipment	7,500	7,500	-	-	501	(501)	1,500	3,276	(1,776)	2,000	2,000	-	3,000	3,000	-	2,500	5,300	(2,800)	-	16,500	21,577	(5,077)	
4395 Before & After School Program Supplies	298,125	194,225	103,900	119,225	132,264	(13,039)	134,717	134,717	-	50,500	50,500	-	88,225	102,402	(14,177)	10,000	5,500	4,500	-	70,792	619,608	81,184	
4399 All Other Supplies	10,459	27,816	(17,357)	17,127	19,106	(1,979)	19,400	19,400	-	10,029	10,011	18	15,045	24,150	(9,105)	33,979	67,971	(33,992)	-	106,039	168,455	(62,416)	
4411 Non Capitalized Equipment	80,000	228,496	(148,496)	121,617	153,571	(31,955)	57,900	149,267	(91,367)	33,100	241,157	(208,057)	71,250	38,862	32,388	77,800	153,770	(75,970)	-	441,667	965,123	(523,457)	
4711 Nutrition Program Food & Supplies	743,243	498,136	245,107	458,355	397,114	61,242	432,034	396,166	35,868	88,512	128,208	(39,696)	275,618	283,387	(7,769)	263,643	220,519	43,124	-	2,261,406	1,923,530	337,876	
4713 CACFP Supper Food & Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total 4000 - Supplies	1,423,237	1,383,076	40,160	976,093	1,074,722	(98,629)	796,101	1,042,104	(246,004)	311,442	632,718	(321,276)	672,460	731,544	(59,084)	595,100	775,081	(179,981)	-	4,774,432	5,639,245	(864,814)	
5000 - Operating Services																							
5211 Travel & Conferences	14,350	23,557	(9,207)	10,955	28,708	(17,753)	20,977	15,727	5,250	3,255	4,912	(1,657)	16,482	10,037	6,445	30,535	30,535	-	-	96,554	113,476	(16,921)	
5311 Dues & Memberships	37,292	16,572	20,720	30,994	16,609	14,386	7,978	7,963	16	9,007	8,002	1,005	17,768	17,379	389	35,521	23,463	12,059	-	138,560	89,988	48,573	
5451 General Insurance	-	-	-	-	-	-	-	-	-	57,914	58,091	(177)	-	-	-	1,908	1,904	4	-	59,822	59,995	(173)	
5511 Utilities	226,188	199,206	26,982	157,155	144,635	12,520	154,912	158,544	(3,632)	78,631	75,519	3,112	183,725	182,191	1,534	203,243	178,104	25,138	-	1,003,853	938,199	65,655	
5521 Security Services	131,918	128,621	3,296	590	4,265	(3,675)	500	24,181	(23,681)	500	4,381	(3,881)	657	4,116	(3,460)	89,657	90,657	(1,000)	-	223,822	256,221	(32,399)	
5531 Housekeeping Services	133,936	139,515	(5,579)	161,219	185,020	(23,801)	156,392	160,724	(4,332)	12,368	14,102	(1,734)	244,415	240,425	3,990	120,897	120,897	-	-	829,227	860,684	(31,457)	
5599 Other Facility Operations & Utilities	66,027	104,096	(38,070)	67,263	69,954	(2,691)	143,888	173,476	(29,588)	31,452	38,808	(7,357)	108,668	199,577	(90,910)	68,707	76,427	(7,720)	-	486,004	662,339	(176,335)	
5611 School Rent - Private Facility	530,444	476,467	53,977	-	-	-	-	-	-	251,035	220,833	30,202	-	-	-	486,158	421,209	64,950	-	1,267,637	1,118,508	149,129	
5613 School Rent - Prop 39	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
5619 Other Facility Rentals	58,000	238,857	(180,857)	15,615	13,795	1,820	8,924	12,726	(3,802)	12,820	86,766	(73,946)	-	2,839	(2,839)	53,457	202,563	(149,106)	-	148,816	557,546	(408,730)	
5621 Equipment Lease	53,227	80,628	(27,401)	24,849	38,436	(13,587)	40,247	46,441	(6,193)	20,137	21,734	(1,597)	28,425	25,376	3,049	50,708	70,425	(19,716)	-	217,594	283,040	(65,446)	
5631 Vendor Repairs	225,380	294,509	(69,129)	158,000	225,724	(67,724)	94,760	88,950	5,810	79,080	91,949	(12,869)	214,650	248,100	(33,450)	139,050	199,300	(60,250)	-	910,920	1,148,532	(237,612)	
5812 Field Trips & Pupil Transportation	303,500	328,500	(25,000)	158,050	279,050	(121,000)	128,290	128,290	-	101,300	101,300	-	182,000	146,161	35,839	126,338	138,338	(12,000)	-	999,478	1,121,639	(122,161)	
5821 Legal	-	13,751	(13,751)	-	32,057	(32,057)	-	8,353	(8,353)	-	159	(159)	-	34,645	(34,645)	-	8,885	(8,885)	-	-	97,849	(97,849)	
5823 Audit	-	333	(333)	-	333	(333)	-	333	(333)	-	333	(333)	-	333	(333)	-	333	(333)	-	-	2,000	(2,000)	
5831 Advertisement & Recruitment	7,904	17,904	(10,000)	7,904	14,486	(6,582)	7,904	15,144	(7,240)	15,300	8,154	7,146	4,000	24,360	(20,360)	7,904	17,065	(9,161)	-	50,916	97,113	(46,197)	
5841 Contracted Substitute Teachers	12,600	159,070	(146,470)	9,570	127,405	(117,835)	2,320	234,535	(232,215)	9,280	53,306	(44,026)	8,120	90,263	(82,143)	12,240	116,605	(104,365)	-	54,130	781,185	(727,055)	
5842 Special Education Services	422,320	328,019	94,301	938,760	684,804	253,956	365,276	215,019	150,256	172,120	143,005	29,115	508,100	622,723	(114,623)	520,515	285,412	235,103	-	2,927,091	2,278,983	648,108	
5843 Non Public School	-	-	-	98,000	94,318	3,682	235,512	119,846	115,667	-	-	-	174,600	122,114	52,486	-	-	-	-	-	508,113	336,277	171,835
5844 After School Services	203,483	203,483	-	203,483	203,483	-	203,483	203,483	-	-	-	-	203,483	203,483	0	-	-	-	-	-	813,931	813,931	0
5849 Other Student Instructional Services	756,706	1,885,234	(1,128,527)	727,389	946,543	(219,153)	576,870	810,290	(233,420)	275,949	419,361	(143,412)	436,320	770,442	(334,123)	207,131	340,381	(133,250)	-	2,980,365	5,172,251	(2,191,886)	
5852 PD Consultants & Tuition	102,947	197,174	(94,227)	54,419	195,630	(141,211)	42,140	162,354	(120,214)	62,640	54,807	7,833	45,620	66,575	(20,955)	40,960	53,085	(12,125)	-	348,726	729,625	(380,899)	
5854 Nursing & Medical (Non-IEP)	4,100	4,433	(333)	7,600	7,600	-	5,783	5,783	-	4,027	4,027	-	4,600	4,725	(125)	2,000	2,000	-	-	28,110	28,568	(458)	
5859 All Other Consultants & Services	201,799	421,108	(219,309)	199,959	244,351	(44,392)	160,310	211,437	(51,126)	82,331	104,567	(22,236)	154,147	196,434	(42,288)	121,974	149,916	(27,942)	-	920,520	1,327,813	(407,293)	
5861 Non Instructional Software	142,549	85,125	57,425	123,133	101,697	21,436	90,245	84,135	6,110	55,936	52,530	3,406	110,443	78,325	32,118	91,494	97,853	(6,358)	-	613,801	499,664	114,137	
5865 Fundraising Cost	-	-	-	-	4,598	(4,598)	-	-	-	-	-	-	-	1,697	(1,697)	-	3,327	(3,327)	-	-	9,622	(9,622)	
5871 District Oversight Fees	86,724	86,986	(262)	99,419	97,099	2,320	63,632	65,496	(1,865)	37,067	36,308	759	70,805	64,242	6,563	82,551	82,553	(2)	-	440,198	432,684	7,513	
5872 Special Education Fees (SELPA)	138,331	136,084	2,247	160,935	154,678	6,258	100,194	101,241	(1,047)	61,968	60,244	1,724	115,656	102,858	12,798	114,630	112,370	2,260	-	691,714	667,475	24,239	
5881 Intra-Agency Fees	1,322,538	1,329,875	(7,337)	1,422,181	1,393,367	28,814	937,070	968,052	(30,981)	532,701	526,739	5,962	1,020,410	934,049	86,361	1,168,268	1,174,051	(5,783)	-	6,403,168	6,326,132	77,036	
5895 Bad Debt Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
5898 Uncategorized Expense	-	523	(523)	-	749	(749)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,272	(1,272)
5899 All Other Expenses	16,985	24,810	(7,825)	15,156	21,111	(5,955)	11,630	11,448	182	9,325	9,520	(195)	17,783	14,093	3,690	16,908	22,700	(5,792)	-	87,787	103,682	(15,895)	
5911 Office Phone	18,197	17,820	377	14,940	16,763	(1,823)	12,336	12,408	(72)	15,528	16,548	(1,020)	12,660	12,876	(216)	15,790	16,201	(411)	-	89,451	92,615	(3,164)	
5913 Mobile Phone	858	845	13	-	628	(628)	2,484	177	2,307	900	840	60	1,500	1,200	300	516	707	(191)					

