



Camino Nuevo Charter Academy

CNCA Regular Board Meeting

Published on August 8, 2024 at 7:43 AM PDT

Date and Time

Tuesday August 13, 2024 at 4:30 PM PDT

Location

3500 W. Temple St., Los Angeles, CA 90026

This meeting is open to the public at the CNHS Dalzell Lance Auditorium at 3500 W. Temple St., Los Angeles, CA 90004.

The board meeting is also accessible at every CNCA Campus via teleconference connection:

CNCA Burlington 697 S. Burlington Ave., Los Angeles, CA 90057

CNCA Kayne Siart 3400 W. 3rd Street., Los Angeles, CA 90020

CNCA Jose A. Castellanos 1723 W. Cordova St., Los Angeles, CA 90007

CNCA Jane B. Eisner 2755 W 15th St., Los Angeles, CA 90006

CNCA Sandra Cisneros 1018 Mohawk St., Los Angeles, CA 90026

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Sandra Herrera by email at Sandra.Herrera@CaminoNuevo.org or by telephone at 818-429-2514.

Members of the public who wish to address the Board may make public comment at any of the meeting locations. Public comments are limited to 2 minutes each. The Board Chair has the discretion to modify the amount of time allotted for public comment if they deem it necessary. Brown Act regulations restrict the Board from discussing or taking action on any subject presented that is not on the agenda. Procedures for public comment can be found at <https://bit.ly/cncapubliccomment>.

The CNCA Board can also be contacted via email at cnca.board@caminonuevo.org.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
A. Record Attendance	Discuss	Gil Flores	1 m
B. Call the Meeting to Order	Discuss	David Gidlow	1 m
II. Approve Minutes			4:32 PM
A. Approve 7-11-2024 CNCA Special Board Meeting Minutes	Approve Minutes	David Gidlow	1 m
III. Public Comment			4:33 PM
A. 2-Minute Limit per Speaker			5 m
IV. Consent Items			4:38 PM
A. CNCA Handbook Updates	Vote	Margaret Domingo	1 m
The Vice President of Human Resources has included the Annual Updates to the CNCA Handbook for the Board to review.			
B. Everybody Dance Memorandum of Understanding	Vote	Natasha Barriga on behalf of Jessica Cuellar	1 m
The Board will review and vote whether to approve the 2024-2025 Everybody Dance MOU.			
C. Executive Assistant Credit Card	Vote	Adriana Abich	1 m
CNCA requests approval from the Board for a new American Express card to be assigned to the Executive Assistant for CEO and CAO support related purchases.			
V. School and Academic Updates			4:41 PM
A. Attendance & Enrollment Updates	Discuss	Jeannette Sandoval and Crystal Day	15 m

	Purpose	Presenter	Time
	Jeannette will share chronic absenteeism data from the 23-24SY and share the plan to address chronic absenteeism during the 24-25SY. Crystal will share enrollment data for the first day of school for the 24-25SY.		
VI. TAMO Local Indicator Priority 1			4:56 PM
A. TAMO Local Indicator Priority 1	Vote	Natasha Barriga	8 m
	The 2022-2023 TAMO Data was unavailable at the time that we were required to report our local indicators. The Board will review the Teaching Assignment Monitoring Outcomes Data and vote whether to approve it.		
VII. LAUSD Oversight Performance Review			5:04 PM
A. LAUSD Oversight Performance Review	FYI	Natasha Barriga	10 m
	The Board will review and discuss the LAUSD Annual Performance Oversight reviews for CNCA, CNCA 2, CNCA 3, CNCA 4, CNCAHS 2.		
VIII. CNCA CyberSecurity Update			5:14 PM
A. CNCA CyberSecurity Update	FYI	Natasha Barriga	7 m
	The Board will hear an update on the CyberSecurity Measures taken during the 2024-2025 school year.		
IX. J-13A Application			5:21 PM
A. J-13A Application	FYI	Natasha Barriga	10 m
	The Board will hear an update on the process for applying for a J-13A to help make whole the attendance that was lost as a result of the massive storms that came through Los Angeles in 2024.		
X. CAO Update			5:31 PM
A. CAO Update	FYI	Rachel Hazlehurst	10 m
	CNCA will share an update on our 23-24 academic outcomes and their implications on our 24-25 strategy.		
XI. Financials			5:41 PM
A. FY24-25 Budget Update	FYI	Sonia Oliva	10 m

	Purpose	Presenter	Time	
	Review current status of FY24-25 budgets.			
B.	May 2024 Financials	FYI	Sonia Oliva	8 m
	Update on May 2024 financials.			
XII.	CEO Update			5:59 PM
A.	CEO Update	FYI	Adriana Abich	10 m
XIII.	Closed Session			6:09 PM
A.	Public Employee Performance Evaluation CEO G.C. 54957(b)(1)	Discuss	David Gidlow	20 m
XIV.	Closing Items			6:29 PM
A.	Adjourn Meeting	Vote	David Gidlow	1 m

Coversheet

Approve 7-11-2024 CNCA Special Board Meeting Minutes

Section: II. Approve Minutes
Item: A. Approve 7-11-2024 CNCA Special Board Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for CNCA Special Board Meeting on July 11, 2024

APPROVED



Camino Nuevo Charter Academy

Minutes

CNCA Special Board Meeting

Date and Time

Thursday July 11, 2024 at 4:00 PM

Location

Join Zoom Meeting

<https://caminonuevo-org.zoom.us/j/99236606061?pwd=bnoxKbxJFTZOzYlkeVYbKn5rCimfod.1>

Meeting ID: 992 3660 6061

Passcode: dwca9Y

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CNCA Jane B. Eisner 2755 W 15th St., Los Angeles, CA 90006

CNCA Sandra Cisneros 1018 Mohawk St., Los Angeles, CA 90026

601 S 5th Street, Los Angeles, CA 90071

2616 N Sepulveda Blvd, Manhattan Beach, CA 90266

633 W. 5th St. Los Angeles, CA 90071

1818 Colby Ave, Los Angeles, CA 90025

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Directors Present

C. Garcia Alvarado (remote), D. Gidlow (remote), F. Jimenez, G. Flores, J. Hernandez, R. Arenas (remote), T. Powers (remote)

Directors Absent

J. Ortega, L. Jennings

Directors who arrived after the meeting opened

F. Jimenez, J. Hernandez

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

D. Gidlow called a meeting of the board of directors of Camino Nuevo Charter Academy to order on Thursday Jul 11, 2024 at 4:02 PM.

II. Approve Minutes

A. Approve 4-9-2023 CNCA Regular Board Meeting Minutes

D. Gidlow made a motion to approve the minutes from CNCA Regular Board Meeting on 06-18-24.

G. Flores seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

T. Powers	Abstain
C. Garcia Alvarado	Aye
R. Arenas	Aye
D. Gidlow	Aye
J. Hernandez	Absent
L. Jennings	Absent
F. Jimenez	Absent

Roll Call

G. Flores Aye
J. Ortega Absent
J. Hernandez arrived at 4:04 PM.
F. Jimenez arrived at 4:05 PM.

III. Public Comment

A. 2-Minute Limit per Speaker

The following speakers addressed the board:

- Charleen Mendoza of the Castellanos campus and President of CNTA.
- Laura Farrel of the Dalzell-Lance campus.
- Mrs. Pastor of the Castellanos campus.

IV. Closed Session

A. Section 3549.1 Closed session regarding negotiations with an employee organization

The board moved into closed session at 4:10pm.

The board returned to open session at 4:29pm.

No action was taken,

V. 2024-2027 CNCA/CNTA Collective Bargaining Agreement Approval

A. 2024-2027 CNCA/CNTA Collective Bargaining Agreement Approval

R. Arenas made a motion to Approve the 2024-2027 CNCA/CNTA Collective Bargaining Agreement as presented.

D. Gidlow seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

F. Jimenez Aye
L. Jennings Absent
J. Ortega Absent
G. Flores Aye
T. Powers Aye
R. Arenas Aye

Roll Call

C. Garcia Alvarado Aye
J. Hernandez Aye
D. Gidlow Aye

VI. Contracts

A. Woodcraft Rangers After School Program Contract

G. Flores made a motion to Approve the Woodcraft Rangers Contract Agreement as presented.

T. Powers seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Hernandez Aye
R. Arenas Aye
G. Flores Aye
C. Garcia Alvarado Aye
D. Gidlow Aye
L. Jennings Absent
J. Ortega Absent
F. Jimenez Aye
T. Powers Aye

VII. 2024-2025 Calendar and Instructional Minutes

A. 2024-2025 Calendar and Instructional Minutes

C. Garcia Alvarado made a motion to Approve the 2024-2025 Calendar and Instructional Minutes.

R. Arenas seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

T. Powers Aye
R. Arenas Aye
F. Jimenez Aye
C. Garcia Alvarado Aye
L. Jennings Absent
J. Ortega Absent
J. Hernandez Aye
G. Flores Aye
D. Gidlow Aye

VIII. Conexion Project

A.

Conexion Project

R. Arenas made a motion to Approve the recommended contractor work to the Conexion Project internal wall.

F. Jimenez seconded the motion.

The board will receive an update at the next board meeting on the progress of the Conexion Project internal wall.

The board **VOTED** to approve the motion.

Roll Call

C. Garcia Alvarado	Aye
J. Hernandez	Aye
T. Powers	Aye
J. Ortega	Absent
D. Gidlow	Aye
G. Flores	Aye
L. Jennings	Absent
R. Arenas	Aye
F. Jimenez	Aye

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:02 PM.

Respectfully Submitted,

G. Flores

T. Powers made a motion to adjourn the meeting.

D. Gidlow seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

R. Arenas	Aye
J. Ortega	Absent
L. Jennings	Absent
C. Garcia Alvarado	Aye
T. Powers	Aye
F. Jimenez	Aye
J. Hernandez	Aye
D. Gidlow	Aye
G. Flores	Aye

Coversheet

CNCA Handbook Updates

Section: IV. Consent Items
Item: A. CNCA Handbook Updates
Purpose: Vote
Submitted by:
Related Material: 2024-2025 CNCA Handbook Edit Summary.pdf
2024-2025 CNCA Employee Handbook - FINAL DRAFT with changes.pdf

2024-2025 CNCA (and PNEDG) Handbook Edit Summary:

Page 6 – CNCA History

- Last paragraph updated to reflect years in operation and other changes.

Page 14 – Payroll

A. Working Hours & Schedules

- Updated to clarify all classifications of employees should be at their workstation/office/classroom at the start of their working hours.

C. Timekeeping Procedures

- “Paychex Flex” replaced with “CNCA’s Payroll/Attendance Reporting Platform” to account for change from Paychex Flex to Paycom and any future changes

E. Payment of Wages

- Section updated to reflect changes to payroll/attendance reporting platform.

Page 24 – Standards of Conduct

- Updates addressing impact of conduct and other minor changes.
- Addition of sexual conduct on campus as a prohibited activity

Page 26 – Staff/Student Interaction Policy

- Section modernized/rewritten to include practical application and addressing recent violations of this policy.

Page 39 – Parking Lot Liability

- Language added to address recent concerns and claims from employees who have parked on neighboring streets due to lack of on-campus parking.

Page 42 – (New) Artificial Intelligence

- Policy guiding the use of open-source AI and AI Chatbots in the workplace

Page 46 – Benefits

A. Holidays

- Day before Thanksgiving added to the handbook holiday list. This day was added to the 23-24 school year calendar; however, the handbook list of holidays was not updated previously to reflect this change.

E. Sick Leave

- Sick leave donation language updated to mirror changes in the CBA

Page 56 – (New) Reproductive Loss Leave

- Policy aligning to SB848, a five (5) day leave of absence for reproductive loss events to employees who have worked at least 30 days with CNCA. If the employee experiences more than one qualifying event, we are not obligated to grant more than 20 days of leave within a 12-month period. This LOA is separate from CFRA and the five (5) days of bereavement we currently offer.

Page 59 – Personal Leave of Absence

- Language is added to clarify use of this provision.

Exhibit A – (New) PNEDG/CNCA Staff/Student Interaction Permission Slip

- In support of our modernized staff/student interaction policy, a permission slip for written approval for a staff member to participate in off-campus activities with students and/or their families



Camino
Nuevo
Charter
Academy

CAMINO NUEVO CHARTER ACADEMY

Employee Handbook



Excellence

We take responsibility for our students and staff achieving consistently outstanding results



Equity

We recognize and value the individuality and experiences of all students and respond to their unique academic, emotional, psychological, and social needs.



Community

We are rooted in our community's richness and in the cultural and environmental context where our students and families live



Innovation

We continuously learn, are curious, and implement new ideas, perspectives, and evidence-based methods in our work



Joy

We build and maintain positive relationships that foster happiness and fulfillment among students staff and families.

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EXHIBITS:

- A. PNEDG/CNCA Staff/Student Interaction Permission Slip

I. MESSAGE FROM THE CHIEF EXECUTIVE OFFICER

Dear Camino Nuevo Team Members,

Thank you for choosing to be a part of our team.

Working here means being part of a close-knit community of leaders, teachers, and support staff members who are striving to deliver a life-changing education for kids. It also means that you are committed to your own growth and that of your colleagues.

At Camino Nuevo Charter Academy, we aim to maintain an excellent standard of care and service for our students and families by creating an environment where every member supports and invests in each other.

Thank you for creating an environment that is safe and welcoming for everyone and for taking responsibility to ensure that our students succeed. I look forward to seeing you grow in your role and to the many meaningful ways that you will contribute to our mission and goals.

Welcome aboard!

Adriana Abich
Chief Executive Officer
Camino Nuevo Charter Academy

II. CNCA MISSION STATEMENT AND ANCHOR VALUES

The Mission of Camino Nuevo Charter Academy (CNCA) is to educate students in a college preparatory program to be literate, critical thinkers and independent problem solvers who are agents of social justice with sensitivity toward the world around them.

Anchor Values:

- Excellence: We take responsibility for our students and staff achieving consistently outstanding results.
- Equity: We recognize and value the individuality and experience of all students and respond to their unique academic, emotional, psychological, and social needs.
- Community: We are rooted in our community's richness and in the cultural and environmental context where our students and families live.
- Innovation: We continuously learn, are curious, and implement new ideas, perspectives, and evidence-based methods in our work.
- Joy: We build and maintain positive relationships that foster happiness and fulfillment among students, staff and families.

III. CNCA HISTORY

Camino Nuevo Charter Academy is an independent network of charter schools that were founded in August 2000 by Pueblo Nuevo Development, a nonprofit community development corporation in the MacArthur Park neighborhood, west of downtown Los Angeles. The MacArthur Park neighborhood is one of the poorest and most densely populated neighborhoods in Los Angeles. In 1992, Philip Lance, an Episcopal Minister, began working with residents of the community to find ways to address the severe economic and social problems in the area. Over the past 20 years, several organizations and businesses have grown out of this effort, including a thrift store, a worker-owned janitorial company, a non-profit community development corporation, a free health clinic, charter schools and a preschool. Together, these organizations are providing children with outstanding and enriched educational opportunities as well as revitalizing this urban neighborhood and making it a safe and healthy place to live.

Charter schools are public schools funded by the State of California. They are chartered by local school districts, designing their own instructional program and making their own decisions regarding all operating matters.

Over the last 20+ years, CNCA has expanded to include four TK-8 campuses, and one high school campus. To date, CNCA serves approximately 3,100 students in the Greater McArthur and Echo Park communities of Los Angeles. **Today, CNCA is a community of high-performing public**

schools that utilize a comprehensive approach to prepare students from transitional kindergarten through high school for success in college and in life. Integrating academic rigor, community, family, and wellness to empower students to thrive in a culturally connected and changing world.

IV. DESCRIPTION OF HANDBOOK

Camino Nuevo Charter Academy has prepared this handbook to provide employees with an overview of the organization's policies, benefits, and procedures. It is intended to familiarize employees with important information about the organization, as well as information regarding their own rights and responsibilities. It is important that all employees regularly read, understand, and follow the provisions of the handbook as it may be amended from time to time by CNCA. This handbook summarizes the policies and practices in effect at the time of publication. This handbook supersedes all previously issued handbooks and any policy or benefit statements or memoranda that are inconsistent with the policies described here. Your principal or the Human Resources Department will be happy to answer any questions you may have.

Please note that written employment contracts between Camino Nuevo Charter Academy and some employees may supersede some provisions of this handbook. Any conflicting provisions of the CNCA/CNTA Collective Bargaining Agreement supersede these policies.

We expect each employee to read this handbook carefully, as it is a valuable reference for understanding your terms of employment with CNCA.

The Following Provisions Apply to All CNCA Employees Who Are Not Members of The Certificated Bargaining Unit.

Except for the policy of at-will employment, which can only be changed by the CEO in writing, CNCA reserves the right to revise, modify, delete, or add to any and all policies, procedures, work rules, or benefits stated in this handbook or in any other document. All such revisions, deletions, or additions must be in writing and must be signed by the CEO of CNCA. No oral statements or representations can in any way alter the provisions of this handbook.

None of CNCA's personnel documents and benefit plans, including this employee handbook, constitutes, or is intended to constitute, an expressed or implied contract guaranteeing continued employment for any employee. No supervisor has any authority to enter into a contract of employment--expressed or implied--which changes or alters the at-will employment relationship. Only the CEO has the authority to enter into an employment agreement that alters the at-will employment relationship, which is binding only if it is in writing. All contracts will be reviewed on an annual basis by the Principal/Supervisor and the CEO.

All CNCA Employees

This employee handbook is the property of CNCA. All rights are reserved. No part of this employee handbook may be reproduced in any form or by any electronic or mechanical means,

including information storage and retrieval systems, without permission in writing from the CEO. Not all CNCA policies and procedures are set forth in this employee handbook. We have summarized only some of the more important ones. If you have any questions or concerns about the policies in this handbook or any other policy or procedure, please direct them to your Principal, or the Human Resources Department.

V. FOREIGN LANGUAGES

Camino Nuevo Charter Academy wants all employees to understand and comply with the policies in this handbook. If you have a problem understanding the handbook because of an inability to read or understand English, please let your supervisor or the Human Resources Department know. We can provide you with assistance to understand the information included in this document. If you fail to request assistance, we will assume that you fully understand the handbook.

Camino Nuevo quiere que todos sus empleados entiendan y cumplan con las pólizas de este manual. Si usted tiene dificultad entendiendo este manual ya sea por su inhabilidad de leer o entender el idioma inglés, por favor infórmele a su supervisor o al Departamento de Recursos Humanos. Nosotros le podemos ayudar a entender la información en este documento. Si usted falla en pedir ayuda, nosotros asumiremos que usted entiende en su totalidad el contenido de este manual.

VI. EMPLOYMENT RELATIONSHIP

A. EMPLOYMENT RELATIONSHIP

Camino Nuevo Charter Academy anticipates that every employee will find the employment relationship satisfying and rewarding in all respects. At the same time, it recognizes that relationships are not always mutually satisfactory. The employment relationship between CNCA and teachers in the bargaining unit is governed by the terms of individual teacher contracts and the CNCA/CNTA Collective Bargaining Agreement.

All CNCA Employees Who Are Not Members of the Certificated Bargaining Unit

The employment relationship is terminable at will, at the option of any employee or the employer. Unless you are employed under a written employment contract, employment at CNCA can be terminated at any time, with or without cause or notice. Moreover, no one in the organization, other than the CEO, has the authority or legal ability to modify the at-will nature of the employment relationship. Employment of any set duration can only be made by a written employment agreement signed by the Principal, the CEO and you. Any individual employment contract will generally be made on a school year basis, with review and consideration for renewal at the end of that school year. Unless your employment is covered by a written employment agreement, this policy of at-will employment is the sole and entire agreement between you and CNCA, related to the duration of employment and the circumstances under which employment may be terminated.

With the exception of employment at-will, other terms and conditions of employment with CNCA may be modified at the sole discretion of CNCA with or without cause or notice at any time. No implied contract concerning any employment-related decision or term, or condition of employment can be established by any other statement, conduct, policy, or practice. Examples of the type of terms and conditions of employment that are within the sole discretion of CNCA include, but are not limited to: promotion; demotion; hiring decisions; compensation; benefits; qualifications; discipline; layoff or recall; rules; hours and schedules; work assignments; job duties and responsibilities; or any other terms and conditions that CNCA may determine to be necessary for the safe, efficient, and economic operation of the school.

B. EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

Camino Nuevo Charter Academy is an equal employment opportunity employer and makes employment decisions on the basis of merit. CNCA policy prohibits unlawful discrimination or harassment based on a person's actual or perceived race, religious creed, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, medical decisions (such as those made for reproductive health), genetic information, veteran status, gender, gender identity, gender expression, sex, sexual orientation, or any other characteristic contained in the definition of hate crimes in section 422.55 of the penal code, as well as any other category protected by federal, state, or local laws. It also prohibits unlawful discrimination based on the perception that anyone has any of the aforementioned characteristics or is associated with a person who has or is perceived as having any of the aforementioned characteristics. All such discrimination or harassment is unlawful. CNCA employees are prohibited from engaging in such conduct.

Prohibited discrimination consists of adverse employment action against a person, including termination or denial of promotion, job assignment, or training, or in discriminating against the person in compensation, terms, conditions, or other privileges or employment based on any of the prohibited categories of discrimination listed above. Prohibited discrimination based on the religious creed of an employee or job applicant includes any unlawful discrimination based on the person's religious dress or grooming practices or any conflict between the person's religious belief, observance, or practice and an employment requirement.

Prohibited discrimination based on the sex of an employee or job applicant shall include any discrimination based on the person's pregnancy, childbirth, breastfeeding, or any related medical conditions.

Harassment consists of unwelcomed verbal, physical, or visual conduct that is based on any of the prohibited categories of discrimination listed above and that is so severe or pervasive that it adversely affects an individual's employment opportunities, has the purpose or effect of unreasonably interfering with the individual's work performance, or creates an intimidating, hostile or offensive work environment. CNCA is committed to complying with all applicable laws providing equal employment opportunities and prohibits unlawful discrimination by an employee

of CNCA, including supervisors and coworkers. Employees are required to report every instance of unlawful discrimination to their supervisor or the principal. Retaliation for filing a complaint on participating in the complaint process is prohibited. Any supervisor or employee who retaliates against the complainant or those involved in the investigation will be disciplined, up to and including dismissal. Employees who have engaged in prohibited discrimination will be subject to appropriate disciplinary action, up to and including dismissal.

CNCA will attempt to reasonably accommodate any qualified individual with a known physical or mental disability, unless doing so would create an undue hardship on the school. As part of its commitment to make reasonable accommodations, CNCA participates in a timely, good faith, interactive process with disabled applicants or employees. Applicants and employees are invited to identify any functional limitations and participate in an interactive process to assist them in performing the essential functions of the position. The purpose of this process is to first identify the applicant's or employee's functional limitations, and then to determine effective reasonable accommodations, if any, that can be made in response to a request for accommodations. Applicants and employees requesting a reasonable accommodation should contact the human resources department as soon as possible to request the opportunity to participate in a timely interactive process.

Complaints of unlawful discrimination should be submitted in writing to the principal or human resources department. Complaints should be specific and include the names of the individuals involved and the names of any witnesses. Cnca will immediately undertake an effective, thorough, and objective investigation and attempt to resolve the situation.

If CNCA determines that unlawful discrimination has occurred, effective remedial action will be taken commensurate with the severity of the offense. Appropriate action also will be taken to deter any future discrimination. Cnca will not retaliate against employees for filing a complaint and will not knowingly permit retaliation by management employees or coworkers.

VII. COMMENCING EMPLOYMENT

A. BACKGROUND CHECKS

Camino Nuevo Charter Academy recognizes the importance of maintaining a safe workplace with employees who are honest, trustworthy, qualified, reliable, and nonviolent, who do not present a risk of harm to students, coworkers or others. CNCA will perform applicant background checks and employee investigations as required by Education Code section 47605 [b][F], which states that "each employee of the school will furnish the school with a criminal record summary". As required by California and federal law, all employees and volunteers must have Live Scan fingerprint clearance on file with CNCA **PRIOR** to the first day of work. Live Scan fingerprint clearance will be required of all job applicants, employees, and volunteers as required by California and federal law. Background checks may also be required of employees whose job

duties involve the handling of money, valuables or confidential information, or as otherwise deemed prudent by the school. These background checks are performed through a fingerprinting service coordinated by the California Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI). Any information obtained by CNCA may be taken into consideration in evaluating your suitability for employment, promotion, reassignment, or retention as an employee.

CNCA also conducts a search through the U.S. Department of Justice National Sex Offender Public Website.

For additional information on fingerprinting please contact the Human Resources Department.

B. TUBERCULOSIS TESTING

Camino Nuevo Charter Academy requires that all employees and volunteers be tested for tuberculosis in accordance with Educational Code 49406 [a][h] which states in part that no person shall “be initially employed by a school district or employed under contract in a certificated or classified position unless the person has submitted to a tuberculosis risk assessment within the past 60 days, and if tuberculosis risk factors are identified, has been examined to determine that they are free of infectious tuberculosis, by a physician and surgeon licensed under Chapter 5 (commencing with Section 2000) of Division 2 of the Business and Professions Code...” A person previously employed by another school or school district shall be deemed to meet the requirements if that person produces a certificate which shows that the person was examined within the past four years and was found to be free of infectious tuberculosis.

All employees shall be required to submit to a tuberculosis risk assessment at least every four years, unless they have previously tested positive and have an X-ray result on file with the school. All volunteers will be required to submit to a Tuberculosis risk assessment every two years, unless they have previously tested positive in which case they will be required to submit to a test every four years.

C. VERIFICATION OF STATUS

The employer is required by existing federal laws to verify the identity and legal eligibility of all individuals to work before they can be hired. In keeping with this obligation, documentation that shows each person’s identity and legal authority to work must be verified. Each applicant must also attest to their legal authority to work and identity on an I-9 Form provided by the federal government. This verification must be completed no more than three business days after an offer of employment is made but prior to the first day of work. All offers of employment and continued employment for a position in the United States are conditioned on furnishing satisfactory evidence of identity and legal authority to work in the United States.

D. EMPLOYMENT STATUS

(Applies to employees who are not members of the certificated bargaining unit)

Employees at Camino Nuevo Charter Academy are classified as full-time nonexempt, part-time nonexempt, temporary, exempt, or substitute.

1. Full-Time Employees

Full-time employees are defined as those employees who are scheduled for and do work 36 hours or more consistently per work week. A work week is seven consecutive 24-hour periods, beginning on Sunday at 12:00 a.m. and ending on Saturday at 11:59:59 p.m. Following the completion of a 30-day introductory period, regular full-time employees are eligible for applicable employee benefits. All full-time employees will become eligible for medical benefits the first of the month following one month of continuous employment. Full-time employees may work only during the academic year or during the calendar year.

2. Part-Time Employees

Part-time employees are defined as those employees who are scheduled to and do work fewer than 36 hours per work week. A work week is seven consecutive 24-hour periods, beginning on Sunday at 12:00 a.m. and ending on Saturday at 11:59:59 p.m. Part-time employees may be assigned a work schedule in advance or may work on an as-needed basis. Part-time employees may work only during the academic year or during the calendar year. CNCA part-time employees scheduled to work 30 or more hours per week will become eligible for medical benefits the first of the month following one month of employment.

3. Temporary Employees

Temporary employees are those who are employed for short-term assignments. Short-term assignments will generally be periods of 180 days or fewer. Temporary employees are not eligible for benefits, except as required by applicable law, and may be classified as exempt or non-exempt, depending on the basis of job duties and compensation. Temporary employees working 30 or more days will be provided 48 hours of paid sick leave per year.

Camino Nuevo Charter Academy may offer benefits to full-time temporary employees who accept an interim assignment that is a minimum of three (3) months. All full-time temporary employees will become eligible for medical benefits the first of the month following one month of employment.

4. Exempt Employees

Exempt employees are those whose job assignments meet the federal requirements for overtime exemption. Exempt employees are compensated on a salary basis and are not eligible for overtime pay. Generally, certificated, confidential, administrative, computer, and professional

employees are considered exempt. Your supervisor will inform you if your status is exempt. Exempt employees may work only during the academic year or during the calendar year.

Those employees working less than 100% of a full-time schedule will receive all applicable benefits at a pro-rated amount proportionate to their primary work schedule. Exempt employees will become eligible for medical benefits the first of the month following one month of employment.

5. Substitute Employees

Substitute employees are considered “on call” and therefore positions do not exist for substitute employees. Persons employed to work “on call” for a standard workday or a short period of time as a replacement for an employee’s absence or on an approved short-term or long-term leave will be classified as a substitute employee. Substitute employees may only work during the academic year or summer school/extended school year, if offered work by CNCA.

Substitute employees are not eligible for benefits, except as required by applicable law. Substitute employees will be eligible to receive 48 hours of sick leave per year. Sick time is not accrued and will not carry over to the next school year. Sick days will be made available to employees upon hire. To use sick leave a Substitute must have accepted a position and due to illness or injury be unable to fulfil the assignment. A substitute who is ill or injured must report their illness and cancel their assignment no less than one (1) hour before the time you are scheduled to begin working for the day. At no time may sick leave be used in lieu of accepting an assignment.

E. INTRODUCTORY PERIOD

(Applies to employees who are not members of the certificated bargaining unit)

The introductory period for all employees, classified or certificated, is the first thirty (30) days of continuous employment at Camino Nuevo Charter Academy. During this time, you will learn your job duties and responsibilities, get acquainted with your colleagues, and determine whether your position is a match. During this time, your supervisor will closely monitor your performance.

Upon completion of the introductory period, CNCA will review your performance and determine whether your performance is satisfactory enough to continue your employment. At this time, if appropriate, you will be advised of any performance improvements expected from you in moving forward. At that time, you may express suggestions to improve CNCA’s efficiency and operations. Completion of the introductory period does not entitle you to remain employed by CNCA for a definite period of time, but rather allows both you and CNCA to evaluate whether or not you are a right fit for the position.

During the introductory period, the employee may receive professional development and peer mentoring, where appropriate. An employee on introductory status will receive feedback from the Principal or supervisor regarding their progress no later than 30 days from the first day of

work. Notwithstanding this introductory period, CNCA may terminate an employee prior to the end of a 120-day period, consistent with any contractual rights.

After completion of the introductory period, eligible employees will receive current, applicable CNCA benefits. Medical benefits, however, will become effective the first of the month following one month of employment.

VIII. PAYROLL

A. WORKING HOURS & SCHEDULE

Camino Nuevo Charter Academy hours of school operation are 7:00 a.m. to 6:00 p.m. Monday through Friday. All employees will be assigned a work schedule suitable for their job assignment and will be expected to begin and end work according to the schedule. Classified and all other staff members will be assigned a work schedule during the hours of school operation. Please note, schedules may vary depending on whether you work during the academic year or a full calendar year. Your supervisor will assign your individual work schedule. In order to accommodate the needs of our organization, it may be necessary to change individual work schedules on either a short-term or long-term basis.

All employees are expected to be at their desks or workstations at the start of their scheduled shift, prepared to assume their responsibilities. **For hourly staff members this means being prepared at the start of their shift with all necessary equipment or technology, clocked in, and at their assigned work area/desk. Teachers must be onsite, prepared and ready to begin the workday 15 minutes before the school day begins and are required to stay on-site 15 minutes after the school day ends per the collective bargaining agreement.**

If you need to modify your schedule, you must request the change with your supervisor or principal in a timely manner. All schedule changes or modifications must be approved by your supervisor or Principal. It is not acceptable to modify your work schedule without prior approval. For example, if you arrive 15 minutes late to work and continue working 15 minutes beyond your scheduled time to make up the tardy without obtaining approval from your supervisor first or vice versa, you are violating this policy. Such unapproved changes in schedules will be subject to disciplinary action up to and including termination of employment.

CNCA provides non-exempt employees with 10-minute paid rest breaks as required by California law. Non-exempt employees receive one rest break for each four-hour work period or a “major fraction” of a work period (i.e. greater than two hours). However, any non-exempt employee who works less than 3½ hours in a day is not eligible to take a rest break. The number of breaks received is as follows:

- Non-exempt employees who work between 3½ and 6 hours are entitled to one rest break.
- Non-exempt employees who work more than 6 and up to 10 hours are entitled to two rest breaks.

- Non-exempt employees who work more than 10 and up to 12 hours are entitled to three rest breaks.

A rest break is paid time when you are relieved of all work duties and responsibilities, although you must remain on the facility premises. Rest breaks may not be combined, added to a meal period, or taken at the very beginning or very end of the day, unless you receive advance permission from your supervisor. Insofar as practicable, rest breaks should be in the middle of each work period.

CNCA also requires its employees in non-exempt positions to take a mandatory unpaid, uninterrupted meal break in accordance with California law. A meal break is an unpaid period when employees are relieved of all work duties and responsibilities, generally for the purpose of consuming a meal. All employees may leave the premises during meal breaks, if they choose to do so.

If non-exempt employees work more than five hours (5:01), they will be scheduled for one unpaid meal break, to begin after working no more than 5 hours (5:00). However, if the time worked is between five hours and six hours, the meal period can be waived by written mutual consent between the employee and their supervisor. The Meal Waiver form may be requested from the School Operations Manager or Human Resources. Non-exempt employees working more than 10 hours (10:01) will be scheduled for a second meal break to begin after working no more than 10 hours (10:00) of work.

Employees are expected to be punctual and adhere to their assigned work schedule. If an employee is unable to take their meal break or take it in a timely manner, the employee must notify their supervisor before or at the time the employee is unable to take the meal break. Failure to follow this notification requirement may lead to discipline at CNCA's discretion.

Supervisors will schedule meal and rest periods in compliance with California law.

Certificated teachers are provided with at least a 30-minute lunch break as outlined in the collective bargaining agreement.

Violation of this policy is subject to disciplinary action up to and including termination of employment.

At times, emergencies such as power failures, road closings, earthquakes, fires, severe weather, pandemics, social unrest, or local & state official orders may interfere with CNCA's operations. In such an event, CNCA may order a temporary shutdown of part or all of its operations. Depending on the circumstances, time off may or may not be paid.

B. CALL BACK TIME

An off- duty classified employee who is directed by CNCA to report to work outside of his/her assigned hours shall be paid for such additional hours the greater of: his/her regular pay for two

hours OR pay for the amount of time required for the employee to travel to the workplace, complete the task, and return home. Call back pay shall not apply to temporary additional duties assigned immediately preceding or following the regular workday.

If the required additional duty, when combined with the employee's regular CNCA responsibilities, exceeds 8 hours per day or 40 hours per week, overtime pay shall apply to the excess over 8 hours or 40 hours.

C. TIMEKEEPING PROCEDURES

Hourly and daily employees who are not members of the certificated bargaining unit are required to record their time using the electronic time clock system. In the event that the time clock system is unavailable, employees are required to manually record their time using a time sheet. Employees are expected to punch in when they report to work at the beginning of every shift and punch out promptly at the end of their shift, unless overtime work has been pre-approved by your supervisor in advance. The beginning and end of each meal period must also be recorded. Altering, falsifying, and tampering with time records, or recording time on another employee's time record is prohibited and subject to disciplinary action, up to and including termination of employment.

All hourly and daily employees are expected to record any planned absences into **CNCA's Payroll & Attendance Reporting Platform (i.e. Paychex Flex, Paycom, etc.)** at least three (3) days prior to the absence. Full day absences should be recorded as a full day (i.e. a 5-hour workday an employee would record 5-hours, 4-hour workday an employee would record 4-hours, etc.). Partial day absences would be recorded as a partial day (i.e. if you work 3 hours of a 5-hour shift, you would record a 2-hour absence.)

Exempt employees are required to record their attendance through **CNCA's Payroll & Attendance Reporting Platform** by reporting absences from work for reasons such as leaves of absence, sick leave, or personal business as soon as possible. When an absence is planned, such as for a scheduled medical appointment, employees are required to enter their absence(s) into **CNCA's Payroll & Attendance Reporting Platform** for approval by their supervisor at least three (3) days prior to the appointment. Full-time exempt employees should record full-day absence(s) as eight (8)-hours per day and partial day absence(s) in prorated hours. Teachers should record full day absence(s) as seven (7) hours per day and partial day absence(s) in prorated hours.

It is each employee's responsibility to review the hours in **CNCA's Payroll & Attendance Reporting Platform** and on their paystub to certify the accuracy of all time recorded. Any errors in your timecard should be reported immediately to your supervisor, who will attempt to immediately correct legitimate errors.

D. OVERTIME

(Applies to employees who are not members of the certificated bargaining unit)

When school needs cannot be met during regular working hours, you may be required to work overtime. All overtime work must be authorized in advance by your supervisor. Working overtime without prior authorization may result in disciplinary action up to and including termination. Non-exempt employees will be paid time and one-half compensation for all hours worked in excess of eight hours in a workday or over 40 hours in one workweek. Non-exempt employees will be paid double the employee's regular rate of pay for all hours worked in excess of 12 hours in any workday and for all hours worked in excess of eight on the seventh consecutive day of work in a workweek. Exempt employees are expected to work as much of each workday as is necessary to complete their job responsibilities. No overtime or additional compensation is provided to exempt employees.

E. PAYMENT OF WAGES

Paydays are scheduled on the 15th and last day of the month for all employees. If a regular payday falls on a weekend or holiday, employees will be paid on the working day prior to the weekend or holiday.

If there is an error in your check, please report it immediately to your supervisor or the Human Resources Department. No one other than the employee to whom the paycheck is written will be allowed to pick up a paycheck unless written authorization by the employee, whose name appears on the check, has been given.

Paystubs are available electronically and are available online. For instructions on how to access [CNCA's Payroll & Attendance Reporting Platform](#) please contact your School Operations Manager or email CNCAHumanResources@CaminoNuevo.org.

F. SALARY PAY POLICY

Exempt employees will be paid a salary in accordance with applicable law. Although exempt employees are generally entitled to their salary for any work week in which work is performed, deductions can and will be made when permitted by law. For example, an exempt employee's salary may be reduced for complete days of absence for personal reasons and incomplete initial or final weeks of work. There may also be other occasions when an exempt employee's salary may be reduced. Please contact your supervisor or the Vice President of Human Resources for more information.

G. GIFT GIVING POLICY

The purpose of the Gift Acceptance Policy is to delineate policies and guidelines governing the acceptance of gifts by Camino Nuevo Charter Academy and to provide guidance to prospective donors when making gifts to the organization.

Although we appreciate any donor who is interested in donating a gift to our organization, Camino Nuevo Charter Academy will not engage in any of the following gift receiving practices:

- Accepting gifts that violate federal or municipal laws
- Accepting gifts that require Camino Nuevo Charter Academy to provide special consideration or treatment to any vendor, donor, entity etc.
- Accepting gifts that require Camino Nuevo Charter Academy to deviate from its normal hiring, promotion or contracting procedures
- Accepting gifts in any cash amount without first being approved by the Chief Executive Officer
- Accepting contributions in the form of property, patents, licenses, trusts, bequests, retirement plans, life insurance and securities
- Accepting gifts from organizations whose core activities may be in direct conflict with the mission of Camino Nuevo Charter Academy or which may limit our ability to provide our services

When appropriate, the Chief Executive Officer will consult with the Board of Directors regarding gifts prior to acceptance. With that said, Camino Nuevo Charter Academy respectfully reserves the right to refuse any gift it believes is not in the best interest of the organization. Additionally, Camino Nuevo Charter Academy employees may not accept any gifts on Camino Nuevo Charter Academy's behalf without the prior consent of the Chief Executive Officer. Under no circumstances shall a Camino Nuevo Charter Academy employee accept monetary gifts consisting of but not limited to gift certificates, coupons, entertainment tickets etc. from prospective vendors. The only gifts acceptable to receive without the prior consent of the Chief Executive Officer are those marginal, peripheral gifts including small food baskets or edible treats (i.e. fruit baskets, candies, pastries, etc.).

IX. PERSONNEL

A. PERSONNEL RECORDS

You have the right to inspect certain documents in your personnel file, as provided by law, in the presence of a CNCA representative at a mutually convenient time. Copies of documents in your file may be made upon payment of a copy charge. You may attach your comments to any disputed item in the file. CNCA will restrict disclosure of your personnel file to authorized individuals within CNCA. Any request for information contained in the personnel files must be directed to the Vice President of Human Resources. Only the Principal, the CEO or the Vice President of Human Resources is authorized to release information about current or former employees. Disclosure of personnel information to outside sources will be limited as provided by law.

CNCA is required by law to keep current all employees' names and addresses. Employees are responsible for notifying CNCA in the event of a name or address change.

B. EMPLOYEE REFERENCES

It is the policy of CNCA not to provide any job references for current or former employees. All employment verification requests must be directed to the Principal or the Human Resources Department. No other employee is authorized to release information for current or former employees. An employee who receives a request for any information concerning a past or present employee or a volunteer should refer the person making the request to the Human Resources Department without engaging in any “on” or “off the record” conversation about the individual. By policy, CNCA discloses only the dates of employment, and the title of the last position held by former employees. If the employee authorizes the disclosure in writing, CNCA will also inform prospective employers of the amount of salary or wage last earned.

Strict observance of this policy is required. Any violation of this policy may result in disciplinary action up to and including possible termination.

C. CONFLICT OF INTEREST

CNCA is committed to the integrity of professional relationships among employees and students. Professional integrity promotes an environment where the CNCA Anchors of excellence, equity, community, innovation, and joy can thrive. Principles of fairness and objectivity must be honored.

It is not possible to specify all situations in which there may be a conflict of interest or the appearance of unfair treatment. Examples of potential conflicts of interest may include:

Staff-student: Staff members are allowed to enroll their children/family members at any of our schools. In the event that a student matter arises, the staff member must recuse themselves from a student matter because of their personal connection to a student. A conflict of interest may be present preventing CNCA from performing its due diligence to resolve the student matter fairly.

Staff-staff:

1. Staff members may enroll their children/family members at any CNCA school, however staff members may not request that CNCA staff or colleagues perform special services for a relative student who attends any of our CNCA schools. A conflict of interest may be present by jeopardizing the staff member’s credentials and creating a situation or perception of unfairness.
2. Relatives of employees may be eligible for employment with CNCA only if individuals involved do not work in a direct supervisory relationship, or in job positions in which a conflict of interest could arise. CNCA defines “relatives” as spouses, children, siblings, parents, in-laws, cousins and step relatives. Present employees who marry will be permitted to continue working in the job position held only if they do not work in a direct supervisory relationship with one another or in job positions involving a conflict of interest.

D. EMPLOYMENT OF RELATIVES

Relatives of employees may be eligible for employment with CNCA only if individuals involved do not work in a direct supervisory relationship, or in job positions in which a conflict of interest could arise. CNCA defines “relatives” as spouses, children, siblings, parents, in-laws, cousins and step relatives. Present employees who marry will be permitted to continue working in the job position held only if they do not work in a direct supervisory relationship with one another or in job positions involving a conflict of interest.

E. UNLAWFUL HARASSMENT

CNCA policy prohibits unlawful discrimination or harassment based on a person’s actual or perceived race, religious creed, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, veteran status, gender, gender identity, gender expression, sex, sexual orientation, or any other characteristic contained in the definition of hate crimes in Section 422.55 of the Penal Code, as well as any other category protected by federal, state, or local laws. It also prohibits unlawful discrimination based on the perception that anyone has any of the aforementioned characteristics or is associated with a person who has or is perceived as having any of the aforementioned characteristics. All such discrimination or harassment is unlawful. CNCA employees are prohibited from engaging in such conduct.

CNCA is committed to providing a work environment free of unlawful harassment. All such harassment is unlawful and will not be tolerated. CNCA’s anti-harassment policy applies to all persons involved in the operation of CNCA and prohibits unlawful harassment by any employee of CNCA, including supervisors and coworkers. It also prohibits unlawful harassment based on the perception that anyone has any of the aforementioned characteristics or is associated with a person who has or is perceived as having any of the aforementioned characteristics. Prohibited unlawful harassment includes, but is not limited to, the following behaviors:

1. Sexual Harassment

a) Definition

State and federal laws define sexual harassment as unwanted sexual advances, unwanted requests for sexual favors, or unwanted visual, verbal, or physical conduct of a sexual nature made against another person of the same or opposite gender, in the work or educational setting, when:

- 1) Submission to the conduct is made expressly or implicitly as a term or condition of the individual’s employment;
- 2) Submission to or rejection of the conduct by the individual is used as basis for employment decisions affecting the employee;

- 3) The conduct has the purpose or effect of unreasonably interfering with the employee's work performance or creating an intimidating, hostile, or offensive working environment; or adversely affecting the individual's evaluation, advancement, assigned duties, or any other condition of employment or career development;
- 4) Submission or rejection of the conduct by the other individual is used as the basis for any decision affecting the employee regarding benefits, services, honors, programs or activities available at or through CNCA.

Other examples of sexual harassment, whether committed by a supervisor, an employee, or a non-employee, in the work or educational setting, include but are not limited to:

- 1) Unwelcomed verbal conduct such as sexual flirtations or propositions; graphic comments about an individual's body; overly personal conversations or pressure for sexual activity; sexual jokes or stories; unwelcomed sexual slurs, epithets, threats, innuendoes, derogatory comments, sexually degrading descriptions or the spreading of sexual rumors.
- 2) Unwelcomed visual conduct such as drawings, pictures, graffiti, gestures or sexually explicit e-mails; displaying sexually suggestive objects
- 3) Unwelcomed physical conduct such as massaging, grabbing, fondling, stroking or brushing the body; touching an individual's body or clothes in a sexual way; cornering, blocking, leaning over or impeding normal movements

Prohibited sexual harassment includes any act of retaliation against an individual who reports a violation of the CNCA's sexual harassment policy or who participates in the investigation of a sexual harassment complaint.

b) General Provisions

1) Sexual Harassment of and/or by Employees

It is the policy of CNCA that all employees, as well as job applicants, must be provided a workplace environment free from unsolicited and unwelcomed sexual overtures or demands, and from other offensive conduct of a sexual nature. Further, it is the policy of CNCA that members of the community should be able to access CNCA facilities and services without fear of such conduct.

2) Sexual or Inappropriate Conduct by Employees Towards Students

It is the policy of CNCA that employees shall not engage in sexual or inappropriate conduct toward students, including those who are adults by age. "Sexual or inappropriate conduct" includes, but is not limited to, boundary invasion, dating, inappropriate sexual comments or innuendos, inappropriate physical contact and display or circulation of inappropriate visual or audio material. In the employee-student context, all such employee conduct is prohibited even if student initiated or consensual. Such conduct may also violate various federal and state statutes and may require reporting to local child protective agencies under applicable child abuse statutes. For further examples and guidance, please refer to the CNCA Staff/Student Interaction policy in the CNCA Employee Handbook.

CNCA prohibits sexual harassment of CNCA employees and job applicants. It is unlawful for males to sexually harass females or other males, and for females to sexually harass males or other females. Sexual harassment on the job is unlawful whether it involves coworker harassment, harassment of a student, harassment by a supervisor, or harassment by nonemployees. It also extends to harassment of or by job applicants, vendors, interns, independent contractors, and others doing business with CNCA. CNCA also prohibits retaliatory behavior or action against CNCA employees or other persons, who complain, testify or otherwise participate in the complaint process.

CNCA shall take all actions necessary to ensure the prevention investigation, and correction of sexual harassment, including but not limited to:

- i. Providing training to employees in accordance with law and administrative regulations.
- ii. Publicizing and disseminating CNCA's sexual harassment policy to staff.
- iii. Ensuring prompt, thorough, and fair investigation of complaints.
- iv. Taking timely and appropriate corrective/remedial action(s), which may require interim separation of the complainant and alleged harasser and subsequent monitoring of developments.

c) Employee's Responsibility

If any employee becomes aware of any sexual harassment of another employee or a job applicant, or sexual or inappropriate conduct by an employee towards students, this information must be communicated, without fear of retaliation, immediately to the Principal or supervisor or, if the employee prefers, the Human Resources Department. If the situation warrants, the employee must make a suspected child abuse report as required by law.

Any CNCA employee or job applicant who feels that they have been sexually harassed shall immediately report the incident to the Principal, supervisor or the Human Resources Department. An employee may bypass his/her supervisor in filing a complaint where the supervisor is the subject of the complaint.

All complaints of sexual harassment shall be kept confidential to the extent necessary to carry out the investigation or to take other subsequent necessary actions. (2 CCR 11023)

Any CNCA employee who engages in sexual harassment, or who aides, abets, incites, compels or coerces another to commit sexual harassment against a CNCA employee, job applicant, or student, is in violation of this policy and is subject to disciplinary action, up to and including dismissal.

2. Other Types of Unlawful Harassment

Camino Nuevo Charter Academy also prohibits harassment on the basis of disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or

any other characteristic contained in the definition of hate crimes in Section 422.55 of the Penal Code, or any other protected basis, includes behavior similar to sexual harassment, such as:

- Verbal conduct such as threats, epithets, derogatory jokes or comments, slurs or unwanted sexual advances, invitations or comments;
- Visual conduct such as derogatory and/or sexually oriented posters, photographs, cartoons, drawings, or gestures;
- Physical conduct such as assault, unwanted touching, intentionally blocking normal movement or interfering with work because of sex, race, or any other protected basis;
- Threats and demands to submit to sexual request as a condition of continued employment, or to avoid some other loss, and offers of employment benefits in return for sexual favors; and
- Retaliation for reporting harassment or threatening to report harassment.

If you believe you have been subjected to any form of unlawful discrimination, submit a written complaint to your Principal or the Human Resources Department. Your complaint should be specific and should include the names of the individuals involved and the names of any witnesses. CNCA will immediately undertake an effective, thorough, and objective investigation of the harassment allegations.

If CNCA determines that unlawful discrimination has occurred, effective remedial action will be taken commensurate with the severity of the offense. Appropriate action will also be taken to deter any future discrimination. CNCA will not retaliate against you for filing a complaint and will not knowingly permit retaliation by management employees or your coworkers.

All CNCA employees must report any incidents of harassment forbidden by this policy immediately so that complaints can be resolved quickly and fairly.

3. Camino Nuevo's Complaint Procedure

Camino Nuevo Charter Academy's complaint procedure provides for an immediate, thorough, and objective investigation of any claim of unlawful or prohibited harassment and appropriate disciplinary action against one found to have engaged in prohibited harassment.

An employee who believes they have been unlawfully harassed or discriminated against on the job, or who is aware of the unlawful harassment of others, shall immediately notify a supervisor with CNCA, the Principal or the Human Resources Department as soon as possible. The complaint must be as detailed as possible, including the names of individuals involved, the times and places of relevant events, the names of any witnesses, direct quotations of relevant language, and any documentary evidence (notes, pictures, emails, etc.).

Retaliation against any employee by another employee or by CNCA for using this complaint procedure or for filing, testifying, assisting, or participating in any manner in any investigation, proceeding, or hearing conducted by a governmental enforcement agency is prohibited. CNCA

will not knowingly permit retaliation against any employee who complains of prohibited harassment or who participates in an investigation.

Incidents of prohibited harassment that are reported will be promptly investigated. CNCA will immediately undertake or direct an effective, thorough, and objective investigation of the harassment allegations. The determination regarding the reported harassment will be made and communicated to the employee who complained and to the accused harasser(s).

If CNCA determines that prohibited harassment has occurred, CNCA will take effective remedial action commensurate with the circumstances and to deter future harassment. If a complaint of prohibited harassment is substantiated, appropriate disciplinary action, up to and including termination, will be taken.

4. Liability for Harassment

Any employee of CNCA who is found to have engaged in prohibited harassment is subject to disciplinary action, up to and including dismissal. Any employee who engages in prohibited harassment may be held personally liable for monetary damages. Any manager who knew about unlawful harassment and took no action to stop it or failed to report the harassment to the Principal is subject to discipline up to and including dismissal.

5. Additional Enforcement Information

The federal Equal Employment Opportunity Commission (EEOC) and the California Department of Fair Employment and Housing (DFEH) investigate and prosecute complaints of unlawful harassment in employment. Employees who believe that they have been unlawfully harassed may file a complaint with these agencies.

For more information, contact the Human Resources Department. You may also contact the nearest office of the EEOC or the DFEH, as listed in the telephone directory.

F. STANDARDS OF CONDUCT

In order to ensure orderly operations and provide the best possible work environment, Camino Nuevo Charter Academy expects employees to follow rules of conduct that will protect the interests and safety of all stakeholders. Employees must perform their job duties in a proficient and professional manner.

Conduct rules for bargaining unit members are contained in the CNCA/CNTA Collective Bargaining Agreement.

As to all other employees, the following conduct is prohibited and will not be tolerated by CNCA. It is not possible to list all the forms of behavior that are considered unacceptable in the workplace, other types of conduct that threaten security, personal safety, employee welfare, and the school's operation may also be prohibited. The following are examples of infractions of rules of conduct that may result in disciplinary action, including suspension, or termination of employment.

1. Unexcused and/or repeated tardiness and absenteeism, failing to follow absence reporting procedures and/or failing to report absences into absence reporting system (i.e. Paychex Flex, **Paycom**).
2. Falsification of employment records, employment information, or other records.
3. Failing to clock in/out; recording the work time of another employee, allowing any other employee to record your work time, or allowing falsification of any timecard, whether your own or another employee's.
4. Theft or the deliberate or careless damage or destruction of any company property, of any CNCA property, or the property of any employee or students.
5. Removing or borrowing CNCA property without prior authorization.
6. Unauthorized use of CNCA equipment, time, materials, or facilities.
7. Provoking a fight or fighting during working hours or on school property.
8. Participating in horseplay or practical jokes on school time or on school premises at any time.
9. Engaging in criminal conduct whether or not related to job performance.
10. Causing, creating, or participating in a disruption of any kind during hours on school property.
11. Insubordination, including but not limited to failure or refusal to obey the orders or instructions of a supervisor or member of management, or the use of abusive or threatening language toward any supervisor or member of management.
12. Using abusive language at any time on school premises.
13. Failure to effectively perform job duties.
14. Failing to notify a supervisor when unable to report to work or **unable to report to work on time (i.e. tardy)**.
15. Failing to obtain permission to leave work for any reason during normal working hours.
16. Failing to observe working schedules, including rest and lunch periods.
17. Failing to provide a physician's certificate when requested or required to do so.
18. Unsatisfactory work performance and/or work attitude.
19. Engaging in rude or discourteous conduct towards others.
20. Failure to abide by set standards for lunch and break periods and working unauthorized overtime.
21. Sleeping or malingering.
22. Disclosing confidential information.
23. **Using/engaging with social media**, making or accepting non-emergency personal **phone** calls, or text messaging during instructional time, or when it would interfere with the performance of their job duties.
24. Working overtime without authorization or refusing to work assigned overtime.
25. Wearing, displaying, unprofessional, or inappropriate styles of dress or hair while working.
26. Violating any safety, health, security, or school policy, rule, or procedure.
27. Dishonesty, committing a fraudulent act or breach of trust under any circumstances.

28. Committing or involvement in any act of unlawful harassment of another individual.
29. Possessing, distributing, selling, transferring, or using--or being under the influence of--alcohol or illegal drugs while on duty, while on company property, in the presence of children, or while operating a company owned or leased vehicle.
30. Carrying firearms or any other dangerous weapons, at any time, on premises owned or occupied by CNCA.
31. Sexual conduct on CNCA property.
32. Unprofessional conduct.

G. STAFF/STUDENT INTERACTION POLICY

EMPLOYEE/STUDENT INTERACTION

This policy is intended to guide all staff members in conducting themselves in a way that reflects the highest standards of behavior and professionalism required of a school employee. Violating the boundaries of an employee/student relationship is deemed an abuse of power and betrayal of public trust.

CNCA encourages a close, warm, and considerate relationship between students/alumni and teachers and staff. Our employees serve as the students' role models, guides and mentors in learning as well as living. The purpose of these guidelines is to give clear direction regarding appropriate conduct and boundaries between employees and students/alumni. The expectations for conduct set forth are not intended to serve as an exhaustive list of requirements, limitations, or prohibitions on staff conduct and activities established by CNCA. Rather, they are intended to:

- Alert employees to some of the more sensitive and often problematic matters involved in faculty/staff-student relationships.
- Specify boundaries related to the educator/student relationship and conduct that is contrary to accepted norms of behavior and in conflict with duties and responsibilities of professional educators.
- Provide employees with clear guidance in conducting themselves in a manner that reflects high standards of professionalism.

It is important for CNCA to maintain a school-wide culture in which students and employees understand their responsibility to report misconduct without fearing retaliation. In order to prevent abuse and/or exploitation, students and the professional community must know that the Administration will support them when they report possible misconduct. Although this policy gives clear direction regarding appropriate conduct between employees and students, each employee is obligated to avoid situations that could prompt suspicion by other members of the school community. One helpful standard that can be quickly applied when assessing whether your conduct is appropriate is to ask yourself, "Would I be doing this if the student's family or my colleagues or family were standing next to me?"

If an employee experiences a difficult situation related to boundaries, the employee should ask for advice from a supervisor, manager or Human Resources.

Guidelines for Maintaining Boundaries

Some activities may seem innocent from an employee's perspective but can be perceived as flirtation or sexual insinuation from a student or parent point of view, therefore employees should not engage in any type of behavior that might have the appearance of impropriety if observed by others.

The objective of the following examples of appropriate boundaries is not to restrain positive relationships between employees and students, but to avoid situations that may be seen as inappropriate. Employees must understand their own responsibility for ensuring that they do not cross the boundaries of an educator/student relationship. Thus, it is crucial that all employees learn this policy thoroughly and apply the lists of acceptable and unacceptable behavior to their daily activities.

Meet Only in Appropriate Settings:

- An employee should not be alone with a student in a non-public space or inside a room/classroom with a closed door unless it is educationally necessary, and the space or room/classroom can be seen through a window. It is understood that teachers may meet with their students for educational purposes outside of classroom time and that some of those meetings will involve one-on-one meetings. Any such private meeting with a student should, whenever possible, occur with the door open or in a public space. If the circumstances require the door to be closed because additional privacy is needed, the meeting should be in a room with a window in the door that should remain uncovered, and the door to the room should remain unlocked.
- Employees should not allow students to ride in the employees' personal cars. In rare occasions when a school activity requires traveling and the CNCA employee is called upon to drive or otherwise transport a student, the activity and transportation must be approved in writing (e-mail/text will suffice) by the Site Principal and the parent/guardian prior to the required travel. Even with permission, an employee should NEVER be alone in a car with a student and should not ride in a student's car. If a situation arises that requires deviation from this rule, the employee involved should get written permission from their supervisor.
- Employees should not be present at a student's home when a parent/guardian is not present.
- Employees should not invite students to their homes.
- Employees should not intentionally be alone with a student on campus or away from the school.

- Home Visits/Off Site Related Activities: Home visits/Off site related activities are an effective strategy of engaging students and families on a personal level to strengthen relationships and support academic progress. Staff members must follow CNCA guidelines for conducting home visits/Off site related activities with families throughout the year. All staff members must receive written approval from the principal prior to the home visits/Off site related activity by completing the form in Exhibit A.

Limit Physical Contact:

- Employees should not discipline students in any physical manner.
- Employees should not have physical contact with a student, except that an occasional supportive, congratulatory, or quick “side” hug, fist bump, handshake, high five, or a pat on the back is permissible, if and only if, welcome/consented by the student. Patting of the buttocks with a hand even in an athletic context is prohibited. Note: If a student engages in repeated and/or prolonged physical contact with a school employee, the employee should clearly and firmly discourage such behavior and should notify a supervisor.
- Employees should not engage in physical horseplay, roughhousing, or other inappropriate physical games with a student.

Remember Your Role Is as an Educator, not a Parent, Peer or Friend:

- Employees should not “hang out” with students outside of school for reasons not related to school or spend an excessive amount of time “hanging out” with students even on campus. Adults at the school should always remember they are not the students’ “friends” and therefore should not be engaging in peer-like behavior with students.
- Employees should not give gifts to an individual student that are of a personal or intimate nature.
- Employees should not provide special treatment that could be viewed as preferential or unprofessional (buying lunches, special privileges, etc., not otherwise afforded to all).
- Employees should not provide alcohol or drugs to a student, nor permit a student to drink or use drugs in their presence.
- Employees should not direct a student to keep secrets from or hide information from their peers, parents, or other school employees.
- Employees should not seek emotional involvement with a student for the employee's benefit.
- Employees should not make or participate in sexually inappropriate comments or conversations; make sexual jokes, tell stories, or make comments of a sexual nature or innuendo.
- Employees should not kiss (any kind) any student/alumni.

- Teachers should not use sexual or inappropriate material as part of a class lesson, even as a joke.
- Employees should not discuss their romantic relationships, personal troubles or intimate issues with a student.
- Employees should not gossip with students about other students or adults in the school community.
- Employees should not make remarks about the physical attributes or development of anyone.

Avoid Personal Electronic Communications:

- Employees should not engage with students via their personal social media accounts and should not “friend”, follow or send personal social media messages to students.
- Employees should not use personal email or text messages to communicate with students rather than using school email and communication systems. (Limited text messaging is permissible for arranging logistics of school activities off campus or in emergency situations, but employees should generally use group text functions in such circumstances).
- Employees should not send emails to students if the content is not about school activities.

Maintain Boundaries on Overnight Trips:

- Employees should sleep in a separate room from students, should not invite a student to sleep in the employee's room, should not be alone with a student in the student's room and should not be inside a student's room when the student is changing or sleeping.
- Employees should not awaken students by making physical contact with them (but may awaken students by loudly knocking on their doors or calling out to them).
- Employees should not appear unclothed or partially unclothed in front of a student. Thus, on overnight trips, employees should not walk around outside of their sleeping quarters unclothed or partially unclothed.

Special Boundaries Issues for Athletic Activities:

- In athletic facilities, employees should not shower or change in locker rooms when students are present.
- Employees should supervise locker rooms, as necessary, to prevent misbehavior and injury, and should do so by announcing their presence as they enter.

- Coaches and other athletic staff should not be alone with a student when engaging in otherwise permitted physical contact, such as when teaching a skill.

These boundary guidelines may not be applicable if the employee is the parent, guardian, relative or sibling of the student in question. However, all school employees must remain mindful of their interaction with any student, even their own child(ren) or friends of their own child(ren), in and out of school. Those employees with family members in attendance at the school should inform the principal and reach out to the principal or Human Resources with any questions regarding this policy.

Duty to Report

All employees are responsible for enforcing this policy and must immediately report any suspected violations to the principal and Human Resources Department. In some circumstances, employees will also have the duty to report such conduct in accordance with mandated reporter requirements. The School will not retaliate against any individual who makes a complaint or participates in an investigation pursuant to this policy and will take disciplinary action against anyone who retaliates against a person in violation of this policy.

Under California law it is a crime for an adult to have any sexual relationship with a minor. In addition, California law requires "mandated reporters" to report to Child Protective Services or to law enforcement any suspected sexual assault or sexual exploitation of a minor. This includes any known sexual relationship between an adult and a minor. Therefore, any CNCA employee who reasonably suspects that an adult is having a sexual relationship with a student must report the suspicion to Child Protective Services or law enforcement immediately. Immediate reporting is crucial for the protection of the student(s) and the community as a whole.

H. CHILD NEGLECT AND ABUSE REPORTING

Any employee who knows or reasonably suspects a child has been the victim of child abuse shall promptly report the instance to law enforcement.

Child abuse or neglect includes physical injury or death inflicted by other than accidental means upon a child by another person, sexual abuse, neglect, the willful harming or injuring of a child, or the endangering of the person or health of the child, also unlawful corporal punishment. Child abuse or neglect does not include a mutual affray between minors. Child abuse or neglect does not include an injury caused by reasonable and necessary force used by a peace officer acting within the scope and course of his/her employment as a peace officer. School employees are required to report instances of child abuse when the employee has a "reasonable suspicion" that child abuse or neglect has occurred. Reasonable suspicion arises when the facts surrounding the incident or suspicion could cause a reasonable person in a like position to suspect child abuse or neglect.

Mandated reporters in their professional capacities, or within the scope of employment, must report whenever they have knowledge of or observe a child whom the mandated reporter knows or reasonably suspects has been the victim of child abuse or neglect. The mandated reporter must make an initial report by telephone to the agency immediately or as soon as practicably possible and must prepare and send a written follow-up within 36 hours of receiving information concerning the incident.

In the case of suspected child abuse, “reasonable suspicion” means that it is objectively reasonable for a person to entertain a suspicion, based upon facts that could cause a reasonable person in a similar position, drawing on their training and experience, to suspect child abuse or neglect. Reasonable suspicion does not require certainty of the occurrence of child abuse or a specific medical indication of child abuse.

Child abuse must be reported immediately by phone to the Los Angeles Police Department (911) or the Los Angeles County Department of Child and Family Services (1-800-540-4000). The phone call is to be followed by a written report prepared by the employee within thirty-six (36) hours, which may be sent by fax or electronically. There is no duty for the reporter to contact the child’s parents/guardian.

Reporting the information regarding a case of possible child abuse or neglect to your supervisor, the School Principal, a School Counselor, coworker or other person shall not be a substitute for making a mandated report to law enforcement.

I. DRESS STANDARDS

Employees are asked to use their good judgment with regard to their dress and appearance and are expected to present a professional image. Employees must dress in a manner that is consistent with their responsibilities. Attention should be paid to safety, professionalism, and student interaction. Your supervisor can explain the proper dress requirements for your position.

J. COMPLAINT/GRIEVANCE PROCEDURE

The grievance procedure for CNTA bargaining unit employees is located on page 5 of the CNCA/CNTA Collective Bargaining Agreement. All other Employees who have a complaint or wish to challenge disciplinary action taken by CNCA must use the following procedures:

- (1) An employee having a grievance shall present the grievance in writing to their Principal within 10 calendar days of the event or condition giving rise to the grievance. Failure to file a grievance in a timely manner shall be deemed a waiver of the party’s rights under this procedure. The Principal shall meet with the employee and other persons as determined by the Principal. If the grievance is not resolved within 14 calendar days of receipt, by the Principal, the grievance shall be deemed denied and the employee may proceed to Step 2

- (2) If the employee is not satisfied with the response at Step 1, he/she shall notify the CEO that a grievance has been denied or unresolved by the site principal within five (5) work days of the Principals denial. The CEO will convene a meeting with the grievant within seven (7) work days of receipt. Any resolution shall be put in writing. If not resolved, the CEO shall provide a written response within seven (7) work days of the meeting.
- (3) The employee shall notify the CNCA Board of Directors, within 10 calendar days of the CEO's denial that a grievance is pending, using the Notification of Grievance Form available in the main office of all campuses and in the HR Office.

The CNCA board or its designated subcommittee shall meet within 35 days of receipt of the Notification of Grievance Form. Both parties will be given one hour each to present all arguments and documentation, including witnesses, to the Board. Failure to appear before the Board will be deemed a waiver of all rights under the grievance procedure. Alternatively, the Board may direct this matter to be heard and settled by an external arbitrator selected by the Board. If the Board chooses to hear and resolve the matter without arbitration, the Board decision is final, and no further action is available under this grievance procedure. If the matter is referred to an arbitrator, the arbitrator's decision is final.

A written decision made by the Board or Arbitrator will be rendered within ten working days of the completion of the hearing. In the event that additional information, investigation, or hearings are necessary after the initial hearing, the hearing may be continued, and the final decision will be made within ten working days of the last committee hearing, or as soon thereafter as is practical.

K. CONDUCT & EMPLOYMENT OUTSIDE WORK

In general, Camino Nuevo Charter Academy will not prohibit any employees outside employment or off-duty activities unless such activities negatively impact CNCA. For example, CNCA prohibits any illegal or immoral conduct by an off-duty employee that affects or has the potential to affect CNCA. Also, CNCA prohibits outside employment (including self-employment) that conflicts with employment at CNCA, impacts the employee's work performance or schedule, and/or affects the business interests of CNCA.

L. DRUG & ALCOHOL ABUSE

Camino Nuevo Charter Academy is concerned about the use of alcohol, illegal drugs, or controlled substances as it affects the workplace. Use of these substances, whether on or off the job, can detract from an employee's work performance, efficiency, safety, and health, and therefore seriously impair the employee's value to the school. The use of any illegal drugs, intoxicants, or controlled substances is strictly prohibited. Illicit drug use and indiscriminate alcohol consumption put everyone at risk and cannot be tolerated. In keeping with our efforts to promote

health and safety and protect the interests of our employees, students, and CNCA, we cannot allow anyone to use, possess, sell, manufacture, purchase, or be under the influence of alcohol, illegal drugs, intoxicants, or controlled substances at any time on CNCA premises, in CNCA vehicles, or while on CNCA business.

Violation of these rules and standards of conduct will not be tolerated. CNCA may bring the matter to the attention of appropriate law enforcement authorities.

An employee's conviction on a charge of illegal sale or possession of any controlled substance while off school property will not be tolerated because such conduct, even though off duty, reflects adversely on the school and violates the Education Code. In addition, CNCA must keep people who possess controlled substances off school premises in order to keep the controlled substances themselves off the premises.

CNCA will encourage and reasonably accommodate employees with alcohol or drug dependencies to seek treatment and/or rehabilitation. Employees desiring such assistance should request treatment or rehabilitation leave. CNCA is not obligated, however, to continue to employ any person who violates this policy against drugs and alcohol in the workplace.

1. Prohibited Acts

The following rules and standards of conduct apply to all employees. The following are strictly prohibited by CNCA while at work or on CNCA business:

- a. Possession, use, or being under the influence of alcohol or an illegal drug, intoxicant, or controlled substance while on the job or on CNCA-owned or occupied premises;
- b. Driving a vehicle on CNCA business while under the influence of alcohol or an illegal drug, intoxicant, or controlled substance;
- c. Distributing, selling, manufacturing, or purchasing--or attempting to distribute, sell, manufacture, or purchase--an illegal drug, intoxicant, or controlled substance during working hours or while on CNCA-owned or occupied premises;
- d. Testing positive on a required or requested drug or alcohol test or screen;
- e. Violating any CNCA rule or policy regarding substance abuse.

M. PUNCTUALITY & ATTENDANCE

Camino Nuevo Charter Academy expects all Employees to report to work on a reliable and punctual basis. Absenteeism, early departures from work, and late arrivals burden your fellow employees and CNCA. If you cannot avoid being late to work or are unable to work as scheduled, you must call your supervisor as soon as possible.

Employees are expected to report to work as scheduled, on time, and prepared to start work. Employees also are expected to remain at work for their entire work schedule, except for meal periods or when required to leave on authorized school business. Late arrival, early departure, or other unanticipated and unapproved absences from scheduled hours are disruptive and must be avoided.

If you are unable to report for work on any particular day, you must, under all but the most extenuating circumstances, call your supervisor at least one hour before the time you are scheduled to begin working for the day. If you call less than one hour before your scheduled time to begin work and do not arrive in time for your assigned shift, you will be considered tardy for that day. Not reporting to work within the first 30 minutes of your scheduled shift, without previous notification, will be considered a “no show”. An employee is considered a “no show” when they fail to report to work without previously having informed and received approval from their supervisor. A “no show” is considered an unexcused absence. Every time you are absent or late, or leave early, you must provide your supervisor with an honest reason or explanation. CNCA will comply with applicable laws relating to time off from work, but it is your responsibility to provide sufficient information to enable CNCA to make a determination. You must notify your supervisor of any change in your status as soon as possible.

CNCA defines excessive absenteeism or tardiness as more than two (2) days unexcused absence or tardies in a one (1) month period or consistent unexcused absences or tardies over two months. Unexcused absences include absences requested as unpaid. Excessive absenteeism may lead to disciplinary action, up to and including termination of employment. Excused absence will not count against you for disciplinary purposes. An excused absence is defined as any absence supported by a doctor’s note/certification or an approved leave of absence (jury duty, FMLA, bereavement, etc.).

If you fail to report for work without any notification to your supervisor and your absence continues for a period of (3) three days, CNCA will consider that you have abandoned your employment.

Individuals with disabilities may be granted reasonable accommodation in complying with these policies if undue hardship does not result to CNCA’s operations. However, regular attendance and promptness are considered part of each employee's essential job functions.

N. INVESTIGATIONS OF CURRENT EMPLOYEES

Camino Nuevo Charter Academy will exercise the right to perform background checks on all hired personnel prior to the first day of work. CNCA requires that all employees have fingerprint clearance on record with the California Dept. of Justice and Federal Bureau of Investigations. It is the employee’s responsibility to provide CNCA with proof that their fingerprints are on file before they begin work.

CNCA may occasionally find it necessary to investigate current employees, where behavior or other relevant circumstances raise questions concerning work performance, reliability, honesty, trustworthiness, or potential threat to the safety of coworkers or others. Employee investigations may, where appropriate, include credit reports and investigations of criminal records, including appropriate inquiries about any arrest for which the employee is out on bail. In the event that a background check is conducted, CNCA will comply with the federal Fair Credit Reporting Act and applicable state laws, including providing the employee with any required notices and forms. Employees subject to an investigation are required to cooperate with CNCA's lawful efforts to obtain relevant information and may be disciplined up to and including termination of employment for failure to do so.

Employees with adverse background information (such as a criminal conviction) may be ineligible for employment with CNCA. In case of a prior conviction, the employee must discuss the history of the conviction with the Site Principal and the Vice President of Human Resources. The employee may be required to provide proof of an error in the official records or provide an official explanation of the nature of the offense.

O. PERFORMANCE EVALUATIONS

Administrative and Classified Staff

Performance evaluations generally are conducted semi-annually to provide both you and your supervisor with the opportunity to discuss your job, tasks, identify and correct weaknesses, encourage and recognize strengths, and discuss methods for improving your performance. The performance evaluations are intended to make you aware of your progress, areas for improvement, and objectives or goals for future work performance. Favorable performance evaluations do not guarantee an increase in salary or promotions, or even continued employment. Salary increases and promotions are solely within the discretion of CNCA and depend upon many factors in addition to your work performance. After your review, you will be required to sign the evaluation report simply to acknowledge that it has been presented to you, that you have discussed it with your supervisor, and that you are aware of its content.

Certificated Staff

For members of the bargaining unit, performance evaluations will be conducted according to the terms of the CNCA/CNTA Collective Bargaining Agreement. For all other certificated staff, evaluations will be conducted semi-annually to provide both you and your supervisor with the opportunity to discuss your job, tasks, identify and correct weaknesses, encourage and recognize strengths, and discuss methods for improving your work performance. The performance evaluations are intended to make you aware of your progress, areas for improvement, and objectives or goals for future work performance. Favorable performance evaluations do not guarantee promotions or continued employment. Promotions are solely within the discretion of CNCA and depend upon many factors in addition to your work performance. After your review, you will be required to sign the evaluation report simply to acknowledge that it has been

presented to you, that you have discussed it with your supervisor, and that you are aware of its content.

In addition to these more formal performance evaluations, CNCA encourages you and your supervisor to discuss your job performance on an ongoing basis.

P. CONFIDENTIALITY

Information about Camino Nuevo Charter Academy, its employees, students, suppliers, and vendors are to be kept confidential and divulged only to individuals within CNCA with both a need to receive and authorization to receive the information. If in doubt as to whether information should be divulged, err in favor of not divulging information and discuss the situation with your supervisor.

All records and files maintained by CNCA are confidential and remain the property of CNCA. Records and files are not to be disclosed to any outside party without the express permission of the Principal or Vice President of Human Resources. Confidential information includes, but is not limited to: financial records; personnel and payroll records regarding current and former employees; the identity of, contact information for, and any other information of students, vendors, and suppliers; programs, trade secrets, and any other documents or information regarding CNCA's operations, procedures, or practices. Confidential information may not be removed from CNCA premises without express authorization.

Confidential information obtained during or through employment with CNCA may not be used or disclosed by an employee, except as job-related. Employees must also maintain the confidentiality, use or disclosure of confidential information at all times even following termination of employment. CNCA reserves the right to seek all legal or equitable remedies to prevent impermissible use of confidential information or to recover damages incurred as a result of the impermissible use of confidential information.

Employees may be required to enter into written confidentiality agreements confirming their understanding of CNCA's confidentiality policies.

X. CAMINO NUEVO FACILITIES

A. POLICIES AGAINST WORKPLACE VIOLENCE

1. Statement of Policy

Camino Nuevo Charter Academy recognizes that violence in schools is a growing nationwide problem necessitating a firm, considered response. The costs of such violence are great, both in human and financial terms. We believe that the safety and security of CNCA employees and students are paramount. Therefore, CNCA has adopted the following policy regarding workplace violence to help maintain a secure workplace.

Acts or threats of physical violence, including intimidation, harassment, and/or coercion, that involve or affect CNCA or that occur on CNCA property or in the conduct of CNCA business off CNCA property, will not be tolerated. This prohibition against threats and acts of violence applies to all persons involved in CNCA operations, including, but not limited to, CNCA students, personnel, contract workers, temporary employees, and anyone else on CNCA property or conducting CNCA business off CNCA property. Violations of this policy, by any individual, will lead to disciplinary and/or legal action as appropriate.

In addition, CNCA has developed guidelines to help maintain a secure workplace. Be aware of people loitering for no apparent reason in parking areas, walkways, entrances and exits. Always ensure that all visitors have signed in the visitor log and are wearing appropriate visitor badges. Always report any suspicious persons or activities to security personnel. Secure your desk or office at the end of the day. When called away from your work area for an extended length of time, do not leave valuables and/or personal articles in or around your workstation that may be accessible. The security of facilities as well as the welfare of our students and employees depends upon the alertness and sensitivity of every individual to potential security risks. Immediately notify your principal when known persons are acting in a suspicious manner in or around the facilities, or when keys, security passes, or identification badges are missing.

This policy is intended to bring CNCA into compliance with existing legal provisions requiring employers to provide a safe workplace; it is not intended to create any obligations beyond those required by existing law.

2. Definitions

Workplace violence is any intentional conduct that is sufficiently severe, offensive, or intimidating to cause an individual to reasonably fear for his or her personal safety or the safety of his or her family, friends, and/or property such that employment conditions are altered or a hostile, abusive, or intimidating work environment is created for one or several CNCA employees. Workplace violence may involve any threats or acts of violence occurring on CNCA premises, regardless of the relationship between CNCA and the parties involved in the incident. It also includes threats or acts of violence that affect the business interests of CNCA or that may lead to an incident of violence on CNCA premises. Threats or acts of violence occurring off CNCA premises that involve employees, agents, or individuals acting as a representative of CNCA, whether as victims of or active participants in the conduct, may also constitute workplace violence. Specific examples of conduct that may constitute threats or acts of violence under this policy include, but are not limited to, the following:

- a. Threats or acts of physical or aggressive contact directed toward another individual;
- b. Threats or acts of physical harm directed toward an individual or his/her family, friends, associates, or property;
- c. The intentional destruction or threat of destruction of CNCA property or another employees' property;

- d. Harassing or threatening phone calls;
- e. Surveillance;
- f. Stalking;
- g. Veiled threats of physical harm or similar intimidation;
- h. Any conduct resulting in the conviction under any criminal code provision relating to violence or threats of violence that adversely affects CNCA legitimate business interests.

3. Enforcement

Any person who engages in a threat or violent action on CNCA property may be removed from the premises as quickly and safely as possible or as required, at CNCA's discretion. Employees may be required, at CNCA's discretion, to remain off CNCA premises pending the outcome of an investigation of the incident.

When threats are made or acts of violence are committed by employee(s), a judgment will be made by CNCA as to what actions are appropriate, including possible medical evaluation and/or possible disciplinary action.

Once a threat has been substantiated, it is CNCA's policy to put the person who made the threat on notice that the employee will be held accountable for their actions and then implement a decisive and appropriate response.

Under this policy, decisions may be needed to prevent a threat from being carried out, a violent act from occurring, or a life-threatening situation from developing. No existing policy or procedure of CNCA should be interpreted in a manner that prevents the making of these necessary decisions.

Important Note: CNCA will make the sole determination of whether, and to what extent, threats or acts of violence will be acted upon by CNCA. In making this determination, CNCA may undertake a case-by-case analysis in order to ascertain whether there is a reasonable basis to believe that workplace violence has occurred. No provision of this policy shall alter the at-will nature of employment at CNCA.

B. OPERATION OF VEHICLES

The use of CNCA-owned or CNCA-leased vehicles and rental of vehicles for CNCA business are limited to authorized employees. These vehicles must only be used in work-related activities and may not be used for personal business or activities without the express prior approval of management.

All employees authorized to drive a CNCA-owned or CNCA-leased vehicles or to rent vehicles for use in conducting CNCA business, must possess a current, valid California driver's license and an acceptable driving record. Any change in license status or driving record must be reported to management immediately. From time to time, CNCA or its insurance carrier will request reports

from the Department of Motor Vehicles regarding the license status and driving record of employees whose job responsibilities include driving. In the event that the license status or driving record of any employee whose job responsibilities include driving becomes unacceptable to management or CNCA's insurance carrier, that employee may be restricted from driving, reassigned, suspended, or terminated, at CNCA's discretion.

A valid California driver's license must be in your possession while operating a vehicle off or on CNCA property. It is the responsibility of every employee to drive safely and obey all traffic, vehicle safety, and parking laws or regulations. Drivers should demonstrate safe driving habits and not drive too fast or recklessly.

Certain employees may drive their own personal vehicles while conducting CNCA business. These employees must maintain adequate personal automobile liability insurance. Employees doing so should promptly submit an expense report detailing the number of miles driven while on CNCA business. CNCA will pay mileage reimbursement in accordance with applicable reimbursement rates. Employees are expected to observe the above policies while on CNCA business, even if driving their own personal vehicles.

C. PARKING LOT LIABILITY

Parking lot related incidences are not covered under any CNCA insurance policy. The school assumes no liability for damage to cars parked in the school parking lot at any time. The only exception to this policy will be when a student is observed by an adult accidentally causing damage to a vehicle while engaged in a school activity (e.g. a ball breaking a window). In this case, CNCA will reimburse the employee up to the amount of their deductible or \$500, whichever is lesser. Otherwise, liability is as follows:

- If a student willfully causes damage (i.e. not an accident as described above), the student's parent or guardian is responsible.
- If a parent or other visitor causes damage, that individual is responsible.
- If an employee causes damage, the employee is responsible.
- If an unknown person causes damage and there is no witness, CNCA is not liable for the damage. The affected individual would determine if they have applicable coverage through their individual insurance policies.

CNCA is not responsible for and assumes no liability for citations, tickets, damage, stolen items, etc., sustained while parking off campus, in surrounding neighborhoods, etc. Employees are responsible for ensuring vehicles are parked in designated parking areas, and compliant with local parking regulations. Employees are strongly encouraged to not leave CNCA property or other valuables in an unattended vehicle.

D. EMPLOYER PROPERTY POLICY

All CNCA property—including desks, textbooks, teacher’s guides and other instructional equipment, storage areas, work areas, lockers, file cabinets, credenzas, computer systems, office telephones, cellular telephones, modems and other electronic equipment, facsimile machines, duplicating machines, and vehicles--must be used properly and maintained in good working order. They must be kept clean and are to be used only for work-related purposes.