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	Camino Nuevo Charter Academy - Burlington			Camino Nuevo Charter Academy #2			Camino Nuevo Charter Academy #3 - Castellanos			Camino Nuevo Charter Academy #3 - Eisner			Camino Nuevo Charter Academy #4 - Cisneros			CNHS #2 - Dalzell Lance High School			Central Admin	CAMINO NUEVO CHARTER ACADEMY			
	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/ (Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/ (Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/ (Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/ (Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/ (Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/ (Worse)	2024-25 Forecast	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/ (Worse)	
Total 5000 - Operating Services	5,235,424	6,948,763	(1,713,339)	4,882,096	5,347,752	(465,657)	3,592,027	4,051,951	(459,924)	2,006,804	2,231,447	(224,643)	3,900,272	4,426,138	(525,866)	3,829,801	4,039,628	(209,827)	-	23,446,425	27,045,680	(3,599,255)	
6000 - Capital Outlay																							
6901 Depreciation Expense	285,972	198,410	87,562	703,408	691,085	12,323	140,437	119,359	21,078	106,788	96,112	10,675	142,200	138,712	3,488	224,357	205,998	18,359	-	1,603,161	1,449,676	153,485	
6911 Amortization Expense - Lease Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
6912 Amortization Expense - Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
6999 Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total 6000 - Capital Outlay	285,972	198,410	87,562	703,408	691,085	12,323	140,437	119,359	21,078	106,788	96,112	10,675	142,200	138,712	3,488	224,357	205,998	18,359	-	1,603,161	1,449,676	153,485	
7000 - Other Outgo																							
7438 Interest Expense	-	-	-	186,664	186,664	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	186,664	186,664	-
Total 7000 - Other Outgo	-	-	-	186,664	186,664	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	186,664	186,664	-
TOTAL EXPENSE	14,286,206	15,907,876	(1,621,669)	14,166,378	14,577,630	(411,251)	9,879,462	10,232,265	(352,803)	5,395,675	5,754,804	(359,129)	10,135,381	10,493,535	(358,154)	10,759,180	10,842,324	(83,144)	-	64,622,283	67,808,434	(3,186,151)	
NET INCOME	143,338	332,887	189,548	41,030	288,299	247,269	98,930	198,940	100,010	119,658	(59,894)	(179,553)	94,337	2,382	(91,955)	116,636	223,659	107,023	-	613,929	986,272	372,343	
Beginning Cash Balance	5,283,621	7,049,322		3,286,426	4,817,245		3,515,468	4,856,284		2,790,348	3,335,617		3,157,464	4,400,372		3,109,426	3,807,501		1,432,023	21,308,096	29,698,364		
Cash Flow from Operating Activities																							
Net Income	143,338	332,887		41,030	288,299		98,930	198,940		119,658	(59,894)		94,337	2,382		116,636	223,659		-	613,929	986,272		
Change in Accounts Receivable																							
Prior Year Accounts Receivable	2,557,058	1,635,903		1,655,476	467,594		1,630,530	696,454		1,262,012	933,909		1,007,561	340,874		1,562,906	1,195,213		-	9,675,543	5,269,948		
Current Year Accounts Receivable	(1,823,567)	(1,369,004)		(1,712,875)	(1,005,874)		(1,162,795)	(941,657)		(642,775)	(539,481)		(1,197,487)	(1,167,754)		(1,152,773)	(911,459)		-	(7,692,272)	(5,935,228)		
Change in Due from	-	(501,055)		-	(163,772)		-	(641,874)		-	-		-	(200,028)		-	(183,046)		89,246	-	(1,600,529)		
Change in Accounts Payable	(17,691)	(75,985)		(27,731)	360,855		(39,360)	451,154		(6,198)	33,307		(18,050)	205,661		(11,240)	74,237		(8,885)	(121,249)	1,040,344		
Change in Due to	(15,233)	1,091,588		(294,778)	1,208,075		(719,968)	2,449		(5,944)	259,414		(20,216)	127,271		(128,871)	134,378		(1,332,632)	(1,185,010)	1,490,544		
Change in Accrued Vacation	-	-		-	-		-	-		-	-		-	-		-	-		-	-	-		
Change in Payroll Liabilities	-	87,509		-	113,818		-	61,804		-	44,500		-	62,376		-	75,086		95,321	-	540,415		
Change in Prepaid Expenditures	(36,260)	(20,617)		(38,311)	(15,800)		(47,411)	(20,385)		(43,459)	(13,554)		(22,050)	(7,039)		(27,518)	(18,149)		(16,652)	(259,812)	(112,194)		
Change in Deposits	-	-		-	-		-	-		-	-		-	-		-	-		-	-	-		
Change in Deferred Revenue	(974,412)	(272,140)		(651,790)	(1,098,498)		4,686	(700,360)		(238,787)	(56,027)		(497,369)	(687,018)		(689,073)	(570,201)		-	(3,046,744)	(3,384,243)		
Change in Other Long Term Assets	-	178,256		-	10,522		-	17,292		-	82,879		-	10,811		-	151,786		-	-	451,545		
Change in Other Long Term Liabilities	-	(226,608)		-	-		-	-		-	(107,211)		-	-		-	(195,475)		-	-	(529,294)		
Depreciation Expense	285,972	198,410		703,408	691,085		140,437	119,359		106,788	96,112		142,200	138,712		224,357	205,998		-	1,603,161	1,449,676		
Cash Flow from Investing Activities																							
Capital Expenditures	(1,268,060)	(1,095,072)		(100,000)	(77,804)		(310,000)	(287,972)		(307,500)	(103,936)		(60,000)	(5,604)		(364,000)	(310,970)		-	(2,409,560)	(1,881,357)		
Cash Flow from Financing Activities																							
Source - Sale of Receivables	-	-		-	-		-	-		-	-		-	-		-	-		-	-	-		
Use - Sale of Receivables	-	-		-	-		-	-		-	-		-	-		-	-		-	-	-		
Source - Loans	-	-		-	-		-	-		-	-		-	-		-	-		-	-	-		
Use - Loans	-	-		(412,730)	(412,730)		-	-		-	-		-	-		-	-		-	(412,730)	(412,730)		
Ending Cash Balance	4,134,767	7,013,393		2,448,125	5,183,014		3,110,517	3,811,490		3,034,142	3,905,635		2,586,389	3,221,018		2,639,849	3,678,559		258,421	18,073,352	27,071,530		



CAMINO NUEVO CHARTER ACADEMY

Financial Analysis

May 2025

Net Income

Camino Nuevo Charter Academy is projected to achieve a net income of \$986K in FY24-25 compared to \$614K in the board approved budget. Reasons for this positive \$372K variance are explained below in the Income Statement section of this analysis.

Balance Sheet

As of May 31, 2025, the school's unrestricted cash balance was \$27.49M. By June 30, 2025, the school's unrestricted cash balance is projected to be \$16.45M, which represents a 25% reserve. In addition to this, CNCA is projected to have \$11.7M of restricted cash. This includes \$2.1M of Employee Retention Credit (ERC) funds received for CNCA#1 and CNCA#2 by June 2025.

As of May 31, 2025, the Accounts Receivable balance was \$838K.

As of May 31, 2025, the Accounts Payable balance, including payroll liabilities, totaled \$2.22M, compared to \$4.34M in the prior month.

As of May 31, 2025, CNCA had a debt balance of \$9.02M. This debt is related to Prop 55/Kayne Siart construction loan.

Income Statement

Revenue

Total revenue for FY24-25 is projected to be \$68.79M, which is \$3.56M or 5.5% over budgeted revenue of \$65.24M.

All Other Federal Revenue (8299) \$2,089K increase due to the following:

- Additional ESSER funds spent in the current year. ESSER funds released in FY23-24 were spent by the grant deadline of September 30, 2024.
- 21st Century afterschool grant passing through CNCA. With the vendor change in afterschool service provider during FY24-25, CNCA will now reflect the revenue as well as the cost of the 21st Century afterschool program. This is offset by increased costs in Consultants (**5849**).

Lottery Revenue (8560) \$85K increase based on final apportionment estimates from the state.

State Revenue - Other (8599) \$328K increase mainly due to California Community Schools Partnership Program (CCSPP) grant awarded to Camino Nuevo. This grant is offset by additional supplemental expenses across the schools, but mainly at the Burlington site who has pass-through expenses to partners. Furthermore, the overall increase is being netted by a reduction in other one-time funds that will now be spent in out-years.

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$75,000 and 10%.



Interest & Dividend Income (8660) \$703K increase in interest revenue upon the receipt of LACOE's first, second, and third quarter interest disbursements. This also includes a projection of funds for fourth quarter.

Grants (8692) \$441K increase largely due to the following:

- \$250K PNEDG Grant awarded to the Cisneros site.
- CalShape grants received by Cisneros and CNCA#3 for HVAC repairs
- Reduced due to coding of the CCSPP Mental Health grant to **Object 8599**.

SELPA Grants (8698) \$125K increase based on round one special education assistance awarded to each charter.

Other Prior Year Adjustment (8999) \$163K increase in Prior Year Revenues largely due to final FY23-24 Lottery rates and SMAA funds received.

Expenses

Total expenses for FY24-25 are projected to be \$67.81M, which is \$3.19M or 4.9% over budgeted expenditures of \$64.62M.

Teachers' Hourly (1120) \$75K over budget largely due to classified intervention positions (2131) being filled by certificated intervention teachers.

Teachers' Salaries - Substitute (1170) \$194K over budget.

Instructional Aide & Other Salaries (2111) \$367K under budget due to vacant positions.

Other Classified Salaries (2900) \$197K over budget due to additional Special Education positions filled across sites. This has resulted in cost savings **(5842)**.

H&W - Health & Welfare (3401) \$219K under budget based on employee elections during open enrollment.

Workers' Compensation Insurance (3601) \$104K under budget based on planned payments to new vendor.

Core Curricula Materials (4111) \$424K over budget due to additional supply purchases and a new TK curriculum implemented.

Student Materials (4311) \$131K over budget due to additional supply purchases.

Before & After School Program Supplies (4395) \$81K under budget.

Non Capitalized Equipment (4411) \$523K over budget partially due to furniture purchase with ESSER funds at the Eisner site as well as increased spending across the network and the implementation of a higher capitalization threshold. In addition, school sites did multiple chromebook purchases.

Nutrition Program Food & Supplies (4711) \$338K under budget based on meal credits received and efforts to reduce meal overages at sites.

Other Facility Operations & Utilities (5599) \$176K over budget based on increased costs and additional planned facility projects planned to be done before year-end.