CNCA reserves the right, at all times and without prior notice, to inspect and search any and all of its property for the purpose of determining whether this policy or any other policy of CNCA has been violated, or when an inspection and investigation is necessary for purposes of promoting safety in the workplace or compliance with state and federal laws. These inspections may be conducted during or after business hours and in the presence or absence of the employee and without notice to the employee.

In addition, in order to ensure the safety and security of employees and students, and to protect CNCA’s legitimate business interests, CNCA reserves the right to question any employee or other individual entering onto or leaving CNCA premises.

CNCA’s technical resources, such as its computer system, voice mail system, and e-mail, are provided for use in CNCA business, and are to be reviewed, monitored, and used only for business purposes, except as provided in this policy. Employee computer data, voice mail messages, and e-mail transmissions may be reviewed by the Principal or other authorized CNCA employee at any time, without notice to the employee, not necessarily in the employee’s presence. Employees are otherwise permitted to use CNCA’s equipment for occasional, non-work purposes with advance written permission from their direct supervisor. Nevertheless, employees have no right of privacy as to any information or file maintained in or on CNCA’s property or transmitted or stored through CNCA’s computer systems, voice mail, e-mail, or other technical resources. All bills and other documentation related to the use of CNCA equipment or property are the property of CNCA and may be reviewed and used for purposes that CNCA considers appropriate.

Employees may access only files or programs, whether computerized or not, that they have permission to enter. Computer software is protected from unauthorized copying and use by federal and state law; unauthorized copying or use of computer software exposes both CNCA and the individual employee to substantial fines and/or imprisonment. Therefore, employees may not load personal software onto CNCA’s computer system and may not copy software from CNCA for personal use. All employees must contact their systems administrator to install any software on CNCA’s computer system. Unauthorized review, duplication, dissemination, removal, installation, damage, or alteration of files, passwords, computer systems or programs, or other property of CNCA, or improper use of information obtained by unauthorized means, may be grounds for disciplinary action, up to and including termination of employment.

Most classrooms have been equipped with a telephone that serves as the school intercom system and can also be used in case of an emergency. The telephones are not for personal use. It is the classroom teacher's responsibility to monitor students if an emergency arises and they are allowed to use the telephone. CNCA also prohibits the use of cell phones by employees, except in cases of emergency, while on scheduled work time.

Messages stored and/or transmitted by voice mail or e-mail shall not contain content that may reasonably be considered offensive or disruptive to any employee. Offensive content includes, but are not limited to, sexual comments or images, racial slurs, gender-specific comments, any derogatory comments regarding a protected class of persons, or any comments or images that would offend someone on the basis of his or her age, sexual orientation, religious or political beliefs, national origin, disability, or membership in any other protected class.

Terminated employees should remove any personal items at the time they leave CNCA. Personal items left in the workplace are subject to disposal if not claimed at the time of an employee's termination.

E. USE OF COMPANY COMMUNICATION EQUIPMENT AND TECHNOLOGY

All CNCA owned communications equipment and technology, including computers, electronic mail systems, voicemail systems, internet access, software, telephone systems, document transmission systems and handheld data processing systems remain the property of CNCA and are provided to the employee to carry out business on behalf of CNCA, unless previously authorized for non-business use. Employees have no expectation of privacy in any communications made using CNCA owned equipment and technology. Communications made using CNCA owned communications equipment and technology are subject to review, inspection and monitoring by CNCA.

Additionally, CNCA uses technology protection measures that protect against internet access (by both minors and adults) to visual depictions that are obscene, child pornography and/or images that may be harmful to minors. These measures may include, but are not limited to, installing a blocking system to block specific internet sites, setting internet browsers to block access to adult sites, using a filtering system that will filter all internet traffic and report potential instances of misuse and using a spam filter.

Passwords used in connection with the CNCA's communications equipment and technology are intended to restrict unauthorized use only, not to restrict access of authorized CNCA employees. Employees are required to safeguard their passwords to limit unauthorized use of computers by minors in accordance with the Student Acceptable Use Agreement. Employees that do not safeguard their passwords from unauthorized student use, or that allow a student to access computers in violation of the Student and Employee Acceptable Use Agreement, will be subject to discipline, up to and including termination.

Internet use, unless previously authorized, is for business purposes only. All employees using the internet through the CNCA's communications equipment and technology must respect all copyright laws. Employees are not permitted to copy, retrieve, modify or forward copyrighted materials unless authorized by law or with express written permission of the owner of the copyright. Employees are not permitted to use CNCA's communications equipment and technology to view visual images that are obscene, child pornography and/or images harmful to minors, nor may they use such resources for personal entertainment, shopping, or personal business.

The e-mail system and internet access are not to be used in any way that may be disruptive, harassing or offensive to others, illegal or harmful to morale. For example, sexually explicit images, ethnic slurs, racial epithets or anything else that may be construed as harassment or disparagement of others based on their race, national origin, gender, sexual orientation, age, religious beliefs or any other protected class or political beliefs may not be displayed or transmitted. Cyberbullying is also prohibited. CNCA staff will help monitor and educate students on Cyberbullying. Cyberbullying includes the transmission of communication, posting of harassing messages, direct threats, or other harmful texts, sounds, or images on the internet, social networking sites, or other digital technologies using a telephone, computer, or any wireless communication devices. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.

The e-mail system and internet access are not to be used in any manner that is against the policies of CNCA, contrary to the best interest of CNCA or for personal gain or profit of the employee against the interests of CNCA. Employees must not use CNCA'S communications equipment and technology for the unauthorized disclosure, use and/or dissemination of personal information regarding students.

Employees should not attempt to gain access to another employee's email files or voicemail messages without the latter's express permission. Each employee is responsible for the content of the messages sent using their CNCA issued equipment. It is strictly prohibited to use another employee's computer to send messages to create the appearance that they are from that employee, unless that employee expressly authorizes such use.

Certain employees may be furnished with CNCA owned cell phones and/or laptops, in order to conduct CNCA business while off-campus. Such employees are expected to answer their CNCA provided mobile phone or return messages the same day.

F. ARTIFICIAL INTELLIGENCE

CNCA recognizes Artificial Intelligence (AI) as a useful tool in the working and educational environment. While we are committed to adopting new technologies to aid our mission, when possible, we also understand there are risks and limitations of open-source and generative AI chatbots and want to ensure responsible use. Our goal is to protect students, parents/guardians, employees, and partners as well as the organization from any harm.

While open-source AI and AI chatbots can be used to perform a variety of functions, this policy addresses only the use of a web-based interface to ask or “prompt” the chatbot in a conversational manner to find answers to questions or to create or edit written content.

There are, however, risks in using this technology, including uncertainty about who owns the AI-created content and security/privacy concerns with inputting proprietary company information or sensitive information about a student, employee, partner, etc., when interacting with the chatbot. Additionally, the accuracy of the content created by these technologies cannot be relied upon, as the information may be outdated, misleading or—in some cases—fabricated.

Limited use of open-source AI and generative AI chatbots will be allowed while performing work for Camino Nuevo Charter Academy with the approval of your supervisor. CNCA email addresses nor phone numbers cannot be used to create an account with these technologies. No company data of any kind may be submitted (copied, typed, etc.) into these platforms.

Employees wishing to use open-source AI and/or generative AI chatbots must inform their Supervisor in writing how the chatbot will be used. Managers must approve or deny requests within five (5) days.

All AI-generated content must be reviewed for accuracy before relying on it for work purposes. If a reliable source cannot be found to verify factual information generated by the chatbot, that information cannot be used for work purposes.

Acceptable uses include:

- For general-knowledge questions meant to enhance your understanding on a work-related topic.
- To brainstorm ideas related to projects you are working on.
- To create formulas for Excel spreadsheets or similar programs.
- To draft an email or letter.
- To summarize online research or to create outlines for content projects to assist in full coverage of a topic. Only content written by employees may be included in a final product.

Unacceptable uses include:

- Using any text created by an AI chatbot in final work products of any kind.
- Copying and pasting, typing, or in any way submitting company content or data of any kind into the AI chatbot.
- Failing to properly cite an AI chatbot when used as a resource.

Any violation of this policy will result in disciplinary action, up to and including termination.

Employees must use open-source AI and generative AI chatbots in accordance with all CNCA's conduct and antidiscrimination policies. These technologies must not be used to create content

that is inappropriate, discriminatory or otherwise harmful to others or the company. Such use will result in disciplinary action, up to and including termination.

CNCA's Computer Use Policy and relevant monitoring policies still apply when using generative AI chatbots with CNCA equipment.

XI. EMPLOYEE BLOGS AND SOCIAL MEDIA WEBSITES

If an employee decides to blog or comment on a social media website that discusses any aspect of his/her workplace activities, the following restrictions apply:

- CNCA equipment, including its computers and electronics systems, may not be used for these purposes.
- Student and employee confidentiality policies must be adhered to.
- Employees must make clear that the views expressed in their blogs or social media site are their own and not those of the CNCA.
- Employees may not use the CNCA/School logos, trademarks and/or copyright material and are not authorized to speak on behalf of the school and/or organization.
- Employees are not authorized to publish any confidential information maintained by CNCA/School.
- Employees must comply with all CNCA/School policies, including, but not limited to, rules against sexual harassment and retaliation.
- CNCA reserves the right to take disciplinary action against any employee whose blog or comment/s made on social media websites violates this or other CNCA policies.

A. OFF-DUTY USE OF FACILITIES POLICY

Employees are prohibited from remaining on CNCA premises or making use of CNCA facilities while not on duty. Employees are expressly prohibited from using CNCA facilities, CNCA property, or CNCA equipment for personal use.

B. EMPLOYEE PROPERTY

An employee's personal property, including but not limited to lockers, packages, purses, and backpacks, may be inspected upon reasonable suspicion of unauthorized possession of school property.

CNCA is not responsible for lost or stolen items belonging to employees. CNCA is also not responsible in the event of break-ins, fire, or other events which may result in damage or loss to employee property.

C. SOLICITATION & DISTRIBUTION OF LITERATURE

Camino Nuevo Charter Academy has established rules, applicable to all employees, to govern solicitation and distribution of written material during working time and entry onto the premises and work areas. All employees are expected to comply strictly with these rules.

1. No employee shall solicit or promote support for any cause or organization, which is not related to CNCA business or which has not been pre-approved by authorized CNCA personnel, during his or her working time or during the working time of the employee or employees at whom the activity is directed;
2. Except as allowed by the Educational Employment Relations Act, no employee shall distribute or circulate any written or printed material which has not been pre-approved by authorized CNCA personnel for distribution in work areas at any time, during his or her working time, or during the working time of the employee or employees at whom the activity is directed;
3. Non-employees will not be permitted to solicit or to distribute written material for any purpose on CNCA property, except when required under California or federal law.

As used in this policy, "working time" includes all time for which an employee is paid and/or is scheduled to be performing services for CNCA; it does not include break periods, meal periods, or periods in which an employee is not, and is not scheduled to be, performing services or work for CNCA.

D. HEALTH & SAFETY

The health and safety of employees and others on CNCA property are important to CNCA. We strive to attain the highest possible level of safety in all activities and operations. CNCA will comply with all health and safety laws applicable to our school.

All employees are responsible for their own safety, as well as that of others in the workplace. CNCA must rely upon employees to ensure that work areas are kept safe and free of hazardous conditions. Employees should be conscientious about workplace safety, including proper operating methods and known dangerous conditions or hazards. You should report any unsafe conditions or potential hazards to your supervisor immediately, even if you believe you have corrected the problem. If you suspect a concealed danger is present on CNCA's premises, or in a product, facility, piece of equipment, process, or business practice for which CNCA is responsible, bring it to the attention of your supervisor or the Principal immediately. Supervisors should arrange for the correction of any unsafe condition or concealed danger immediately and should contact the Principal regarding the problem.

Periodically, CNCA may issue rules and guidelines governing workplace safety and health. All employees should familiarize themselves with these rules and guidelines since strict compliance will be expected. Contact your supervisor for copies of current rules and guidelines. Failure to comply with rules and guidelines regarding health and safety or work performance that endangers health and safety will not be tolerated.

Any workplace injury, accident, or illness must be reported to your supervisor as soon as possible, regardless of the severity of the injury or accident. If medical attention is required immediately, supervisors will assist employees in obtaining medical care, after which the details of the injury

or accident must be reported. In compliance with California law, and to promote the concept of a safe workplace, CNCA maintains an Injury and Illness Prevention Program. The Injury and Illness Prevention Program is available for review by employees and/or employee representatives in the office.

In compliance with Proposition 65, CNCA will inform employees of any known exposure to a chemical known to cause cancer or reproductive toxicity.

E. SMOKING

Smoking is not permitted in any area, within 100 yards of the School.

XII. BENEFITS

A. HOLIDAYS

For employees who are not members of the certificated bargaining unit, Camino Nuevo Charter Academy observes the following paid holidays:

- January 1 – New Year's Day
- Martin Luther King Day
- President's Day
- Memorial Day
- Juneteenth
- July 4th – Independence Day
- Labor Day
- Indigenous Peoples Day
- Veteran's Day
- **Day before Thanksgiving**, Thanksgiving Day, and the Friday after Thanksgiving
- Christmas Eve and Christmas Day

When a holiday falls on a Saturday or a Sunday it is usually observed on the preceding Friday or the following Monday. However, CNCA may close on another day or grant compensating time instead of closing. Holiday observance will be announced in advance.

Eligible employees begin holiday pay after completion of their introductory period. To be eligible for holiday pay, you must be regularly scheduled to work on the day on which the holiday is observed and must work regularly scheduled working days immediately preceding and immediately following the holiday, unless an absence on either day is approved in advance by your supervisor.

Temporary, substitute, and non-exempt part time employees working less than 30 hours per week are not eligible for holiday pay. Eligible Classified employees that have not completed their introductory period are not eligible for holiday pay. Holiday pay will be calculated based on your

straight time pay rate (as of the date of the holiday) times the number of hours you would have otherwise worked on that day. Holiday pay is not counted for the purpose of calculating an employee's overtime hours of work or overtime premiums. Non-exempt employees required to work on a designated holiday will receive straight time pay.

B. SHUT DOWN PERIOD

During the academic year the school will have both a winter and spring break. The school will remain open during part of the winter break. However, the school will have two shut down periods from December 24th – January 1st and the other week during spring break. Eligible administrative and classified salaried and full-time hourly staff will be given this time off with pay. Please see the Vice President Human Resources for eligibility.

Hourly full-time employees must complete their introductory period prior to being eligible for the shut-down period.

All hourly part-time seasonal and substitute staff will not receive a work schedule during the winter and spring break, unless otherwise indicated by your supervisor. Please check with your supervisor if you will be scheduled to work during that time.

C. VACATIONS

(Applies to employees who are not members of the certificated bargaining unit)

Full-time employees consistently working 36 hours or more per week are eligible for paid vacation. Classified salaried and full-time employees do not accrue vacation time during the introductory period.

Part-time employees working less than 36 hours, Temporary Employees, Substitutes and Teachers do not qualify for paid vacation time.

Eligible full-time employees shall begin accruing paid vacation time after their introductory period at a rate of 6.67 hours per month. Each year a total of 10 vacation days will accrue, with a maximum of 240 hours (30 days) that can be accrued at any time. Vacation may be carried over to the next calendar year, providing the amount of time has not exceeded the 240-hour maximum.

Once the maximum accrual amount has been reached, no additional vacation will be earned until previously accrued vacation time is used. Employees will not be given retroactive credit for any period of time in which you did not accrue vacation because you were at the maximum. At year-end, unused vacation at or below the maximum accrual amount will carry over to the subsequent year.

Employees are encouraged to take their accrued vacation each year. You must request vacation as far in advance as possible, but at least 15 days prior to the intended vacation days. Vacations will be scheduled so as to provide adequate coverage of job and staff requirements. The Principal

will make the final determination in this regard. Vacation may not be taken without at least 15 days approval from your supervisor.

Exempt employees must use vacation for otherwise unexcused absences from work for a day or more. Nonexempt employees must use vacation for otherwise unexcused time away from work during their regularly scheduled hours. Vacation does not accrue during unpaid leaves of absence or other periods of inactive service.

Terminated employees shall receive pay for unused vacation time. Unused vacation time is paid out at the employee's regular pay rate at the time of termination.

D. INSURANCE BENEFITS

1. Medical Insurance

(Applies to employees who are not members of the certificated bargaining unit)

Camino Nuevo Charter Academy provides a comprehensive medical, dental and vision insurance plans for eligible employees and their dependents. Full-time employees may be eligible for medical insurance coverage under CNCA's policy. Part-time employees working 30 hours or more per week may also be eligible for medical insurance coverage under CNCA's policy. All eligible employees qualify for medical coverage the first of the month following 30 days of employment. If eligible, as part of the compensation for health insurance CNCA will allow a monthly benefit allowance of \$350 for single, full time, eligible employees, \$475 for single, full time, eligible employee and spouse (or dependent), and \$600 per full-time, eligible employee and their family. If costs exceed this cap, deductions will be made from employee's pay to cover ½ the excess costs. Part-time exempt and part-time certificated employees will receive a benefit allowance at a prorated amount based on the percentage of time worked. The Medical insurance coverage is a benefit provided by CNCA. Employees should consult the Benefit Plan Summary for complete information about eligibility and the details of CNCA's medical insurance plans. Copies of the Plan Document and Summary description are available in the Human Resources Department.

Full time, eligible employees who waive all health and welfare benefits will be entitled to a \$1,000 payout at the end of the fiscal year. Full time, eligible employees who waive medical benefits, but accept vision and/or dental insurance will receive an allocation in the amount of \$1,000 minus the total cost of benefits received.

2. Disability Insurance

Each employee contributes to the State of California to provide disability insurance mandated by the California Unemployment Insurance Code. Contributions are made through a payroll deduction. Disability insurance is payable when you cannot work because of illness or injury unrelated to your employment at CNCA or when you are entitled to temporary workers' compensation at a rate less than the daily disability benefit amount. Specific rules and regulations governing disability are available from the main office.

3. Unemployment Compensation

Camino Nuevo Charter Academy contributes to the Unemployment Insurance Fund on behalf of its employees.

4. Social Security

Non-certificated and some certificated staff are legally required to make contributions into social security. CNCA matches each employee's social security contribution dollar for dollar. You may be eligible to receive these benefits upon your retirement and/or perhaps in other circumstances in accordance with the social security laws.

5. State Teachers Retirement (STRS)

State law requires that all teachers deposit a percentage of their pre-tax salary in the STRS retirement system. An employer contribution is made by CNCA. Contributions are subject to rate change. For additional information on the STRS program you may call STRS directly at (800) 228-5453.

6. California Public Employees Retirement System (CalPERS)

Full-time non-certificated employees are required to participate in the CalPERS program. Employees contributing to CalPERS will deposit a percentage of their pre-tax earnings as a condition of employment. An employer contribution is made by CNCA. Contributions are subject to change. For additional information you may contact PERS at (800) 228-5453.

7. Workers' Compensation

If you are injured or become ill on the job, then you may receive, at no cost to you, workers' compensation insurance benefits, which may include medical care, compensation, and vocational rehabilitation. To receive workers' compensation benefits, you must:

- a) Report any work-related injury to your supervisor immediately.
- b) Complete a written claim form and return it to the Principal.
- c) Seek medical treatment and follow-up care if required.

E. SICK LEAVE

Camino Nuevo Charter Academy provides paid accrued sick leave to all eligible employees for periods of temporary absences due to illness, including mental health, injury, etc. Sick leave may only be taken for an employee's own illness, including mental health or injury, or that of an employee's immediate family member.

Sick leave taken to care for a family member such as a parent, child, or spouse is limited to one-half the employee's annual accrual of sick leave. It is intended to be used only when actually required to recover from illness or injury; sick leave is not for "personal" absences. Time off for medical and dental appointments will be treated as sick leave.

An employee requesting the use of sick leave for an extended period of time to care for a member of the immediate family must, prior to beginning the leave, provide written verification from the immediate family member's treating physician. The medical certification should certify that because of the immediate family member's serious illness or injury, it is necessary for the employee to be absent from work in order to provide care. The verification must state the probable duration of the need for the employee's care for the immediate family member's condition, the dates the patient was or will be treated for the condition, and whether the need for care by the employee is continuous or intermittent. Such request and verification shall normally be provided 10 work-days prior to the beginning of the employee's absence to allow the CEO, or designee an opportunity for review and approval of the request. In the event of a verifiable emergency, written verification shall be provided within 10 days to CEO, or designee.

Certificated, full-time, part-time classified, and substitute employees accrue sick leave in accordance with the schedule below.

Upon hire, eligible full-time employees shall receive 7.28 hours of sick leave. After the introductory period, sick leave will accrue at a rate of 7.28 hours per month, up to a maximum of 11 days per year. Eligible part-time employees working less than 36 hours per week (but more than 30 hours) will accrue sick time on a pro-rata basis according to the hours worked. The amount of sick time accrued cannot exceed the 45-day maximum. Employees will not be paid for unused sick leave.

Eligible classified part-time employees working less than 30 hours per week will be eligible to receive 48 hours of sick leave per year. Sick time is not accrued and will not carry over to the next school year. Sick days will be made available to employees upon hire.

Eligible certificated full-time teachers on teacher contracts shall accrue and use sick leave as outlined in the collective bargaining agreement.

Other eligible certificated full-time employees (non-teachers) shall also receive 7.28 hours of sick leave upon hire. After the introductory period, sick leave will accrue at a rate of 7.28 hours per month up to a maximum of 11 days per academic year. Certificated part-time employees shall accrue sick leave on a pro-rata basis according to their schedule. Certificated employees (non-teachers) may carry over their unused sick leave to the next academic year. The amount of sick time accrued cannot exceed the 45-day maximum. Employees will not be paid for unused sick leave.

Substitute Teachers will be eligible to receive 48 hours of sick leave per year. Sick time is not accrued and will not carry over to the next school year. Sick days will be made available to employees upon hire.

Certification by your health care provider is required for absences of three or more consecutive workdays. However, CNCA may also request such certifications in situations where it is determined that it is warranted, such as for absences immediately before or after a holiday,

furlough day, student break, or shut down; when unexcused absences become excessive and/or a pattern of poor attendance exists that is disruptive the operation of a school and/or affecting job performance. CNCA reserves the right to require a satisfactory statement from a health care provider whenever an employee misses work due to an illness, injury or disability. The employee may be asked to provide a statement which verifies that an injury or disability existed, its beginning and ending dates, and/or the employees ability to return to work without presenting an immediate and significant risk to their own health or safety or the health or safety of others. It is your responsibility to apply for any disability benefits for which you may be eligible for as a result of an illness or disability, including California State Disability Insurance, workers' compensation insurance, and/or any short-term disability insurance benefits for which you qualify.

Sick leave used immediately before or after a holiday, student break, or vacation period impacts student learning and job performance. Such absences may require medical certification. Sick leave may not be used during holidays, vacation, or hours of work outside an employee's regular schedule. Sick leave benefits will be fully integrated with other benefits available to you so that at no time will you be paid more than your regular compensation. Any misuse of sick time by an employee will result in disciplinary action including termination of employment. Employees will not accrue sick leave during unpaid leaves of absence.

Employees may request to donate accrued sick leave for other staff members. The donation of sick leave is strictly voluntary. The donation of sick leave is on a half-day or full day basis, without regard to the dollar value of the donated or used leave. The maximum number of sick leave days an employee may donate in one calendar year is 10 (ten) days. **The maximum number of sick leave days a employee may receive in one calendar year is 20 (twenty).** Donations will be applied to the receiver's sick leave balance in **CNCA's Payroll & Attendance Reporting Platform (i.e. Paychex Flex, Paycom, etc.)** as needed to remain in paid status not to exceed ten (10) days. At no time may donated sick leave be banked. Unused donated sick leave will be returned to the donor. Donated sick leave may not be collected nor transferred upon separation. The approval of the time off request to be covered by the donated time will be at the discretion of the site principal or designee as outlined in this policy.

Donated sick days can be used for:

- **Catastrophic illness or injury, defined as a physical or mental illness, condition, or injury that is expected to make the employee or a member of the employees immediate family is too ill or weak to work normally for at least 10 consecutive days, and taking extended time off work would create a financial hardship for the employee because they have exhausted all of their sick leave. The catastrophic illness or injury must be verified by a completed certification of a licensed health care provider who completes the certification form provided by the HR Department.**

- **Eligibility:**
 - The employee or the employee's immediate family member must be expected to be too ill or weak to work normally or absent for an extended period of time of not fewer than 10 consecutive calendar days.
 - The health condition or injury of the employee or a member of the employees' immediate family must be confirmed by a licensed healthcare provider.
 - NOT COVERED: Elective surgery, normal pregnancy, workers compensation claims, illnesses such as recurring colds, allergies, non-migraine headaches, etc.

Employees requesting donated sick days for Catastrophic Illness or Injury must make the request in writing by completing CNCA's Leave of Absence form and submitting it to the principal/administrative designee and the HR Department. The approval of the time off request to be covered by the donated time will be approved at the discretion of site principal/designee. Leave will run concurrently with FMLA

F. LEAVES OF ABSENCE

This section F does not apply to members of the certificated bargaining unit, whose leave of absence privileges are addressed in the collective bargaining agreement.

1. General Provisions

Camino Nuevo Charter Academy may grant a leave of absence in certain circumstances. You should notify your supervisor and/or Principal in writing as soon as you become aware that you may need a leave of absence. A Leave of Absence form will be provided by the Department of Human Resources at the request of the employee. CNCA will consider your request in accordance with applicable law and CNCA's leave policies. You will be notified whether your leave request is granted or denied. If you are granted leave, you must comply with the terms and conditions of the leave, including staying in communication with your supervisor or the Principal during your leave, and giving prompt notice if there is any change in your return date.

Employees granted a medical leave of absence must exhaust all available sick leave, up to a maximum of two (2) weeks, prior to unpaid time off.

You must not accept other employment or apply for unemployment insurance while you are on a leave of absence. Acceptance of other employment while on leave will be treated as a voluntary resignation from employment at CNCA. Benefits, such as vacation and holidays, will not accrue while you are on a leave of absence. Upon return from a leave of absence, you will be credited with the full employment status that existed prior to the start of the leave.

CNCA may suspend or proceed with any counseling, performance review, or disciplinary action, including discharge, that was contemplated prior to any employee's request for or receipt of a leave of absence or that has come to CNCA's attention during the leave. If any action is suspended during the leave of absence, CNCA reserves the right to proceed with the action upon the

employee's return. Requesting or receiving a leave of absence in no way relieves employees of their obligation while on the job to perform their job responsibilities capably and up to CNCA's expectations and to observe all CNCA policies, rules, and procedures.

2. Family and Medical Leave (FMLA & CFRA)

Camino Nuevo Charter Academy will grant family and medical leave in accordance with the requirements of applicable state and federal law in effect at the time the leave is granted. No greater or lesser leave benefits will be granted than those set forth in the relevant state or federal laws. In certain situations, the federal law requires that provisions of state law apply. In any case, employees will be eligible for the most generous benefits available under either law.

Please contact your supervisor as soon as you become aware of the need for a family and medical leave. The following is a summary of the relevant provisions.

a. Employee Eligibility

To be eligible for family and medical leave benefits, you must: (1) have worked for CNCA for a total of at least 12 months; (2) have worked at least 1,250 hours over the previous 12 months, and (3) work at a facility that employs at least 50 employees within a 75-mile radius.

Eligible employees may take up to a maximum of 12 work weeks of unpaid family/medical leave within a 12-month period. A 12-month period begins on the date of the employee's first use of federal family and medical leave. Successive 12-month periods commence on the date of an employee's first use of family and medical leave after the preceding 12-month period has ended.

Leave may be used for one or more of the following reasons: (1) for the birth or placement of a child for adoption or foster care; (2) to care for an immediate family member (spouse or domestic partner, child, or parent, grandparent, grandchild, or sibling) or a person designated by the employee with a serious health condition (employees are limited to one "designated person" per 12-month period); or (3) to take medical leave when the employee is unable to work because of a serious health condition. Under some circumstances, employees may take family and medical leave intermittently--which means taking leave in blocks of time, or by reducing their normal weekly or daily work schedule. If you are pregnant, you may have the right to take a pregnancy disability leave in addition to a family and medical leave. Please review the pregnancy disability leave policy below and notify your supervisor or the Principal if you need leave due to your pregnancy. Certain restrictions on these benefits may apply.

b. Notice & Certification

If you need family and medical leave, you may be required to provide:

1. 30-day advance notice when the need for the leave is foreseeable.
2. Medical certification from a health care provider (both prior to the leave and prior to reinstatement);

3. Periodic re-certification.
4. Periodic reports during the leave.

When leave is needed to care for an immediate family member or your own serious health condition, and is for planned medical treatment, you must try to schedule treatment so as not to unduly disrupt CNCA's operation.

c. Compensation During Leave

Family and medical leave is unpaid. CNCA requires you to use all available sick leave, up to a maximum of two (2) weeks, prior to unpaid time off. You may also elect to use vacation to cover some or all of the family and medical leave. The use of paid time off runs concurrent with and does not extend the length of a family and medical leave.

d. Benefits During Leave

Camino Nuevo Charter Academy will maintain, for up to a maximum of 12 workweeks of family and medical leave, any group health insurance coverage that you were provided before the leave on the same terms as if you had continued to work. In some instances, CNCA may recover premiums it paid to maintain health coverage if you do not return to work following family or medical leave. Employee will be responsible for his or her portion of the premiums while on leave. Payments must be paid by the first of every month. If an employee does not pay his or her portion of the premiums for the period of the leave, coverage will cease.

If you are on family and medical leave but you are not entitled to continued paid coverage, you may continue your group health insurance coverage through CNCA in conjunction with federal COBRA guidelines by making monthly payments to CNCA for the amount of the relevant premium. Please contact your supervisor or the Department of Human Resources for further information.

e. Job Reinstatement

Under most circumstances, upon return from family and medical leave, you will be reinstated to your previous position, or to an equivalent job with equivalent pay, benefits, and other employment terms and conditions. However, during and upon return from a family and medical leave, you have no greater right to reinstatement than if you had been continuously employed

rather than on leave. For example, if you would have been laid off had you not gone on family and medical leave, or if your position has been eliminated during the leave, then you will not be entitled to reinstatement.

If you are returning from family and medical leave taken for your own serious health condition, but you are unable to perform the essential functions of your job because of a physical or mental disability, CNCA will attempt to reasonably accommodate you. Your use of family and medical leave will not result in the loss of any employment benefit that you earned or were entitled to before using family and medical leave.

3. Pregnancy Disability Leave

a. Employee Eligibility

Camino Nuevo Charter Academy will grant an unpaid pregnancy disability leave if you are disabled because of your pregnancy, childbirth, or a related medical condition.

b. Leave Available

If you are disabled due to pregnancy, childbirth, or a related medical condition, you may take leave necessitated by your condition and verified by your physician's note, usually for a period of up to a four-month leave. As an alternative, CNCA may transfer you to a less strenuous or hazardous position if you so request, with the advice of your physician, and if the transfer can be reasonably accommodated.

Leave taken under the pregnancy disability policy runs concurrently with family and medical leave under federal law, but not with family and medical leave under California law.

c. Notice & Certification Requirements

You must provide CNCA with reasonable advance notice of your need for pregnancy disability leave. In addition, you must provide CNCA with a health care provider's statement certifying the last day you can work and the expected duration of your leave.

d. Compensation During Leave

Pregnancy disability leaves are without pay. However, you must utilize accrued sick time up to a maximum of two (2) weeks, prior to unpaid time off. You may also elect to use any other accrued paid time off during the leave. All of those payments will be integrated with any state disability or other wage reimbursement benefits that you may receive. At no time will you receive a greater total payment than your regular compensation.

e. Benefits During Leave

If you are also eligible for federal or state family and medical leave, CNCA will maintain, for up to a maximum of 12 workweeks, any group health insurance coverage that you were provided before the leave on the same terms as if you had continued to work. In some instances, CNCA may recover premiums it paid to maintain health coverage if you do not return to work following pregnancy disability leave. If you are not eligible for family and medical leave, you will receive continued paid coverage on the same basis as employees taking other leaves. Employee will be responsible for his or her portion of the premiums while on leave. Payments must be paid to the employer by the first of every month. If an employee does not pay his or her portion of the premiums for the period of the leave, coverage will cease.

If you are on pregnancy disability leave but you do not receive continued paid coverage, you may continue your group health insurance coverage through CNCA in conjunction with federal COBRA

guidelines by making monthly payments to CNCA for the amount of the relevant premium. You should contact your supervisor or the Department of Human Resources for further information.

f. Reinstatement

Upon the submission of a medical certification from a health care provider that you are able to return to work, you will, in most circumstances, be offered the same position held at the time of the leave or an equivalent position. However, you will not be entitled to any greater right to reinstatement than if you had been employed continuously rather than on leave. For example, if you would have been laid off if you had not gone on leave, then you will not be entitled to reinstatement. If upon return from a pregnancy disability leave you are unable to perform the essential functions of the job because of a physical or mental disability, CNCA will attempt to accommodate you.

4. Reproductive Loss Leave

Employees who have worked for CNCA for at least 30 days prior to the start of the leave who have experienced a reproductive loss event defined in law, including a miscarriage, failed adoption, failed surrogacy, stillbirth, or an unsuccessful assisted reproduction, shall be provided a leave of absence for up to five (5) business days.

This leave must be taken within three (3) months of the loss event unless the employee is on or chooses to take leave under another leave entitlement, such as CFRA, in which case the Reproductive Loss Leave (RLL) must be taken within three (3) months of the other leave's end date.

CNCA understands employees may experience more than one (1) reproductive loss event during family planning. Employees experiencing more than one (1) qualifying event may use this leave up to four (4) times, not to exceed 20 days, per school year.

If the reproductive loss event resulted in death, including miscarriage, stillbirth, or termination of a pregnancy (not covered by RLL), the employee may also be eligible for bereavement leave. See Funeral or Bereavement Time Off for more information.

a. Compensation

RLL is without pay. CNCA requires you to use available sick leave, up to a maximum of five (5) days, prior to unpaid time off. You may also elect to use vacation to cover some or all of RLL. The use of paid time off runs concurrent with and does not extend the length of RLL.

b. Benefits During Leave

Health benefits, if applicable, will be maintained for the full duration of RLL in the same manner that the coverage would have been maintained if the employee had been actively working.

5. Workers' Compensation Disability Leave

a. Employee Eligibility

Camino Nuevo Charter Academy will grant you a workers' compensation disability leave in accordance with state law if you incur an occupational illness or injury. As an alternative, CNCA may offer you modified work. Leave taken under the workers' compensation disability policy runs concurrently with family and medical leave under both federal and state law.

b. Notice & Certification Requirements

You must report all accidents, injuries, and illnesses, no matter how minor, to your immediate supervisor. You must also provide CNCA with a health care provider's statement certifying your work-related illness or injury, your inability to work, and the expected duration of your leave.

c. Compensation During Leave

Compensation for lost earnings due to a worker's compensation disability leave will be paid by the company's workers' compensation insurance carrier according to California law. You may also utilize accrued sick time and any other accrued paid time off during the leave, to supplement any workers' compensation benefits, state disability, or other wage reimbursement benefits for which you may be eligible. At no time will you receive a greater total payment than your regular compensation.

d. Benefits During Leave

If you are eligible for family and medical leave under the federal or state family and medical leave laws, CNCA will maintain, for up to a maximum of 12 workweeks, any group health insurance coverage that you were provided before the leave on the same terms as if you had continued to work. In some instances, CNCA may recover premiums it paid to maintain health coverage if you do not return to work following your workers' compensation disability leave. If you are not eligible for family and medical leave, you will receive continued coverage on the same basis as employees taking other leaves. Employee will be responsible for his or her portion of the premiums while on leave. Payments must be paid to the employer by the first of every month. If an employee does not pay his or her portion of the premiums for the period of the leave, coverage will cease.

If you are not entitled to continued paid coverage, you may continue your group health insurance coverage through CNCA in conjunction with federal COBRA guidelines by making monthly payments to CNCA for the amount of the relevant premium. You should contact your supervisor or the Department of Human Resources for further information.

e. Reinstatement

Upon the submission of a medical certification that you are able to return to work, you will be reinstated in accordance with applicable law. If you are disabled due to an industrial injury, CNCA

will attempt to accommodate you. If you are returning from a workers' compensation disability leave that runs concurrently with a family and medical leave, then the provisions of the family and medical leave policy will also apply.

5. Military Leave (Active and Reserve Service)

Unless otherwise required by law, this leave is without pay. It is provided to you when you enter military service of the Armed Forces of the United States or are in the Armed Forces Reserves. You are afforded reemployment rights and retain full seniority benefits for all prior service upon reemployment in accordance with the Uniformed Services Employment and Reemployment Rights Act and the California Military and Veterans Code. You must bring your military service orders to the Principal for review upon receipt prior to commencement of the leave.

6. Civil Air Patrol Leave

Members of the California Wing of the civilian auxiliary of the U.S. Air Force Civil Air Patrol are entitled to up to ten (10) days of leave per year. The Leave for a single emergency mission cannot exceed three (3) days, unless the emergency is extended by the entity in charge of the operation and the V.P. of Human Resources approves the leave extension.

The leave is unpaid, however, employees taking this leave may use all accrued vacation.

Employees will be reinstated to the position they held when the leave began or to an equivalent position. Health benefits, if applicable, will be maintained during the leave at the employee's expense.

7. Organ & Bone Marrow Leave

Organ donors shall be provided a leave of absence of up to thirty (30) business days in any one-year period. Bone marrow donors shall be provided a leave of absence of up to five (5) business days in any one-year period, calculated from the date the employee's leave begins. In both cases, the employee must take the leave to donate an organ or bone marrow to another person. Written verification of the need for donation must be provided and must include the employee is the bone marrow or organ donor and that the donation is medically necessary.

Employees who request this leave must take up to five days of accrued paid sick or vacation time. An employee requesting leave for organ donation is required to take up to two weeks of accrued paid sick or vacation time if available.

Health benefits, if applicable, will be maintained for the full duration of the leave in the same manner that the coverage would have been maintained if the employee had been actively working.

Employees will be reinstated to the position they held when the leave began or to an equivalent position.

F. OTHER TIME OFF

1. Personal Leaves of Absence

After one year of employment, a personal leave of absence without pay for up to 30 days may be granted at the discretion of CNCA. A request for a personal leave should be limited to unusual circumstances requiring an extended absence.

After one year of employment, a personal leave of absence without pay for up to 30 **calendar days may be requested**. A request for personal leave should be limited to unusual circumstances requiring an extended absence, **not otherwise supported by paid time off or other leave of absence. Employees should be in a good standing and have no performance or attendance concerns in the year immediately preceding the request.**

A personal leave of absence is not an entitlement. A request for personal leave of absence may be granted at the **sole** discretion of CNCA.

Employees are hereby notified that CNCA does not guarantee reinstatement following a personal leave. However, CNCA will offer employees returning from a personal leave of absence the same position, or a comparable position that the individual is qualified to perform, if either position is available.

2. Disability Leave

Consistent with state and federal disability laws, CNCA may provide a limited leave of absence from work to qualified disabled employees who need time away from work as a form of reasonable accommodation. CNCA may require employees to provide additional information and/or documentation in order to determine whether to provide the accommodation.

CNCA will not grant a leave of absence as a form of accommodation where the absence will cause an undue hardship.

3. Funeral or Bereavement Time Off

Any employee, who has been employed for thirty (30) days by CNCA, may take up to five (5) workdays off with pay within three (3) months following a pregnancy loss and/or the death of an immediate family member of the employee's or the employee's current spouse/domestic partner. Immediate family member means a spouse/domestic partner, parent, child, sister, brother, grandparent, grandchild (including step or foster relationships), or any other relative living in the immediate household of the employee. Pregnancy loss refers to miscarriage, stillbirth, or termination of a pregnancy, and employees are eligible for this leave regardless of gender if they are the pregnant person or spouse or domestic partner of the pregnant person.

Funeral or Bereavement time will be paid on a pro-rated basis for those employees that work less than 40 hours per week.

The Principal or supervisor may also approve additional unpaid time off.

If requested by CNCA, within 30 days of the first day of the leave, an employee shall provide documentation of the death of the family member. Documentation includes, but is not limited to, a death certificate, a published obituary, or written verification of death, burial, or memorial services from a mortuary, funeral home, burial society, crematorium, religious institution, or governmental agency.

4. Civic Duty Time Off

Camino Nuevo Charter Academy encourages employees to serve on jury or witness duty when called. It also understands that, if an employee is the unfortunate victim of domestic violence, that employee may need to take time from work to appear in court in an effort to obtain relief from such violence. You must notify your supervisor of the need for time off for jury or witness duty as soon as a notice or summons from the court or a subpoena is received. If you need time off to obtain relief from domestic violence, you must give your supervisor reasonable notice that you are required to appear in court. If the appearance in court is unscheduled or an emergency appearance, advance notice is not required, but you may be required to provide evidence from the court within a reasonable time after your appearance that shows you appeared in court.

Nonexempt employees will receive full pay while serving up to five days of jury or witness duty or for taking up to five days off to appear in court in an effort to obtain relief from domestic violence. Exempt employees will receive pay for up to five days of absence due to jury or witness duty or due to appearing in court to obtain relief from domestic violence. Any additional time off will be without pay. Any mileage allowance, fee, et cetera, paid for jury or witness duty will be credited against any payments made by CNCA. Verification from the court clerk of having served may be required. On the days you take off from work to perform jury duty, witness duty, or to obtain relief from domestic violence, you will be expected to return to work for the remainder of your work schedule if time permits.

5. Voting Time Off

If you cannot vote in a statewide public election before or after working hours, then you will be allowed sufficient time off to go to the polls. CNCA will pay you for up to the first two hours of absence from regularly scheduled work that is necessary to vote in a statewide public election. Any additional time off will be without pay. You must give reasonable notice to the Principal of the need to have time off to vote and must give at least three (3) days' notice when possible.

6. Time Off for Volunteer Firefighters

A registered volunteer firefighter who would like to perform emergency duty during work hours must notify his or her supervisor and the Principal in advance of their status as such a volunteer, and shall provide written certification of such status. Also, please alert your supervisor before leaving CNCA premises when summoned for emergency duty. All time off to serve as a volunteer is unpaid.

7. Time Off to Attend School Activities

If you are a parent, guardian, or grandparent with custody of a child in kindergarten, grades 1-12, inclusive, or a licensed day care center and you wish to take time off to visit your child's school for a school activity, you may take off up to eight hours each calendar month (up to a maximum of 40 hours each calendar year), per child, provided you give reasonable notice to the Principal of your planned absence. Employees wishing to take leave for a child's school activities must utilize their existing vacation time in order to be paid by the school. Employees who do not have vacation time available will take the time off without pay. CNCA requires documentation from the school noting the date and time of your visit.

If both parents of a child work for CNCA, only one parent--the first to provide notice--may take the time off, unless CNCA approves both parents taking time off simultaneously.

You may also be granted time off to attend a school conference involving the possible suspension of your child. Please contact your supervisor if time off may be needed for this reason.

8. Time Off for Adult Literacy Programs

Camino Nuevo Charter Academy may make reasonable accommodations for any employee who reveals a literacy problem and requests that CNCA assist in enrolling in an adult literacy program, unless undue hardship to CNCA would result.

CNCA may also assist employees who wish to seek literacy education training by providing employees with the location of local literacy programs.

CNCA will take reasonable steps to safeguard the privacy of any employee who identifies as an individual with a literacy problem. Any employee who wishes to identify as an individual with a literacy problem may contact the Principal directly. Further, individuals who are performing satisfactorily will not be subject to termination of employment because they have disclosed literacy problems.

While CNCA generally encourages employees to improve their literacy skills, CNCA will not reimburse employees for the costs incurred in attending a literacy program. Nonexempt employees may use vacation pay to make up for work that is missed to attend literacy classes.

9. Lactation Accommodation

CNCA recognizes lactating employees' rights to request lactation accommodation and accommodates lactating employees by providing a reasonable amount of break time and a suitable lactation location for any employee who wish to express breast milk. CNCA will provide a reasonable amount of break time to accommodate an employee desiring to express breast milk for the employee's child. This break time will run concurrently with any break time already provided to the employee, if possible. CNCA will make reasonable efforts to ensure the employee can express milk in a private room that is not a bathroom, has a door that locks, and is in close proximity to the employee's work area.

Pursuant to California Labor Code Section 1031, CNCA shall provide an employee with the use of a room or other location for the employee to express milk in private. The lactation room or location shall not be a bathroom and shall be in close proximity to the employee's work area, shielded from view, and free from intrusion while the employee is expressing milk. The lactation room or location may include an employee's private office if it otherwise meets the requirements of a lactation space.

The lactation room or location shall comply with all of the following requirements:

- a. Be safe, clean, and free of hazardous materials, as defined in California Labor Code Section 6382.
- b. Contain a surface to place a breast pump and personal items.
- c. Contain a place to sit.
- d. Have access to electricity or alternative devices, including, but not limited to, extension cords or charging stations, needed to operate an electric or battery-powered breast pump.

CNCA shall provide access to a sink with running water and a refrigerator suitable for storing milk in close proximity to the unit member or employee's workspace. If a refrigerator cannot be provided, CNCA may provide another cooling device suitable for storing milk, such as an employer-provided cooler.

Where a multipurpose room is used for lactation, among other uses, the use of the room for lactation shall take precedence over the other uses, but only for the time it is in use for lactation purposes.

Flexible Break Times

Employees who are breast-feeding or expressing breast milk are entitled to request a lactation accommodation and must be provided reasonable break times for breast-feeding or expressing breast milk throughout the day. Pursuant to labor code 1030, break times shall, if possible, run concurrently with any break times already provided to the employee. When this is not possible, the employee will confer with their supervisor to determine an appropriate break schedule and request coverage when necessary.

Lactation Accommodation Requests and Support

Employees who would like to request a lactation accommodation should contact their supervisor/Principal to request an accommodation. In addition, an employee may work with the Human Resources team to request support regarding lactation accommodation, including assistance with identifying a designated or appropriate space to express milk or concerns about the need for reasonable break times.

An employee's request may be provided orally, by email or in writing and need not be submitted on a specific form. We will engage in an interactive process with you to determine when and where lactation breaks will occur.

CNCA will not tolerate discrimination or retaliation against employees who exercise their rights to lactation accommodation, including those who request time to express milk at work and/or who file a complaint related to the right to a lactation accommodation. If you believe you have been denied reasonable break time or adequate space to express milk or have been otherwise denied your right related to lactation accommodation, you have a right to file a complaint with the Labor Commissioner by calling (213) 620-6330.

XIV. TERMINATION

Members of the certificated bargaining unit will follow procedures for termination outlined in the collective bargaining agreement.

A. VOLUNTARY TERMINATIONS

Voluntary terminations result when an employee voluntarily resigns from their employment or fails to report to work for three consecutively scheduled workdays without notice to, or approval by the employee's supervisor. CNCA asks that you give at least two weeks written notice. This will provide CNCA the opportunity to make the necessary adjustments in operations. All CNCA property, including vehicles, keys, uniforms, identification badges, and credit cards, must be returned immediately upon termination of employment. CNCA retains the right to accept your resignation immediately and pay you the amount of straight time compensation you would have earned in place of any further performance.

B. INVOLUNTARY TERMINATIONS

An involuntary termination is initiated by Camino Nuevo Charter Academy.

C. REDUCTIONS IN FORCE

While CNCA hopes to continue growing and providing employment opportunities, business conditions, student demands, and other factors are unpredictable. Changes or downturns in any of these or other areas could create a need to restructure or reduce the number of people employed. In light of these uncertainties, please be advised that it may become necessary to conduct layoffs at some point in the future.

In the event that CNCA determines to lay off any employee or a number of employees, CNCA retains full discretion to select which employee(s) will be laid off. If restructuring or reducing the number of employees becomes necessary, CNCA will attempt to provide advance notice, if possible, to help prepare affected individuals. While CNCA retains full discretion, some of the relevant factors might include CNCA's operational requirements and the skill, productivity, ability, and past performance of those involved.

D. SEPARATION PROCESS

After an employee terminates their employment with CNCA, either voluntary or involuntary, they must complete the separation process.

1. The first step in the separation process is to complete the separation paperwork. The separation paperwork consists of:
 - a) Notice of change in relationship form – this form is used to acknowledge that both the employee and CNCA recognize that the employee’s status has changed due to terminations, whether voluntary or involuntary.
 - b) COBRA Election form & COBRA letter – this form is given to employees who were eligible for insurance benefits during their employment at CNCA. Employees may choose to continue their benefit coverage, at their own cost, through the COBRA plan.
 - c) Exit Interview – whenever possible an exit interview will be conducted in order for the school to receive feedback and suggestions on any areas of improvement and growth or areas of strength.
 - d) “For Your Benefit” booklet – this booklet is given to all employees to inform them about unemployment insurance.
2. The employee must return any school property that may have been issued to them during employment (i.e. keys, credit card, cell phone, etc.).
3. If the termination of employment was voluntary, employees will receive their paycheck within three days of their termination date. If termination was involuntary, employees will receive their paycheck on their termination date.

ACKNOWLEDGMENT AND AGREEMENT

This is to acknowledge that I have received a copy of the Camino Nuevo Charter Academy (CNCA) Employee Handbook and understand that it sets forth some of the terms and conditions of my duties, responsibilities, and obligations of employment with Camino Nuevo Charter Academy. I understand and agree that it is my responsibility to read and familiarize myself with the policies and procedures contained in this handbook and to abide by the rules, policies, and standards set forth in this handbook.

Employee Signature

Date

Employee Name [printed]



PNEDG/CNCA Staff/Student Interaction Permission Slip

As a PNEDG/CNCA staff member, I am requesting permission to participate in the following off campus event with a student and/or their parent/guardian:

Nature/Purpose/Description of Activity:

Location (Business and/or Residential Address) for Activity:

Date for Activity: _____

Anticipated Number of Hours for Activity: _____

Chaperones or Other Adults Present: _____

____ (initials) I have read and understand CNCA’s Staff/Student Interaction Policy

____ (initials) I agree I will not be left alone with a student unless its educationally necessary

____ (initials) I agree not to travel with a student

Printed Employee Name Signature Date

Principal/Admin Name Signature Date

Coversheet

Everybody Dance Memorandum of Understanding

Section: IV. Consent Items
Item: B. Everybody Dance Memorandum of Understanding
Purpose: Vote
Submitted by:
Related Material: Everybody Dance 24_25 MOU.pdf



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is made and entered between Everybody Dance LA!, a California non-profit public benefit corporation, hereafter referred to as "EDLA!", and **Camino Nuevo Charter Academy**, a California non-profit public benefit corporation hereafter referred to as "CNCA". In consideration of the covenants and conditions hereinafter set forth, EDLA! and CNCA agree as follows:

1. Services. EDLA! shall provide dance classes to CNCA pursuant to a weekly schedule in effect **August 19, 2024**. A copy of this schedule is attached hereto as Exhibit A and incorporated herein by reference. The start and end dates for the services that EDLA! will provide to each of CNCA's campuses are set forth on Exhibit A, attached hereto and incorporated herein by reference. CNCA will provide a classroom teacher, aide, or administrator in the dance room at all times.

2. Term. This Agreement will commence on **August 19, 2024**, and shall end on **June 6, 2025**, (the "Term").

3. Payment Schedule. EDLA! will bill CNCA in two installments: the 1st for \$61,530.00 upon signing and the 2nd for \$80,180.00 on January 6, 2025. The total for the 2024-25 school year is: **\$141,710.00**.

A copy of the cost breakdown is attached in Exhibit A. All invoices shall be paid within thirty (30) calendar days of receipt to EDLA!. CNCA must provide program break dates, holidays, and any other non-dance days in the dance class schedule. There are no refunds or make-up classes for class cancellations by CNCA. Make-up classes will be provided for any cancellations by EDLA!.

4. Insurance.

(a) If applicable, EDLA! shall maintain at all times during the term of this Agreement professional liability insurance covering its activities hereunder with an insurance company or companies qualified to write such insurance in the state of California, with limits of not less than One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) in the aggregate. CNCA shall be named as an additional insured under each such policy on a primary non-contributory basis including a waiver of subrogation. Copies of all such policies of insurance (or Certificates therefore) maintained by EDLA! shall be delivered to CNCA prior to the start of the agreement.

(b) Customer shall maintain at all times during the term hereof general liability insurance with an insurance company or companies qualified to write such insurance in the state(s) where the Location or Locations, as the case may be, are located, with limits not less than One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the aggregate. In addition, EDLA! shall maintain sexual abuse/molestation coverage with limits not less than One Million Dollars (\$1,000,000). CNCA shall be named as an additional insured under each such policy



on a primary non-contributory basis including a waiver of subrogation. Copies of all such policies of insurance (or Certificates therefore) maintained by EDLA! shall be delivered to CNCA prior to the start of the agreement.

(c) All policies of insurance required to be maintained by a party hereunder shall be renewed (and policies or certificates, together with evidence of payment of premiums, delivered to the other party immediately upon issuance by the insurer) at least thirty (30) days prior to the respective expiration dates of such policies.

(d) Parties agree to give notice to one another at least thirty (30) days prior to any cancellation, termination or amendment of the insurance policy.

5. Cooperation in the Event of a Claim. In the event that either party becomes aware of any alleged claim of injury or damage arising out of the performance of the Services, such party shall give the other party written notice within two (2) business days thereafter, stating the details of the incident sufficient to identify, if possible, the persons involved, the location and circumstances of the incident; the names, addresses, and telephone numbers of available witnesses. Failure to provide such notice in a timely manner shall not result in liability to the party obligated to provide notice, except to the extent that such failure results in damage to the party entitled to receive such notice. The parties shall cooperate with one another in good faith in the handling of such claims, including any lawsuits or other proceedings, and in enforcing any right of contribution or indemnity.

6. Indemnification. Customer shall defend, indemnify and hold harmless Contractor (including its shareholders, directors, officers, agents, and employees) from and against all claims, liabilities, losses, judgments, costs, damages, expenses and attorney's fees in connection with any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative, or investigative, to which Contractor is, was, or at any time becomes a party or is threatened to be made a party, due to: (i) the acts or omissions of Customer while fulfilling its duties under this Agreement; (ii) Contractor performing the Services requested by Customer hereunder; and (iii) any injury or damage to Contractor's personnel or property and the personnel and property of any of Contractor's franchisees while such are at Customer's facility or while such are performing Services for Customer.

6. DOJ. Contractor agrees to adhere to the Department of Justice (DOJ) fingerprint and criminal background investigation and Tuberculosis (TB) requirements of Education Code Section 45125.1 et seq., and 49406 and provide an affidavit that certifies that all of the Contractor's employees that work at CNCA and come in contact with students have appropriate DOJ and TB clearances. Clearances must not be obtained at the expense of the Customer and the Customer shall not reimburse for these expenses. The affidavit must list the following:

- a. Employee name and Customer location(s) he or she services
- b. Date of criminal background check clearance
- c. TB expiration date



d. Name of DOJ custodian of records

The Contractor's affidavit must be submitted with high authority per the Respondents Organizational Chart (i.e. Owner, Management Team, C-level executive, etc.). The affidavit must be provided to the Customer prior to the first day of service. Failure to provide this documentation shall be considered a material breach and can be used as grounds to terminate the contract immediately. The Customer may request updated documentation as needed. The Contractor must take appropriate action to remove any employee whose arrest notification poses a threat to the school population in order to ensure the safety of all students.

7. Miscellaneous Provisions.

(a) This Agreement may be terminated by either party at any time in the event of a breach or a failure to comply with any covenant, term, or condition of this Agreement, but only after the non-breaching party has provided written notice of such breach or failure to comply and the same remains uncured for (i) fifteen (15) days after the non-breaching party gives such notice.

(b) Any dispute or claim arising under or respect to this Agreement will be resolved by arbitration in Los Angeles, California in accordance with the rules of the American Arbitration Association before one (1) mutually agreed upon arbitrator. The decision or award of the arbitrators shall be final and binding upon the parties. Any arbitration award may be entered as a judgment or order in any court of competent jurisdiction. A party shall have all discovery rights set forth in the California Code of Civil Procedure.

(c) Attorneys' Fees and Costs. In any action, judicial reference or arbitration proceeding between the parties for the interpretation, reformation, enforcement or rescission of this Agreement or the enforcement of any judgment or award previously obtained with respect to this Agreement, the prevailing party will be entitled to recover from the other party reasonable attorneys' fees and court and other costs incurred. The parties specifically agree that if a party incurs expenses in any bankruptcy proceeding in which the other party is a debtor, and in order to enforce its right, then the non-bankrupt party shall be entitled to its costs and attorney's fees expended in the bankruptcy proceedings.

(d) Capacity to Sign. All parties covenant that they possess all necessary capacity and authority to sign and enter this Agreement. All individuals signing this Agreement for a corporation, a partnership, or other legal entity, or signing under a power of attorney or as a trustee, guardian, conservator, or in any other legal capacity, covenant that they have the necessary capacity and authority to act for, sign and bind the respective entity or principal on whose behalf they are signing.

(e) Captions. The article and section headings are for reference only and in no way define, limit, extend or interpret the scope of this Agreement or of any particular article or section.



(f) Construction. The language in all parts of this Agreement shall be in all cases construed simply according to its fair meaning and not for or against any party by reason of such party or its legal counsel having prepared this Agreement or any of its provisions.

(g) Counterparts. This Agreement may be executed in multiple counterparts, all of which taken together shall constitute one original agreement.

Entire Agreement. This Agreement sets forth the entire agreement between the parties with regard to the subject matter hereof. All agreements, covenants, representations and warranties, express and implied, oral and written, of the parties with regard to the subject matter hereof are contained herein, in the exhibits hereto, if any, and the documents referred to herein or implementing the provisions hereof. No other agreements, covenants, representations or warranties, express or implied, oral or written, have been made by either party to the other with respect to the subject matter of this Agreement. All prior and contemporaneous conversations, negotiations, possible and alleged agreements and representations, covenants, and warranties with respect to the subject matter hereof are waived, merged herein and superseded hereby.

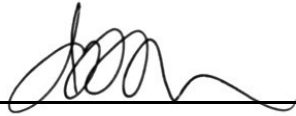
- (h) Governing Law, Exclusive Jurisdiction. This Agreement shall be construed and enforced in accordance with the laws of the State of California. Each party consents to the exclusive jurisdiction and venue in any state or federal court located within Los Angeles County, State of California, for any action brought or maintained hereunder.
- (i) Modification. No modification, waiver or discharge of this Agreement will be valid unless it is in writing and signed by the party against which the enforcement of the modification, waiver or discharge is or may be sought.
- (j) No Waiver. A party's failure to insist on the strict performance of any covenant or duty required by the Agreement, or pursue any remedy under the Agreement, shall not constitute a waiver of the breach or the remedy.
- (k) Number and Gender. Where the context in which words are used in this Agreement indicates that such is the intent, the words in the singular number shall include the plural and vice versa, and the words in the masculine gender shall include the feminine and neuter genders and vice versa.
- (l) Severability. In the event that any provision of this Agreement shall be held to the invalid, the same shall not affect in any respect whatsoever the validity of the remainder of this Agreement.
- (m) Successors and Assigns. Except as herein otherwise provided to the contrary, this Agreement shall be binding upon and inure to the benefit of the parties signatory hereto, and their successors and assignees

The parties agree to the foregoing as of **July 29, 2024**, in Los Angeles, California.



EDLA!, a California public benefit corporation

CNCA, a California public benefit corporation

By:  _____

By: _____

Title: Executive Director

Title:

EXHIBIT A

Class	Semester	Dates	# of weeks	Hours/class	# of Sections	Cost/Hour	Total	Subtotals
Kayne Siart								
Kinder	S1	8/19/24-12/13/24	17	0.5	8	\$75.00	\$5,100.00	
1st Grade	S1	8/19/24-12/13/24	17	1	3	\$75.00	\$3,825.00	
2nd Grade	S1	8/19/24-12/13/24	17	1	1	\$75.00	\$1,275.00	
3rd Grade	S1	8/19/24-12/13/24	17	1	3	\$75.00	\$3,825.00	
4th Grade	S1	8/19/24-12/13/24	17	1	2	\$75.00	\$2,550.00	
4th/5th Grade	S1	8/19/24-12/13/24	17	1	4	\$75.00	\$5,100.00	
5th Grade	S1	8/19/24-12/13/24	17	1	1	\$75.00	\$1,275.00	
Middle School Elective	S1	8/19/24-12/13/24	17	1	4	\$75.00	\$5,100.00	
Performance Fee	S1	TBD	1	1	1	\$100.00	\$100.00	
							S1 Subtotal	\$28,150.00
Kinder	S2	1/6/25 - 6/6/25	22	0.5	8	\$75.00	\$6,600.00	
1st Grade	S2	1/6/25 - 6/6/25	22	1	3	\$75.00	\$4,950.00	
2nd Grade	S1	1/6/25 - 6/6/25	22	1	1	\$75.00	\$1,650.00	
3rd Grade	S2	1/6/25 - 6/6/25	22	1	3	\$75.00	\$4,950.00	
4th Grade	S2	1/6/25 - 6/6/25	22	1	2	\$75.00	\$3,300.00	
4th/5th Grade	S2	1/6/25 - 6/6/25	22	1	4	\$75.00	\$6,600.00	
5th Grade	S1	1/6/25 - 6/6/25	22	1	1	\$75.00	\$1,650.00	
Middle School Elective	S2	1/6/25 - 6/6/25	22	1	4	\$75.00	\$6,600.00	
Performance Fee	S1	TBD	1	1	1	\$100.00	\$100.00	
							S2 Subtotal	\$36,400.00
						TOTAL KS		\$64,550.00
First Day of Dance	8/12/2024				24			
Last Day of Dance	6/6/2025							
Class	Semester	Dates	# of weeks	Hours/class	# of Sections	Cost/Hour	Total	Subtotals
Burlington								
TK	S1	8/19/24-12/13/24	16	1	2	\$140.00	\$4,480.00	
Kinder	S1	8/19/24-12/13/24	16	1	3	\$75.00	\$3,600.00	
First	S1	8/19/24-12/13/24	16	1	3	\$75.00	\$3,600.00	
Second	S1	8/19/24-12/13/24	16	1	3	\$75.00	\$3,600.00	
Third	S1	8/19/24-12/13/24	16	1	3	\$75.00	\$3,600.00	

Fourth	S1	8/19/24-12/13/24	16	1	2	\$75.00	\$2,400.00	
Fifth	S1	8/19/24-12/13/24	16	1	2	\$75.00	\$2,400.00	
Middle School Elective	S1	8/19/24-12/13/24	16	4	2	\$75.00	\$9,600.00	
Performance Fee	S1	TBD	1	1	1	\$100.00	\$100.00	
							S1 Subtotal	\$33,380.00
TK	S2	1/6/25 - 6/6/25	21	1	2	\$140.00	\$5,880.00	
Kinder	S2	1/6/25 - 6/6/25	21	1	3	\$75.00	\$4,725.00	
First	S2	1/6/25 - 6/6/25	21	1	3	\$75.00	\$4,725.00	
Second	S2	1/6/25 - 6/6/25	21	1	3	\$75.00	\$4,725.00	
Third	S2	1/6/25 - 6/6/25	21	1	3	\$75.00	\$4,725.00	
Fourth	S2	1/6/25 - 6/6/25	21	1	2	\$75.00	\$3,150.00	
Fifth	S2	1/6/25 - 6/6/25	21	1	2	\$75.00	\$3,150.00	
Middle School Elective	S2	1/6/25 - 6/6/25	21	4	2	\$75.00	\$12,600.00	
Performance Fee	S1	TBD	1	1	1	\$100.00	\$100.00	
							S2 Subtotal	\$43,780.00
						TOTAL Burlington		\$77,160.00
First Day of Dance	8/19/2024							
Last Day of Dance	6/6/2025							

One week off for Thanksgiving and Spring break

Total CNCA \$141,710.00

Three weeks off for Winter break

Coversheet

Attendance & Enrollment Updates

Section: V. School and Academic Updates
Item: A. Attendance & Enrollment Updates
Purpose: Discuss
Submitted by:
Related Material: Attendance and Chronic Absenteeism 8-13-24 Board Presentation.pdf
August Enrollment 2024 Board Presentation.pdf



Attendance Initiative for the 24-25 School Year

Priority Focus on Chronic Absenteeism



Camino
Nuevo
Charter
Academy

Jeannette Sandoval
Director of Student Experience

August 13, 2024





Vision

Strengthen family partnerships in support of all of our students attending school on a consistent basis.

Provide a comprehensive blueprint to include a *community call to action* as we tackle this pressing need for increased attendance across the network.

We all own our students' success.





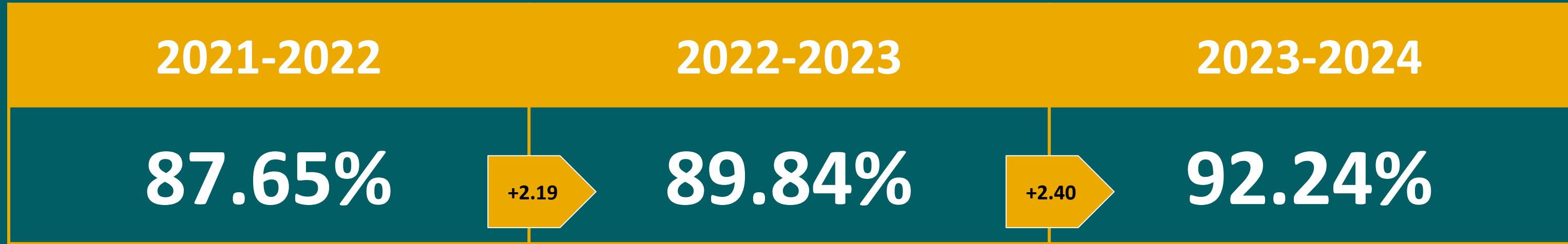
Average Daily Attendance (ADA)

Quarter 1	Quarter 2	Quarter 3	Quarter 4
8/8 - 10/6/23	10/9 - 12/15/23	1/9- 3/22/24	3/25-6/7/2024

Month	BUR	CAS	CIS	DAL	EIS	KAY
Q1	95.51%	91.65%	92.27%	93.23%	93.58%	92.69%
Q2	94.96%	90.66%	90.45%	92.92%	92.17%	92.23%
Q3	93.74%	90.00%	90.43%	91.81%	90.85%	91.08%
Q4	94.05%	91.94%	92.25%	92.23%	92.23%	92.44%



Org-Wide Historical ADA Data



2024-2025

94% ADA Goal for our CNCA
Organization

Summer Planning

- **Network-wide Attendance Meetings**
 - Media Kit
 - ADA Success Checklist
 - Attendance Ambassador Program
- **Outreach and Communication**
 - Student Check-ins
 - Parent Phone Calls
- **CII Partnership**
 - Summer Outreach (Post Cards)
 - ***Chronic Absenteeism****

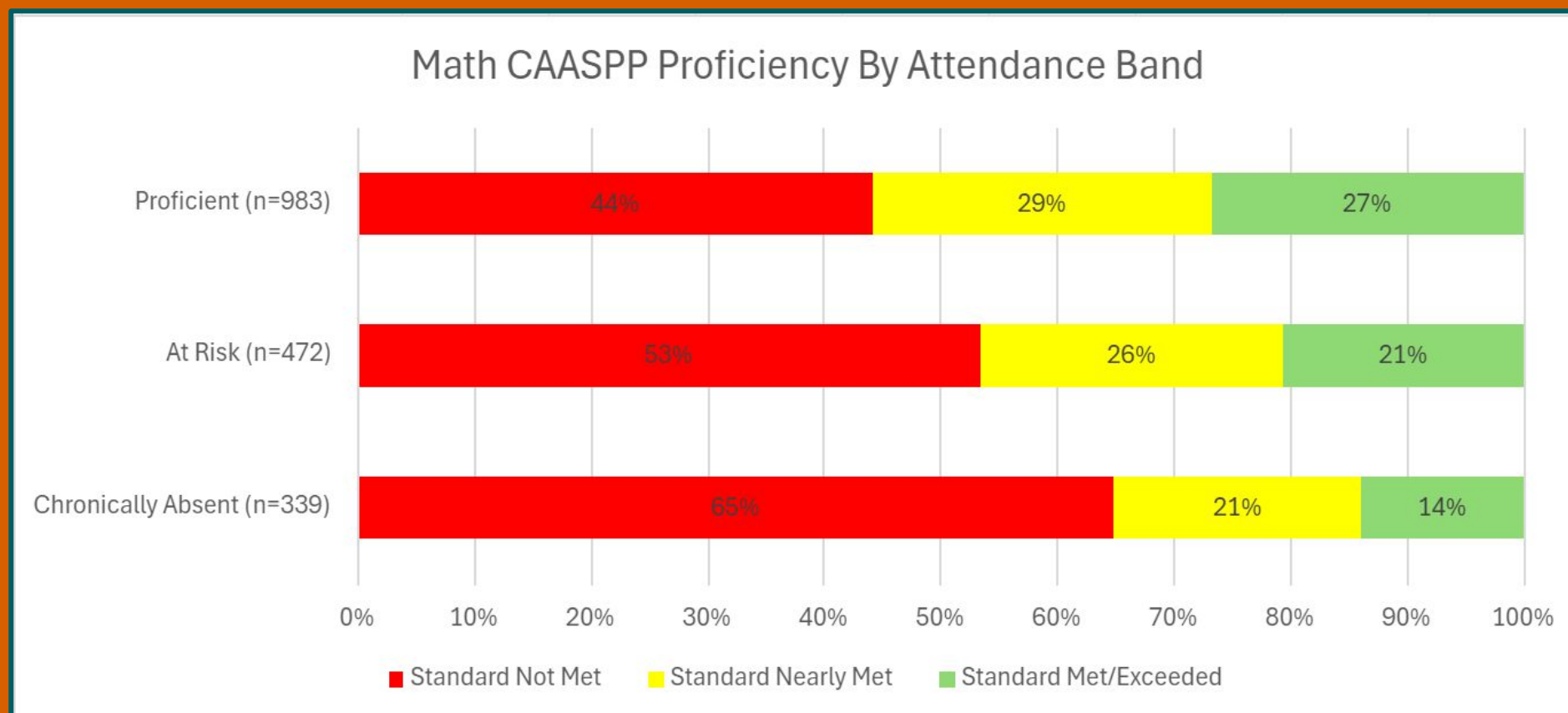
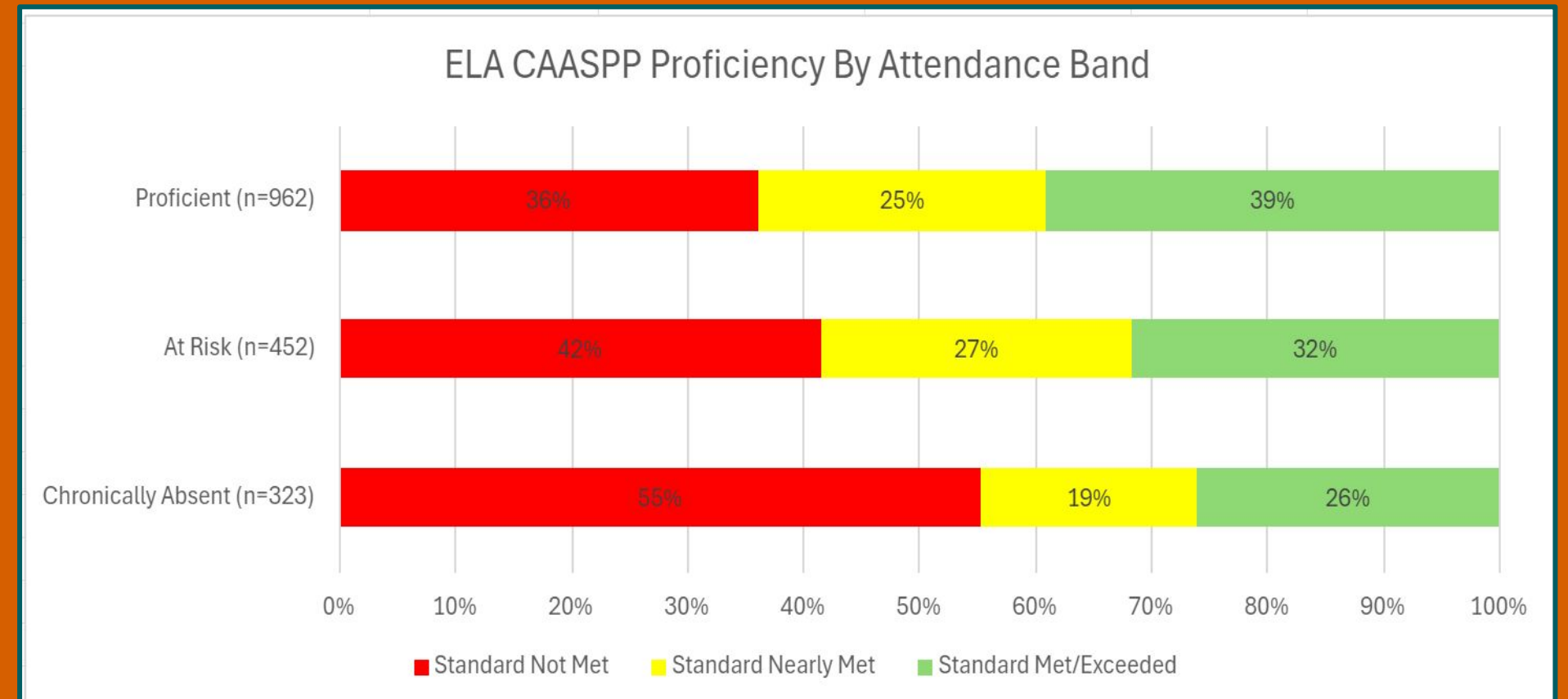


Chronic Absenteeism Across Our CNCA Network

School Site	23-24 Budget Target	# of Students Enrolled	# of Students Chronically Absent	Percentage of Students Chronically Absent
BUR	602	602	76	12.62%
DAL	508	485	94	19.38%
EIS	270	271	65	23.99%
KAY	704	690	174	25.22%
CAS	467	460	132	28.70%
CIS	510	507	150	29.59%



The Urgent Case for Focusing on Chronic Absenteeism



What We Noticed:

- Students who are chronically absent are less likely to meet or exceed standards.





Our Goal for Chronic Absenteeism Across CNCA

28-29SY

Our Community Schools Grants Goal for the 28-29 SY is to have *less than 15%* Overall Chronic Absenteeism

24-25SY

This year, our goal is to decrease Chronic Absenteeism by 3.25% to ensure we have *less than 20%* Overall Chronic Absenteeism across our network.

23-24SY

Last year, we had an *average of 23.25%* Overall Chronic Absenteeism across our network.