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$75,000 and 10%.



School Rent - Private Facility (5611) \$149K under budget due to the amortization of the lease liability in accordance with ASC 842. The financials for Burlington, Eisner, and Dalzell Lance schools show a savings compared to actual rent payments, as the leases include reduced rent amounts in the final four years of the lease term.

Other Facility Rentals (5619) \$409K over budget due to property tax payments paid. CNCA is currently in the process of seeking a refund from the county.

Vendor Repairs (5631) \$238K over budget mostly due to increased HVAC repair needs at sites. This also includes additional facility repairs planned to be completed by year end.

Field Trips & Pupil Transportation (5812) \$122K over budget largely due to planned field trips and transportation costs in the ELO Program.

Object Code 5821: Legal expense is Legal (5821) \$98K over budget due to increased SpED-related legal costs.

Contracted Substitute Teachers (5841) \$727K over budget because of teacher vacancies and absenteeism.

Special Education Services (5842) \$648K under budget. This reduction is largely due to increased in-house staff as well as filling of open positions, resulting in decreased overall service requirements. However, savings from consultants are offset by the need to hire SPED substitute staff to fill vacancies or cover absences for school staff.

Non Public School (5843) \$172K under budget largely due to Castellanos no longer needing this service for one student.

Other Student Instructional Services (5849) \$2.2M over budget largely due to a pass-through payment made as part of the CCSPP grant and 21st Century afterschool grant.

PD Consultants & Tuition (5852) \$381K over budget largely due to additional PD added with one-time funding.

All Other Consultants & Services (5859) \$407K over budget due to classified staff support being obtained from consultants to cover vacancies or staff being absent.

Object Code 5861: Non Instructional Software expense is Non Instructional Software (5861) \$114K under budget based on final spending.

ADA

Budgeted P2 ADA is 2,864.50 based on enrollment of 3,056 and a 93.7% attendance rate.

Actual P2 ADA is 2,814.08 based on enrollment of 3,001 and a 92.9% attendance rate.

Actual ADA through Month 10 is 2,803.45 with ending enrollment of 2,987 and a 92.8% attendance rate.

In Month 10, ADA was 2,745.42 with a 91.8% attendance rate.

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$75,000 and 10%.

Camino Nuevo Charter Academy - CNCA Regular Board Meeting - Agenda - Tuesday August 12, 2025 at 4:30 PM

CAMINO NUEVO CHARTER ACADEMY
 2024-25 Cash Flow Forecast
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	2024-25		Actuals as of 5/31/2025										FORECAST					
	Budget	Trend	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget Variance	% Better / (Worse)
			Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Accrual	Jul-24 - Jun-25	Better / (Worse)	% Better / (Worse)
8792 Transfers of Apportionments - Special Education	2,761,664	2,611,823	149,004	298,008	40,977	356,363	40,977	356,365	198,671	347,675	307,858	185,713	185,713	37,532	106,967	2,611,823	(149,842)	-5%
Total 8600-8799 - Other Income-Local	3,672,932	4,828,657	218,736	326,058	53,849	375,266	86,359	654,122	295,139	415,667	318,493	1,534,842	236,838	1,383,356	(997,215)	4,901,511	1,228,579	33%
Prior Year Adjustments																		
8999 Other Prior Year Adjustment	-	163,404	2,792	20,718	8,217	45,449	(74)	43,599	2,042	-	-	40,661	-	-	-	163,404	163,404	100%
Total Prior Year Adjustments	-	163,404	2,792	20,718	8,217	45,449	(74)	43,599	2,042	-	-	40,661	-	-	-	163,404	163,404	100%
TOTAL INCOME	65,236,212	68,743,983	14,518,979	3,337,276	5,064,871	5,119,018	3,509,185	7,590,589	5,281,199	5,465,383	7,217,782	6,529,752	4,007,772	5,242,928	(4,090,027)	68,794,707	3,558,495	5%
Expense																		
1000 - Certificated Salaries																		
1110 Teachers' Salaries	11,674,022	11,546,409	-	1,007,188	1,025,876	1,030,130	1,032,002	1,023,585	1,026,117	1,029,057	1,019,768	1,013,608	1,011,389	1,027,120	-	11,245,841	428,182	4%
1120 Teachers' Hourly	116,280	180,300	5,140	13,628	19,268	18,584	17,765	14,806	17,881	16,693	17,558	16,965	19,138	13,564	-	190,992	(74,712)	-64%
1170 Teachers' Salaries - Substitute	500,411	514,041	15,324	26,824	45,849	50,072	66,599	35,629	33,757	69,803	105,797	66,945	102,095	75,822	-	694,516	(194,105)	-39%
1175 Teachers' Salaries - Stipend/Extra Duty	789,417	1,188,413	204,948	49,086	6,962	15,480	21,461	158,091	10,752	27,398	36,544	30,671	38,559	241,670	-	841,621	(52,204)	-7%
1211 Certificated Pupil Support - Librarians	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1213 Certificated Pupil Support - Guidance & Counseling	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1215 Certificated Pupil Support - Psychologist	410,256	382,223	12,557	18,783	32,477	31,903	31,903	33,903	31,903	31,903	31,903	31,903	31,903	35,008	-	356,049	54,207	13%
1299 Certificated Pupil Support - Other	749,175	901,564	46,727	59,084	56,746	54,951	55,324	71,450	71,625	71,214	72,168	71,674	72,613	73,038	-	776,614	(27,439)	-4%
1300 Certificated Supervisors' & Administrators' Salaries	3,919,566	3,909,967	315,903	314,306	313,544	321,458	327,166	347,616	323,977	324,024	333,224	326,223	319,041	361,475	-	3,927,956	(8,390)	0%
1900 Other Certificated Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total 1000 - Certificated Salaries	18,159,128	18,622,918	600,600	1,488,898	1,500,722	1,522,579	1,552,221	1,685,079	1,516,012	1,570,092	1,616,962	1,557,990	1,594,738	1,827,697	-	18,033,589	125,538	1%
2000 - Classified Salaries																		
2111 Instructional Aide & Other Salaries	2,670,918	2,609,943	5,261	180,706	219,727	255,743	228,340	161,401	194,822	205,537	241,370	208,141	234,419	168,414	-	2,303,880	367,038	14%
2121 After School Staff Salaries	25,760	50,400	-	548	1,127	1,454	1,235	635	-	2,563	3,280	2,557	3,818	2,264	-	19,480	6,280	24%
2131 Classified Teacher Salaries	588,494	767,733	161,401	19,788	35,263	43,975	40,224	37,576	37,758	33,422	33,134	33,480	39,573	99,876	-	615,471	(26,977)	-5%
2200 Classified Support Salaries	855,721	816,949	56,455	68,647	64,312	72,329	62,878	64,800	66,341	64,893	68,788	66,128	71,535	93,323	-	820,429	35,292	4%
2300 Classified Supervisors' & Administrators' Salaries	297,446	269,133	11,513	18,094	12,741	17,691	22,849	25,230	24,239	22,779	24,366	23,833	23,851	27,984	-	255,169	42,278	14%
2400 Classified Office Staff Salaries	1,518,619	1,450,646	100,195	120,076	110,431	120,835	117,817	130,126	120,081	113,869	111,793	113,064	115,927	139,917	-	1,414,133	104,486	7%
2900 Other Classified Salaries	1,690,011	2,014,282	99,313	157,160	169,416	185,683	174,200	139,412	144,931	144,834	166,533	159,809	170,802	174,438	-	1,886,531	(196,520)	-12%
Total 2000 - Classified Salaries	7,646,969	7,979,085	434,138	565,020	613,017	697,710	647,542	559,180	587,895	649,265	607,011	659,924	706,217	706,217	-	7,315,092	331,877	4%
Total 1000-2000 - Salaries	4,976,051	5,369,143	428,877	384,313	393,290	441,967	419,202	397,780	393,350	382,359	407,895	398,870	425,505	537,803	-	5,011,212	(35,160)	-1%
3000 - Employee Benefits																		
3111 STRS - State Teachers Retirement System	3,468,393	3,556,977	128,933	280,791	284,513	291,784	294,388	288,446	285,784	293,967	299,558	292,584	298,682	299,700	-	3,339,131	129,262	4%
3212 PERS - Public Employee Retirement System	2,068,505	2,158,343	134,923	140,429	165,401	181,873	169,536	143,127	157,899	161,513	173,475	164,916	177,435	154,545	-	1,925,072	143,433	7%
3213 PARS - Public Agency Retirement System	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3311 OASDI - Social Security	474,112	494,703	31,785	34,898	38,110	43,078	39,568	34,148	36,749	37,021	41,527	38,385	41,726	39,452	-	456,446	17,666	4%
3331 MED - Medicare	374,188	385,729	17,213	29,227	29,941	31,404	30,963	31,760	29,572	30,339	31,984	30,472	31,765	33,962	-	358,602	15,586	4%
3401 H&W - Health & Welfare	2,078,062	2,103,229	319,878	148,181	(29,866)	144,961	343,934	181,110	(85,136)	334,750	158,412	149,331	(66,775)	260,563	-	1,859,344	218,719	11%
3501 SUI - State Unemployment Insurance	12,903	13,301	594	1,009	1,033	656	3,920	1,020	(4,472)	1,046	1,102	1,050	1,095	1,171	-	9,224	3,679	29%
3601 Workers' Compensation Insurance	329,340	339,768	62,481	20,827	41,655	20,827	(4,239)	12,070	29,585	20,827	20,827	-	-	-	-	224,860	104,480	32%
3751 OPEB, Active Employees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3901 Other Retirement Benefits	-	-	-	-	-	838	451	(1,173)	-	-	-	-	-	-	-	116	(116)	100%
3902 Other Benefits	-	-	(1,388)	(2,889)	(2,889)	(58,230)	(36,704)	10,803	1,131	3,804	(103)	2,544	346	49,268	-	(34,307)	34,307	100%
Total 3000 - Employee Benefits	8,805,505	9,052,050	694,419	652,472	527,897	657,193	841,817	695,819	456,603	883,268	726,783	679,283	484,273	838,660	-	8,138,488	667,017	8%
Total 1000-3000 - Salaries & Benefits	5,337,111	5,495,073	565,486	371,681	243,384	365,408	547,429	407,373	170,819	589,301	427,225	386,699	185,592	538,961	-	4,799,357	537,754	10%
4000 - Supplies																		
4111 Core Curricula Materials	447,026	679,536	53,456	37,867	115,708	172,294	(2,457)	33,080	(1,640)	43,118	87,584	24,364	(2,705)	296,557	14,186	871,413	(424,387)	-95%
4211 Books & Other Reference Materials	32,700	80,540	3,399	16,646	14,410	6,193	5,928	3,889	1,563	3,941	2,052	1,726	670	28,968	10,966	100,351	(67,651)	-207%
4311 Student Materials	291,495	399,236	38,177	31,003	16,748	29,258	35,183	42,608	10,897	38,242	15,916	14,665	20,734	48,186	80,739	422,356	(130,860)	-45%
4351 Office Supplies	92,220	92,895	6,386	5,931	6,212	7,268	4,231	1,659	4,703	5,518	3,696	1,504	1,938	10,113	36,942	96,099	(3,879)	-4%
4371 Custodial Supplies	222,000	229,000	7,914	9,865	23,383	14,964	27,195	14,385	9,184	13,073	34,841	3,840	16,670	30,219	31,575	237,109	(15,109)	-7%
4391 Food (Non Nutrition Program)	129,410	148,829	437	10,845	23,242	5,654	16,796	31,875	(11,277)	24,216	6,443	7,763	17,473	14,477	16,214	164,158	(34,748)	-27%
4392 Uniforms	33,176	47,697	347	112	1,597	422	3,097	3,281	4,823	4,157	5,681	48	3,729	519	21,654	49,467	(16,290)	-49%
4393 PE & Sports Equipment	16,500	20,900	43	1,597	(85)	343	1,699	1,541	(2,231)	209	9,021	2,743	(3,707)	896	9,511	21,577	(5,077)	-31%
4395 Before & After School Program Supplies	700,792	619,608	6,134	11,724	33,276	52,595	37,698	33,649	32,531	29,878	51,188	80,034	74,715	17,937	158,251	619,608	81,184	12%
439																		