Our Plan to Address Chronic Absenteeism

- Semester 1
 - We will continue to pull daily ADA as well as monthly chronic absenteeism data.
 - We will continue to make this visible on our LL team thread as well as to all the Attendance Team Members across the network.
 - School Attendance Teams will be given a monthly “Checklist” for ADA Success.
 - Attendance Teams will be invited to a network-wide Attendance Huddle monthly to align (this includes some CII, APSS, FSC, Registrars, & other school staff).
 - This data will also be highlighted in Parent Square as well as in Parent-facing meetings.
 - Attendance Ambassador Program (to include HSO staff)



Questions





SY 2024-2025 Enrollment Update

August Board Meeting

20
años

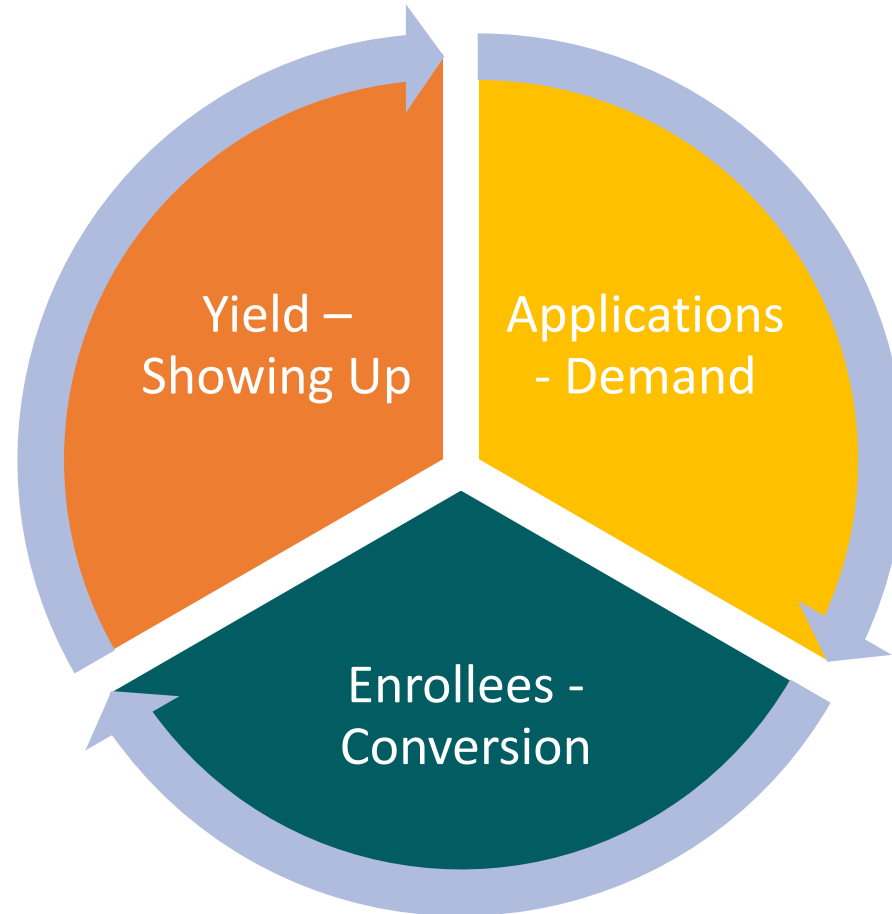
Camino
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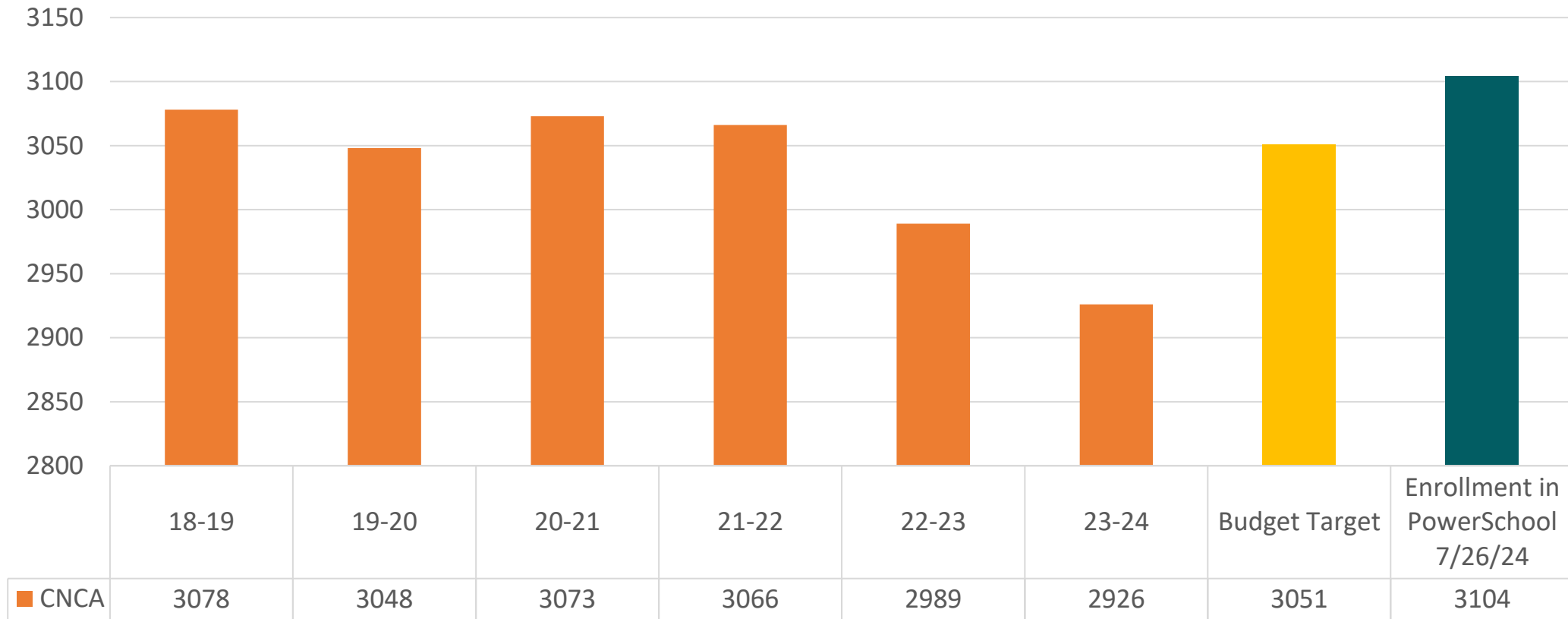
Crystal Day
Director of Strategic Enrollment

Enrollment Phases for Measurement





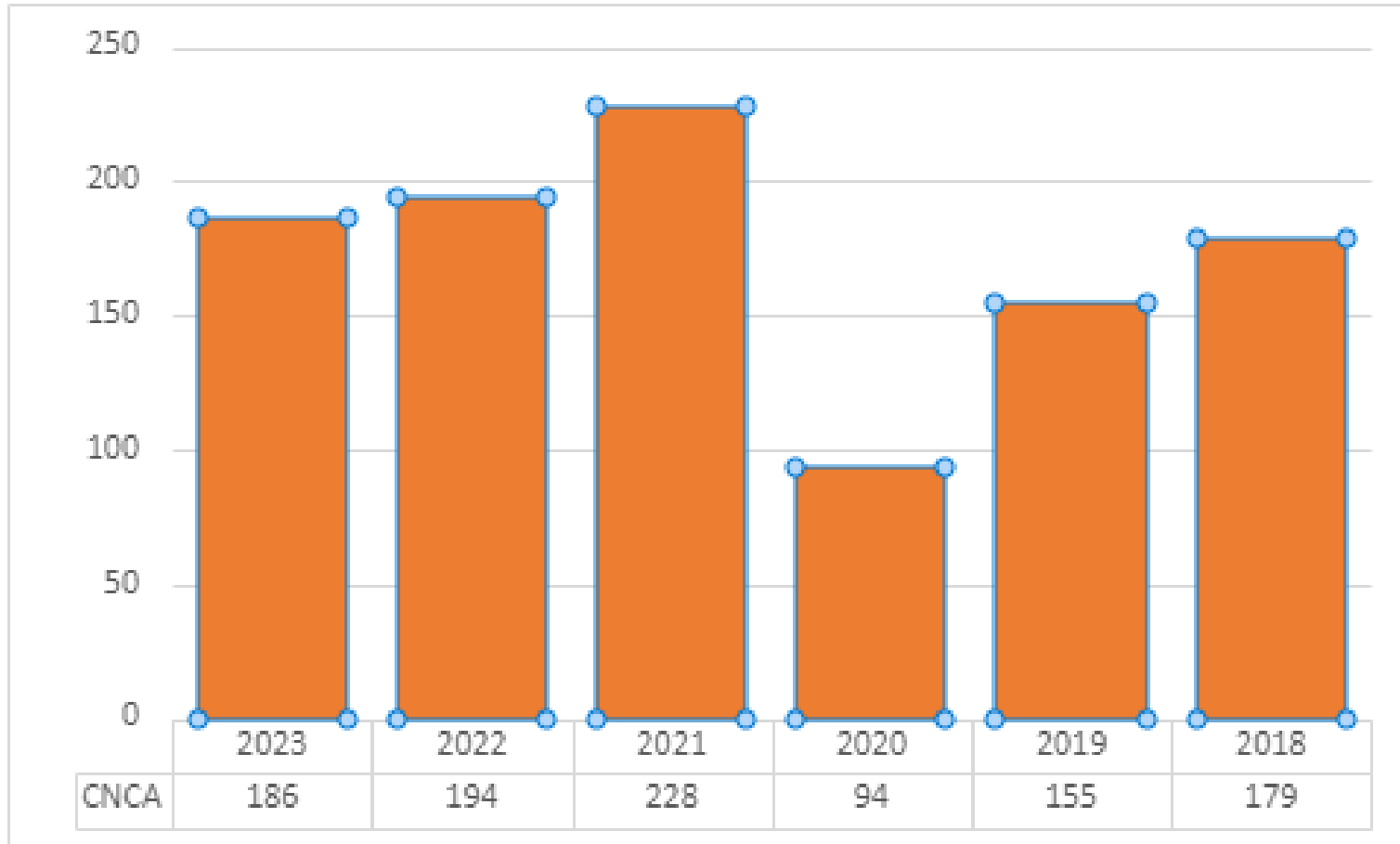
Network First Day Enrollment – 6 year history & Current 24/25 PowerSchool Enrollment



Data as of 7/26/24

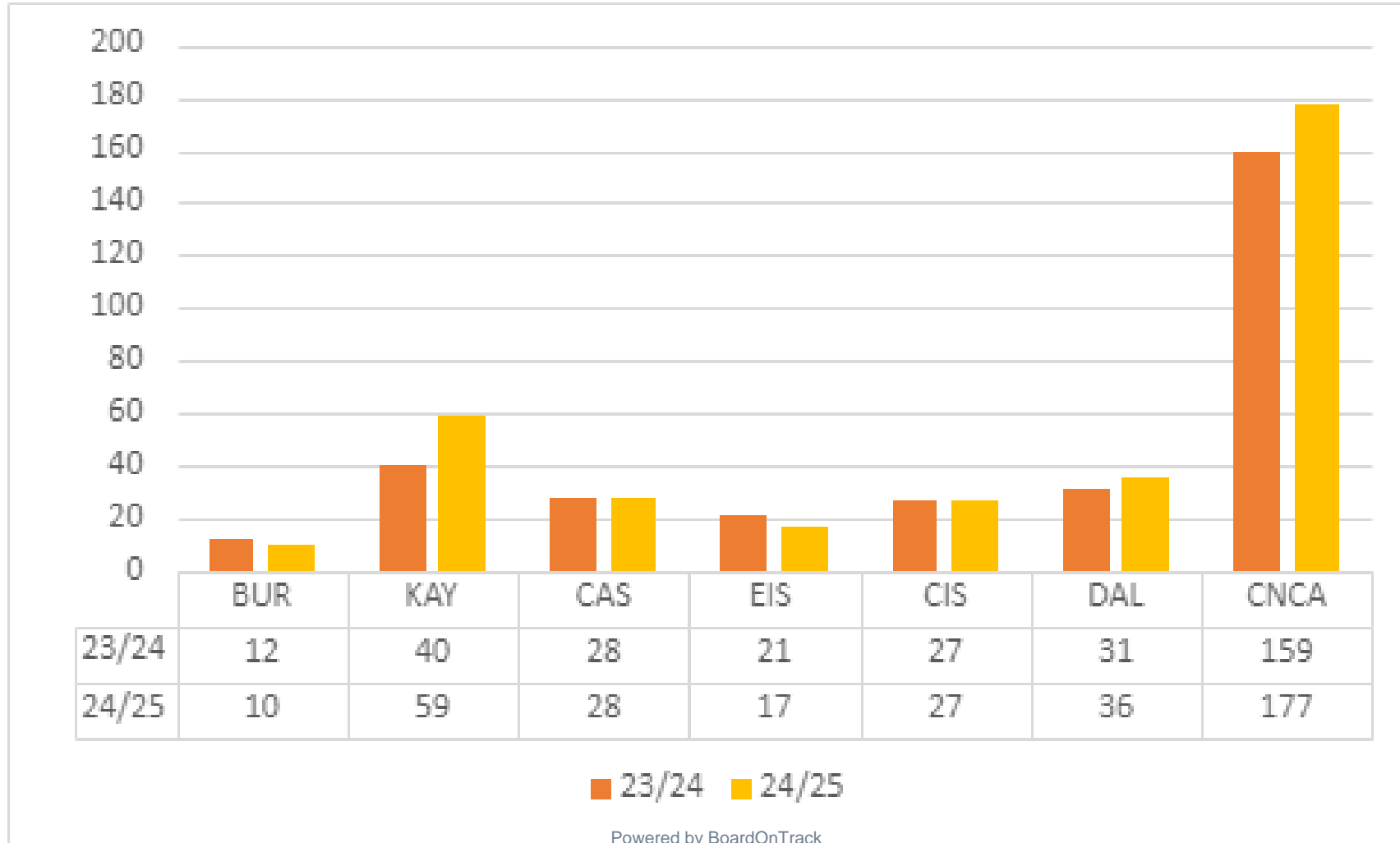


CNCA Network Historical Attrition – 6 years



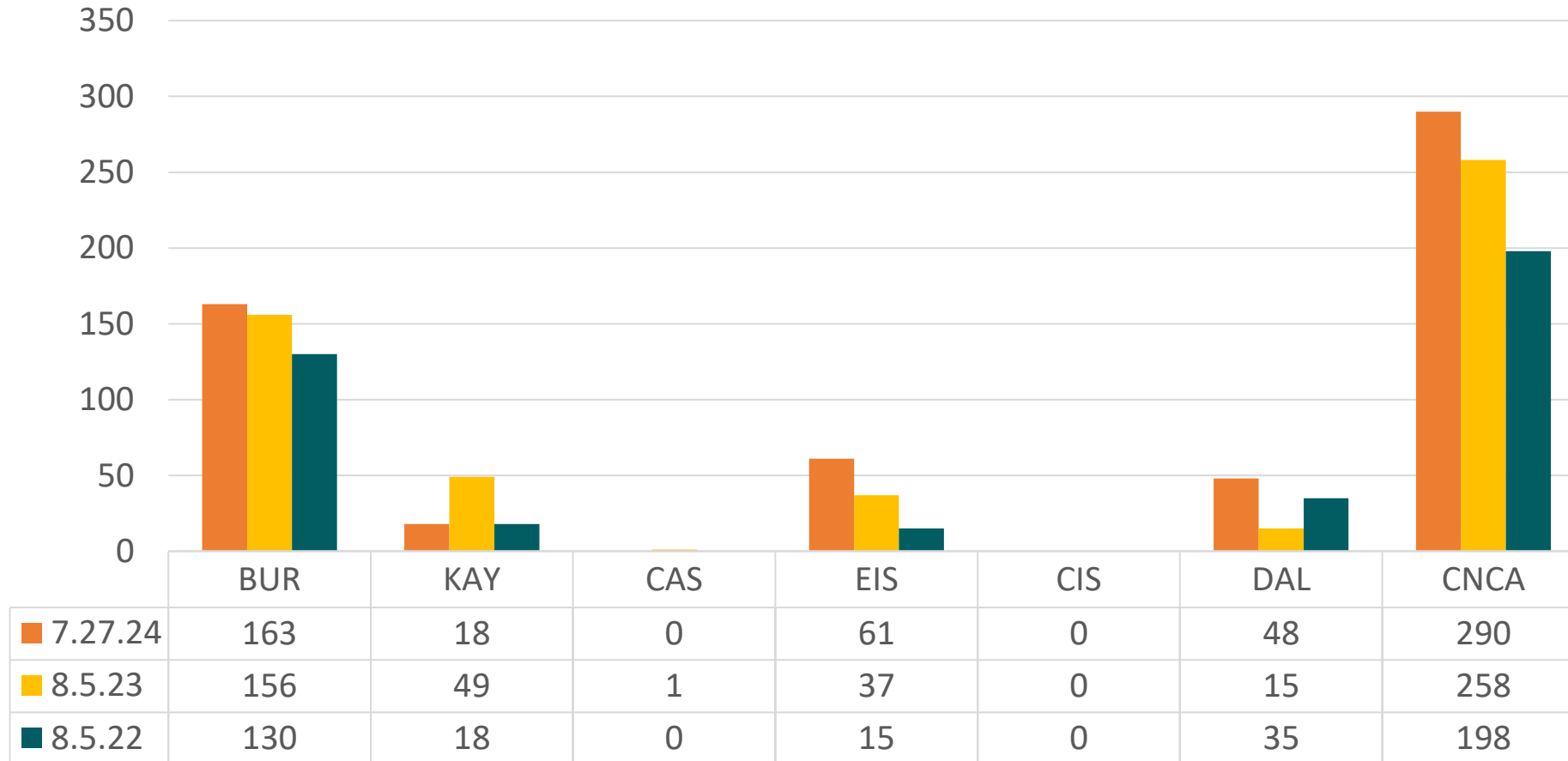


CNCA School Site Attrition | 23/24 to 24/25 Estimated Attrition





CNCA School Site Waitlist | 3 year history -- > 12% increase from last year!





CNCA School-Site | Enrollment Target, Anticipated, and Currently in PowerSchool

	Target	Enrollment based on returning and new accepts	PowerSchool 7/25/24	% Enrolled in PowerSchool	Forecast
BUR	603	609	609	100.99%	605
KAY	709	757	736	103.80%	703
CAS	451	473	465	103.10%	454
EIS	273	285	288	105.49%	273
CIS	515	520	487	94.56%	510
DAL	505	537	516	102.17%	508
CNCA	3056	3178	3101	101.47%	3053

Data as of 7/26/24



Areas of Focus and Strategies in August

Attendance

- Standardizing Procedures: Relationship-based with Curiosity and Support
- Data mining – exit interviews and surveys

Retention

- Cafecitos
- Communication
- Meet and Greet during the first week

Recruitment

- Targeted approach to fill gaps
 - “Camino in the Community” campaigns
 - Social media lead generation
 - Internal work-of-mouth
 - Community Schools and Resource Fair in October

Coversheet

TAMO Local Indicator Priority 1

Section: VI. TAMO Local Indicator Priority 1
Item: A. TAMO Local Indicator Priority 1
Purpose: Vote
Submitted by:
Related Material: 2023-2024 CA Dashboard Local Indicators.pdf



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Fax: 323-663-3132
www.caminonuevo.org



CA Dashboard: Local Indicators 2023-2024

LCFF Priority 1

Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities

Camino Nuevo is dedicated to providing an exceptional education for all students and we do that through employing, growing and retaining highly effective educators. To do this, we offer multiple alternative credentialing pathways, all fully compliant with state credentialing requirements. The data presented in this report misrepresents the teachers with alternative credentials as less effective than those with traditional preparation.

We urge the state to reconsider how credentialing data is displayed to accurately reflect the qualifications and contributions of all our teachers. Camino Nuevo will continue to ensure that all educators in our classrooms meet all state credentialing requirements.



**Camino
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Burlington 2022-2023 Monitoring

Subject Area	Total Teaching FTE	Clear	Out-of-Field	Intern	Ineffective	Incomplete	Unknown	N/A
Self-Contained Class	17.5	42.9%	5.7%	0.0%	51.4%	0.0%	0.0%	0.0%
Art	1.0	0.0%	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Dance	0.1	0.0%	0.0%	0.0%	100.0%	0.0%	0.0%	0.0%
English Language Arts	2.7	55.6%	37.0%	0.0%	7.4%	0.0%	0.0%	0.0%
History/Social Science	0.8	0.0%	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Mathematics	1.6	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Other Instruction-Related Assignments	1.0	0.0%	0.0%	100.0%	0.0%	0.0%	0.0%	0.0%
Physical Education	1.0	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Science	1.4	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

Report Totals

Name	Total Teaching FTE	Clear	Out-of-Field	Intern	Ineffective	Incomplete	Unknown	N/A
Camino Nuevo Charter Academy	27.1	48.0%	14.0%	3.7%	34.3%	0.0%	0.0%	0.0%
Los Angeles Unified	27,077.9	82.6%	3.9%	4.1%	5.9%	3.4%	0.1%	0.0%
Los Angeles	62,342.0	84.1%	4.0%	2.3%	5.2%	4.0%	0.3%	0.1%
Statewide	277,698.0	83.2%	4.2%	2.0%	5.4%	4.7%	0.3%	0.2%



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**Kayne Siart
2022-2023 Monitoring**

Subject Area	Total Teaching FTE	Clear	Out-of-Field	Intern	Ineffective	Incomplete	Unknown	N/A
Self-Contained Class	17.0	58.8%	0.0%	5.9%	35.3%	0.0%	0.0%	0.0%
Art	1.0	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Dance	0.5	0.0%	0.0%	0.0%	100.0%	0.0%	0.0%	0.0%
English Language Arts	1.2	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
History/Social Science	1.8	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Mathematics	1.0	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Music	1.0	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Other Instruction-Related Assignments	4.0	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Physical Education	1.0	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Science	1.0	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

Report Totals

Name	Total Teaching FTE	Clear	Out-of-Field	Intern	Ineffective	Incomplete	Unknown	N/A
Camino Nuevo Charter Academy #2	29.5	74.6%	0.0%	3.4%	22.0%	0.0%	0.0%	0.0%
Los Angeles Unified	27,077.9	82.6%	3.9%	4.1%	5.9%	3.4%	0.1%	0.0%
Los Angeles	62,342.0	84.1%	4.0%	2.3%	5.2%	4.0%	0.3%	0.1%
Statewide	277,698.0	83.2%	4.2%	2.0%	5.4%	4.7%	0.3%	0.2%



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Cisneros 2022-2023 Monitoring

Subject Area	Total Teaching FTE	Clear	Out-of-Field	Intern	Ineffective	Incomplete	Unknown	N/A
Self-Contained Class	14.5	86.2%	0.0%	0.0%	13.8%	0.0%	0.0%	0.0%
Art	0.7	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Dance	0.1	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
English Language Arts	1.6	30.5%	8.5%	0.0%	61.0%	0.0%	0.0%	0.0%
Foreign Languages	1.0	0.0%	0.0%	0.0%	0.0%	100.0%	0.0%	0.0%
History/Social Science	1.7	58.5%	0.0%	0.0%	41.5%	0.0%	0.0%	0.0%
Mathematics	1.0	0.0%	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Music	1.0	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Other Instruction-Related Assignments	3.3	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Physical Education	1.9	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Science	1.1	87.7%	0.0%	0.0%	12.3%	0.0%	0.0%	0.0%

Report Totals

Name	Total Teaching FTE	Clear	Out-of-Field	Intern	Ineffective	Incomplete	Unknown	N/A
Camino Nuevo Charter Academy #4	28.0	78.6%	4.1%	0.0%	13.8%	3.6%	0.0%	0.0%
Los Angeles Unified	27,077.9	82.6%	3.9%	4.1%	5.9%	3.4%	0.1%	0.0%
Los Angeles	62,342.0	84.1%	4.0%	2.3%	5.2%	4.0%	0.3%	0.1%
Statewide	277,698.0	83.2%	4.2%	2.0%	5.4%	4.7%	0.3%	0.2%



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**Castellanos-Eisner
2022-2023 Monitoring**

Subject Area	Total Teaching FTE	Clear	Out-of-Field	Intern	Ineffective	Incomplete	Unknown	N/A
Self-Contained Class	18.0	72.2%	0.0%	16.7%	11.1%	0.0%	0.0%	0.0%
Art	2.0	50.0%	0.0%	50.0%	0.0%	0.0%	0.0%	0.0%
English Language Arts	5.0	70.0%	10.0%	20.0%	0.0%	0.0%	0.0%	0.0%
Health Education	0.2	0.0%	0.0%	0.0%	100.0%	0.0%	0.0%	0.0%
History/Social Science	2.0	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Mathematics	2.0	80.0%	0.0%	20.0%	0.0%	0.0%	0.0%	0.0%
Other Instruction-Related Assignments	6.0	50.0%	0.0%	33.3%	16.7%	0.0%	0.0%	0.0%
Physical Education	0.8	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Science	2.0	70.0%	0.0%	30.0%	0.0%	0.0%	0.0%	0.0%

Report Totals

Name	Total Teaching FTE	Clear	Out-of-Field	Intern	Ineffective	Incomplete	Unknown	N/A
Camino Nuevo Elementary #3	38.0	69.2%	1.3%	21.1%	8.4%	0.0%	0.0%	0.0%
Los Angeles Unified	27,077.9	82.6%	3.9%	4.1%	5.9%	3.4%	0.1%	0.0%
Los Angeles	62,342.0	84.1%	4.0%	2.3%	5.2%	4.0%	0.3%	0.1%
Statewide	277,698.0	83.2%	4.2%	2.0%	5.4%	4.7%	0.3%	0.2%



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**Dalzell Lance
2022-2023 Monitoring**

Subject Area	Total Teaching FTE	Clear	Out-of-Field	Intern	Ineffective	Incomplete	Unknown	N/A
Art	1.5	77.7%	0.0%	0.0%	0.0%	22.3%	0.0%	0.0%
Computer Education	0.4	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
English Language Arts	2.7	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Foreign Languages	0.8	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
History/Social Science	2.2	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Mathematics	3.4	57.9%	19.9%	22.3%	0.0%	0.0%	0.0%	0.0%
Other Instruction-Related Assignments	13.6	86.9%	0.0%	7.4%	4.3%	1.5%	0.0%	0.0%
Physical Education	0.7	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Science	1.0	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

Report Totals

Name	Total Teaching FTE	Clear	Out-of-Field	Intern	Ineffective	Incomplete	Unknown	N/A
Camino Nuevo High #2	26.2	86.5%	2.6%	6.7%	2.2%	2.0%	0.0%	0.0%
Los Angeles Unified	27,077.9	82.6%	3.9%	4.1%	5.9%	3.4%	0.1%	0.0%
Los Angeles	62,342.0	84.1%	4.0%	2.3%	5.2%	4.0%	0.3%	0.1%
Statewide	277,698.0	83.2%	4.2%	2.0%	5.4%	4.7%	0.3%	0.2%



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Indicator	Burlington	CAS-EIS	CIS	DAL	Kayne
Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home	0	0	0	0	0
Number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)	0	0	0	0	0



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LCFF Priority 2

Implementation of State Academic Standards

Recently Adopted Academic Standards and/or Curriculum Frameworks

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

Rate the LEA’s progress in providing professional learning for teaching to the recently adopted academic standards and/or curriculum frameworks identified below.

Academic Standards	Rating
ELA – Common Core State Standards for ELA	5
ELD (Aligned to ELA Standards)	4
Mathematics – Common Core State Standards for Mathematics	5
Next Generation Science Standards	3
History-Social Science	3

Rate the LEA’s progress in making instructional materials that are aligned to the recently adopted academic standards and/or curriculum frameworks identified below available in all classrooms where the subject is taught.

Academic Standards	Rating
ELA – Common Core State Standards for ELA	5
ELD (Aligned to ELA Standards)	5



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Mathematics – Common Core State Standards for Mathematics	5
Next Generation Science Standards	4
History-Social Science	4

Rate the LEA's progress in implementing policies or programs to support staff in identifying areas where they can improve in delivering instruction aligned to the recently adopted academic standards and/or curriculum frameworks identified below (e.g., collaborative time, focused classroom walkthroughs, teacher pairing).

Academic Standards	Rating
ELA – Common Core State Standards for ELA	5
ELD (Aligned to ELA Standards)	4
Mathematics – Common Core State Standards for Mathematics	5
Next Generation Science Standards	5
History-Social Science	5

Other Adopted Academic Standards

Rate the LEA's progress implementing each of the following academic standards adopted by the state board for all students.

Academic Standards	Rating
Career Technical Education	N/A
Health Education Content Standards	4
Physical Education Model Content Standards	4



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Visual and Performing Arts	4
World Language	4

Rate the LEA’s success at engaging in the following activities with teachers and school administrators during the prior school year (including the summer preceding the prior school year).

Activities	Rating
Identifying the professional learning needs of groups of teachers or staff as a whole	5
Identifying the professional learning needs of individual teachers	5
Providing support for teachers on the standards they have not yet mastered	4

Optional Narrative (Limited to 1,500 characters)

Provide any additional information in the text box provided in the Dashboard that the LEA believes is relevant to understanding its progress implementing the academic standards adopted by the state board.

Camino Nuevo Charter Academy has prioritized the implementation of aligned curriculum in ELA, Math, and ELD for all applicable students in all grades. For Next Generation Science Standards, we have prioritized the roll-out of aligned curriculum in grades 4-12 with some piloting teachers in grades K-3. For History and Social Science, we completed a multi-year partnership with the UCLA History and Geography Project to create and implement aligned curriculum for grades 6-12. We will explore expansion of NGSS and the History-Social Science Framework to lower grades in the coming years. For now, these grades receive science and social studies content integrated throughout our knowledge building ELA curriculum.



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LCFF Priority 3

Parental Involvement and Family Engagement

Section 1: Building Relationships Between School Staff and Families

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA’s current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

- 1 – Exploration and Research
- 2 – Beginning Development
- 3 – Initial Implementation
- 4 – Full Implementation
- 5 – Full Implementation and Sustainability

Practices	Rating
Rate the LEA’s progress in developing the capacity of staff (i.e., administrators, teachers, and classified staff) to build trusting and respectful relationships with families.	3
Rate the LEA’s progress in creating welcoming environments for all families in the community.	4
Rate the LEA’s progress in supporting staff to learn about each family’s strengths, cultures, languages, and goals for their children.	3



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<p>Rate the LEA's progress in developing multiple opportunities for the LEA and school sites to engage in 2-way communication between families and educators using language that is understandable and accessible to families.</p>	<p>5</p>
--	----------

Building Relationships Dashboard Narrative Boxes (Limited to 3,000 characters)

1. Based on the analysis of educational partner input and local data, briefly describe the LEA's current strengths and progress in Building Relationships Between School Staff and Families.

- a. CNCA has full-time and bilingual Student and Family Services Coordinators at each school that are guided and supported by the Director of Family Engagement and Advocacy at the Home Support Office for alignment and consistency across the program.
- b. A fully implemented common communication platform called Parent Square is used to allow for two-way communication between staff and families. The platform has a variety of features, which includes the capability for posting information, collecting survey/poll responses, sending messages to a targeted audience, and allowing direct messages. Our communication platform can automatically translate information into more than one hundred languages to support efficient communication. Schools can choose a default second language so that the majority of the second language population does not have to explicitly make that choice. Families who desire a language different from English or the school's default second language can select their own language from their accounts page.
- c. Professional development sessions are held for staff on how to build meaningful relationships with families.
- d. Coaching sessions are held with teachers on how to communicate with families and work alongside to support student achievement.
- e. Case management and referrals are done for families in need of social services, mental health, medical services, housing resources, etc.
- f. Families have an array of volunteer opportunities to choose from to support the classroom/teacher and/or the school.
- g. Sites host school events and classroom activities where families can attend and interact with staff.
- h. Schools assure an inclusive and friendly environment where all families feel comfortable, heard and welcome. According to our Winter 2023 Family Survey, 95% percent of families strongly agree or agree that they feel welcome at their child's school.
- i. Our family survey also indicated that family engagement defined as the degree to which families become involved with and interact with their child's school is currently at 73%.



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2. Based on the analysis of educational partner input and local data, briefly describe the LEA’s focus area(s) for improvement in Building Relationships Between School Staff and Families.

It is necessary for schools to create more opportunities for teachers, school leaders, classified staff, and families to collaborate and get to know each other. Professional development for teachers and classified staff continues to be a priority to emphasize that family engagement is everyone's responsibility.

3. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Building Relationships Between School Staff and Families.

To improve engagement of underrepresented families, schools will have readily available translators, when in need, for meetings. They will also reach out to families who are underrepresented through home visits. Home visits are encouraged as a tool to establish a connection with families and offer support when engaging with the school becomes difficult. Schools will also always seek to host social events where all family’s cultures are represented and valued.

Section 2: Building Partnerships for Student Outcomes

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA’s current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

- 1 – Exploration and Research
- 2 – Beginning Development
- 3 – Initial Implementation
- 4 – Full Implementation
- 5 – Full Implementation and Sustainability

Practices	Rating
Rate the LEA’s progress in providing professional learning and support to teachers and principals to improve a school’s capacity to partner with families.	3



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Rate the LEA’s progress in providing families with information and resources to support student learning and development in the home.	5
Rate the LEA’s progress in implementing policies or programs for teachers to meet with families and students to discuss student progress and ways to work together to support improved student outcomes.	4
Rate the LEA’s progress in supporting families to understand and exercise their legal rights and advocate for their own students and all students.	3

Building Partnerships Dashboard Narrative Boxes (Limited to 3,000 characters)

1. Based on the analysis of educational partner input and local data, briefly describe the LEA’s current strengths and progress in Building Partnerships for Student Outcomes.

- a. Schools build capacity in families to support their children at home by offering academic family workshops. Some examples include:
 - i. Prepping families/students for SBAC/ELPAC
 - ii. Understanding SBAC/ELPAC results/reports
 - iii. Our Special Education Program
 - iv. How to have Successful Parent-Teacher Conferences
 - v. Getting Familiar with the ARC Reading Curriculum and Assessments
 - vi. I-Ready Math
 - vii. Shifts in Common Core Standards
 - viii. Understanding our Mental Health Program
- b. Schools conduct parent-teacher conferences in October, January and April. During these conferences, families have the opportunity to talk to teachers about their child’s academic progress and learn about how they can support their child at home.
- c. Schools share academic data, school goals, updates, and helpful tips during their monthly family meetings with the leadership team.
- d. Families and teachers communicate via Parent Square to celebrate successes, plan events, collect information, and share quick academic updates.

2. Based on the analysis of educational partner input and local data, briefly describe the LEA’s focus area(s) for improvement in Building Partnerships for Student Outcomes.

To strengthen the school and home partnership to support student outcomes, schools must continue to encourage teachers to connect with families consistently regarding their student’s academic progress.



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Updates on student progress must not be limited to parent-teacher conferences. Schools must create more opportunities for families to learn the curriculum, assessments, and how they can support their students with homework and create positive learning environments. More professional development is also needed to guide teachers on best practices for how to present data in a family friendly way.

3. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Building Partnerships for Student Outcomes.

To improve engagement of underrepresented families, schools are encouraged to create more learning opportunities for families to better understand the education system and how their support is crucial for student achievement. A partnership must exist where teachers and families are learning from each other about how to better support the student.

Section 3: Seeking Input for Decision-Making

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA’s current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

- 1 – Exploration and Research
- 2 – Beginning Development
- 3 – Initial Implementation
- 4 – Full Implementation
- 5 – Full Implementation and Sustainability

Practices	Rating
Rate the LEA’s progress in building the capacity of and supporting principals and staff to effectively engage families in advisory groups and with decision-making.	3
Rate the LEA’s progress in building the capacity of and supporting family members to effectively engage in advisory groups and decision-making.	3



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Rate the LEA’s progress in providing all families with opportunities to provide input on policies and programs, and implementing strategies to reach and seek input from any underrepresented groups in the school community.	3
Rate the LEA’s progress in providing opportunities to have families, teachers, principals, and district administrators work together to plan, design, implement and evaluate family engagement activities at school and district levels.	2

Seeking Input for Decision-Making Dashboard Narrative Boxes (Limited to 3,000 characters)

- 1. Based on the analysis of educational partner input and local data, briefly describe the LEA’s current strengths and progress in Seeking Input for Decision-Making.**
 - a. Parent leaders on the School Site Council provide input on the LCAP goals, Consolidated App., School Safety Plan, Wellness Policy, Parent Involvement Policy, as well as on school practices/changes that affect their children.
 - b. All families are invited to the Annual Title I Meeting where they can provide feedback on the Parent Involvement Policy. The policy is also shared via Parent Square to allow for families who couldn’t attend the meeting to read through it and provide feedback. This allows all families an opportunity to provide input.
 - c. Families receive an annual survey which allows them to anonymously provide feedback regarding their experience with our schools as well as what they think the schools are doing well and what the schools can improve in. Results are shared with all stakeholders which then allows us to track trends and progress and make any adjustments needed to improve families’ experiences at our schools.
 - d. During our monthly family meetings with the leadership team, families have ample time to ask questions, share concerns and offer solutions about any updates discussed.
 - e. Families can reach out to school leaders, teachers, and other staff via Parent Square, in-person, or by stopping by the office to request a meeting to share concerns, provide feedback, or inquiry about an issue.
- 2. Based on the analysis of educational partner input and local data, briefly describe the LEA’s focus area(s) for improvement in Seeking Input for Decision-Making.**



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Schools need to strengthen their efforts in recruiting and training families, teachers, and staff to participate in leadership committees like SBC and ELAC. The training should include guidelines on best practices to provide constructive feedback and input.

3. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Seeking Input for Decision-Making.

Schools need to encourage underrepresented families to join leadership committees and use their voice to reach out to teachers, staff, and leaders. Schools are asked to provide the conditions necessary for all families to be able to attend and to feel comfortable in sharing their concerns, ideas, and suggestions to provoke change.



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School Climate (LCFF Priority 6)

LEAs will provide a narrative summary of the local administration and analysis of a local climate survey, which is to be conducted at least every other year, that captures a valid measure of student perceptions of school safety and connectedness in at least one grade within the grade span (e.g., K–5, 6– 8, 9–12) in a text box provided in the California School Dashboard (response limited to 3,000 characters).

- 1. DATA: Reflect on the key learnings from the survey results and share what the LEA learned.**

The data shows that most students feel supported at their schools. There are also indicators that students feel safe as it relates to school health protocols. The data also shows that most students have positive relationships with their teachers and school staff.

- 2. MEANING: What do the disaggregated results (if applicable) of the survey and other data collection methods reveal about schools in the LEA, such as areas of strength or growth, challenges, and barriers?**

We do see opportunities for fostering a sense of belonging in the community. Students went from a period of isolation in distance learning, to fully in-person learning. Strengthening their readiness to learn is also an area of focus for us as we plan ahead.

- 3. USE: What revisions, decisions, or actions has, or will, the LEA implement in response to the results for continuous improvement purposes? Why? If you have already implemented actions, did you see the results you were seeking?**

Students are still adjusting to the inconsistencies that came with the Covid era of their academic experience. The community went from isolated studies to a full in-person educational setting. We believe that providing students with spaces to connect with the community and have a sense of connection will have a meaningful impact on their readiness to learn and feel a sense of belonging. We have started this strategic work with the following:

- Implementing a Culture Calendar: This is dispersed to the student body at each school and community connection is highlighted and celebrated.



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- Anti-Bullying Assemblies/Campaigns : In an effort to foster a positive, accepting environment, we have had a “Call to action” for all students. In these spaces students are asked to make a commitment to speak up for one another. To take a stand against bullying. We have paired these assemblies with posters throughout the campuses to remind students of their commitment.
- Assemblies about respecting personal space : We have also seen that some students still battle with social anxiety and that can impede on the ability to focus. We intend to continue to combat this with assemblies that help with their social emotional awareness of themselves and the world around them.
- Trauma-Informed Training for staff: As we continue to be strategic in our approach with students, we see the importance of staff involvement. For this reason we have spaces where teachers and school staff can learn ways to engage with students in ways that allow them to thrive and remind them of their strengths and capabilities. We believe every child-facing adult on campus can have a meaningful impact in a child’s life.
- Alternatives to suspension: We have had a strong push toward restorative practices as it relates to student behavior. Not only in opportunities for staff professional development, but also in our systems. We always consider restorative ways to respond to behavior in lieu of suspension or other punitive measures whenever possible.



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LCFF Priority 7

Access to a Broad Course of Study

LEAs provide a narrative summary of the extent to which all students have access to and are enrolled in a broad course of study by addressing, at a minimum, the following four prompts:

Briefly identify the locally selected measures or tools that the LEA is using to track the extent to which all students have access to, and are enrolled in, a broad course of study, based on grade spans, unduplicated student groups, and individuals with exceptional needs served. (response limited to 1,500 characters)

The tools that the LEA uses to track the extent to which all students have access to, and are enrolled in, a broad course of student, include:

- A robust college counseling program aimed at enrolling all students in a-g courses
- The collection of multi-subjects teachers' schedules at the TK-5 level, with a review by administrators to look for all core subjects
- The design of an electives/specials schedule that provides students with enrichment opportunities in the arts, PE, and STEM

The LEA has a full inclusion model for both students with disabilities and multilingual learners, so they are not excluded from a broad course of study.

Using the locally selected measures or tools, summarize the extent to which all students have access to, and are enrolled in, a broad course of study. The summary should identify any differences across school sites and student groups in access to, and enrollment in, a broad course of study, and may describe progress over time in the extent to which all students have access to, and are enrolled in, a broad course of study. (response limited to 1,500 characters)

All students are enrolled in a broad course of study with respect to the core classes. Students in grades TK-5 and high school have access to and are enrolled in a broad course of elective or enrichment offerings as well. Most students at the middle school level (grades 6-8) are enrolled in a broad course of study. Subgroups who we must prioritize in this area are middle school students who are dually identified as ELLs and students with disabilities, as well as students who are performing below grade level in both math and reading. These students are enrolled in limited enrichment electives.



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Given the results of the tool or locally selected measures, identify the barriers preventing the LEA from providing access to a broad course of study for all students. (response limited to 1,500 characters)

The barrier to providing the middle school subgroups identified above access to a broad course of study is that they are in multiple academic support classes during the elective blocks.

In response to the results of the tool or locally selected measures, what revisions, decisions, or new actions will the LEA implement, or has the LEA implemented, to ensure access to a broad course of study for all students? (response limited to 1,500 characters)

We are currently piloting a new master schedule in an attempt to ensure that all students receive both elective and academic intervention courses, as well as their core subjects.

Coversheet

LAUSD Oversight Performance Review

Section: VII. LAUSD Oversight Performance Review

Item: A. LAUSD Oversight Performance Review

Purpose: FYI

Submitted by:

Related Material:

2023-2024 LAUSD Oversight Recap.pdf

CNCA4 2251 Annual Performance-Based Oversight Visit Report 2023-2024.pdf

CNCHS2 7624 Annual Performance-Based Oversight Visit Report 2023-2024.pdf

CNCA2 5987 Annual Performance-Based Oversight Visit Report 2023-2024.pdf

CNCA1 2017 Annual Performance-Based Oversight Visit Report 2023-2024.pdf

CNCA3 2157 Annual Performance-Based Oversight Visit Report 2023-2024.pdf



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LAUSD Oversight Visit Scores

School Site	Governance	Student Achievement and Educational Performance	Organizational Management, Programs and Operations	Fiscal Operations
<u>Burlington</u> • Report	3, Proficient	3, Proficient	3, Proficient	4, Accomplished
<u>Kayne</u> • Report	3, Proficient	2, Developing	3, Proficient	4, Accomplished
<u>CAS-EIS</u> • Report	3, Proficient	2, Developing	3, Proficient	4, Accomplished
<u>Cisneros</u> • Report	3, Proficient	2, Developing	3, Proficient	4, Accomplished
<u>Dalzell</u> • Report	3, Proficient	3, Proficient	3, Proficient	4, Accomplished



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Burlington Campus

School Site	Governance	Student Achievement and Educational Performance	Organizational Management, Programs and Operations	Fiscal Operations
Burlington	3, Proficient	3, Proficient	3, Proficient	4, Accomplished

Governance	
Areas for Further Growth	Corrective Action
None.	None.
<p>Notes:</p> <ul style="list-style-type: none"> Camino Nuevo Charter Academy (“the organization”) was issued a Notice of Concern on April 9, 2024 for failure to notify the Charter Schools Division (CSD) of a significant incident (i.e., the organization’s discovery of, and subsequent response to, a data security breach). The organization submitted its response on May 1, 2024 affirming that it has complied with applicable requirements related to notification of affected individuals and, going forward, will notify the District of significant incidents. G1: Although agendas for meetings of the school’s governing board include “Public Comment” as a standing item, agendas do not include notice of reasonable accommodation for individuals with disabilities. In response to CSD inquiry on the topic, Camino Nuevo Charter Academy staff stated that, going forward, this information would be added to governing board agendas. G2: Although procedures to appeal suspensions and expulsions are described in the school’s charter, they are not described in the Student and Family Handbook, which may make these processes less accessible to stakeholders. 	

Student Achievement and Educational Performance	
Areas for Further Growth	Corrective Action
<input type="checkbox"/> A1: Schoolwide ELA Indicator <input type="checkbox"/> A2: Schoolwide Math Indicator	None.
<i>Progress on LAUSD BOE Benchmarks and/or MOU</i>	



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Progress on LAUSD Board of Education Benchmarks and/or MOU related to STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE (if applicable):

On October 15, 2019, the LAUSD Board of Education approved the school’s renewal petition with the following academic benchmark:

Camino Nuevo Charter Academy must meet the following benchmark during the 2020-2025 charter term in order to address concerns regarding academic performance.

The school will demonstrate an ongoing increase in reclassification of its English Learners to meet or exceed the Resident Schools Median reclassification rate over the course of the five-year term of their renewal, which will be monitored by CSD through oversight.

- Status: In Progress; no update due to 2021/2022 reclassification data still in process

English Learner (EL) Reclassification:

As of the time of the issuance of this annual Performance-Based Oversight Report, the state has not published the “Annual Reclassification (RFEP) Counts and Rates” for the 2021-2022 and 2022-2023 academic years. Please note that, depending on the release date of the 2021-2022 and the 2022-2023 RFEP counts and rates, the District may elect to update and reissue a revised 2023-2024 Annual Performance Based Visit Report.

Organizational Management and Operations

Areas for Further Growth	Corrective Action
None.	None.

Fiscal Operations

Areas for Further Growth	Corrective Action
None.	None.

Other:

1. Type of Observation: Contracts (Lack of Board Approval)

Recommendation:

CSD’s Recommendations/Comments: The CSD recommends that CNCA strictly adhere to its written policies pertaining to threshold amounts and approvals referenced above. Furthermore, the CSD recommends that CNCA’s governing board, its leadership team, and key employees responsible for managing the day-to-day fiscal operations of the CNCA schools be provided adequate and ongoing training to ensure their familiarity and conformity with CNCA’s governing board-approved fiscal policies and procedures.



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Kayne Siart Campus

School Site	Governance	Student Achievement and Educational Performance	Organizational Management, Programs and Operations	Fiscal Operations
Kayne	3, Proficient	2, Developing	3, Proficient	4, Accomplished

Governance	
Areas for Further Growth	Corrective Action
None.	None.
<p>Notes:</p> <ul style="list-style-type: none"> Camino Nuevo Charter Academy (“the organization”) was issued a Notice of Concern on April 9, 2024 for failure to notify the Charter Schools Division (CSD) of a significant incident (i.e., the organization’s discovery of, and subsequent response to, a data security breach). The organization submitted its response on May 1, 2024 affirming that it has complied with applicable requirements related to notification of affected individuals and, going forward, will notify the District of significant incidents. G1: Although agendas for meetings of the school’s governing board include “Public Comment” as a standing item, agendas do not include notice of reasonable accommodation for individuals with disabilities. In response to CSD inquiry on the topic, Camino Nuevo Charter Academy staff stated that,going forward, this information would be added to governing board agendas. G2: Although procedures to appeal suspensions and expulsions are described in the school’s charter, they are not described in the Student and Family Handbook, which may make these processes less accessible to stakeholders. 	

Student Achievement and Educational Performance	
Areas for Further Growth	Corrective Action
<input type="checkbox"/> A1: Schoolwide ELA Indicator <input type="checkbox"/> A2: Student Group ELA <input type="checkbox"/> A3: School Wide Math <input type="checkbox"/> A4: Student Group Math <input type="checkbox"/> A8: Chronic Absenteeism	None.



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 www.caminonuevo.org

Progress on LAUSD BOE Benchmarks and/or MOU

English Learner (EL) Reclassification:

As of the time of the issuance of this annual Performance-Based Oversight Report, the state has not published the “Annual Reclassification (RFEP) Counts and Rates” for the 2021-2022 and 2022-2023 academic years. Please note that, depending on the release date of the 2021-2022 and the 2022-2023 RFEP counts and rates, the District may elect to update and reissue a revised 2023-2024 Annual Performance Based Visit Report.

Progress on LAUSD Board of Education Benchmarks and/or MOU related to STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE (if applicable):

Charter School has three (3) LAUSD Board of Education Benchmarks related to Student Achievement and Educational Performance:

Note: 2023 is the first year Performance Level is being reported on the Dashboard following state law suspending the reporting of state indicators due to the Covid-19 pandemic. Accordingly, change in Performance Level cannot be determined until 2024 Dashboard data is available. In addition, California no longer uses any form of similar school rankings either for assessment or accountability.

1.The school will demonstrate at least one performance level growth per academic year, as reported on the California School Dashboard, for ELA as measured by the CAASPP (SBAC) Assessment for the “English Learner” subgroup at a rate equal to or greater than the Resident Schools Median with the goal of achieving and maintaining the “Green” performance level or higher.

- **2023 Status: Partially Met** Charter School’s current Performance Level on the 2023 California School Dashboard for English Learners in ELA is Red. However, as noted above, change in Performance Level cannot be determined until 2024 Dashboard data is available. Charter School’s English Learners DFS in ELA (-82.5) was higher than the Resident Schools English Learners Median DFS (-87.1).

2.The school will demonstrate at least one performance level growth per academic year, as reported on the California School Dashboard, for Mathematics, as measured by CAASPP (SBAC) Assessment for the “English Learner” subgroup at a rate equal or greater than the Resident Schools Median with the goal of achieving and maintaining the “Green” performance level or higher.

- **2023 Status: Partially Met** Charter School’s current Performance Level on the 2023 California School Dashboard for English Learners in Math is Red. However, as noted above, change in Performance Level cannot be determined until 2024 Dashboard data is available. Charter School’s English Learners DFS in Math (-108.4) was higher than the Resident Schools English Learners Median DFS (-114.7).

3.The school will demonstrate at least one performance level growth per academic year, as reported on the California School Dashboard, for ELA, as measured by CAASPP (SBAC) Assessment for the “Students with Disabilities” subgroup at a rate equal or greater than the Resident Schools Median with the goal of achieving and maintaining the “Green” performance level or higher.

- **2023 Status: Partially Met** Charter School’s current Performance Level on the 2023 California School Dashboard for Students with Disabilities in ELA is Orange. However, as noted above, change in Performance Level cannot be determined until 2024 Dashboard data is available. Charter School’s Students with Disabilities DFS in ELA (-109.4) was higher than the Resident Schools Students with Disabilities Median DFS (-118.7).

Organizational Management and Operations

Areas for Further Growth	Corrective Action
None.	None.

Fiscal Operations

Areas for Further Growth	Corrective Action
None.	None.

Other:

1. Type of Observation: Contracts (Lack of Board Approval)

Recommendation:



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CSD's Recommendations/Comments: The CSD recommends that CNCA strictly adhere to its written policies pertaining to threshold amounts and approvals referenced above. Furthermore, the CSD recommends that CNCA's governing board, its leadership team, and key employees responsible for managing the day-to-day fiscal operations of the CNCA schools be provided adequate and ongoing training to ensure their familiarity and conformity with CNCA's governing board-approved fiscal policies and procedures.



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Castellanos-Eisner Campus

School Site	Governance	Student Achievement and Educational Performance	Organizational Management, Programs and Operations	Fiscal Operations
CAS-EIS	3, Proficient	2, Developing	3, Proficient	4, Accomplished

Governance	
Areas for Further Growth	Corrective Action
None.	None.
<p>Notes:</p> <ul style="list-style-type: none"> Camino Nuevo Charter Academy (“the organization”) was issued a Notice of Concern on April 9, 2024 for failure to notify the Charter Schools Division (CSD) of a significant incident (i.e., the organization’s discovery of, and subsequent response to, a data security breach). The organization submitted its response on May 1, 2024 affirming that it has complied with applicable requirements related to notification of affected individuals and, going forward, will notify the District of significant incidents. G1: Although agendas for meetings of the school’s governing board include “Public Comment” as a standing item, agendas do not include notice of reasonable accommodation for individuals with disabilities. In response to CSD inquiry on the topic, Camino Nuevo Charter Academy staff stated that,going forward, this information would be added to governing board agendas. G2: Although procedures to appeal suspensions and expulsions are described in the school’s charter, they are not described in the Student and Family Handbook, which may make these processes less accessible to stakeholders. 	

Student Achievement and Educational Performance	
Areas for Further Growth	Corrective Action
<input type="checkbox"/> A1: Schoolwide ELA Indicator <input type="checkbox"/> A2: Student Group ELA <input type="checkbox"/> A3: Schoolwide Math <input type="checkbox"/> A4: Student Group Math <input type="checkbox"/> A8: Chronic Absenteeism	None.



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Progress on LAUSD BOE Benchmarks and/or MOU

Per Board of Education Report 102-19/20 October 15, 2019:

1. The school will demonstrate an ongoing increase in reclassification of its English Learners to meet or exceed the Resident Schools Median reclassification rate over the course of the five-year term of their renewal, which will be monitored by CSD through oversight.
 - Status: In Progress; no update due to 2021/2022 reclassification data still in process
2. Demonstrate growth of at least one performance level per academic year, as reported on the California School Dashboard, in ELA schoolwide academic performance as measured by CAASPP (SBAC) Assessment at a rate equal or greater than the Resident and Similar Schools, with the goal of achieving and maintaining the “Green” performance level or higher.
 - Status: No update due to only one year of SBAC data and therefore no assigned performance color. Specialist will monitor targeted benchmark area as part of oversight.

English Learner (EL) Reclassification:

As of the time of the issuance of this annual Performance-Based Oversight Report, the state has not published the “Annual Reclassification (RFEP) Counts and Rates” for the 2021-2022 and 2022-2023 academic years. Please note that, depending on the release date of the 2021-2022 and the 2022-2023 RFEP counts and rates, the District may elect to update and reissue a revised 2023-2024 Annual Performance Based Visit Report.

Progress on LAUSD Board of Education Benchmarks and/or MOU related to STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE (if applicable):

Charter School has two (2) LAUSD Board of Education Benchmarks related to Student Achievement and Educational Performance:

Note: 2023 is the first year Performance Level is being reported on the Dashboard following state law suspending the reporting of state indicators due to the Covid-19 pandemic. Accordingly, change in Performance Level cannot be determined until 2024 Dashboard data is available. In addition, California no longer uses any form of similar school rankings either for assessment or accountability.

1. The school will demonstrate an ongoing increase in reclassification of its English Learners to meet or exceed the Resident Schools Median reclassification rate over the course of the five-year term of their renewal, which will be monitored by CSD through oversight.
 - **2023 Status:** No update available as 2021-2022 and 2022-2023 reclassification data have not yet been published by the state.
2. Demonstrate growth of at least one performance level per academic year, as reported on the California School Dashboard, in ELA schoolwide academic performance as measured by CAASPP (SBAC) Assessment at a rate equal or greater than the Resident and Similar Schools, with the goal of achieving and maintaining the “Green” performance level or higher.
 - **2023 Status: Partially Met** - Charter School’s current Performance Level on the 2023 California School Dashboard for All Students in ELA is Orange. However, as noted above, change in Performance Level cannot be determined until 2024 Dashboard data is available. Charter School’s All Students DFS in ELA (-51.6) was the same as the Resident Schools All Students Median DFS (-51.6).

Organizational Management and Operations

Areas for Further Growth	Corrective Action
<input type="checkbox"/> None.	None.

Fiscal Operations

Areas for Further Growth	Corrective Action
None.	None.

Other:

1. Type of Observation: Contracts (Lack of Board Approval)



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Recommendation:

CSD's Recommendations/Comments: The CSD recommends that CNCA strictly adhere to its written policies pertaining to threshold amounts and approvals referenced above. Furthermore, the CSD recommends that CNCA's governing board, its leadership team, and key employees responsible for managing the day-to-day fiscal operations of the CNCA schools be provided adequate and ongoing training to ensure their familiarity and conformity with CNCA's governing board-approved fiscal policies and procedures.



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Cisneros Campus

School Site	Governance	Student Achievement and Educational Performance	Organizational Management, Programs and Operations	Fiscal Operations
Cisneros	3, Proficient	2, Developing	3, Proficient	4, Accomplished

Governance	
Areas for Further Growth	Corrective Action
None.	None.
<p>Notes:</p> <ul style="list-style-type: none"> • Camino Nuevo Charter Academy (“the organization”) was issued a Notice of Concern on April 9, 2024 for failure to notify the Charter Schools Division (CSD) of a significant incident (i.e., the organization’s discovery of, and subsequent response to, a data security breach). The organization submitted its response on May 1, 2024 affirming that it has complied with applicable requirements related to notification of affected individuals and, going forward, will notify the District of significant incidents. • G1: Although agendas for meetings of the school’s governing board include “Public Comment” as a standing item, agendas do not include notice of reasonable accommodation for individuals with disabilities. In response to CSD inquiry on the topic, Camino Nuevo Charter Academy staff stated that,going forward, this information would be added to governing board agendas. • G2: Although procedures to appeal suspensions and expulsions are described in the school’s charter, they are not described in the Student and Family Handbook, which may make these processes less accessible to stakeholders. 	

Student Achievement and Educational Performance	
Areas for Further Growth	Corrective Action
<input type="checkbox"/> A1: Schoolwide ELA Indicator <input type="checkbox"/> A2: Student Group ELA <input type="checkbox"/> A3: Schoolwide Math <input type="checkbox"/> A4: Student Group Math <input type="checkbox"/> A8: Dashboard Schoolwide Chronic Absenteeism (K-8)	None.



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Progress on LAUSD BOE Benchmarks and/or MOU

English Learner (EL) Reclassification:

As of the time of the issuance of this annual Performance-Based Oversight Report, the state has not published the “Annual Reclassification (RFEP) Counts and Rates” for the 2021-2022 and 2022-2023 academic years. Please note that, depending on the release date of the 2021-2022 and the 2022-2023 RFEP counts and rates, the District may elect to update and reissue a revised 2023-2024 Annual Performance Based Visit Report.

Organizational Management and Operations	
Areas for Further Growth	Corrective Action
<input type="checkbox"/> None.	None.

Fiscal Operations	
Areas for Further Growth	Corrective Action
None.	None.

Other:

1. Type of Observation: Contracts (Lack of Board Approval)

Recommendation:

CSD’s Recommendations/Comments: The CSD recommends that CNCA strictly adhere to its written policies pertaining to threshold amounts and approvals referenced above. Furthermore, the CSD recommends that CNCA’s governing board, its leadership team, and key employees responsible for managing the day-to-day fiscal operations of the CNCA schools be provided adequate and ongoing training to ensure their familiarity and conformity with CNCA’s governing board-approved fiscal policies and procedures.



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Dalzell Lance Campus

School Site	Governance	Student Achievement and Educational Performance	Organizational Management, Programs and Operations	Fiscal Operations
Dalzell Lance	4, Accomplished	2, Developing	3, Proficient	4, Accomplished

Governance	
Areas for Further Growth	Corrective Action
None.	None.
<p>Notes:</p> <ul style="list-style-type: none"> Camino Nuevo Charter Academy (“the organization”) was issued a Notice of Concern on April 9, 2024 for failure to notify the Charter Schools Division (CSD) of a significant incident (i.e., the organization’s discovery of, and subsequent response to, a data security breach). The organization submitted its response on May 1, 2024 affirming that it has complied with applicable requirements related to notification of affected individuals and, going forward, will notify the District of significant incidents. G1: Although agendas for meetings of the school’s governing board include “Public Comment” as a standing item, agendas do not include notice of reasonable accommodation for individuals with disabilities. In response to CSD inquiry on the topic, Camino Nuevo Charter Academy staff stated that,going forward, this information would be added to governing board agendas. G2: Although procedures to appeal suspensions and expulsions are described in the school’s charter, they are not described in the Student and Family Handbook, which may make these processes less accessible to stakeholders. 	

Student Achievement and Educational Performance	
Areas for Further Growth	Corrective Action
<input type="checkbox"/> A3: Dashboard School wide Math <input type="checkbox"/> A9: Dashboard Schoolwide Graduation Rate (Yellow vs. Orange)	None.
<p><i>Notes</i></p>	



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Notes:

College/Career Indicator (CCI) is scored based on 2023 Status level data as reported on the 2023 Dashboard.

English Learner (EL) Reclassification:

As of the time of the issuance of this annual Performance-Based Oversight Report, the state has not published the “Annual Reclassification (RFEP) Counts and Rates” for the 2021-2022 and 2022-2023 academic years. Please note that, depending on the release date of the 2021-2022 and the 2022-2023 RFEP counts and rates, the District may elect to update and reissue a revised 2023-2024 Annual Performance Based Visit Report.

Postsecondary Outcomes (high school only):

1. The charter school uses the Choose an item. data source and did not include the results of at least 95% of eligible students.
 - a. If the charter school did not meet the 95% participation rate, the charter school’s plan to address the participation is included in the Notes below.
2. The charter school did not include the number of eligible students and missing or non-participating students.
3. The charter school did not provide evidence of comparing the data to similar peers (which may include, but not limited to, similar demographics, pupil student groups, first-time college attendance, or other similar circumstances and if not available, comparison to statewide data).
4. The charter school did not provide postsecondary outcomes

Organizational Management and Operations

Areas for Further Growth	Corrective Action
<input type="checkbox"/> None.	None.

Fiscal Operations

Areas for Further Growth	Corrective Action
None.	None.

Other:

1. Type of Observation: Contracts (Lack of Board Approval)

Recommendation:

CSD’s Recommendations/Comments: The CSD recommends that CNCA strictly adhere to its written policies pertaining to threshold amounts and approvals referenced above. Furthermore, the CSD recommends that CNCA’s governing board, its leadership team, and key employees responsible for managing the day-to-day fiscal operations of the CNCA schools be provided adequate and ongoing training to ensure their familiarity and conformity with CNCA’s governing board-approved fiscal policies and procedures.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy 4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2024

ANNUAL PERFORMANCE-BASED OVERSIGHT VISIT REPORT*

2023-2024 SCHOOL YEAR

FOR

CAMINO NUEVO CHARTER ACADEMY 4 (2251)

Name and Location Code of Charter School

LAUSD Vision

L.A. Unified will be a progressive global leader in education, providing a dynamic and inspiring learning experience where all students graduate ready for success.

CSD Mission

The LAUSD Charter Schools Division (CSD) fosters high quality educational opportunities and outcomes for students in the greater Los Angeles community through exemplary charter public school authorizing, oversight, and sharing of promising practices so that all students maximize their potential.

CSD Core Values

We believe that our success depends on:

- Making decisions that put the interests of students first.
- Serving with high expectations, integrity, professionalism, and commitment.
- Employing authentic, responsive, and effective leadership and teamwork.
- Continuously learning as a dynamic organization.
- Building and sustaining a healthy workplace culture where high performance, diversity, and creativity thrive.
- Developing productive relationships with our charter schools and all stakeholders.

* Charter School shall comply in a timely manner with all applicable federal and state laws and regulations, as they may change from time to time, including but not limited to matters related to the school's governance, programs, facilities, operations, and/or fiscal management. Elements of the oversight process may be modified as LAUSD continues to respond to the COVID-19 pandemic. To support the well-being of all at a school site, all are expected to follow applicable COVID-19 public health guidelines, including related District requirements for operations at District facilities. The assigned CSD Administrator will provide any updated information reach out with more details, as needed.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy 4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2024

Charter School Name:	Camino Nuevo Charter Academy 4			Location Code:	2251
Current Address:	City:	ZIP Code:	Phone:	Fax:	
1018 Mohawk St.	Los Angeles	90026	(213) 353-5300	(213) 483-1688	
Current Term of Charter¹:	LAUSD Board District:		LAUSD Region:		
July 1, 2021 to June 30, 2027	2		East		
Number of Students Currently Enrolled:	Enrollment Capacity Per Charter:	Number Above/Below Enrollment Capacity (day of visit):		Below by 171	
507	678				
Grades Currently Served:	Grades To Be Served Per Charter:	Percent Above/Below Enrollment Capacity (day of visit):		Below by 25.2%	
TK-8	TK-8				
Norm Enrollment Number:	493				
Total Number of Staff Members:	94	Certificated:	65	Classified:	29
Charter School's Leadership Team Members:	Charles Miller, Interim Principal, VP of Schools;				
Charter School's Contact for Special Education:	Jessica Hsieh, Director of Special Education	SELPA & Option:		Option 3	
CSD Assigned Administrator:	Brenda Martinez	CSD Fiscal Oversight Manager:		Andrea Ines	
Other School/CSD Team Members:	Brent Augenblick, Specialist				
Oversight Visit Date(s):	January 23, 2024		Fiscal Review Date (if different):	NA	
Is school located on a District facility? If so, please indicate the applicable program (e.g., Prop 39, PSC, conversion, etc.):	PSC		LAUSD Co-Location Campus(es) (if applicable):	NA	
Certificate of Occupancy (COO) or Temporary Certificate of Occupancy Type: (if a TCO, please note expiration date)	NA (District Site)		COO/TCO Approved Grade Levels and Occupancy Loads:	NA	

SUMMARY OF RATINGS			
<i>(4)=Accomplished (3)=Proficient (2)=Developing (1)=Unsatisfactory</i>			
Governance	Student Achievement and Educational Performance	Organizational Management, Programs, and Operations	Fiscal Operations
3, Proficient	2, Developing	3, Proficient	4, Accomplished

¹ Education Code section 47607.4 provides that “all charter schools whose term expires on or between January 1, 2022, and June 30, 2025, inclusive, shall have their term extended by two years, and all charter schools whose term expires on or between January 1, 2024, and June 30, 2027, inclusive, shall have their term extended by one additional year.”



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy 4Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/23/2024

CHARTER RENEWAL CRITERIA

In accordance with Education Code §§ 47605, 47607, and 47607.2, in order to renew a charter, the District must determine whether the charter school has met specific renewal criteria prescribed in statute. .

REPORT GUIDE

LAUSD's oversight procedures are intended to balance a charter school's autonomy of operation with its accountability to the public. LAUSD utilizes a holistic, performance-based approach to evaluate all charter schools, guided principally by making decisions in the best interest of students. The CSD observes and monitors each charter school in accordance with applicable laws, regulations, LAUSD policy, memoranda of understanding, and the school's operative charter. Information gathered through oversight serves as part of the charter school's ongoing record for the District to make informed decisions about charter school authorization, renewal, material revisions, sharing of promising practices, and if need be, revocation. While LAUSD is responsible to provide oversight of its charter schools and the entities managing charter schools, the primary oversight of each charter school must first and foremost be performed by the charter school's own Governing Board. The Governing Board of a charter school has an ongoing responsibility to oversee the operations of its charter school(s), ensuring that every charter school it oversees is providing a high-quality educational program for students enrolled, is successfully fulfilling the terms of their charter, is fiscally sound, and complies with applicable laws, regulations, and court orders. In designing this document, the District has considered California charter school law, as well as the *LAUSD Policy and Procedures for Charter Schools*, California State Board of Education's criteria for evaluating charter schools, and the National Association of Charter School Authorizers' *Principles and Standards of Quality Authorizing*. This reporting tool provides guidelines and criteria used by the CSD to observe, record, assess, and reflect with the charter school on school performance as captured during the annual oversight visit process in these four categories:

Governance – demonstrating fulfillment of the Governing Board's fiduciary responsibility to effectively direct and provide oversight for the charter public school, including but not limited to enactment and monitoring of policies and procedures to ensure the school's full compliance with applicable law, policy, and the terms of the charter approved by the LAUSD Board of Education

Student Achievement and Educational Performance – demonstrating positive academic achievement and growth for all students

Organizational Management, Programs, and Operations – demonstrating effective leadership and implementation of the governing board's policies and procedures, as well as the school's educational program and systems and procedures for the day-to-day operations of the school

Fiscal Operations – demonstrating sound fiscal management, appropriate use of public funds, and compliance with regulatory requirements

This report, including the ratings in each category, is based on information and evidence gathered at the time of the annual oversight visit. The CSD considers evidence provided through CSD staff observations, document review, interviews, and discussion with school representatives and stakeholders. All charter schools are expected to prepare for the visit and have available, as applicable, all documentation requested in the *Annual Performance Based Oversight Visit Preparation Guide 2023-2024*. The "Sources of Evidence" sections below identify key information sources generally relevant to their respective indicators; these lists are not exhaustive, however, and some items may not be applicable to the grades served. Schools may present additional evidence as deemed relevant and appropriate. As needed, CSD staff also may request additional information and/or documentation prior to, during, and/or following the visit.

The tool employs the following four-point rubric to rate the school's performance in each category: (4) *Accomplished*, (3) *Proficient*, (2) *Developing*, and (1) *Unsatisfactory*. In addition, the *Summary of School Performance* section in each category captures key findings under one or more of the following headings: (1) Areas of Demonstrated Strength and/or Progress (Note: potential "promising practices" are identified within this section with an asterisk [*]); (2) Areas Noted for Further Growth and/or Improvement; and, if applicable, (3) Corrective Action Required. Under "Corrective Action Required," the CSD reports findings of material noncompliance with applicable law, LAUSD charter policy, or the school's approved charter. **If the report includes any findings under "Corrective Action Required," the charter school must take immediate and appropriate steps to remedy the identified concern.** In accordance with its "tiered intervention" approach to charter school non-compliance and poor performance, the CSD may also send the school appropriate notices, separate and apart from this report, to provide and document time-specific follow-up as necessary. At the other end of the spectrum of performance, any school that earns a rating of *Accomplished* in any category is encouraged to submit to the CSD a summary of those "promising practices" that the school believes have contributed to its success, in order to support the CSD's ongoing efforts to promote and facilitate reciprocal sharing of promising practices among education leaders from across all LAUSD schools.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy 4Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/23/2024

GOVERNANCE	RATING*
Summary of School Performance	3, Proficient
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>G1: GOVERNANCE STRUCTURE AND COMPLIANCE MONITORING The Governing Board has implemented the organizational structure set forth in the school’s operative charter, including committees/councils; and has a system in place to ensure it complies with the applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.)</p> <ul style="list-style-type: none"> ● Review of documentation provided for oversight (i.e., Folder I: Governance Documentation) included evidence that the current Board of Directors is comprised of ten (10) directors, which is aligned with the organization’s most recent Bylaws requiring between five (5) and eighteen (18) directors. Three (3) current directors’ three-year terms are set to expire at the end of the current academic year (June 2024). ● Folder I also included a calendar of meetings of the school’s governing board for the 2023-2024 school year, showing seven (7) meetings of the school’s governing board scheduled between August 15, 2023, and June 18, 2024. ● Review of the school’s website included evidence that agendas and minutes of meetings of the school’s governing board are accessible to the public. <p>G2: DUE PROCESS The Governing Board has systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public</p> <ul style="list-style-type: none"> ● Review of Governance documentation in Folder I included evidence of systems to provide due process for students, employees, and parents including, but not limited to <ul style="list-style-type: none"> ○ A Student and Family Handbook describing procedures/policies including, but not limited to, “Student Suspension and Expulsion”, “Harassment, Discrimination and Bullying Policy”, “Homework Policy”, “Letter Grades”, and the “Camino Nuevo Code of Conduct” ○ Uniform Complaint Procedures (UCP), which are available on the school’s website (in English and Spanish) and included in the Student and Family Handbook ○ Procedures for resolving general stakeholder complaints including a <i>CNCA Formal Complaint Form</i> which is available on the school’s website (in English and Spanish) and included in the Student and Family Handbook ○ Excerpts from the CNCA Employee Handbook including the employee complaint/grievance procedure 	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy 4Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/23/2024Areas Noted for Further Growth and/or Improvement

None noted at this time.

Corrective Action Required

None noted at this time.

Notes:

- Camino Nuevo Charter Academy (“the organization”) was issued a Notice of Concern on April 9, 2024 for failure to notify the Charter Schools Division (CSD) of a significant incident (i.e., the organization’s discovery of, and subsequent response to, a data security breach). The organization submitted its response on May 1, 2024 affirming that it has complied with applicable requirements related to notification of affected individuals and, going forward, will notify the District of significant incidents.
- G1: Although agendas for meetings of the school’s governing board include “Public Comment” as a standing item, agendas do not include notice of reasonable accommodation for individuals with disabilities. In response to CSD inquiry on the topic, Camino Nuevo Charter Academy staff stated that, going forward, this information would be added to governing board agendas.
- G2: Although procedures to appeal suspensions and expulsions are described in the school’s charter, they are not described in the Student and Family Handbook, which may make these processes less accessible to stakeholders.

****NOTE:***

- ***A charter school may receive a rating of 1 in this category for any of the following reasons: (1) Evidence of conflict (s) of interest within the organization (i.e. Governing Board, staff, contracted external parties, etc.), (2) School is in breach of the operative charter, including Federal, State, and District Required Language, (3) School is “Not in Good Standing,” and/or (4) If there are serious concerns related to fiscal matters (e.g., negative financial condition, fiscal mismanagement, and/or significant audit findings, etc.).***
- ***A charter school cannot receive a rating greater than 3 in this category if it receives an overall rating of 2 or 1 in any other category (Student Achievement and Educational Performance; Organizational Management, Programs, and Operations; or Fiscal Operations).***



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy 4

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/23/2024

G1: GOVERNANCE STRUCTURE AND COMPLIANCE MONITORING – QUALITY INDICATOR

The Governing Board has implemented the organizational structure, roles, and responsibilities set forth in the approved charter and applicable law, including:

- Governing Board composition, structure, roles, and responsibilities as set forth in the approved charter
- Governing Board committees/councils are implemented as described in the school’s charter (e.g., Finance, Human Resources, Academics, etc.)
- The Governing Board has a system in place to ensure compliance with the public-integrity statutes including laws requiring open meetings and laws forbidding financial and other conflicts of interest.
- The Governing Board reviews and certifies the *Compliance Monitoring and Certification of Board Compliance Review* form

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The Governing Board has fully implemented the organizational structure set forth in the school’s operative charter, including all committees/councils; and has a system in place to ensure it consistently complies with the applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.) <input checked="" type="checkbox"/> The Governing Board has implemented the organizational structure set forth in the school’s operative charter, including committees/councils; and has a system in place to ensure it complies with the applicable open meeting requirements for local agencies (e.g., Brown Act,. Gov. Code, § 54950 et seq.) <input type="checkbox"/> The Governing Board has partially implemented the organizational structure set forth in the school’s operative charter; and/or has an ineffective system in place to ensure it is complying with applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.) <input type="checkbox"/> The Governing Board has not implemented the organizational structure set forth in the school’s operative charter; and/or has no system in place to ensure it is complying with applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.)	<input checked="" type="checkbox"/> Organizational chart in approved charter <input checked="" type="checkbox"/> Organizational chart (current) <input checked="" type="checkbox"/> Board member roster <input checked="" type="checkbox"/> Bylaws (current) <input checked="" type="checkbox"/> Board Committee(s) Calendar(s) <input checked="" type="checkbox"/> Compliance Monitoring and Certification of Board Compliance Review <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



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G2: DUE PROCESS – QUALITY INDICATOR

The Governing Board has systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the school’s charter, and LAUSD charter school policy, to honor and protect the rights of students, employees, parents, and the public in the following areas:

- Student discipline
- Employee grievances and discipline
- Stakeholder complaint resolution pursuant to the Uniform Complaint Procedures (UCP)
- Parent/stakeholder complaint resolution for complaints outside regulatory scope of UCP

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The Governing Board has well-developed systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input checked="" type="checkbox"/> The Governing Board has systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has partially developed systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has minimal or no systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public	<input checked="" type="checkbox"/> Student Discipline Policy <input checked="" type="checkbox"/> Employee Grievance and Discipline Policy <input checked="" type="checkbox"/> Uniform Complaint Procedures Policy and form(s) <input checked="" type="checkbox"/> Stakeholder complaint procedures and form(s) <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



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G3: RESPONSIVE AND ACCOUNTABLE GOVERNANCE - EDUCATIONAL PROGRAM - QUALITY INDICATOR

The Governing Board has systems in place to ensure ongoing:

- Review and use of academic performance data (e.g., CA School Dashboard, internal assessments, etc.) and other school data and information to ensure sound Governing Board decision-making in support of continuous improvement of student achievement, fiscal viability, compliance, and overall public school excellence
- Monitoring of the school’s implementation of its Local Control and Accountability Plan (LCAP) and additional school plans (e.g., Comprehensive Support and Improvement (CSI), Additional Targeted Support and Improvement (ATSI), School Plan for Student Achievement (SPSA), and action plans for making progress toward LCAP goals)
- Transparent governance and accountability to stakeholders, including compliance with the LAUSD BOE’s Charter School Transparency Resolution, as well as consideration of input from the school’s committees/councils and stakeholders

	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The Governing Board regularly considers school performance data, stakeholder input, and other data, and takes appropriate action to achieve positive measurable pupil outcomes (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input checked="" type="checkbox"/> The Governing Board considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input type="checkbox"/> The Governing Board inconsistently considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input type="checkbox"/> The Governing Board seldom or does not consider school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.)	<input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation <input checked="" type="checkbox"/> Board member and executive leadership training <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



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G4: RESPONSIVE AND ACCOUNTABLE GOVERNANCE – STAFFING AND EVALUATIONS - QUALITY INDICATOR

The Governing Board has systems in place to ensure ongoing:

- Monitoring of staffing needs and the school’s compliance with all applicable credentialing, clearance, and training requirements
- Evaluation procedures with clear performance standards for all school-based staff, including but not limited to administrators, certificated staff, and classified staff
- Evaluation of executive level leadership (including, but not limited to, those positions reporting to the Governing Board, as indicated in Element 4 of the approved charter, such as Executive Director, Area Superintendent, Principal, etc.)

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The Governing Board regularly monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a well-developed system for the evaluation of all school-based staff and executive level leadership staff <input checked="" type="checkbox"/> The Governing Board monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a system for the evaluation of all school-based staff and executive level leadership staff <input type="checkbox"/> The Governing Board inconsistently monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and/or has partially implemented a system for the evaluation of all school-based staff and/or executive level leadership staff <input type="checkbox"/> The Governing Board seldom monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and/or has not implemented a system for the evaluation of all school-based staff and/or executive level leadership staff 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Human Resources Policies and Procedures <input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation <input checked="" type="checkbox"/> Evaluation of Executive Leadership <input checked="" type="checkbox"/> Evaluation of all school-based staff <input checked="" type="checkbox"/> Compliance Monitoring and Certification of Board Compliance Review <input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2023-2024</i> form (“ESSA Grid”) <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



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G5: FISCAL CONDITION - QUALITY INDICATOR

<i>The Governing Board has a system in place to ensure fiscal viability:</i>	
<ul style="list-style-type: none"> • The school is fiscally strong and net assets are positive in the prior two independent audit reports. • If applicable, all LAUSD Board of Education-approved fiscal condition-related benchmark(s) are met by the required deadline(s). 	
Rubric	Sources of Evidence
Performance	<p><input checked="" type="checkbox"/> The school is fiscally strong with positive net assets and meets the four (4) recommended financial ratios (identified as part of the Supplemental Criteria within the Fiscal Operations Rubrics section below for the rating of 4, <i>Accomplished</i>) in the most current two independent audit reports, and, if applicable, all LAUSD Board of Education-approved fiscal-condition related benchmark(s) are met by the required deadline(s)</p> <p><input type="checkbox"/> The school is fiscally stable, with positive net assets in the most current independent audit report*</p> <p><input type="checkbox"/> The school is fiscally weak or unstable**, net assets are negative in the most current independent audit report, or the school does not have an independent audit report or audited financial result for its first operative year on file with the Charter Schools Division*</p> <p><input type="checkbox"/> The school is consistently fiscally weak, net assets are negative in the prior two independent audit reports, or the school does not have an independent audit report or audited financial result for its first operative year on file with the Charter Schools Division*</p> <p>*Additional considerations that could influence the rating may include: inadequate cash flow; financial condition and/or enrollment reflecting a downward trend and/or beginning to show signs of deteriorating financial health potentially leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years; multi-year reliance on financing resources for the school’s operations (e.g., factoring of receivables, intraorganizational loans, third party loans, continuing deficit spending, etc.); or that the school may not be able to carry out quality educational programs when the student enrollment drops to a certain level.</p> <p>**For example, the school’s financial condition fluctuates from year to year, with significant net losses, leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years.</p>
	<p><input checked="" type="checkbox"/> Board meeting agendas and minutes</p> <p><input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances</p> <p><input checked="" type="checkbox"/> Observation of Governing Board meeting</p> <p><input checked="" type="checkbox"/> Discussion with leadership</p> <p><input checked="" type="checkbox"/> Independent audit report(s)</p> <p><input checked="" type="checkbox"/> Other financial information submitted by the school</p> <p><input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)</p>



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G6: FISCAL MANAGEMENT AND ACCOUNTABILITY - QUALITY INDICATOR

<p><i>The Governing Board has a system in place to ensure sound fiscal management and accountability:</i></p> <ul style="list-style-type: none"> • The school adheres to the Governing Board approved fiscal policies and procedures, and does not have any areas noted for improvement. • The two most current annual independent audits show no material weaknesses, deficiencies, and/or findings. 		
	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> The school consistently adheres to the Governing Board approved fiscal policies and procedures, does not have any areas noted for improvement, and the two most current annual independent audits show no material weaknesses, deficiencies, and/or findings <input type="checkbox"/> The school generally adheres to the Governing Board approved fiscal policies and procedures, but has areas noted for improvement, and the most current annual independent audit shows no material weaknesses, deficiencies, and/or findings <input type="checkbox"/> The school is not adhering to the Governing Board approved fiscal policies and procedures, and has areas noted for improvement, or has significant fiscal-related issues (e.g., fiscal mismanagement, audit findings, unresolved recurring issues, potential conflicts of interest, etc.) <input type="checkbox"/> The school is continuously not adhering to the Governing Board approved fiscal policies and procedures, or has significant and recurring fiscal-related issues (e.g., fiscal mismanagement, audit findings, potential conflicts of interest, etc.) 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Board meeting agendas and minutes <input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances <input checked="" type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with leadership <input checked="" type="checkbox"/> Independent audit report(s) <input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)
<p>Progress on LAUSD Board of Education Benchmarks and/or MOU related to GOVERNANCE (if applicable):</p>		
<p>N/A</p>		



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STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE	RATING*
Summary of School Performance	2, Developing
California Department of Education's (CDE) Charter School's Performance Category (as published in 2024)	Middle Performing
<p>The state identified the charter school as qualifying for Differentiated Assistance (DA)? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Differentiated Assistance is technical assistance provided to Local Education Agencies (LEA) that the state has identified for underperformance. DA is targeted support that is available to LEAs that meet the eligibility requirements set by the State Board of Education (SBE).</p>	
<p>The charter school is a state-identified school under the Every Student Succeeds Act (ESSA). <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, the school's identification: (See additional information within "Notes" section below) <input type="checkbox"/> Comprehensive Support and Improvement (CSI) <input checked="" type="checkbox"/> Additional Targeted Support and Improvement (ATSI)</p>	
<p><u>Areas of Demonstrated Strength and/or Progress</u></p>	
<p>A5: DASHBOARD SCHOOLWIDE ENGLISH LEARNER PROGRESS (ELPI)</p> <ul style="list-style-type: none"> The schoolwide Dashboard ELPI color is Green, as compared to the state's color of Yellow. The school's 2023 percentage of English Learner students making progress towards English language proficiency (49%) is higher than the state average (48.7%). 	
<p>A10: DASHBOARD SCHOOLWIDE SUSPENSION RATE</p> <ul style="list-style-type: none"> The schoolwide Dashboard Suspension Rate Indicator color is Yellow, as compared to the state's color of Orange. The school's 2023 percentage of students suspended at least one day (3.1%) is lower than the state average (3.5%). 	
<p><u>Areas Noted for Further Growth and/or Improvement</u></p>	
<p>A1: DASHBOARD SCHOOLWIDE ELA</p> <ul style="list-style-type: none"> The schoolwide Dashboard ELA Indicator color is Orange, as compared to the state's color of Orange. The school's 2023 schoolwide ELA DFS (-53.7 DFS) is lower than the state average (-13.6 DFS). In light of these results, school leaders report taking actions including, but not limited to, the following: <ul style="list-style-type: none"> Professional learning for both teachers and school leaders to ensure that teachers receive centralized Professional Development (PD) in the school's literacy curriculum (ARC Core) once or twice a month with a focus on unit design, evidence-based writing, and differentiated small group instruction 	



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- Direct support for novice teachers as well as teacher-led professional learning communities for TK-2 teachers dedicated to foundational literacy skills
- Students also receive support embedded in the instructional day through a second literacy block that utilizes small group instruction to address gaps in students' independent reading levels
- Data-Driven Decision Making through implementation and teacher analysis of iReady, curriculum-embedded performance task writing, and reading inventory assessments

A2: DASHBOARD STUDENT GROUP ELA

- None of the school's numerically significant student groups have DFS scores above their respective statewide student group average DFS scores.
 - The 2023 average DFS in ELA for the school's English Learner students (-81.5 DFS) is lower than the state average (-67.7 DFS).
 - The 2023 average DFS in ELA for the school's Latino students (-57.1 DFS) is lower than the state average (-40.2 DFS).
 - The 2023 average DFS in ELA for the school's Socioeconomically Disadvantaged students (-54.2 DFS) is lower than the state average (-42.6 DFS)
 - The 2023 average DFS in ELA for the school's Students with Disabilities (-110.2 DFS) is lower than the state average (-96.3 DFS)
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - The school receives regular support from Home Office Director of Biliteracy and English Learners with curriculum implementation and related professional development
 - Intellectual Engagement strategies are selected with subgroups in mind some examples of these are, Everybody Writes, Turn & Talk, Cold Call with No Opt Out; these strategies are used to hold students accountable for engagement and providing teachers with real-time information on students' progress and summative data
 - PD with a focus on differentiated small group reading instruction using ARC Toolkits
 - Intervention for English Language Development, targeting students who are at-risk of becoming LTELs

A3: DASHBOARD SCHOOLWIDE MATH

- The schoolwide Dashboard Math Indicator color is Orange, as compared to the state's color of Orange. The school's 2023 schoolwide Math DFS (-85.4 DFS) is lower than the state average (-49.1 DFS).
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - Dedicated monthly PDs for teachers and leaders related to accelerated learning in math with a focus on students carrying the cognitive load
 - Focused implementation of the standards for mathematical practice
 - Regular support from Home Office Director of Mathematics with curriculum implementation and related professional development
 - Data-driven decision making through increased formative assessment implementation and analysis in math
 - Identification of focus grades that will receive more intensive support for math instruction based on their MOY iReady data in order to meet the school's SBAC goals for 23-24



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- None of the school's numerically significant student groups have DFS scores above their respective statewide student group average DFS scores.
 - The 2023 average DFS in Math for the school's English Learner students (-98.3 DFS) is lower than the state average (-93.4 DFS).
 - The 2023 average DFS in Math for the school's Latino students (-87.2 DFS) is lower than the state average (-80.8 DFS).
 - The 2023 average DFS in Math for the school's Socioeconomically Disadvantaged students (-86.7 DFS) is lower than the state average (-80.8 DFS)
 - The 2023 average DFS in Math for the school's Students with Disabilities (-134.8 DFS) is lower than the state average (-127.3 DFS)
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - Focused math intervention for students in grades 4-7 through ELO-P
 - In school math intervention through a partnership with the Math Yogis, targeting students close to grade level proficiency
 - Math supports for students in 6-8 grades that leverages the questions for English Learners (EL); some examples are sentence frames and language routines designed for ELs

A8: DASHBOARD SCHOOLWIDE CHRONIC ABSENTEEISM - (GRADES K-8)

- The schoolwide Dashboard Chronic Absenteeism Indicator color is Red, as compared to the state's color of Yellow. The school's 2023 percentage of chronically absent students (43.4%) is higher than the state average (24.3%).
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - Prioritizing student attendance, proactively encouraging positive attendance habits, and responding quickly to absences
 - ADA data is tracked daily, and published internally across the network in the form of an attendance dashboard that compares daily, weekly, and monthly ADA to 94% ADA goal
 - Monthly attendance campaigns with individual student and class-level incentives for highest ADA and/or perfect attendance
 - Tiered, immediate response to families when their child is absent, with responses increasing in intensity based on number of consecutive absences
 - Implementation through training of leaders and office staff in CNCA's SART and SARB process to respond to chronic absenteeism

Corrective Action Required

None noted at this time



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Notes:

English Learner (EL) Reclassification:

As of the time of the issuance of this annual Performance-Based Oversight Report, the state has not published the “Annual Reclassification (RFEP) Counts and Rates” for the 2021-2022 and 2022-2023 academic years. Please note that, depending on the release date of the 2021-2022 and the 2022-2023 RFEP counts and rates, the District may elect to update and reissue a revised 2023-2024 Annual Performance Based Visit Report.