CAMINO NUEVO CHARTER ACADEMY

2024-25 Cash Flow Forecast

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	2024-25		Actuals as of 5/31/2025												FORECAST				
	Budget	Trend	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	Budget Variance
			Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Accrual	Jul-24 - Jun-25	Better / (Worse)	% Better / (Worse)	
4713 CACFP Supper Food & Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total 4000 - Supplies	4,774,432	5,193,962	169,403	137,607	436,160	573,935	360,375	413,526	323,572	205,153	535,521	558,926	199,230	1,148,478	577,359	5,639,245	(864,814)	-18%	
5000 - Operating Services																			
5211 Travel & Conferences	96,554	118,249	268	3,822	4,357	1,748	1,620	3,305	121	27,265	23,508	19,954	1,348	10,908	15,250	113,476	(16,921)	-18%	
5311 Dues & Memberships	138,560	89,988	50,303	3,465	794	2,105	3,320	4,680	-	6,012	255	4,220	-	334	14,499	89,988	48,573	35%	
5451 General Insurance	59,822	63,393	35,180	-	-	-	1,904	-	22,911	-	-	-	-	-	-	59,995	(173)	0%	
5511 Utilities	1,003,853	938,199	22,927	52,620	41,406	67,655	112,025	68,261	43,535	110,841	48,649	62,379	47,944	152,667	107,290	938,199	65,655	7%	
5521 Security Services	223,822	228,471	-	8,529	5,730	22,736	-	38,655	24,055	21,544	19,714	1,770	13,932	90,064	9,492	256,221	(32,399)	-14%	
5531 Housekeeping Services	829,227	859,363	16,147	107,461	83,835	179,633	68,576	64,426	56,523	56,380	56,380	56,718	7,172	81,282	26,152	860,684	(31,457)	-4%	
5599 Other Facility Operations & Utilities	486,004	630,483	27,123	20,995	24,962	38,845	87,752	28,381	103,331	33,098	37,988	82,440	31,022	123,758	22,641	662,339	(176,335)	-36%	
5611 School Rent - Private Facility	1,267,637	1,107,788	90,810	90,810	90,810	90,810	98,640	92,376	92,376	92,376	92,376	103,942	90,810	92,376	-	1,118,508	149,129	12%	
5613 School Rent - Prop 39	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
5619 Other Facility Rentals	148,816	557,423	-	-	8,358	4,408	18,096	422,855	1,890	8,010	14,516	1,682	949	15,058	61,724	557,546	(408,730)	-275%	
5621 Equipment Lease	217,594	266,169	23,765	32,369	14,692	16,195	28,701	49,899	10,836	17,280	46,755	1,367	12,703	28,478	-	283,040	(65,446)	-30%	
5631 Vendor Repairs	910,920	1,148,532	70,600	35,995	54,322	138,254	69,130	144,098	24,273	87,491	66,745	52,622	37,520	194,333	173,150	1,148,532	(237,612)	-26%	
5812 Field Trips & Pupil Transportation	999,478	1,121,639	4,357	36,094	17,728	54,497	43,580	33,196	73,108	236,902	75,634	46,877	52,873	143,013	303,780	1,121,639	(122,161)	-12%	
5821 Legal	-	35,000	8,673	-	1,421	9,036	3,626	34,766	11,930	21,540	294	77,758	1,813	68,087	(141,096)	97,849	(97,849)	100%	
5823 Audit	-	-	-	-	-	-	-	-	-	-	-	-	-	2,000	-	2,000	(2,000)	100%	
5831 Advertisement & Recruitment	50,916	116,431	170	6,322	8,955	1,800	2,975	2,174	41,642	10,480	7,824	1,489	989	-	12,293	97,113	(46,197)	-91%	
5841 Contracted Substitute Teachers	54,130	811,115	329	9,437	82,570	94,856	95,543	64,215	21,128	68,820	65,268	53,019	15,911	128,208	81,880	781,185	(727,055)	-1343%	
5842 Special Education Services	2,927,091	2,225,670	24,581	22,876	69,090	235,226	156,215	301,405	57,295	293,299	169,937	208,107	106,720	490,545	143,686	2,278,983	648,108	22%	
5843 Non Public School	508,113	393,615	-	-	-	78,723	-	78,723	39,361	39,361	9,565	30,848	30,848	-	28,848	336,277	171,835	34%	
5844 After School Services	813,931	813,931	-	-	-	-	-	698,732	(7,200)	13,391	21,580	28,928	(2,700)	48,086	13,114	813,931	-	-	
5849 Other Student Instructional Services	2,980,365	5,172,251	262,659	61,530	248,842	635,278	-	591,880	487,680	4,064	946,075	504,288	128,706	909,346	391,902	5,172,251	(2,191,886)	-74%	
5852 PD Consultants & Tuition	348,726	720,719	14,403	22,908	52,883	110,836	165,975	115,953	10,260	43,614	7,070	5,254	22,750	30,377	127,343	729,625	(380,899)	-109%	
5854 Nursing & Medical (Non-IEP)	28,110	28,110	114	-	(64)	-	-	-	-	-	3,786	4,429	4,725	4,333	11,145	28,568	(458)	-2%	
5859 All Other Consultants & Services	920,520	1,326,308	102,158	3,156	56,395	80,299	152,465	226,917	(84,294)	80,115	133,182	161,461	5,247	180,478	230,232	1,327,813	(407,293)	-44%	
5861 Non Instructional Software	613,801	564,359	303,163	51,484	28,605	22,547	5,224	14,207	3,854	12,998	14,523	15	1,271	17,345	24,429	499,664	114,137	19%	
5865 Fundraising Cost	-	-	500	-	-	-	1,080	31	1,611	2,678	3,721	-	-	-	-	9,622	(9,622)	100%	
5871 District Oversight Fees	440,198	432,684	25,089	50,179	6,818	60,088	6,818	60,088	33,453	58,542	45,975	30,752	30,752	11,365	12,765	432,684	7,513	2%	
5872 Special Education Fees (SELPA)	691,714	667,475	38,256	76,510	10,520	91,492	10,520	91,488	51,004	89,262	77,800	47,570	47,570	21,333	14,150	667,475	24,239	4%	
5881 Intra-Agency Fees	6,403,168	6,326,132	1,600,792	-	-	-	-	4,610	-	-	1,607,753	1,285,771	557,681	410,804	858,721	6,326,132	77,036	1%	
5895 Bad Debt Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
5898 Uncategorized Expense	-	-	-	-	737	162	-	-	-	-	1,206	101	(560)	(374)	-	1,272	(1,272)	100%	
5899 All Other Expenses	87,787	99,123	1,656	4,956	1,897	22,419	7,487	11,583	12,518	1,431	3,821	12,629	201	19,952	3,131	103,682	(15,895)	-18%	
5911 Office Phone	89,451	92,335	274	2,223	12,626	7,605	7,624	13,384	1,937	1,923	13,927	13,241	1,932	14,773	1,148	92,615	(3,164)	-4%	
5913 Mobile Phone	6,258	4,056	-	540	-	-	-	-	-	2,365	508	519	(773)	935	303	4,397	1,861	30%	
5921 Internet	81,023	81,023	5,647	-	0	-	-	-	-	-	-	-	-	66,361	576	72,584	8,439	10%	
5923 Website Hosting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
5931 Postage & Shipping	15,374	15,374	-	96	3,145	550	889	1,397	400	302	306	110	628	542	1,654	10,019	5,355	35%	
5999 Other Communications	3,461	7,560	291	278	5,617	615	625	25,591	685	685	685	685	(92,475)	690	5,800	(50,229)	53,690	1551%	
Total 5000 - Operating Services	23,446,425	27,062,968	2,730,234	704,654	937,053	2,068,420	1,150,410	3,287,274	1,136,223	1,442,070	3,617,328	2,900,946	1,157,511	3,357,553	2,556,003	27,045,680	(3,599,255)	-15%	
6000 - Capital Outlay																			
6901 Depreciation Expense	1,603,161	1,498,956	117,533	117,897	124,413	125,150	119,979	119,545	119,221	118,292	118,240	118,380	118,209	132,815	-	1,449,676	153,485	10%	
6911 Amortization Expense - Lease Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
6912 Amortization Expense - Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
6999 Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total 6000 - Capital Outlay	1,603,161	1,498,956	117,533	117,897	124,413	125,150	119,979	119,545	119,221	118,292	118,240	118,380	118,209	132,815	-	1,449,676	153,485	10%	
7000 - Other Outgo																			
7438 Interest Expense	186,664	186,664	-	-	94,358	-	-	-	-	-	-	92,305	-	-	-	186,664	-	-	
Total 7000 - Other Outgo	186,664	186,664	-	-	94,358	-	-	-	-	-	-	92,305	-	-	-	186,664	-	-	
TOTAL EXPENSE	64,622,283	69,596,602	4,746,327	3,666,547	4,233,621	5,644,986	4,672,345	6,760,425	4,139,803	4,806,770	7,356,404	6,422,538	4,213,885	8,011,422	3,133,362	67,808,434	(3,186,151)	-5%	
NET INCOME	613,929	(852,619)	9,772,652	(329,270)	831,251	(525,969)	(1,163,160)	830,164	1,141,396	658,613	(138,622)	107,214	(206,113)	(2,768,493)	(7,223,389)	986,272	372,343	61%	
Operating Income																2,435,949			
EBITDA																2,622,612			