****NOTE: A charter school cannot receive a rating in this category greater than a 1 if the school has been identified as a Low Performing charter school based on the state’s published list.***



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The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide ELA data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Blue <input type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Green; or Yellow and at/above statewide Distance From Standard (“DFS”) <input checked="" type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Yellow and below statewide DFS; or Orange <input type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the ELA Indicator on the Dashboard	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability’s Data Set <input type="checkbox"/> Other: (Specify)

A2: DASHBOARD STUDENT GROUP ELA - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- Performance of all numerically significant student groups (30 or more students) on the California School Dashboard ELA (Students with Disabilities, English Learners, Socioeconomically Disadvantaged, etc.)(CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> All numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> The majority of numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> Less than a majority of the numerically significant student groups have “Status/DFS” scores above the statewide DFS <input checked="" type="checkbox"/> None of the school’s numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> Not Available - No assessment of performance for this indicator	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability’s Data Set <input type="checkbox"/> Other: (Specify)



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DATE OF VISIT: 1/23/2024**A3: DASHBOARD SCHOOLWIDE MATH - QUALITY INDICATOR**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide Math data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard Math Indicator color is Blue <input type="checkbox"/> The schoolwide Dashboard Math Indicator color is Green; or Yellow and at/above statewide DFS <input checked="" type="checkbox"/> The schoolwide Dashboard Math Indicator color is Yellow and below statewide DFS; or Orange <input type="checkbox"/> The schoolwide Dashboard Math Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the Math Indicator on the Dashboard	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)

A4: DASHBOARD STUDENT GROUP MATH - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- Performance of all numerically significant student groups (30 or more students) on the California School Dashboard Math (Students with Disabilities, English Learners, Socioeconomically Disadvantaged, etc.) (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> All numerically significant student groups have "Status/DFS" scores above the statewide DFS <input type="checkbox"/> The majority of numerically significant student groups have "Status/DFS" scores above the statewide DFS <input type="checkbox"/> Less than a majority of the numerically significant student groups have "Status/DFS" scores above the statewide DFS <input checked="" type="checkbox"/> None of the school's numerically significant student groups have "Status/DFS" scores above the statewide DFS <input type="checkbox"/> Not Available - No assessment of performance for this indicator	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)



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The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide ELPI data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard ELPI color is Blue <input checked="" type="checkbox"/> The schoolwide Dashboard ELPI color is Green; or Yellow and at/above statewide percentage <input type="checkbox"/> The schoolwide Dashboard ELPI color is Yellow and below statewide percentage; or Orange <input type="checkbox"/> The schoolwide Dashboard ELPI color is Red <input type="checkbox"/> Not Available - No color assigned for the ELPI on the Dashboard	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)

A6: DASHBOARD SCHOOLWIDE COLLEGE/CAREER (CCI) - (GRADES 9-12) - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide CCI data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard CCI Indicator Status is Very High <input type="checkbox"/> The schoolwide Dashboard CCI Indicator Status is High; or Medium and at/above the statewide percentage <input type="checkbox"/> The schoolwide Dashboard CCI Indicator Status is Medium and below the statewide percentage; or Low <input type="checkbox"/> The schoolwide Dashboard CCI Indicator Status is Very Low <input type="checkbox"/> Not Available – No assessment of performance for this indicator <input checked="" type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)



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The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- Performance of all numerically significant student groups (30 or more students) on the California School Dashboard CCI (Students with Disabilities, English Learners, and Socioeconomically Disadvantaged, etc.)(CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> All numerically significant student groups have “Status/percent” scores above the statewide averages <input type="checkbox"/> The majority of numerically significant student groups have “Status/percent” scores above the statewide averages <input type="checkbox"/> Less than a majority of the numerically significant student groups have “Status/percent” scores above the statewide averages <input type="checkbox"/> None of the school’s numerically significant student groups have “Status/percent” scores above the statewide averages <input type="checkbox"/> Not Available – No assessment of performance for this indicator <input checked="" type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> Office of Data & Accountability’s Data Set <input type="checkbox"/> Other: (Specify)

A8: DASHBOARD SCHOOLWIDE CHRONIC ABSENTEEISM - (GRADES K-8) - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide Chronic Absenteeism Indicator data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is Blue <input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is Green; or Yellow and at/below statewide percentage <input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is Yellow and above statewide percentage; or Orange <input checked="" type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the Chronic Absenteeism Indicator on the Dashboard <input type="checkbox"/> Not Applicable - The Chronic Absenteeism Indicator is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability’s Data Set <input type="checkbox"/> Other: (Specify)



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DATE OF VISIT: 1/23/2024**A9: DASHBOARD SCHOOLWIDE GRADUATION RATE - (GRADES 9-12) - QUALITY INDICATOR**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide Graduation Rate Indicator data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Blue <input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Green; or Yellow and at/above statewide percentage <input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Yellow and below statewide percentage; or Orange <input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the Graduation Rate Indicator on the Dashboard <input checked="" type="checkbox"/> Not Applicable - The Graduation Rate Indicator is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)

A10: DASHBOARD SCHOOLWIDE SUSPENSION RATE INDICATOR - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide Suspension Rate Indicator data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Blue <input checked="" type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Green; or Yellow and at/below statewide percentage <input type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Yellow and above statewide percentage; or Orange <input type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the Suspension Rate Indicator on the Dashboard	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)



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The information provided in this report on internal assessments is to determine the charter school's verified data implementation, as applicable. As part of renewal, as applicable, for charter schools that are identified by the California Department of Education (CDE) as Middle or Low Performing, the LAUSD Board shall consider schoolwide performance and performance of all student groups on the California School Dashboard and shall also consider clear and convincing evidence, demonstrated by verified data, showing either a) the school achieved measurable increases in academic achievement, as defined by at least one year's progress for each in school or b) strong postsecondary outcomes equal to similar peers.

The LAUSD Board shall only consider verified data adopted by the State Board of Education pursuant to Education Code section 47607.2(c) (Link: [Approved List](#)). In addition, staff's review of the charter school's submitted materials will be based on the verified data sources and related information adopted by the State Board of Education (Ed. Code, § 47607.2(c)(3).) Charter schools submitting verified data for this purpose must adhere to the state-approved criteria.

The information below is based on charter school's *self-reported* data and will not be scored.

The charter school did provide Verified Data for consideration.

Academic Progress Indicator(s) for the 2022-2023 School Year:

Academic Progress Indicator (ELA): California Assessment of Student Performance and Progress (English Language Arts/Literacy and Mathematics, Grades 3–8 and Grade 11)	Grade Levels: 3-8	Assessment Administration: Standard	95% Participation Met*: <input checked="" type="checkbox"/> Met <input type="checkbox"/> Not Met
Academic Progress Indicator (Math): California Assessment of Student Performance and Progress (English Language Arts/Literacy and Mathematics, Grades 3–8 and Grade 11)	Grade Levels: 3-8	Assessment Administration: Standard	95% Participation Met*: <input checked="" type="checkbox"/> Met <input type="checkbox"/> Not Met

*If the charter school did not meet the 95% participation, the charter school's plan to address the participation is included in the Notes below.

1. The charter school disaggregated student performance data for the following student groups: English Learners, Students with Disabilities, Latino, Economically Disadvantaged
 The charter school did not disaggregate student performance data by student groups.
2. The charter school affirmed that the assessments were administrated as intended, consistent with the test publishers' administration and test security procedures.
3. The charter school provided the following verified data report(s):
 - i-Ready K-8 by Curriculum Associates: *Diagnostic Growth*
 - MAP Growth by NWEA: *Student Growth Summary Report*
 - Star Assessment by Renaissance: *Star Growth Report*
 - Other: Click or tap here to enter text.
 - The charter school did not provide the correct report from the publisher to determine one year's growth.



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Postsecondary Outcomes (high school only):

1. The charter school uses the Choose an item. data source and Choose an item. the results of at least 95% of eligible students.
 - a. If the charter school did not meet the 95% participation rate, the charter school’s plan to address the participation is included in the Notes below.
2. The charter school Choose an item. the number of eligible students and missing or non-participating students.
3. The charter school Choose an item. evidence of comparing the data to similar peers (which may include, but not limited to, similar demographics, pupil student groups, first-time college attendance, or other similar circumstances and if not available, comparison to statewide data).
4. The charter school did not provide postsecondary outcomes

Notes:

None

Progress on LAUSD Board of Education Benchmarks and/or MOU related to STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE (if applicable):

N/A

LOCAL CONTROL ACCOUNTABILITY PLAN 2023-2024 (For Informational Purposes Only)

The CSD reviewed the Local Control Accountability Plan.

All requested template information and descriptions were provided:	Sources of Evidence
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> LCFF Budget Overview for Parents <input checked="" type="checkbox"/> Plan Summary <input checked="" type="checkbox"/> Engaging Educational Partners <input checked="" type="checkbox"/> Goals and Actions <input checked="" type="checkbox"/> Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students <input checked="" type="checkbox"/> Action Tables 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Local Control Accountability Plan <input checked="" type="checkbox"/> Board Agenda and Minutes

Notes:

None



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ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS	RATING*
Summary of School Performance	3, Proficient
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>O1: IMPLEMENTATION OF THE EDUCATIONAL PROGRAM The school has implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</p> <ul style="list-style-type: none"> ● Review of documentation in Binder III, discussions with school leaders, and classroom observations included evidence of implementation of the school’s key features (including, but not limited to, Ethnic Studies for All and Whole Child Approach). The school also provided professional development materials related to the school’s key features (e.g., Intellectual Engagement and Q1 All Day PD with a focus on community circles and communication) ● Documentation in Binder III included evidence of a system to analyze and respond to student achievement data (e.g., PD materials on data-related topics such as Data-Driven Decision Making, Strategies for Accelerating Student Learning, and BOY and MOY Data Analysis). ● Documentation in Binder III (e.g., unit plans, scope and sequence, pacing plans etc.) and classroom observations included evidence that the school’s courses are aligned to the California Content Standards. <p>O3: SPECIAL EDUCATION The school has a system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with professional development/training to support implementation of its special education program; and, as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records</p> <ul style="list-style-type: none"> ● Review of Welligent reports, as well as discussion with school staff, demonstrated general implementation and awareness of IEP timelines and service tracking. During the oversight visit, school leaders and special education staff noted the following practices: <ul style="list-style-type: none"> ○ The Camino Nuevo Charter Academy central office sends all service providers an updated 300 Service Tracking Report every 2 weeks and the 200 Master Calendar Report is sent to the school every month to ensure compliance ○ The Special Education Compliance Coordinator also pulls the report weekly and follows up with individual providers weekly as well as with the school to ensure services are tracked and provided and IEPs are scheduled and held in a timely manner ● Documentation in Folder III also included the school’s completed Self-Review Checklist and the school’s most recent District Validation Review from April 28, 2021 ● Folder III also included evidence of staff professional development on topics related to special education (e.g., Accommodations in Gen Ed Classrooms, New RSP Teacher PD, SPED at Cisneros, and RSP Spotlight) 	



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The school has a school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by school wide suspension event rate data less than 4.5%, and suspension disproportionality rates that do not reach or exceed 14.5% for the Students with Disabilities or African American student groups

- Review of documentation in Folder III, discussions with school leaders, and classroom/campus observations included evidence of systems to promote a positive school climate including, but not limited to, a school wide positive behavior support system that focuses on restorative practices as well as positive relationships with all students, a Behavior Expectations Matrix (organized around expectations to “Be Safe”, “Be Responsible”, and “Be Best Self”), alternatives to suspension (e.g., community service, educational projects, etc.), and relevant PD materials (e.g., “Inclusive Practices: How to Support all of our Students in Middle School”).
- Per the *LAUSD Office of Data & Accountability’s Data Sets for suspension, expulsion, and disproportionality*, the school’s 2022-2023 suspension event rate was 4.41%, and suspension disproportionality rates for the school’s Students with Disabilities and/or African American student groups were -2.39% and -4.41%, respectively (i.e., the suspension event rates for these student groups were below the schoolwide rate).

Areas Noted for Further Growth and/or Improvement

None noted at this time

Corrective Action Required

None noted at this time

Notes:

None



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- *A charter school cannot receive a rating in this category greater than 1 for any of the following reasons: (1) Failed to complete criminal background clearances for any new staff and/or sole proprietor (as defined on the Certification of Clearances, Credentialing, and Mandated Training) prior to employment; and/or failed to obtain DOJ clearance certification, as appropriate, from a vendor; (2) Failed to have Health, Safety, and Emergency Plan; (3) Failed to have an appropriate Certificate of Occupancy, or equivalent; and/or (4) The school is in breach of the operative charter, including Federal, State, and District Required Language related to this section.*
- *A charter school cannot receive a rating in this category greater than 2 for any of the following reasons: (1) Failed to conduct child abuse mandated reporter training in accordance with Education Code 44691; (2) Any teacher of the instructional program is not appropriately credentialed and assigned per legal requirements and the school's operative charter at any time during the academic year; and/or (3) Failed to provide evidence of any item on the "Review of Health and Safety Compliance Items" checklist below.*
- *A charter school cannot receive a rating in this category greater than 3 for the following reason: Failed to provide evidence of any item on the "Review of Transparency and Stakeholder Information Compliance Items" checklist below.*



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O1: IMPLEMENTATION OF THE EDUCATIONAL PROGRAM – QUALITY INDICATOR

The school has systems in place to ensure alignment to the curricular and educational program outlined in the approved charter by:

- Implementing key features of the educational program described in the charter
- Implementing standards-based instruction in accordance with the California State Content Standards specific to the grade levels served and aligned with the needs of students
- Implementing assessments to measure the development of grade-level appropriate academic and non-academic skills
- Reviewing and analyzing school and student progress towards annual goals (schoolwide and for all student groups that the school serves) that are consistent with the educational performance measured by the California School Dashboard and state assessments
- Providing teacher, staff, and administrator professional development specific to supporting desired student outcomes and key features outlined in the school’s charter
- Implementing a system to monitor student progress toward, and completion of, graduation and A-G requirements (**high schools only**)

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The school has fully implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served; and has achieved an overall rating of “3” or “4” in the Student Achievement and Educational Performance category of this year’s oversight report <input checked="" type="checkbox"/> The school has implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served <input type="checkbox"/> The school has partially implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served <input type="checkbox"/> The school has minimally implemented, or not at all, the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Key Features of the Educational Program <input checked="" type="checkbox"/> Standards-Based Instructional Program <input checked="" type="checkbox"/> Master Schedule/Course Schedule <input checked="" type="checkbox"/> Student Achievement Data Analysis <input checked="" type="checkbox"/> Professional Development documentation <input checked="" type="checkbox"/> Classroom/site Observation <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify) <p>High School:</p> <ul style="list-style-type: none"> <input type="checkbox"/> System for monitoring student progress toward and completion of graduation and A-G Requirements <input type="checkbox"/> WASC Accreditation Notification Letter <input type="checkbox"/> UC Doorways course approval <input type="checkbox"/> Graduation Requirement/Policy <input type="checkbox"/> Math Placement Assessment Policy <input type="checkbox"/> Advanced Placement Exam: Participation Rate and Passage Rate <input type="checkbox"/> College acceptance and enrollment rates, and other postsecondary indicators



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O2: MEETING THE NEEDS OF ALL STUDENTS; STUDENT GROUP DATA ANALYSIS - QUALITY INDICATOR

<p><i>The school has a system in place to ensure:</i></p> <ul style="list-style-type: none"> • Implementation of differentiated instructional strategies and approaches described in the charter designed to meet the learning needs of all students, including all numerically significant student groups identified in the school's LCAP and by the CDE • Implementation of internal student assessments aligned with instructional outcomes to determine student mastery of California State Content Standards • Disaggregation and analysis of data on a regular basis to address individual student needs and guide instructional planning and use of interventions • Implementation, review, and modification, as appropriate, of its Master Plan for English Learners (EL identification, standards-based designated and integrated ELD instruction, progress monitoring, assessment, and reclassification) 		
	Rubric	Sources of Evidence
Performance	<p><input type="checkbox"/> The school has a well-developed system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; evidence of systems to modify instruction based on data analysis; and has achieved an overall rating of "3" or "4" in the Student Achievement and Educational Performance category of this year's oversight report</p> <p><input checked="" type="checkbox"/> The school has a system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; and evidence of systems to modify instruction based on data analysis</p> <p><input type="checkbox"/> The school has partially implemented the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and/or limited evidence of systems to modify instruction based on data analysis</p> <p><input type="checkbox"/> The school has minimally implemented, or not at all, the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and/or no evidence of systems to modify instruction based on data analysis</p>	<p><input checked="" type="checkbox"/> Implementation of differentiated instructional strategies</p> <p><input checked="" type="checkbox"/> Intervention/Enrichment Program during the instructional day</p> <p><input checked="" type="checkbox"/> Student Group data analysis</p> <p><input checked="" type="checkbox"/> Professional Development documentation</p> <p><input checked="" type="checkbox"/> Classroom/site Observation</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p> <p>English Learners</p> <p><input checked="" type="checkbox"/> Master Plan for English Learners</p> <p><input checked="" type="checkbox"/> Designated English Language Development (ELD) schedule</p> <p><input checked="" type="checkbox"/> Documentation of implementation of the school's Master Plan for English Learners</p> <p><input checked="" type="checkbox"/> Implementation of a data analysis system</p>



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O3: SPECIAL EDUCATION - QUALITY INDICATOR

The school has a system in place to ensure that the school:

- Provides special education programs and services in accordance with students' IEPs
- Provides special education training for staff
- Conducts a special education self-review annually, using the Special Education Self-Review Checklist
- Maintains mandated IEP timeline records and accurate service provision records in Welligent

	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school has a well-developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with regular and ongoing professional development/training to support implementation of its special education program; and, as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records <input checked="" type="checkbox"/> The school has a system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with professional development/training to support implementation of its special education program; and, as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records <input type="checkbox"/> The school has a partially developed system in place for implementation and monitoring of its special education processes and program in compliance with all requirements <input type="checkbox"/> The school has a minimal or no system in place for implementation and monitoring of its special education processes and program in compliance with all requirements <input type="checkbox"/> Not Applicable - Charter school participates in LAUSD's Option 1 SELPA <input type="checkbox"/> Charter school does not participate in LAUSD's SELPA	<input checked="" type="checkbox"/> Welligent IEP Timeline and Service Tracking Reports <input checked="" type="checkbox"/> District Validation Review (DVR) <input checked="" type="checkbox"/> Annual Self-Review Checklist <input checked="" type="checkbox"/> Professional Development documentation <input checked="" type="checkbox"/> Discussion with school leadership



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04: SCHOOL CLIMATE AND STUDENT DISCIPLINE - QUALITY INDICATOR

The school has a school climate and schoolwide student discipline system in place to ensure that the school's practices:

- Align with principles of the District's Discipline Foundation Policy and School Climate Bill of Rights Resolution, including but not limited to, tiered behavior intervention, alternatives to suspension, schoolwide positive behavior support, and data monitoring
- Provide positive opportunities for student wellness, growth, and success, aimed at making the school safe, welcoming, supportive, and inclusive
- Minimize discretionary suspensions and expulsions
- Reduce or eliminate suspension disproportionality for student groups
- Minimize chronic absenteeism for all students and student groups
- Procedures for preventing acts of bullying, including cyberbullying, in accordance with the requirements of Ed. Code, §§ 32283.5 and 234.4

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The school has a well-developed and effective school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 3%, and suspension disproportionality rates that do not reach or exceed 4.5% for the Students with Disabilities or African American student groups <input checked="" type="checkbox"/> The school has a school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 4.5%, and suspension disproportionality rates that do not reach or exceed 14.5% for the Students with Disabilities or African American student groups <input type="checkbox"/> The school has a partially developed and/or minimally effective school climate and student discipline system that is only partially aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights <input type="checkbox"/> The school has a minimally developed school climate and student discipline system as demonstrated by one or more of the following: the issuance of repeated CSD Notices to Cure (tiered intervention) related to suspension/expulsion; noted concerns related to ensuring due process rights when implementing suspension/expulsion practices; violation of law or policy. 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Positive school climate system and Restorative Justice documentation <input checked="" type="checkbox"/> Documentation of systems to prevent acts of bullying <input checked="" type="checkbox"/> Professional Development documentation <ul style="list-style-type: none"> <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Sets for suspension, expulsion, and disproportionality <input checked="" type="checkbox"/> Classroom/site Observation <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



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O5: STAKEHOLDER ENGAGEMENT AND INVOLVEMENT - QUALITY INDICATOR

The school has a system for stakeholder engagement, including gathering input, facilitating, and encouraging involvement, sharing information, and resolving concerns, which:

- Provides parents, teachers, and students with meaningful opportunities for involvement and engagement that meet the requirements and goals of applicable federal and state law, the school’s charter, and the school LCAP
- Implements a School Site Council (SSC), English Learner Advisory Committee (ELAC), and/or Parent Advisory Committee (PAC) in accordance with applicable legal requirements (e.g., member composition of committee/council, legally required topics, etc.), if applicable
- The liaison for students experiencing homelessness has identified this population through outreach and coordination activities with other organizations, and provided related referral of services to families, children, and youth experiencing homelessness

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The school provided evidence of a well-developed and effective system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements <input checked="" type="checkbox"/> The school provided evidence of a system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements <input type="checkbox"/> The school provided limited evidence of a system for stakeholder engagement, sharing information, and resolving concerns <input type="checkbox"/> The school provided little to no evidence of a system for stakeholder engagement, sharing information, and resolving concerns 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Yearlong Calendar of stakeholder engagement events/meetings. <input checked="" type="checkbox"/> Stakeholder Engagement <input checked="" type="checkbox"/> Stakeholder Consultation <input checked="" type="checkbox"/> School Site Council (SSC) documentation <input checked="" type="checkbox"/> Parent Advisory Committee (PAC) documentation <input checked="" type="checkbox"/> English Learners Advisory Committee (ELAC) documentation <input checked="" type="checkbox"/> Foster Youth/Students Experiencing Homelessness Designee <input checked="" type="checkbox"/> School website <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



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O6: CLEARANCES AND CREDENTIALING COMPLIANCE - QUALITY INDICATOR

The school is in compliance with applicable law and the terms of its approved charter regarding clearances and credentialing:

- All certificated staff are fully credentialed, including EL authorizations, and appropriately assigned as authorized by their credentials at all times
- Individuals who have been continuously employed in a teaching position since the 2019–20 school year obtain the appropriate certificate, permit, or other document for their certificated assignment no later than July 1, 2025 (Ed. Code § 47605.4(a))
- The school has obtained all necessary employee clearances, including criminal background and tuberculosis (TB) risk assessments/clearances, prior to employment, and keeps all clearances current
- The school has obtained all necessary vendor clearances, including criminal background and tuberculosis (TB) risk assessments/clearances as applicable, prior to the provision of service, and keeps all clearances current
- School employees and other mandated reporters working on behalf of the school receive annual training on child abuse awareness and reporting, in accordance with the requirements of Ed. Code, § 44691
- Staff receive annual training in Pupil Suicide Prevention and Awareness (as applicable) pursuant to Ed. Code §215
- Staff receive annual training in bloodborne pathogens, per 8 California Code of Regulations (“CCR”), § 5193
- The school has conducted volunteer clearances in accordance with applicable law and policy, including criminal background clearances for all volunteers who perform school site services while not under the direct supervision of a school employee, and tuberculosis (TB) risk assessments/clearances for all volunteers with frequent or prolonged contact with students

	Rubric	Sources of Evidence
Performance	<p><input type="checkbox"/> The school has implemented an effective system which includes procedures to continually monitor and maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements at all times, which has led to clear and accurate record keeping/documentation of its compliance</p> <p><input checked="" type="checkbox"/> The school has implemented and monitors systems and procedures that maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p><input type="checkbox"/> The school has partially implemented and/or intermittently monitors systems and procedures leading to inconsistent compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p><input type="checkbox"/> The school has not implemented and/or does not monitor systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p>Note: The rating of this indicator incorporates the ESSA Grid and evidence provided by the charter school in its Triannual submission and at the time of the oversight visit for those staff and/or vendors not included in the Triannual submission.</p>	<p><input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2023-2024</i> form (“ESSA Grid”)</p> <p><input checked="" type="checkbox"/> Staff roster</p> <p><input checked="" type="checkbox"/> School master schedule</p> <p><input checked="" type="checkbox"/> Custodian(s) of Records documentation</p> <p><input checked="" type="checkbox"/> Criminal Background Clearance Certifications</p> <p><input checked="" type="checkbox"/> Teaching credential/authorization documentation</p> <p><input checked="" type="checkbox"/> Vendor clearances and credentialing certifications</p> <p><input checked="" type="checkbox"/> Volunteer (TB) risk assessment/clearance certification</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p>



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Progress on LAUSD Board of Education Benchmarks and/or MOU related to ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS (if applicable):

N/A

Review of Health and Safety Compliance Items

The items below are expected to be evident at the charter school to ensure the protection of student and staff health and safety. Failure to provide evidence of any of the applicable items below may lead to tiered intervention, as appropriate, and restrict the overall rating in the Organizational Management, Programs, and Operations category as indicated below.

A charter school cannot receive a rating in this category greater than 1 if the items below are not evident.

Item	Evident	Not Evident
A current, comprehensive, site-specific comprehensive Health, Safety, and Emergency School Safety Plan per requirements of Ed. Code, §§ 47605(c)(5)(F), 32282(a)(2)(A)(J), and 35179.4, as applicable. (Note: For schools co-located with a District school, the charter school participates in and complies with the District school's Integrated Safe School Plan)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A current site-specific Certificate(s) of Occupancy or equivalent that authorizes the current use of the site	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A charter school cannot receive a rating in this category greater than 2 if any of the items below are not evident.

If several (i.e., two or more) items below are not evident, charter school may receive an overall rating of 1 in this category.

Item	Evident	Not Evident
School has sufficient emergency supplies in the event of a natural disaster or other emergency (Ed. Code § 32280)	<input checked="" type="checkbox"/>	<input type="checkbox"/>



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School conducts annual emergency drills and trainings as legally required to prepare for a natural disaster or other emergency, per Ed. Code §§ 32001 and 32282	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provision and documentation of health screenings (e.g., vision, hearing, and scoliosis) per current applicable law and terms of the charter (Ed. Code § 49450 et seq, as referenced in FSDRL)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stock and maintenance of the required number and type of emergency epinephrine auto-injectors (“epi-pen”) onsite and training has been provided to volunteer staff member(s) in the storage and emergency use, per Ed. Code § 49414 and § 4119.2 of the Business and Professions Code	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provision of at least two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility, per Ed. Code § 49501.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A Board adopted Pupil Suicide Prevention Policy (grades 1-6 and/or grades 7-12, as applicable), requirements per of Ed. Code § 215. Suicide Prevention Lifeline and National Domestic Violence Hotline on at least one side of Student ID cards, as specified in Ed. Code § 215.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
For schools offering an interscholastic athletic program, at least one automated external defibrillator (AED) is onsite, and available at on-campus athletic activities or events per Ed. Code §§ 35179.4 and 35179.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Notes: None		



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Review of Transparency and Stakeholder Information Compliance Items

The items below are expected to be evident at the charter school to ensure that it operates in a transparent manner and keeps all stakeholders informed. Failure to provide evidence of any of the applicable items below may lead to tiered intervention, as appropriate, and impact the overall rating in the Organizational Management, Programs, and Operations category.

A charter school cannot receive a rating in this category greater than 3 if any of the items below are not evident.

Item	Evident	Not Evident
The following information posted to the school's website: <input checked="" type="checkbox"/> LCAP, per Ed. Code § 47606.5(h) <input checked="" type="checkbox"/> Current Board agenda in compliance with Brown Act, per Gov. Code, §54954.2(a)(1) <input checked="" type="checkbox"/> Policy on Pupil Suicide Prevention per Ed. Code § 234.6 <input checked="" type="checkbox"/> Title IX information, including a link to CDE's Title IX website per Ed. Code § 234.6 <input checked="" type="checkbox"/> Policies on anti-discrimination, anti-harassment, anti-intimidation, anti-bullying, and sexual harassment policies, including: anti-cyberbullying procedures, social media anti-bullying procedures, and a link to statewide resources including community-based organizations compiled by CDE, per Ed. Code § 234.6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provides all stakeholders with appropriate, accessible, and relevant information about individual student and schoolwide academic progress and performance Ed. Code § 35256	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Access to approved charter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Documentation of informing parents/guardians about transferability of courses/course credit and eligibility to meet A-G requirements (high schools only), per Ed. Code § 47605	<input checked="" type="checkbox"/>	<input type="checkbox"/>



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Informing parents/guardians of human trafficking prevention resources (grades 6-12), per Ed. Code § 49381	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Notification of access to available mental health services, per Ed. Code § 49428. Additionally, charter schools serving any of the grades 6 to 12, shall prominently and conspicuously display a poster that identifies approaches and shares resources regarding pupil mental health in appropriate public areas that are accessible to, and commonly frequented by, pupils, per Ed. Code § 49428.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Notes: None		



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2251 Camino Nuevo Charter Academy 4 (Cisneros)	2019-2020					2020-2021					2021-2022				
	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Cash and Cash Equivalents		882,816	734,882	1,357,352	1,291,459		847,180	968,159	1,849,639	1,849,639		2,301,339	2,534,317	2,129,178	2,053,100
Accounts Receivable		616,656	552,954	933,762	933,762		1,972,805	1,897,802	1,410,779	1,410,778		852,447	745,311	0	1,355,253
Other Current Assets		36,344	36,602	21,465	21,465		25,507	25,507	12,266	12,266		12,879	12,880	1,288,307	11,261
Total Current Assets		1,535,816	1,324,438	2,312,579	2,246,686		2,845,492	2,891,468	3,272,684	3,272,683		3,166,665	3,292,508	3,417,485	3,419,614
Fixed and Other Assets		459,398	468,573	474,369	474,367		420,930	622,999	671,831	671,831		568,006	614,317	817,518	817,518
Total Assets		1,995,214	1,793,011	2,786,948	2,721,053		3,266,422	3,514,467	3,944,515	3,944,514		3,734,671	3,906,825	4,235,003	4,237,132
Deferred Outflows of Resources		0	0	0	0		0	0	0	0		0	0	0	0
Current Liabilities		256,892	233,668	892,786	864,305		617,789	857,124	738,901	781,449		608,180	794,674	1,028,242	1,071,447
Other Long Term Liabilities		26,948	26,948	37,408	37,408		37,408	37,408	42,548	42,548		42,549	42,549	43,204	0
Unfunded OPEB Liabilities		0	0	0	0		0	0	0	0		0	0	0	0
Total Liabilities		283,840	260,616	930,194	864,305		655,197	894,532	781,449	781,449		650,729	837,223	1,071,446	1,071,447
Deferred Inflows of Resources		0	0	0	0		0	0	0	0		0	0	0	0
Net Assets		1,711,374	1,532,395	1,856,754	1,856,748		2,611,225	2,619,935	3,163,066	3,163,065		3,083,942	3,069,602	3,163,557	3,165,685
Total Revenues	7,886,568	7,891,449	7,897,192	7,983,237	7,983,237	7,586,026	8,766,054	8,781,637	9,015,223	9,015,223	8,541,596	10,260,681	10,140,630	10,620,794	10,699,002
Total Expenditures	7,811,404	7,992,186	8,176,908	7,938,594	7,938,599	7,291,284	8,011,582	8,018,455	7,708,910	7,708,906	8,462,627	10,339,805	10,234,094	10,620,303	10,696,382
Net Income / (Loss)	75,164	(100,737)	(279,716)	44,643	44,638	294,742	754,472	763,182	1,306,313	1,306,317	78,969	(79,124)	(93,464)	491	2,620
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Inc / (Dec) in Net Assets	75,164	(100,737)	(279,716)	44,643	44,638	294,742	754,472	763,182	1,306,313	1,306,317	78,969	(79,124)	(93,464)	491	2,620
Net Assets, Beginning	1,839,773	1,856,753	1,856,753	1,856,753	1,856,748	1,532,395	1,856,753	1,856,753	1,856,753	1,856,748	2,619,935	3,163,066	3,163,066	3,163,066	3,163,065
Adj. for restatement / Prior Yr Adj	(80,259)	0	0	0	0	82,723	0	0	0	0	525,492	0	0	(0)	0
Net Assets, Beginning, Adjusted	1,759,514	1,856,753	1,856,753	1,856,753	1,856,748	1,615,118	1,856,753	1,856,753	1,856,753	1,856,748	3,145,427	3,163,066	3,163,066	3,163,066	3,163,065
Net Assets, End	1,834,678	1,756,016	1,577,037	1,901,396	1,901,386	1,909,860	2,611,225	2,619,935	3,163,066	3,163,065	3,224,396	3,083,942	3,069,602	3,163,557	3,165,685
Unrestricted Net Assets		1,709,468	1,530,489	1,856,754	1,856,748		2,611,225	2,619,935	3,163,066	3,163,065		3,083,942	2,455,285	3,102,587	3,104,715
Restricted Net Assets		1,906	1,906	0	0		0	0	0	0		0	614,317	60,970	60,970

2251 Camino Nuevo Charter Academy 4 (Cisneros)	Audited Financials					2022-2023					2023-2024				
	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Cash and Cash Equivalents	1,291,459	1,849,639	2,053,100	3,925,151	0		1,951,171	2,586,589	3,925,151	3,925,151		3,617,268	3,148,811	0	0
Accounts Receivable	933,762	1,410,778	1,355,253	1,232,185	0		1,295,840	1,187,625	1,232,185	1,232,185		1,309,690	1,232,639	0	0
Other Current Assets	21,465	12,266	11,261	16,930	0		11,937	11,937	16,930	16,930		21,000	21,000	0	0
Total Current Assets	2,246,686	3,272,683	3,419,614	5,174,266	0		3,259,994	3,786,151	5,174,266	5,174,266		4,947,959	4,466,450	0	0
Fixed and Other Assets	474,367	671,831	817,518	786,343	0		947,505	904,828	786,343	786,343		663,163	660,370	0	0
Total Assets	2,721,053	3,944,514	4,237,132	5,960,609	0		4,206,999	4,690,978	5,960,608	5,960,609		5,611,121	5,126,820	0	0
Deferred Outflows of Resources	0	0	0	0	0		0	0	0	0		0	0	0	0
Current Liabilities	864,305	781,449	1,071,447	2,758,450	0		1,151,452	1,576,985	2,718,306	2,758,450		2,241,859	1,688,538	0	0
Other Long Term Liabilities	0	0	0	22,590	0		43,204	43,204	62,734	22,590		51,793	51,793	0	0
Unfunded OPEB Liabilities	0	0	0	0	0		0	0	0	0		0	0	0	0
Total Liabilities	864,305	781,449	1,071,447	2,781,040	0		1,194,656	1,620,189	2,781,040	2,781,040		2,293,653	1,740,332	0	0
Deferred Inflows of Resources	0	0	0	0	0		0	0	0	0		0	0	0	0
Net Assets	1,856,748	3,163,065	3,165,685	3,179,569	0		3,012,343	3,070,790	3,179,568	3,179,569		3,317,469	3,386,489	0	0
Total Revenues	7,983,237	9,015,223	10,699,002	10,397,140	0	9,953,532	10,015,180	10,163,142	10,397,140	10,397,140	9,215,176	10,486,072	10,713,181	0	0
Total Expenditures	7,938,599	7,708,906	10,696,382	10,383,256	0	9,927,172	10,168,523	10,258,038	10,383,258	10,383,256	9,204,463	10,348,171	10,506,260	0	0
Net Income / (Loss)	44,638	1,306,317	2,620	13,884	0	26,361	(153,343)	(94,896)	13,882	13,884	10,714	137,901	206,921	0	0
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Inc / (Dec) in Net Assets	44,638	1,306,317	2,620	13,884	0	26,361	(153,343)	(94,896)	13,882	13,884	10,714	137,901	206,921	0	0
Net Assets, Beginning	1,812,110	1,856,748	3,163,065	3,165,685	0	3,069,602	3,163,557	3,163,557	3,163,557	3,165,685	3,070,790	3,179,568	3,179,568	0	0
Adj. for restatement / Prior Yr Adj	0	0	0	0	0	1,420	2,129	2,129	2,129	0	101,221	0	0	0	0
Net Assets, Beginning, Adjusted	1,812,110	1,856,748	3,163,065	3,165,685	0	3,071,022	3,165,686	3,165,686	3,165,686	3,165,685	3,172,011	3,179,568	3,179,568	0	0
Net Assets, End	1,856,748	3,163,065	3,165,685	3,179,569	0	3,097,383	3,012,343	3,070,790	3,179,568	3,179,569	3,182,724	3,317,469	3,386,489	0	0
Unrestricted Net Assets	1,856,748	3,163,065	3,104,715	3,134,798	0		0	597,550	3,134,797	3,134,798		3,299,717	3,386,489	0	0
Restricted Net Assets	0	0	60,970	44,771	0		0	1,925,251	44,771	44,771		17,752	0	0	0



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy 4

Annual Performance-Based Oversight Visit Report

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FISCAL OPERATIONS

You have been assessed by the Fiscal Oversight team and you are receiving the rating of **4, Accomplished**.

Other circumstances and information could influence the rating and are noted in this evaluation.

Financial Highlights

Camino Nuevo Charter Academy 4's (CNCA4) fiscal condition is positive and has been upward trending since the 2019-2020 fiscal year.

FINANCIAL HIGHLIGHTS					
Camino Nuevo Charter Academy 4	2019-2020 (Audited Actuals)	2020-2021 (Audited Actuals)	2021-2022 (Audited Actuals)	2022-2023 (Audited Actuals)	2023-2024 (Second Interim)
Net Assets	\$1,856,748	\$3,163,065	\$3,165,685	\$3,179,569	\$3,386,490
Net Income / (Loss)	\$44,638	\$1,306,317	\$2,620	\$13,884	\$206,921
Transfers In / Out	\$0	\$0	\$0	\$0	\$0
Prior Year Adjustment(s)	\$0	\$0	\$0	\$0	\$0
Cash and Cash Equivalents	\$1,291,459	\$1,849,639	\$2,053,100	\$3,925,151	\$3,148,811
Unrestricted Net Assets	\$1,856,748	\$3,163,065	\$3,104,715	\$3,134,798	\$3,386,490
Norm Enrollment Reported by the School	632	604	602	543	493
FINANCIAL RATIO ANALYSIS					
Fund Reserve (Reserve for Economic Uncertainty) (Unrestricted Net Assets /Total Expenditures) <i>3% - 5% and greater is recommended (depending on the school's ADA)</i>	23.39%	41.03%	29.03%	30.19%	32.23%



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Cash Reserve Level (Cash Balance/Total Expenditures) <i>5% and greater is recommended</i>	16.27%	23.99%	19.19%	37.80%	29.97%
Current Ratio (Working Capital Ratio) (Current Assets/Current Liabilities) <i>At least 1.2 or 120% is recommended</i>	259.94%	418.80%	319.16%	187.58%	264.52%
Debt Ratio (Total Liabilities/Total Assets) <i>Lower than 1.0 or 100% is recommended</i>	31.76%	19.81%	25.29%	46.66%	33.95%

Charter Operator Fiscal Information

Camino Nuevo Charter Academy (CNCA)					
Source: Independent Audit Report for the Year Ending June 30, 2023					
# of Charter Schools		Including related parties and charter schools		Excluding related parties and charter schools	
Operated	Authorized by LAUSD	Net Assets	Net Income / (Loss)	Net Assets	Net Income / (Loss)
5	5	\$45,841,155	\$390,700	(\$71,868)*	\$0

* The CNCA Home Office's net loss of (\$71,868) is carried forward from Fiscal Year 2017-2018, primarily due to the asset transfer to and service agreements with Pueblo Nuevo Education and Development Group (PN-EDG). See further details under **Item 27** in the **Notes II** section below.

Management Fees: According to CNCA, CNCA4 pays annual management fees of 12% to PN-EDG for administrative services which Education Code Section 47632(f) defines as: "all funding except funding for capital outlay," for each CNCA school, as projected by PN-EDG on or about July 1, 2023, for services that include home support. In addition, to benefit and further the CNCA schools' charitable and educational purposes, since July 1, 2016, the contractual arrangements between CNCA and PN-EDG each year have been governed by an Agreement for Limited Services. Each of these Agreements are for twelve-month periods, commencing on July 1 each year, and are renewed annually. PN-EDG supports CNCA by administering many of the charitable activities that CNCA historically performed [e.g., early childhood services (pre-school), alumni services, development, home support office services and integrated community support services], to enable CNCA to focus on charter school operations.



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Per the Eighth Amendment for Limited Services of July 1, 2023, “PN-EDG shall invoice CNCA every three (3) months for services performed, with a delineation between the Base Compensation for the limited services as described in Section 3.2, the ELOP [Expanded Learning Opportunities Program] Compensation for the services described in Section 3.3, and the Mental Health Program Compensation for the services described in Section 3.4. CNCA shall prepay the first payment (reflecting a three (3) month period) in the amount of \$1,558,727.50 as Base Compensation, \$62,500 as ELOP Compensation, and \$180,697.50 as Mental Health Program Compensation, which shall be due to PN-EDG no later than July 1, 2023. After the initial three (3) month period, the Parties shall adjust the subsequent invoice to reflect the services performed and prepaid during that period. CNCA shall submit payment to PN-EDG for each school within twenty (20) calendar days of the deposit by the State with the County Treasurer of the state aid portion of each CNCA school.”

Areas of Demonstrated Strength and/or Progress:

The school’s fiscal condition is positive. Please refer to the Financial Highlights table above.

Areas Noted for Further Growth and/or Improvement:

No significant items noted.

Other Observations (Items described in this section, which may not have been addressed in the charter school’s Fiscal Policies and Procedures, are recommended for improvement to align with optimal business practices).

Through conducting fiscal oversight and analyzing the data below, the CSD requests and receives fiscal documents from CNCA (including bank statements, bank reconciliations, credit card statements, and check registers) for the five CNCA charter schools that are currently authorized by LAUSD. The CSD reviews these financial documents and a sampling of checks and credit card transactions across these CNCA charter schools, to assess overall compliance with CNCA’s *Fiscal Policies and Procedures* (FPP, approved by CNCA governing board on 11/9/2021). Any areas noted as other observations below relating to CNCA and its charter schools’ overall compliance to the aforementioned manual are indicated within each charter school’s Annual Performance-Based Oversight Visit Report, which may or may not have been experienced by the specific CNCA school named above. Lastly, any exceptions that are school-specific, such as the fiscal condition, are reviewed separately for each CNCA charter school.

1. Type of Observation: Contracts (Lack of Board Approval)

- **Source(s) of Document Reviewed:** Check Register
- **Description of Observation:** The CSD noted a check from Camino Nuevo Elementary School 3’s (CNCA3) check register (Check # P041767, in the amount of \$1,369.80, dated 8/30/2023, and made payable to Sunny Strategies LLC, with a contract agreement valued at \$110,000), that lacked evidence of required governing board approval as per CNCA’s FPPs. The other four CNCA schools also received services from this independent contractor and were included in the service agreement.
- **Charter Operator’s Fiscal Policies and Procedures:** Page 11 of CNCA’s FPP states: “The Governing Board must approve any contract over \$100,000.”
- **Charter School’s or Charter Operator’s Response:** CNCA stated that they will be adding a second reviewer on contracts to support in meeting purchase and procurement policies and procedures for contract approvals. CNCA provided a copy of the 12/12/2023 board meeting minutes with evidence that the CNCA governing board subsequently approved Sunny Strategies LLC’s contract agreement.



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- **CSD's Recommendations/Comments:** The CSD recommends that CNCA strictly adhere to its written policies pertaining to threshold amounts and approvals referenced above. Furthermore, the CSD recommends that CNCA's governing board, its leadership team, and key employees responsible for managing the day-to-day fiscal operations of the CNCA schools be provided adequate and ongoing training to ensure their familiarity and conformity with CNCA's governing board-approved fiscal policies and procedures.

The Charter Schools Division will monitor this issue referenced above during the next oversight visit. The results may be factored into the school's rating for next year.

Corrective Action Required:

None noted that require immediate action to remedy concerns in this report.

Progress on LAUSD Board of Education and/or MOU Benchmarks related to FISCAL OPERATIONS (if applicable):

N/A



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy 4Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/23/2024**Notes:****I. Review of Fiscal Documentation (Non-Fiscal Preparation Guide Items)**

1. Reviewed independent audit report for the Fiscal Year ended June 30, 2023, and noted the following:
 - a. Audit opinion: Unmodified/Unqualified.
 - b. Material weaknesses: None Reported.
 - c. Deficiencies/Findings: None Reported.
 - d. Lack of a Going Concern: None Reported.

An audit finding was identified in the school's 2021-2022 independent audit report pertaining to 2022-001 Expanded Learning Opportunities ELO-G. CNCA's 2022-2023 independent audit report indicated that the status is not applicable as this test was removed from the 2022-2023 *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*.

2. The 2022-2023 audited and unaudited actuals mirror each other.
3. The school's reported Norm Enrollment was 632, 604, 602, 543, and 493 students for Fiscal Years 2019-2020, 2020-2021, 2021-2022, 2022-2023, and 2023-2024 respectively, representing an accumulated decrease in enrollment of 139 students (or 22.0%) since Fiscal Year 2019-2020. The school's reported Norm Enrollment for Fiscal Year 2023-2024 is 493 students, which is 185 students (or approximately 27.3%) below its projected student enrollment for Fiscal Year 2023-2024 (i.e., 678 students) per the school's petition enrollment roll-out plan in its operative charter. As noted above, the school has maintained a balanced budget for Fiscal Year 2022-2023, and projects a balanced budget for Fiscal Year 2023-2024 per its 2023-2024 Second Interim Financials. When inquired as to how the school/organization is conducting efforts to increase enrollment, CNCA stated that they are strategizing methods for increasing enrollment and reducing attrition by using research and data to best position CNCA4. CNCA has a multi-year strategic enrollment focus areas and has provided some examples of the initiatives that CNCA is taking to support enrollment at CNCA4. CNCA is conducting research, planning, training, and providing support to CNCA4. It plans to attend and participate in various recruitment events and has come up with retention strategies. The CSD will continue to monitor the school's student enrollment through oversight.
4. Segregation of Duties (SOD) reviews were conducted at CNCA4 and Camino Nuevo High 2 (CNHS2). No discrepancies were noted.

II. Review of 2023-2024 Fiscal Preparation Guide

1. Most current fiscal reports presented to the charter school's governing board at one of the meetings held in 2023-2024: a) Balance Sheet; b) Income Statement (Statement of Activities), and c) Monthly Cash Flow Projections were provided.
2. Minutes of the meeting and the board packet when the above fiscal reports (i.e., Items 1a., 1b., and 1c.) were presented to and approved by the charter school's governing board were provided.
3. Audit/fiscal reports issued by any public agency or third-party organizations, and the school's governing board minutes of all meetings reflecting the discussion of any of the fiscal reports and applicable audit findings resolution/corrective action were not provided as the charter school has indicated not applicable.
4. Minutes of the meeting when the 2023-2024 budget was adopted were provided.
5. Evidence of the benefits that the charter school is offering STRS, PERS, and Social Security to its employees, and that this is done in a manner that is consistent with the charter terms and the Charter Schools Act (Education Code 47611) was provided.
6. Minutes of the meeting reflecting the selection of the independent auditor were provided.
7. Minutes of the meeting reflecting the discussion of the most current independent audit report were provided.



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8. Minutes of the meeting reflecting the receipt, review, and discussion of the most current three interim financial reports (i.e., first interim and second interim financial reports, and unaudited actuals) submitted to LAUSD were provided.
9. Minutes of the meeting reflecting the discussion and resolution of complaints received from staff or vendors, if any, within the last year (i.e., 2022-2023) or since the last disclosure period, whichever is later were not provided as the charter school has indicated not applicable.
10. Minutes of the meeting reflecting the receipt, review, and discussion of the most current Annual Performance-Based Oversight Visit report. were provided.
11. A copy of the most current fiscal policies and procedures was provided.
12. Minutes of the meeting reflecting approval of the current fiscal policies and procedures and, if applicable, minutes of the meeting reflecting the approval of the current procurement policies and procedures were provided.
13. A copy of the charter school's organizational chart that depicts the current reporting structure of the charter school, including but not limited to, any board members, charter management organization (CMO) employees (when applicable), and/or school employees, who handle day-to-day finances and/or have responsibilities outlined within the charter school's fiscal policies and procedures was provided.
14. A summary of the total compensation paid in Fiscal Year 2022-2023, with a breakdown that includes the name of the employee, job title, regular pay, overtime pay, other pay, benefits, and total pay and benefits, for all executives, school leaders, administrators, directors, and non-certificated staff, who may have decision-making authority over the charter school, either employed directly by the charter school or the entity managing the charter school as defined by Education Code section 47604.1, including the organization's home office, CMO, any related party was provided.
15. A description of the relationship (legal, business or otherwise) the charter school maintains with any related party as defined in the CSD's 2023-2024 Fiscal Preparation Guide Item 14 was provided.
16. Copies of any and all of the most current signed and executed agreements/contracts within the last year (i.e., 2022-2023) or since the last update, whichever is later (including attachments and exhibits that accompany the agreements/contracts) with the administrative services provider and/or the back office services provider, or the charter school's operator and/or charter school's home office (e.g., management contracts, service agreements, license agreements, affiliation agreements, contract amendments, etc.) were provided.
17. Minutes of the meeting reflecting approval of the management fees, licensing fees, or any other fees were provided.
18. A copy of the sole statutory member's by-laws, and a copy of the sole statutory member's articles of incorporation were provided.
19. The most current accounts payable aging report listing the balances owed, vendor names, invoice numbers, invoice dates, number of days outstanding, and, if applicable, explanations for 90+ days outstanding invoice(s) or outstanding invoices exceeding the number of days in accordance with the charter school's fiscal policies and procedures was provided.
20. Check registers, or a list of all issued checks/cash disbursements, including voided checks (when the school's payments are outsourced to a third-party provider), documenting all checks and electronic debit transactions for the prior 12 months (spanning from 11/2022 to 10/2023) were provided. Reviewed 28 checks (and 10 electronic credit/debit transactions). The CSD's observations were noted under Other Observations above.
21. a) A list of all active credit card account(s), b) A list of all closed credit card account(s) within the last year, and c) All credit card statements for the most current six months (spanning from 4/2023 to 9/2023) were provided. Selected the months of 4/2023 through 9/2023 and reviewed 41 credit card transactions for sample testing. No discrepancies were noted.
22. a) A list of all active school bank account(s), and b) Monthly bank statements and reconciliation reports for the most current six months (spanning from 4/2023 to 9/2023) were provided. Selected the months of 4/2023, 6/2023, 8/2023, and 9/2023 for sample testing. No discrepancies were noted.
23. Student body financial records (including ASB policies and procedures, budgets, cash flow statements and projections, bank statements with reconciliations for the most current six months, audit reports, and other fiscal reports, if applicable) were not provided as the charter school has indicated not applicable.
24. The most current inventory listing for both capitalized and non-capitalized equipment, including equipment description/type, brand/model, tag number, acquisition date, purchasing price, book value, asset life, and location of use was provided.



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25. The webpage address where the charter school posts the Education Protection Account (EPA) revenue and expenditures report pertaining to the prior fiscal year (i.e., 2022-2023) (as required by Article XIII, Section 36, Subdivision (e), Paragraph (6) of the California Constitution) was provided.
26. The webpage address(es) where the charter school posts (1) Audited Financials, and (2) Local Control and Accountability Plan (LCAP), respectively, (or the school's assertion that its Audited Financial Statements are made available to members of the public) in accordance with Education Code section 47606.5(h) and/or LAUSD's Charter School Transparency Resolution were provided.
27. Documents pertaining to the charter operator's/school's financing/borrowing activities were provided.

CNCA disclosed the following loan with PN-EDG and third party entities:

(a) PN-EDG restricted fund loan to CNCA3 in the form of a Promissory Note for Fifteenth and Ardmore, LLC (Borrower) and Wells Fargo Bank, National Association (Lender). The terms of the Promissory Note are: Principal amount - \$1,629,670.25; Date of Note – June 27, 2019; Annual interest rate - 4.25%; and Payments – 35 regular payments each at \$18,240 and a final irregular payment of \$1,173,721.90. This loan had a maturity date of July 1, 2022, and has been extended by Wells Fargo through March 31, 2023. This loan was subsequently refinanced through the California School Finance Authority (the Lender) to Grupo Nuevo Los Angeles (GNLA), a related party (the Borrower) effective May 1, 2023.

As part of CNCA3's New Markets Tax Credit (NMTC) unwind/refinancing transaction (as described under the footnote in the Financial Highlights and Item 27 of CNCA3's 2022-2023 Annual Performance-Based Oversight Visit Report), on June 19, 2019, PN-EDG withdrew \$1,629,670.25 from PN-EDG's Wells Fargo Bank account ending in X5336 to pay off Note A associated with the NMTC loan to Fifteenth & Ardmore Investments, LLC, originated on or around June 21, 2012. On July 5, 2019, a new account ending in X5124 was opened at Wells Fargo Bank (in the name of PN-EDG) and an amount of \$1,629,670.25 was deposited as the opening balance with the proceeds of a new loan between Fifteenth and Ardmore, LLC (the Borrower) and Wells Fargo Bank (the Lender). According to the information provided by PN-EDG's then-CFO, the purpose of this account is to provide a cash guaranty to this new loan. As of December 31, 2023, the account balance was \$1,646,583.65 in PN-EDG's Wells Fargo Bank account ending in X5124 and there have not been account activities except for interest earned to date. Per confirmation letter from Wells Fargo, the loan has been repaid, and as such, the cash is no longer held as collateral by Wells Fargo. According to ExED, the funds are currently being held in two restricted cash accounts until the disposition of funds is determined. The CSD will continue to monitor the disposition of this cash balance and the financing activities relative to CNCA3's Eisner Campus in the future through oversight.

(b) Proposition 55 Funding Agreement for Camino Nuevo Charter Academy 2 (CNCA2) executed on April 25, 2011, to purchase and/or construct a real property as a permanent school facility for CNCA2. Per CNCA's 2022-2023 independent audit report, CNCA2 has received all of the State apportionment which totaled \$29,557,192. CNCA2 has recorded debt related to this funding of \$12,493,596; the balance at June 30, 2023 is \$9,840,445.

The following paragraphs provide further details regarding PN-EDG's establishment and financial support to the CNCA charter schools.

Per CNCA, CNCA is a California nonprofit public benefit corporation, established to operate one or more schools and provide related comprehensive public education programs for students in kindergarten through twelfth grades in low-income, predominantly immigrant, and multilingual areas. PN-EDG was incorporated on March 9, 2016, as a California nonprofit public benefit corporation and serves as the sole statutory member of CNCA, as defined in California Corporations Code Section 5056. On January 10, 2017, the LAUSD Board of Education approved the material revision requests submitted by the then-six CNCA charter schools, which called for CNCA's adoption of PN-EDG as the sole statutory member corporation. Beginning in 2017-2018, PN-



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EDG also provided home support services to CNCA charter schools. CNCA's Board Resolution No. 2017-6-13, item #11, stated that CNCA's governing board approved the transfer of \$4 million in surplus funds [representing a portion of the consolidated cash reserves held by CNCA] to PN-EDG. The 2017-6-13 Board Resolution further declared that PN-EDG shall maintain these funds in a separate bank account, to document that the funds are expended in furtherance of CNCA's charitable purpose to provide comprehensive public education programs for students in kindergarten through twelfth grade. CNCA indicated that these funds (aka "PN-EDG Opportunity Reserves Fund") are completely restricted to supporting and benefiting CNCA's K-12 programming consistent with its discussion with LAUSD during the material revision process. CNCA provided the CSD with the California Attorney General's "no objection" letter dated October 12, 2017, pertaining to the asset transfer proposed by CNCA. Per the bank records provided by CNCA, on March 30, 2018, the \$4 million in funds were transferred from CNCA to PN-EDG. According to CNCA, the one-time asset transfer amounts from each school were calculated based on the June 30, 2017, unrestricted net position for each of the six CNCA charter schools, divided by the total unrestricted net position of the six CNCA charter schools (pro-rata share), and multiplied by \$4 million. Based on CNCA's calculation, CNCA4's pro-rata share of this one-time asset transfer was \$395,784.

Based on CNCA's 2022-2023 independent audit report, PN-EDG provided grants to CNCA schools amounting to \$450,000 for the year ended June 30, 2023. Per the PN-EDG Board Resolution dated 6/5/2023 that was provided by CNCA, PN-EDG projected and collected fees from CNCA for the 2022-2023, but did not fully expend those collected funds. Rather than retaining the unexpended 2022-2023 services fees for its charitable purposes, PN-EDG distributed the unexpended fees on a per-ADA basis, among the CNCA schools. CNCA4's pro-rata share of this transfer was \$84,375. Additionally, based on CNCA's 2022-2023 independent audit report (Note 4) and the accounting records provided by CNCA, on 7/1/2022, PNEDG transferred \$48,887 of fixed assets to CNCA1 as a result of the closure of the early childhood center for the year ended June 30, 2022.

28. A copy of the current facility lease agreement(s) for the school's private site(s), along with the approved meeting minutes of the school governing board's approval of the lease agreement(s) were not provided as the charter school has indicated not applicable. CNCA4 is located on a Public School Choice (PSC) site.
29. The charter school's plan(s) for the purchase, new lease, relocation, and/or expansion to new school site(s), facilities-related expansions, and/or major improvements to the existing and/or new school site(s) and pertinent documents such as financing documents, copies of construction contract, a copy of the lease agreement (if applicable), and the following information, as appropriate, were not provided as the charter school has indicated not applicable.
30. Disclosure of legal issues was not provided as the charter school has indicated not applicable.



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Fiscal Operations Rubrics

Existing School – a charter school that was/is in operation/active in the preceding school year(s) and the current school year. Existing schools may receive a rating of 1, 2, 3, or 4.

New School – a charter school that is in its first year of operation in the current school year and does not have an independent audit report or audited financial result for its first operative year on file with the Charter Schools Division. New schools are evaluated based on current year information. New schools may receive a rating of 1 or 2.

<p><i>An existing school that, at a minimum, meets all of the Required and Supplemental Criteria listed below would be assessed eligible to be considered as <u>Accomplished [Rating of 4].</u></i></p>	<p><i>An existing school that, at a minimum, meets all of the Required Criteria and at least five of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Proficient [Rating of 3].</u></i></p>
<p><u>Existing Schools (based on the most current annual audit):</u></p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net assets are positive in the prior two audits; 2. The cash balance at the beginning of the school year is positive; 3. The two most current annual independent audits show no material weaknesses, deficiencies, and/or findings; 4. If applicable, federal, state, and other public agency audits/reviews (e.g., California State Teachers' Retirement System (CalSTRS), California Public Employees' Retirement System (CalPERS), Fiscal Crisis & Management Assistance Team (FCMAT), United States Department of Education (USDE), California Department of Education (CDE), etc.), at the time of the oversight visit, show no outstanding material weaknesses, deficiencies, and/or findings; 5. Vendors and staff are consistently paid in a timely manner; 6. Governing board approves Fiscal Policies and Procedures, at a minimum, once prior to each charter renewal term; 7. Charter school consistently adheres to the governing board-approved Fiscal Policies and Procedures; 8. Governing board adopts the annual budget; 9. Governing board reviews and/or discusses reports (e.g., first interim, second interim, unaudited actuals, audited financial statements, etc.) submitted to LAUSD; 10. If applicable, governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD; 11. There is no apparent conflict of interest; 12. The Education Protection Account allocation and expenditures, audited financial statements, and the most current governing board-approved 	<p><u>Existing Schools (based on the most current annual audit):</u></p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net assets are positive in the most current audit; 2. The cash balance at the beginning of the school year is positive; 3. The most current annual independent audit shows no material weaknesses, deficiencies and/or findings; 4. If applicable, federal, state, and other public agency audits/reviews (e.g., CalSTRS, CalPERS, FCMAT, USDE, CDE, etc.), at the time of the oversight visit, show outstanding findings, and the school is able to demonstrate evidence of remedies in addressing these findings; 5. Vendors and staff are generally paid in a timely manner; 6. Governing board approves Fiscal Policies and Procedures, at a minimum, once prior to each charter renewal term; 7. Charter school generally adheres to the governing board-approved Fiscal Policies and Procedures; 8. Governing board adopts the annual budget; 9. Governing board reviews and/or discusses reports (e.g., first interim, second interim, unaudited actuals, audited financial statements, etc.) submitted to LAUSD; 10. If applicable, governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD; 11. There is no apparent conflict of interest; 12. The Education Protection Account allocation and expenditures, audited financial statements, and the most current governing board-approved LCAP are posted on the charter school's website; 13. The LCAP is submitted to the appropriate agencies;



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SCHOOL NAME: Camino Nuevo Charter Academy 4

Annual Performance-Based Oversight Visit Report

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An existing school that, at a minimum, meets all of the Required and Supplemental Criteria listed below would be assessed eligible to be considered as Accomplished [Rating of 4].

- LCAP submitted to the appropriate agencies, are posted on the charter school's website;
13. The LCAP is submitted to the appropriate agencies;
 14. Reasonable requests for information made by the Charter Schools Division and LAUSD are consistently processed or submitted by the charter school in a timely manner;
 15. There are no items cited in Areas Noted for Further Growth and/or Improvement and there are no more than five (5) items cited in Other Observations for the most current year;
 16. If applicable (when audited and unaudited actuals do not mirror each other), adequate explanations are provided by the school for significant variances between audited and unaudited actuals, and there are no indications of the school's potential lack of internal controls over financial statements;
 17. Proper segregation of duties is consistently in place;
 18. If applicable, there are no outstanding fiscal-related tiered intervention notices issued to the school; or the school has no tiered intervention notices as of the oversight report issuance date; and
 19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are fully met by the required deadline(s); or the school has no fiscal benchmarks in its current charter term.

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 (5 CCR § 15450 Reserves) (i.e., unrestricted fund balance divided by total expenditures) in the most current two annual independent audits;

An existing school that, at a minimum, meets all of the Required Criteria and at least five of the Supplemental Criteria listed below would be assessed eligible to be considered as Proficient [Rating of 3].

14. Reasonable requests for information made by the Charter Schools Division and LAUSD are generally processed or submitted by the charter school in a timely manner;
15. There are no significant recurring issues cited in the Areas Noted for Further Growth and/or Improvement;
16. If applicable (when audited and unaudited actuals do not mirror each other), at least partial explanations are provided by the school for significant variances between audited and unaudited actuals, and there are no indications of the school's potential lack of internal controls over financial statements;
17. Proper segregation of duties is generally in place;
18. If applicable, the charter school is in the process of resolving outstanding fiscal issues cited in a Notice issued by the CSD as part of its tiered intervention process; and
19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are partially met by the required deadline(s).

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 (5 CCR § 15450 Reserves) (i.e., unrestricted fund balance divided by total expenditures) in the most current annual independent audit;
2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current annual independent audit;



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<p><i>An existing school that, at a minimum, meets all of the Required and Supplemental Criteria listed below would be assessed eligible to be considered as <u>Accomplished</u> [Rating of 4].</i></p>	<p><i>An existing school that, at a minimum, meets all of the Required Criteria and at least five of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Proficient</u> [Rating of 3].</i></p>
<ol style="list-style-type: none"> 2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current two annual independent audits; 3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current two annual independent audits; 4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the two most current annual independent audits; 5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, etc.); 6. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings; 7. The most current annual independent audit is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)), or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and 8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5). 	<ol style="list-style-type: none"> 3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current annual independent audit; 4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the most current annual independent audit; 5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, etc.); 6. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings; 7. The most current annual independent audit is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)) or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and 8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).
<p><i>An existing school that, at a minimum, meets all of the Required Criteria, and at least four of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Developing</u> [Rating of 2].</i></p>	<p><i>An existing school would be assessed as <u>Unsatisfactory</u> [Rating of 1] based on the statements below:</i></p>
<p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net Assets are positive in the most current audit; net assets are negative with strong trend towards becoming positive (be positive at the end of the third year per the applicable interim financials); or the school's financial condition fluctuates from year to year, with 	<p><i>An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:</i> A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for <i>Accomplished</i>, <i>Proficient</i>, or <i>Developing</i>. The charter school was given a certain period of time to address the fiscal concerns of</p>



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<p><i>An existing school that, at a minimum, meets all of the Required Criteria, and at least four of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Developing</u> [Rating of 2].</i></p>	<p><i>An existing school would be assessed as <u>Unsatisfactory</u> [Rating of 1] based on the statements below:</i></p>
<p>significant net losses, leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years;</p> <ol style="list-style-type: none"> 2. The cash balance at the beginning of the school year is positive; and 3. Governing board approves Fiscal Policies and Procedures, at a minimum, once prior to each charter renewal term. <p><u>Note:</u> Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.</p> <p style="text-align: center;"><u>SUPPLEMENTAL CRITERIA</u></p> <ol style="list-style-type: none"> 1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 (<u>5 CCR § 15450 Reserves</u>) (i.e., unrestricted fund balance divided by total expenditures) in the most current annual independent audit; 2. The cash balance at the beginning of the school year is at least 5% of the prior year’s expenses in the most current annual independent audit; 3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current annual independent audit; 4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the most current annual independent audit; 5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, etc.); 6. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings; 	<p>LAUSD, but failed to provide a satisfactory response. The charter school has shown no <i>feasible</i> financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school’s operation to mitigate the negative fiscal condition. The charter school’s governing board members and/or leadership lack fiscal capacity.</p> <p>Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.</p> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>



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<p><i>An existing school that, at a minimum, meets all of the Required Criteria, and at least four of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Developing</u> [Rating of 2].</i></p>	<p><i>An existing school would be assessed as <u>Unsatisfactory</u> [Rating of 1] based on the statements below:</i></p>
<p>7. The most current annual independent audit is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)) or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and</p> <p>8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).</p>	
<p><i>A new school that, at a minimum, meets all of the Required Criteria listed below would be assessed eligible to be considered as <u>Developing</u> [Rating of 2].</i></p>	<p><i>A new school would be assessed as <u>Unsatisfactory</u> [Rating of 1] based on the statements below:</i></p>
<p><u>New Schools:</u></p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> Interim reports and/or unaudited actuals project positive net assets; Projected debt, if any, is managed efficiently and will not cause the charter school to end the fiscal year with negative net assets. The non-profit organization is financially viable to support the charter school; If enrollment is significantly below the enrollment per the school's <i>Pupil Estimates for New or Significantly Expanding Charters</i> report and/or its approved petition budget, the charter school has made significant adjustments in their operations to allow for the reduced income, and submitted a revised viable three-year budget and three-year cash flow projections; Governing Board adopts the annual budget; The governing board reviews and discusses the charter school's financial reports as evidenced by the governing board meeting minutes; Reasonable requests for information made by the Charter Schools Division and LAUSD are processed or submitted by the charter school in a timely manner; 	<p><u>New Schools:</u></p> <p><i>An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:</i></p> <p>A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for <i>Developing</i>. The charter school was given a certain period of time to address the fiscal concerns of LAUSD but failed to provide a satisfactory response. The charter school has shown no <i>feasible</i> financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school's operation to mitigate the negative fiscal condition. The charter school's governing board members and/or leadership lack fiscal capacity.</p> <p>Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy 4

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DATE OF VISIT: 1/23/2024

<p><i>A new school that, at a minimum, meets all of the Required Criteria listed below would be assessed eligible to be considered as Developing [Rating of 2].</i></p>	<p><i>A new school would be assessed as Unsatisfactory [Rating of 1] based on the statements below:</i></p>
<p>7. The most current governing board-approved LCAP is posted on the charter school’s website; and 8. The LCAP is submitted to the appropriate agencies.</p> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>	<p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo High 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/21/2024

ANNUAL PERFORMANCE-BASED OVERSIGHT VISIT REPORT*

2023-2024 SCHOOL YEAR

FOR

CAMINO NUEVO HIGH 2 (7624)

Name and Location Code of Charter School

LAUSD Vision

L.A. Unified will be a progressive global leader in education, providing a dynamic and inspiring learning experience where all students graduate ready for success.

CSD Mission

The LAUSD Charter Schools Division (CSD) fosters high quality educational opportunities and outcomes for students in the greater Los Angeles community through exemplary charter public school authorizing, oversight, and sharing of promising practices so that all students maximize their potential.

CSD Core Values

We believe that our success depends on:

- Making decisions that put the interests of students first.
- Serving with high expectations, integrity, professionalism, and commitment.
- Employing authentic, responsive, and effective leadership and teamwork.
- Continuously learning as a dynamic organization.
- Building and sustaining a healthy workplace culture where high performance, diversity, and creativity thrive.
- Developing productive relationships with our charter schools and all stakeholders.

* Charter School shall comply in a timely manner with all applicable federal and state laws and regulations, as they may change from time to time, including but not limited to matters related to the school's governance, programs, facilities, operations, and/or fiscal management. Elements of the oversight process may be modified as LAUSD continues to respond to the COVID-19 pandemic. To support the well-being of all at a school site, all are expected to follow applicable COVID-19 public health guidelines, including related District requirements for operations at District facilities. The assigned CSD Administrator will provide any updated information reach out with more details, as needed.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo High 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/21/2024

Charter School Name:	Camino Nuevo High 2			Location Code:	7624
Current Address:	City:	ZIP Code:	Phone:	Fax:	
3500 W. Temple St.	Los Angeles	90004	(213) 736-5566	(213) 736-5066	
Current Term of Charter¹:	LAUSD Board District:		LAUSD Region:		
July 1, 2018 to June 30, 2026	2		East		
Number of Students Currently Enrolled:	Enrollment Capacity Per Charter:	Number Above/Below Enrollment Capacity (day of visit):		Above by 1	
501	500				
Grades Currently Served:	Grades To Be Served Per Charter:	Percent Above/Below Enrollment Capacity (day of visit):		Above by 0.2%	
9-12	9-12				
Norm Enrollment Number:	501				
Total Number of Staff Members:	60	Certificated:	30	Classified:	30
Charter School's Leadership Team Members:	Lawrence Boone, Principal				
Charter School's Contact for Special Education:	Jessica Hsieh, Director of Special Education	SELPA & Option:		Option 3	
CSD Assigned Administrator:	Brenda Martinez	CSD Fiscal Oversight Manager:		Andrea Ines	
Other School/CSD Team Members:	Brenda Herrera				
Oversight Visit Date(s):	February 21, 2024		Fiscal Review Date (if different):		
Is school located on a District facility? If so, please indicate the applicable program (e.g., Prop 39, PSC, conversion, etc.):	No		LAUSD Co-Location Campus(es) (if applicable):		NA
Certificate of Occupancy (COO) or Temporary Certificate of Occupancy Type: (if a TCO, please note expiration date)	COO		COO/TCO Approved Grade Levels and Occupancy Loads:		Grades 9-12 Occupancy Load 544

SUMMARY OF RATINGS			
<i>(4)=Accomplished (3)=Proficient (2)=Developing (1)=Unsatisfactory</i>			
Governance	Student Achievement and Educational Performance	Organizational Management, Programs, and Operations	Fiscal Operations
3, Proficient	3, Proficient	3, Proficient	4, Accomplished

¹ Education Code section 47607.4 provides that “all charter schools whose term expires on or between January 1, 2022, and June 30, 2025, inclusive, shall have their term extended by two years, and all charter schools whose term expires on or between January 1, 2024, and June 30, 2027, inclusive, shall have their term extended by one additional year.”



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo High 2Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 2/21/2024

CHARTER RENEWAL CRITERIA

In accordance with Education Code §§ 47605, 47607, and 47607.2, in order to renew a charter, the District must determine whether the charter school has met specific renewal criteria prescribed in statute. .

REPORT GUIDE

LAUSD's oversight procedures are intended to balance a charter school's autonomy of operation with its accountability to the public. LAUSD utilizes a holistic, performance-based approach to evaluate all charter schools, guided principally by making decisions in the best interest of students. The CSD observes and monitors each charter school in accordance with applicable laws, regulations, LAUSD policy, memoranda of understanding, and the school's operative charter. Information gathered through oversight serves as part of the charter school's ongoing record for the District to make informed decisions about charter school authorization, renewal, material revisions, sharing of promising practices, and if need be, revocation. While LAUSD is responsible to provide oversight of its charter schools and the entities managing charter schools, the primary oversight of each charter school must first and foremost be performed by the charter school's own Governing Board. The Governing Board of a charter school has an ongoing responsibility to oversee the operations of its charter school(s), ensuring that every charter school it oversees is providing a high-quality educational program for students enrolled, is successfully fulfilling the terms of their charter, is fiscally sound, and complies with applicable laws, regulations, and court orders. In designing this document, the District has considered California charter school law, as well as the *LAUSD Policy and Procedures for Charter Schools*, California State Board of Education's criteria for evaluating charter schools, and the National Association of Charter School Authorizers' *Principles and Standards of Quality Authorizing*. This reporting tool provides guidelines and criteria used by the CSD to observe, record, assess, and reflect with the charter school on school performance as captured during the annual oversight visit process in these four categories:

Governance – demonstrating fulfillment of the Governing Board's fiduciary responsibility to effectively direct and provide oversight for the charter public school, including but not limited to enactment and monitoring of policies and procedures to ensure the school's full compliance with applicable law, policy, and the terms of the charter approved by the LAUSD Board of Education

Student Achievement and Educational Performance – demonstrating positive academic achievement and growth for all students

Organizational Management, Programs, and Operations – demonstrating effective leadership and implementation of the governing board's policies and procedures, as well as the school's educational program and systems and procedures for the day-to-day operations of the school

Fiscal Operations – demonstrating sound fiscal management, appropriate use of public funds, and compliance with regulatory requirements

This report, including the ratings in each category, is based on information and evidence gathered at the time of the annual oversight visit. The CSD considers evidence provided through CSD staff observations, document review, interviews, and discussion with school representatives and stakeholders. All charter schools are expected to prepare for the visit and have available, as applicable, all documentation requested in the *Annual Performance Based Oversight Visit Preparation Guide 2023-2024*. The "Sources of Evidence" sections below identify key information sources generally relevant to their respective indicators; these lists are not exhaustive, however, and some items may not be applicable to the grades served. Schools may present additional evidence as deemed relevant and appropriate. As needed, CSD staff also may request additional information and/or documentation prior to, during, and/or following the visit.

The tool employs the following four-point rubric to rate the school's performance in each category: (4) *Accomplished*, (3) *Proficient*, (2) *Developing*, and (1) *Unsatisfactory*. In addition, the *Summary of School Performance* section in each category captures key findings under one or more of the following headings: (1) Areas of Demonstrated Strength and/or Progress (Note: potential "promising practices" are identified within this section with an asterisk [*]); (2) Areas Noted for Further Growth and/or Improvement; and, if applicable, (3) Corrective Action Required. Under "Corrective Action Required," the CSD reports findings of material noncompliance with applicable law, LAUSD charter policy, or the school's approved charter. **If the report includes any findings under "Corrective Action Required," the charter school must take immediate and appropriate steps to remedy the identified concern.** In accordance with its "tiered intervention" approach to charter school non-compliance and poor performance, the CSD may also send the school appropriate notices, separate and apart from this report, to provide and document time-specific follow-up as necessary. At the other end of the spectrum of performance, any school that earns a rating of *Accomplished* in any category is encouraged to submit to the CSD a summary of those "promising practices" that the school believes have contributed to its success, in order to support the CSD's ongoing efforts to promote and facilitate reciprocal sharing of promising practices among education leaders from across all LAUSD schools.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo High 2Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 2/21/2024

GOVERNANCE	RATING*
Summary of School Performance	3, Proficient
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>G1: GOVERNANCE STRUCTURE AND COMPLIANCE MONITORING The Governing Board has implemented the organizational structure set forth in the school’s operative charter, including committees/councils; and has a system in place to ensure it complies with the applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.)</p> <ul style="list-style-type: none"> ● Review of documentation provided for oversight (i.e., Folder I: Governance Documentation) included evidence that the current Board of Directors is comprised of ten (10) directors, which is aligned with the organization’s most recent Bylaws requiring between five (5) and eighteen (18) directors. Three (3) current directors’ three-year terms are set to expire at the end of the current academic year (June 2024). ● Folder I also included a calendar of meetings of the school’s governing board for the 2023-2024 school year, showing seven (7) meetings of the school’s governing board scheduled between August 15, 2023, and June 18, 2024. ● Review of the school’s website included evidence that agendas and minutes of meetings of the school’s governing board are accessible to the public. <p>G2: DUE PROCESS The Governing Board has systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public</p> <ul style="list-style-type: none"> ● Review of Governance documentation in Folder I included evidence of systems to provide due process for students, employees, and parents including, but not limited to <ul style="list-style-type: none"> ○ A Student and Family Handbook describing procedures/policies including, but not limited to, “Student Suspension and Expulsion”, “Harassment, Discrimination and Bullying Policy”, “Homework Policy”, “Letter Grades”, and the “Camino Nuevo Code of Conduct” ○ Uniform Complaint Procedures (UCP), which are available on the school’s website (in English and Spanish) and included in the Student and Family Handbook ○ Procedures for resolving general stakeholder complaints including a <i>CNCA Formal Complaint Form</i> which is available on the school’s website (in English and Spanish) and included in the Student and Family Handbook ○ Excerpts from the CNCA Employee Handbook including the employee complaint/grievance procedure 	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo High 2Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 2/21/2024Areas Noted for Further Growth and/or Improvement

None noted at this time.

Corrective Action Required

None noted at this time.

Notes:

- Camino Nuevo Charter Academy (“the organization”) was issued a Notice of Concern on April 9, 2024 for failure to notify the Charter Schools Division (CSD) of a significant incident (i.e., the organization’s discovery of, and subsequent response to, a data security breach). The organization submitted its response on May 1, 2024 affirming that it has complied with applicable requirements related to notification of affected individuals and, going forward, will notify the District of significant incidents.
- G1: Although agendas for meetings of the school’s governing board include “Public Comment” as a standing item, agendas do not include notice of reasonable accommodation for individuals with disabilities. In response to CSD inquiry on the topic, Camino Nuevo Charter Academy staff stated that, going forward, this information would be added to governing board agendas.
- G2: Although procedures to appeal suspensions and expulsions are described in the school’s charter, they are not described in the Student and Family Handbook, which may make these processes less accessible to stakeholders.

***NOTE:**

- *A charter school may receive a rating of 1 in this category for any of the following reasons: (1) Evidence of conflict (s) of interest within the organization (i.e. Governing Board, staff, contracted external parties, etc.), (2) School is in breach of the operative charter, including Federal, State, and District Required Language, (3) School is “Not in Good Standing,” and/or (4) If there are serious concerns related to fiscal matters (e.g., negative financial condition, fiscal mismanagement, and/or significant audit findings, etc.).*
- *A charter school cannot receive a rating greater than 3 in this category if it receives an overall rating of 2 or 1 in any other category (Student Achievement and Educational Performance; Organizational Management, Programs, and Operations; or Fiscal Operations).*



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo High 2

Annual Performance-Based Oversight Visit Report

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G1: GOVERNANCE STRUCTURE AND COMPLIANCE MONITORING – QUALITY INDICATOR

The Governing Board has implemented the organizational structure, roles, and responsibilities set forth in the approved charter and applicable law, including:

- Governing Board composition, structure, roles, and responsibilities as set forth in the approved charter
- Governing Board committees/councils are implemented as described in the school’s charter (e.g., Finance, Human Resources, Academics, etc.)
- The Governing Board has a system in place to ensure compliance with the public-integrity statutes including laws requiring open meetings and laws forbidding financial and other conflicts of interest.
- The Governing Board reviews and certifies the *Compliance Monitoring and Certification of Board Compliance Review* form

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The Governing Board has fully implemented the organizational structure set forth in the school’s operative charter, including all committees/councils; and has a system in place to ensure it consistently complies with the applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.) <input checked="" type="checkbox"/> The Governing Board has implemented the organizational structure set forth in the school’s operative charter, including committees/councils; and has a system in place to ensure it complies with the applicable open meeting requirements for local agencies (e.g., Brown Act,. Gov. Code, § 54950 et seq.) <input type="checkbox"/> The Governing Board has partially implemented the organizational structure set forth in the school’s operative charter; and/or has an ineffective system in place to ensure it is complying with applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.) <input type="checkbox"/> The Governing Board has not implemented the organizational structure set forth in the school’s operative charter; and/or has no system in place to ensure it is complying with applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.) 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Organizational chart in approved charter <input checked="" type="checkbox"/> Organizational chart (current) <input checked="" type="checkbox"/> Board member roster <input checked="" type="checkbox"/> Bylaws (current) <input checked="" type="checkbox"/> Board Committee(s) Calendar(s) <input checked="" type="checkbox"/> Compliance Monitoring and Certification of Board Compliance Review <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



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G2: DUE PROCESS – QUALITY INDICATOR

The Governing Board has systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the school’s charter, and LAUSD charter school policy, to honor and protect the rights of students, employees, parents, and the public in the following areas:

- Student discipline
- Employee grievances and discipline
- Stakeholder complaint resolution pursuant to the Uniform Complaint Procedures (UCP)
- Parent/stakeholder complaint resolution for complaints outside regulatory scope of UCP

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The Governing Board has well-developed systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input checked="" type="checkbox"/> The Governing Board has systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has partially developed systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has minimal or no systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public	<input checked="" type="checkbox"/> Student Discipline Policy <input checked="" type="checkbox"/> Employee Grievance and Discipline Policy <input checked="" type="checkbox"/> Uniform Complaint Procedures Policy and form(s) <input checked="" type="checkbox"/> Stakeholder complaint procedures and form(s) <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

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DATE OF VISIT: 2/21/2024**G3: RESPONSIVE AND ACCOUNTABLE GOVERNANCE - EDUCATIONAL PROGRAM - QUALITY INDICATOR*****The Governing Board has systems in place to ensure ongoing:***

- Review and use of academic performance data (e.g., CA School Dashboard, internal assessments, etc.) and other school data and information to ensure sound Governing Board decision-making in support of continuous improvement of student achievement, fiscal viability, compliance, and overall public school excellence
- Monitoring of the school's implementation of its Local Control and Accountability Plan (LCAP) and additional school plans (e.g., Comprehensive Support and Improvement (CSI), Additional Targeted Support and Improvement (ATSI), School Plan for Student Achievement (SPSA), and action plans for making progress toward LCAP goals)
- Transparent governance and accountability to stakeholders, including compliance with the LAUSD BOE's Charter School Transparency Resolution, as well as consideration of input from the school's committees/councils and stakeholders

	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The Governing Board regularly considers school performance data, stakeholder input, and other data, and takes appropriate action to achieve positive measurable pupil outcomes (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input checked="" type="checkbox"/> The Governing Board considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input type="checkbox"/> The Governing Board inconsistently considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input type="checkbox"/> The Governing Board seldom or does not consider school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.)	<input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation <input checked="" type="checkbox"/> Board member and executive leadership training <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



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G4: RESPONSIVE AND ACCOUNTABLE GOVERNANCE – STAFFING AND EVALUATIONS - QUALITY INDICATOR

The Governing Board has systems in place to ensure ongoing:

- Monitoring of staffing needs and the school’s compliance with all applicable credentialing, clearance, and training requirements
- Evaluation procedures with clear performance standards for all school-based staff, including but not limited to administrators, certificated staff, and classified staff
- Evaluation of executive level leadership (including, but not limited to, those positions reporting to the Governing Board, as indicated in Element 4 of the approved charter, such as Executive Director, Area Superintendent, Principal, etc.)

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The Governing Board regularly monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a well-developed system for the evaluation of all school-based staff and executive level leadership staff <input checked="" type="checkbox"/> The Governing Board monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a system for the evaluation of all school-based staff and executive level leadership staff <input type="checkbox"/> The Governing Board inconsistently monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and/or has partially implemented a system for the evaluation of all school-based staff and/or executive level leadership staff <input type="checkbox"/> The Governing Board seldom monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and/or has not implemented a system for the evaluation of all school-based staff and/or executive level leadership staff 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Human Resources Policies and Procedures <input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation <input checked="" type="checkbox"/> Evaluation of Executive Leadership <input checked="" type="checkbox"/> Evaluation of all school-based staff <input checked="" type="checkbox"/> Compliance Monitoring and Certification of Board Compliance Review <input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2023-2024</i> form (“ESSA Grid”) <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



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G5: FISCAL CONDITION - QUALITY INDICATOR

The Governing Board has a system in place to ensure fiscal viability:

- The school is fiscally strong and net assets are positive in the prior two independent audit reports.
- If applicable, all LAUSD Board of Education-approved fiscal condition-related benchmark(s) are met by the required deadline(s).