CAMINO NUEVO CHARTER ACADEMY
 2024-25 Cash Flow Forecast
 Prepared by ExED. For use by ExED and ExED clients only. © 2024 ExED

	2024-25		ACTUAL										Actuals as of 5/31/2025		FORECAST	Budget Variance		
	Budget	Trend	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Accrual	Jul-24 - Jun-25	Better / (Worse)	% Better / (Worse)
Beginning Cash Balance	21,308,096	29,698,364	29,698,364	25,652,144	25,969,528	28,793,806	28,414,188	27,316,755	30,559,037	29,377,177	29,788,292	31,018,798	32,513,640	29,979,708	27,071,530	29,698,364	8,390,267	
Cash Flow from Operating Activities																		
Net Income	613,929	(852,619)	9,772,652	(329,270)	831,251	(525,969)	(1,163,160)	830,164	1,141,396	658,613	(138,622)	107,214	(206,113)	(2,768,493)	(7,223,389)	986,272	372,343	
Change in Accounts Receivable																		
Prior Year Accounts Receivable	9,675,543	-	103,152	1,154,759	2,031,936	274,859	311,222	883,927	22,354	3,120	255,060	-	-	229,558	-	5,269,948	(4,405,596)	
Current Year Accounts Receivable	(7,692,272)	(5,935,228)	-	-	-	-	-	-	-	-	-	-	-	(5,935,228)	-	(5,935,228)	1,757,044	
Change in Due from																		
Change in Accounts Payable	(121,249)	1,040,344	(1,719,317)	(64,979)	(165,878)	(122,998)	(179,146)	2,367,497	(2,168,695)	(187,711)	753,863	1,272,897	(2,126,725)	275,089	3,106,446	1,040,344	1,161,593	
Change in Due to	(1,185,010)	1,490,544	(50,039)	(153,156)	(50,474)	(50,424)	(50,553)	(1,383,314)	(49,875)	(50,942)	(51,072)	(52,140)	(51,334)	(43,370)	3,527,237	1,490,544	2,675,554	
Change in Accrued Vacation																		
Change in Payroll Liabilities		540,415	(437,386)	237,809	660,989	57,960	18,277	(38,751)	(35,276)	24,156	43,350	2,964	6,324	-	-	540,415	540,415	
Change in Prepaid Expenditures	(259,812)	(112,194)	224,238	(5,935)	(4,878)	(2,619)	(5,683)	(15,306)	(42,411)	-	(1,908)	(4,538)	(17,453)	(235,701)	-	(112,194)	147,618	
Change in Deposits																		
Change in Deferred Revenue	(3,046,744)	(3,384,243)	(12,049,472)	-	-	-	-	216,000	-	-	-	45,000	1,350,000	-	7,054,228	(3,384,243)	(337,499)	
Change in Other Long Term Assets		363,758	37,593	37,721	37,850	37,978	38,107	38,237	38,366	38,496	38,626	38,757	38,888	30,925	-	451,545	-	
Change in Other Long Term Liabilities		(529,294)	-	-	-	-	-	-	-	-	-	-	-	(529,294)	-	(529,294)	-	
Depreciation Expense	1,603,161	1,449,676	117,533	117,897	124,413	125,150	119,979	119,545	119,221	118,292	118,240	118,380	118,209	132,815	-	1,449,676	(153,485)	
Cash Flow from Investing Activities																		
Capital Expenditures	(2,409,560)	(1,881,357)	(86,805)	(567,467)	(224,148)	(71,769)	(34,971)	(58,754)	(60,135)	(12,082)	(5,830)	(96,842)	(133,555)	(529,000)	-	(1,881,357)	528,203	
Cash Flow from Financing Activities																		
Source - Sale of Receivables																		
Use - Sale of Receivables																		
Source - Loans																		
Use - Loans	(412,730)	(412,730)	-	-	(205,338)	-	-	-	-	-	(207,392)	-	-	-	-	(412,730)	-	
Ending Cash Balance		21,475,434	25,652,144	25,969,528	28,793,806	28,414,188	27,316,755	30,559,037	29,377,177	29,788,292	31,018,798	32,513,640	29,979,708	27,071,530	27,071,530	27,071,530		

Coversheet

CEO Update

Section: X. CEO Update
Item: A. CEO Update
Purpose: FYI
Submitted by:
Related Material: 250812 CEO Update.pdf

CEO Update

August 12, 2025



Attendance & Enrollment Updates



Projected Enrollment for the 2025-2026 School Year

As of 7/19	2025-26 Enrollment Goal	Enrollment Relative to Goal	Waitlist
Burlington	603	+6	98
Kayne Siart	710	+23	41
Castellanos	458	+10	32
Eisner	273	-3	7
Cisneros	450	+21	0
Dalzell	505	+29	62
CNCA Overall	2999	+86	240

Intentional Overenrollment by Grade Level as of 7/29	
TK	+4
K	+19
1st to 5th	+29
6th to 8th	+5
9th	+12

Site-Level Highlights:

- Dalzell, Kayne Siart, Castellanos, Cisneros, and Burlington are all well over their targets.
- Eisner is the most concerning right now as we still have 9 open seats in 6th grade.

Eisner Action Plan:

- **Targeted ads** on Facebook and in grocery stores
- **Weekly outreach & canvassing** in the community
- **On-campus events:** Bowling Social, Open House, Orientation
- **CII Partnership** for summer outreach & co-hosted events

Why Families May Not Be Choosing Eisner:

- **Last year's waitlist** created a perception that seats would be hard to get, discouraging some families.
- **Leadership transition** raised concerns about stability.
- **Families from Castellanos** often opt for the local public school because they feel closer to home.
- **Preference for Kayne** due to the YOLA music program.
- **Multiple CNCA applications:** Families sometimes choose another CNCA school over Eisner to keep siblings together on the same campus.



2024-25 Chronic Absenteeism

Goal by 2028: Less than 20% Overall Chronic Absenteeism Across Our Network

School Site	24-25 Budget Target	Average # of Students Enrolled	# of Students Chronically Absent	Percentage of Students Chronically Absent
Burlington	603	573.72	72	12.55%
Eisner	273	251.87	71	28.19%
Dalzell Lance	505	470.69	134	28.47%
Kayne Siart	709	648.61	222	34.23%
Cisneros	515	431.72	176	40.77%
Castellanos	451	427.98	175	40.89%
Overall				30.84%



2025-26 Chronic Absenteeism Strategic Plan

Implementation of Best Practices

Org-Wide:

- Monitor attendance data early and often
- Implement the MTSS Attendance Model
- Closer collaboration with Attendance Teams

School Site:

- Build attendance into school culture
- Build daily connection routines with student
- Implement targeted communication with families

Tracking Progress

- Daily Phone call/Parent Square messages
- Tracking students who arrive late/leave early
- Monitoring students with 2+ absences
- Promoting attendance in cafecitos, parent bulletin, bulletin boards, etc.
- Monthly Attendance Huddles
- Think Tank sessions (as needed)
- Sending Tier 2/3 attendance letters to families
- Celebrate students with good & improved attendance
- Holding parent workshops about attendance
- Sharing attendance data and tips with parents
- Generating attendance reports for ADA and CA



Summer Training & Professional Development



We have been busy this summer!

Leader Institute
(all org leaders)

New Staff
Induction

Principal
Retreat

School-Site
Leadership
Team
Retreats

School-Site
All Staff PDs



Summer Training Data Highlights

100% of Leader Institute attendees said Day 3 significantly positively impacted their leadership

- 80% on Day 1, 95% on Day 2, 96% on Day 4

New Staff Induction attendees reported feeling celebrated, feeling a sense of belonging, and feeling prepared for their new role

- Inspiration by mission & values: 4.95 out of 5
- Sense of belonging: 5 out of 5
- Preparation for new role: 4.9 out of 5



National Alliance for Public Charter Schools Conference

- Our first opportunity to present our work on a **national stage!**
- I was joined by Jessica Cuellar (VP of SFS), Juliana Santos (Principal of BUR), and Chelsey Nguyen (AP at Dalzell Lance) to present a session called **“Entering Our Partnership Era: How One Network Rebuilt Trust Between Schools and the Central Office”**
- Our session was well-received by the audience with an overall rating of **4.72/5**



“All presenters were lovely, and you can tell they all respect each other and work well together - a testament to their work. I also loved seeing that they followed through this study and process for 6+ years. That shows real commitment to a solution!!”

-Attendee

States of Being Coaching



States of Being Coaching

- We are lucky to have an ongoing partnership with Dr. Linda Belans and the States of Being Center for Coaching & Leading
- States of Being is a strengths-based philosophical approach to coaching – anchored in belonging, benevolence, and seeing the higher self – embodied in a practice that cascades from senior leaders to the youngest student

See the Higher Self

Honor Story

Be Curious

Be Bold

Be Present

Be Compassionate

Interrupt Patterns

Acknowledge Mystery

Quiet the Ego

Appreciate That Everyone Has a Piece of the Truth

Imbue Others with their Own Intelligence

Coaching Session Notes Template

Cascaded Rollout Over Four Years

→ Senior Leadership Team

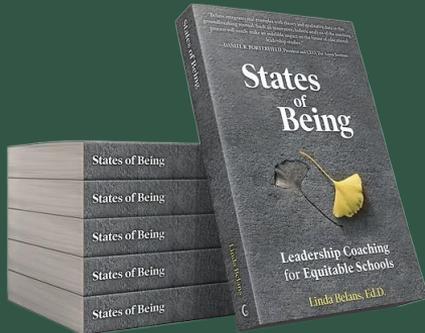
→ Principals

→ Assistant Principals/Select HSO Directors

→ Teaching Staff

→ Classified Staff

→ Students



Step Forward Culture Initiative



Step Forward Culture

We are committed to building a school where every student feels safe, valued, and ready to learn. This starts with ***all adults stepping forward to interrupt microaggressions***, model our values, and promote belonging. We're using the No Bully system, restorative justice, and trauma-informed practices to do this work together.



Three Year Strategic Plan

Year	Sample Key Actions	Outcomes
Year 1: Step Forward Culture & Collective Efficacy	<ul style="list-style-type: none"> ● Launch the Step Forward Culture initiative <ul style="list-style-type: none"> ● Implement the No Bully system school-wide ● Train all staff in trauma-informed & restorative practices ● Weekly adult Step Forward reflections ● Launch Advisory Task Force ● Begin Playworks recess reset ● Monthly observations (classrooms, shared spaces, and outdoor spaces) 	<ul style="list-style-type: none"> ● 100% of adults consistently interrupt microaggressions ● Baseline Panorama data collected ● Increased adult collective efficacy and student sense of belonging
Year 2: Policy & Practice Alignment	<ul style="list-style-type: none"> ● Analyze Year 1 data (Panorama survey, Dean's List, weekly reflections, and attendance) ● Align school-wide policies with trauma-informed practices, restorative justice practices, and an equity lens ● Deepen implementation of our Step Forward strategies (disrupt microaggressions, TALK protocol, and solution teams) ● Pilot advisory curriculum in select grades 	<ul style="list-style-type: none"> ● Consistent implementation of Step Forward strategy ● Advisory curriculum aligned to SEL, belonging, and identity ● Clear systems for conflict resolution & support
Year 3: Living the Camino Way	<ul style="list-style-type: none"> ● Refine and fully adopt "The Camino Way" as our shared school culture framework <ul style="list-style-type: none"> ● Embed practices across advisory, instruction, school culture, and community engagement ● Public showcase of school culture growth (e.g., student panels, community night) ● Full implementation of advisory curriculum 	<ul style="list-style-type: none"> ● Increase in attendance and enrollment ● Strong adult and student relational trust (Panorama survey)