	Rubric	Sources of Evidence
Performance	<p><input checked="" type="checkbox"/> The school is fiscally strong with positive net assets and meets the four (4) recommended financial ratios (identified as part of the Supplemental Criteria within the Fiscal Operations Rubrics section below for the rating of 4, <i>Accomplished</i>) in the most current two independent audit reports, and, if applicable, all LAUSD Board of Education-approved fiscal-condition related benchmark(s) are met by the required deadline(s)</p> <p><input type="checkbox"/> The school is fiscally stable, with positive net assets in the most current independent audit report*</p> <p><input type="checkbox"/> The school is fiscally weak or unstable**, net assets are negative in the most current independent audit report, or the school does not have an independent audit report or audited financial result for its first operative year on file with the Charter Schools Division*</p> <p><input type="checkbox"/> The school is consistently fiscally weak, net assets are negative in the prior two independent audit reports, or the school does not have an independent audit report or audited financial result for its first operative year on file with the Charter Schools Division*</p> <p>*Additional considerations that could influence the rating may include: inadequate cash flow; financial condition and/or enrollment reflecting a downward trend and/or beginning to show signs of deteriorating financial health potentially leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years; multi-year reliance on financing resources for the school’s operations (e.g., factoring of receivables, intraorganizational loans, third party loans, continuing deficit spending, etc.); or that the school may not be able to carry out quality educational programs when the student enrollment drops to a certain level.</p> <p>**For example, the school’s financial condition fluctuates from year to year, with significant net losses, leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years.</p>	<p><input checked="" type="checkbox"/> Board meeting agendas and minutes</p> <p><input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances</p> <p><input checked="" type="checkbox"/> Observation of Governing Board meeting</p> <p><input checked="" type="checkbox"/> Discussion with leadership</p> <p><input checked="" type="checkbox"/> Independent audit report(s)</p> <p><input checked="" type="checkbox"/> Other financial information submitted by the school</p> <p><input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)</p>



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DATE OF VISIT: 2/21/2024**G6: FISCAL MANAGEMENT AND ACCOUNTABILITY - QUALITY INDICATOR*****The Governing Board has a system in place to ensure sound fiscal management and accountability:***

- The school adheres to the Governing Board approved fiscal policies and procedures, and does not have any areas noted for improvement.
- The two most current annual independent audits show no material weaknesses, deficiencies, and/or findings.

Rubric		Sources of Evidence
Performance	<input checked="" type="checkbox"/> The school consistently adheres to the Governing Board approved fiscal policies and procedures, does not have any areas noted for improvement, and the two most current annual independent audits show no material weaknesses, deficiencies, and/or findings <input type="checkbox"/> The school generally adheres to the Governing Board approved fiscal policies and procedures, but has areas noted for improvement, and the most current annual independent audit shows no material weaknesses, deficiencies, and/or findings <input type="checkbox"/> The school is not adhering to the Governing Board approved fiscal policies and procedures, and has areas noted for improvement, or has significant fiscal-related issues (e.g., fiscal mismanagement, audit findings, unresolved recurring issues, potential conflicts of interest, etc.) <input type="checkbox"/> The school is continuously not adhering to the Governing Board approved fiscal policies and procedures, or has significant and recurring fiscal-related issues (e.g., fiscal mismanagement, audit findings, potential conflicts of interest, etc.)	<input checked="" type="checkbox"/> Board meeting agendas and minutes <input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances <input checked="" type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with leadership <input checked="" type="checkbox"/> Independent audit report(s) <input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)

Progress on LAUSD Board of Education Benchmarks and/or MOU related to GOVERNANCE (if applicable):

N/A



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STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE	RATING*
Summary of School Performance	3, Proficient
California Department of Education's (CDE) Charter School's Performance Category (as published in 2024)	Middle Performing
<p>The state identified the charter school as qualifying for Differentiated Assistance (DA)? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>Differentiated Assistance is technical assistance provided to Local Education Agencies (LEA) that the state has identified for underperformance. DA is targeted support that is available to LEAs that meet the eligibility requirements set by the State Board of Education (SBE).</p>	
<p>The charter school is a state-identified school under the Every Student Succeeds Act (ESSA). <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If yes, the school's identification: (See additional information within "Notes" section below)</p> <p><input type="checkbox"/> Comprehensive Support and Improvement (CSI)</p> <p><input type="checkbox"/> Additional Targeted Support and Improvement (ATSI)</p>	
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>A1: DASHBOARD SCHOOLWIDE ELA</p> <ul style="list-style-type: none"> The schoolwide Dashboard ELA Indicator color is Blue, as compared to the state's color of Orange. The school's 2023 schoolwide ELA DFS (48.3 DFS) is higher than the state average (-13.6 DFS). <p>A2: DASHBOARD STUDENT GROUP ELA</p> <ul style="list-style-type: none"> All of the school's numerically significant student groups have DFS scores above their respective statewide student group average DFS scores. <ul style="list-style-type: none"> The 2023 average DFS in ELA for the school's Latino students (48.1 DFS) is higher than the state average (-40.2 DFS). The 2023 average DFS in ELA for the school's Socioeconomically Disadvantaged students (48.3 DFS) is higher than the state average (-42.6 DFS) <p>A4: DASHBOARD STUDENT GROUP MATH</p> <ul style="list-style-type: none"> All of the school's numerically significant student groups have DFS scores above their respective statewide student group average DFS scores. <ul style="list-style-type: none"> The 2023 average DFS in Math for the school's Latino students (-66.9 DFS) is higher than the state average (-80.8 DFS). The 2023 average DFS in Math for the school's Socioeconomically Disadvantaged students (-68.0 DFS) is higher than the state average (-80.8 DFS) 	



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- The schoolwide Dashboard ELPI color is Green, as compared to the state's color of Yellow. The school's 2023 percentage of English Learner students making progress towards English language proficiency (47.5 %) is lower than/the same as the state average (48.7%).

A6: DASHBOARD SCHOOLWIDE COLLEGE/CAREER (CCI) - (GRADES 9-12)

The schoolwide Dashboard College/Career Indicator Status is Medium, as compared to the state's Status of Medium. The school's 2023 percentage of students prepared for college or a career (48.5%) is higher than the state average (43.9%).

A7: DASHBOARD STUDENT GROUP COLLEGE/CAREER (CCI) - (GRADES 9-12)

- All of the school's numerically significant student groups have CCI percentages above their respective statewide student group percentages.
 - The 2023 percentage of the school's Latino students prepared for college or a career (47.5%) is higher than the state average (35.5%).
 - The 2023 percentage of the school's Socioeconomically Disadvantaged students prepared for college or a career (48.0%) is higher than the state average (35.4%)

A10: DASHBOARD SCHOOLWIDE SUSPENSION RATE

- The schoolwide Dashboard Suspension Rate Indicator color is Blue, as compared to the state's color of Orange. The school's 2023 percentage of students suspended at least one day (0.2%) is lower than the state average (3.5%).

Areas Noted for Further Growth and/or Improvement**A3: DASHBOARD SCHOOLWIDE MATH**

- The schoolwide Dashboard Math Indicator color is Yellow, as compared to the state's color of Orange. The school's 2023 schoolwide Math DFS (-68.0 DFS) is lower than the state average (-49.1 DFS).
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - Implementation of professional learning for both teachers and school leaders to ensure that teachers receive centralized Professional Development (PD) in the area of math once to twice a month
 - Focus on instructional strategies that provide students with access to the rigor of the grade-level standard but also ensure that the students are carrying the cognitive load during math instruction
 - More frequent formative assessments and analysis that include including spiraling of previously unmastered standards
 - Students will also receive during-the-day high dosage tutoring from expert math tutors across several weeks leading up to taking the SBAC
 - Regular support from Home Office Director of Mathematics with curriculum implementation and related professional development



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- Data-driven decision making through increased formative assessment implementation and analysis in math

A9: DASHBOARD SCHOOLWIDE GRADUATION RATE - (GRADES 9-12)

- The schoolwide Dashboard Graduation Rate Indicator color is Yellow, as compared to the state's color of Orange. The school's 2023 Graduation Rate (85%) is lower than the state average (86.4%).
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - A dedicated college counseling team, tracking graduation requirement completion and assigning students to intersession credit recovery as soon as it is needed as well as ongoing communication with students' families
 - Restructuring of the master schedule from a traditional block schedule to a 4x4 schedule, which allows students to complete more courses in a year which allows room for graduation requirements, credit recovery, and skill remediation/acceleration
 - The introduction of Summer Bridge for incoming 9th graders in order to familiarize them with high school
 - Naviance training for college counseling team to support automation and improved data analysis of graduation requirement progress

Corrective Action Required

None noted at this time

Notes:

College/Career Indicator (CCI) is scored based on 2023 Status level data as reported on the 2023 Dashboard.

English Learner (EL) Reclassification:

As of the time of the issuance of this annual Performance-Based Oversight Report, the state has not published the "Annual Reclassification (RFEP) Counts and Rates" for the 2021-2022 and 2022-2023 academic years. Please note that, depending on the release date of the 2021-2022 and the 2022-2023 RFEP counts and rates, the District may elect to update and reissue a revised 2023-2024 Annual Performance Based Visit Report.

****NOTE: A charter school cannot receive a rating in this category greater than a 1 if the school has been identified as a Low Performing charter school based on the state's published list.***



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo High 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/21/2024**A1: DASHBOARD SCHOOLWIDE ELA - QUALITY INDICATOR**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide ELA data (CDE)

Rubric		Sources of Evidence
Performance	<input checked="" type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Blue <input type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Green; or Yellow and at/above statewide Distance From Standard (“DFS”) <input type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Yellow and below statewide DFS; or Orange <input type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the ELA Indicator on the Dashboard	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability’s Data Set <input type="checkbox"/> Other: (Specify)

A2: DASHBOARD STUDENT GROUP ELA - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- Performance of all numerically significant student groups (30 or more students) on the California School Dashboard ELA (Students with Disabilities, English Learners, Socioeconomically Disadvantaged, etc.)(CDE)

Rubric		Sources of Evidence
Performance	<input checked="" type="checkbox"/> All numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> The majority of numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> Less than a majority of the numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> None of the school’s numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> Not Available - No assessment of performance for this indicator	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability’s Data Set <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo High 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/21/2024**A3: DASHBOARD SCHOOLWIDE MATH - QUALITY INDICATOR**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide Math data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard Math Indicator color is Blue <input type="checkbox"/> The schoolwide Dashboard Math Indicator color is Green; or Yellow and at/above statewide DFS <input checked="" type="checkbox"/> The schoolwide Dashboard Math Indicator color is Yellow and below statewide DFS; or Orange <input type="checkbox"/> The schoolwide Dashboard Math Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the Math Indicator on the Dashboard	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)

A4: DASHBOARD STUDENT GROUP MATH - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- Performance of all numerically significant student groups (30 or more students) on the California School Dashboard Math (Students with Disabilities, English Learners, Socioeconomically Disadvantaged, etc.) (CDE)

Rubric		Sources of Evidence
Performance	<input checked="" type="checkbox"/> All numerically significant student groups have "Status/DFS" scores above the statewide DFS <input type="checkbox"/> The majority of numerically significant student groups have "Status/DFS" scores above the statewide DFS <input type="checkbox"/> Less than a majority of the numerically significant student groups have "Status/DFS" scores above the statewide DFS <input type="checkbox"/> None of the school's numerically significant student groups have "Status/DFS" scores above the statewide DFS <input type="checkbox"/> Not Available - No assessment of performance for this indicator	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo High 2

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DATE OF VISIT: 2/21/2024**A5: DASHBOARD SCHOOLWIDE ENGLISH LEARNER PROGRESS (ELPI) - QUALITY INDICATOR**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide ELPI data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard ELPI color is Blue <input checked="" type="checkbox"/> The schoolwide Dashboard ELPI color is Green; or Yellow and at/above statewide percentage <input type="checkbox"/> The schoolwide Dashboard ELPI color is Yellow and below statewide percentage; or Orange <input type="checkbox"/> The schoolwide Dashboard ELPI color is Red <input type="checkbox"/> Not Available - No color assigned for the ELPI on the Dashboard	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)

A6: DASHBOARD SCHOOLWIDE COLLEGE/CAREER (CCI) - (GRADES 9-12) - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide CCI data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard CCI Indicator Status is Very High <input checked="" type="checkbox"/> The schoolwide Dashboard CCI Indicator Status is High; or Medium and at/above the statewide percentage <input type="checkbox"/> The schoolwide Dashboard CCI Indicator Status is Medium and below the statewide percentage; or Low <input type="checkbox"/> The schoolwide Dashboard CCI Indicator Status is Very Low <input type="checkbox"/> Not Available – No assessment of performance for this indicator <input type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo High 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/21/2024**A7: DASHBOARD STUDENT GROUP COLLEGE/CAREER (CCI) - (GRADES 9-12) - QUALITY INDICATOR**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- Performance of all numerically significant student groups (30 or more students) on the California School Dashboard CCI (Students with Disabilities, English Learners, and Socioeconomically Disadvantaged, etc.)(CDE)

Rubric		Sources of Evidence
Performance	<input checked="" type="checkbox"/> All numerically significant student groups have “Status/percent” scores above the statewide averages <input type="checkbox"/> The majority of numerically significant student groups have “Status/percent” scores above the statewide averages <input type="checkbox"/> Less than a majority of the numerically significant student groups have “Status/percent” scores above the statewide averages <input type="checkbox"/> None of the school’s numerically significant student groups have “Status/percent” scores above the statewide averages <input type="checkbox"/> Not Available – No assessment of performance for this indicator <input type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> Office of Data & Accountability’s Data Set <input type="checkbox"/> Other: (Specify)

A8: DASHBOARD SCHOOLWIDE CHRONIC ABSENTEEISM - (GRADES K-8) - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide Chronic Absenteeism Indicator data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is Blue <input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is Green; or Yellow and at/below statewide percentage <input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is Yellow and above statewide percentage; or Orange <input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the Chronic Absenteeism Indicator on the Dashboard <input checked="" type="checkbox"/> Not Applicable - The Chronic Absenteeism Indicator is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability’s Data Set <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo High 2

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DATE OF VISIT: 2/21/2024**A9: DASHBOARD SCHOOLWIDE GRADUATION RATE - (GRADES 9-12) - QUALITY INDICATOR**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide Graduation Rate Indicator data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Blue <input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Green; or Yellow and at/above statewide percentage <input checked="" type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Yellow and below statewide percentage; or Orange <input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the Graduation Rate Indicator on the Dashboard <input type="checkbox"/> Not Applicable - The Graduation Rate Indicator is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)

A10: DASHBOARD SCHOOLWIDE SUSPENSION RATE INDICATOR - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide Suspension Rate Indicator data (CDE)

Rubric		Sources of Evidence
Performance	<input checked="" type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Blue <input type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Green; or Yellow and at/below statewide percentage <input type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Yellow and above statewide percentage; or Orange <input type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the Suspension Rate Indicator on the Dashboard	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo High 2Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 2/21/2024**A11: INTERNAL ASSESSMENT – VERIFIED DATA IMPLEMENTATION – QUALITY INDICATOR**

The information provided in this report on internal assessments is to determine the charter school's verified data implementation, as applicable. As part of renewal, as applicable, for charter schools that are identified by the California Department of Education (CDE) as Middle or Low Performing, the LAUSD Board shall consider schoolwide performance and performance of all student groups on the California School Dashboard and shall also consider clear and convincing evidence, demonstrated by verified data, showing either a) the school achieved measurable increases in academic achievement, as defined by at least one year's progress for each in school or b) strong postsecondary outcomes equal to similar peers.

The LAUSD Board shall only consider verified data adopted by the State Board of Education pursuant to Education Code section 47607.2(c) (Link: [Approved List](#)). In addition, staff's review of the charter school's submitted materials will be based on the verified data sources and related information adopted by the State Board of Education (Ed. Code, § 47607.2(c)(3).) Charter schools submitting verified data for this purpose must adhere to the state-approved criteria.

The information below is based on charter school's *self-reported* data and will not be scored.

The charter school did provide Verified Data for consideration.

Academic Progress Indicator(s) for the 2022-2023 School Year:

Academic Progress Indicator (ELA): California Assessment of Student Performance and Progress (English Language Arts/Literacy and Mathematics, Grades 3–8 and Grade 11)	Grade Levels: 11	Assessment Administration: Standard	95% Participation Met*: <input checked="" type="checkbox"/> Met <input type="checkbox"/> Not Met
Academic Progress Indicator (Math): California Assessment of Student Performance and Progress (English Language Arts/Literacy and Mathematics, Grades 3–8 and Grade 11)	Grade Levels: 11	Assessment Administration: Standard	95% Participation Met*: <input checked="" type="checkbox"/> Met <input type="checkbox"/> Not Met

*If the charter school did not meet the 95% participation, the charter school's plan to address the participation is included in the Notes below.

1. The charter school disaggregated student performance data for the following student groups: Hispanic, English Learners, Socio-Economically Disadvantaged, and Students with Disabilities
 The charter school did not disaggregate student performance data by student groups.
2. The charter school affirmed that the assessments were administered as intended, consistent with the test publishers' administration and test security procedures.
3. The charter school provided the following verified data report(s):
 - i-Ready K-8 by Curriculum Associates: *Diagnostic Growth*
 - MAP Growth by NWEA: *Student Growth Summary Report*
 - Star Assessment by Renaissance: *Star Growth Report*
 - Other: School Created Spreadsheet titled DAL 22-23 iReady7 Subgroup Report Grade 11
 - The charter school did not provide the correct report from the publisher to determine one year's growth.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo High 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/21/2024**Postsecondary Outcomes (high school only):**

1. The charter school uses the Choose an item. data source and did not include the results of at least 95% of eligible students.
 - a. If the charter school did not meet the 95% participation rate, the charter school's plan to address the participation is included in the Notes below.
2. The charter school did not include the number of eligible students and missing or non-participating students.
3. The charter school did not provide evidence of comparing the data to similar peers (which may include, but not limited to, similar demographics, pupil student groups, first-time college attendance, or other similar circumstances and if not available, comparison to statewide data).
4. The charter school did not provide postsecondary outcomes

Notes:

At the time of the oversight, the publisher had not made available a formal verified data report. (iReady 9-12)

Progress on LAUSD Board of Education Benchmarks and/or MOU related to STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE (if applicable):

N/A

LOCAL CONTROL ACCOUNTABILITY PLAN 2023-2024 (For Informational Purposes Only)***The CSD reviewed the Local Control Accountability Plan.*****All requested template information and descriptions were provided:****Sources of Evidence**

- LCCFF Budget Overview for Parents
- Plan Summary
- Engaging Educational Partners
- Goals and Actions
- Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students
- Action Tables

- Local Control Accountability Plan
- Board Agenda and Minutes

Notes:

Camino Nuevo High 2 was named by the California Department of Education (CDE) as a 2024 California Distinguished School on February 29, 2024. Per the California Department of Education, multiple measures are used to identify eligible schools based on their performance on the state indicators as specified on the California School Dashboard.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo High 2Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 2/21/2024

ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS	RATING*
Summary of School Performance	3, Proficient
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>O1: IMPLEMENTATION OF THE EDUCATIONAL PROGRAM</p> <p>The school has fully implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served; and has achieved an overall rating of “3” or “4” in the Student Achievement and Educational Performance category of this year’s oversight report</p> <ul style="list-style-type: none"> ● School leaders highlighted key features of the school including a college going culture; serving students holistically that includes academically, socially and psychologically; small group instruction as well as a small school environment ● Review of documentation in Folder III, discussions with school leaders, and classroom observations included evidence of implementation of these key features (including, but not limited to, data analysis on graduation and acceptance rates and as well as student achievement data analysis). ● The school also provided professional development materials related to the school’s key features (e.g., A-G Completion Improvement Grant; 2023-2024 Strategic Plan with a focus on Bridging Towards Belonging and Student Achievement; iReady training) ● Documentation in Folder III also included evidence that the school has implemented an educational program appropriate to serving students in grade 9-12 including, but not limited to, UC Doorways course approval documentation, college acceptance and enrollment rates (52% and 81%, respectively), evidence of WASC accreditation through June 30, 2029, and a system for monitoring student progress toward graduation and completion of A-G requirements (e.g., a college counseling team that tracks student progress). 	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo High 2Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 2/21/2024**O3: SPECIAL EDUCATION**

The school has a system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with professional development/training to support implementation of its special education program; and, as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records

- Review of Welligent reports, as well as discussion with school staff, demonstrated general implementation and awareness of IEP timelines and service tracking. During the oversight visit, school leaders and special education staff noted the following practices:
 - The Camino Nuevo Charter Academy central office sends all service providers an updated 300 Service Tracking Report every 2 weeks and the 200 Master Calendar Report is sent to the school every month to ensure compliance
 - The Special Education Compliance Coordinator also pulls the report weekly and follows up with individual providers weekly as well as with the school to ensure services are tracked and provided and IEPs are scheduled and held in a timely manner
- Evidence of staff professional development on topics related to special education (e.g., Universal Design Strategies, Co-Teaching, and Supporting Students with IEPs)
- Weekly inclusion meetings that include the RSP teachers, (SECC), IEP Clerk, Sped administrator, contracted providers, as well as the Director or Associate director of Special Education

O4: SCHOOL CLIMATE AND STUDENT DISCIPLINE

The school has a school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 4.5%, and suspension disproportionality rates that do not reach or exceed 14.5% for the Students with Disabilities or African American student groups

- Review of documentation in Folder III, discussions with school leaders, and classroom/campus observations included evidence of systems to promote a positive school climate including, but not limited to, a schoolwide positive behavior support system (e.g., [brief description]);
- a process for collecting and responding to data relating to school climate and student discipline which includes monthly review of suspension data to ensure additional, wrap-around supports are in place for students in need of additional care
- alternatives to suspension that have helped in reduction of suspension rate by re-training and recommitting to restorative justice practices, including:
 - Parent shadowing
 - Completion of a restorative project (e.g., research the issue related to the infraction, repair the harm caused either through physical or verbal action)
 - Implementation of conflict resolution circles and/or mediation
- Per the *LAUSD Office of Data & Accountability's Data Sets for suspension, expulsion, and disproportionality*, the school's 2022-2023 suspension event rate was 0.43%, and suspension disproportionality rates for the school's Students with Disabilities and/or African American student groups were -0.43% and -0.43%, respectively.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo High 2Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 2/21/2024Areas Noted for Further Growth and/or Improvement

None noted at this time

Corrective Action Required

None noted at this time

Notes:

None

***NOTE:**

- *A charter school cannot receive a rating in this category greater than 1 for any of the following reasons: (1) Failed to complete criminal background clearances for any new staff and/or sole proprietor (as defined on the Certification of Clearances, Credentialing, and Mandated Training) prior to employment; and/or failed to obtain DOJ clearance certification, as appropriate, from a vendor; (2) Failed to have Health, Safety, and Emergency Plan; (3) Failed to have an appropriate Certificate of Occupancy, or equivalent; and/or (4) The school is in breach of the operative charter, including Federal, State, and District Required Language related to this section.*
- *A charter school cannot receive a rating in this category greater than 2 for any of the following reasons: (1) Failed to conduct child abuse mandated reporter training in accordance with Education Code 44691; (2) Any teacher of the instructional program is not appropriately credentialed and assigned per legal requirements and the school's operative charter at any time during the academic year; and/or (3) Failed to provide evidence of any item on the "Review of Health and Safety Compliance Items" checklist below.*
- *A charter school cannot receive a rating in this category greater than 3 for the following reason: Failed to provide evidence of any item on the "Review of Transparency and Stakeholder Information Compliance Items" checklist below.*



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O1: IMPLEMENTATION OF THE EDUCATIONAL PROGRAM – QUALITY INDICATOR

The school has systems in place to ensure alignment to the curricular and educational program outlined in the approved charter by:

- Implementing key features of the educational program described in the charter
- Implementing standards-based instruction in accordance with the California State Content Standards specific to the grade levels served and aligned with the needs of students
- Implementing assessments to measure the development of grade-level appropriate academic and non-academic skills
- Reviewing and analyzing school and student progress towards annual goals (schoolwide and for all student groups that the school serves) that are consistent with the educational performance measured by the California School Dashboard and state assessments
- Providing teacher, staff, and administrator professional development specific to supporting desired student outcomes and key features outlined in the school’s charter
- Implementing a system to monitor student progress toward, and completion of, graduation and A-G requirements (**high schools only**)

	Rubric	Sources of Evidence
Performance	<input checked="" type="checkbox"/> The school has fully implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served; and has achieved an overall rating of “3” or “4” in the Student Achievement and Educational Performance category of this year’s oversight report <input type="checkbox"/> The school has implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served <input type="checkbox"/> The school has partially implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served <input type="checkbox"/> The school has minimally implemented, or not at all, the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served	<input checked="" type="checkbox"/> Key Features of the Educational Program <input checked="" type="checkbox"/> Standards-Based Instructional Program <input checked="" type="checkbox"/> Master Schedule/Course Schedule <input checked="" type="checkbox"/> Student Achievement Data Analysis <input checked="" type="checkbox"/> Professional Development documentation <input checked="" type="checkbox"/> Classroom/site Observation <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify) High School: <input type="checkbox"/> System for monitoring student progress toward and completion of graduation and A-G Requirements <input type="checkbox"/> WASC Accreditation Notification Letter <input type="checkbox"/> UC Doorways course approval <input type="checkbox"/> Graduation Requirement/Policy <input type="checkbox"/> Math Placement Assessment Policy <input type="checkbox"/> Advanced Placement Exam: Participation Rate and Passage Rate <input type="checkbox"/> College acceptance and enrollment rates, and other postsecondary indicators



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O2: MEETING THE NEEDS OF ALL STUDENTS; STUDENT GROUP DATA ANALYSIS - QUALITY INDICATOR

The school has a system in place to ensure:

- Implementation of differentiated instructional strategies and approaches described in the charter designed to meet the learning needs of all students, including all numerically significant student groups identified in the school’s LCAP and by the CDE
- Implementation of internal student assessments aligned with instructional outcomes to determine student mastery of California State Content Standards
- Disaggregation and analysis of data on a regular basis to address individual student needs and guide instructional planning and use of interventions
- Implementation, review, and modification, as appropriate, of its Master Plan for English Learners (EL identification, standards-based designated and integrated ELD instruction, progress monitoring, assessment, and reclassification)

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The school has a well-developed system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; evidence of systems to modify instruction based on data analysis; and has achieved an overall rating of “3” or “4” in the Student Achievement and Educational Performance category of this year’s oversight report <input checked="" type="checkbox"/> The school has a system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; and evidence of systems to modify instruction based on data analysis <input type="checkbox"/> The school has partially implemented the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and/or limited evidence of systems to modify instruction based on data analysis <input type="checkbox"/> The school has minimally implemented, or not at all, the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and/or no evidence of systems to modify instruction based on data analysis 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Implementation of differentiated instructional strategies <input checked="" type="checkbox"/> Intervention/Enrichment Program during the instructional day <input checked="" type="checkbox"/> Student Group data analysis <input checked="" type="checkbox"/> Professional Development documentation <input checked="" type="checkbox"/> Classroom/site Observation <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify) English Learners <input checked="" type="checkbox"/> Master Plan for English Learners <input checked="" type="checkbox"/> Designated English Language Development (ELD) schedule <input checked="" type="checkbox"/> Documentation of implementation of the school’s Master Plan for English Learners <input checked="" type="checkbox"/> Implementation of a data analysis system



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O3: SPECIAL EDUCATION - QUALITY INDICATOR

The school has a system in place to ensure that the school:

- Provides special education programs and services in accordance with students' IEPs
- Provides special education training for staff
- Conducts a special education self-review annually, using the Special Education Self-Review Checklist
- Maintains mandated IEP timeline records and accurate service provision records in Welligent

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The school has a well-developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with regular and ongoing professional development/training to support implementation of its special education program; and, as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records <input checked="" type="checkbox"/> The school has a system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with professional development/training to support implementation of its special education program; and, as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records <input type="checkbox"/> The school has a partially developed system in place for implementation and monitoring of its special education processes and program in compliance with all requirements <input type="checkbox"/> <input type="checkbox"/> The school has a minimal or no system in place for implementation and monitoring of its special education processes and program in compliance with all requirements <input type="checkbox"/> Not Applicable - Charter school participates in LAUSD's Option 1 SELPA <input type="checkbox"/> Charter school does not participate in LAUSD's SELPA 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Welligent IEP Timeline and Service Tracking Reports <input checked="" type="checkbox"/> District Validation Review (DVR) <input checked="" type="checkbox"/> Annual Self-Review Checklist <input checked="" type="checkbox"/> Professional Development documentation <input checked="" type="checkbox"/> Discussion with school leadership



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04: SCHOOL CLIMATE AND STUDENT DISCIPLINE - QUALITY INDICATOR

The school has a school climate and schoolwide student discipline system in place to ensure that the school's practices:

- Align with principles of the District's Discipline Foundation Policy and School Climate Bill of Rights Resolution, including but not limited to, tiered behavior intervention, alternatives to suspension, schoolwide positive behavior support, and data monitoring
- Provide positive opportunities for student wellness, growth, and success, aimed at making the school safe, welcoming, supportive, and inclusive
- Minimize discretionary suspensions and expulsions
- Reduce or eliminate suspension disproportionality for student groups
- Minimize chronic absenteeism for all students and student groups
- Procedures for preventing acts of bullying, including cyberbullying, in accordance with the requirements of Ed. Code, §§ 32283.5 and 234.4

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The school has a well-developed and effective school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 3%, and suspension disproportionality rates that do not reach or exceed 4.5% for the Students with Disabilities or African American student groups <input checked="" type="checkbox"/> The school has a school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 4.5%, and suspension disproportionality rates that do not reach or exceed 14.5% for the Students with Disabilities or African American student groups <input type="checkbox"/> The school has a partially developed and/or minimally effective school climate and student discipline system that is only partially aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights <input type="checkbox"/> The school has a minimally developed school climate and student discipline system as demonstrated by one or more of the following: the issuance of repeated CSD Notices to Cure (tiered intervention) related to suspension/expulsion; noted concerns related to ensuring due process rights when implementing suspension/expulsion practices; violation of law or policy. 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Positive school climate system and Restorative Justice documentation <input checked="" type="checkbox"/> Documentation of systems to prevent acts of bullying <input checked="" type="checkbox"/> Professional Development documentation <ul style="list-style-type: none"> <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Sets for suspension, expulsion, and disproportionality <input checked="" type="checkbox"/> Classroom/site Observation <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



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DATE OF VISIT: 2/21/2024**O5: STAKEHOLDER ENGAGEMENT AND INVOLVEMENT - QUALITY INDICATOR**

The school has a system for stakeholder engagement, including gathering input, facilitating, and encouraging involvement, sharing information, and resolving concerns, which:

- Provides parents, teachers, and students with meaningful opportunities for involvement and engagement that meet the requirements and goals of applicable federal and state law, the school's charter, and the school LCAP
- Implements a School Site Council (SSC), English Learner Advisory Committee (ELAC), and/or Parent Advisory Committee (PAC) in accordance with applicable legal requirements (e.g., member composition of committee/council, legally required topics, etc.), if applicable
- The liaison for students experiencing homelessness has identified this population through outreach and coordination activities with other organizations, and provided related referral of services to families, children, and youth experiencing homelessness

	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school provided evidence of a well-developed and effective system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements <input checked="" type="checkbox"/> The school provided evidence of a system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements <input type="checkbox"/> The school provided limited evidence of a system for stakeholder engagement, sharing information, and resolving concerns <input type="checkbox"/> The school provided little to no evidence of a system for stakeholder engagement, sharing information, and resolving concerns	<input checked="" type="checkbox"/> Yearlong Calendar of stakeholder engagement events/meetings. <input checked="" type="checkbox"/> Stakeholder Engagement <input checked="" type="checkbox"/> Stakeholder Consultation <input checked="" type="checkbox"/> School Site Council (SSC) documentation <input checked="" type="checkbox"/> Parent Advisory Committee (PAC) documentation <input checked="" type="checkbox"/> English Learners Advisory Committee (ELAC) documentation <input checked="" type="checkbox"/> Foster Youth/Students Experiencing Homelessness Designee <input checked="" type="checkbox"/> School website <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



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O6: CLEARANCES AND CREDENTIALING COMPLIANCE - QUALITY INDICATOR

The school is in compliance with applicable law and the terms of its approved charter regarding clearances and credentialing:

- All certificated staff are fully credentialed, including EL authorizations, and appropriately assigned as authorized by their credentials at all times
- Individuals who have been continuously employed in a teaching position since the 2019–20 school year obtain the appropriate certificate, permit, or other document for their certificated assignment no later than July 1, 2025 (Ed. Code § 47605.4(a))
- The school has obtained all necessary employee clearances, including criminal background and tuberculosis (TB) risk assessments/clearances, prior to employment, and keeps all clearances current
- The school has obtained all necessary vendor clearances, including criminal background and tuberculosis (TB) risk assessments/clearances as applicable, prior to the provision of service, and keeps all clearances current
- School employees and other mandated reporters working on behalf of the school receive annual training on child abuse awareness and reporting, in accordance with the requirements of Ed. Code, § 44691
- Staff receive annual training in Pupil Suicide Prevention and Awareness (as applicable) pursuant to Ed. Code §215
- Staff receive annual training in bloodborne pathogens, per 8 California Code of Regulations (“CCR”), § 5193
- The school has conducted volunteer clearances in accordance with applicable law and policy, including criminal background clearances for all volunteers who perform school site services while not under the direct supervision of a school employee, and tuberculosis (TB) risk assessments/clearances for all volunteers with frequent or prolonged contact with students

	Rubric	Sources of Evidence
Performance	<p><input type="checkbox"/> The school has implemented an effective system which includes procedures to continually monitor and maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements at all times, which has led to clear and accurate record keeping/documentation of its compliance</p> <p><input checked="" type="checkbox"/> The school has implemented and monitors systems and procedures that maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p><input type="checkbox"/> The school has partially implemented and/or intermittently monitors systems and procedures leading to inconsistent compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p><input type="checkbox"/> The school has not implemented and/or does not monitor systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p>Note: The rating of this indicator incorporates the ESSA Grid and evidence provided by the charter school in its Triannual submission and at the time of the oversight visit for those staff and/or vendors not included in the Triannual submission.</p>	<p><input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2023-2024</i> form (“ESSA Grid”)</p> <p><input checked="" type="checkbox"/> Staff roster</p> <p><input checked="" type="checkbox"/> School master schedule</p> <p><input checked="" type="checkbox"/> Custodian(s) of Records documentation</p> <p><input checked="" type="checkbox"/> Criminal Background Clearance Certifications</p> <p><input checked="" type="checkbox"/> Teaching credential/authorization documentation</p> <p><input checked="" type="checkbox"/> Vendor clearances and credentialing certifications</p> <p><input checked="" type="checkbox"/> Volunteer (TB) risk assessment/clearance certification</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p>



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Progress on LAUSD Board of Education Benchmarks and/or MOU related to ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS (if applicable):

NA

Review of Health and Safety Compliance Items

The items below are expected to be evident at the charter school to ensure the protection of student and staff health and safety. Failure to provide evidence of any of the applicable items below may lead to tiered intervention, as appropriate, and restrict the overall rating in the Organizational Management, Programs, and Operations category as indicated below.

A charter school cannot receive a rating in this category greater than 1 if the items below are not evident.

Item	Evident	Not Evident
A current, comprehensive, site-specific comprehensive Health, Safety, and Emergency School Safety Plan per requirements of Ed. Code, §§ 47605(c)(5)(F), 32282(a)(2)(A)(J), and 35179.4, as applicable. (Note: For schools co-located with a District school, the charter school participates in and complies with the District school's Integrated Safe School Plan)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A current site-specific Certificate(s) of Occupancy or equivalent that authorizes the current use of the site	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A charter school cannot receive a rating in this category greater than 2 if any of the items below are not evident.

If several (i.e., two or more) items below are not evident, charter school may receive an overall rating of 1 in this category.

Item	Evident	Not Evident
School has sufficient emergency supplies in the event of a natural disaster or other emergency (Ed. Code § 32280)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
School conducts annual emergency drills and trainings as legally required to prepare for a natural disaster or other emergency, per Ed. Code §§ 32001 and 32282	<input checked="" type="checkbox"/>	<input type="checkbox"/>



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Provision and documentation of health screenings (e.g., vision, hearing, and scoliosis) per current applicable law and terms of the charter (Ed. Code § 49450 et seq, as referenced in FSDRL)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stock and maintenance of the required number and type of emergency epinephrine auto-injectors (“epi-pen”) onsite and training has been provided to volunteer staff member(s) in the storage and emergency use, per Ed. Code § 49414 and § 4119.2 of the Business and Professions Code	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provision of at least two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility, per Ed. Code § 49501.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A Board adopted Pupil Suicide Prevention Policy (grades 1-6 and/or grades 7-12, as applicable), requirements per of Ed. Code § 215. Suicide Prevention Lifeline and National Domestic Violence Hotline on at least one side of Student ID cards, as specified in Ed. Code § 215.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
For schools offering an interscholastic athletic program, at least one automated external defibrillator (AED) is onsite, and available at on-campus athletic activities or events per Ed. Code §§ 35179.4 and 35179.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Notes: None		



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Review of Transparency and Stakeholder Information Compliance Items

The items below are expected to be evident at the charter school to ensure that it operates in a transparent manner and keeps all stakeholders informed. Failure to provide evidence of any of the applicable items below may lead to tiered intervention, as appropriate, and impact the overall rating in the Organizational Management, Programs, and Operations category.

A charter school cannot receive a rating in this category greater than 3 if any of the items below are not evident.

Item	Evident	Not Evident
<p>The following information posted to the school's website:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> LCAP, per Ed. Code § 47606.5(h) <input checked="" type="checkbox"/> Current Board agenda in compliance with Brown Act, per Gov. Code, §54954.2(a)(1) <input checked="" type="checkbox"/> Policy on Pupil Suicide Prevention per Ed. Code § 234.6 <input checked="" type="checkbox"/> Title IX information, including a link to CDE's Title IX website per Ed. Code § 234.6 <input checked="" type="checkbox"/> Policies on anti-discrimination, anti-harassment, anti-intimidation, anti-bullying, and sexual harassment policies, including: anti-cyberbullying procedures, social media anti-bullying procedures, and a link to statewide resources including community-based organizations compiled by CDE, per Ed. Code § 234.6 	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provides all stakeholders with appropriate, accessible, and relevant information about individual student and schoolwide academic progress and performance Ed. Code § 35256	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Access to approved charter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Documentation of informing parents/guardians about transferability of courses/course credit and eligibility to meet A-G requirements (high schools only), per Ed. Code § 47605	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Informing parents/guardians of human trafficking prevention resources (grades 6-12), per Ed. Code § 49381	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Notification of access to available mental health services, per Ed. Code § 49428. Additionally, charter schools serving any of the grades 6 to 12, shall prominently and conspicuously display a poster that identifies approaches and shares resources regarding pupil mental health in appropriate public areas that are accessible to, and commonly frequented by, pupils, per Ed. Code § 49428.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>



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Notes: None		



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7624	2019-2020					2020-2021					2021-2022				
Camino Nuevo High 2 (Dalzell Lance)	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Cash and Cash Equivalents		911,326	910,816	1,190,599	1,190,598		736,673	651,881	989,849	989,848		2,822,450	2,768,781	2,930,819	2,857,891
Accounts Receivable		443,871	395,845	507,473	507,473		1,858,561	1,984,994	1,716,738	1,717,128		463,757	415,739	0	1,085,916
Other Current Assets		68,771	68,005	89,579	89,579		94,303	94,303	56,862	56,472		60,746	62,995	795,603	65,538
Total Current Assets		1,423,968	1,374,666	1,787,651	1,787,650		2,689,537	2,731,178	2,763,449	2,763,448		3,346,953	3,247,515	3,726,421	4,009,345
Fixed and Other Assets		1,037,658	989,669	1,063,338	1,063,340		976,264	1,015,274	1,180,086	1,180,088		1,138,787	1,171,364	1,314,913	1,314,914
Total Assets		2,461,626	2,364,335	2,850,989	2,850,990		3,665,801	3,746,452	3,943,535	3,943,536		4,485,740	4,418,879	5,041,335	5,324,259
Deferred Outflows of Resources		0	0	0	0		0	0	0	0		0	0	0	0
Current Liabilities		141,174	117,651	348,136	376,124		502,788	716,601	509,758	545,148		442,983	500,033	1,186,203	1,459,120
Other Long Term Liabilities		29,385	29,385	27,988	0		27,988	27,988	35,390	0		35,614	35,614	41,458	0
Unfunded OPEB Liabilities		0	0	0	0		0	0	0	0		0	0	0	0
Total Liabilities		170,559	147,036	376,124	376,124		530,776	744,589	545,148	545,148		478,597	535,647	1,227,662	1,459,120
Deferred Inflows of Resources		0	0	0	0		0	0	0	0		0	0	0	0
Net Assets		2,291,067	2,217,299	2,474,865	2,474,866		3,135,025	3,001,863	3,398,387	3,398,388		4,007,143	3,883,232	3,813,673	3,865,139
Total Revenues	7,000,908	6,859,550	6,915,410	6,846,024	6,846,026	6,555,988	7,544,930	7,561,794	7,818,934	7,818,934	8,288,503	9,343,301	9,258,744	8,977,550	9,101,941
Total Expenditures	6,846,667	6,710,413	6,840,042	6,513,090	6,513,089	6,247,488	6,884,770	7,034,796	6,895,412	6,895,412	8,031,323	9,191,170	9,230,524	9,018,889	9,091,817
Net Income / (Loss)	154,241	149,137	75,368	332,934	332,937	308,500	660,160	526,998	923,522	923,522	257,180	152,131	28,220	(41,339)	10,124
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	456,627
Inc / (Dec) in Net Assets	154,241	149,137	75,368	332,934	332,937	308,500	660,160	526,998	923,522	923,522	257,180	152,131	28,220	(41,339)	466,751
Net Assets, Beginning	2,087,750	2,474,865	2,474,865	2,474,865	2,474,866	2,217,299	2,474,865	2,474,865	2,474,865	2,474,866	3,001,863	3,398,387	3,398,388	3,398,388	3,398,388
Adj. for restatement / Prior Yr Adj	(31,815)	0	0	0	0	70,989	0	0	0	0	210,821	456,625	456,624	456,624	0
Net Assets, Beginning, Adjusted	2,055,935	2,474,865	2,474,865	2,474,865	2,474,866	2,288,288	2,474,865	2,474,865	2,474,865	2,474,866	3,212,684	3,855,012	3,855,012	3,855,012	3,398,388
Net Assets, End	2,210,176	2,624,002	2,550,233	2,807,799	2,807,799	2,596,788	3,135,025	3,001,863	3,398,387	3,398,388	3,469,864	4,007,143	3,883,232	3,813,673	3,865,139
Unrestricted Net Assets		2,289,544	2,215,776	2,474,865	2,474,866		3,135,025	3,001,863	3,398,387	3,398,388		4,007,143	1,171,364	3,778,892	3,830,358
Restricted Net Assets		1,523	1,523	0	0		0	0	0	0		0	2,711,868	34,781	34,781

7624	Audited Financials					2022-2023					2023-2024				
Camino Nuevo High 2 (Dalzell Lance)	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Cash and Cash Equivalents	1,190,598	989,848	2,857,891	3,861,142	0		2,680,234	3,007,871	3,861,142	3,861,142		3,337,046	3,097,058	0	0
Accounts Receivable	507,473	1,717,128	1,085,916	877,379	0		1,142,651	995,592	876,545	877,379		1,099,888	1,217,616	0	0
Other Current Assets	89,579	56,472	65,538	24,960	0		71,738	73,282	25,793	24,960		26,208	26,208	0	0
Current Assets	1,787,650	2,763,448	4,009,345	4,763,481	0		3,894,623	4,076,746	4,763,480	4,763,481		4,463,142	4,340,882	0	0
Fixed and Other Assets	1,063,340	1,180,088	1,314,914	10,292,290	0		1,219,722	1,438,186	10,292,289	10,292,290		10,314,461	10,224,356	0	0
Total Assets	2,850,990	3,943,536	5,324,259	15,055,771	0		5,114,344	5,514,932	15,055,769	15,055,771		14,777,603	14,565,239	0	0
Deferred Outflows of Resources	0	0	0	0	0		0	0	0	0		0	0	0	0
Current Liabilities	376,124	545,148	1,459,120	2,661,636	0		1,205,171	1,606,576	2,140,323	2,661,636		1,969,612	1,762,381	0	0
Other Long Term Liabilities	0	0	0	8,507,328	0		41,458	41,458	9,028,640	8,507,328		8,827,270	8,827,270	0	0
Unfunded OPEB Liabilities	0	0	0	0	0		0	0	0	0		0	0	0	0
Total Liabilities	376,124	545,148	1,459,120	11,168,964	0		1,246,629	1,648,034	11,168,963	11,168,964		10,796,882	10,589,651	0	0
Deferred Inflows of Resources	0	0	0	0	0		0	0	0	0		0	0	0	0
Net Assets	2,474,866	3,398,388	3,865,139	3,886,807	0		3,867,715	3,866,898	3,886,806	3,886,807		3,980,721	3,975,588	0	0
Total Revenues	6,846,026	7,818,934	9,101,941	9,919,130	0	9,667,072	9,691,020	9,780,042	9,919,131	9,919,130	10,397,920	10,525,018	10,588,555	0	0
Total Expenditures	6,513,089	6,895,412	9,091,817	9,897,462	0	9,615,992	9,688,442	9,778,281	9,897,462	9,897,462	10,355,244	10,431,104	10,499,773	0	0
Net Income / (Loss)	332,937	923,522	10,124	21,668	0	51,081	2,578	1,761	21,669	21,668	42,677	93,915	88,781	0	0
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Extraordinary Item - Transfer of Net Assets	0	0	456,627	0	0	0	0	0	0	0	0	0	0	0	0
Inc / (Dec) in Net Assets	332,937	923,522	466,751	21,668	0	51,081	2,578	1,761	21,669	21,668	42,677	93,915	88,781	0	0
Net Assets, Beginning	2,141,929	2,474,866	3,398,388	3,865,139	0	3,883,232	3,813,673	3,813,673	3,813,673	3,865,139	3,866,898	3,886,806	3,886,806	0	0
Adj. for restatement / Prior Yr Adj	0	0	0	0	0	(87,044)	51,464	51,464	51,464	0	1,312	0	0	0	0
Net Assets, Beginning, Adjusted	2,141,929	2,474,866	3,398,388	3,865,139	0	3,796,188	3,865,137	3,865,137	3,865,137	3,865,139	3,868,210	3,886,806	3,886,806	0	0
Net Assets, End	2,474,866	3,398,388	3,865,139	3,886,807	0	3,847,268	3,867,715	3,866,898	3,886,806	3,886,807	3,910,887	3,980,721	3,975,588	0	0
Unrestricted Net Assets	2,474,866	3,398,388	3,830,358	3,859,278	0		0	539,509	3,859,277	3,859,278		3,968,186	3,975,588	0	0
Restricted Net Assets	0	0	34,781	27,529	0		0	1,019,062	27,529	27,529		12,535	0	0	0



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FISCAL OPERATIONS

You have been assessed by the Fiscal Oversight team and you are receiving the rating of **4, Accomplished**.

Other circumstances and information could influence the rating and are noted in this evaluation.

Financial Highlights

Camino Nuevo High School 2's (CNHS2) fiscal condition is positive and has been upward trending since the 2019-2020 fiscal year.

FINANCIAL HIGHLIGHTS					
Camino Nuevo High School 2	2019-2020 (Audited Actuals)	2020-2021 (Audited Actuals)	2021-2022 (Audited Actuals)	2022-2023 (Audited Actuals)	2023-2024 (Second Interim)
Net Assets	\$2,474,866	\$3,398,388	\$3,865,139	\$3,886,807	\$3,975,588
Net Income / (Loss)	\$332,937	\$923,522	\$10,124	\$21,668	\$88,781
Transfers In / Out	\$0	\$0	\$456,627*	\$0	\$0
Prior Year Adjustment(s)	\$0	\$0	\$0	\$0	\$0
Cash and Cash Equivalents	\$1,190,598	\$989,848	\$2,857,891	\$3,861,142	\$3,097,058
Unrestricted Net Assets	\$2,474,866	\$3,398,388	\$3,830,358	\$3,859,278	\$3,975,588
Norm Enrollment Reported by the School	451	474	507	466	501
FINANCIAL RATIO ANALYSIS					
Fund Reserve (Reserve for Economic Uncertainty) (Unrestricted Net Assets /Total Expenditures) <i>3% - 5% and greater is recommended (depending on the school's ADA)</i>	38.00%	49.28%	42.13%	38.99%	37.86%



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Cash Reserve Level (Cash Balance/Total Expenditures) <i>5% and greater is recommended</i>	18.28%	14.36%	31.43%	39.01%	29.50%
Current Ratio (Working Capital Ratio) (Current Assets/Current Liabilities) <i>At least 1.2 or 120% is recommended</i>	475.28%	506.92%	274.78%	178.97%	246.31%
Debt Ratio (Total Liabilities/Total Assets) <i>Lower than 1.0 or 100% is recommended</i>	13.19%	13.82%	27.41%	74.18%	72.70%

* The Transfers In of \$456,627 reported in the 2021-2022 independent audit report was a transfer of net assets due to the closure of Camino Nuevo Charter High (CNHS1) which closed as of June 30, 2021.

Charter Operator Fiscal Information

Camino Nuevo Charter Academy (CNCA)					
Source: Independent Audit Report for the Year Ending June 30, 2023					
# of Charter Schools		Including related parties and charter schools		Excluding related parties and charter schools	
Operated	Authorized by LAUSD	Net Assets	Net Income / (Loss)	Net Assets	Net Income / (Loss)
5	5	\$45,841,155	\$390,700	(\$71,868)*	\$0

* The CNCA Home Office's net loss of **(\$71,868)** is carried forward from Fiscal Year 2017-2018, primarily due to the asset transfer to and service agreements with Pueblo Nuevo Education and Development Group (PN-EDG). See further details under **Item 27** in the **Notes II** section below.

Management Fees: According to CNCA, CNHS2 pays annual management fees of 12% to PN-EDG for administrative services which Education Code Section 47632(f) defines as: "all funding except funding for capital outlay," for each CNCA school, as projected by PN-EDG on or about July 1, 2023, for services that include home support. In addition, to benefit and further the CNCA schools' charitable and educational purposes, since July 1, 2016, the contractual arrangements between CNCA and PN-EDG each year have been governed by an Agreement for Limited Services. Each of these Agreements are for twelve-month periods, commencing on July 1 each year, and are renewed annually. PN-EDG supports CNCA by



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administering many of the charitable activities that CNCA historically performed [e.g., early childhood services (pre-school), alumni services, development, home support office services and integrated community support services], to enable CNCA to focus on charter school operations.

Per the Eighth Amendment for Limited Services of July 1, 2023, “PN-EDG shall invoice CNCA every three (3) months for services performed, with a delineation between the Base Compensation for the limited services as described in Section 3.2, the ELOP [Expanded Learning Opportunities Program] Compensation for the services described in Section 3.3, and the Mental Health Program Compensation for the services described in Section 3.4. CNCA shall prepay the first payment (reflecting a three (3) month period) in the amount of \$1,558,727.50 as Base Compensation, \$62,500 as ELOP Compensation, and \$180,697.50 as Mental Health Program Compensation, which shall be due to PN-EDG no later than July 1, 2023. After the initial three (3) month period, the Parties shall adjust the subsequent invoice to reflect the services performed and prepaid during that period. CNCA shall submit payment to PN-EDG for each school within twenty (20) calendar days of the deposit by the State with the County Treasurer of the state aid portion of each CNCA school.”

Areas of Demonstrated Strength and/or Progress:

The school’s fiscal condition is positive. Please refer to the Financial Highlights table above.

Areas Noted for Further Growth and/or Improvement:

No significant items noted.

Other Observations (Items described in this section, which may not have been addressed in the charter school’s Fiscal Policies and Procedures, are recommended for improvement to align with optimal business practices).

Through conducting fiscal oversight and analyzing the data below, the CSD requests and receives fiscal documents from CNCA (including bank statements, bank reconciliations, credit card statements, and check registers) for the five CNCA charter schools that are currently authorized by LAUSD. The CSD reviews these financial documents and a sampling of checks and credit card transactions across these CNCA charter schools, to assess overall compliance with CNCA’s *Fiscal Policies and Procedures* (FPP, approved by CNCA governing board on 11/9/2021). Any areas noted as other observations below relating to CNCA and its charter schools’ overall compliance to the aforementioned manual are indicated within each charter school’s Annual Performance-Based Oversight Visit Report, which may or may not have been experienced by the specific CNCA school named above. Lastly, any exceptions that are school-specific, such as the fiscal condition, are reviewed separately for each CNCA charter school.

1. Type of Observation: Contracts (Lack of Board Approval)

- **Source(s) of Document Reviewed:** Check Register
- **Description of Observation:** The CSD noted a check from Camino Nuevo Elementary School 3’s (CNCA3) check register (Check # P041767, in the amount of \$1,369.80, dated 8/30/2023, and made payable to Sunny Strategies LLC, with a contract agreement valued at \$110,000), that lacked evidence of required governing board approval as per CNCA’s FPPs. The other four CNCA schools also received services from this independent contractor and were included in the service agreement.
- **Charter Operator’s Fiscal Policies and Procedures:** Page 11 of CNCA’s FPP states: “The Governing Board must approve any contract over \$100,000.”



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- **Charter School's or Charter Operator's Response:** CNCA stated that they will be adding a second reviewer on contracts to support in meeting purchase and procurement policies and procedures for contract approvals. CNCA provided a copy of the 12/12/2023 board meeting minutes with evidence that the CNCA governing board subsequently approved Sunny Strategies LLC's contract agreement.
- **CSD's Recommendations/Comments:** The CSD recommends that CNCA strictly adhere to its written policies pertaining to threshold amounts and approvals referenced above. Furthermore, the CSD recommends that CNCA's governing board, its leadership team, and key employees responsible for managing the day-to-day fiscal operations of the CNCA schools be provided adequate and ongoing training to ensure their familiarity and conformity with CNCA's governing board-approved fiscal policies and procedures.

The Charter Schools Division will monitor this issue referenced above during the next oversight visit. The results may be factored into the school's rating for next year.

Corrective Action Required:

None noted that require immediate action to remedy concerns in this report.

Progress on LAUSD Board of Education and/or MOU Benchmarks related to FISCAL OPERATIONS (if applicable):

N/A



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1. Reviewed independent audit report for the Fiscal Year ended June 30, 2023, and noted the following:
 - a. Audit opinion: Unmodified/Unqualified.
 - b. Material weaknesses: None Reported.
 - c. Deficiencies/Findings: None Reported.
 - d. Lack of a Going Concern: None Reported.

An audit finding was identified in the school's 2021-2022 independent audit report pertaining to 2022-001 Expanded Learning Opportunities ELO-G. CNCA's 2022-2023 independent audit report indicated that the status is not applicable as this test was removed from the 2022-2023 *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*.

2. The 2022-2023 audited and unaudited actuals do not mirror each other. As per CNHS2, a variance of (\$521,312) in Other Long-Term Liabilities and \$521,313 in Current Liabilities was due to the reclassification of Other Long-Term Liabilities to Current Liabilities pursuant to ASC842. In addition, the audit recognizes accrued salaries under Current Liabilities.
3. The school's reported Norm Enrollment was 451, 474, 507, 466, and 501 students for Fiscal Years 2019-2020, 2020-2021, 2021-2022, 2022-2023, and 2023-2024 respectively, representing an accumulated increase in enrollment of 50 students (or 11.1%) since Fiscal Year 2019-2020. The school's reported Norm Enrollment for Fiscal Year 2023-2024 is 501 students, which is one (1) student (or approximately 0.2%) above its approved enrollment capacity (i.e., 500 students) per the school's operative charter. The CSD will continue to monitor the school's student enrollment through oversight.
4. Segregation of Duties (SOD) reviews were conducted at Camino Nuevo Charter Academy 4 (CNCA4) and CNHS2. No discrepancies were noted.

II. Review of 2023-2024 Fiscal Preparation Guide

1. Most current fiscal reports presented to the charter school's governing board at one of the meetings held in 2023-2024: a) Balance Sheet; b) Income Statement (Statement of Activities), and c) Monthly Cash Flow Projections were provided.
2. Minutes of the meeting and the board packet when the above fiscal reports (i.e., Items 1a., 1b., and 1c.) were presented to and approved by the charter school's governing board were provided.
3. Audit/fiscal reports issued by any public agency or third-party organizations, and the school's governing board minutes of all meetings reflecting the discussion of any of the fiscal reports and applicable audit findings resolution/corrective action were not provided as the charter school has indicated not applicable.
4. Minutes of the meeting when the 2023-2024 budget was adopted were provided.
5. Evidence of the benefits that the charter school is offering STRS, PERS, and Social Security to its employees, and that this is done in a manner that is consistent with the charter terms and the Charter Schools Act (Education Code 47611) was provided.
6. Minutes of the meeting reflecting the selection of the independent auditor were provided.
7. Minutes of the meeting reflecting the discussion of the most current independent audit report were provided.
8. Minutes of the meeting reflecting the receipt, review, and discussion of the most current three interim financial reports (i.e., first interim and second interim financial reports, and unaudited actuals) submitted to LAUSD were provided.
9. Minutes of the meeting reflecting the discussion and resolution of complaints received from staff or vendors, if any, within the last year (i.e., 2022-2023) or since the last disclosure period, whichever is later were not provided as the charter school has indicated not applicable.
10. Minutes of the meeting reflecting the receipt, review, and discussion of the most current Annual Performance-Based Oversight Visit report. were provided.



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11. A copy of the most current fiscal policies and procedures was provided.
12. Minutes of the meeting reflecting approval of the current fiscal policies and procedures and, if applicable, minutes of the meeting reflecting the approval of the current procurement policies and procedures were provided.
13. A copy of the charter school's organizational chart that depicts the current reporting structure of the charter school, including but not limited to, any board members, charter management organization (CMO) employees (when applicable), and/or school employees, who handle day-to-day finances and/or have responsibilities outlined within the charter school's fiscal policies and procedures was provided.
14. A summary of the total compensation paid in Fiscal Year 2022-2023, with a breakdown that includes the name of the employee, job title, regular pay, overtime pay, other pay, benefits, and total pay and benefits, for all executives, school leaders, administrators, directors, and non-certificated staff, who may have decision-making authority over the charter school, either employed directly by the charter school or the entity managing the charter school as defined by Education Code section 47604.1, including the organization's home office, CMO, any related party was provided.
15. A description of the relationship (legal, business or otherwise) the charter school maintains with any related party as defined in the CSD's 2023-2024 Fiscal Preparation Guide Item 14 was provided.
16. Copies of any and all of the most current signed and executed agreements/contracts within the last year (i.e., 2022-2023) or since the last update, whichever is later (including attachments and exhibits that accompany the agreements/contracts) with the administrative services provider and/or the back office services provider, or the charter school's operator and/or charter school's home office (e.g., management contracts, service agreements, license agreements, affiliation agreements, contract amendments, etc.) were provided.
17. Minutes of the meeting reflecting approval of the management fees, licensing fees, or any other fees were provided.
18. A copy of the sole statutory member's by-laws, and a copy of the sole statutory member's articles of incorporation were provided.
19. The most current accounts payable aging report listing the balances owed, vendor names, invoice numbers, invoice dates, number of days outstanding, and, if applicable, explanations for 90+ days outstanding invoice(s) or outstanding invoices exceeding the number of days in accordance with the charter school's fiscal policies and procedures was provided.
20. Check registers, or a list of all issued checks/cash disbursements, including voided checks (when the school's payments are outsourced to a third-party provider), documenting all checks and electronic debit transactions for the prior 12 months (spanning from 11/2022 to 10/2023) were provided. Reviewed 28 checks (and 10 electronic credit/debit transactions). The CSD's observations were noted under Other Observations above.
21. a) A list of all active credit card account(s), b) A list of all closed credit card account(s) within the last year, and c) All credit card statements for the most current six months (spanning from 4/2023 to 9/2023) were provided. Selected the months of 4/2023 through 9/2023 and reviewed 41 credit card transactions for sample testing. No discrepancies were noted.
22. a) A list of all active school bank account(s), and b) Monthly bank statements and reconciliation reports for the most current six months (spanning from 4/2023 to 9/2023) were provided. Selected the months of 4/2023, 6/2023, 8/2023, and 9/2023 for sample testing. No discrepancies were noted.
23. Student body financial records (including ASB policies and procedures, budgets, cash flow statements and projections, bank statements with reconciliations for the most current six months, audit reports, and other fiscal reports, if applicable) were not provided as the charter school has indicated not applicable.
24. The most current inventory listing for both capitalized and non-capitalized equipment, including equipment description/type, brand/model, tag number, acquisition date, purchasing price, book value, asset life, and location of use was provided.
25. The webpage address where the charter school posts the Education Protection Account (EPA) revenue and expenditures report pertaining to the prior fiscal year (i.e., 2022-2023) (as required by Article XIII, Section 36, Subdivision (e), Paragraph (6) of the California Constitution) was provided.
26. The webpage address(es) where the charter school posts (1) Audited Financials, and (2) Local Control and Accountability Plan (LCAP), respectively, (or the school's assertion that its Audited Financial Statements are made available to members of the public) in accordance with Education Code section 47606.5(h) and/or LAUSD's Charter School Transparency Resolution were provided.



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27. Documents pertaining to the charter operator's/school's financing/borrowing activities were provided.

CNCA disclosed the following loan with PN-EDG and third party entities:

(a) PN-EDG restricted fund loan to CNCA3 in the form of a Promissory Note for Fifteenth and Ardmore, LLC (Borrower) and Wells Fargo Bank, National Association (Lender). The terms of the Promissory Note are: Principal amount - \$1,629,670.25; Date of Note - June 27, 2019; Annual interest rate - 4.25%; and Payments - 35 regular payments each at \$18,240 and a final irregular payment of \$1,173,721.90. This loan had a maturity date of July 1, 2022, and has been extended by Wells Fargo through March 31, 2023. This loan was subsequently refinanced through the California School Finance Authority (the Lender) to Grupo Nuevo Los Angeles (GNLA), a related party (the Borrower) effective May 1, 2023.

As part of CNCA3's New Markets Tax Credit (NMTC) unwind/refinancing transaction (as described under the footnote in the Financial Highlights and Item 27 of CNCA3's 2022-2023 Annual Performance-Based Oversight Visit Report), on June 19, 2019, PN-EDG withdrew \$1,629,670.25 from PN-EDG's Wells Fargo Bank account ending in X5336 to pay off Note A associated with the NMTC loan to Fifteenth & Ardmore Investments, LLC, originated on or around June 21, 2012. On July 5, 2019, a new account ending in X5124 was opened at Wells Fargo Bank (in the name of PN-EDG) and an amount of \$1,629,670.25 was deposited as the opening balance with the proceeds of a new loan between Fifteenth and Ardmore, LLC (the Borrower) and Wells Fargo Bank (the Lender). According to the information provided by PN-EDG's then-CFO, the purpose of this account is to provide a cash guaranty to this new loan. As of December 31, 2023, the account balance was \$1,646,583.65 in PN-EDG's Wells Fargo Bank account ending in X5124 and there have not been account activities except for interest earned to date. Per confirmation letter from Wells Fargo, the loan has been repaid, and as such, the cash is no longer held as collateral by Wells Fargo. According to ExED, the funds are currently being held in two restricted cash accounts until the disposition of funds is determined. The CSD will continue to monitor the disposition of this cash balance and the financing activities relative to CNCA3's Eisner Campus in the future through oversight.

(b) Proposition 55 Funding Agreement for Camino Nuevo Charter Academy 2 (CNCA2) executed on April 25, 2011, to purchase and/or construct a real property as a permanent school facility for CNCA2. Per CNCA's 2022-2023 independent audit report, CNCA2 has received all of the State apportionment which totaled \$29,557,192. CNCA2 has recorded debt related to this funding of \$12,493,596; the balance at June 30, 2023 is \$9,840,445.

The following paragraphs provide further details regarding PN-EDG's establishment and financial support to the CNCA charter schools.

Per CNCA, CNCA is a California nonprofit public benefit corporation, established to operate one or more schools and provide related comprehensive public education programs for students in kindergarten through twelfth grades in low-income, predominantly immigrant, and multilingual areas. PN-EDG was incorporated on March 9, 2016, as a California nonprofit public benefit corporation and serves as the sole statutory member of CNCA, as defined in California Corporations Code Section 5056. On January 10, 2017, the LAUSD Board of Education approved the material revision requests submitted by the then-six CNCA charter schools, which called for CNCA's adoption of PN-EDG as the sole statutory member corporation. Beginning in 2017-2018, PN-EDG also provided home support services to CNCA charter schools. CNCA's Board Resolution No. 2017-6-13, item #11, stated that CNCA's governing board approved the transfer of \$4 million in surplus funds [representing a portion of the consolidated cash reserves held by CNCA] to PN-EDG. The 2017-6-13 Board Resolution further declared that PN-EDG shall maintain these funds in a separate bank account, to document that the funds are expended in furtherance of CNCA's charitable purpose to provide comprehensive public education programs for students in kindergarten through twelfth grade. CNCA indicated that these funds (aka "PN-EDG Opportunity Reserves Fund") are completely restricted to supporting and benefiting CNCA's K-12 programming



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consistent with its discussion with LAUSD during the material revision process. CNCA provided the CSD with the California Attorney General's "no objection" letter dated October 12, 2017, pertaining to the asset transfer proposed by CNCA. Per the bank records provided by CNCA, on March 30, 2018, the \$4 million in funds were transferred from CNCA to PN-EDG. According to CNCA, the one-time asset transfer amounts from each school were calculated based on the June 30, 2017, unrestricted net position for each of the six CNCA charter schools, divided by the total unrestricted net position of the six CNCA charter schools (pro-rata share), and multiplied by \$4 million. Based on CNCA's calculation, CNHS2's pro-rata share of this one-time asset transfer was \$384,277.

Based on CNCA's 2022-2023 independent audit report, PN-EDG provided grants to CNCA schools amounting to \$450,000 for the year ended June 30, 2023. Per the PN-EDG Board Resolution dated 6/5/2023 that was provided by CNCA, PN-EDG projected and collected fees from CNCA for the 2022-2023, but did not fully expend those collected funds. Rather than retaining the unexpended 2022-2023 services fees for its charitable purposes, PN-EDG distributed the unexpended fees on a per-ADA basis, among the CNCA schools. CNHS2's pro-rata share of this transfer was \$73,035. Additionally, based on CNCA's 2022-2023 independent audit report (Note 4) and the accounting records provided by CNCA, on 7/1/2022, PNEDG transferred \$48,887 of fixed assets to CNCA1 as a result of the closure of the early childhood center for the year ended June 30, 2022.

28. A copy of the current facility lease agreement(s) for the school's private site(s), along with the approved meeting minutes of the school governing board's approval of the lease agreement(s) were provided.
29. The charter school's plan(s) for the purchase, new lease, relocation, and/or expansion to new school site(s), facilities-related expansions, and/or major improvements to the existing and/or new school site(s) and pertinent documents such as financing documents, copies of construction contract, a copy of the lease agreement (if applicable), and the following information, as appropriate, were not provided as the charter school has indicated not applicable.
30. Disclosure of legal issues was not provided as the charter school has indicated not applicable.



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Existing School – a charter school that was/is in operation/active in the preceding school year(s) and the current school year. Existing schools may receive a rating of 1, 2, 3, or 4.

New School – a charter school that is in its first year of operation in the current school year and does not have an independent audit report or audited financial result for its first operative year on file with the Charter Schools Division. New schools are evaluated based on current year information. New schools may receive a rating of 1 or 2.

<p><i>An existing school that, at a minimum, meets all of the Required and Supplemental Criteria listed below would be assessed eligible to be considered as <u>Accomplished [Rating of 4].</u></i></p>	<p><i>An existing school that, at a minimum, meets all of the Required Criteria and at least five of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Proficient [Rating of 3].</u></i></p>
<p><u>Existing Schools (based on the most current annual audit):</u></p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net assets are positive in the prior two audits; 2. The cash balance at the beginning of the school year is positive; 3. The two most current annual independent audits show no material weaknesses, deficiencies, and/or findings; 4. If applicable, federal, state, and other public agency audits/reviews (e.g., California State Teachers' Retirement System (CalSTRS), California Public Employees' Retirement System (CalPERS), Fiscal Crisis & Management Assistance Team (FCMAT), United States Department of Education (USDE), California Department of Education (CDE), etc.), at the time of the oversight visit, show no outstanding material weaknesses, deficiencies, and/or findings; 5. Vendors and staff are consistently paid in a timely manner; 6. Governing board approves Fiscal Policies and Procedures, at a minimum, once prior to each charter renewal term; 7. Charter school consistently adheres to the governing board-approved Fiscal Policies and Procedures; 8. Governing board adopts the annual budget; 9. Governing board reviews and/or discusses reports (e.g., first interim, second interim, unaudited actuals, audited financial statements, etc.) submitted to LAUSD; 10. If applicable, governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD; 11. There is no apparent conflict of interest; 12. The Education Protection Account allocation and expenditures, audited financial statements, and the most current governing board-approved LCAP submitted to the appropriate agencies, are posted on the charter school's website; 	<p><u>Existing Schools (based on the most current annual audit):</u></p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net assets are positive in the most current audit; 2. The cash balance at the beginning of the school year is positive; 3. The most current annual independent audit shows no material weaknesses, deficiencies and/or findings; 4. If applicable, federal, state, and other public agency audits/reviews (e.g., CalSTRS, CalPERS, FCMAT, USDE, CDE, etc.), at the time of the oversight visit, show outstanding findings, and the school is able to demonstrate evidence of remedies in addressing these findings; 5. Vendors and staff are generally paid in a timely manner; 6. Governing board approves Fiscal Policies and Procedures, at a minimum, once prior to each charter renewal term; 7. Charter school generally adheres to the governing board-approved Fiscal Policies and Procedures; 8. Governing board adopts the annual budget; 9. Governing board reviews and/or discusses reports (e.g., first interim, second interim, unaudited actuals, audited financial statements, etc.) submitted to LAUSD; 10. If applicable, governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD; 11. There is no apparent conflict of interest; 12. The Education Protection Account allocation and expenditures, audited financial statements, and the most current governing board-approved LCAP are posted on the charter school's website; 13. The LCAP is submitted to the appropriate agencies; 14. Reasonable requests for information made by the Charter Schools Division and LAUSD are generally processed or submitted by the charter school in a timely manner;



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An existing school that, at a minimum, meets all of the Required and Supplemental Criteria listed below would be assessed eligible to be considered as Accomplished [Rating of 4].

13. The LCAP is submitted to the appropriate agencies;
14. Reasonable requests for information made by the Charter Schools Division and LAUSD are consistently processed or submitted by the charter school in a timely manner;
15. There are no items cited in Areas Noted for Further Growth and/or Improvement and there are no more than five (5) items cited in Other Observations for the most current year;
16. If applicable (when audited and unaudited actuals do not mirror each other), adequate explanations are provided by the school for significant variances between audited and unaudited actuals, and there are no indications of the school's potential lack of internal controls over financial statements;
17. Proper segregation of duties is consistently in place;
18. If applicable, there are no outstanding fiscal-related tiered intervention notices issued to the school; or the school has no tiered intervention notices as of the oversight report issuance date; and
19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are fully met by the required deadline(s); or the school has no fiscal benchmarks in its current charter term.

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 (5 CCR § 15450 Reserves) (i.e., unrestricted fund balance divided by total expenditures) in the most current two annual independent audits;
2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current two annual independent audits;

An existing school that, at a minimum, meets all of the Required Criteria and at least five of the Supplemental Criteria listed below would be assessed eligible to be considered as Proficient [Rating of 3].

15. There are no significant recurring issues cited in the Areas Noted for Further Growth and/or Improvement;
16. If applicable (when audited and unaudited actuals do not mirror each other), at least partial explanations are provided by the school for significant variances between audited and unaudited actuals, and there are no indications of the school's potential lack of internal controls over financial statements;
17. Proper segregation of duties is generally in place;
18. If applicable, the charter school is in the process of resolving outstanding fiscal issues cited in a Notice issued by the CSD as part of its tiered intervention process; and
19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are partially met by the required deadline(s).

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 (5 CCR § 15450 Reserves) (i.e., unrestricted fund balance divided by total expenditures) in the most current annual independent audit;
2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current annual independent audit;
3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current annual independent audit;



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<p><i>An existing school that, at a minimum, meets all of the Required and Supplemental Criteria listed below would be assessed eligible to be considered as <u>Accomplished</u> [Rating of 4].</i></p>	<p><i>An existing school that, at a minimum, meets all of the Required Criteria and at least five of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Proficient</u> [Rating of 3].</i></p>
<ol style="list-style-type: none"> 3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current two annual independent audits; 4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the two most current annual independent audits; 5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, etc.); 6. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings; 7. The most current annual independent audit is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)), or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and 8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5). 	<ol style="list-style-type: none"> 4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the most current annual independent audit; 5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, etc.); 6. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings; 7. The most current annual independent audit is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)) or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and 8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).

<p><i>An existing school that, at a minimum, meets all of the Required Criteria, and at least four of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Developing</u> [Rating of 2].</i></p>	<p><i>An existing school would be assessed as <u>Unsatisfactory</u> [Rating of 1] based on the statements below:</i></p>
<p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net Assets are positive in the most current audit; net assets are negative with strong trend towards becoming positive (be positive at the end of the third year per the applicable interim financials); or the school's financial condition fluctuates from year to year, with 	<p><i>An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:</i> A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for <i>Accomplished</i>, <i>Proficient</i>, or <i>Developing</i>. The charter school was given a certain period of time to address the fiscal concerns of</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo High 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/21/2024

An existing school that, at a minimum, meets all of the Required Criteria, and at least four of the Supplemental Criteria listed below would be assessed eligible to be considered as Developing [Rating of 2].

significant net losses, leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years;

2. The cash balance at the beginning of the school year is positive; and
3. Governing board approves Fiscal Policies and Procedures, at a minimum, once prior to each charter renewal term.

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 (5 CCR § 15450 Reserves) (i.e., unrestricted fund balance divided by total expenditures) in the most current annual independent audit;
2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current annual independent audit;
3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current annual independent audit;
4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the most current annual independent audit;
5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, etc.);
6. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings;

An existing school would be assessed as Unsatisfactory [Rating of 1] based on the statements below:

LAUSD, but failed to provide a satisfactory response. The charter school has shown no *feasible* financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school's operation to mitigate the negative fiscal condition. The charter school's governing board members and/or leadership lack fiscal capacity.

Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo High 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/21/2024

<p><i>An existing school that, at a minimum, meets all of the Required Criteria, and at least four of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Developing</u> [Rating of 2].</i></p>	<p><i>An existing school would be assessed as <u>Unsatisfactory</u> [Rating of 1] based on the statements below:</i></p>
<p>7. The most current annual independent audit is submitted to the appropriate agencies, including the school’s chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)) or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and</p> <p>8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school’s charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).</p>	

<p><i>A new school that, at a minimum, meets all of the Required Criteria listed below would be assessed eligible to be considered as <u>Developing</u> [Rating of 2].</i></p>	<p><i>A new school would be assessed as <u>Unsatisfactory</u> [Rating of 1] based on the statements below:</i></p>
<p><u>New Schools:</u></p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Interim reports and/or unaudited actuals project positive net assets; 2. Projected debt, if any, is managed efficiently and will not cause the charter school to end the fiscal year with negative net assets. The non-profit organization is financially viable to support the charter school; 3. If enrollment is significantly below the enrollment per the school’s <i>Pupil Estimates for New or Significantly Expanding Charters</i> report and/or its approved petition budget, the charter school has made significant adjustments in their operations to allow for the reduced income, and submitted a revised viable three-year budget and three-year cash flow projections; 4. Governing Board adopts the annual budget; 5. The governing board reviews and discusses the charter school’s financial reports as evidenced by the governing board meeting minutes; 6. Reasonable requests for information made by the Charter Schools Division and LAUSD are processed or submitted by the charter school in a timely manner; 	<p><u>New Schools:</u></p> <p><i>An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:</i></p> <p>A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for <i>Developing</i>. The charter school was given a certain period of time to address the fiscal concerns of LAUSD but failed to provide a satisfactory response. The charter school has shown no <i>feasible</i> financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school’s operation to mitigate the negative fiscal condition. The charter school’s governing board members and/or leadership lack fiscal capacity.</p> <p>Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo High 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/21/2024

<p><i>A new school that, at a minimum, meets all of the Required Criteria listed below would be assessed eligible to be considered as Developing [Rating of 2].</i></p>	<p><i>A new school would be assessed as Unsatisfactory [Rating of 1] based on the statements below:</i></p>
<p>7. The most current governing board-approved LCAP is posted on the charter school’s website; and 8. The LCAP is submitted to the appropriate agencies.</p> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>	<p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/19/2024

ANNUAL PERFORMANCE-BASED OVERSIGHT VISIT REPORT*

2023-2024 SCHOOL YEAR

FOR

CAMINO NUEVO CHARTER ACADEMY 2 (5987)

Name and Location Code of Charter School

LAUSD Vision

L.A. Unified will be a progressive global leader in education, providing a dynamic and inspiring learning experience where all students graduate ready for success.

CSD Mission

The LAUSD Charter Schools Division (CSD) fosters high quality educational opportunities and outcomes for students in the greater Los Angeles community through exemplary charter public school authorizing, oversight, and sharing of promising practices so that all students maximize their potential.

CSD Core Values

We believe that our success depends on:

- Making decisions that put the interests of students first.
- Serving with high expectations, integrity, professionalism, and commitment.
- Employing authentic, responsive, and effective leadership and teamwork.
- Continuously learning as a dynamic organization.
- Building and sustaining a healthy workplace culture where high performance, diversity, and creativity thrive.
- Developing productive relationships with our charter schools and all stakeholders.

* Charter School shall comply in a timely manner with all applicable federal and state laws and regulations, as they may change from time to time, including but not limited to matters related to the school's governance, programs, facilities, operations, and/or fiscal management. Elements of the oversight process may be modified as LAUSD continues to respond to the COVID-19 pandemic. To support the well-being of all at a school site, all are expected to follow applicable COVID-19 public health guidelines, including related District requirements for operations at District facilities. The assigned CSD Administrator will provide any updated information reach out with more details, as needed.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/19/2024

Charter School Name:	CAMINO NUEVO CHARTER ACADEMY 2			Location Code:	5987
Current Address:	City:	ZIP Code:	Phone:	Fax:	
3400 W. 3rd St.	Los Angeles	90020	(213) 736-5542	(213) 427-0863	
Current Term of Charter¹:	LAUSD Board District:		LAUSD Region:		
July 1, 2020 to June 30, 2028	2		East		
Number of Students Currently Enrolled:	Enrollment Capacity Per Charter:	Number Above/Below Enrollment Capacity (day of visit):		-4	
692	696				
Grades Currently Served:	Grades To Be Served Per Charter:	Percent Above/Below Enrollment Capacity (day of visit):		-0.6%	
TK-8	TK-8				
Norm Enrollment Number:	686				
Total Number of Staff Members:	86	Certificated:	41	Classified:	45
Charter School's Leadership Team Members:	Duarte, Maria, Principal; Durán, Nancy, AP of Instruction; Hernández, Marina, AP of Student Support; Tapia-Pruett, Sarah, Teacher Residency Coach; Ramirez, Lilian, Family Services Coordinator; Alfaro, Jennifer, API				
Charter School's Contact for Special Education:	Harah Milki, Sped Coordinator; Jessica Hsieh, Director of Special Education	SELPA & Option:		Option 3	
CSD Assigned Administrator:	Brenda Martinez	CSD Fiscal Oversight Manager:		Andrea Ines	
Other School/CSD Team Members:	Brent Augenblick				
Oversight Visit Date(s):	March 19, 2024		Fiscal Review Date (if different):	NA	
Is school located on a District facility? If so, please indicate the applicable program (e.g., Prop 39, PSC, conversion, etc.):	No		LAUSD Co-Location Campus(es) (if applicable):	NA	
Certificate of Occupancy (COO) or Temporary Certificate of Occupancy Type: (if a TCO, please note expiration date)	COO		COO/TCO Approved Grade Levels and Occupancy Loads:	Grade level K-8 Occupancy Load 1884	

¹ Education Code section 47607.4 provides that “all charter schools whose term expires on or between January 1, 2022, and June 30, 2025, inclusive, shall have their term extended by two years, and all charter schools whose term expires on or between January 1, 2024, and June 30, 2027, inclusive, shall have their term extended by one additional year.”



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **3/19/2024**

SUMMARY OF RATINGS <i>(4)=Accomplished (3)=Proficient (2)=Developing (1)=Unsatisfactory</i>			
Governance	Student Achievement and Educational Performance	Organizational Management, Programs, and Operations	Fiscal Operations
3, Proficient	2, Developing	3, Proficient	4, Accomplished



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/19/2024

CHARTER RENEWAL CRITERIA

In accordance with Education Code §§ 47605, 47607, and 47607.2, in order to renew a charter, the District must determine whether the charter school has met specific renewal criteria prescribed in statute. .

REPORT GUIDE

LAUSD's oversight procedures are intended to balance a charter school's autonomy of operation with its accountability to the public. LAUSD utilizes a holistic, performance-based approach to evaluate all charter schools, guided principally by making decisions in the best interest of students. The CSD observes and monitors each charter school in accordance with applicable laws, regulations, LAUSD policy, memoranda of understanding, and the school's operative charter. Information gathered through oversight serves as part of the charter school's ongoing record for the District to make informed decisions about charter school authorization, renewal, material revisions, sharing of promising practices, and if need be, revocation. While LAUSD is responsible to provide oversight of its charter schools and the entities managing charter schools, the primary oversight of each charter school must first and foremost be performed by the charter school's own Governing Board. The Governing Board of a charter school has an ongoing responsibility to oversee the operations of its charter school(s), ensuring that every charter school it oversees is providing a high-quality educational program for students enrolled, is successfully fulfilling the terms of their charter, is fiscally sound, and complies with applicable laws, regulations, and court orders. In designing this document, the District has considered California charter school law, as well as the *LAUSD Policy and Procedures for Charter Schools*, California State Board of Education's criteria for evaluating charter schools, and the National Association of Charter School Authorizers' *Principles and Standards of Quality Authorizing*. This reporting tool provides guidelines and criteria used by the CSD to observe, record, assess, and reflect with the charter school on school performance as captured during the annual oversight visit process in these four categories:

Governance – demonstrating fulfillment of the Governing Board's fiduciary responsibility to effectively direct and provide oversight for the charter public school, including but not limited to enactment and monitoring of policies and procedures to ensure the school's full compliance with applicable law, policy, and the terms of the charter approved by the LAUSD Board of Education

Student Achievement and Educational Performance – demonstrating positive academic achievement and growth for all students

Organizational Management, Programs, and Operations – demonstrating effective leadership and implementation of the governing board's policies and procedures, as well as the school's educational program and systems and procedures for the day-to-day operations of the school

Fiscal Operations – demonstrating sound fiscal management, appropriate use of public funds, and compliance with regulatory requirements

This report, including the ratings in each category, is based on information and evidence gathered at the time of the annual oversight visit. The CSD considers evidence provided through CSD staff observations, document review, interviews, and discussion with school representatives and stakeholders. All charter schools are expected to prepare for the visit and have available, as applicable, all documentation requested in the *Annual Performance Based Oversight Visit Preparation Guide 2023-2024*. The "Sources of Evidence" sections below identify key information sources generally relevant to their respective indicators; these lists are not exhaustive, however, and some items may not be applicable to the grades served. Schools may present additional evidence as deemed relevant and appropriate. As needed, CSD staff also may request additional information and/or documentation prior to, during, and/or following the visit.

The tool employs the following four-point rubric to rate the school's performance in each category: (4) *Accomplished*, (3) *Proficient*, (2) *Developing*, and (1) *Unsatisfactory*. In addition, the *Summary of School Performance* section in each category captures key findings under one or more of the following headings: (1) Areas of Demonstrated Strength and/or Progress (Note: potential "promising practices" are identified within this section with an asterisk [*]); (2) Areas Noted for Further Growth and/or Improvement; and, if applicable, (3) Corrective Action Required. Under "Corrective Action Required," the CSD reports findings of material noncompliance with applicable law, LAUSD charter policy, or the school's approved charter. **If the report includes any findings under "Corrective Action Required," the charter school must take immediate and appropriate steps to remedy the identified concern.** In accordance with its "tiered intervention" approach to charter school non-compliance and poor performance, the CSD may also send the school appropriate notices, separate and apart from this report, to provide and document time-specific follow-up as necessary. At the other end of the spectrum of performance, any school that earns a rating of *Accomplished* in any category is encouraged to submit to the CSD a summary of those "promising practices" that the school believes have contributed to its success, in order to support the CSD's ongoing efforts to promote and facilitate reciprocal sharing of promising practices among education leaders from across all LAUSD schools.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/19/2024

GOVERNANCE	RATING*
Summary of School Performance	3, Proficient
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>G1: GOVERNANCE STRUCTURE AND COMPLIANCE MONITORING The Governing Board has implemented the organizational structure set forth in the school’s operative charter, including committees/councils; and has a system in place to ensure it complies with the applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.)</p> <ul style="list-style-type: none"> ● Review of documentation provided for oversight (i.e., Folder I: Governance Documentation) included evidence that the current Board of Directors is comprised of ten (10) directors, which is aligned with the organization’s most recent Bylaws requiring between five (5) and eighteen (18) directors. Three (3) current directors’ three-year terms are set to expire at the end of the current academic year (June 2024). ● Folder I also included a calendar of meetings of the school’s governing board for the 2023-2024 school year, showing seven (7) meetings of the school’s governing board scheduled between August 15, 2023, and June 18, 2024. ● Review of the school’s website included evidence that agendas and minutes of meetings of the school’s governing board are accessible to the public. <p>G2: DUE PROCESS The Governing Board has systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public</p> <ul style="list-style-type: none"> ● Review of Governance documentation in Folder I included evidence of systems to provide due process for students, employees, and parents including, but not limited to <ul style="list-style-type: none"> ○ A Student and Family Handbook describing procedures/policies including, but not limited to, “Student Suspension and Expulsion”, “Harassment, Discrimination and Bullying Policy”, “Homework Policy”, “Letter Grades”, and the “Camino Nuevo Code of Conduct” ○ Uniform Complaint Procedures (UCP), which are available on the school’s website (in English and Spanish) and included in the Student and Family Handbook ○ Procedures for resolving general stakeholder complaints including a <i>CNCA Formal Complaint Form</i> which is available on the school’s website (in English and Spanish) and included in the Student and Family Handbook ○ Excerpts from the CNCA Employee Handbook including the employee complaint/grievance procedure 	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/19/2024Areas Noted for Further Growth and/or Improvement

None noted at this time.

Corrective Action Required

None noted at this time.

Notes:

- Camino Nuevo Charter Academy (“the organization”) was issued a Notice of Concern on April 9, 2024 for failure to notify the Charter Schools Division (CSD) of a significant incident (i.e., the organization’s discovery of, and subsequent response to, a data security breach). The organization submitted its response on May 1, 2024 affirming that it has complied with applicable requirements related to notification of affected individuals and, going forward, will notify the District of significant incidents.
- G1: Although agendas for meetings of the school’s governing board include “Public Comment” as a standing item, agendas do not include notice of reasonable accommodation for individuals with disabilities. In response to CSD inquiry on the topic, Camino Nuevo Charter Academy staff stated that, going forward, this information would be added to governing board agendas.
- G2: Although procedures to appeal suspensions and expulsions are described in the school’s charter, they are not described in the Student and Family Handbook, which may make these processes less accessible to stakeholders.

****NOTE:***

- ***A charter school may receive a rating of 1 in this category for any of the following reasons: (1) Evidence of conflict (s) of interest within the organization (i.e. Governing Board, staff, contracted external parties, etc.), (2) School is in breach of the operative charter, including Federal, State, and District Required Language, (3) School is “Not in Good Standing,” and/or (4) If there are serious concerns related to fiscal matters (e.g., negative financial condition, fiscal mismanagement, and/or significant audit findings, etc.).***
- ***A charter school cannot receive a rating greater than 3 in this category if it receives an overall rating of 2 or 1 in any other category (Student Achievement and Educational Performance; Organizational Management, Programs, and Operations; or Fiscal Operations).***



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/19/2024

G1: GOVERNANCE STRUCTURE AND COMPLIANCE MONITORING – QUALITY INDICATOR

The Governing Board has implemented the organizational structure, roles, and responsibilities set forth in the approved charter and applicable law, including:

- Governing Board composition, structure, roles, and responsibilities as set forth in the approved charter
- Governing Board committees/councils are implemented as described in the school’s charter (e.g., Finance, Human Resources, Academics, etc.)
- The Governing Board has a system in place to ensure compliance with the public-integrity statutes including laws requiring open meetings and laws forbidding financial and other conflicts of interest.
- The Governing Board reviews and certifies the *Compliance Monitoring and Certification of Board Compliance Review* form

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The Governing Board has fully implemented the organizational structure set forth in the school’s operative charter, including all committees/councils; and has a system in place to ensure it consistently complies with the applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.) <input checked="" type="checkbox"/> The Governing Board has implemented the organizational structure set forth in the school’s operative charter, including committees/councils; and has a system in place to ensure it complies with the applicable open meeting requirements for local agencies (e.g., Brown Act,. Gov. Code, § 54950 et seq.) <input type="checkbox"/> The Governing Board has partially implemented the organizational structure set forth in the school’s operative charter; and/or has an ineffective system in place to ensure it is complying with applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.) <input type="checkbox"/> The Governing Board has not implemented the organizational structure set forth in the school’s operative charter; and/or has no system in place to ensure it is complying with applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.)	<input checked="" type="checkbox"/> Organizational chart in approved charter <input checked="" type="checkbox"/> Organizational chart (current) <input checked="" type="checkbox"/> Board member roster <input checked="" type="checkbox"/> Bylaws (current) <input checked="" type="checkbox"/> Board Committee(s) Calendar(s) <input checked="" type="checkbox"/> Compliance Monitoring and Certification of Board Compliance Review <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2

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DATE OF VISIT: 3/19/2024

G2: DUE PROCESS – QUALITY INDICATOR

The Governing Board has systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the school’s charter, and LAUSD charter school policy, to honor and protect the rights of students, employees, parents, and the public in the following areas:

- Student discipline
- Employee grievances and discipline
- Stakeholder complaint resolution pursuant to the Uniform Complaint Procedures (UCP)
- Parent/stakeholder complaint resolution for complaints outside regulatory scope of UCP

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The Governing Board has well-developed systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input checked="" type="checkbox"/> The Governing Board has systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has partially developed systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has minimal or no systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public	<input checked="" type="checkbox"/> Student Discipline Policy <input checked="" type="checkbox"/> Employee Grievance and Discipline Policy <input checked="" type="checkbox"/> Uniform Complaint Procedures Policy and form(s) <input checked="" type="checkbox"/> Stakeholder complaint procedures and form(s) <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/19/2024**G3: RESPONSIVE AND ACCOUNTABLE GOVERNANCE - EDUCATIONAL PROGRAM - QUALITY INDICATOR*****The Governing Board has systems in place to ensure ongoing:***

- Review and use of academic performance data (e.g., CA School Dashboard, internal assessments, etc.) and other school data and information to ensure sound Governing Board decision-making in support of continuous improvement of student achievement, fiscal viability, compliance, and overall public school excellence
- Monitoring of the school's implementation of its Local Control and Accountability Plan (LCAP) and additional school plans (e.g., Comprehensive Support and Improvement (CSI), Additional Targeted Support and Improvement (ATSI), School Plan for Student Achievement (SPSA), and action plans for making progress toward LCAP goals)
- Transparent governance and accountability to stakeholders, including compliance with the LAUSD BOE's Charter School Transparency Resolution, as well as consideration of input from the school's committees/councils and stakeholders

	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The Governing Board regularly considers school performance data, stakeholder input, and other data, and takes appropriate action to achieve positive measurable pupil outcomes (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input checked="" type="checkbox"/> The Governing Board considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input type="checkbox"/> The Governing Board inconsistently considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input type="checkbox"/> The Governing Board seldom or does not consider school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.)	<input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation <input checked="" type="checkbox"/> Board member and executive leadership training <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/19/2024

G4: RESPONSIVE AND ACCOUNTABLE GOVERNANCE – STAFFING AND EVALUATIONS - QUALITY INDICATOR

The Governing Board has systems in place to ensure ongoing:

- Monitoring of staffing needs and the school’s compliance with all applicable credentialing, clearance, and training requirements
- Evaluation procedures with clear performance standards for all school-based staff, including but not limited to administrators, certificated staff, and classified staff
- Evaluation of executive level leadership (including, but not limited to, those positions reporting to the Governing Board, as indicated in Element 4 of the approved charter, such as Executive Director, Area Superintendent, Principal, etc.)

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The Governing Board regularly monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a well-developed system for the evaluation of all school-based staff and executive level leadership staff <input checked="" type="checkbox"/> The Governing Board monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a system for the evaluation of all school-based staff and executive level leadership staff <input type="checkbox"/> The Governing Board inconsistently monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and/or has partially implemented a system for the evaluation of all school-based staff and/or executive level leadership staff <input type="checkbox"/> The Governing Board seldom monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and/or has not implemented a system for the evaluation of all school-based staff and/or executive level leadership staff 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Human Resources Policies and Procedures <input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation <input checked="" type="checkbox"/> Evaluation of Executive Leadership <input checked="" type="checkbox"/> Evaluation of all school-based staff <input checked="" type="checkbox"/> Compliance Monitoring and Certification of Board Compliance Review <input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2023-2024</i> form (“ESSA Grid”) <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/19/2024

G5: FISCAL CONDITION - QUALITY INDICATOR

The Governing Board has a system in place to ensure fiscal viability:

- The school is fiscally strong and net assets are positive in the prior two independent audit reports.
- If applicable, all LAUSD Board of Education-approved fiscal condition-related benchmark(s) are met by the required deadline(s).

	Rubric	Sources of Evidence
Performance	<p><input checked="" type="checkbox"/> The school is fiscally strong with positive net assets and meets the four (4) recommended financial ratios (identified as part of the Supplemental Criteria within the Fiscal Operations Rubrics section below for the rating of 4, <i>Accomplished</i>) in the most current two independent audit reports, and, if applicable, all LAUSD Board of Education-approved fiscal-condition related benchmark(s) are met by the required deadline(s)</p> <p><input type="checkbox"/> The school is fiscally stable, with positive net assets in the most current independent audit report*</p> <p><input type="checkbox"/> The school is fiscally weak or unstable**, net assets are negative in the most current independent audit report, or the school does not have an independent audit report or audited financial result for its first operative year on file with the Charter Schools Division*</p> <p><input type="checkbox"/> The school is consistently fiscally weak, net assets are negative in the prior two independent audit reports, or the school does not have an independent audit report or audited financial result for its first operative year on file with the Charter Schools Division*</p> <p>*Additional considerations that could influence the rating may include: inadequate cash flow; financial condition and/or enrollment reflecting a downward trend and/or beginning to show signs of deteriorating financial health potentially leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years; multi-year reliance on financing resources for the school’s operations (e.g., factoring of receivables, intraorganizational loans, third party loans, continuing deficit spending, etc.); or that the school may not be able to carry out quality educational programs when the student enrollment drops to a certain level.</p> <p>**For example, the school’s financial condition fluctuates from year to year, with significant net losses, leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years.</p>	<p><input checked="" type="checkbox"/> Board meeting agendas and minutes</p> <p><input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances</p> <p><input checked="" type="checkbox"/> Observation of Governing Board meeting</p> <p><input checked="" type="checkbox"/> Discussion with leadership</p> <p><input checked="" type="checkbox"/> Independent audit report(s)</p> <p><input checked="" type="checkbox"/> Other financial information submitted by the school</p> <p><input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/19/2024**G6: FISCAL MANAGEMENT AND ACCOUNTABILITY - QUALITY INDICATOR*****The Governing Board has a system in place to ensure sound fiscal management and accountability:***

- The school adheres to the Governing Board approved fiscal policies and procedures, and does not have any areas noted for improvement.
- The two most current annual independent audits show no material weaknesses, deficiencies, and/or findings.

	Rubric	Sources of Evidence
Performance	<input checked="" type="checkbox"/> The school consistently adheres to the Governing Board approved fiscal policies and procedures, does not have any areas noted for improvement, and the two most current annual independent audits show no material weaknesses, deficiencies, and/or findings <input type="checkbox"/> The school generally adheres to the Governing Board approved fiscal policies and procedures, but has areas noted for improvement, and the most current annual independent audit shows no material weaknesses, deficiencies, and/or findings <input type="checkbox"/> The school is not adhering to the Governing Board approved fiscal policies and procedures, and has areas noted for improvement, or has significant fiscal-related issues (e.g., fiscal mismanagement, audit findings, unresolved recurring issues, potential conflicts of interest, etc.) <input type="checkbox"/> The school is continuously not adhering to the Governing Board approved fiscal policies and procedures, or has significant and recurring fiscal-related issues (e.g., fiscal mismanagement, audit findings, potential conflicts of interest, etc.)	<input checked="" type="checkbox"/> Board meeting agendas and minutes <input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances <input checked="" type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with leadership <input checked="" type="checkbox"/> Independent audit report(s) <input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)

Progress on LAUSD Board of Education Benchmarks and/or MOU related to GOVERNANCE (if applicable):

N/A



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/19/2024

STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE	RATING*
Summary of School Performance	2, Developing
California Department of Education's (CDE) Charter School's Performance Category (as published in 2024)	Middle Performing
<p>The state identified the charter school as qualifying for Differentiated Assistance (DA)? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>Differentiated Assistance is technical assistance provided to Local Education Agencies (LEA) that the state has identified for underperformance. DA is targeted support that is available to LEAs that meet the eligibility requirements set by the State Board of Education (SBE).</p>	
<p>The charter school is a state-identified school under the Every Student Succeeds Act (ESSA). <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If yes, the school's identification: (See additional information within "Notes" section below)</p> <p><input type="checkbox"/> Comprehensive Support and Improvement (CSI)</p> <p><input type="checkbox"/> Additional Targeted Support and Improvement (ATSI)</p>	
<p><u>Areas of Demonstrated Strength and/or Progress</u></p>	
<p>A5: DASHBOARD SCHOOLWIDE ENGLISH LEARNER PROGRESS (ELPI)</p> <ul style="list-style-type: none"> The schoolwide Dashboard ELPI color is Green, as compared to the state's color of Yellow. The school's 2023 percentage of English Learner students making progress towards English language proficiency (50.2%) is higher than the state average (48.7%). 	
<p>A10: DASHBOARD SCHOOLWIDE SUSPENSION RATE</p> <ul style="list-style-type: none"> The schoolwide Dashboard Suspension Rate Indicator color is Green, as compared to the state's color of Orange. The school's 2023 percentage of students suspended at least one day (0.6%) is lower than the state average (3.5%). 	
<p><u>Areas Noted for Further Growth and/or Improvement</u></p>	
<p>A1: DASHBOARD SCHOOLWIDE ELA</p> <ul style="list-style-type: none"> The schoolwide Dashboard ELA Indicator color is Orange, as compared to the state's color of Orange. The school's 2023 schoolwide ELA DFS (-50.9 DFS) is lower than the state average (-13.6 DFS). In light of these results, school leaders report taking actions including, but not limited to, the following: <ul style="list-style-type: none"> Data-Driven Decision Making that incorporates implementation of teacher data analysis that allows for identification of grades that require intensive student support Support from the Home Office with professional development as well as ongoing professional development with a focus on unit design and differentiated instruction among other related topics 	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/19/2024**A2: DASHBOARD STUDENT GROUP ELA**

- None of the school's numerically significant student groups have DFS scores above their respective statewide student group average DFS scores.
 - The 2023 average DFS in ELA for the school's English Learner students (-82.5 DFS) is lower than the state average (-67.7 DFS).
 - The 2023 average DFS in ELA for the school's Latino students (-55.8 DFS) is lower than the state average (-40.2 DFS).
 - The 2023 average DFS in ELA for the school's Socioeconomically Disadvantaged students (-51.3 DFS) is lower than the state average (-42.6 DFS)
 - The 2023 average DFS in ELA for the school's Students with Disabilities (-109.4 DFS) is lower than the state average (-96.3 DFS)
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - Targeted intervention for English Learners who may be at risk of becoming Long Term English Learners
 - Monthly Inclusion Professional Development with a focus on Special Education and small group instruction

A3: DASHBOARD SCHOOLWIDE MATH

- The schoolwide Dashboard Math Indicator color is Orange, as compared to the state's color of Orange. The school's 2023 schoolwide Math DFS (-89.8 DFS) is lower than the state average (-49.1 DFS).
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - Implementing more frequent formative assessments and analysis of data to identify unmastered standards by students
 - Offering afterschool math intervention classes
 - Providing professional development on a monthly basis for teachers and leaders with a focus on accelerated math learning

A4: DASHBOARD STUDENT GROUP MATH

- None of the school's numerically significant student groups have DFS scores above their respective statewide student group average DFS scores.
 - The 2023 average DFS in Math for the school's English Learner students (-108.4 DFS) is lower than the state average (-93.4 DFS).
 - The 2023 average DFS in Math for the school's Latino students (-95.0 DFS) is lower than the state average (-80.8 DFS).
 - The 2023 average DFS in Math for the school's Socioeconomically Disadvantaged students (-90.7 DFS) is lower than the state average (-80.8 DFS)
 - The 2023 average DFS in Math for the school's Students with Disabilities (-147.4 DFS) is lower than the state average (-127.3 DFS)
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - Embedding math intervention during the school day along with strategies to support English Learners such as sentence frames and language routines
 - Analyzing student-level data to identify students that need the most support



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/19/2024**A8: DASHBOARD SCHOOLWIDE CHRONIC ABSENTEEISM - (GRADES K-8)**

- The schoolwide Dashboard Chronic Absenteeism Indicator color is Yellow, as compared to the state's color of Yellow. The school's 2023 percentage of chronically absent students (37%) is higher than the state average (24.3%).
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - There is an organization wide priority on attendance that has a focus on encouraging positive attendance habits and is responsive to student absences
 - ADA data is tracked daily, and published internally across the network in the form of an attendance dashboard that compares daily, weekly, and monthly ADA to 94% ADA goal
 - Monthly attendance campaigns with individual student and class-level incentives for highest ADA and/or perfect attendance

Corrective Action Required

None noted at this time

Notes:

English Learner (EL) Reclassification:

As of the time of the issuance of this annual Performance-Based Oversight Report, the state has not published the "Annual Reclassification (RFEP) Counts and Rates" for the 2021-2022 and 2022-2023 academic years. Please note that, depending on the release date of the 2021-2022 and the 2022-2023 RFEP counts and rates, the District may elect to update and reissue a revised 2023-2024 Annual Performance Based Visit Report.

****NOTE: A charter school cannot receive a rating in this category greater than a 1 if the school has been identified as a Low Performing charter school based on the state's published list.***



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/19/2024**A1: DASHBOARD SCHOOLWIDE ELA - QUALITY INDICATOR**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide ELA data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Blue <input type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Green; or Yellow and at/above statewide Distance From Standard (“DFS”) <input checked="" type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Yellow and below statewide DFS; or Orange <input type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the ELA Indicator on the Dashboard	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability’s Data Set <input type="checkbox"/> Other: (Specify)

A2: DASHBOARD STUDENT GROUP ELA - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- Performance of all numerically significant student groups (30 or more students) on the California School Dashboard ELA (Students with Disabilities, English Learners, Socioeconomically Disadvantaged, etc.)(CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> All numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> The majority of numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> Less than a majority of the numerically significant student groups have “Status/DFS” scores above the statewide DFS <input checked="" type="checkbox"/> None of the school’s numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> Not Available - No assessment of performance for this indicator	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability’s Data Set <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/19/2024**A3: DASHBOARD SCHOOLWIDE MATH - QUALITY INDICATOR**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide Math data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard Math Indicator color is Blue <input type="checkbox"/> The schoolwide Dashboard Math Indicator color is Green; or Yellow and at/above statewide DFS <input checked="" type="checkbox"/> The schoolwide Dashboard Math Indicator color is Yellow and below statewide DFS; or Orange <input type="checkbox"/> The schoolwide Dashboard Math Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the Math Indicator on the Dashboard	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)

A4: DASHBOARD STUDENT GROUP MATH - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- Performance of all numerically significant student groups (30 or more students) on the California School Dashboard Math (Students with Disabilities, English Learners, Socioeconomically Disadvantaged, etc.) (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> All numerically significant student groups have "Status/DFS" scores above the statewide DFS <input type="checkbox"/> The majority of numerically significant student groups have "Status/DFS" scores above the statewide DFS <input type="checkbox"/> Less than a majority of the numerically significant student groups have "Status/DFS" scores above the statewide DFS <input checked="" type="checkbox"/> None of the school's numerically significant student groups have "Status/DFS" scores above the statewide DFS <input type="checkbox"/> Not Available - No assessment of performance for this indicator	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/19/2024**A5: DASHBOARD SCHOOLWIDE ENGLISH LEARNER PROGRESS (ELPI) - QUALITY INDICATOR**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide ELPI data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard ELPI color is Blue <input checked="" type="checkbox"/> The schoolwide Dashboard ELPI color is Green; or Yellow and at/above statewide percentage <input type="checkbox"/> The schoolwide Dashboard ELPI color is Yellow and below statewide percentage; or Orange <input type="checkbox"/> The schoolwide Dashboard ELPI color is Red <input type="checkbox"/> Not Available - No color assigned for the ELPI on the Dashboard	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)

A6: DASHBOARD SCHOOLWIDE COLLEGE/CAREER (CCI) - (GRADES 9-12) - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide CCI data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard CCI Indicator Status is Very High <input type="checkbox"/> The schoolwide Dashboard CCI Indicator Status is High; or Medium and at/above the statewide percentage <input type="checkbox"/> The schoolwide Dashboard CCI Indicator Status is Medium and below the statewide percentage; or Low <input type="checkbox"/> The schoolwide Dashboard CCI Indicator Status is Very Low <input type="checkbox"/> Not Available – No assessment of performance for this indicator <input checked="" type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/19/2024**A7: DASHBOARD STUDENT GROUP COLLEGE/CAREER (CCI) - (GRADES 9-12) - QUALITY INDICATOR**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- Performance of all numerically significant student groups (30 or more students) on the California School Dashboard CCI (Students with Disabilities, English Learners, and Socioeconomically Disadvantaged, etc.)(CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> All numerically significant student groups have “Status/percent” scores above the statewide averages <input type="checkbox"/> The majority of numerically significant student groups have “Status/percent” scores above the statewide averages <input type="checkbox"/> Less than a majority of the numerically significant student groups have “Status/percent” scores above the statewide averages <input type="checkbox"/> None of the school’s numerically significant student groups have “Status/percent” scores above the statewide averages <input type="checkbox"/> Not Available – No assessment of performance for this indicator <input checked="" type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> Office of Data & Accountability’s Data Set <input type="checkbox"/> Other: (Specify)

A8: DASHBOARD SCHOOLWIDE CHRONIC ABSENTEEISM - (GRADES K-8) - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide Chronic Absenteeism Indicator data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is Blue <input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is Green; or Yellow and at/below statewide percentage <input checked="" type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is Yellow and above statewide percentage; or Orange <input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the Chronic Absenteeism Indicator on the Dashboard <input type="checkbox"/> Not Applicable - The Chronic Absenteeism Indicator is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability’s Data Set <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/19/2024**A9: DASHBOARD SCHOOLWIDE GRADUATION RATE - (GRADES 9-12) - QUALITY INDICATOR**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide Graduation Rate Indicator data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Blue <input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Green; or Yellow and at/above statewide percentage <input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Yellow and below statewide percentage; or Orange <input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the Graduation Rate Indicator on the Dashboard <input checked="" type="checkbox"/> Not Applicable - The Graduation Rate Indicator is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)

A10: DASHBOARD SCHOOLWIDE SUSPENSION RATE INDICATOR - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide Suspension Rate Indicator data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Blue <input checked="" type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Green; or Yellow and at/below statewide percentage <input type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Yellow and above statewide percentage; or Orange <input type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the Suspension Rate Indicator on the Dashboard	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/19/2024**A11: INTERNAL ASSESSMENT – VERIFIED DATA IMPLEMENTATION – QUALITY INDICATOR**

The information provided in this report on internal assessments is to determine the charter school's verified data implementation, as applicable. As part of renewal, as applicable, for charter schools that are identified by the California Department of Education (CDE) as Middle or Low Performing, the LAUSD Board shall consider schoolwide performance and performance of all student groups on the California School Dashboard and shall also consider clear and convincing evidence, demonstrated by verified data, showing either a) the school achieved measurable increases in academic achievement, as defined by at least one year's progress for each in school or b) strong postsecondary outcomes equal to similar peers.

The LAUSD Board shall only consider verified data adopted by the State Board of Education pursuant to Education Code section 47607.2(c) (Link: [Approved List](#)). In addition, staff's review of the charter school's submitted materials will be based on the verified data sources and related information adopted by the State Board of Education (Ed. Code, § 47607.2(c)(3).) Charter schools submitting verified data for this purpose must adhere to the state-approved criteria.

The information below is based on charter school's *self-reported* data and will not be scored.

The charter school did provide Verified Data for consideration.

Academic Progress Indicator(s) for the 2022-2023 School Year:

Academic Progress Indicator (ELA): California Assessment of Student Performance and Progress (English Language Arts/Literacy and Mathematics, Grades 3–8 and Grade 11)	Grade Levels: 3-8	Assessment Administration: Standard	95% Participation Met*: <input checked="" type="checkbox"/> Met <input type="checkbox"/> Not Met
Academic Progress Indicator (Math): California Assessment of Student Performance and Progress (English Language Arts/Literacy and Mathematics, Grades 3–8 and Grade 11)	Grade Levels: 3-8	Assessment Administration: Standard	95% Participation Met*: <input checked="" type="checkbox"/> Met <input type="checkbox"/> Not Met

*If the charter school did not meet the 95% participation, the charter school's plan to address the participation is included in the Notes below.

- The charter school disaggregated student performance data for the following student groups: English Learners, Students with Disabilities, Latino, Economically Disadvantaged
 The charter school did not disaggregate student performance data by student groups.
- The charter school affirmed that the assessments were administered as intended, consistent with the test publishers' administration and test security procedures.
- The charter school provided the following verified data report(s):
 - i-Ready K-8 by Curriculum Associates: *Diagnostic Growth*
 - MAP Growth by NWEA: *Student Growth Summary Report*
 - Star Assessment by Renaissance: *Star Growth Report*
 - Other: Click or tap here to enter text.
 - The charter school did not provide the correct report from the publisher to determine one year's growth.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/19/2024**Postsecondary Outcomes (high school only):**

1. The charter school uses the Choose an item. data source and Choose an item. the results of at least 95% of eligible students.
 - a. If the charter school did not meet the 95% participation rate, the charter school's plan to address the participation is included in the Notes below.
2. The charter school Choose an item. the number of eligible students and missing or non-participating students.
3. The charter school Choose an item. evidence of comparing the data to similar peers (which may include, but not limited to, similar demographics, pupil student groups, first-time college attendance, or other similar circumstances and if not available, comparison to statewide data).
4. The charter school did not provide postsecondary outcomes

Notes:**None****Progress on LAUSD Board of Education Benchmarks and/or MOU related to STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE (if applicable):**

Charter School has three (3) LAUSD Board of Education Benchmarks related to Student Achievement and Educational Performance:

Note: 2023 is the first year Performance Level is being reported on the Dashboard following state law suspending the reporting of state indicators due to the Covid-19 pandemic. Accordingly, change in Performance Level cannot be determined until 2024 Dashboard data is available. In addition, California no longer uses any form of similar school rankings either for assessment or accountability.

1. The school will demonstrate at least one performance level growth per academic year, as reported on the California School Dashboard, for ELA as measured by the CAASPP (SBAC) Assessment for the "English Learner" subgroup at a rate equal to or greater than the Resident Schools Median with the goal of achieving and maintaining the "Green" performance level or higher.

- **2023 Status: Partially Met** Charter School's current Performance Level on the 2023 California School Dashboard for English Learners in ELA is Red. However, as noted above, change in Performance Level cannot be determined until 2024 Dashboard data is available. Charter School's English Learners DFS in ELA (-82.5) was higher than the Resident Schools English Learners Median DFS (-87.1).

2. The school will demonstrate at least one performance level growth per academic year, as reported on the California School Dashboard, for Mathematics, as measured by CAASPP (SBAC) Assessment for the "English Learner" subgroup at a rate equal or greater than the Resident Schools Median with the goal of achieving and maintaining the "Green" performance level or higher.

- **2023 Status: Partially Met** Charter School's current Performance Level on the 2023 California School Dashboard for English Learners in Math is Red. However, as noted above, change in Performance Level cannot be determined until 2024 Dashboard data is available. Charter School's English Learners DFS in Math (-108.4) was higher than the Resident Schools English Learners Median DFS (-114.7).

3. The school will demonstrate at least one performance level growth per academic year, as reported on the California School Dashboard, for ELA, as measured by CAASPP (SBAC) Assessment for the "Students with Disabilities" subgroup at a rate equal or greater than the Resident Schools Median with the goal of achieving and maintaining the "Green" performance level or higher.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2

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- **2023 Status: Partially Met** Charter School's current Performance Level on the 2023 California School Dashboard for Students with Disabilities in ELA is Orange. However, as noted above, change in Performance Level cannot be determined until 2024 Dashboard data is available. Charter School's Students with Disabilities DFS in ELA (-109.4) was higher than the Resident Schools Students with Disabilities Median DFS (-118.7).

LOCAL CONTROL ACCOUNTABILITY PLAN 2023-2024 (For Informational Purposes Only)

<i>The CSD reviewed the Local Control Accountability Plan.</i>	
All requested template information and descriptions were provided:	Sources of Evidence
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> LCFF Budget Overview for Parents <input checked="" type="checkbox"/> Plan Summary <input checked="" type="checkbox"/> Engaging Educational Partners <input checked="" type="checkbox"/> Goals and Actions <input checked="" type="checkbox"/> Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students <input checked="" type="checkbox"/> Action Tables 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Local Control Accountability Plan <input checked="" type="checkbox"/> Board Agenda and Minutes
Notes:	
None	



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ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS	RATING*
Summary of School Performance	3, Proficient
<u>Areas of Demonstrated Strength and/or Progress</u>	
O1: IMPLEMENTATION OF THE EDUCATIONAL PROGRAM	
<p>The school has implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</p>	
<ul style="list-style-type: none"> ● Documentation in Folder III (e.g., pacing calendars, backwards unit planning, and curriculum maps etc.) and classroom observations included evidence that the school’s courses are aligned to the California Content Standards. ● Documentation in Folder III included evidence of a system to analyze and respond to student achievement data (e.g., data analysis, evaluation of staffing changes, classroom observations and guidance from home office). ● The school also provided professional development materials (e.g., Trauma Informed Practices, Ethnic Studies Overview, and New Teacher PD) 	
O3: SPECIAL EDUCATION	
<p>The school has a system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with professional development/training to support implementation of its special education program; and, as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records</p>	
<ul style="list-style-type: none"> ● Review of Welligent reports, as well as discussion with school staff, demonstrated general implementation and awareness of IEP timelines and service tracking. During the oversight visit, school leaders and special education staff noted the following practices: <ul style="list-style-type: none"> ○ The Camino Nuevo Charter Academy central office sends all service providers an updated 300 Service Tracking Report every 2 weeks and the Master Calendar Report is sent to the school every month to ensure compliance ○ The Special Education Compliance Coordinator also pulls the report weekly and follows up with individual providers weekly as well as with the school to ensure services are tracked and provided and IEPs are scheduled and held in a timely manner ● Documentation in Folder III also included the school’s completed Self-Review Checklist and the school’s most recent District Validation Review from February 11 and 12, 2021 ● Folder III also included evidence of staff professional development on topics related to special education (e.g., BII Onboarding, New RSP Teacher PD, and RSP Spotlight) 	
O4: SCHOOL CLIMATE AND STUDENT DISCIPLINE	
<p>The school has a school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 4.5%, and suspension disproportionality rates that do not reach or exceed 14.5% for the Students with Disabilities or African American student groups</p>	



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- Review of documentation in Binder III, discussions with school leaders, and classroom/campus observations included evidence of systems to promote a positive school climate including, but not limited to,
 - A schoolwide positive behavior support system with a focus on restorative justice practices such as conflict resolution circles, mediation, and a restorative project that looks at repairing the harm caused by the action
 - Monthly review of suspension data to ensure additional, wrap-around supports are in place for students in need of additional care
- Per the *LAUSD Office of Data & Accountability's Data Sets for suspension, expulsion, and disproportionality*, the school's 2022-2023 suspension event rate was 0.60%, and suspension disproportionality rates for the school's Students with Disabilities and African American student groups were 1.03% and -0.60%, respectively (i.e., the suspension event rate for the African American student group was below the schoolwide rate).

Areas Noted for Further Growth and/or Improvement

None noted at this time

Corrective Action Required

None noted at this time

Notes:

None



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- *A charter school cannot receive a rating in this category greater than 1 for any of the following reasons: (1) Failed to complete criminal background clearances for any new staff and/or sole proprietor (as defined on the Certification of Clearances, Credentialing, and Mandated Training) prior to employment; and/or failed to obtain DOJ clearance certification, as appropriate, from a vendor; (2) Failed to have Health, Safety, and Emergency Plan; (3) Failed to have an appropriate Certificate of Occupancy, or equivalent; and/or (4) The school is in breach of the operative charter, including Federal, State, and District Required Language related to this section.*
- *A charter school cannot receive a rating in this category greater than 2 for any of the following reasons: (1) Failed to conduct child abuse mandated reporter training in accordance with Education Code 44691; (2) Any teacher of the instructional program is not appropriately credentialed and assigned per legal requirements and the school's operative charter at any time during the academic year; and/or (3) Failed to provide evidence of any item on the "Review of Health and Safety Compliance Items" checklist below.*
- *A charter school cannot receive a rating in this category greater than 3 for the following reason: Failed to provide evidence of any item on the "Review of Transparency and Stakeholder Information Compliance Items" checklist below.*



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O1: IMPLEMENTATION OF THE EDUCATIONAL PROGRAM – QUALITY INDICATOR

The school has systems in place to ensure alignment to the curricular and educational program outlined in the approved charter by:

- Implementing key features of the educational program described in the charter
- Implementing standards-based instruction in accordance with the California State Content Standards specific to the grade levels served and aligned with the needs of students
- Implementing assessments to measure the development of grade-level appropriate academic and non-academic skills
- Reviewing and analyzing school and student progress towards annual goals (schoolwide and for all student groups that the school serves) that are consistent with the educational performance measured by the California School Dashboard and state assessments
- Providing teacher, staff, and administrator professional development specific to supporting desired student outcomes and key features outlined in the school’s charter
- Implementing a system to monitor student progress toward, and completion of, graduation and A-G requirements (**high schools only**)

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The school has fully implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served; and has achieved an overall rating of “3” or “4” in the Student Achievement and Educational Performance category of this year’s oversight report <input checked="" type="checkbox"/> The school has implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served <input type="checkbox"/> The school has partially implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served <input type="checkbox"/> The school has minimally implemented, or not at all, the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Key Features of the Educational Program <input checked="" type="checkbox"/> Standards-Based Instructional Program <input checked="" type="checkbox"/> Master Schedule/Course Schedule <input checked="" type="checkbox"/> Student Achievement Data Analysis <input checked="" type="checkbox"/> Professional Development documentation <input checked="" type="checkbox"/> Classroom/site Observation <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify) <p>High School:</p> <ul style="list-style-type: none"> <input type="checkbox"/> System for monitoring student progress toward and completion of graduation and A-G Requirements <input type="checkbox"/> WASC Accreditation Notification Letter <input type="checkbox"/> UC Doorways course approval <input type="checkbox"/> Graduation Requirement/Policy <input type="checkbox"/> Math Placement Assessment Policy <input type="checkbox"/> Advanced Placement Exam: Participation Rate and Passage Rate <input type="checkbox"/> College acceptance and enrollment rates, and other postsecondary indicators



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O2: MEETING THE NEEDS OF ALL STUDENTS; STUDENT GROUP DATA ANALYSIS - QUALITY INDICATOR

<p><i>The school has a system in place to ensure:</i></p> <ul style="list-style-type: none"> • Implementation of differentiated instructional strategies and approaches described in the charter designed to meet the learning needs of all students, including all numerically significant student groups identified in the school's LCAP and by the CDE • Implementation of internal student assessments aligned with instructional outcomes to determine student mastery of California State Content Standards • Disaggregation and analysis of data on a regular basis to address individual student needs and guide instructional planning and use of interventions • Implementation, review, and modification, as appropriate, of its Master Plan for English Learners (EL identification, standards-based designated and integrated ELD instruction, progress monitoring, assessment, and reclassification) 		
	Rubric	Sources of Evidence
Performance	<p><input type="checkbox"/> The school has a well-developed system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; evidence of systems to modify instruction based on data analysis; and has achieved an overall rating of "3" or "4" in the Student Achievement and Educational Performance category of this year's oversight report</p> <p><input checked="" type="checkbox"/> The school has a system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; and evidence of systems to modify instruction based on data analysis</p> <p><input type="checkbox"/> The school has partially implemented the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and/or limited evidence of systems to modify instruction based on data analysis</p> <p><input type="checkbox"/> The school has minimally implemented, or not at all, the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and/or no evidence of systems to modify instruction based on data analysis</p>	<p><input checked="" type="checkbox"/> Implementation of differentiated instructional strategies</p> <p><input checked="" type="checkbox"/> Intervention/Enrichment Program during the instructional day</p> <p><input checked="" type="checkbox"/> Student Group data analysis</p> <p><input checked="" type="checkbox"/> Professional Development documentation</p> <p><input checked="" type="checkbox"/> Classroom/site Observation</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p> <p>English Learners</p> <p><input checked="" type="checkbox"/> Master Plan for English Learners</p> <p><input checked="" type="checkbox"/> Designated English Language Development (ELD) schedule</p> <p><input checked="" type="checkbox"/> Documentation of implementation of the school's Master Plan for English Learners</p> <p><input checked="" type="checkbox"/> Implementation of a data analysis system</p>



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O3: SPECIAL EDUCATION - QUALITY INDICATOR

The school has a system in place to ensure that the school:

- Provides special education programs and services in accordance with students' IEPs
- Provides special education training for staff
- Conducts a special education self-review annually, using the Special Education Self-Review Checklist
- Maintains mandated IEP timeline records and accurate service provision records in Welligent

	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school has a well-developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with regular and ongoing professional development/training to support implementation of its special education program; and, as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records <input checked="" type="checkbox"/> The school has a system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with professional development/training to support implementation of its special education program; and, as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records <input type="checkbox"/> The school has a partially developed system in place for implementation and monitoring of its special education processes and program in compliance with all requirements <input type="checkbox"/> <input type="checkbox"/> The school has a minimal or no system in place for implementation and monitoring of its special education processes and program in compliance with all requirements <input type="checkbox"/> Not Applicable - Charter school participates in LAUSD's Option 1 SELPA <input type="checkbox"/> Charter school does not participate in LAUSD's SELPA	<input checked="" type="checkbox"/> Welligent IEP Timeline and Service Tracking Reports <input checked="" type="checkbox"/> District Validation Review (DVR) <input checked="" type="checkbox"/> Annual Self-Review Checklist <input checked="" type="checkbox"/> Professional Development documentation <input checked="" type="checkbox"/> Discussion with school leadership



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04: SCHOOL CLIMATE AND STUDENT DISCIPLINE - QUALITY INDICATOR

The school has a school climate and schoolwide student discipline system in place to ensure that the school's practices:

- Align with principles of the District's Discipline Foundation Policy and School Climate Bill of Rights Resolution, including but not limited to, tiered behavior intervention, alternatives to suspension, schoolwide positive behavior support, and data monitoring
- Provide positive opportunities for student wellness, growth, and success, aimed at making the school safe, welcoming, supportive, and inclusive
- Minimize discretionary suspensions and expulsions
- Reduce or eliminate suspension disproportionality for student groups
- Minimize chronic absenteeism for all students and student groups
- Procedures for preventing acts of bullying, including cyberbullying, in accordance with the requirements of Ed. Code, §§ 32283.5 and 234.4

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The school has a well-developed and effective school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 3%, and suspension disproportionality rates that do not reach or exceed 4.5% for the Students with Disabilities or African American student groups <input checked="" type="checkbox"/> The school has a school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 4.5%, and suspension disproportionality rates that do not reach or exceed 14.5% for the Students with Disabilities or African American student groups <input type="checkbox"/> The school has a partially developed and/or minimally effective school climate and student discipline system that is only partially aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights <input type="checkbox"/> The school has a minimally developed school climate and student discipline system as demonstrated by one or more of the following: the issuance of repeated CSD Notices to Cure (tiered intervention) related to suspension/expulsion; noted concerns related to ensuring due process rights when implementing suspension/expulsion practices; violation of law or policy. 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Positive school climate system and Restorative Justice documentation <input checked="" type="checkbox"/> Documentation of systems to prevent acts of bullying <input checked="" type="checkbox"/> Professional Development documentation <ul style="list-style-type: none"> <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Sets for suspension, expulsion, and disproportionality <input checked="" type="checkbox"/> Classroom/site Observation <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



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The school has a system for stakeholder engagement, including gathering input, facilitating, and encouraging involvement, sharing information, and resolving concerns, which:

- Provides parents, teachers, and students with meaningful opportunities for involvement and engagement that meet the requirements and goals of applicable federal and state law, the school's charter, and the school LCAP
- Implements a School Site Council (SSC), English Learner Advisory Committee (ELAC), and/or Parent Advisory Committee (PAC) in accordance with applicable legal requirements (e.g., member composition of committee/council, legally required topics, etc.), if applicable
- The liaison for students experiencing homelessness has identified this population through outreach and coordination activities with other organizations, and provided related referral of services to families, children, and youth experiencing homelessness

	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school provided evidence of a well-developed and effective system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements <input checked="" type="checkbox"/> The school provided evidence of a system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements <input type="checkbox"/> The school provided limited evidence of a system for stakeholder engagement, sharing information, and resolving concerns <input type="checkbox"/> The school provided little to no evidence of a system for stakeholder engagement, sharing information, and resolving concerns	<input checked="" type="checkbox"/> Yearlong Calendar of stakeholder engagement events/meetings. <input checked="" type="checkbox"/> Stakeholder Engagement <input checked="" type="checkbox"/> Stakeholder Consultation <input checked="" type="checkbox"/> School Site Council (SSC) documentation <input checked="" type="checkbox"/> Parent Advisory Committee (PAC) documentation <input checked="" type="checkbox"/> English Learners Advisory Committee (ELAC) documentation <input checked="" type="checkbox"/> Foster Youth/Students Experiencing Homelessness Designee <input checked="" type="checkbox"/> School website <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



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O6: CLEARANCES AND CREDENTIALING COMPLIANCE - QUALITY INDICATOR

The school is in compliance with applicable law and the terms of its approved charter regarding clearances and credentialing:

- All certificated staff are fully credentialed, including EL authorizations, and appropriately assigned as authorized by their credentials at all times
- Individuals who have been continuously employed in a teaching position since the 2019–20 school year obtain the appropriate certificate, permit, or other document for their certificated assignment no later than July 1, 2025 (Ed. Code § 47605.4(a))
- The school has obtained all necessary employee clearances, including criminal background and tuberculosis (TB) risk assessments/clearances, prior to employment, and keeps all clearances current
- The school has obtained all necessary vendor clearances, including criminal background and tuberculosis (TB) risk assessments/clearances as applicable, prior to the provision of service, and keeps all clearances current
- School employees and other mandated reporters working on behalf of the school receive annual training on child abuse awareness and reporting, in accordance with the requirements of Ed. Code, § 44691
- Staff receive annual training in Pupil Suicide Prevention and Awareness (as applicable) pursuant to Ed. Code §215
- Staff receive annual training in bloodborne pathogens, per 8 California Code of Regulations (“CCR”), § 5193
- The school has conducted volunteer clearances in accordance with applicable law and policy, including criminal background clearances for all volunteers who perform school site services while not under the direct supervision of a school employee, and tuberculosis (TB) risk assessments/clearances for all volunteers with frequent or prolonged contact with students

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The school has implemented an effective system which includes procedures to continually monitor and maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements at all times, which has led to clear and accurate record keeping/documentation of its compliance <input checked="" type="checkbox"/> The school has implemented and monitors systems and procedures that maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements <input type="checkbox"/> The school has partially implemented and/or intermittently monitors systems and procedures leading to inconsistent compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements <input type="checkbox"/> The school has not implemented and/or does not monitor systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements <p>Note: The rating of this indicator incorporates the ESSA Grid and evidence provided by the charter school in its Triannual submission and at the time of the oversight visit for those staff and/or vendors not included in the Triannual submission.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2023-2024</i> form (“ESSA Grid”) <input checked="" type="checkbox"/> Staff roster <input checked="" type="checkbox"/> School master schedule <input checked="" type="checkbox"/> Custodian(s) of Records documentation <input checked="" type="checkbox"/> Criminal Background Clearance Certifications <input checked="" type="checkbox"/> Teaching credential/authorization documentation <input checked="" type="checkbox"/> Vendor clearances and credentialing certifications <input checked="" type="checkbox"/> Volunteer (TB) risk assessment/clearance certification <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)



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Progress on LAUSD Board of Education Benchmarks and/or MOU related to ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS (if applicable):

N/A

Review of Health and Safety Compliance Items

The items below are expected to be evident at the charter school to ensure the protection of student and staff health and safety. Failure to provide evidence of any of the applicable items below may lead to tiered intervention, as appropriate, and restrict the overall rating in the Organizational Management, Programs, and Operations category as indicated below.

A charter school cannot receive a rating in this category greater than 1 if the items below are not evident.

Item	Evident	Not Evident
A current, comprehensive, site-specific comprehensive Health, Safety, and Emergency School Safety Plan per requirements of Ed. Code, §§ 47605(c)(5)(F), 32282(a)(2)(A)(J), and 35179.4, as applicable. (Note: For schools co-located with a District school, the charter school participates in and complies with the District school's Integrated Safe School Plan)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A current site-specific Certificate(s) of Occupancy or equivalent that authorizes the current use of the site	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A charter school cannot receive a rating in this category greater than 2 if any of the items below are not evident.

If several (i.e., two or more) items below are not evident, charter school may receive an overall rating of 1 in this category.

Item	Evident	Not Evident
School has sufficient emergency supplies in the event of a natural disaster or other emergency (Ed. Code § 32280)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
School conducts annual emergency drills and trainings as legally required to prepare for a natural disaster or other emergency, per Ed. Code §§ 32001 and 32282	<input checked="" type="checkbox"/>	<input type="checkbox"/>



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Provision and documentation of health screenings (e.g., vision, hearing, and scoliosis) per current applicable law and terms of the charter (Ed. Code § 49450 et seq, as referenced in FSDRL)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stock and maintenance of the required number and type of emergency epinephrine auto-injectors (“epi-pen”) onsite and training has been provided to volunteer staff member(s) in the storage and emergency use, per Ed. Code § 49414 and § 4119.2 of the Business and Professions Code	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provision of at least two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility, per Ed. Code § 49501.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A Board adopted Pupil Suicide Prevention Policy (grades 1-6 and/or grades 7-12, as applicable), requirements per of Ed. Code § 215. Suicide Prevention Lifeline and National Domestic Violence Hotline on at least one side of Student ID cards, as specified in Ed. Code § 215.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
For schools offering an interscholastic athletic program, at least one automated external defibrillator (AED) is onsite, and available at on-campus athletic activities or events per Ed. Code §§ 35179.4 and 35179.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Notes: None		



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Review of Transparency and Stakeholder Information Compliance Items

The items below are expected to be evident at the charter school to ensure that it operates in a transparent manner and keeps all stakeholders informed. Failure to provide evidence of any of the applicable items below may lead to tiered intervention, as appropriate, and impact the overall rating in the Organizational Management, Programs, and Operations category.

A charter school cannot receive a rating in this category greater than 3 if any of the items below are not evident.

Item	Evident	Not Evident
The following information posted to the school's website: <input type="checkbox"/> LCAP, per Ed. Code § 47606.5(h) <input type="checkbox"/> Current Board agenda in compliance with Brown Act, per Gov. Code, §54954.2(a)(1) <input type="checkbox"/> Policy on Pupil Suicide Prevention per Ed. Code § 234.6 <input type="checkbox"/> Title IX information, including a link to CDE's Title IX website per Ed. Code § 234.6 <input type="checkbox"/> Policies on anti-discrimination, anti-harassment, anti-intimidation, anti-bullying, and sexual harassment policies, including: anti-cyberbullying procedures, social media anti-bullying procedures, and a link to statewide resources including community-based organizations compiled by CDE, per Ed. Code § 234.6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provides all stakeholders with appropriate, accessible, and relevant information about individual student and schoolwide academic progress and performance Ed. Code § 35256	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Access to approved charter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Documentation of informing parents/guardians about transferability of courses/course credit and eligibility to meet A-G requirements (high schools only), per Ed. Code § 47605	<input type="checkbox"/>	<input type="checkbox"/>
Informing parents/guardians of human trafficking prevention resources (grades 6-12), per Ed. Code § 49381	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Notification of access to available mental health services, per Ed. Code § 49428. Additionally, charter schools serving any of the grades 6 to 12, shall prominently and conspicuously display a poster that identifies approaches and shares resources regarding pupil mental health in appropriate public areas that are accessible to, and commonly frequented by, pupils, per Ed. Code § 49428.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>



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Notes: None		



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5987 Camino Nuevo Charter Academy 2 (Kayne Start)	2019-2020					2020-2021					2021-2022				
	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Cash and Cash Equivalents		878,340	570,720	1,193,861	1,117,684		1,030,369	932,430	1,677,763	1,677,765		1,886,181	2,100,348	1,942,407	1,848,180
Accounts Receivable		742,231	636,750	1,027,255	1,027,255		2,152,008	2,167,470	1,550,032	1,552,233		1,056,087	891,744	0	1,669,823
Other Current Assets		59,468	300,919	39,621	39,621		43,196	70,891	15,974	13,773		15,510	14,553	1,419,252	17,864
Total Current Assets		1,680,039	1,508,389	2,260,737	2,184,560		3,225,573	3,170,791	3,243,769	3,243,771		2,957,778	3,006,645	3,361,659	3,535,867
Fixed and Other Assets		36,181,778	36,188,697	36,228,689	36,228,688		35,645,020	35,805,631	35,868,836	35,868,835		35,274,822	35,283,945	35,346,920	35,346,921
Total Assets		37,861,817	37,697,086	38,489,426	38,413,248		38,870,593	38,976,422	39,112,605	39,112,606		38,232,600	38,290,590	38,708,579	38,882,788
Deferred Outflows of Resources		0	0	0	0		0	0	0	0		0	0	0	0
Current Liabilities		720,635	627,597	1,053,266	987,975		1,052,574	1,256,765	1,139,288	1,169,087		1,021,901	1,132,387	1,636,087	1,686,918
Other Long Term Liabilities		10,681,686	10,681,686	10,636,765	10,625,880		10,249,428	10,249,427	10,266,868	10,237,071		9,870,242	9,870,242	9,881,214	9,840,445
Unfunded OPEB Liabilities		0	0	0	0		0	0	0	0		0	0	0	0
Total Liabilities		11,402,321	11,309,283	11,690,031	11,613,855		11,302,002	11,506,192	11,406,156	11,406,158		10,892,143	11,002,629	11,517,302	11,527,363
Deferred Inflows of Resources		0	0	0	0		0	0	0	0		0	0	0	0
Net Assets		26,459,496	26,387,803	26,799,395	26,799,393		27,568,591	27,470,230	27,706,449	27,706,448		27,340,457	27,287,961	27,191,278	27,355,425
Total Revenues	8,980,010	8,947,711	9,006,620	9,021,219	9,021,217	8,750,404	9,969,541	9,962,504	10,223,807	10,223,808	10,035,559	11,596,472	11,514,521	11,464,596	11,722,970
Total Expenditures	8,908,573	9,352,393	9,482,995	9,086,002	9,086,004	8,543,462	9,200,345	9,291,669	9,316,753	9,316,753	9,964,346	11,962,464	11,933,010	11,979,768	12,073,993
Net Income / (Loss)	71,437	(404,682)	(476,375)	(64,783)	(64,787)	206,942	769,196	670,835	907,054	907,055	71,213	(365,992)	(418,489)	(515,172)	(351,023)
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Inc / (Dec) in Net Assets	71,437	(404,682)	(476,375)	(64,783)	(64,787)	206,942	769,196	670,835	907,054	907,055	71,213	(365,992)	(418,489)	(515,172)	(351,023)
Net Assets, Beginning	26,641,126	26,799,395	26,799,395	26,799,395	26,799,393	26,387,803	26,799,395	26,799,395	26,799,395	26,799,393	27,470,230	27,706,449	27,706,450	27,706,450	27,706,448
Adj. for restatement / Prior Yr Adj	(25,591)	0	0	0	0	110,000	0	0	0	0	277,482	0	0	0	0
Net Assets, Beginning, Adjusted	26,615,535	26,799,395	26,799,395	26,799,395	26,799,393	26,497,803	26,799,395	26,799,395	26,799,395	26,799,393	27,747,712	27,706,449	27,706,450	27,706,450	27,706,448
Net Assets, End	26,686,972	26,394,713	26,323,020	26,734,612	26,734,606	26,704,745	27,568,591	27,470,230	27,706,449	27,706,448	27,818,925	27,340,457	27,287,961	27,191,278	27,355,425
Unrestricted Net Assets		26,441,337	26,369,644	26,799,395	26,799,393		27,568,591	27,470,230	27,706,449	27,706,448		27,340,457	2,241,086	27,184,003	27,348,150
Restricted Net Assets		18,159	18,159	0	0		0	0	0	0		0	25,046,875	7,275	7,275

5987 Camino Nuevo Charter Academy 2 (Kayne Start)	Audited Financials					2022-2023					2023-2024				
	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Cash and Cash Equivalents	1,117,684	1,677,765	1,848,180	3,937,085	0		2,140,699	2,129,152	3,937,085	3,937,085		3,032,899	3,081,287	0	0
Accounts Receivable	1,027,255	1,552,233	1,669,823	1,520,175	0		1,420,494	2,434,161	1,519,332	1,520,175		1,802,087	1,852,564	0	0
Other Current Assets	39,621	13,773	17,864	24,121	0		19,018	19,989	24,964	24,121		39,248	39,406	0	0
Current Assets	2,184,560	3,243,771	3,535,867	5,481,381	0		3,580,212	4,583,302	5,481,381	5,481,381		4,874,233	4,973,257	0	0
Fixed and Other Assets	36,228,688	35,868,835	35,346,921	35,028,203	0		35,121,473	34,938,361	35,028,203	35,028,203		34,508,872	34,501,516	0	0
Total Assets	38,413,248	39,112,606	38,882,788	40,509,584	0		38,701,684	39,521,663	40,509,583	40,509,584		39,383,105	39,474,772	0	0
Deferred Outflows of Resources	0	0	0	0	0		0	0	0	0		0	0	0	0
Current Liabilities	987,975	1,169,087	1,686,918	3,684,684	0		1,859,754	2,683,410	3,647,639	3,684,684		3,119,190	3,098,603	0	0
Other Long Term Liabilities	10,625,880	10,237,071	9,840,445	9,457,834	0		9,476,617	9,476,617	9,494,879	9,457,834		9,070,979	9,070,979	0	0
Unfunded OPEB Liabilities	0	0	0	0	0		0	0	0	0		0	0	0	0
Total Liabilities	11,613,855	11,406,158	11,527,363	13,142,518	0		11,336,371	12,160,026	13,142,518	13,142,518		12,190,169	12,169,582	0	0
Deferred Inflows of Resources	0	0	0	0	0		0	0	0	0		0	0	0	0
Net Assets	26,799,393	27,706,448	27,355,425	27,367,066	0		27,365,313	27,361,637	27,367,065	27,367,066		27,192,936	27,305,190	0	0
Total Revenues	9,021,217	10,223,808	11,722,970	12,676,219	0	11,140,549	11,693,606	11,777,990	12,676,219	12,676,219	12,721,212	14,783,993	14,850,644	0	0
Total Expenditures	9,086,004	9,316,753	12,073,993	12,664,578	0	11,074,207	11,683,713	11,771,775	12,664,574	12,664,578	12,704,754	14,958,122	14,912,519	0	0
Net Income / (Loss)	(64,787)	907,055	(351,023)	11,641	0	66,341	9,893	6,216	11,645	11,641	16,458	(174,129)	(61,875)	0	0
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Inc / (Dec) in Net Assets	(64,787)	907,055	(351,023)	11,641	0	66,341	9,893	6,216	11,645	11,641	16,458	(174,129)	(61,875)	0	0
Net Assets, Beginning	26,864,180	26,799,393	27,706,448	27,355,425	0	27,287,961	27,191,278	27,191,278	27,191,278	27,355,425	27,361,637	27,367,065	27,367,065	0	0
Adj. for restatement / Prior Yr Adj	0	0	0	0	0	(76,520)	164,143	164,143	164,143	0	32,713	0	0	0	0
Net Assets, Beginning, Adjusted	26,864,180	26,799,393	27,706,448	27,355,425	0	27,211,441	27,355,421	27,355,421	27,355,421	27,355,425	27,394,350	27,367,065	27,367,065	0	0
Net Assets, End	26,799,393	27,706,448	27,355,425	27,367,066	0	27,277,782	27,365,313	27,361,637	27,367,065	27,367,066	27,410,800	27,192,936	27,305,190	0	0
Unrestricted Net Assets	26,799,393	27,706,448	27,348,150	27,367,066	0		0	768,502	27,367,065	27,367,066		27,192,936	27,305,190	0	0
Restricted Net Assets	0	0	7,275	0	0		0	2,428,370	0	0		0	0	0	0



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/19/2024

FISCAL OPERATIONS

You have been assessed by the Fiscal Oversight team and you are receiving the rating of **4, Accomplished**.

Other circumstances and information could influence the rating and are noted in this evaluation.

Financial Highlights

Camino Nuevo Charter Academy 2's (CNCA2) fiscal condition is positive.

FINANCIAL HIGHLIGHTS					
Camino Nuevo Charter Academy 2	2019-2020 (Audited Actuals)	2020-2021 (Audited Actuals)	2021-2022 (Audited Actuals)	2022-2023 (Audited Actuals)	2023-2024 (Second Interim)
Net Assets	\$26,799,393	\$27,706,448	\$27,355,425	\$27,367,066	\$27,305,191
Net Income / (Loss)	(\$64,787)*	\$907,055	(\$351,023)**	\$11,641	(\$61,875)***
Transfers In / Out	\$0	\$0	\$0	\$0	\$0
Prior Year Adjustment(s)	\$0	\$0	\$0	\$0	\$0
Cash and Cash Equivalents	\$1,117,684	\$1,677,765	\$1,848,180	\$3,937,085	\$3,081,287
Unrestricted Net Assets	\$26,799,393	\$27,706,448	\$27,348,150	\$27,367,066	\$27,305,191
Norm Enrollment Reported by the School	701	692	688	672	686
FINANCIAL RATIO ANALYSIS					
Fund Reserve (Reserve for Economic Uncertainty) (Unrestricted Net Assets /Total Expenditures) <i>3% - 5% and greater is recommended (depending on the school's ADA)</i>	294.95%	297.38%	226.50%	216.09%	183.10%



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Cash Reserve Level (Cash Balance/Total Expenditures) <i>5% and greater is recommended</i>	12.30%	18.01%	15.31%	31.09%	20.66%
Current Ratio (Working Capital Ratio) (Current Assets/Current Liabilities) <i>At least 1.2 or 120% is recommended</i>	221.11%	277.46%	209.61%	148.76%	160.50%
Debt Ratio (Total Liabilities/Total Assets) <i>Lower than 1.0 or 100% is recommended</i>	30.23%	29.16%	29.65%	32.44%	30.83%

* According to CNCA, the net loss as reported in the 2019-2020 audit was **(\$64,787)**. However, further analysis of this loss reflects that the school's operating income in terms of Earning before Interest, Taxes, and Depreciation (EBITDA) was \$791,221. The variance between EBITDA and the net loss reflected in the 2019-2020 audit report was primarily applicable to the Proposition 55 construction award (site/building improvements and debt service interest).

** According to CNCA, the net loss of **(\$351,023)** in the 2021-2022 audit was attributed to the \$626K of depreciation cost of CNCA2 owning its own building (non-cash in nature).

*** According to CNCA, the projected net loss of **(\$61,875)** in the 2023-2024 Second Interim report is primarily due to depreciation costs (non-cash in nature).

Charter Operator Fiscal Information

Camino Nuevo Charter Academy (CNCA)					
Source: Independent Audit Report for the Year Ending June 30, 2023					
# of Charter Schools		Including related parties and charter schools		Excluding related parties and charter schools	
Operated	Authorized by LAUSD	Net Assets	Net Income / (Loss)	Net Assets	Net Income / (Loss)
5	5	\$45,841,155	\$390,700	(\$71,868)*	\$0

* The CNCA Home Office's net loss of **(\$71,868)** is carried forward from Fiscal Year 2017-2018, primarily due to the asset transfer to and service agreements with Pueblo Nuevo Education and Development Group (PN-EDG). See further details under **Item 27** in the **Notes II** section below.

Management Fees: According to CNCA, CNCA2 pays annual management fees of 12% to PN-EDG for administrative services which Education Code Section 47632(f) defines as: "all funding except funding for capital outlay," for each CNCA school, as projected by PN-EDG on or about July



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1, 2023, for services that include home support. In addition, to benefit and further the CNCA schools' charitable and educational purposes, since July 1, 2016, the contractual arrangements between CNCA and PN-EDG each year have been governed by an Agreement for Limited Services. Each of these Agreements are for twelve-month periods, commencing on July 1 each year, and are renewed annually. PN-EDG supports CNCA by administering many of the charitable activities that CNCA historically performed [e.g., early childhood services (pre-school), alumni services, development, home support office services and integrated community support services], to enable CNCA to focus on charter school operations.

Per the Eighth Amendment for Limited Services of July 1, 2023, "PN-EDG shall invoice CNCA every three (3) months for services performed, with a delineation between the Base Compensation for the limited services as described in Section 3.2, the ELOP [Expanded Learning Opportunities Program] Compensation for the services described in Section 3.3, and the Mental Health Program Compensation for the services described in Section 3.4. CNCA shall prepay the first payment (reflecting a three (3) month period) in the amount of \$1,558,727.50 as Base Compensation, \$62,500 as ELOP Compensation, and \$180,697.50 as Mental Health Program Compensation, which shall be due to PN-EDG no later than July 1, 2023. After the initial three (3) month period, the Parties shall adjust the subsequent invoice to reflect the services performed and prepaid during that period. CNCA shall submit payment to PN-EDG for each school within twenty (20) calendar days of the deposit by the State with the County Treasurer of the state aid portion of each CNCA school."

Areas of Demonstrated Strength and/or Progress:

The school's fiscal condition is positive. Please refer to the Financial Highlights table above.

Areas Noted for Further Growth and/or Improvement:

No significant items noted.

Other Observations (Items described in this section, which may not have been addressed in the charter school's Fiscal Policies and Procedures, are recommended for improvement to align with optimal business practices).

Through conducting fiscal oversight and analyzing the data below, the CSD requests and receives fiscal documents from CNCA (including bank statements, bank reconciliations, credit card statements, and check registers) for the five CNCA charter schools that are currently authorized by LAUSD. The CSD reviews these financial documents and a sampling of checks and credit card transactions across these CNCA charter schools, to assess overall compliance with CNCA's *Fiscal Policies and Procedures* (FPP, approved by CNCA governing board on 11/9/2021). Any areas noted as other observations below relating to CNCA and its charter schools' overall compliance to the aforementioned manual are indicated within each charter school's Annual Performance-Based Oversight Visit Report, which may or may not have been experienced by the specific CNCA school named above. Lastly, any exceptions that are school-specific, such as the fiscal condition, are reviewed separately for each CNCA charter school.

1. Type of Observation: Contracts (Lack of Board Approval)

- **Source(s) of Document Reviewed:** Check Register
- **Description of Observation:** The CSD noted a check from Camino Nuevo Elementary School 3's (CNCA3) check register (Check # P041767, in the amount of \$1,369.80, dated 8/30/2023, and made payable to Sunny Strategies LLC, with a contract agreement valued at \$110,000), that lacked evidence



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of required governing board approval as per CNCA's FPPs. The other four CNCA schools also received services from this independent contractor and were included in the service agreement.

- **Charter Operator's Fiscal Policies and Procedures:** Page 11 of CNCA's FPP states: "The Governing Board must approve any contract over \$100,000."
- **Charter School's or Charter Operator's Response:** CNCA stated that they will be adding a second reviewer on contracts to support in meeting purchase and procurement policies and procedures for contract approvals. CNCA provided a copy of the 12/12/2023 board meeting minutes with evidence that the CNCA governing board subsequently approved Sunny Strategies LLC's contract agreement.
- **CSD's Recommendations/Comments:** The CSD recommends that CNCA strictly adhere to its written policies pertaining to threshold amounts and approvals referenced above. Furthermore, the CSD recommends that CNCA's governing board, its leadership team, and key employees responsible for managing the day-to-day fiscal operations of the CNCA schools be provided adequate and ongoing training to ensure their familiarity and conformity with CNCA's governing board-approved fiscal policies and procedures.

The Charter Schools Division will monitor this issue referenced above during the next oversight visit. The results may be factored into the school's rating for next year.

Corrective Action Required:

None noted that require immediate action to remedy concerns in this report.

Progress on LAUSD Board of Education and/or MOU Benchmarks related to FISCAL OPERATIONS (if applicable):

N/A



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/19/2024**Notes:****I. Review of Fiscal Documentation (Non-Fiscal Preparation Guide Items)**

1. Reviewed independent audit report for the Fiscal Year ended June 30, 2023, and noted the following:
 - a. Audit opinion: Unmodified/Unqualified.
 - b. Material weaknesses: None Reported.
 - c. Deficiencies/Findings: None Reported.
 - d. Lack of a Going Concern: None Reported.

An audit finding was identified in the school's 2021-2022 independent audit report pertaining to 2022-001 Expanded Learning Opportunities ELO-G. CNCA's 2022-2023 independent audit report indicated that the status is not applicable as this test was removed from the 2022-2023 *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*.

2. The 2022-2023 audited and unaudited actuals mirror each other.
3. The school's reported Norm Enrollment was 701, 692, 688, 672, and 686 students for Fiscal Years 2019-2020, 2020-2021, 2021-2022, 2022-2023, and 2023-2024 respectively, representing an accumulated decrease in enrollment of 15 students (or 2.1%) since Fiscal Year 2019-2020. The school's reported Norm Enrollment for Fiscal Year 2023-2024 is 686 students, which is 10 students (or approximately 1.4%) below its projected student enrollment for Fiscal Year 2023-2024 (i.e., 696 students) per the school's petition enrollment roll-out plan in its operative charter. As noted above, the school has maintained a balanced budget for Fiscal Year 2022-2023, and projects a balanced budget for Fiscal Year 2023-2024 per its 2023-2024 Second Interim Financials. The CSD will continue to monitor the school's student enrollment through oversight.
4. Segregation of Duties (SOD) reviews were conducted at Camino Nuevo Charter Academy 4 (CNCA4) and Camino Nuevo High 2 (CNHS2). No discrepancies were noted.

II. Review of 2023-2024 Fiscal Preparation Guide

1. Most current fiscal reports presented to the charter school's governing board at one of the meetings held in 2023-2024: a) Balance Sheet; b) Income Statement (Statement of Activities), and c) Monthly Cash Flow Projections were provided.
2. Minutes of the meeting and the board packet when the above fiscal reports (i.e., Items 1a., 1b., and 1c.) were presented to and approved by the charter school's governing board were provided.
3. Audit/fiscal reports issued by any public agency or third-party organizations, and the school's governing board minutes of all meetings reflecting the discussion of any of the fiscal reports and applicable audit findings resolution/corrective action were not provided as the charter school has indicated not applicable.
4. Minutes of the meeting when the 2023-2024 budget was adopted were provided.
5. Evidence of the benefits that the charter school is offering STRS, PERS, and Social Security to its employees, and that this is done in a manner that is consistent with the charter terms and the Charter Schools Act (Education Code 47611) was provided.
6. Minutes of the meeting reflecting the selection of the independent auditor were provided.
7. Minutes of the meeting reflecting the discussion of the most current independent audit report were provided.
8. Minutes of the meeting reflecting the receipt, review, and discussion of the most current three interim financial reports (i.e., first interim and second interim financial reports, and unaudited actuals) submitted to LAUSD were provided.
9. Minutes of the meeting reflecting the discussion and resolution of complaints received from staff or vendors, if any, within the last year (i.e., 2022-2023) or since the last disclosure period, whichever is later were not provided as the charter school has indicated not applicable.



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10. Minutes of the meeting reflecting the receipt, review, and discussion of the most current Annual Performance-Based Oversight Visit report. were provided.
11. A copy of the most current fiscal policies and procedures was provided.
12. Minutes of the meeting reflecting approval of the current fiscal policies and procedures and, if applicable, minutes of the meeting reflecting the approval of the current procurement policies and procedures were provided.
13. A copy of the charter school's organizational chart that depicts the current reporting structure of the charter school, including but not limited to, any board members, charter management organization (CMO) employees (when applicable), and/or school employees, who handle day-to-day finances and/or have responsibilities outlined within the charter school's fiscal policies and procedures was provided.
14. A summary of the total compensation paid in Fiscal Year 2022-2023, with a breakdown that includes the name of the employee, job title, regular pay, overtime pay, other pay, benefits, and total pay and benefits, for all executives, school leaders, administrators, directors, and non-certificated staff, who may have decision-making authority over the charter school, either employed directly by the charter school or the entity managing the charter school as defined by Education Code section 47604.1, including the organization's home office, CMO, any related party was provided.
15. A description of the relationship (legal, business or otherwise) the charter school maintains with any related party as defined in the CSD's 2023-2024 Fiscal Preparation Guide Item 14 was provided.
16. Copies of any and all of the most current signed and executed agreements/contracts within the last year (i.e., 2022-2023) or since the last update, whichever is later (including attachments and exhibits that accompany the agreements/contracts) with the administrative services provider and/or the back office services provider, or the charter school's operator and/or charter school's home office (e.g., management contracts, service agreements, license agreements, affiliation agreements, contract amendments, etc.) were provided.
17. Minutes of the meeting reflecting approval of the management fees, licensing fees, or any other fees were provided.
18. A copy of the sole statutory member's by-laws, and a copy of the sole statutory member's articles of incorporation were provided.
19. The most current accounts payable aging report listing the balances owed, vendor names, invoice numbers, invoice dates, number of days outstanding, and, if applicable, explanations for 90+ days outstanding invoice(s) or outstanding invoices exceeding the number of days in accordance with the charter school's fiscal policies and procedures was provided.
20. Check registers, or a list of all issued checks/cash disbursements, including voided checks (when the school's payments are outsourced to a third-party provider), documenting all checks and electronic debit transactions for the prior 12 months (spanning from 11/2022 to 10/2023) were provided. Reviewed 28 checks (and 10 electronic credit/debit transactions). The CSD's observations were noted under Other Observations above.
21. a) A list of all active credit card account(s), b) A list of all closed credit card account(s) within the last year, and c) All credit card statements for the most current six months (spanning from 4/2023 to 9/2023) were provided. Selected the months of 4/2023 through 9/2023 and reviewed 41 credit card transactions for sample testing. No discrepancies were noted.
22. a) A list of all active school bank account(s), and b) Monthly bank statements and reconciliation reports for the most current six months (spanning from 4/2023 to 9/2023) were provided. Selected the months of 4/2023, 6/2023, 8/2023, and 9/2023 for sample testing. No discrepancies were noted.
23. Student body financial records (including ASB policies and procedures, budgets, cash flow statements and projections, bank statements with reconciliations for the most current six months, audit reports, and other fiscal reports, if applicable) were not provided as the charter school has indicated not applicable.
24. The most current inventory listing for both capitalized and non-capitalized equipment, including equipment description/type, brand/model, tag number, acquisition date, purchasing price, book value, asset life, and location of use was provided.
25. The webpage address where the charter school posts the Education Protection Account (EPA) revenue and expenditures report pertaining to the prior fiscal year (i.e., 2022-2023) (as required by Article XIII, Section 36, Subdivision (e), Paragraph (6) of the California Constitution) was provided.



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26. The webpage address(es) where the charter school posts (1) Audited Financials, and (2) Local Control and Accountability Plan (LCAP), respectively, (or the school's assertion that its Audited Financial Statements are made available to members of the public) in accordance with Education Code section 47606.5(h) and/or LAUSD's Charter School Transparency Resolution were provided.
27. Documents pertaining to the charter operator's/school's financing/borrowing activities were provided.

CNCA disclosed the following loan with PN-EDG and third party entities:

(a) PN-EDG restricted fund loan to CNCA3 in the form of a Promissory Note for Fifteenth and Ardmore, LLC (Borrower) and Wells Fargo Bank, National Association (Lender). The terms of the Promissory Note are: Principal amount - \$1,629,670.25; Date of Note - June 27, 2019; Annual interest rate - 4.25%; and Payments - 35 regular payments each at \$18,240 and a final irregular payment of \$1,173,721.90. This loan had a maturity date of July 1, 2022, and has been extended by Wells Fargo through March 31, 2023. This loan was subsequently refinanced through the California School Finance Authority (the Lender) to Grupo Nuevo Los Angeles (GNLA), a related party (the Borrower) effective May 1, 2023.

As part of CNCA3's New Markets Tax Credit (NMTC) unwind/refinancing transaction (as described under the footnote in the Financial Highlights and Item 27 of CNCA3's 2022-2023 Annual Performance-Based Oversight Visit Report), on June 19, 2019, PN-EDG withdrew \$1,629,670.25 from PN-EDG's Wells Fargo Bank account ending in X5336 to pay off Note A associated with the NMTC loan to Fifteenth & Ardmore Investments, LLC, originated on or around June 21, 2012. On July 5, 2019, a new account ending in X5124 was opened at Wells Fargo Bank (in the name of PN-EDG) and an amount of \$1,629,670.25 was deposited as the opening balance with the proceeds of a new loan between Fifteenth and Ardmore, LLC (the Borrower) and Wells Fargo Bank (the Lender). According to the information provided by PN-EDG's then-CFO, the purpose of this account is to provide a cash guaranty to this new loan. As of December 31, 2023, the account balance was \$1,646,583.65 in PN-EDG's Wells Fargo Bank account ending in X5124 and there have not been account activities except for interest earned to date. Per confirmation letter from Wells Fargo, the loan has been repaid, and as such, the cash is no longer held as collateral by Wells Fargo. According to ExED, the funds are currently being held in two restricted cash accounts until the disposition of funds is determined. The CSD will continue to monitor the disposition of this cash balance and the financing activities relative to CNCA3's Eisner Campus in the future through oversight.

(b) Proposition 55 Funding Agreement for CNCA2 executed on April 25, 2011, to purchase and/or construct a real property as a permanent school facility for CNCA2. Per CNCA's 2022-2023 independent audit report, CNCA2 has received all of the State apportionment which totaled \$29,557,192. CNCA2 has recorded debt related to this funding of \$12,493,596; the balance at June 30, 2023 is \$9,840,445.

The following paragraphs provide further details regarding PN-EDG's establishment and financial support to the CNCA charter schools.

Per CNCA, CNCA is a California nonprofit public benefit corporation, established to operate one or more schools and provide related comprehensive public education programs for students in kindergarten through twelfth grades in low-income, predominantly immigrant, and multilingual areas. PN-EDG was incorporated on March 9, 2016, as a California nonprofit public benefit corporation and serves as the sole statutory member of CNCA, as defined in California Corporations Code Section 5056. On January 10, 2017, the LAUSD Board of Education approved the material revision requests submitted by the then-six CNCA charter schools, which called for CNCA's adoption of PN-EDG as the sole statutory member corporation. Beginning in 2017-2018, PN-EDG also provided home support services to CNCA charter schools. CNCA's Board Resolution No. 2017-6-13, item #11, stated that CNCA's governing board approved the transfer of \$4 million in surplus funds [representing a portion of the consolidated cash reserves held by CNCA] to PN-EDG. The 2017-



LAUSD CHARTER SCHOOLS DIVISION

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6-13 Board Resolution further declared that PN-EDG shall maintain these funds in a separate bank account, to document that the funds are expended in furtherance of CNCA's charitable purpose to provide comprehensive public education programs for students in kindergarten through twelfth grade. CNCA indicated that these funds (aka "PN-EDG Opportunity Reserves Fund") are completely restricted to supporting and benefiting CNCA's K-12 programming consistent with its discussion with LAUSD during the material revision process. CNCA provided the CSD with the California Attorney General's "no objection" letter dated October 12, 2017, pertaining to the asset transfer proposed by CNCA. Per the bank records provided by CNCA, on March 30, 2018, the \$4 million in funds were transferred from CNCA to PN-EDG. According to CNCA, the one-time asset transfer amounts from each school were calculated based on the June 30, 2017, unrestricted net position for each of the six CNCA charter schools, divided by the total unrestricted net position of the six CNCA charter schools (pro-rata share), and multiplied by \$4 million. Based on CNCA's calculation, CNCA2's pro-rata share of this one-time asset transfer was \$423,550.

Based on CNCA's 2022-2023 independent audit report, PN-EDG provided grants to CNCA schools amounting to \$450,000 for the year ended June 30, 2023. Per the PN-EDG Board Resolution dated 6/5/2023 that was provided by CNCA, PN-EDG projected and collected fees from CNCA for the 2022-2023 but did not fully expend those collected funds. Rather than retaining the unexpended 2022-2023 services fees for its charitable purposes, PN-EDG distributed the unexpended fees on a per-ADA basis, among the CNCA schools. CNCA2's pro-rata share of this transfer was \$100,215. Additionally, based on CNCA's 2022-2023 independent audit report (Note 4) and the accounting records provided by CNCA, on 7/1/2022, PNEDG transferred \$48,887 of fixed assets to Camino Nuevo Charter Academy (CNCA1) as a result of the closure of the early childhood center for the year ended June 30, 2022.

28. A copy of the current facility lease agreement(s) for the school's private site(s), along with the approved meeting minutes of the school governing board's approval of the lease agreement(s) were provided.
29. The charter school's plan(s) for the purchase, new lease, relocation, and/or expansion to new school site(s), facilities-related expansions, and/or major improvements to the existing and/or new school site(s) and pertinent documents such as financing documents, copies of construction contract, a copy of the lease agreement (if applicable), as appropriate, were not provided as the charter school has indicated not applicable.
30. Disclosure of legal issues was not provided as the charter school has indicated not applicable.



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Existing School – a charter school that was/is in operation/active in the preceding school year(s) and the current school year. Existing schools may receive a rating of 1, 2, 3, or 4.

New School – a charter school that is in its first year of operation in the current school year and does not have an independent audit report or audited financial result for its first operative year on file with the Charter Schools Division. New schools are evaluated based on current year information. New schools may receive a rating of 1 or 2.

<p><i>An existing school that, at a minimum, meets all of the Required and Supplemental Criteria listed below would be assessed eligible to be considered as <u>Accomplished [Rating of 4].</u></i></p>	<p><i>An existing school that, at a minimum, meets all of the Required Criteria and at least five of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Proficient [Rating of 3].</u></i></p>
<p><u>Existing Schools (based on the most current annual audit):</u></p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net assets are positive in the prior two audits; 2. The cash balance at the beginning of the school year is positive; 3. The two most current annual independent audits show no material weaknesses, deficiencies, and/or findings; 4. If applicable, federal, state, and other public agency audits/reviews (e.g., California State Teachers' Retirement System (CalSTRS), California Public Employees' Retirement System (CalPERS), Fiscal Crisis & Management Assistance Team (FCMAT), United States Department of Education (USDE), California Department of Education (CDE), etc.), at the time of the oversight visit, show no outstanding material weaknesses, deficiencies, and/or findings; 5. Vendors and staff are consistently paid in a timely manner; 6. Governing board approves Fiscal Policies and Procedures, at a minimum, once prior to each charter renewal term; 7. Charter school consistently adheres to the governing board-approved Fiscal Policies and Procedures; 8. Governing board adopts the annual budget; 9. Governing board reviews and/or discusses reports (e.g., first interim, second interim, unaudited actuals, audited financial statements, etc.) submitted to LAUSD; 10. If applicable, governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD; 11. There is no apparent conflict of interest; 12. The Education Protection Account allocation and expenditures, audited financial statements, and the most current governing board-approved LCAP submitted to the appropriate agencies, are posted on the charter school's website; 	<p><u>Existing Schools (based on the most current annual audit):</u></p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net assets are positive in the most current audit; 2. The cash balance at the beginning of the school year is positive; 3. The most current annual independent audit shows no material weaknesses, deficiencies and/or findings; 4. If applicable, federal, state, and other public agency audits/reviews (e.g., CalSTRS, CalPERS, FCMAT, USDE, CDE, etc.), at the time of the oversight visit, show outstanding findings, and the school is able to demonstrate evidence of remedies in addressing these findings; 5. Vendors and staff are generally paid in a timely manner; 6. Governing board approves Fiscal Policies and Procedures, at a minimum, once prior to each charter renewal term; 7. Charter school generally adheres to the governing board-approved Fiscal Policies and Procedures; 8. Governing board adopts the annual budget; 9. Governing board reviews and/or discusses reports (e.g., first interim, second interim, unaudited actuals, audited financial statements, etc.) submitted to LAUSD; 10. If applicable, governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD; 11. There is no apparent conflict of interest; 12. The Education Protection Account allocation and expenditures, audited financial statements, and the most current governing board-approved LCAP are posted on the charter school's website; 13. The LCAP is submitted to the appropriate agencies; 14. Reasonable requests for information made by the Charter Schools Division and LAUSD are generally processed or submitted by the charter school in a timely manner;



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13. The LCAP is submitted to the appropriate agencies;
14. Reasonable requests for information made by the Charter Schools Division and LAUSD are consistently processed or submitted by the charter school in a timely manner;
15. There are no items cited in Areas Noted for Further Growth and/or Improvement and there are no more than five (5) items cited in Other Observations for the most current year;
16. If applicable (when audited and unaudited actuals do not mirror each other), adequate explanations are provided by the school for significant variances between audited and unaudited actuals, and there are no indications of the school's potential lack of internal controls over financial statements;
17. Proper segregation of duties is consistently in place;
18. If applicable, there are no outstanding fiscal-related tiered intervention notices issued to the school; or the school has no tiered intervention notices as of the oversight report issuance date; and
19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are fully met by the required deadline(s); or the school has no fiscal benchmarks in its current charter term.

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 (5 CCR § 15450 Reserves) (i.e., unrestricted fund balance divided by total expenditures) in the most current two annual independent audits;
2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current two annual independent audits;

An existing school that, at a minimum, meets all of the Required Criteria and at least five of the Supplemental Criteria listed below would be assessed eligible to be considered as Proficient [Rating of 3].

15. There are no significant recurring issues cited in the Areas Noted for Further Growth and/or Improvement;
16. If applicable (when audited and unaudited actuals do not mirror each other), at least partial explanations are provided by the school for significant variances between audited and unaudited actuals, and there are no indications of the school's potential lack of internal controls over financial statements;
17. Proper segregation of duties is generally in place;
18. If applicable, the charter school is in the process of resolving outstanding fiscal issues cited in a Notice issued by the CSD as part of its tiered intervention process; and
19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are partially met by the required deadline(s).

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 (5 CCR § 15450 Reserves) (i.e., unrestricted fund balance divided by total expenditures) in the most current annual independent audit;
2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current annual independent audit;
3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current annual independent audit;



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<p><i>An existing school that, at a minimum, meets all of the Required and Supplemental Criteria listed below would be assessed eligible to be considered as <u>Accomplished</u> [Rating of 4].</i></p>	<p><i>An existing school that, at a minimum, meets all of the Required Criteria and at least five of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Proficient</u> [Rating of 3].</i></p>
<ol style="list-style-type: none"> 3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current two annual independent audits; 4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the two most current annual independent audits; 5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, etc.); 6. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings; 7. The most current annual independent audit is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)), or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and 8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5). 	<ol style="list-style-type: none"> 4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the most current annual independent audit; 5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, etc.); 6. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings; 7. The most current annual independent audit is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)) or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and 8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).

<p><i>An existing school that, at a minimum, meets all of the Required Criteria, and at least four of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Developing</u> [Rating of 2].</i></p>	<p><i>An existing school would be assessed as <u>Unsatisfactory</u> [Rating of 1] based on the statements below:</i></p>
<p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net Assets are positive in the most current audit; net assets are negative with strong trend towards becoming positive (be positive at the end of the third year per the applicable interim financials); or the school's financial condition fluctuates from year to year, with 	<p><i>An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:</i> A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for <i>Accomplished</i>, <i>Proficient</i>, or <i>Developing</i>. The charter school was given a certain period of time to address the fiscal concerns of</p>



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<p><i>An existing school that, at a minimum, meets all of the Required Criteria, and at least four of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Developing</u> [Rating of 2].</i></p>	<p><i>An existing school would be assessed as <u>Unsatisfactory</u> [Rating of 1] based on the statements below:</i></p>
<p>significant net losses, leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years;</p> <ol style="list-style-type: none"> 2. The cash balance at the beginning of the school year is positive; and 3. Governing board approves Fiscal Policies and Procedures, at a minimum, once prior to each charter renewal term. <p><u>Note:</u> Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.</p> <p style="text-align: center;"><u>SUPPLEMENTAL CRITERIA</u></p> <ol style="list-style-type: none"> 1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 (<u>5 CCR § 15450 Reserves</u>) (i.e., unrestricted fund balance divided by total expenditures) in the most current annual independent audit; 2. The cash balance at the beginning of the school year is at least 5% of the prior year’s expenses in the most current annual independent audit; 3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current annual independent audit; 4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the most current annual independent audit; 5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, etc.); 6. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings; 	<p>LAUSD, but failed to provide a satisfactory response. The charter school has shown no <i>feasible</i> financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school’s operation to mitigate the negative fiscal condition. The charter school’s governing board members and/or leadership lack fiscal capacity.</p> <p>Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.</p> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>



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<p><i>An existing school that, at a minimum, meets all of the Required Criteria, and at least four of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Developing</u> [Rating of 2].</i></p>	<p><i>An existing school would be assessed as <u>Unsatisfactory</u> [Rating of 1] based on the statements below:</i></p>
<p>7. The most current annual independent audit is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)) or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and</p> <p>8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).</p>	
<p><i>A new school that, at a minimum, meets all of the Required Criteria listed below would be assessed eligible to be considered as <u>Developing</u> [Rating of 2].</i></p>	<p><i>A new school would be assessed as <u>Unsatisfactory</u> [Rating of 1] based on the statements below:</i></p>
<p><u>New Schools:</u></p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> Interim reports and/or unaudited actuals project positive net assets; Projected debt, if any, is managed efficiently and will not cause the charter school to end the fiscal year with negative net assets. The non-profit organization is financially viable to support the charter school; If enrollment is significantly below the enrollment per the school's <i>Pupil Estimates for New or Significantly Expanding Charters</i> report and/or its approved petition budget, the charter school has made significant adjustments in their operations to allow for the reduced income, and submitted a revised viable three-year budget and three-year cash flow projections; Governing Board adopts the annual budget; The governing board reviews and discusses the charter school's financial reports as evidenced by the governing board meeting minutes; Reasonable requests for information made by the Charter Schools Division and LAUSD are processed or submitted by the charter school in a timely manner; 	<p><u>New Schools:</u></p> <p><i>An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:</i></p> <p>A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for <i>Developing</i>. The charter school was given a certain period of time to address the fiscal concerns of LAUSD but failed to provide a satisfactory response. The charter school has shown no <i>feasible</i> financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school's operation to mitigate the negative fiscal condition. The charter school's governing board members and/or leadership lack fiscal capacity.</p> <p>Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: CAMINO NUEVO CHARTER ACADEMY 2

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **3/19/2024**

<p><i>A new school that, at a minimum, meets all of the Required Criteria listed below would be assessed eligible to be considered as Developing [Rating of 2].</i></p>	<p><i>A new school would be assessed as Unsatisfactory [Rating of 1] based on the statements below:</i></p>
<p>7. The most current governing board-approved LCAP is posted on the charter school’s website; and 8. The LCAP is submitted to the appropriate agencies.</p> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>	<p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/13/2024

ANNUAL PERFORMANCE-BASED OVERSIGHT VISIT REPORT*

2023-2024 SCHOOL YEAR

FOR

CAMINO NUEVO CHARTER ACADEMY (2017)

Name and Location Code of Charter School

LAUSD Vision

L.A. Unified will be a progressive global leader in education, providing a dynamic and inspiring learning experience where all students graduate ready for success.

CSD Mission

The LAUSD Charter Schools Division (CSD) fosters high quality educational opportunities and outcomes for students in the greater Los Angeles community through exemplary charter public school authorizing, oversight, and sharing of promising practices so that all students maximize their potential.

CSD Core Values

We believe that our success depends on:

- Making decisions that put the interests of students first.
- Serving with high expectations, integrity, professionalism, and commitment.
- Employing authentic, responsive, and effective leadership and teamwork.
- Continuously learning as a dynamic organization.
- Building and sustaining a healthy workplace culture where high performance, diversity, and creativity thrive.
- Developing productive relationships with our charter schools and all stakeholders.

* Charter School shall comply in a timely manner with all applicable federal and state laws and regulations, as they may change from time to time, including but not limited to matters related to the school's governance, programs, facilities, operations, and/or fiscal management. Elements of the oversight process may be modified as LAUSD continues to respond to the COVID-19 pandemic. To support the well-being of all at a school site, all are expected to follow applicable COVID-19 public health guidelines, including related District requirements for operations at District facilities. The assigned CSD Administrator will provide any updated information reach out with more details, as needed.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/13/2024

Charter School Name:	Camino Nuevo Charter Academy			Location Code:	2017
Current Address:	City:	ZIP Code:	Phone:	Fax:	
697 S. Burlington Ave.	Los Angeles	90057	(213) 413-4245	(213) 413-8553	
Current Term of Charter¹:	LAUSD Board District:		LAUSD Region:		
July 1, 2020 to June 30, 2028	2		East		
Number of Students Currently Enrolled:	Enrollment Capacity Per Charter:	Number Above/Below Enrollment Capacity (day of visit):		48	
603	555				
Grades Currently Served:	Grades To Be Served Per Charter:	Percent Above/Below Enrollment Capacity (day of visit):		8.7%	
TK-8	TK-8				
Norm Enrollment Number:	604				
Total Number of Staff Members:	86	Certificated:	42	Classified:	44
Charter School's Leadership Team Members:	Juliana Santos, Principal; Jazmin Romero, Student & Family Coordinator; Elizabeth Rodriguez, Assistant Principal of Instruction; Yasmin Varela, School Operations Manager				
Charter School's Contact for Special Education:	Martha Silva, SPED Coordinator	SELPA & Option:		Option 3	
CSD Assigned Administrator:	Brenda Martinez	CSD Fiscal Oversight Manager:		Andrea Ines	
Other School/CSD Team Members:	NA				
Oversight Visit Date(s):	March 13, 2024		Fiscal Review Date (if different):	NA	
Is school located on a District facility? If so, please indicate the applicable program (e.g., Prop 39, PSC, conversion, etc.):	NA		LAUSD Co-Location Campus(es) (if applicable):	NA	
Certificate of Occupancy (COO) or Temporary Certificate of Occupancy Type: (if a TCO, please note expiration date)	COO		COO/TCO Approved Grade Levels and Occupancy Loads:²	Grade Levels not indicated Occupancy Load 314 (see note below)	

SUMMARY OF RATINGS

(4)=Accomplished (3)=Proficient (2)=Developing (1)=Unsatisfactory

Governance	Student Achievement and Educational Performance	Organizational Management, Programs, and Operations	Fiscal Operations
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¹ Education Code section 47607.4 provides that “all charter schools whose term expires on or between January 1, 2022, and June 30, 2025, inclusive, shall have their term extended by two years, and all charter schools whose term expires on or between January 1, 2024, and June 30, 2027, inclusive, shall have their term extended by one additional year.”

² The school submitted two certificates of occupancy (COO) for its two sites (697 and 653 Burlington Ave). Although the COO for 653 Burlington Ave indicates an occupancy load of 314, the COO for 697 Burlington Ave does not indicate the occupancy load for the site.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

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3, Proficient	3, Proficient	3, Proficient	4, Accomplished
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LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter AcademyAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/13/2024

CHARTER RENEWAL CRITERIA

In accordance with Education Code §§ 47605, 47607, and 47607.2, in order to renew a charter, the District must determine whether the charter school has met specific renewal criteria prescribed in statute. .

REPORT GUIDE

LAUSD's oversight procedures are intended to balance a charter school's autonomy of operation with its accountability to the public. LAUSD utilizes a holistic, performance-based approach to evaluate all charter schools, guided principally by making decisions in the best interest of students. The CSD observes and monitors each charter school in accordance with applicable laws, regulations, LAUSD policy, memoranda of understanding, and the school's operative charter. Information gathered through oversight serves as part of the charter school's ongoing record for the District to make informed decisions about charter school authorization, renewal, material revisions, sharing of promising practices, and if need be, revocation. While LAUSD is responsible to provide oversight of its charter schools and the entities managing charter schools, the primary oversight of each charter school must first and foremost be performed by the charter school's own Governing Board. The Governing Board of a charter school has an ongoing responsibility to oversee the operations of its charter school(s), ensuring that every charter school it oversees is providing a high-quality educational program for students enrolled, is successfully fulfilling the terms of their charter, is fiscally sound, and complies with applicable laws, regulations, and court orders. In designing this document, the District has considered California charter school law, as well as the *LAUSD Policy and Procedures for Charter Schools*, California State Board of Education's criteria for evaluating charter schools, and the National Association of Charter School Authorizers' *Principles and Standards of Quality Authorizing*. This reporting tool provides guidelines and criteria used by the CSD to observe, record, assess, and reflect with the charter school on school performance as captured during the annual oversight visit process in these four categories:

Governance – demonstrating fulfillment of the Governing Board's fiduciary responsibility to effectively direct and provide oversight for the charter public school, including but not limited to enactment and monitoring of policies and procedures to ensure the school's full compliance with applicable law, policy, and the terms of the charter approved by the LAUSD Board of Education

Student Achievement and Educational Performance – demonstrating positive academic achievement and growth for all students

Organizational Management, Programs, and Operations – demonstrating effective leadership and implementation of the governing board's policies and procedures, as well as the school's educational program and systems and procedures for the day-to-day operations of the school

Fiscal Operations – demonstrating sound fiscal management, appropriate use of public funds, and compliance with regulatory requirements

This report, including the ratings in each category, is based on information and evidence gathered at the time of the annual oversight visit. The CSD considers evidence provided through CSD staff observations, document review, interviews, and discussion with school representatives and stakeholders. All charter schools are expected to prepare for the visit and have available, as applicable, all documentation requested in the *Annual Performance Based Oversight Visit Preparation Guide 2023-2024*. The "Sources of Evidence" sections below identify key information sources generally relevant to their respective indicators; these lists are not exhaustive, however, and some items may not be applicable to the grades served. Schools may present additional evidence as deemed relevant and appropriate. As needed, CSD staff also may request additional information and/or documentation prior to, during, and/or following the visit.

The tool employs the following four-point rubric to rate the school's performance in each category: (4) *Accomplished*, (3) *Proficient*, (2) *Developing*, and (1) *Unsatisfactory*. In addition, the *Summary of School Performance* section in each category captures key findings under one or more of the following headings: (1) Areas of Demonstrated Strength and/or Progress (Note: potential "promising practices" are identified within this section with an asterisk [*]); (2) Areas Noted for Further Growth and/or Improvement; and, if applicable, (3) Corrective Action Required. Under "Corrective Action Required," the CSD reports findings of material noncompliance with applicable law, LAUSD charter policy, or the school's approved charter. **If the report includes any findings under "Corrective Action Required," the charter school must take immediate and appropriate steps to remedy the identified concern.** In accordance with its "tiered intervention" approach to charter school non-compliance and poor performance, the CSD may also send the school appropriate notices, separate and apart from this report, to provide and document time-specific follow-up as necessary. At the other end of the spectrum of performance, any school that earns a rating of *Accomplished* in any category is encouraged to submit to the CSD a summary of those "promising practices" that the school believes have contributed to its success, in order to support the CSD's ongoing efforts to promote and facilitate reciprocal sharing of promising practices among education leaders from across all LAUSD schools.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter AcademyAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/13/2024

GOVERNANCE	RATING*
Summary of School Performance	3, Proficient
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>G1: GOVERNANCE STRUCTURE AND COMPLIANCE MONITORING The Governing Board has implemented the organizational structure set forth in the school’s operative charter, including committees/councils; and has a system in place to ensure it complies with the applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.)</p> <ul style="list-style-type: none"> ● Review of documentation provided for oversight (i.e., Folder I: Governance Documentation) included evidence that the current Board of Directors is comprised of ten (10) directors, which is aligned with the organization’s most recent Bylaws requiring between five (5) and eighteen (18) directors. Three (3) current directors’ three-year terms are set to expire at the end of the current academic year (June 2024). ● Folder I also included a calendar of meetings of the school’s governing board for the 2023-2024 school year, showing seven (7) meetings of the school’s governing board scheduled between August 15, 2023, and June 18, 2024. ● Review of the school’s website included evidence that agendas and minutes of meetings of the school’s governing board are accessible to the public. <p>G2: DUE PROCESS The Governing Board has systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public</p> <ul style="list-style-type: none"> ● Review of Governance documentation in Folder I included evidence of systems to provide due process for students, employees, and parents including, but not limited to <ul style="list-style-type: none"> ○ A Student and Family Handbook describing procedures/policies including, but not limited to, “Student Suspension and Expulsion”, “Harassment, Discrimination and Bullying Policy”, “Homework Policy”, “Letter Grades”, and the “Camino Nuevo Code of Conduct” ○ Uniform Complaint Procedures (UCP), which are available on the school’s website (in English and Spanish) and included in the Student and Family Handbook ○ Procedures for resolving general stakeholder complaints including a <i>CNCA Formal Complaint Form</i> which is available on the school’s website (in English and Spanish) and included in the Student and Family Handbook ○ Excerpts from the CNCA Employee Handbook including the employee complaint/grievance procedure 	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter AcademyAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/13/2024Areas Noted for Further Growth and/or Improvement

None noted at this time.

Corrective Action Required

None noted at this time.

Notes:

- Camino Nuevo Charter Academy (“the organization”) was issued a Notice of Concern on April 9, 2024 for failure to notify the Charter Schools Division (CSD) of a significant incident (i.e., the organization’s discovery of, and subsequent response to, a data security breach). The organization submitted its response on May 1, 2024 affirming that it has complied with applicable requirements related to notification of affected individuals and, going forward, will notify the District of significant incidents.
- G1: Although agendas for meetings of the school’s governing board include “Public Comment” as a standing item, agendas do not include notice of reasonable accommodation for individuals with disabilities. In response to CSD inquiry on the topic, Camino Nuevo Charter Academy staff stated that, going forward, this information would be added to governing board agendas.
- G2: Although procedures to appeal suspensions and expulsions are described in the school’s charter, they are not described in the Student and Family Handbook, which may make these processes less accessible to stakeholders.

***NOTE:**

- *A charter school may receive a rating of 1 in this category for any of the following reasons: (1) Evidence of conflict (s) of interest within the organization (i.e. Governing Board, staff, contracted external parties, etc.), (2) School is in breach of the operative charter, including Federal, State, and District Required Language, (3) School is “Not in Good Standing,” and/or (4) If there are serious concerns related to fiscal matters (e.g., negative financial condition, fiscal mismanagement, and/or significant audit findings, etc.).*
- *A charter school cannot receive a rating greater than 3 in this category if it receives an overall rating of 2 or 1 in any other category (Student Achievement and Educational Performance; Organizational Management, Programs, and Operations; or Fiscal Operations).*



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/13/2024

G1: GOVERNANCE STRUCTURE AND COMPLIANCE MONITORING – QUALITY INDICATOR

The Governing Board has implemented the organizational structure, roles, and responsibilities set forth in the approved charter and applicable law, including:

- Governing Board composition, structure, roles, and responsibilities as set forth in the approved charter
- Governing Board committees/councils are implemented as described in the school’s charter (e.g., Finance, Human Resources, Academics, etc.)
- The Governing Board has a system in place to ensure compliance with the public-integrity statutes including laws requiring open meetings and laws forbidding financial and other conflicts of interest.
- The Governing Board reviews and certifies the *Compliance Monitoring and Certification of Board Compliance Review* form

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The Governing Board has fully implemented the organizational structure set forth in the school’s operative charter, including all committees/councils; and has a system in place to ensure it consistently complies with the applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.) <input checked="" type="checkbox"/> The Governing Board has implemented the organizational structure set forth in the school’s operative charter, including committees/councils; and has a system in place to ensure it complies with the applicable open meeting requirements for local agencies (e.g., Brown Act,. Gov. Code, § 54950 et seq.) <input type="checkbox"/> The Governing Board has partially implemented the organizational structure set forth in the school’s operative charter; and/or has an ineffective system in place to ensure it is complying with applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.) <input type="checkbox"/> The Governing Board has not implemented the organizational structure set forth in the school’s operative charter; and/or has no system in place to ensure it is complying with applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.) 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Organizational chart in approved charter <input checked="" type="checkbox"/> Organizational chart (current) <input checked="" type="checkbox"/> Board member roster <input checked="" type="checkbox"/> Bylaws (current) <input checked="" type="checkbox"/> Board Committee(s) Calendar(s) <input checked="" type="checkbox"/> Compliance Monitoring and Certification of Board Compliance Review <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/13/2024

G2: DUE PROCESS – QUALITY INDICATOR

The Governing Board has systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the school’s charter, and LAUSD charter school policy, to honor and protect the rights of students, employees, parents, and the public in the following areas:

- Student discipline
- Employee grievances and discipline
- Stakeholder complaint resolution pursuant to the Uniform Complaint Procedures (UCP)
- Parent/stakeholder complaint resolution for complaints outside regulatory scope of UCP

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The Governing Board has well-developed systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input checked="" type="checkbox"/> The Governing Board has systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has partially developed systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has minimal or no systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public	<input checked="" type="checkbox"/> Student Discipline Policy <input checked="" type="checkbox"/> Employee Grievance and Discipline Policy <input checked="" type="checkbox"/> Uniform Complaint Procedures Policy and form(s) <input checked="" type="checkbox"/> Stakeholder complaint procedures and form(s) <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/13/2024**G3: RESPONSIVE AND ACCOUNTABLE GOVERNANCE - EDUCATIONAL PROGRAM - QUALITY INDICATOR*****The Governing Board has systems in place to ensure ongoing:***

- Review and use of academic performance data (e.g., CA School Dashboard, internal assessments, etc.) and other school data and information to ensure sound Governing Board decision-making in support of continuous improvement of student achievement, fiscal viability, compliance, and overall public school excellence
- Monitoring of the school's implementation of its Local Control and Accountability Plan (LCAP) and additional school plans (e.g., Comprehensive Support and Improvement (CSI), Additional Targeted Support and Improvement (ATSI), School Plan for Student Achievement (SPSA), and action plans for making progress toward LCAP goals)
- Transparent governance and accountability to stakeholders, including compliance with the LAUSD BOE's Charter School Transparency Resolution, as well as consideration of input from the school's committees/councils and stakeholders

	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The Governing Board regularly considers school performance data, stakeholder input, and other data, and takes appropriate action to achieve positive measurable pupil outcomes (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input checked="" type="checkbox"/> The Governing Board considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input type="checkbox"/> The Governing Board inconsistently considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input type="checkbox"/> The Governing Board seldom or does not consider school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.)	<input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation <input checked="" type="checkbox"/> Board member and executive leadership training <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/13/2024

G4: RESPONSIVE AND ACCOUNTABLE GOVERNANCE – STAFFING AND EVALUATIONS - QUALITY INDICATOR

The Governing Board has systems in place to ensure ongoing:

- Monitoring of staffing needs and the school’s compliance with all applicable credentialing, clearance, and training requirements
- Evaluation procedures with clear performance standards for all school-based staff, including but not limited to administrators, certificated staff, and classified staff
- Evaluation of executive level leadership (including, but not limited to, those positions reporting to the Governing Board, as indicated in Element 4 of the approved charter, such as Executive Director, Area Superintendent, Principal, etc.)

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The Governing Board regularly monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a well-developed system for the evaluation of all school-based staff and executive level leadership staff <input checked="" type="checkbox"/> The Governing Board monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a system for the evaluation of all school-based staff and executive level leadership staff <input type="checkbox"/> The Governing Board inconsistently monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and/or has partially implemented a system for the evaluation of all school-based staff and/or executive level leadership staff <input type="checkbox"/> The Governing Board seldom monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and/or has not implemented a system for the evaluation of all school-based staff and/or executive level leadership staff 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Human Resources Policies and Procedures <input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation <input checked="" type="checkbox"/> Evaluation of Executive Leadership <input checked="" type="checkbox"/> Evaluation of all school-based staff <input checked="" type="checkbox"/> Compliance Monitoring and Certification of Board Compliance Review <input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2023-2024</i> form (“ESSA Grid”) <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/13/2024

G5: FISCAL CONDITION - QUALITY INDICATOR

<p>The Governing Board has a system in place to ensure fiscal viability:</p> <ul style="list-style-type: none"> • The school is fiscally strong and net assets are positive in the prior two independent audit reports. • If applicable, all LAUSD Board of Education-approved fiscal condition-related benchmark(s) are met by the required deadline(s). 							
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LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/13/2024

G6: FISCAL MANAGEMENT AND ACCOUNTABILITY - QUALITY INDICATOR

<p><i>The Governing Board has a system in place to ensure sound fiscal management and accountability:</i></p> <ul style="list-style-type: none"> • The school adheres to the Governing Board approved fiscal policies and procedures, and does not have any areas noted for improvement. • The two most current annual independent audits show no material weaknesses, deficiencies, and/or findings. 		
	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> The school consistently adheres to the Governing Board approved fiscal policies and procedures, does not have any areas noted for improvement, and the two most current annual independent audits show no material weaknesses, deficiencies, and/or findings <input type="checkbox"/> The school generally adheres to the Governing Board approved fiscal policies and procedures, but has areas noted for improvement, and the most current annual independent audit shows no material weaknesses, deficiencies, and/or findings <input type="checkbox"/> The school is not adhering to the Governing Board approved fiscal policies and procedures, and has areas noted for improvement, or has significant fiscal-related issues (e.g., fiscal mismanagement, audit findings, unresolved recurring issues, potential conflicts of interest, etc.) <input type="checkbox"/> The school is continuously not adhering to the Governing Board approved fiscal policies and procedures, or has significant and recurring fiscal-related issues (e.g., fiscal mismanagement, audit findings, potential conflicts of interest, etc.) 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Board meeting agendas and minutes <input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances <input checked="" type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with leadership <input checked="" type="checkbox"/> Independent audit report(s) <input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)
<p>Progress on LAUSD Board of Education Benchmarks and/or MOU related to GOVERNANCE (if applicable):</p>		
<p>N/A</p>		



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter AcademyAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/13/2024

STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE	RATING*
Summary of School Performance	3, Proficient
California Department of Education's (CDE) Charter School's Performance Category (as published in 2024)	Middle Performing
<p>The state identified the charter school as qualifying for Differentiated Assistance (DA)? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>Differentiated Assistance is technical assistance provided to Local Education Agencies (LEA) that the state has identified for underperformance. DA is targeted support that is available to LEAs that meet the eligibility requirements set by the State Board of Education (SBE).</p>	
<p>The charter school is a state-identified school under the Every Student Succeeds Act (ESSA). <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If yes, the school's identification: (See additional information within "Notes" section below)</p> <p><input type="checkbox"/> Comprehensive Support and Improvement (CSI)</p> <p><input type="checkbox"/> Additional Targeted Support and Improvement (ATSI)</p>	
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>A2: DASHBOARD STUDENT GROUP ELA</p> <ul style="list-style-type: none"> ● All of the school's numerically significant student groups have DFS scores above their respective statewide student group average DFS scores. <ul style="list-style-type: none"> ○ The 2023 average DFS in ELA for the school's English Learner students (-51.9 DFS) is higher than the state average (-67.7 DFS). ○ The 2023 average DFS in ELA for the school's Latino students (-35.7 DFS) is higher than the state average (-40.2 DFS). ○ The 2023 average DFS in ELA for the school's Socioeconomically Disadvantaged students (-35.5 DFS) is higher than the state average (-42.6 DFS) ○ The 2023 average DFS in ELA for the school's Students with Disabilities (-85.3 DFS) is higher than the state average (-96.3 DFS) <p>A4: DASHBOARD STUDENT GROUP MATH</p> <ul style="list-style-type: none"> ● All of the school's numerically significant student groups have DFS scores above their respective statewide student group average DFS scores. <ul style="list-style-type: none"> ○ The 2023 average DFS in Math for the school's English Learner students (-57.8 DFS) is higher than the state average (-93.4 DFS). ○ The 2023 average DFS in Math for the school's Latino students (-47.2 DFS) is higher than the state average (-80.8 DFS). ○ The 2023 average DFS in Math for the school's Socioeconomically Disadvantaged students (-47.1 DFS) is higher than the state average (-80.8 DFS) ○ The 2023 average DFS in Math for the school's Students with Disabilities (-108.0 DFS) is higher than the state average (-127.3 DFS) 	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter AcademyAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/13/2024**A5: DASHBOARD SCHOOLWIDE ENGLISH LEARNER PROGRESS (ELPI)**

- The schoolwide Dashboard ELPI color is Yellow, as compared to the state's color of Yellow. The school's 2023 percentage of English Learner students making progress towards English language proficiency (52.5%) is higher than the state average (48.7%).

A8: DASHBOARD SCHOOLWIDE CHRONIC ABSENTEEISM - (GRADES K-8)

- The schoolwide Dashboard Chronic Absenteeism Indicator color is Blue, as compared to the state's color of Yellow. The school's 2023 percentage of chronically absent students (4.8%) is lower than the state average (24.3%).

A10: DASHBOARD SCHOOLWIDE SUSPENSION RATE

- The schoolwide Dashboard Suspension Rate Indicator color is Yellow, as compared to the state's color of Orange. The school's 2023 percentage of students suspended at least one day (1.0%) is lower than the state average (3.5%).

Areas Noted for Further Growth and/or Improvement**A1: DASHBOARD SCHOOLWIDE ELA**

- The schoolwide Dashboard ELA Indicator color is Orange, as compared to the state's color of Orange. The school's 2023 schoolwide ELA DFS (-35.5 DFS) is lower than the state average (-13.6 DFS).
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - Teachers engage in data analysis as well as identification of grades to focus on for more intensive support
 - Providing monthly Professional Development for teachers as well as leaders with an emphasis on unit design, evidence-based writing and differentiated small group instruction

A3: DASHBOARD SCHOOLWIDE MATH

- The schoolwide Dashboard Math Indicator color is Orange, as compared to the state's color of Orange. However, the school's 2023 schoolwide Math DFS (-47.1 DFS) is higher than the state average (-49.1 DFS).
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - Teachers receive regular Professional Development on the school's adopted math curriculum
 - Frequent formative assessments and analysis, that include a focus on strategies to assist students in learning specific math standards
 - Math support for students through intervention classes



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/13/2024

Corrective Action Required

None noted at this time

Notes:

English Learner (EL) Reclassification:

As of the time of the issuance of this annual Performance-Based Oversight Report, the state has not published the “Annual Reclassification (RFEP) Counts and Rates” for the 2021-2022 and 2022-2023 academic years. Please note that, depending on the release date of the 2021-2022 and the 2022-2023 RFEP counts and rates, the District may elect to update and reissue a revised 2023-2024 Annual Performance Based Visit Report.

****NOTE: A charter school cannot receive a rating in this category greater than a 1 if the school has been identified as a Low Performing charter school based on the state’s published list.***



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/13/2024**A1: DASHBOARD SCHOOLWIDE ELA - QUALITY INDICATOR**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide ELA data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Blue <input type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Green; or Yellow and at/above statewide Distance From Standard (“DFS”) <input checked="" type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Yellow and below statewide DFS; or Orange <input type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the ELA Indicator on the Dashboard	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability’s Data Set <input type="checkbox"/> Other: (Specify)

A2: DASHBOARD STUDENT GROUP ELA - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- Performance of all numerically significant student groups (30 or more students) on the California School Dashboard ELA (Students with Disabilities, English Learners, Socioeconomically Disadvantaged, etc.)(CDE)

Rubric		Sources of Evidence
Performance	<input checked="" type="checkbox"/> All numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> The majority of numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> Less than a majority of the numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> None of the school’s numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> Not Available - No assessment of performance for this indicator	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability’s Data Set <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/13/2024**A3: DASHBOARD SCHOOLWIDE MATH - QUALITY INDICATOR**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide Math data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard Math Indicator color is Blue <input type="checkbox"/> The schoolwide Dashboard Math Indicator color is Green; or Yellow and at/above statewide DFS <input checked="" type="checkbox"/> The schoolwide Dashboard Math Indicator color is Yellow and below statewide DFS; or Orange <input type="checkbox"/> The schoolwide Dashboard Math Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the Math Indicator on the Dashboard	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)

A4: DASHBOARD STUDENT GROUP MATH - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- Performance of all numerically significant student groups (30 or more students) on the California School Dashboard Math (Students with Disabilities, English Learners, Socioeconomically Disadvantaged, etc.) (CDE)

Rubric		Sources of Evidence
Performance	<input checked="" type="checkbox"/> All numerically significant student groups have "Status/DFS" scores above the statewide DFS <input type="checkbox"/> The majority of numerically significant student groups have "Status/DFS" scores above the statewide DFS <input type="checkbox"/> Less than a majority of the numerically significant student groups have "Status/DFS" scores above the statewide DFS <input type="checkbox"/> None of the school's numerically significant student groups have "Status/DFS" scores above the statewide DFS <input type="checkbox"/> Not Available - No assessment of performance for this indicator	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/13/2024**A5: DASHBOARD SCHOOLWIDE ENGLISH LEARNER PROGRESS (ELPI) - QUALITY INDICATOR**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide ELPI data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard ELPI color is Blue <input checked="" type="checkbox"/> The schoolwide Dashboard ELPI color is Green; or Yellow and at/above statewide percentage <input type="checkbox"/> The schoolwide Dashboard ELPI color is Yellow and below statewide percentage; or Orange <input type="checkbox"/> The schoolwide Dashboard ELPI color is Red <input type="checkbox"/> Not Available - No color assigned for the ELPI on the Dashboard	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)

A6: DASHBOARD SCHOOLWIDE COLLEGE/CAREER (CCI) - (GRADES 9-12) - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide CCI data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard CCI Indicator Status is Very High <input type="checkbox"/> The schoolwide Dashboard CCI Indicator Status is High; or Medium and at/above the statewide percentage <input type="checkbox"/> The schoolwide Dashboard CCI Indicator Status is Medium and below the statewide percentage; or Low <input type="checkbox"/> The schoolwide Dashboard CCI Indicator Status is Very Low <input type="checkbox"/> Not Available – No assessment of performance for this indicator <input checked="" type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

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DATE OF VISIT: 3/13/2024**A7: DASHBOARD STUDENT GROUP COLLEGE/CAREER (CCI) - (GRADES 9-12) - QUALITY INDICATOR**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- Performance of all numerically significant student groups (30 or more students) on the California School Dashboard CCI (Students with Disabilities, English Learners, and Socioeconomically Disadvantaged, etc.)(CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> All numerically significant student groups have “Status/percent” scores above the statewide averages <input type="checkbox"/> The majority of numerically significant student groups have “Status/percent” scores above the statewide averages <input type="checkbox"/> Less than a majority of the numerically significant student groups have “Status/percent” scores above the statewide averages <input type="checkbox"/> None of the school’s numerically significant student groups have “Status/percent” scores above the statewide averages <input type="checkbox"/> Not Available – No assessment of performance for this indicator <input checked="" type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> Office of Data & Accountability’s Data Set <input type="checkbox"/> Other: (Specify)

A8: DASHBOARD SCHOOLWIDE CHRONIC ABSENTEEISM - (GRADES K-8) - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide Chronic Absenteeism Indicator data (CDE)

Rubric		Sources of Evidence
Performance	<input checked="" type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is Blue <input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is Green; or Yellow and at/below statewide percentage <input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is Yellow and above statewide percentage; or Orange <input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the Chronic Absenteeism Indicator on the Dashboard <input type="checkbox"/> Not Applicable - The Chronic Absenteeism Indicator is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability’s Data Set <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

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DATE OF VISIT: 3/13/2024**A9: DASHBOARD SCHOOLWIDE GRADUATION RATE - (GRADES 9-12) - QUALITY INDICATOR**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide Graduation Rate Indicator data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Blue <input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Green; or Yellow and at/above statewide percentage <input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Yellow and below statewide percentage; or Orange <input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the Graduation Rate Indicator on the Dashboard <input checked="" type="checkbox"/> Not Applicable - The Graduation Rate Indicator is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)

A10: DASHBOARD SCHOOLWIDE SUSPENSION RATE INDICATOR - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide Suspension Rate Indicator data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Blue <input checked="" type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Green; or Yellow and at/below statewide percentage <input type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Yellow and above statewide percentage; or Orange <input type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the Suspension Rate Indicator on the Dashboard	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter AcademyAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/13/2024**A11: INTERNAL ASSESSMENT – VERIFIED DATA IMPLEMENTATION – QUALITY INDICATOR**

The information provided in this report on internal assessments is to determine the charter school's verified data implementation, as applicable. As part of renewal, as applicable, for charter schools that are identified by the California Department of Education (CDE) as Middle or Low Performing, the LAUSD Board shall consider schoolwide performance and performance of all student groups on the California School Dashboard and shall also consider clear and convincing evidence, demonstrated by verified data, showing either a) the school achieved measurable increases in academic achievement, as defined by at least one year's progress for each in school or b) strong postsecondary outcomes equal to similar peers.

The LAUSD Board shall only consider verified data adopted by the State Board of Education pursuant to Education Code section 47607.2(c) (Link: [Approved List](#)). In addition, staff's review of the charter school's submitted materials will be based on the verified data sources and related information adopted by the State Board of Education (Ed. Code, § 47607.2(c)(3).) Charter schools submitting verified data for this purpose must adhere to the state-approved criteria.

The information below is based on charter school's *self-reported* data and will not be scored.

The charter school did provide Verified Data for consideration.

Academic Progress Indicator(s) for the 2022-2023 School Year:

Academic Progress Indicator (ELA): California Assessment of Student Performance and Progress (English Language Arts/Literacy and Mathematics, Grades 3–8 and Grade 11)	Grade Levels: 3-8	Assessment Administration: Standard	95% Participation Met*: <input checked="" type="checkbox"/> Met <input type="checkbox"/> Not Met
Academic Progress Indicator (Math): California Assessment of Student Performance and Progress (English Language Arts/Literacy and Mathematics, Grades 3–8 and Grade 11)	Grade Levels: 3-8	Assessment Administration: Standard	95% Participation Met*: <input checked="" type="checkbox"/> Met <input type="checkbox"/> Not Met

*If the charter school did not meet the 95% participation, the charter school's plan to address the participation is included in the Notes below.

1. The charter school disaggregated student performance data for the following student groups: English Learners, Students with Disabilities, Latino, Economically Disadvantaged
 The charter school did not disaggregate student performance data by student groups.
2. The charter school affirmed that the assessments were administered as intended, consistent with the test publishers' administration and test security procedures.
3. The charter school provided the following verified data report(s):
 - i-Ready K-8 by Curriculum Associates: *Diagnostic Growth*
 - MAP Growth by NWEA: *Student Growth Summary Report*
 - Star Assessment by Renaissance: *Star Growth Report*
 - Other: Click or tap here to enter text.
 - The charter school did not provide the correct report from the publisher to determine one year's growth.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter AcademyAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/13/2024**Postsecondary Outcomes (high school only):**

1. The charter school uses the Choose an item. data source and Choose an item. the results of at least 95% of eligible students.
 - a. If the charter school did not meet the 95% participation rate, the charter school's plan to address the participation is included in the Notes below.
2. The charter school Choose an item. the number of eligible students and missing or non-participating students.
3. The charter school Choose an item. evidence of comparing the data to similar peers (which may include, but not limited to, similar demographics, pupil student groups, first-time college attendance, or other similar circumstances and if not available, comparison to statewide data).
4. The charter school did not provide postsecondary outcomes

Notes:

None

Progress on LAUSD Board of Education Benchmarks and/or MOU related to STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE (if applicable):

Charter School has one (1) LAUSD Board of Education Benchmarks related to Student Achievement and Educational Performance:

The school will demonstrate an ongoing increase in reclassification of its English Learners to meet or exceed the Resident Schools Median reclassification rate over the course of the five-year term of their renewal, which will be monitored by CSD through oversight.

- Status: No update available as 2021-2022 and 2022-2023 reclassification data have not yet been published by the state



LAUSD CHARTER SCHOOLS DIVISION

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LOCAL CONTROL ACCOUNTABILITY PLAN 2023-2024 (For Informational Purposes Only)

The CSD reviewed the Local Control Accountability Plan.

All requested template information and descriptions were provided:	Sources of Evidence
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> LCFF Budget Overview for Parents <input checked="" type="checkbox"/> Plan Summary <input checked="" type="checkbox"/> Engaging Educational Partners <input checked="" type="checkbox"/> Goals and Actions <input checked="" type="checkbox"/> Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students <input checked="" type="checkbox"/> Action Tables 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Local Control Accountability Plan <input checked="" type="checkbox"/> Board Agenda and Minutes

Notes:

None



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter AcademyAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/13/2024

ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS	RATING*
Summary of School Performance	3, Proficient
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>O1: IMPLEMENTATION OF THE EDUCATIONAL PROGRAM</p> <p>The school has fully implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served; and has achieved an overall rating of “3” or “4” in the Student Achievement and Educational Performance category of this year’s oversight report</p> <ul style="list-style-type: none"> ● Documentation in Folder III (e.g., unit plans, curriculum maps, program playbook, scope and sequence, etc.) and classroom observations included evidence that the school’s courses are aligned to the California Content Standards (e.g., CCSS, NGSS, etc.). ● Documentation in Folder III included evidence of a system to analyze and respond to student achievement data (e.g., Holistic Data Review, K-5 Data Analysis, Recommended areas of focus for teacher data analysis, etc.). ● The school also provided professional development materials (e.g., The Power of Precise Learning Objectives, Content Learning Objectives and Success Criteria, Sense of Belonging, and Collective Efficacy) and a description of the school’s process for determining professional development needs, which includes a collection of stakeholder feedback, classroom observations and data analysis. <p>O3: SPECIAL EDUCATION</p> <p>The school has a system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with professional development/training to support implementation of its special education program; and, as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records</p> <ul style="list-style-type: none"> ● Review of Welligent reports, as well as discussion with school staff, demonstrated general implementation and awareness of IEP timelines and service tracking. During the oversight visit, school leaders and special education staff noted the following practices: <ul style="list-style-type: none"> ○ The Camino Nuevo central office sends all service providers an updated 300 Service Tracking Report every 2 weeks and the Master Calendar Report is sent to the school every month to ensure compliance ○ The Special Education Compliance Coordinator (SECC), pulls the reports regularly and follows up with individual providers as well as with the school to ensure services are tracked and provided and IEPs are scheduled and held in a timely manner ● Folder III included evidence of staff professional development on topics related to special education (e.g., SPED 101 and Tier 1 Behavioral Interventions PD) and weekly inclusion meetings that include the RSP teachers, (SECC), IEP Clerk, Sped administrator, contracted providers, as well as the Director or Associate director of Special Education 	



LAUSD CHARTER SCHOOLS DIVISION

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The school has a well-developed and effective school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 3%, and suspension disproportionality rates that do not reach or exceed 4.5% for the Students with Disabilities or African American student groups

- Review of documentation in Folder III, discussions with school leaders, and classroom/campus observations included evidence of systems to promote a positive school climate including, but not limited to,
 - A schoolwide positive behavior support system focused on meeting students' social emotional needs that includes teacher student check ins, mindfulness practices, the Second Step curriculum, and the Brighter Bites nutrition-based curriculum
 - Processes for collecting and responding to data relating to school climate and student discipline (e.g., COST referral system, Behavior Contracts, monthly review of suspension data)
 - Professional development on topics related to school climate and/or student discipline (e.g., Zero Tolerance Behaviors & Consequences)
- Per the *LAUSD Office of Data & Accountability's Data Sets for suspension, expulsion, and disproportionality*, the school's 2022-2023 suspension event rate was 1.00%, and the suspension event rate for the school's Students with Disabilities student group was 2.53 percentage points above the schoolwide rate.

Areas Noted for Further Growth and/or Improvement

None noted at this time

Corrective Action Required

None noted at this time

Notes:

None



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- *A charter school cannot receive a rating in this category greater than 1 for any of the following reasons: (1) Failed to complete criminal background clearances for any new staff and/or sole proprietor (as defined on the Certification of Clearances, Credentialing, and Mandated Training) prior to employment; and/or failed to obtain DOJ clearance certification, as appropriate, from a vendor; (2) Failed to have Health, Safety, and Emergency Plan; (3) Failed to have an appropriate Certificate of Occupancy, or equivalent; and/or (4) The school is in breach of the operative charter, including Federal, State, and District Required Language related to this section.*
- *A charter school cannot receive a rating in this category greater than 2 for any of the following reasons: (1) Failed to conduct child abuse mandated reporter training in accordance with Education Code 44691; (2) Any teacher of the instructional program is not appropriately credentialed and assigned per legal requirements and the school's operative charter at any time during the academic year; and/or (3) Failed to provide evidence of any item on the "Review of Health and Safety Compliance Items" checklist below.*
- *A charter school cannot receive a rating in this category greater than 3 for the following reason: Failed to provide evidence of any item on the "Review of Transparency and Stakeholder Information Compliance Items" checklist below.*



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/13/2024

O1: IMPLEMENTATION OF THE EDUCATIONAL PROGRAM – QUALITY INDICATOR

The school has systems in place to ensure alignment to the curricular and educational program outlined in the approved charter by:

- Implementing key features of the educational program described in the charter
- Implementing standards-based instruction in accordance with the California State Content Standards specific to the grade levels served and aligned with the needs of students
- Implementing assessments to measure the development of grade-level appropriate academic and non-academic skills
- Reviewing and analyzing school and student progress towards annual goals (schoolwide and for all student groups that the school serves) that are consistent with the educational performance measured by the California School Dashboard and state assessments
- Providing teacher, staff, and administrator professional development specific to supporting desired student outcomes and key features outlined in the school’s charter
- Implementing a system to monitor student progress toward, and completion of, graduation and A-G requirements (**high schools only**)

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> The school has fully implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served; and has achieved an overall rating of “3” or “4” in the Student Achievement and Educational Performance category of this year’s oversight report <input type="checkbox"/> The school has implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served <input type="checkbox"/> The school has partially implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served <input type="checkbox"/> The school has minimally implemented, or not at all, the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Key Features of the Educational Program <input checked="" type="checkbox"/> Standards-Based Instructional Program <input checked="" type="checkbox"/> Master Schedule/Course Schedule <input checked="" type="checkbox"/> Student Achievement Data Analysis <input checked="" type="checkbox"/> Professional Development documentation <input checked="" type="checkbox"/> Classroom/site Observation <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify) <p style="margin-top: 10px;">High School:</p> <ul style="list-style-type: none"> <input type="checkbox"/> System for monitoring student progress toward and completion of graduation and A-G Requirements <input type="checkbox"/> WASC Accreditation Notification Letter <input type="checkbox"/> UC Doorways course approval <input type="checkbox"/> Graduation Requirement/Policy <input type="checkbox"/> Math Placement Assessment Policy <input type="checkbox"/> Advanced Placement Exam: Participation Rate and Passage Rate <input type="checkbox"/> College acceptance and enrollment rates, and other postsecondary indicators



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O2: MEETING THE NEEDS OF ALL STUDENTS; STUDENT GROUP DATA ANALYSIS - QUALITY INDICATOR

<p><i>The school has a system in place to ensure:</i></p> <ul style="list-style-type: none"> • Implementation of differentiated instructional strategies and approaches described in the charter designed to meet the learning needs of all students, including all numerically significant student groups identified in the school's LCAP and by the CDE • Implementation of internal student assessments aligned with instructional outcomes to determine student mastery of California State Content Standards • Disaggregation and analysis of data on a regular basis to address individual student needs and guide instructional planning and use of interventions • Implementation, review, and modification, as appropriate, of its Master Plan for English Learners (EL identification, standards-based designated and integrated ELD instruction, progress monitoring, assessment, and reclassification) 		
	Rubric	Sources of Evidence
Performance	<p><input type="checkbox"/> The school has a well-developed system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; evidence of systems to modify instruction based on data analysis; and has achieved an overall rating of "3" or "4" in the Student Achievement and Educational Performance category of this year's oversight report</p> <p><input checked="" type="checkbox"/> The school has a system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; and evidence of systems to modify instruction based on data analysis</p> <p><input type="checkbox"/> The school has partially implemented the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and/or limited evidence of systems to modify instruction based on data analysis</p> <p><input type="checkbox"/> The school has minimally implemented, or not at all, the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and/or no evidence of systems to modify instruction based on data analysis</p>	<p><input checked="" type="checkbox"/> Implementation of differentiated instructional strategies</p> <p><input checked="" type="checkbox"/> Intervention/Enrichment Program during the instructional day</p> <p><input checked="" type="checkbox"/> Student Group data analysis</p> <p><input checked="" type="checkbox"/> Professional Development documentation</p> <p><input checked="" type="checkbox"/> Classroom/site Observation</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p> <p>English Learners</p> <p><input checked="" type="checkbox"/> Master Plan for English Learners</p> <p><input checked="" type="checkbox"/> Designated English Language Development (ELD) schedule</p> <p><input checked="" type="checkbox"/> Documentation of implementation of the school's Master Plan for English Learners</p> <p><input checked="" type="checkbox"/> Implementation of a data analysis system</p>



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O3: SPECIAL EDUCATION - QUALITY INDICATOR

The school has a system in place to ensure that the school:

- Provides special education programs and services in accordance with students' IEPs
- Provides special education training for staff
- Conducts a special education self-review annually, using the Special Education Self-Review Checklist
- Maintains mandated IEP timeline records and accurate service provision records in Welligent

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The school has a well-developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with regular and ongoing professional development/training to support implementation of its special education program; and, as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records <input checked="" type="checkbox"/> The school has a system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with professional development/training to support implementation of its special education program; and, as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records <input type="checkbox"/> The school has a partially developed system in place for implementation and monitoring of its special education processes and program in compliance with all requirements <input type="checkbox"/> <input type="checkbox"/> The school has a minimal or no system in place for implementation and monitoring of its special education processes and program in compliance with all requirements <input type="checkbox"/> Not Applicable - Charter school participates in LAUSD's Option 1 SELPA <input type="checkbox"/> Charter school does not participate in LAUSD's SELPA 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Welligent IEP Timeline and Service Tracking Reports <input checked="" type="checkbox"/> District Validation Review (DVR) <input checked="" type="checkbox"/> Annual Self-Review Checklist <input checked="" type="checkbox"/> Professional Development documentation <input checked="" type="checkbox"/> Discussion with school leadership



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04: SCHOOL CLIMATE AND STUDENT DISCIPLINE - QUALITY INDICATOR

The school has a school climate and schoolwide student discipline system in place to ensure that the school's practices:

- Align with principles of the District’s Discipline Foundation Policy and School Climate Bill of Rights Resolution, including but not limited to, tiered behavior intervention, alternatives to suspension, schoolwide positive behavior support, and data monitoring
- Provide positive opportunities for student wellness, growth, and success, aimed at making the school safe, welcoming, supportive, and inclusive
- Minimize discretionary suspensions and expulsions
- Reduce or eliminate suspension disproportionality for student groups
- Minimize chronic absenteeism for all students and student groups
- Procedures for preventing acts of bullying, including cyberbullying, in accordance with the requirements of Ed. Code, §§ 32283.5 and 234.4

	Rubric	Sources of Evidence
Performance	<input checked="" type="checkbox"/> The school has a well-developed and effective school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 3%, and suspension disproportionality rates that do not reach or exceed 4.5% for the Students with Disabilities or African American student groups <input type="checkbox"/> The school has a school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 4.5%, and suspension disproportionality rates that do not reach or exceed 14.5% for the Students with Disabilities or African American student groups <input type="checkbox"/> The school has a partially developed and/or minimally effective school climate and student discipline system that is only partially aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights <input type="checkbox"/> The school has a minimally developed school climate and student discipline system as demonstrated by one or more of the following: the issuance of repeated CSD Notices to Cure (tiered intervention) related to suspension/expulsion; noted concerns related to ensuring due process rights when implementing suspension/expulsion practices; violation of law or policy.	<input checked="" type="checkbox"/> Positive school climate system and Restorative Justice documentation <input checked="" type="checkbox"/> Documentation of systems to prevent acts of bullying <input checked="" type="checkbox"/> Professional Development documentation <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability’s Data Sets for suspension, expulsion, and disproportionality <input checked="" type="checkbox"/> Classroom/site Observation <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



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O5: STAKEHOLDER ENGAGEMENT AND INVOLVEMENT - QUALITY INDICATOR

The school has a system for stakeholder engagement, including gathering input, facilitating, and encouraging involvement, sharing information, and resolving concerns, which:

- Provides parents, teachers, and students with meaningful opportunities for involvement and engagement that meet the requirements and goals of applicable federal and state law, the school’s charter, and the school LCAP
- Implements a School Site Council (SSC), English Learner Advisory Committee (ELAC), and/or Parent Advisory Committee (PAC) in accordance with applicable legal requirements (e.g., member composition of committee/council, legally required topics, etc.), if applicable
- The liaison for students experiencing homelessness has identified this population through outreach and coordination activities with other organizations, and provided related referral of services to families, children, and youth experiencing homelessness

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The school provided evidence of a well-developed and effective system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements <input checked="" type="checkbox"/> The school provided evidence of a system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements <input type="checkbox"/> The school provided limited evidence of a system for stakeholder engagement, sharing information, and resolving concerns <input type="checkbox"/> The school provided little to no evidence of a system for stakeholder engagement, sharing information, and resolving concerns 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Yearlong Calendar of stakeholder engagement events/meetings. <input checked="" type="checkbox"/> Stakeholder Engagement <input checked="" type="checkbox"/> Stakeholder Consultation <input checked="" type="checkbox"/> School Site Council (SSC) documentation <input type="checkbox"/> Parent Advisory Committee (PAC) documentation <input checked="" type="checkbox"/> English Learners Advisory Committee (ELAC) documentation <input checked="" type="checkbox"/> Foster Youth/Students Experiencing Homelessness Designee <input checked="" type="checkbox"/> School website <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



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O6: CLEARANCES AND CREDENTIALING COMPLIANCE - QUALITY INDICATOR

The school is in compliance with applicable law and the terms of its approved charter regarding clearances and credentialing:

- All certificated staff are fully credentialed, including EL authorizations, and appropriately assigned as authorized by their credentials at all times
- Individuals who have been continuously employed in a teaching position since the 2019–20 school year obtain the appropriate certificate, permit, or other document for their certificated assignment no later than July 1, 2025 (Ed. Code § 47605.4(a))
- The school has obtained all necessary employee clearances, including criminal background and tuberculosis (TB) risk assessments/clearances, prior to employment, and keeps all clearances current
- The school has obtained all necessary vendor clearances, including criminal background and tuberculosis (TB) risk assessments/clearances as applicable, prior to the provision of service, and keeps all clearances current
- School employees and other mandated reporters working on behalf of the school receive annual training on child abuse awareness and reporting, in accordance with the requirements of Ed. Code, § 44691
- Staff receive annual training in Pupil Suicide Prevention and Awareness (as applicable) pursuant to Ed. Code §215
- Staff receive annual training in bloodborne pathogens, per 8 California Code of Regulations (“CCR”), § 5193
- The school has conducted volunteer clearances in accordance with applicable law and policy, including criminal background clearances for all volunteers who perform school site services while not under the direct supervision of a school employee, and tuberculosis (TB) risk assessments/clearances for all volunteers with frequent or prolonged contact with students

	Rubric	Sources of Evidence
Performance	<p><input type="checkbox"/> The school has implemented an effective system which includes procedures to continually monitor and maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements at all times, which has led to clear and accurate record keeping/documentation of its compliance</p> <p><input checked="" type="checkbox"/> The school has implemented and monitors systems and procedures that maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p><input type="checkbox"/> The school has partially implemented and/or intermittently monitors systems and procedures leading to inconsistent compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p><input type="checkbox"/> The school has not implemented and/or does not monitor systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p>Note: The rating of this indicator incorporates the ESSA Grid and evidence provided by the charter school in its Triannual submission and at the time of the oversight visit for those staff and/or vendors not included in the Triannual submission.</p>	<p><input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2023-2024</i> form (“ESSA Grid”)</p> <p><input checked="" type="checkbox"/> Staff roster</p> <p><input checked="" type="checkbox"/> School master schedule</p> <p><input checked="" type="checkbox"/> Custodian(s) of Records documentation</p> <p><input checked="" type="checkbox"/> Criminal Background Clearance Certifications</p> <p><input checked="" type="checkbox"/> Teaching credential/authorization documentation</p> <p><input checked="" type="checkbox"/> Vendor clearances and credentialing certifications</p> <p><input checked="" type="checkbox"/> Volunteer (TB) risk assessment/clearance certification</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p>



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Progress on LAUSD Board of Education Benchmarks and/or MOU related to ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS (if applicable):

N/A

Review of Health and Safety Compliance Items

The items below are expected to be evident at the charter school to ensure the protection of student and staff health and safety. Failure to provide evidence of any of the applicable items below may lead to tiered intervention, as appropriate, and restrict the overall rating in the Organizational Management, Programs, and Operations category as indicated below.

A charter school cannot receive a rating in this category greater than 1 if the items below are not evident.

Item	Evident	Not Evident
A current, comprehensive, site-specific comprehensive Health, Safety, and Emergency School Safety Plan per requirements of Ed. Code, §§ 47605(c)(5)(F), 32282(a)(2)(A)(J), and 35179.4, as applicable. (Note: For schools co-located with a District school, the charter school participates in and complies with the District school's Integrated Safe School Plan)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A current site-specific Certificate(s) of Occupancy or equivalent that authorizes the current use of the site	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A charter school cannot receive a rating in this category greater than 2 if any of the items below are not evident.

If several (i.e., two or more) items below are not evident, charter school may receive an overall rating of 1 in this category.

Item	Evident	Not Evident
School has sufficient emergency supplies in the event of a natural disaster or other emergency (Ed. Code § 32280)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
School conducts annual emergency drills and trainings as legally required to prepare for a natural disaster or other emergency, per Ed. Code §§ 32001 and 32282	<input checked="" type="checkbox"/>	<input type="checkbox"/>



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Provision and documentation of health screenings (e.g., vision, hearing, and scoliosis) per current applicable law and terms of the charter (Ed. Code § 49450 et seq, as referenced in FSDRL)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stock and maintenance of the required number and type of emergency epinephrine auto-injectors (“epi-pen”) onsite and training has been provided to volunteer staff member(s) in the storage and emergency use, per Ed. Code § 49414 and § 4119.2 of the Business and Professions Code	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provision of at least two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility, per Ed. Code § 49501.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A Board adopted Pupil Suicide Prevention Policy (grades 1-6 and/or grades 7-12, as applicable), requirements per of Ed. Code § 215. Suicide Prevention Lifeline and National Domestic Violence Hotline on at least one side of Student ID cards, as specified in Ed. Code § 215.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
For schools offering an interscholastic athletic program, at least one automated external defibrillator (AED) is onsite, and available at on-campus athletic activities or events per Ed. Code §§ 35179.4 and 35179.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Notes: None		



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Review of Transparency and Stakeholder Information Compliance Items

The items below are expected to be evident at the charter school to ensure that it operates in a transparent manner and keeps all stakeholders informed. Failure to provide evidence of any of the applicable items below may lead to tiered intervention, as appropriate, and impact the overall rating in the Organizational Management, Programs, and Operations category.

A charter school cannot receive a rating in this category greater than 3 if any of the items below are not evident.

Item	Evident	Not Evident
The following information posted to the school's website: <input checked="" type="checkbox"/> LCAP, per Ed. Code § 47606.5(h) <input checked="" type="checkbox"/> Current Board agenda in compliance with Brown Act, per Gov. Code, §54954.2(a)(1) <input checked="" type="checkbox"/> Policy on Pupil Suicide Prevention per Ed. Code § 234.6 <input checked="" type="checkbox"/> Title IX information, including a link to CDE's Title IX website per Ed. Code § 234.6 <input checked="" type="checkbox"/> Policies on anti-discrimination, anti-harassment, anti-intimidation, anti-bullying, and sexual harassment policies, including: anti-cyberbullying procedures, social media anti-bullying procedures, and a link to statewide resources including community-based organizations compiled by CDE, per Ed. Code § 234.6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provides all stakeholders with appropriate, accessible, and relevant information about individual student and schoolwide academic progress and performance Ed. Code § 35256	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Access to approved charter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Documentation of informing parents/guardians about transferability of courses/course credit and eligibility to meet A-G requirements (high schools only), per Ed. Code § 47605	<input type="checkbox"/>	<input type="checkbox"/>
Informing parents/guardians of human trafficking prevention resources (grades 6-12), per Ed. Code § 49381	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Notification of access to available mental health services, per Ed. Code § 49428. Additionally, charter schools serving any of the grades 6 to 12, shall prominently and conspicuously display a poster that identifies approaches and shares resources regarding pupil mental health in appropriate public areas that are accessible to, and commonly frequented by, pupils, per Ed. Code § 49428.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>



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Notes:

None



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2017 Camino Nuevo Charter Academy (Burlington)	2019-2020					2020-2021					2021-2022				
	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Cash and Cash Equivalents		2,274,553	2,394,987	2,476,972	2,447,139		2,287,489	2,093,734	3,033,269	3,033,267		2,998,958	3,268,007	4,134,754	4,046,299
Accounts Receivable		651,326	805,725	979,888	1,178,193		1,966,023	2,096,581	1,297,747	1,476,131		1,341,917	1,116,171	0	1,639,355
Other Current Assets		93,102	96,625	294,721	96,416		300,210	301,384	237,327	58,943		239,032	238,194	1,204,614	60,932
Total Current Assets		3,018,981	3,297,337	3,751,581	3,721,748		4,553,722	4,491,699	4,568,343	4,568,341		4,579,907	4,622,372	5,339,369	5,746,586
Fixed and Other Assets		1,238,849	1,273,333	1,290,578	1,290,577		1,194,720	1,301,762	1,378,791	1,378,791		1,263,715	1,328,191	1,376,940	1,376,940
Total Assets		4,257,830	4,570,670	5,042,159	5,012,325		5,748,442	5,793,461	5,947,134	5,947,132		5,843,622	5,950,563	6,716,308	7,123,526
Deferred Outflows of Resources		0	0	0	0		0	0	0	0		0	0	0	0
Current Liabilities		255,287	310,078	603,463	600,022		628,401	832,130	549,617	584,757		522,587	610,955	1,342,363	1,755,910
Other Long Term Liabilities		24,588	95,108	26,397	0		26,397	26,397	35,142	0		35,142	35,142	49,085	0
Unfunded OPEB Liabilities		0	0	0	0		0	0	0	0		0	0	0	0
Total Liabilities		279,875	405,186	629,860	600,022		654,798	858,527	584,759	584,757		557,729	646,097	1,391,448	1,755,910
Deferred Inflows of Resources		0	0	0	0		0	0	0	0		0	0	0	0
Net Assets		3,977,955	4,165,484	4,412,299	4,412,303		5,093,644	4,934,934	5,362,375	5,362,375		5,285,893	5,304,466	5,324,860	5,367,616
Total Revenues	8,056,211	8,004,973	8,115,381	8,133,356	8,133,357	7,855,408	8,679,401	8,815,128	9,081,995	9,081,993	9,125,239	10,685,945	10,371,174	10,432,707	10,563,918
Total Expenditures	8,015,260	8,144,432	8,067,311	7,838,471	7,838,469	7,544,090	7,998,056	8,292,493	8,131,919	8,131,921	8,909,089	10,762,427	10,429,083	10,470,222	10,558,677
Net Income / (Loss)	40,951	(139,459)	48,070	294,885	294,888	311,318	681,345	522,635	950,076	950,072	216,150	(76,482)	(57,909)	(37,515)	5,241
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Inc / (Dec) in Net Assets	40,951	(139,459)	48,070	294,885	294,888	311,318	681,345	522,635	950,076	950,072	216,150	(76,482)	(57,909)	(37,515)	5,241
Net Assets, Beginning	4,087,881	4,412,299	4,412,299	4,412,299	4,412,303	4,165,484	4,412,299	4,412,299	4,412,299	4,412,303	4,934,934	5,362,375	5,362,375	5,362,375	5,362,375
Adj. for restatement / Prior Yr Adj	(16,759)	0	0	0	0	81,527	0	0	0	0	324,941	0	0	0	0
Net Assets, Beginning, Adjusted	4,071,122	4,412,299	4,412,299	4,412,299	4,412,303	4,247,011	4,412,299	4,412,299	4,412,299	4,412,303	5,259,875	5,362,375	5,362,375	5,362,375	5,362,375
Net Assets, End	4,112,073	4,272,840	4,460,369	4,707,184	4,707,191	4,558,329	5,093,644	4,934,934	5,362,375	5,362,375	5,476,025	5,285,893	5,304,466	5,324,860	5,367,616
Unrestricted Net Assets		3,930,048	4,117,577	4,412,299	4,406,296		5,093,644	4,934,934	5,362,375	5,362,375		5,285,893	5,300,045	5,178,582	5,221,338
Restricted Net Assets		47,907	47,907	6,007	6,007		0	0	0	0		0	1,374,421	146,278	146,278

2017 Camino Nuevo Charter Academy (Burlington)	Audited Financials					2022-2023					2023-2024				
	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Cash and Cash Equivalents	2,447,139	3,033,267	4,046,299	8,087,844	0		3,368,628	4,227,657	8,087,846	8,087,844		6,394,502	5,319,201	0	0
Accounts Receivable	1,178,193	1,476,131	1,639,355	1,231,147	0		1,960,834	2,074,609	1,093,573	1,231,147		1,576,327	1,961,550	0	0
Other Current Assets	96,416	58,943	60,932	27,447	0		244,224	245,831	165,020	27,447		177,609	176,484	0	0
Current Assets	3,721,748	4,568,341	5,746,586	9,346,438	0		5,573,685	6,548,098	9,346,439	9,346,438		8,148,438	7,457,235	0	0
Fixed and Other Assets	1,290,577	1,378,791	1,376,940	11,944,113	0		1,578,832	1,557,372	11,944,113	11,944,113		12,159,595	12,416,368	0	0
Total Assets	5,012,325	5,947,132	7,123,526	21,290,551	0		7,152,517	8,105,469	21,290,553	21,290,551		20,308,033	19,873,602	0	0
Deferred Outflows of Resources	0	0	0	0	0		0	0	0	0		0	0	0	0
Current Liabilities	600,022	584,757	1,755,910	5,738,328	0		1,597,669	2,487,550	5,133,876	5,738,328		4,337,553	3,471,339	0	0
Other Long Term Liabilities	0	0	0	9,866,430	0		49,085	49,085	10,470,885	9,866,430		10,235,099	10,235,099	0	0
Unfunded OPEB Liabilities	0	0	0	0	0		0	0	0	0		0	0	0	0
Total Liabilities	600,022	584,757	1,755,910	15,604,758	0		1,646,754	2,536,635	15,604,761	15,604,758		14,572,652	13,706,438	0	0
Deferred Inflows of Resources	0	0	0	0	0		0	0	0	0		0	0	0	0
Net Assets	4,412,303	5,362,375	5,367,616	5,685,793	0		5,505,764	5,568,834	5,685,792	5,685,793		5,735,381	6,167,165	0	0
Total Revenues	8,133,357	9,081,993	10,563,918	12,120,096	0	11,124,349	11,735,384	11,959,641	12,071,207	12,120,096	12,119,023	14,633,254	14,872,708	0	0
Total Expenditures	7,838,469	8,131,921	10,558,677	11,801,919	0	11,023,764	11,597,237	11,758,423	11,801,919	11,801,919	12,063,452	14,583,664	14,391,335	0	0
Net Income / (Loss)	294,888	950,072	5,241	318,177	0	100,584	138,147	201,218	269,289	318,177	55,572	49,590	481,373	0	0
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Inc / (Dec) in Net Assets	294,888	950,072	5,241	318,177	0	100,584	138,147	201,218	269,289	318,177	55,572	49,590	481,373	0	0
Net Assets, Beginning	4,117,415	4,412,303	5,362,375	5,367,616	0	5,304,465	5,324,860	5,324,860	5,324,860	5,367,616	5,568,834	5,685,792	5,685,792	0	0
Adj. for restatement / Prior Yr Adj	0	0	0	0	0	(64,395)	42,756	42,756	91,643	0	2,452	0	0	0	0
Net Assets, Beginning, Adjusted	4,117,415	4,412,303	5,362,375	5,367,616	0	5,240,070	5,367,616	5,367,616	5,416,503	5,367,616	5,571,286	5,685,792	5,685,792	0	0
Net Assets, End	4,412,303	5,362,375	5,367,616	5,685,793	0	5,340,654	5,505,764	5,568,834	5,685,792	5,685,793	5,626,858	5,735,381	6,167,165	0	0
Unrestricted Net Assets	4,406,296	5,362,375	5,221,338	5,441,712	0		0	702,297	5,441,710	5,441,712		5,640,197	5,947,367	0	0
Restricted Net Assets	6,007	0	146,278	244,081	0		0	1,566,608	244,081	244,081		95,184	219,798	0	0



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FISCAL OPERATIONS

You have been assessed by the Fiscal Oversight team and you are receiving the rating of **4, Accomplished**.

Other circumstances and information could influence the rating and are noted in this evaluation.

Financial Highlights

Camino Nuevo Charter Academy's (CNCA1) fiscal condition is positive and has been upward trending since the 2019-2020 fiscal year.

FINANCIAL HIGHLIGHTS					
Camino Nuevo Charter Academy	2019-2020 (Audited Actuals)	2020-2021 (Audited Actuals)	2021-2022 (Audited Actuals)	2022-2023 (Audited Actuals)	2023-2024 (Second Interim)
Net Assets	\$4,412,303	\$5,362,375	\$5,367,616	\$5,685,793	\$6,167,166
Net Income / (Loss)	\$294,888	\$950,072	\$5,241	\$318,177	\$481,373
Transfers In / Out	\$0	\$0	\$0	\$0	\$0
Prior Year Adjustment(s)	\$0	\$0	\$0	\$0	\$0
Cash and Cash Equivalents	\$2,447,139	\$3,033,267	\$4,046,299	\$8,087,844	\$5,319,201
Unrestricted Net Assets	\$4,406,296	\$5,362,375	\$5,221,338	\$5,441,712	\$5,947,367
Norm Enrollment Reported by the School	561	577	579	604	604
FINANCIAL RATIO ANALYSIS					
Fund Reserve (Reserve for Economic Uncertainty) (Unrestricted Net Assets /Total Expenditures) <i>3% - 5% and greater is recommended (depending on the school's ADA)</i>	56.21%	65.94%	49.45%	46.11%	41.33%



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Cash Reserve Level (Cash Balance/Total Expenditures) <i>5% and greater is recommended</i>	31.22%	37.30%	38.32%	68.53%	36.96%
Current Ratio (Working Capital Ratio) (Current Assets/Current Liabilities) <i>At least 1.2 or 120% is recommended</i>	620.27%	781.24%	327.27%	162.88%	214.82%
Debt Ratio (Total Liabilities/Total Assets) <i>Lower than 1.0 or 100% is recommended</i>	11.97%	9.83%	24.65%	73.29%	68.97%

Charter Operator Fiscal Information

Camino Nuevo Charter Academy (CNCA)					
Source: Independent Audit Report for the Year Ending June 30, 2023					
# of Charter Schools		Including related parties and charter schools		Excluding related parties and charter schools	
Operated	Authorized by LAUSD	Net Assets	Net Income / (Loss)	Net Assets	Net Income / (Loss)
5	5	\$45,841,155	\$390,700	(\$71,868)*	\$0

* The CNCA Home Office's net loss of (\$71,868) is carried forward from Fiscal Year 2017-2018, primarily due to the asset transfer to and service agreements with Pueblo Nuevo Education and Development Group (PN-EDG). See further details under **Item 27** in the **Notes II** section below.

Management Fees: According to CNCA, CNCA1 pays annual management fees of 12% to PN-EDG for administrative services which Education Code Section 47632(f) defines as: "all funding except funding for capital outlay," for each CNCA school, as projected by PN-EDG on or about July 1, 2023, for services that include home support. In addition, to benefit and further the CNCA schools' charitable and educational purposes, since July 1, 2016, the contractual arrangements between CNCA and PN-EDG each year have been governed by an Agreement for Limited Services. Each of these Agreements are for twelve-month periods, commencing on July 1 each year, and are renewed annually. PN-EDG supports CNCA by administering many of the charitable activities that CNCA historically performed [e.g., early childhood services (pre-school), alumni services, development, home support office services and integrated community support services], to enable CNCA to focus on charter school operations.



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Per the Eighth Amendment for Limited Services of July 1, 2023, “PN-EDG shall invoice CNCA every three (3) months for services performed, with a delineation between the Base Compensation for the limited services as described in Section 3.2, the ELOP [Expanded Learning Opportunities Program] Compensation for the services described in Section 3.3, and the Mental Health Program Compensation for the services described in Section 3.4. CNCA shall prepay the first payment (reflecting a three (3) month period) in the amount of \$1,558,727.50 as Base Compensation, \$62,500 as ELOP Compensation, and \$180,697.50 as Mental Health Program Compensation, which shall be due to PN-EDG no later than July 1, 2023. After the initial three (3) month period, the Parties shall adjust the subsequent invoice to reflect the services performed and prepaid during that period. CNCA shall submit payment to PN-EDG for each school within twenty (20) calendar days of the deposit by the State with the County Treasurer of the state aid portion of each CNCA school.”

Areas of Demonstrated Strength and/or Progress:

The school’s fiscal condition is positive. Please refer to the Financial Highlights table above.

Areas Noted for Further Growth and/or Improvement:

No significant items noted.

Other Observations (Items described in this section, which may not have been addressed in the charter school’s Fiscal Policies and Procedures, are recommended for improvement to align with optimal business practices).

Through conducting fiscal oversight and analyzing the data below, the CSD requests and receives fiscal documents from CNCA (including bank statements, bank reconciliations, credit card statements, and check registers) for the five CNCA charter schools that are currently authorized by LAUSD. The CSD reviews these financial documents and a sampling of checks and credit card transactions across these CNCA charter schools, to assess overall compliance with CNCA’s *Fiscal Policies and Procedures* (FPP, approved by CNCA governing board on 11/9/2021). Any areas noted as other observations below relating to CNCA and its charter schools’ overall compliance to the aforementioned manual are indicated within each charter school’s Annual Performance-Based Oversight Visit Report, which may or may not have been experienced by the specific CNCA school named above. Lastly, any exceptions that are school-specific, such as the fiscal condition, are reviewed separately for each CNCA charter school.

1. Type of Observation: Contracts (Lack of Board Approval)

- **Source(s) of Document Reviewed:** Check Register
- **Description of Observation:** The CSD noted a check from Camino Nuevo Elementary School 3’s (CNCA3) check register (Check # P041767, in the amount of \$1,369.80, dated 8/30/2023, and made payable to Sunny Strategies LLC, with a contract agreement valued at \$110,000), that lacked evidence of required governing board approval as per CNCA’s FPPs. The other four CNCA schools also received services from this independent contractor and were included in the service agreement.
- **Charter Operator’s Fiscal Policies and Procedures:** Page 11 of CNCA’s FPP states: “The Governing Board must approve any contract over \$100,000.”
- **Charter School’s or Charter Operator’s Response:** CNCA stated that they will be adding a second reviewer on contracts to support in meeting purchase and procurement policies and procedures for contract approvals. CNCA provided a copy of the 12/12/2023 board meeting minutes with evidence that the CNCA governing board subsequently approved Sunny Strategies LLC’s contract agreement.



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- **CSD's Recommendations/Comments:** The CSD recommends that CNCA strictly adhere to its written policies pertaining to threshold amounts and approvals referenced above. Furthermore, the CSD recommends that CNCA's governing board, its leadership team, and key employees responsible for managing the day-to-day fiscal operations of the CNCA schools be provided adequate and ongoing training to ensure their familiarity and conformity with CNCA's governing board-approved fiscal policies and procedures.

The Charter Schools Division will monitor this issue referenced above during the next oversight visit. The results may be factored into the school's rating for next year.

Corrective Action Required:

None noted that require immediate action to remedy concerns in this report.

Progress on LAUSD Board of Education and/or MOU Benchmarks related to FISCAL OPERATIONS (if applicable):

N/A



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1. Reviewed independent audit report for the Fiscal Year ended June 30, 2023, and noted the following:
 - a. Audit opinion: Unmodified/Unqualified.
 - b. Material weaknesses: None Reported.
 - c. Deficiencies/Findings: None Reported.
 - d. Lack of a Going Concern: None Reported.

An audit finding was identified in the school's 2021-2022 independent audit report pertaining to 2022-001 Expanded Learning Opportunities ELO-G. CNCA's 2022-2023 independent audit report indicated that the status is not applicable as this test was removed from the 2022-2023 *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*.

2. The 2022-2023 audited and unaudited actuals do not mirror each other. As per CNCA1, a variance of (\$604,455) in Other Long-Term Liabilities and \$604,452 in Current Liabilities was due to the reclassification of Other Long-Term Liabilities to Current Liabilities pursuant to ASC842. In addition, the audit recognizes accrued salaries under Current Liabilities.
3. The school's reported Norm Enrollment was 561, 577, 579, 604, and 604 students for Fiscal Years 2019-2020, 2020-2021, 2021-2022, 2022-2023, and 2023-2024 respectively, representing an accumulated increase in enrollment of 43 students (or 7.7%) since Fiscal Year 2019-2020. The school's reported Norm Enrollment for Fiscal Year 2023-2024 is 604 students, which is 49 students (or approximately 8.8%) above its projected student enrollment for Fiscal Year 2023-2024 (i.e., 555 students) per the school's petition enrollment roll-out plan in its operative charter. The CSD has communicated with CNCA1 to align its enrollment with the enrollment capacity identified in the approved charter. The CSD will continue to monitor the school's student enrollment through oversight.
4. Segregation of Duties (SOD) reviews were conducted at Camino Nuevo Charter Academy 4 (CNCA4) and Camino Nuevo High 2 (CNHS2). No discrepancies were noted.

II. Review of 2023-2024 Fiscal Preparation Guide

1. Most current fiscal reports presented to the charter school's governing board at one of the meetings held in 2023-2024: a) Balance Sheet; b) Income Statement (Statement of Activities), and c) Monthly Cash Flow Projections were provided.
2. Minutes of the meeting and the board packet when the above fiscal reports (i.e., Items 1a., 1b., and 1c.) were presented to and approved by the charter school's governing board were provided.
3. Audit/fiscal reports issued by any public agency or third-party organizations, and the school's governing board minutes of all meetings reflecting the discussion of any of the fiscal reports and applicable audit findings resolution/corrective action were not provided as the charter school has indicated not applicable.
4. Minutes of the meeting when the 2023-2024 budget was adopted were provided.
5. Evidence of the benefits that the charter school is offering STRS, PERS, and Social Security to its employees, and that this is done in a manner that is consistent with the charter terms and the Charter Schools Act (Education Code 47611) was provided.
6. Minutes of the meeting reflecting the selection of the independent auditor were provided.
7. Minutes of the meeting reflecting the discussion of the most current independent audit report were provided.
8. Minutes of the meeting reflecting the receipt, review, and discussion of the most current three interim financial reports (i.e., first interim and second interim financial reports, and unaudited actuals) submitted to LAUSD were provided.



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9. Minutes of the meeting reflecting the discussion and resolution of complaints received from staff or vendors, if any, within the last year (i.e., 2022-2023) or since the last disclosure period, whichever is later were not provided as the charter school has indicated not applicable.
10. Minutes of the meeting reflecting the receipt, review, and discussion of the most current Annual Performance-Based Oversight Visit report. were provided.
11. A copy of the most current fiscal policies and procedures was provided.
12. Minutes of the meeting reflecting approval of the current fiscal policies and procedures and, if applicable, minutes of the meeting reflecting the approval of the current procurement policies and procedures were provided.
13. A copy of the charter school's organizational chart that depicts the current reporting structure of the charter school, including but not limited to, any board members, charter management organization (CMO) employees (when applicable), and/or school employees, who handle day-to-day finances and/or have responsibilities outlined within the charter school's fiscal policies and procedures was provided.
14. A summary of the total compensation paid in Fiscal Year 2022-2023, with a breakdown that includes the name of the employee, job title, regular pay, overtime pay, other pay, benefits, and total pay and benefits, for all executives, school leaders, administrators, directors, and non-certificated staff, who may have decision-making authority over the charter school, either employed directly by the charter school or the entity managing the charter school as defined by Education Code section 47604.1, including the organization's home office, CMO, any related party was provided.
15. A description of the relationship (legal, business or otherwise) the charter school maintains with any related party as defined in the CSD's 2023-2024 Fiscal Preparation Guide Item 14 was provided.
16. Copies of any and all of the most current signed and executed agreements/contracts within the last year (i.e., 2022-2023) or since the last update, whichever is later (including attachments and exhibits that accompany the agreements/contracts) with the administrative services provider and/or the back office services provider, or the charter school's operator and/or charter school's home office (e.g., management contracts, service agreements, license agreements, affiliation agreements, contract amendments, etc.) were provided.
17. Minutes of the meeting reflecting approval of the management fees, licensing fees, or any other fees were provided.
18. A copy of the sole statutory member's by-laws, and a copy of the sole statutory member's articles of incorporation were provided.
19. The most current accounts payable aging report listing the balances owed, vendor names, invoice numbers, invoice dates, number of days outstanding, and, if applicable, explanations for 90+ days outstanding invoice(s) or outstanding invoices exceeding the number of days in accordance with the charter school's fiscal policies and procedures was provided.
20. Check registers, or a list of all issued checks/cash disbursements, including voided checks (when the school's payments are outsourced to a third-party provider), documenting all checks and electronic debit transactions for the prior 12 months (spanning from 11/2022 to 10/2023) were provided. Reviewed 28 checks (and 10 electronic credit/debit transactions). The CSD's observations were noted under Other Observations above.
21. a) A list of all active credit card account(s), b) A list of all closed credit card account(s) within the last year, and c) All credit card statements for the most current six months (spanning from 4/2023 to 9/2023) were provided. Selected the months of 4/2023 through 9/2023 and reviewed 41 credit card transactions for sample testing. No discrepancies were noted.
22. a) A list of all active school bank account(s), and b) Monthly bank statements and reconciliation reports for the most current six months (spanning from 4/2023 to 9/2023) were provided. Selected the months of 4/2023, 6/2023, 8/2023, and 9/2023 for sample testing. No discrepancies were noted.
23. Student body financial records (including ASB policies and procedures, budgets, cash flow statements and projections, bank statements with reconciliations for the most current six months, audit reports, and other fiscal reports, if applicable) were not provided as the charter school has indicated not applicable.
24. The most current inventory listing for both capitalized and non-capitalized equipment, including equipment description/type, brand/model, tag number, acquisition date, purchasing price, book value, asset life, and location of use was provided.
25. The webpage address where the charter school posts the Education Protection Account (EPA) revenue and expenditures report pertaining to the prior fiscal year (i.e., 2022-2023) (as required by Article XIII, Section 36, Subdivision (e), Paragraph (6) of the California Constitution) was provided.



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26. The webpage address(es) where the charter school posts (1) Audited Financials, and (2) Local Control and Accountability Plan (LCAP), respectively, (or the school's assertion that its Audited Financial Statements are made available to members of the public) in accordance with Education Code section 47606.5(h) and/or LAUSD's Charter School Transparency Resolution were provided.
27. Documents pertaining to the charter operator's/school's financing/borrowing activities were provided.

CNCA disclosed the following loan with PN-EDG and third party entities:

(a) PN-EDG restricted fund loan to CNCA3 in the form of a Promissory Note for Fifteenth and Ardmore, LLC (Borrower) and Wells Fargo Bank, National Association (Lender). The terms of the Promissory Note are: Principal amount - \$1,629,670.25; Date of Note - June 27, 2019; Annual interest rate - 4.25%; and Payments - 35 regular payments each at \$18,240 and a final irregular payment of \$1,173,721.90. This loan had a maturity date of July 1, 2022, and has been extended by Wells Fargo through March 31, 2023. This loan was subsequently refinanced through the California School Finance Authority (the Lender) to Grupo Nuevo Los Angeles (GNLA), a related party (the Borrower) effective May 1, 2023.

As part of CNCA3's New Markets Tax Credit (NMTC) unwind/refinancing transaction (as described under the footnote in the Financial Highlights and Item 27 of CNCA3's 2022-2023 Annual Performance-Based Oversight Visit Report), on June 19, 2019, PN-EDG withdrew \$1,629,670.25 from PN-EDG's Wells Fargo Bank account ending in X5336 to pay off Note A associated with the NMTC loan to Fifteenth & Ardmore Investments, LLC, originated on or around June 21, 2012. On July 5, 2019, a new account ending in X5124 was opened at Wells Fargo Bank (in the name of PN-EDG) and an amount of \$1,629,670.25 was deposited as the opening balance with the proceeds of a new loan between Fifteenth and Ardmore, LLC (the Borrower) and Wells Fargo Bank (the Lender). According to the information provided by PN-EDG's then-CFO, the purpose of this account is to provide a cash guaranty to this new loan. As of December 31, 2023, the account balance was \$1,646,583.65 in PN-EDG's Wells Fargo Bank account ending in X5124 and there have not been account activities except for interest earned to date. Per confirmation letter from Wells Fargo, the loan has been repaid, and as such, the cash is no longer held as collateral by Wells Fargo. According to ExED, the funds are currently being held in two restricted cash accounts until the disposition of funds is determined. The CSD will continue to monitor the disposition of this cash balance and the financing activities relative to CNCA3's Eisner Campus in the future through oversight.

(b) Proposition 55 Funding Agreement for Camino Nuevo Charter Academy 2 (CNCA2) executed on April 25, 2011, to purchase and/or construct a real property as a permanent school facility for CNCA2. Per CNCA's 2022-2023 independent audit report, CNCA2 has received all of the State apportionment which totaled \$29,557,192. CNCA2 has recorded debt related to this funding of \$12,493,596; the balance at June 30, 2023 is \$9,840,445.

The following paragraphs provide further details regarding PN-EDG's establishment and financial support to the CNCA charter schools.

Per CNCA, CNCA is a California nonprofit public benefit corporation, established to operate one or more schools and provide related comprehensive public education programs for students in kindergarten through twelfth grades in low-income, predominantly immigrant, and multilingual areas. PN-EDG was incorporated on March 9, 2016, as a California nonprofit public benefit corporation and serves as the sole statutory member of CNCA, as defined in California Corporations Code Section 5056. On January 10, 2017, the LAUSD Board of Education approved the material revision requests submitted by the then-six CNCA charter schools, which called for CNCA's adoption of PN-EDG as the sole statutory member corporation. Beginning in 2017-2018, PN-EDG also provided home support services to CNCA charter schools. CNCA's Board Resolution No. 2017-6-13, item #11, stated that CNCA's governing board approved the transfer of \$4 million in surplus funds [representing a portion of the consolidated cash reserves held by CNCA] to PN-EDG. The 2017-



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6-13 Board Resolution further declared that PN-EDG shall maintain these funds in a separate bank account, to document that the funds are expended in furtherance of CNCA's charitable purpose to provide comprehensive public education programs for students in kindergarten through twelfth grade. CNCA indicated that these funds (aka "PN-EDG Opportunity Reserves Fund") are completely restricted to supporting and benefiting CNCA's K-12 programming consistent with its discussion with LAUSD during the material revision process. CNCA provided the CSD with the California Attorney General's "no objection" letter dated October 12, 2017, pertaining to the asset transfer proposed by CNCA. Per the bank records provided by CNCA, on March 30, 2018, the \$4 million in funds were transferred from CNCA to PN-EDG. According to CNCA, the one-time asset transfer amounts from each school were calculated based on the June 30, 2017, unrestricted net position for each of the six CNCA charter schools, divided by the total unrestricted net position of the six CNCA charter schools (pro-rata share), and multiplied by \$4 million. Based on CNCA's calculation, CNCA1's pro-rata share of this one-time asset transfer was \$1,341,601.

Based on CNCA's 2022-2023 independent audit report, PN-EDG provided grants to CNCA schools amounting to \$450,000 for the year ended June 30, 2023. Per the PN-EDG Board Resolution dated 6/5/2023 that was provided by CNCA, PN-EDG projected and collected fees from CNCA for the 2022-2023 but did not fully expend those collected funds. Rather than retaining the unexpended 2022-2023 services fees for its charitable purposes, PN-EDG distributed the unexpended fees on a per-ADA basis, among the CNCA schools. CNCA1's pro-rata share of this transfer was \$87,120. Additionally, based on CNCA's 2022-2023 independent audit report (Note 4) and the accounting records provided by CNCA, on 7/1/2022, PNEDG transferred \$48,887 of fixed assets to CNCA1 as a result of the closure of the early childhood center for the year ended June 30, 2022.

28. A copy of the current facility lease agreement(s) for the school's private site(s), along with the approved meeting minutes of the school governing board's approval of the lease agreement(s) were provided.
29. The charter school's plan(s) for the purchase, new lease, relocation, and/or expansion to new school site(s), facilities-related expansions, and/or major improvements to the existing and/or new school site(s) and pertinent documents such as financing documents, copies of construction contract, a copy of the lease agreement (if applicable), and the following information, as appropriate, were not provided as the charter school has indicated not applicable.
30. Disclosure of legal issues was not provided as the charter school has indicated not applicable.



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Existing School – a charter school that was/is in operation/active in the preceding school year(s) and the current school year. Existing schools may receive a rating of 1, 2, 3, or 4.

New School – a charter school that is in its first year of operation in the current school year and does not have an independent audit report or audited financial result for its first operative year on file with the Charter Schools Division. New schools are evaluated based on current year information. New schools may receive a rating of 1 or 2.

<p><i>An existing school that, at a minimum, meets all of the Required and Supplemental Criteria listed below would be assessed eligible to be considered as <u>Accomplished [Rating of 4].</u></i></p>	<p><i>An existing school that, at a minimum, meets all of the Required Criteria and at least five of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Proficient [Rating of 3].</u></i></p>
<p><u>Existing Schools (based on the most current annual audit):</u></p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net assets are positive in the prior two audits; 2. The cash balance at the beginning of the school year is positive; 3. The two most current annual independent audits show no material weaknesses, deficiencies, and/or findings; 4. If applicable, federal, state, and other public agency audits/reviews (e.g., California State Teachers’ Retirement System (CalSTRS), California Public Employees’ Retirement System (CalPERS), Fiscal Crisis & Management Assistance Team (FCMAT), United States Department of Education (USDE), California Department of Education (CDE), etc.), at the time of the oversight visit, show no outstanding material weaknesses, deficiencies, and/or findings; 5. Vendors and staff are consistently paid in a timely manner; 6. Governing board approves Fiscal Policies and Procedures, at a minimum, once prior to each charter renewal term; 7. Charter school consistently adheres to the governing board-approved Fiscal Policies and Procedures; 8. Governing board adopts the annual budget; 9. Governing board reviews and/or discusses reports (e.g., first interim, second interim, unaudited actuals, audited financial statements, etc.) submitted to LAUSD; 10. If applicable, governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD; 11. There is no apparent conflict of interest; 12. The Education Protection Account allocation and expenditures, audited financial statements, and the most current governing board-approved LCAP submitted to the appropriate agencies, are posted on the charter school’s website; 	<p><u>Existing Schools (based on the most current annual audit):</u></p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net assets are positive in the most current audit; 2. The cash balance at the beginning of the school year is positive; 3. The most current annual independent audit shows no material weaknesses, deficiencies and/or findings; 4. If applicable, federal, state, and other public agency audits/reviews (e.g., CalSTRS, CalPERS, FCMAT, USDE, CDE, etc.), at the time of the oversight visit, show outstanding findings, and the school is able to demonstrate evidence of remedies in addressing these findings; 5. Vendors and staff are generally paid in a timely manner; 6. Governing board approves Fiscal Policies and Procedures, at a minimum, once prior to each charter renewal term; 7. Charter school generally adheres to the governing board-approved Fiscal Policies and Procedures; 8. Governing board adopts the annual budget; 9. Governing board reviews and/or discusses reports (e.g., first interim, second interim, unaudited actuals, audited financial statements, etc.) submitted to LAUSD; 10. If applicable, governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD; 11. There is no apparent conflict of interest; 12. The Education Protection Account allocation and expenditures, audited financial statements, and the most current governing board-approved LCAP are posted on the charter school’s website; 13. The LCAP is submitted to the appropriate agencies; 14. Reasonable requests for information made by the Charter Schools Division and LAUSD are generally processed or submitted by the charter school in a timely manner;



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/13/2024

An existing school that, at a minimum, meets all of the Required and Supplemental Criteria listed below would be assessed eligible to be considered as Accomplished [Rating of 4].

13. The LCAP is submitted to the appropriate agencies;
14. Reasonable requests for information made by the Charter Schools Division and LAUSD are consistently processed or submitted by the charter school in a timely manner;
15. There are no items cited in Areas Noted for Further Growth and/or Improvement and there are no more than five (5) items cited in Other Observations for the most current year;
16. If applicable (when audited and unaudited actuals do not mirror each other), adequate explanations are provided by the school for significant variances between audited and unaudited actuals, and there are no indications of the school's potential lack of internal controls over financial statements;
17. Proper segregation of duties is consistently in place;
18. If applicable, there are no outstanding fiscal-related tiered intervention notices issued to the school; or the school has no tiered intervention notices as of the oversight report issuance date; and
19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are fully met by the required deadline(s); or the school has no fiscal benchmarks in its current charter term.

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 (5 CCR § 15450 Reserves) (i.e., unrestricted fund balance divided by total expenditures) in the most current two annual independent audits;
2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current two annual independent audits;

An existing school that, at a minimum, meets all of the Required Criteria and at least five of the Supplemental Criteria listed below would be assessed eligible to be considered as Proficient [Rating of 3].

15. There are no significant recurring issues cited in the Areas Noted for Further Growth and/or Improvement;
16. If applicable (when audited and unaudited actuals do not mirror each other), at least partial explanations are provided by the school for significant variances between audited and unaudited actuals, and there are no indications of the school's potential lack of internal controls over financial statements;
17. Proper segregation of duties is generally in place;
18. If applicable, the charter school is in the process of resolving outstanding fiscal issues cited in a Notice issued by the CSD as part of its tiered intervention process; and
19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are partially met by the required deadline(s).

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 (5 CCR § 15450 Reserves) (i.e., unrestricted fund balance divided by total expenditures) in the most current annual independent audit;
2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current annual independent audit;
3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current annual independent audit;



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SCHOOL NAME: Camino Nuevo Charter Academy

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<p><i>An existing school that, at a minimum, meets all of the Required and Supplemental Criteria listed below would be assessed eligible to be considered as <u>Accomplished</u> [Rating of 4].</i></p>	<p><i>An existing school that, at a minimum, meets all of the Required Criteria and at least five of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Proficient</u> [Rating of 3].</i></p>
<ol style="list-style-type: none"> 3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current two annual independent audits; 4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the two most current annual independent audits; 5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, etc.); 6. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings; 7. The most current annual independent audit is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)), or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and 8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5). 	<ol style="list-style-type: none"> 4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the most current annual independent audit; 5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, etc.); 6. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings; 7. The most current annual independent audit is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)) or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and 8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).

<p><i>An existing school that, at a minimum, meets all of the Required Criteria, and at least four of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Developing</u> [Rating of 2].</i></p>	<p><i>An existing school would be assessed as <u>Unsatisfactory</u> [Rating of 1] based on the statements below:</i></p>
<p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net Assets are positive in the most current audit; net assets are negative with strong trend towards becoming positive (be positive at the end of the third year per the applicable interim financials); or the school's financial condition fluctuates from year to year, with 	<p><i>An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:</i> A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for <i>Accomplished</i>, <i>Proficient</i>, or <i>Developing</i>. The charter school was given a certain period of time to address the fiscal concerns of</p>



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An existing school that, at a minimum, meets all of the Required Criteria, and at least four of the Supplemental Criteria listed below would be assessed eligible to be considered as Developing [Rating of 2].

significant net losses, leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years;

2. The cash balance at the beginning of the school year is positive; and
3. Governing board approves Fiscal Policies and Procedures, at a minimum, once prior to each charter renewal term.

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 (5 CCR § 15450 Reserves) (i.e., unrestricted fund balance divided by total expenditures) in the most current annual independent audit;
2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current annual independent audit;
3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current annual independent audit;
4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the most current annual independent audit;
5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, etc.);
6. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings;

An existing school would be assessed as Unsatisfactory [Rating of 1] based on the statements below:

LAUSD, but failed to provide a satisfactory response. The charter school has shown no *feasible* financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school's operation to mitigate the negative fiscal condition. The charter school's governing board members and/or leadership lack fiscal capacity.

Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

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DATE OF VISIT: 3/13/2024

<p><i>An existing school that, at a minimum, meets all of the Required Criteria, and at least four of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Developing</u> [Rating of 2].</i></p>	<p><i>An existing school would be assessed as <u>Unsatisfactory</u> [Rating of 1] based on the statements below:</i></p>
<p>7. The most current annual independent audit is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)) or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and</p> <p>8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).</p>	
<p><i>A new school that, at a minimum, meets all of the Required Criteria listed below would be assessed eligible to be considered as <u>Developing</u> [Rating of 2].</i></p>	<p><i>A new school would be assessed as <u>Unsatisfactory</u> [Rating of 1] based on the statements below:</i></p>
<p><u>New Schools:</u></p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Interim reports and/or unaudited actuals project positive net assets; 2. Projected debt, if any, is managed efficiently and will not cause the charter school to end the fiscal year with negative net assets. The non-profit organization is financially viable to support the charter school; 3. If enrollment is significantly below the enrollment per the school's <i>Pupil Estimates for New or Significantly Expanding Charters</i> report and/or its approved petition budget, the charter school has made significant adjustments in their operations to allow for the reduced income, and submitted a revised viable three-year budget and three-year cash flow projections; 4. Governing Board adopts the annual budget; 5. The governing board reviews and discusses the charter school's financial reports as evidenced by the governing board meeting minutes; 6. Reasonable requests for information made by the Charter Schools Division and LAUSD are processed or submitted by the charter school in a timely manner; 	<p><u>New Schools:</u></p> <p><i>An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:</i></p> <p>A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for <i>Developing</i>. The charter school was given a certain period of time to address the fiscal concerns of LAUSD but failed to provide a satisfactory response. The charter school has shown no <i>feasible</i> financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school's operation to mitigate the negative fiscal condition. The charter school's governing board members and/or leadership lack fiscal capacity.</p> <p>Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **3/13/2024**

<p><i>A new school that, at a minimum, meets all of the Required Criteria listed below would be assessed eligible to be considered as Developing [Rating of 2].</i></p>	<p><i>A new school would be assessed as Unsatisfactory [Rating of 1] based on the statements below:</i></p>
<p>7. The most current governing board-approved LCAP is posted on the charter school’s website; and 8. The LCAP is submitted to the appropriate agencies.</p> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>	<p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy 3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/30/2024

ANNUAL PERFORMANCE-BASED OVERSIGHT VISIT REPORT*

2023-2024 SCHOOL YEAR

FOR

CAMINO NUEVO CHARTER ACADEMY 3 (2157)

Name and Location Code of Charter School

LAUSD Vision

L.A. Unified will be a progressive global leader in education, providing a dynamic and inspiring learning experience where all students graduate ready for success.

CSD Mission

The LAUSD Charter Schools Division (CSD) fosters high quality educational opportunities and outcomes for students in the greater Los Angeles community through exemplary charter public school authorizing, oversight, and sharing of promising practices so that all students maximize their potential.

CSD Core Values

We believe that our success depends on:

- Making decisions that put the interests of students first.
- Serving with high expectations, integrity, professionalism, and commitment.
- Employing authentic, responsive, and effective leadership and teamwork.
- Continuously learning as a dynamic organization.
- Building and sustaining a healthy workplace culture where high performance, diversity, and creativity thrive.
- Developing productive relationships with our charter schools and all stakeholders.

* Charter School shall comply in a timely manner with all applicable federal and state laws and regulations, as they may change from time to time, including but not limited to matters related to the school's governance, programs, facilities, operations, and/or fiscal management. Elements of the oversight process may be modified as LAUSD continues to respond to the COVID-19 pandemic. To support the well-being of all at a school site, all are expected to follow applicable COVID-19 public health guidelines, including related District requirements for operations at District facilities. The assigned CSD Administrator will provide any updated information reach out with more details, as needed.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy 3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/30/2024

Charter School Name:	Camino Nuevo Charter Academy 3			Location Code:	2157
Current Address:	City:	ZIP Code:	Phone:	Fax:	
2755 W. 15th St. 1723 W. Cordova St.	Los Angeles	90006 90007	(323) 358-2030 (323) 730-7160	(323) 732-1439 (323) 737-5726	
Current Term of Charter¹:	LAUSD Board District:		LAUSD Region:		
July 1, 2020 to June 30, 2028	1 and 5		West and South		
Number of Students Currently Enrolled:	Enrollment Capacity Per Charter:	Number Above/Below Enrollment Capacity (day of visit):		Below by 161	
728	889				
Grades Currently Served:	Grades To Be Served Per Charter:	Percent Above/Below Enrollment Capacity (day of visit):		Below by 18.1%	
TK-8	TK-8				
Norm Enrollment Number:	714				
Total Number of Staff Members:	94	Certificated:	48	Classified:	46
Charter School's Leadership Team Members:	Jay Laughlin, Principal; Berenice Mendoza, Principal in Residence				
Charter School's Contact for Special Education:	Matthew Wilt, SpEd Coordinator; Jessica Hsieh, Director of SpEd	SELPA & Option:		Option 3	
CSD Assigned Administrator:	Brenda Martinez	CSD Fiscal Oversight Manager:		Andrea Ines	
Other School/CSD Team Members:	Yolanda Jordan, Specialist				
Oversight Visit Date(s):	January 30, 2024		Fiscal Review Date (if different):	NA	
Is school located on a District facility? If so, please indicate the applicable program (e.g., Prop 39, PSC, conversion, etc.):	PSC		LAUSD Co-Location Campus(es) (if applicable):	Castellanos (PSC)	
Certificate of Occupancy (COO) or Temporary Certificate of Occupancy Type: (if a TCO, please note expiration date)	COO (2 nd Site)		COO/TCO Approved Grade Levels and Occupancy Loads:	Occupancy Load 848 Grade Levels Unspecified	

SUMMARY OF RATINGS			
<i>(4)=Accomplished (3)=Proficient (2)=Developing (1)=Unsatisfactory</i>			
Governance	Student Achievement and Educational Performance	Organizational Management, Programs, and Operations	Fiscal Operations
3, Proficient	2, Developing	3, Proficient	4, Accomplished

¹ Education Code section 47607.4 provides that “all charter schools whose term expires on or between January 1, 2022, and June 30, 2025, inclusive, shall have their term extended by two years, and all charter schools whose term expires on or between January 1, 2024, and June 30, 2027, inclusive, shall have their term extended by one additional year.”



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy 3Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/30/2024

CHARTER RENEWAL CRITERIA

In accordance with Education Code §§ 47605, 47607, and 47607.2, in order to renew a charter, the District must determine whether the charter school has met specific renewal criteria prescribed in statute. .

REPORT GUIDE

LAUSD's oversight procedures are intended to balance a charter school's autonomy of operation with its accountability to the public. LAUSD utilizes a holistic, performance-based approach to evaluate all charter schools, guided principally by making decisions in the best interest of students. The CSD observes and monitors each charter school in accordance with applicable laws, regulations, LAUSD policy, memoranda of understanding, and the school's operative charter. Information gathered through oversight serves as part of the charter school's ongoing record for the District to make informed decisions about charter school authorization, renewal, material revisions, sharing of promising practices, and if need be, revocation. While LAUSD is responsible to provide oversight of its charter schools and the entities managing charter schools, the primary oversight of each charter school must first and foremost be performed by the charter school's own Governing Board. The Governing Board of a charter school has an ongoing responsibility to oversee the operations of its charter school(s), ensuring that every charter school it oversees is providing a high-quality educational program for students enrolled, is successfully fulfilling the terms of their charter, is fiscally sound, and complies with applicable laws, regulations, and court orders. In designing this document, the District has considered California charter school law, as well as the *LAUSD Policy and Procedures for Charter Schools*, California State Board of Education's criteria for evaluating charter schools, and the National Association of Charter School Authorizers' *Principles and Standards of Quality Authorizing*. This reporting tool provides guidelines and criteria used by the CSD to observe, record, assess, and reflect with the charter school on school performance as captured during the annual oversight visit process in these four categories:

Governance – demonstrating fulfillment of the Governing Board's fiduciary responsibility to effectively direct and provide oversight for the charter public school, including but not limited to enactment and monitoring of policies and procedures to ensure the school's full compliance with applicable law, policy, and the terms of the charter approved by the LAUSD Board of Education

Student Achievement and Educational Performance – demonstrating positive academic achievement and growth for all students

Organizational Management, Programs, and Operations – demonstrating effective leadership and implementation of the governing board's policies and procedures, as well as the school's educational program and systems and procedures for the day-to-day operations of the school

Fiscal Operations – demonstrating sound fiscal management, appropriate use of public funds, and compliance with regulatory requirements

This report, including the ratings in each category, is based on information and evidence gathered at the time of the annual oversight visit. The CSD considers evidence provided through CSD staff observations, document review, interviews, and discussion with school representatives and stakeholders. All charter schools are expected to prepare for the visit and have available, as applicable, all documentation requested in the *Annual Performance Based Oversight Visit Preparation Guide 2023-2024*. The "Sources of Evidence" sections below identify key information sources generally relevant to their respective indicators; these lists are not exhaustive, however, and some items may not be applicable to the grades served. Schools may present additional evidence as deemed relevant and appropriate. As needed, CSD staff also may request additional information and/or documentation prior to, during, and/or following the visit.

The tool employs the following four-point rubric to rate the school's performance in each category: (4) *Accomplished*, (3) *Proficient*, (2) *Developing*, and (1) *Unsatisfactory*. In addition, the *Summary of School Performance* section in each category captures key findings under one or more of the following headings: (1) Areas of Demonstrated Strength and/or Progress (Note: potential "promising practices" are identified within this section with an asterisk [*]); (2) Areas Noted for Further Growth and/or Improvement; and, if applicable, (3) Corrective Action Required. Under "Corrective Action Required," the CSD reports findings of material noncompliance with applicable law, LAUSD charter policy, or the school's approved charter. **If the report includes any findings under "Corrective Action Required," the charter school must take immediate and appropriate steps to remedy the identified concern.** In accordance with its "tiered intervention" approach to charter school non-compliance and poor performance, the CSD may also send the school appropriate notices, separate and apart from this report, to provide and document time-specific follow-up as necessary. At the other end of the spectrum of performance, any school that earns a rating of *Accomplished* in any category is encouraged to submit to the CSD a summary of those "promising practices" that the school believes have contributed to its success, in order to support the CSD's ongoing efforts to promote and facilitate reciprocal sharing of promising practices among education leaders from across all LAUSD schools.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy 3Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/30/2024

GOVERNANCE	RATING*
Summary of School Performance	3, Proficient
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>G1: GOVERNANCE STRUCTURE AND COMPLIANCE MONITORING</p> <p>The Governing Board has implemented the organizational structure set forth in the school’s operative charter, including committees/councils; and has a system in place to ensure it complies with the applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.)</p> <ul style="list-style-type: none"> ● Review of documentation provided for oversight (i.e., Folder I: Governance Documentation) included evidence that the current Board of Directors is comprised of ten (10) directors, which is aligned with the organization’s most recent Bylaws requiring between five (5) and eighteen (18) directors. Three (3) current directors’ three-year terms are set to expire at the end of the current academic year (June 2024). ● Folder I also included a calendar of meetings of the school’s governing board for the 2023-2024 school year, showing seven (7) meetings of the school’s governing board scheduled between August 15, 2023, and June 18, 2024. ● Review of the school’s website included evidence that agendas and minutes of meetings of the school’s governing board are accessible to the public. <p>G2: DUE PROCESS</p> <p>The Governing Board has systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public</p> <ul style="list-style-type: none"> ● Review of Governance documentation in Folder I included evidence of systems to provide due process for students, employees, and parents including, but not limited to <ul style="list-style-type: none"> ○ A Student and Family Handbook describing procedures/policies including, but not limited to, “Student Suspension and Expulsion”, “Harassment, Discrimination and Bullying Policy”, “Homework Policy”, “Letter Grades”, and the “Camino Nuevo Code of Conduct” ○ Uniform Complaint Procedures (UCP), which are available on the school’s website (in English and Spanish) and included in the Student and Family Handbook ○ Procedures for resolving general stakeholder complaints including a <i>CNCA Formal Complaint Form</i> which is available on the school’s website (in English and Spanish) and included in the Student and Family Handbook ○ Excerpts from the CNCA Employee Handbook including the employee complaint/grievance procedure 	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy 3Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 1/30/2024Areas Noted for Further Growth and/or Improvement

None noted at this time.

Corrective Action Required

None noted at this time.

Notes:

- Camino Nuevo Charter Academy (“the organization”) was issued a Notice of Concern on April 9, 2024 for failure to notify the Charter Schools Division (CSD) of a significant incident (i.e., the organization’s discovery of, and subsequent response to, a data security breach). The organization submitted its response on May 1, 2024 affirming that it has complied with applicable requirements related to notification of affected individuals and, going forward, will notify the District of significant incidents.
- G1: Although agendas for meetings of the school’s governing board include “Public Comment” as a standing item, agendas do not include notice of reasonable accommodation for individuals with disabilities. In response to CSD inquiry on the topic, Camino Nuevo Charter Academy staff stated that, going forward, this information would be added to governing board agendas.
- G2: Although procedures to appeal suspensions and expulsions are described in the school’s charter, they are not described in the Student and Family Handbook, which may make these processes less accessible to stakeholders.

***NOTE:**

- *A charter school may receive a rating of 1 in this category for any of the following reasons: (1) Evidence of conflict (s) of interest within the organization (i.e. Governing Board, staff, contracted external parties, etc.), (2) School is in breach of the operative charter, including Federal, State, and District Required Language, (3) School is “Not in Good Standing,” and/or (4) If there are serious concerns related to fiscal matters (e.g., negative financial condition, fiscal mismanagement, and/or significant audit findings, etc.).*
- *A charter school cannot receive a rating greater than 3 in this category if it receives an overall rating of 2 or 1 in any other category (Student Achievement and Educational Performance; Organizational Management, Programs, and Operations; or Fiscal Operations).*



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Camino Nuevo Charter Academy 3

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 1/30/2024

G1: GOVERNANCE STRUCTURE AND COMPLIANCE MONITORING – QUALITY INDICATOR

The Governing Board has implemented the organizational structure, roles, and responsibilities set forth in the approved charter and applicable law, including:

- Governing Board composition, structure, roles, and responsibilities as set forth in the approved charter
- Governing Board committees/councils are implemented as described in the school’s charter (e.g., Finance, Human Resources, Academics, etc.)
- The Governing Board has a system in place to ensure compliance with the public-integrity statutes including laws requiring open meetings and laws forbidding financial and other conflicts of interest.
- The Governing Board reviews and certifies the *Compliance Monitoring and Certification of Board Compliance Review* form

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The Governing Board has fully implemented the organizational structure set forth in the school’s operative charter, including all committees/councils; and has a system in place to ensure it consistently complies with the applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.) <input checked="" type="checkbox"/> The Governing Board has implemented the organizational structure set forth in the school’s operative charter, including committees/councils; and has a system in place to ensure it complies with the applicable open meeting requirements for local agencies (e.g., Brown Act,. Gov. Code, § 54950 et seq.) <input type="checkbox"/> The Governing Board has partially implemented the organizational structure set forth in the school’s operative charter; and/or has an ineffective system in place to ensure it is complying with applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.) <input type="checkbox"/> The Governing Board has not implemented the organizational structure set forth in the school’s operative charter; and/or has no system in place to ensure it is complying with applicable open meeting requirements for local agencies (e.g., Brown Act, Gov. Code, § 54950 et seq.)	<input checked="" type="checkbox"/> Organizational chart in approved charter <input checked="" type="checkbox"/> Organizational chart (current) <input checked="" type="checkbox"/> Board member roster <input checked="" type="checkbox"/> Bylaws (current) <input checked="" type="checkbox"/> Board Committee(s) Calendar(s) <input checked="" type="checkbox"/> Compliance Monitoring and Certification of Board Compliance Review <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



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G2: DUE PROCESS – QUALITY INDICATOR

The Governing Board has systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the school’s charter, and LAUSD charter school policy, to honor and protect the rights of students, employees, parents, and the public in the following areas:

- Student discipline
- Employee grievances and discipline
- Stakeholder complaint resolution pursuant to the Uniform Complaint Procedures (UCP)
- Parent/stakeholder complaint resolution for complaints outside regulatory scope of UCP

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The Governing Board has well-developed systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input checked="" type="checkbox"/> The Governing Board has systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has partially developed systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has minimal or no systems in place to ensure that the school provides due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public	<input checked="" type="checkbox"/> Student Discipline Policy <input checked="" type="checkbox"/> Employee Grievance and Discipline Policy <input checked="" type="checkbox"/> Uniform Complaint Procedures Policy and form(s) <input checked="" type="checkbox"/> Stakeholder complaint procedures and form(s) <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



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DATE OF VISIT: 1/30/2024**G3: RESPONSIVE AND ACCOUNTABLE GOVERNANCE - EDUCATIONAL PROGRAM - QUALITY INDICATOR*****The Governing Board has systems in place to ensure ongoing:***

- Review and use of academic performance data (e.g., CA School Dashboard, internal assessments, etc.) and other school data and information to ensure sound Governing Board decision-making in support of continuous improvement of student achievement, fiscal viability, compliance, and overall public school excellence
- Monitoring of the school's implementation of its Local Control and Accountability Plan (LCAP) and additional school plans (e.g., Comprehensive Support and Improvement (CSI), Additional Targeted Support and Improvement (ATSI), School Plan for Student Achievement (SPSA), and action plans for making progress toward LCAP goals)
- Transparent governance and accountability to stakeholders, including compliance with the LAUSD BOE's Charter School Transparency Resolution, as well as consideration of input from the school's committees/councils and stakeholders

	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The Governing Board regularly considers school performance data, stakeholder input, and other data, and takes appropriate action to achieve positive measurable pupil outcomes (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input checked="" type="checkbox"/> The Governing Board considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input type="checkbox"/> The Governing Board inconsistently considers school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.) <input type="checkbox"/> The Governing Board seldom or does not consider school performance data, stakeholder input, and other data to inform decision-making (e.g., approving action plans and/or resources, analysis and discussion, etc.)	<input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation <input checked="" type="checkbox"/> Board member and executive leadership training <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



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G4: RESPONSIVE AND ACCOUNTABLE GOVERNANCE – STAFFING AND EVALUATIONS - QUALITY INDICATOR

The Governing Board has systems in place to ensure ongoing:

- Monitoring of staffing needs and the school’s compliance with all applicable credentialing, clearance, and training requirements
- Evaluation procedures with clear performance standards for all school-based staff, including but not limited to administrators, certificated staff, and classified staff
- Evaluation of executive level leadership (including, but not limited to, those positions reporting to the Governing Board, as indicated in Element 4 of the approved charter, such as Executive Director, Area Superintendent, Principal, etc.)

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The Governing Board regularly monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a well-developed system for the evaluation of all school-based staff and executive level leadership staff <input checked="" type="checkbox"/> The Governing Board monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and has implemented a system for the evaluation of all school-based staff and executive level leadership staff <input type="checkbox"/> The Governing Board inconsistently monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and/or has partially implemented a system for the evaluation of all school-based staff and/or executive level leadership staff <input type="checkbox"/> The Governing Board seldom monitors school staffing to ensure that all students are taught by appropriately credentialed and assigned teachers, and/or has not implemented a system for the evaluation of all school-based staff and/or executive level leadership staff 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Human Resources Policies and Procedures <input checked="" type="checkbox"/> Board meeting agendas, minutes, and/or documentation <input checked="" type="checkbox"/> Evaluation of Executive Leadership <input checked="" type="checkbox"/> Evaluation of all school-based staff <input checked="" type="checkbox"/> Compliance Monitoring and Certification of Board Compliance Review <input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2023-2024</i> form (“ESSA Grid”) <input checked="" type="checkbox"/> Observation of Governing Board meeting(s) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



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G5: FISCAL CONDITION - QUALITY INDICATOR

The Governing Board has a system in place to ensure fiscal viability:

- The school is fiscally strong and net assets are positive in the prior two independent audit reports.
- If applicable, all LAUSD Board of Education-approved fiscal condition-related benchmark(s) are met by the required deadline(s).

	Rubric	Sources of Evidence
Performance	<p><input checked="" type="checkbox"/> The school is fiscally strong with positive net assets and meets the four (4) recommended financial ratios (identified as part of the Supplemental Criteria within the Fiscal Operations Rubrics section below for the rating of 4, <i>Accomplished</i>) in the most current two independent audit reports, and, if applicable, all LAUSD Board of Education-approved fiscal-condition related benchmark(s) are met by the required deadline(s)</p> <p><input type="checkbox"/> The school is fiscally stable, with positive net assets in the most current independent audit report*</p> <p><input type="checkbox"/> The school is fiscally weak or unstable**, net assets are negative in the most current independent audit report, or the school does not have an independent audit report or audited financial result for its first operative year on file with the Charter Schools Division*</p> <p><input type="checkbox"/> The school is consistently fiscally weak, net assets are negative in the prior two independent audit reports, or the school does not have an independent audit report or audited financial result for its first operative year on file with the Charter Schools Division*</p> <p>*Additional considerations that could influence the rating may include: inadequate cash flow; financial condition and/or enrollment reflecting a downward trend and/or beginning to show signs of deteriorating financial health potentially leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years; multi-year reliance on financing resources for the school’s operations (e.g., factoring of receivables, intraorganizational loans, third party loans, continuing deficit spending, etc.); or that the school may not be able to carry out quality educational programs when the student enrollment drops to a certain level.</p> <p>**For example, the school’s financial condition fluctuates from year to year, with significant net losses, leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years.</p>	<p><input checked="" type="checkbox"/> Board meeting agendas and minutes</p> <p><input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances</p> <p><input checked="" type="checkbox"/> Observation of Governing Board meeting</p> <p><input checked="" type="checkbox"/> Discussion with leadership</p> <p><input checked="" type="checkbox"/> Independent audit report(s)</p> <p><input checked="" type="checkbox"/> Other financial information submitted by the school</p> <p><input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)</p>



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DATE OF VISIT: 1/30/2024**G6: FISCAL MANAGEMENT AND ACCOUNTABILITY - QUALITY INDICATOR*****The Governing Board has a system in place to ensure sound fiscal management and accountability:***

- The school adheres to the Governing Board approved fiscal policies and procedures, and does not have any areas noted for improvement.
- The two most current annual independent audits show no material weaknesses, deficiencies, and/or findings.

Rubric		Sources of Evidence
Performance	<input checked="" type="checkbox"/> The school consistently adheres to the Governing Board approved fiscal policies and procedures, does not have any areas noted for improvement, and the two most current annual independent audits show no material weaknesses, deficiencies, and/or findings <input type="checkbox"/> The school generally adheres to the Governing Board approved fiscal policies and procedures, but has areas noted for improvement, and the most current annual independent audit shows no material weaknesses, deficiencies, and/or findings <input type="checkbox"/> The school is not adhering to the Governing Board approved fiscal policies and procedures, and has areas noted for improvement, or has significant fiscal-related issues (e.g., fiscal mismanagement, audit findings, unresolved recurring issues, potential conflicts of interest, etc.) <input type="checkbox"/> The school is continuously not adhering to the Governing Board approved fiscal policies and procedures, or has significant and recurring fiscal-related issues (e.g., fiscal mismanagement, audit findings, potential conflicts of interest, etc.)	<input checked="" type="checkbox"/> Board meeting agendas and minutes <input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances <input checked="" type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with leadership <input checked="" type="checkbox"/> Independent audit report(s) <input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)

Progress on LAUSD Board of Education Benchmarks and/or MOU related to GOVERNANCE (if applicable):

N/A



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STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE	RATING*
Summary of School Performance	2, Developing
California Department of Education's (CDE) Charter School's Performance Category (as published in 2024)	Middle Performing
<p>The state identified the charter school as qualifying for Differentiated Assistance (DA)? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>Differentiated Assistance is technical assistance provided to Local Education Agencies (LEA) that the state has identified for underperformance. DA is targeted support that is available to LEAs that meet the eligibility requirements set by the State Board of Education (SBE).</p>	
<p>The charter school is a state-identified school under the Every Student Succeeds Act (ESSA). <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If yes, the school's identification: (See additional information within "Notes" section below)</p> <p><input type="checkbox"/> Comprehensive Support and Improvement (CSI)</p> <p><input type="checkbox"/> Additional Targeted Support and Improvement (ATSI)</p>	
<p><u>Areas of Demonstrated Strength and/or Progress</u></p>	
<p>A5: DASHBOARD SCHOOLWIDE ENGLISH LEARNER PROGRESS (ELPI)</p> <ul style="list-style-type: none"> The schoolwide Dashboard ELPI color is Yellow, which is the same as the state's color of Yellow. However, the school's 2023 percentage of English Learner students making progress towards English language proficiency (49.1%) is higher than the state average (48.7%). 	
<p>A10: DASHBOARD SCHOOLWIDE SUSPENSION RATE</p> <ul style="list-style-type: none"> The schoolwide Dashboard Suspension Rate Indicator color is Blue, as compared to the state's color of Orange. The school's 2023 percentage of students suspended at least one day (0.5%) is lower than the state average (3.5%). 	
<p><u>Areas Noted for Further Growth and/or Improvement</u></p>	
<p>A1: DASHBOARD SCHOOLWIDE ELA</p> <ul style="list-style-type: none"> The schoolwide Dashboard ELA Indicator color is Orange, which is the same as the state's color of Orange. However, the school's 2023 schoolwide ELA DFS (-51.6 DFS) is lower than the state average (-13.6 DFS). In light of these results, school leaders report taking actions including, but not limited to, the following: <ul style="list-style-type: none"> Data-Driven Decision Making that incorporates teachers' data analysis and identification of grades that require intensive student support Ongoing professional development with a focus on unit design and differentiated instruction among other related topics 	



LAUSD CHARTER SCHOOLS DIVISION

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- None of the school's numerically significant student groups have DFS scores above their respective statewide student group average DFS scores.
 - The 2023 average DFS in ELA for the school's English Learner students (-81.4 DFS) is lower than the state average (-67.7 DFS).
 - The 2023 average DFS in ELA for the school's Latino students (-49.7 DFS) is lower than the state average (-40.2 DFS).
 - The 2023 average DFS in ELA for the school's Socioeconomically Disadvantaged students (-52.4 DFS) is lower than the state average (-42.6 DFS)
 - The 2023 average DFS in ELA for the school's Students with Disabilities (-145.1 DFS) is lower than the state average (-96.3 DFS)
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - Targeted intervention for English Learners who may be at risk of becoming Long Term English Learners
 - Monthly Inclusion Professional Development with a focus on Special Education and small group instruction

A3: DASHBOARD SCHOOLWIDE MATH

- The schoolwide Dashboard Math Indicator color is Yellow, as compared to the state's color of Orange. The school's 2023 schoolwide Math DFS (-82.6 DFS) is lower than the state average (-49.1 DFS).
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - Implementing more frequent formative assessments and data analysis to identify concepts/skills to reteach
 - Offering afterschool math intervention classes
 - Providing professional development on a monthly basis for teachers and leaders with a focus on accelerated math learning

A4: DASHBOARD STUDENT GROUP MATH

- None of the school's numerically significant student groups have DFS scores above their respective statewide student group average DFS scores.
 - The 2023 average DFS in Math for the school's English Learner students (-101.6 DFS) is lower than the state average (-93.4 DFS).
 - The 2023 average DFS in Math for the school's Latino students (-81.9 DFS) is lower than the state average (-80.8 DFS).
 - The 2023 average DFS in Math for the school's Socioeconomically Disadvantaged students (-82.5 DFS) is lower than the state average (-80.8 DFS)
 - The 2023 average DFS in Math for the school's Students with Disabilities (-147.3 DFS) is lower than the state average (-127.3 DFS)
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - Embedding math intervention during the school day along with strategies to support English Learners such as sentence frames and language routines, with a focus on students that are new to the country and in early phase of English Language Development
 - Analyzing student-level data to identify students that need the most support
 - Adding a math intervention teacher to the 6-8 grade team



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- The schoolwide Dashboard Chronic Absenteeism Indicator color is Yellow, which is the same as the state's color of Yellow. However, the school's 2023 percentage of chronically absent students (41.3%) is higher than the state average (24.3%).
- In light of these results, school leaders report taking actions including, but not limited to, the following:
 - ADA data is tracked daily, and published internally across the network in the form of an attendance dashboard that compares daily, weekly, and monthly ADA to the 94% ADA goal
 - The school also reported that they have incorporated monthly attendance campaigns with individual students as well as class-level incentives such as grade level competitions, attendance raffles, and recognition awards for highest ADA and/or perfect attendance

Corrective Action Required

None noted at this time

Notes:

English Learner (EL) Reclassification:

As of the time of the issuance of this annual Performance-Based Oversight Report, the state has not published the "Annual Reclassification (RFEP) Counts and Rates" for the 2021-2022 and 2022-2023 academic years. Please note that, depending on the release date of the 2021-2022 and the 2022-2023 RFEP counts and rates, the District may elect to update and reissue a revised 2023-2024 Annual Performance Based Visit Report.

****NOTE: A charter school cannot receive a rating in this category greater than a 1 if the school has been identified as a Low Performing charter school based on the state's published list.***



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DATE OF VISIT: 1/30/2024**A1: DASHBOARD SCHOOLWIDE ELA - QUALITY INDICATOR**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide ELA data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Blue <input type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Green; or Yellow and at/above statewide Distance From Standard (“DFS”) <input checked="" type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Yellow and below statewide DFS; or Orange <input type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the ELA Indicator on the Dashboard	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability’s Data Set <input type="checkbox"/> Other: (Specify)

A2: DASHBOARD STUDENT GROUP ELA - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- Performance of all numerically significant student groups (30 or more students) on the California School Dashboard ELA (Students with Disabilities, English Learners, Socioeconomically Disadvantaged, etc.)(CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> All numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> The majority of numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> Less than a majority of the numerically significant student groups have “Status/DFS” scores above the statewide DFS <input checked="" type="checkbox"/> None of the school’s numerically significant student groups have “Status/DFS” scores above the statewide DFS <input type="checkbox"/> Not Available - No assessment of performance for this indicator	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability’s Data Set <input type="checkbox"/> Other: (Specify)



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DATE OF VISIT: 1/30/2024**A3: DASHBOARD SCHOOLWIDE MATH - QUALITY INDICATOR**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide Math data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard Math Indicator color is Blue <input type="checkbox"/> The schoolwide Dashboard Math Indicator color is Green; or Yellow and at/above statewide DFS <input checked="" type="checkbox"/> The schoolwide Dashboard Math Indicator color is Yellow and below statewide DFS; or Orange <input type="checkbox"/> The schoolwide Dashboard Math Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the Math Indicator on the Dashboard	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)

A4: DASHBOARD STUDENT GROUP MATH - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- Performance of all numerically significant student groups (30 or more students) on the California School Dashboard Math (Students with Disabilities, English Learners, Socioeconomically Disadvantaged, etc.) (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> All numerically significant student groups have "Status/DFS" scores above the statewide DFS <input type="checkbox"/> The majority of numerically significant student groups have "Status/DFS" scores above the statewide DFS <input type="checkbox"/> Less than a majority of the numerically significant student groups have "Status/DFS" scores above the statewide DFS <input checked="" type="checkbox"/> None of the school's numerically significant student groups have "Status/DFS" scores above the statewide DFS <input type="checkbox"/> Not Available - No assessment of performance for this indicator	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)



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DATE OF VISIT: 1/30/2024**A5: DASHBOARD SCHOOLWIDE ENGLISH LEARNER PROGRESS (ELPI) - QUALITY INDICATOR**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide ELPI data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard ELPI color is Blue <input checked="" type="checkbox"/> The schoolwide Dashboard ELPI color is Green; or Yellow and at/above statewide percentage <input type="checkbox"/> The schoolwide Dashboard ELPI color is Yellow and below statewide percentage; or Orange <input type="checkbox"/> The schoolwide Dashboard ELPI color is Red <input type="checkbox"/> Not Available - No color assigned for the ELPI on the Dashboard	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)

A6: DASHBOARD SCHOOLWIDE COLLEGE/CAREER (CCI) - (GRADES 9-12) - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide CCI data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard CCI Indicator Status is Very High <input type="checkbox"/> The schoolwide Dashboard CCI Indicator Status is High; or Medium and at/above the statewide percentage <input type="checkbox"/> The schoolwide Dashboard CCI Indicator Status is Medium and below the statewide percentage; or Low <input type="checkbox"/> The schoolwide Dashboard CCI Indicator Status is Very Low <input type="checkbox"/> Not Available – No assessment of performance for this indicator <input checked="" type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)



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DATE OF VISIT: 1/30/2024**A7: DASHBOARD STUDENT GROUP COLLEGE/CAREER (CCI) - (GRADES 9-12) - QUALITY INDICATOR**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- Performance of all numerically significant student groups (30 or more students) on the California School Dashboard CCI (Students with Disabilities, English Learners, and Socioeconomically Disadvantaged, etc.)(CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> All numerically significant student groups have “Status/percent” scores above the statewide averages <input type="checkbox"/> The majority of numerically significant student groups have “Status/percent” scores above the statewide averages <input type="checkbox"/> Less than a majority of the numerically significant student groups have “Status/percent” scores above the statewide averages <input type="checkbox"/> None of the school’s numerically significant student groups have “Status/percent” scores above the statewide averages <input type="checkbox"/> Not Available – No assessment of performance for this indicator <input checked="" type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> Office of Data & Accountability’s Data Set <input type="checkbox"/> Other: (Specify)

A8: DASHBOARD SCHOOLWIDE CHRONIC ABSENTEEISM - (GRADES K-8) - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide Chronic Absenteeism Indicator data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is Blue <input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is Green; or Yellow and at/below statewide percentage <input checked="" type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is Yellow and above statewide percentage; or Orange <input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the Chronic Absenteeism Indicator on the Dashboard <input type="checkbox"/> Not Applicable - The Chronic Absenteeism Indicator is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability’s Data Set <input type="checkbox"/> Other: (Specify)



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DATE OF VISIT: 1/30/2024**A9: DASHBOARD SCHOOLWIDE GRADUATION RATE - (GRADES 9-12) - QUALITY INDICATOR**

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide Graduation Rate Indicator data (CDE)

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Blue <input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Green; or Yellow and at/above statewide percentage <input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Yellow and below statewide percentage; or Orange <input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the Graduation Rate Indicator on the Dashboard <input checked="" type="checkbox"/> Not Applicable - The Graduation Rate Indicator is not applicable for the grade levels assigned at the charter school	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)

A10: DASHBOARD SCHOOLWIDE SUSPENSION RATE INDICATOR - QUALITY INDICATOR

The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:

- California School Dashboard Schoolwide Suspension Rate Indicator data (CDE)

Rubric		Sources of Evidence
Performance	<input checked="" type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Blue <input type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Green; or Yellow and at/below statewide percentage <input type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Yellow and above statewide percentage; or Orange <input type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Red <input type="checkbox"/> Not Available - No color assigned for the Suspension Rate Indicator on the Dashboard	<input checked="" type="checkbox"/> California School Dashboard Report (CDE) <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

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The information provided in this report on internal assessments is to determine the charter school's verified data implementation, as applicable. As part of renewal, as applicable, for charter schools that are identified by the California Department of Education (CDE) as Middle or Low Performing, the LAUSD Board shall consider schoolwide performance and performance of all student groups on the California School Dashboard and shall also consider clear and convincing evidence, demonstrated by verified data, showing either a) the school achieved measurable increases in academic achievement, as defined by at least one year's progress for each in school or b) strong postsecondary outcomes equal to similar peers.

The LAUSD Board shall only consider verified data adopted by the State Board of Education pursuant to Education Code section 47607.2(c) (Link: [Approved List](#)). In addition, staff's review of the charter school's submitted materials will be based on the verified data sources and related information adopted by the State Board of Education (Ed. Code, § 47607.2(c)(3).) Charter schools submitting verified data for this purpose must adhere to the state-approved criteria.

The information below is based on charter school's *self-reported* data and will not be scored.

The charter school did provide Verified Data for consideration.

Academic Progress Indicator(s) for the 2022-2023 School Year:

Academic Progress Indicator (ELA): California Assessment of Student Performance and Progress (English Language Arts/Literacy and Mathematics, Grades 3–8 and Grade 11)	Grade Levels: 3-8	Assessment Administration: Standard	95% Participation Met*: <input checked="" type="checkbox"/> Met <input type="checkbox"/> Not Met
Academic Progress Indicator (Math): California Assessment of Student Performance and Progress (English Language Arts/Literacy and Mathematics, Grades 3–8 and Grade 11)	Grade Levels: 3-8	Assessment Administration: Standard	95% Participation Met*: <input checked="" type="checkbox"/> Met <input type="checkbox"/> Not Met

*If the charter school did not meet the 95% participation, the charter school's plan to address the participation is included in the Notes below.

- The charter school disaggregated student performance data for the following student groups: English Learners, Students with Disabilities, Latino, Economically Disadvantaged
 The charter school did not disaggregate student performance data by student groups.
- The charter school affirmed that the assessments were administered as intended, consistent with the test publishers' administration and test security procedures.
- The charter school provided the following verified data report(s):
 - i-Ready K-8 by Curriculum Associates: *Diagnostic Growth*
 - MAP Growth by NWEA: *Student Growth Summary Report*
 - Star Assessment by Renaissance: *Star Growth Report*
 - Other: Click or tap here to enter text.
 - The charter school did not provide the correct report from the publisher to determine one year's growth.



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1. The charter school uses the Choose an item. data source and Choose an item. the results of at least 95% of eligible students.
 - a. If the charter school did not meet the 95% participation rate, the charter school's plan to address the participation is included in the Notes below.
2. The charter school Choose an item. the number of eligible students and missing or non-participating students.
3. The charter school Choose an item. evidence of comparing the data to similar peers (which may include, but not limited to, similar demographics, pupil student groups, first-time college attendance, or other similar circumstances and if not available, comparison to statewide data).
4. The charter school did not provide postsecondary outcomes

Notes:**None****Progress on LAUSD Board of Education Benchmarks and/or MOU related to STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE (if applicable):**

Charter School has two (2) LAUSD Board of Education Benchmarks related to Student Achievement and Educational Performance:

Note: 2023 is the first year Performance Level is being reported on the Dashboard following state law suspending the reporting of state indicators due to the Covid-19 pandemic. Accordingly, change in Performance Level cannot be determined until 2024 Dashboard data is available. In addition, California no longer uses any form of similar school rankings either for assessment or accountability.

1. The school will demonstrate an ongoing increase in reclassification of its English Learners to meet or exceed the Resident Schools Median reclassification rate over the course of the five-year term of their renewal, which will be monitored by CSD through oversight.
 - **2023 Status:** No update available as 2021-2022 and 2022-2023 reclassification data have not yet been published by the state.
2. Demonstrate growth of at least one performance level per academic year, as reported on the California School Dashboard, in ELA schoolwide academic performance as measured by CAASPP (SBAC) Assessment at a rate equal or greater than the Resident and Similar Schools, with the goal of achieving and maintaining the "Green" performance level or higher.
 - **2023 Status: Partially Met** - Charter School's current Performance Level on the 2023 California School Dashboard for All Students in ELA is Orange. However, as noted above, change in Performance Level cannot be determined until 2024 Dashboard data is available. Charter School's All Students DFS in ELA (-51.6) was the same as the Resident Schools All Students Median DFS (-51.6).



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LOCAL CONTROL ACCOUNTABILITY PLAN 2023-2024 (For Informational Purposes Only)

<i>The CSD reviewed the Local Control Accountability Plan.</i>	
All requested template information and descriptions were provided:	Sources of Evidence
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> LCFF Budget Overview for Parents <input checked="" type="checkbox"/> Plan Summary <input checked="" type="checkbox"/> Engaging Educational Partners <input checked="" type="checkbox"/> Goals and Actions <input checked="" type="checkbox"/> Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students <input checked="" type="checkbox"/> Action Tables 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Local Control Accountability Plan <input checked="" type="checkbox"/> Board Agenda and Minutes
Notes:	
None	



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ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS	RATING*
Summary of School Performance	3, Proficient
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>O1: IMPLEMENTATION OF THE EDUCATIONAL PROGRAM The school has implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served</p> <ul style="list-style-type: none"> ● Documentation in Folder III (e.g., lesson plans, unit plans, student work samples, etc.) and classroom observations included evidence that the school’s courses are aligned to the California Content Standards ● Documentation in Folder III included evidence of a system to analyze and respond to student achievement data (e.g., grade level data analysis, literacy assessment data analysis, as well as iReady BOY, MOY, and EOY data analysis). ● The school also provided professional development materials (e.g., ‘Literacy PD’, ‘Rounds of Intellectual Engagement Observations and Feedback’, and ‘Prompts for Higher-Order Thinking’) and a description of the school’s process for determining professional development needs, which includes teacher feedback and data analysis. <p>O2: MEETING THE NEEDS OF ALL STUDENTS; STUDENT GROUP DATA ANALYSIS The school has a system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; and evidence of systems to modify instruction based on data analysis</p> <ul style="list-style-type: none"> ● Review of documentation in Folder III, classroom observations, and discussion with school leaders included evidence of implementation of integrated and designated ELD. Evidence includes, but is not limited to, the specific English Learner Master Plan, sample instructional materials presented in English and Spanish, and examples of instructional materials aligned to the California English Language Development Standards. CSD staff also observed designated ELD instruction/supports during class walkthroughs ● Review of documentation in Folder III and discussions with school leaders included evidence of implementation of differentiated instructional strategies designed to meet the needs of all students (e.g., differentiated lesson plans, co-teaching and small group instruction) and related professional development materials (e.g., ‘BII professional Development’, ‘Strong Engagement and High Quality Tasks/Prompts for Deep Intellectual Engagement’, and ‘Understanding our Students’). 	



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The school has a school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 4.5%, and suspension disproportionality rates that do not reach or exceed 14.5% for the Students with Disabilities or African American student groups

- Review of documentation in Folder III, discussions with school leaders, and classroom/campus observations included evidence of systems to promote a positive school climate including, but not limited to,
 - a schoolwide positive behavior support system, alternatives to suspension (e.g., conflict resolution circles), and evidence of restorative justice practices (e.g., Restorative Project where students explore the reasons for an infraction and work on repairing the harm caused)
 - Parent Shadowing which consists of parents coming onto campus to experience the culture, supports, and daily learning a student experiences at the school
- Per the *LAUSD Office of Data & Accountability's Data Sets for suspension, expulsion, and disproportionality*, the school's 2022-2023 suspension event rate was 0.54%, and suspension rates for the school's Students with Disabilities and African American student groups were both 0% (i.e., the suspension event rates for these student groups were below the schoolwide rate).

Areas Noted for Further Growth and/or Improvement

None noted at this time

Corrective Action Required

None noted at this time

Notes:

None



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- *A charter school cannot receive a rating in this category greater than 1 for any of the following reasons: (1) Failed to complete criminal background clearances for any new staff and/or sole proprietor (as defined on the Certification of Clearances, Credentialing, and Mandated Training) prior to employment; and/or failed to obtain DOJ clearance certification, as appropriate, from a vendor; (2) Failed to have Health, Safety, and Emergency Plan; (3) Failed to have an appropriate Certificate of Occupancy, or equivalent; and/or (4) The school is in breach of the operative charter, including Federal, State, and District Required Language related to this section.*
- *A charter school cannot receive a rating in this category greater than 2 for any of the following reasons: (1) Failed to conduct child abuse mandated reporter training in accordance with Education Code 44691; (2) Any teacher of the instructional program is not appropriately credentialed and assigned per legal requirements and the school's operative charter at any time during the academic year; and/or (3) Failed to provide evidence of any item on the "Review of Health and Safety Compliance Items" checklist below.*
- *A charter school cannot receive a rating in this category greater than 3 for the following reason: Failed to provide evidence of any item on the "Review of Transparency and Stakeholder Information Compliance Items" checklist below.*



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O1: IMPLEMENTATION OF THE EDUCATIONAL PROGRAM – QUALITY INDICATOR

The school has systems in place to ensure alignment to the curricular and educational program outlined in the approved charter by:

- Implementing key features of the educational program described in the charter
- Implementing standards-based instruction in accordance with the California State Content Standards specific to the grade levels served and aligned with the needs of students
- Implementing assessments to measure the development of grade-level appropriate academic and non-academic skills
- Reviewing and analyzing school and student progress towards annual goals (schoolwide and for all student groups that the school serves) that are consistent with the educational performance measured by the California School Dashboard and state assessments
- Providing teacher, staff, and administrator professional development specific to supporting desired student outcomes and key features outlined in the school’s charter
- Implementing a system to monitor student progress toward, and completion of, graduation and A-G requirements (**high schools only**)

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The school has fully implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served; and has achieved an overall rating of “3” or “4” in the Student Achievement and Educational Performance category of this year’s oversight report <input checked="" type="checkbox"/> The school has implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served <input type="checkbox"/> The school has partially implemented the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served <input type="checkbox"/> The school has minimally implemented, or not at all, the educational program, including key features, outlined in the school’s charter and aligned to California State Content Standards specific to the grade levels served 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Key Features of the Educational Program <input checked="" type="checkbox"/> Standards-Based Instructional Program <input checked="" type="checkbox"/> Master Schedule/Course Schedule <input checked="" type="checkbox"/> Student Achievement Data Analysis <input checked="" type="checkbox"/> Professional Development documentation <input checked="" type="checkbox"/> Classroom/site Observation <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify) <p>High School:</p> <ul style="list-style-type: none"> <input type="checkbox"/> System for monitoring student progress toward and completion of graduation and A-G Requirements <input type="checkbox"/> WASC Accreditation Notification Letter <input type="checkbox"/> UC Doorways course approval <input type="checkbox"/> Graduation Requirement/Policy <input type="checkbox"/> Math Placement Assessment Policy <input type="checkbox"/> Advanced Placement Exam: Participation Rate and Passage Rate <input type="checkbox"/> College acceptance and enrollment rates, and other postsecondary indicators



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O2: MEETING THE NEEDS OF ALL STUDENTS; STUDENT GROUP DATA ANALYSIS - QUALITY INDICATOR

The school has a system in place to ensure:

- Implementation of differentiated instructional strategies and approaches described in the charter designed to meet the learning needs of all students, including all numerically significant student groups identified in the school’s LCAP and by the CDE
- Implementation of internal student assessments aligned with instructional outcomes to determine student mastery of California State Content Standards
- Disaggregation and analysis of data on a regular basis to address individual student needs and guide instructional planning and use of interventions
- Implementation, review, and modification, as appropriate, of its Master Plan for English Learners (EL identification, standards-based designated and integrated ELD instruction, progress monitoring, assessment, and reclassification)

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The school has a well-developed system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; evidence of systems to modify instruction based on data analysis; and has achieved an overall rating of “3” or “4” in the Student Achievement and Educational Performance category of this year’s oversight report <input checked="" type="checkbox"/> The school has a system to implement and monitor the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups; provides standards-aligned designated and integrated ELD for English Learners; and evidence of systems to modify instruction based on data analysis <input type="checkbox"/> The school has partially implemented the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and/or limited evidence of systems to modify instruction based on data analysis <input type="checkbox"/> The school has minimally implemented, or not at all, the components of the charter's instructional program designed to meet the learning needs of all students, including its student groups, and/or no evidence of systems to modify instruction based on data analysis 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Implementation of differentiated instructional strategies <input checked="" type="checkbox"/> Intervention/Enrichment Program during the instructional day <input checked="" type="checkbox"/> Student Group data analysis <input checked="" type="checkbox"/> Professional Development documentation <input checked="" type="checkbox"/> Classroom/site Observation <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify) English Learners <input checked="" type="checkbox"/> Master Plan for English Learners <input checked="" type="checkbox"/> Designated English Language Development (ELD) schedule <input checked="" type="checkbox"/> Documentation of implementation of the school’s Master Plan for English Learners <input checked="" type="checkbox"/> Implementation of a data analysis system



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O3: SPECIAL EDUCATION - QUALITY INDICATOR

The school has a system in place to ensure that the school:

- Provides special education programs and services in accordance with students' IEPs
- Provides special education training for staff
- Conducts a special education self-review annually, using the Special Education Self-Review Checklist
- Maintains mandated IEP timeline records and accurate service provision records in Welligent

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The school has a well-developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with regular and ongoing professional development/training to support implementation of its special education program; and, as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records <input checked="" type="checkbox"/> The school has a system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements; provides staff with professional development/training to support implementation of its special education program; and, as documented in Welligent, adheres to mandated IEP timelines and maintains accurate service provision records <input type="checkbox"/> The school has a partially developed system in place for implementation and monitoring of its special education processes and program in compliance with all requirements <input type="checkbox"/> <input type="checkbox"/> The school has a minimal or no system in place for implementation and monitoring of its special education processes and program in compliance with all requirements <input type="checkbox"/> Not Applicable - Charter school participates in LAUSD's Option 1 SELPA <input type="checkbox"/> Charter school does not participate in LAUSD's SELPA 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Welligent IEP Timeline and Service Tracking Reports <input checked="" type="checkbox"/> District Validation Review (DVR) <input checked="" type="checkbox"/> Annual Self-Review Checklist <input checked="" type="checkbox"/> Professional Development documentation <input checked="" type="checkbox"/> Discussion with school leadership



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04: SCHOOL CLIMATE AND STUDENT DISCIPLINE - QUALITY INDICATOR

The school has a school climate and schoolwide student discipline system in place to ensure that the school's practices:

- Align with principles of the District's Discipline Foundation Policy and School Climate Bill of Rights Resolution, including but not limited to, tiered behavior intervention, alternatives to suspension, schoolwide positive behavior support, and data monitoring
- Provide positive opportunities for student wellness, growth, and success, aimed at making the school safe, welcoming, supportive, and inclusive
- Minimize discretionary suspensions and expulsions
- Reduce or eliminate suspension disproportionality for student groups
- Minimize chronic absenteeism for all students and student groups
- Procedures for preventing acts of bullying, including cyberbullying, in accordance with the requirements of Ed. Code, §§ 32283.5 and 234.4

	Rubric	Sources of Evidence
Performance	<p><input type="checkbox"/> The school has a well-developed and effective school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 3%, and suspension disproportionality rates that do not reach or exceed 4.5% for the Students with Disabilities or African American student groups</p> <p><input checked="" type="checkbox"/> The school has a school climate and student discipline system that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, as demonstrated by schoolwide suspension event rate data less than 4.5%, and suspension disproportionality rates that do not reach or exceed 14.5% for the Students with Disabilities or African American student groups</p> <p><input type="checkbox"/> The school has a partially developed and/or minimally effective school climate and student discipline system that is only partially aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights</p> <p><input type="checkbox"/> The school has a minimally developed school climate and student discipline system as demonstrated by one or more of the following: the issuance of repeated CSD Notices to Cure (tiered intervention) related to suspension/expulsion; noted concerns related to ensuring due process rights when implementing suspension/expulsion practices; violation of law or policy.</p>	<p><input checked="" type="checkbox"/> Positive school climate system and Restorative Justice documentation</p> <p><input checked="" type="checkbox"/> Documentation of systems to prevent acts of bullying</p> <p><input checked="" type="checkbox"/> Professional Development documentation</p> <p style="padding-left: 20px;"><input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Sets for suspension, expulsion, and disproportionality</p> <p><input checked="" type="checkbox"/> Classroom/site Observation</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Stakeholder focus group</p> <p><input type="checkbox"/> Other: (Specify)</p>



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The school has a system for stakeholder engagement, including gathering input, facilitating, and encouraging involvement, sharing information, and resolving concerns, which:

- Provides parents, teachers, and students with meaningful opportunities for involvement and engagement that meet the requirements and goals of applicable federal and state law, the school's charter, and the school LCAP
- Implements a School Site Council (SSC), English Learner Advisory Committee (ELAC), and/or Parent Advisory Committee (PAC) in accordance with applicable legal requirements (e.g., member composition of committee/council, legally required topics, etc.), if applicable
- The liaison for students experiencing homelessness has identified this population through outreach and coordination activities with other organizations, and provided related referral of services to families, children, and youth experiencing homelessness

	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school provided evidence of a well-developed and effective system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements <input checked="" type="checkbox"/> The school provided evidence of a system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns; and, as applicable, implements an SSC, ELAC, and/or PAC in accordance with all legal requirements <input type="checkbox"/> The school provided limited evidence of a system for stakeholder engagement, sharing information, and resolving concerns <input type="checkbox"/> The school provided little to no evidence of a system for stakeholder engagement, sharing information, and resolving concerns	<input checked="" type="checkbox"/> Yearlong Calendar of stakeholder engagement events/meetings. <input checked="" type="checkbox"/> Stakeholder Engagement <input checked="" type="checkbox"/> Stakeholder Consultation <input checked="" type="checkbox"/> School Site Council (SSC) documentation <input checked="" type="checkbox"/> Parent Advisory Committee (PAC) documentation <input checked="" type="checkbox"/> English Learners Advisory Committee (ELAC) documentation <input checked="" type="checkbox"/> Foster Youth/Students Experiencing Homelessness Designee <input checked="" type="checkbox"/> School website <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Stakeholder focus group <input type="checkbox"/> Other: (Specify)



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O6: CLEARANCES AND CREDENTIALING COMPLIANCE - QUALITY INDICATOR

The school is in compliance with applicable law and the terms of its approved charter regarding clearances and credentialing:

- All certificated staff are fully credentialed, including EL authorizations, and appropriately assigned as authorized by their credentials at all times
- Individuals who have been continuously employed in a teaching position since the 2019–20 school year obtain the appropriate certificate, permit, or other document for their certificated assignment no later than July 1, 2025 (Ed. Code § 47605.4(a))
- The school has obtained all necessary employee clearances, including criminal background and tuberculosis (TB) risk assessments/clearances, prior to employment, and keeps all clearances current
- The school has obtained all necessary vendor clearances, including criminal background and tuberculosis (TB) risk assessments/clearances as applicable, prior to the provision of service, and keeps all clearances current
- School employees and other mandated reporters working on behalf of the school receive annual training on child abuse awareness and reporting, in accordance with the requirements of Ed. Code, § 44691
- Staff receive annual training in Pupil Suicide Prevention and Awareness (as applicable) pursuant to Ed. Code §215
- Staff receive annual training in bloodborne pathogens, per 8 California Code of Regulations (“CCR”), § 5193
- The school has conducted volunteer clearances in accordance with applicable law and policy, including criminal background clearances for all volunteers who perform school site services while not under the direct supervision of a school employee, and tuberculosis (TB) risk assessments/clearances for all volunteers with frequent or prolonged contact with students

	Rubric	Sources of Evidence
Performance	<p><input type="checkbox"/> The school has implemented an effective system which includes procedures to continually monitor and maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements at all times, which has led to clear and accurate record keeping/documentation of its compliance</p> <p><input checked="" type="checkbox"/> The school has implemented and monitors systems and procedures that maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p><input type="checkbox"/> The school has partially implemented and/or intermittently monitors systems and procedures leading to inconsistent compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p><input type="checkbox"/> The school has not implemented and/or does not monitor systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</p> <p>Note: The rating of this indicator incorporates the ESSA Grid and evidence provided by the charter school in its Triannual submission and at the time of the oversight visit for those staff and/or vendors not included in the Triannual submission.</p>	<p><input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2023-2024</i> form (“ESSA Grid”)</p> <p><input checked="" type="checkbox"/> Staff roster</p> <p><input checked="" type="checkbox"/> School master schedule</p> <p><input checked="" type="checkbox"/> Custodian(s) of Records documentation</p> <p><input checked="" type="checkbox"/> Criminal Background Clearance Certifications</p> <p><input checked="" type="checkbox"/> Teaching credential/authorization documentation</p> <p><input checked="" type="checkbox"/> Vendor clearances and credentialing certifications</p> <p><input checked="" type="checkbox"/> Volunteer (TB) risk assessment/clearance certification</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p>



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Progress on LAUSD Board of Education Benchmarks and/or MOU related to ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS (if applicable):

N/A

Review of Health and Safety Compliance Items

The items below are expected to be evident at the charter school to ensure the protection of student and staff health and safety. Failure to provide evidence of any of the applicable items below may lead to tiered intervention, as appropriate, and restrict the overall rating in the Organizational Management, Programs, and Operations category as indicated below.

A charter school cannot receive a rating in this category greater than 1 if the items below are not evident.

Item	Evident	Not Evident
A current, comprehensive, site-specific comprehensive Health, Safety, and Emergency School Safety Plan per requirements of Ed. Code, §§ 47605(c)(5)(F), 32282(a)(2)(A)(J), and 35179.4, as applicable. (Note: For schools co-located with a District school, the charter school participates in and complies with the District school's Integrated Safe School Plan)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A current site-specific Certificate(s) of Occupancy or equivalent that authorizes the current use of the site	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A charter school cannot receive a rating in this category greater than 2 if any of the items below are not evident.

If several (i.e., two or more) items below are not evident, charter school may receive an overall rating of 1 in this category.

Item	Evident	Not Evident
School has sufficient emergency supplies in the event of a natural disaster or other emergency (Ed. Code § 32280)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
School conducts annual emergency drills and trainings as legally required to prepare for a natural disaster or other emergency, per Ed. Code §§ 32001 and 32282	<input checked="" type="checkbox"/>	<input type="checkbox"/>



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Provision and documentation of health screenings (e.g., vision, hearing, and scoliosis) per current applicable law and terms of the charter (Ed. Code § 49450 et seq, as referenced in FSDRL)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stock and maintenance of the required number and type of emergency epinephrine auto-injectors (“epi-pen”) onsite and training has been provided to volunteer staff member(s) in the storage and emergency use, per Ed. Code § 49414 and § 4119.2 of the Business and Professions Code	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provision of at least two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility, per Ed. Code § 49501.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A Board adopted Pupil Suicide Prevention Policy (grades 1-6 and/or grades 7-12, as applicable), requirements per of Ed. Code § 215. Suicide Prevention Lifeline and National Domestic Violence Hotline on at least one side of Student ID cards, as specified in Ed. Code § 215.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
For schools offering an interscholastic athletic program, at least one automated external defibrillator (AED) is onsite, and available at on-campus athletic activities or events per Ed. Code §§ 35179.4 and 35179.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Notes: None		



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Review of Transparency and Stakeholder Information Compliance Items

The items below are expected to be evident at the charter school to ensure that it operates in a transparent manner and keeps all stakeholders informed. Failure to provide evidence of any of the applicable items below may lead to tiered intervention, as appropriate, and impact the overall rating in the Organizational Management, Programs, and Operations category.

A charter school cannot receive a rating in this category greater than 3 if any of the items below are not evident.

Item	Evident	Not Evident
<p>The following information posted to the school's website:</p> <ul style="list-style-type: none"> <input type="checkbox"/> LCAP, per Ed. Code § 47606.5(h) <input type="checkbox"/> Current Board agenda in compliance with Brown Act, per Gov. Code, §54954.2(a)(1) <input type="checkbox"/> Policy on Pupil Suicide Prevention per Ed. Code § 234.6 <input type="checkbox"/> Title IX information, including a link to CDE's Title IX website per Ed. Code § 234.6 <input type="checkbox"/> Policies on anti-discrimination, anti-harassment, anti-intimidation, anti-bullying, and sexual harassment policies, including: anti-cyberbullying procedures, social media anti-bullying procedures, and a link to statewide resources including community-based organizations compiled by CDE, per Ed. Code § 234.6 	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provides all stakeholders with appropriate, accessible, and relevant information about individual student and schoolwide academic progress and performance Ed. Code § 35256	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Access to approved charter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Documentation of informing parents/guardians about transferability of courses/course credit and eligibility to meet A-G requirements (high schools only), per Ed. Code § 47605	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Informing parents/guardians of human trafficking prevention resources (grades 6-12), per Ed. Code § 49381	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Notification of access to available mental health services, per Ed. Code § 49428. Additionally, charter schools serving any of the grades 6 to 12, shall prominently and conspicuously display a poster that identifies approaches and shares resources regarding pupil mental health in appropriate public areas that are accessible to, and commonly frequented by, pupils, per Ed. Code § 49428.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>



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Notes: None		



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2157 Camino Nuevo Elementary School 3 (Eisner)	2019-2020					2020-2021					2021-2022				
	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Cash and Cash Equivalents		2,105,391	2,198,341	2,986,330	2,918,361		3,064,028	3,038,485	4,033,132	4,033,132		3,899,207	4,615,483	5,021,993	4,935,449
Accounts Receivable		958,403	899,688	1,110,475	1,110,475		2,431,308	2,427,805	1,618,793	1,620,560		1,462,421	1,108,489	0	1,644,005
Other Current Assets		53,492	85,898	88,239	88,239		96,189	111,899	48,036	46,268		55,054	77,003	1,585,266	28,604
Total Current Assets		3,117,286	3,183,927	4,185,044	4,117,075		5,591,525	5,578,189	5,699,961	5,699,960		5,416,682	5,800,975	6,607,260	6,608,058
Fixed and Other Assets		623,624	652,657	698,961	698,959		607,126	749,864	870,944	870,946		749,462	750,839	818,869	818,870
Total Assets		3,740,910	3,836,584	4,884,005	4,816,034		6,198,651	6,328,053	6,570,905	6,570,906		6,166,144	6,551,814	7,426,129	7,426,928
Deferred Outflows of Resources		0	0	0	0		0	0	0	0		0	0	0	0
Current Liabilities		339,011	362,179	890,890	828,260		739,133	1,002,135	777,328	813,152		682,291	860,225	1,665,391	1,658,470
Other Long Term Liabilities		27,132	27,132	5,340	5,340		5,339	5,339	35,825	35,825		35,825	35,825	50,712	0
Unfunded OPEB Liabilities		0	0	0	0		0	0	0	0		0	0	0	0
Total Liabilities		366,143	389,311	896,230	828,260		744,472	1,007,474	813,153	813,152		718,116	896,050	1,716,103	1,658,470
Deferred Inflows of Resources		0	0	0	0		0	0	0	0		0	0	0	0
Net Assets		3,374,767	3,447,273	3,987,775	3,987,774		5,454,179	5,320,579	5,757,752	5,757,754		5,448,028	5,655,764	5,710,026	5,768,458
Total Revenues	10,744,889	9,973,560	10,042,415	9,991,551	9,991,550	9,280,156	10,943,366	10,936,549	11,245,318	11,245,316	10,877,826	12,178,627	12,146,148	11,904,366	12,049,341
Total Expenditures	10,620,859	9,928,495	9,924,844	9,333,478	9,333,478	8,829,082	9,476,982	9,603,745	9,475,341	9,475,336	10,616,723	12,488,351	12,248,136	11,952,092	12,038,637
Net Income / (Loss)	124,030	45,065	117,571	658,073	658,072	451,074	1,466,404	1,332,804	1,769,977	1,769,980	261,103	(309,724)	(101,988)	(47,726)	10,704
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Inc / (Dec) in Net Assets	124,030	45,065	117,571	658,073	658,072	451,074	1,466,404	1,332,804	1,769,977	1,769,980	261,103	(309,724)	(101,988)	(47,726)	10,704
Net Assets, Beginning	6,037,480	3,987,775	3,987,775	3,987,775	3,987,774	3,447,273	3,987,775	3,987,775	3,987,775	3,987,774	5,320,579	5,757,752	5,757,752	5,757,752	5,757,754
Adj. for restatement / Prior Yr Adj	144,042	0	0	0	0	164,220	0	0	0	0	296,059	0	0	0	0
Net Assets, Beginning, Adjusted	6,181,522	3,987,775	3,987,775	3,987,775	3,987,774	3,611,493	3,987,775	3,987,775	3,987,775	3,987,774	5,616,638	5,757,752	5,757,752	5,757,752	5,757,754
Net Assets, End	6,305,552	4,032,840	4,105,346	4,645,848	4,645,848	4,062,567	5,454,179	5,320,579	5,757,752	5,757,754	5,877,741	5,448,028	5,655,764	5,710,026	5,768,458
Unrestricted Net Assets		3,373,184	3,445,690	3,987,775	3,987,774		5,454,179	5,320,579	5,757,752	5,757,754		5,448,028	750,840	5,710,026	5,768,458
Restricted Net Assets		1,583	1,583	0	0		0	0	0	0		0	4,904,924	0	0

2157 Camino Nuevo Elementary School 3 (Eisner)	Audited Financials					2022-2023					2023-2024				
	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Cash and Cash Equivalents	2,918,361	4,033,132	4,935,449	8,817,763	0		5,412,622	5,583,285	8,817,764	8,817,763		7,355,762	6,819,602	0	0
Accounts Receivable	1,110,475	1,620,560	1,644,005	908,072	0		1,729,437	1,638,557	907,784	908,072		1,732,608	2,492,972	0	0
Other Current Assets	88,239	46,268	28,604	65,406	0		33,366	33,554	65,693	65,406		86,830	86,750	0	0
Current Assets	4,117,075	5,699,960	6,608,058	9,791,241	0		7,175,425	7,255,396	9,791,241	9,791,241		9,175,200	9,399,325	0	0
Fixed and Other Assets	698,959	870,946	818,870	6,023,762	0		960,134	1,200,217	6,023,762	6,023,762		6,247,752	6,065,353	0	0
Total Assets	4,816,034	6,570,906	7,426,928	15,815,003	0		8,135,559	8,455,613	15,815,002	15,815,003		15,422,952	15,464,678	0	0
Deferred Outflows of Resources	0	0	0	0	0		0	0	0	0		0	0	0	0
Current Liabilities	828,260	813,152	1,658,470	5,317,989	0		1,836,440	2,361,437	4,980,884	5,317,989		4,406,998	4,366,695	0	0
Other Long Term Liabilities	0	0	0	4,703,226	0		50,712	50,712	5,040,331	4,703,226		4,912,819	4,912,819	0	0
Unfunded OPEB Liabilities	0	0	0	0	0		0	0	0	0		0	0	0	0
Total Liabilities	828,260	813,152	1,658,470	10,021,215	0		1,887,152	2,412,149	10,021,215	10,021,215		9,319,817	9,279,514	0	0
Deferred Inflows of Resources	0	0	0	0	0		0	0	0	0		0	0	0	0
Net Assets	3,987,774	5,757,754	5,768,458	5,793,788	0		6,248,406	6,043,464	5,793,787	5,793,788		6,103,135	6,185,163	0	0
Total Revenues	9,991,550	11,245,316	12,049,341	13,634,585	0	11,914,860	13,242,873	13,221,928	13,634,584	13,634,585	14,343,436	16,407,532	16,552,888	0	0
Total Expenditures	9,333,478	9,475,336	12,038,637	13,609,255	0	11,769,598	12,762,924	12,946,921	13,609,255	13,609,255	14,275,381	16,098,184	16,161,512	0	0
Net Income / (Loss)	658,072	1,769,980	10,704	25,330	0	145,262	479,949	275,007	25,330	25,330	68,056	309,348	391,376	0	0
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Inc / (Dec) in Net Assets	658,072	1,769,980	10,704	25,330	0	145,262	479,949	275,007	25,330	25,330	68,056	309,348	391,376	0	0
Net Assets, Beginning	3,329,702	3,987,774	5,757,754	5,768,458	0	5,655,763	5,710,026	5,710,026	5,710,026	5,768,458	6,043,464	5,793,787	5,793,787	0	0
Adj. for restatement / Prior Yr Adj	0	0	0	0	0	81,364	58,431	58,431	58,431		(255,898)	0	0	0	0
Net Assets, Beginning, Adjusted	3,329,702	3,987,774	5,757,754	5,768,458	0	5,737,127	5,768,457	5,768,457	5,768,457	5,768,458	5,787,566	5,793,787	5,793,787	0	0
Net Assets, End	3,987,774	5,757,754	5,768,458	5,793,788	0	5,882,389	6,248,406	6,043,464	5,793,787	5,793,788	5,855,622	6,103,135	6,185,163	0	0
Unrestricted Net Assets	3,987,774	5,757,754	5,768,458	5,763,986	0		0	825,995	5,763,985	5,763,986		6,101,795	6,185,163	0	0
Restricted Net Assets	0	0	0	29,802	0		0	1,878,506	29,802	29,802		1,340	0	0	0



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FISCAL OPERATIONS

You have been assessed by the Fiscal Oversight team and you are receiving the rating of **4, Accomplished**.

Other circumstances and information could influence the rating and are noted in this evaluation.

Financial Highlights

Camino Nuevo Elementary School 3's (CNCA3) fiscal condition is positive and has been upward trending since the 2019-2020 fiscal year.

FINANCIAL HIGHLIGHTS					
Camino Nuevo Elementary School 3	2019-2020 (Audited Actuals)	2020-2021 (Audited Actuals)	2021-2022 (Audited Actuals)	2022-2023 (Audited Actuals)	2023-2024 (Second Interim)
Net Assets	\$3,987,774	\$5,757,754	\$5,768,458	\$5,793,788	\$6,185,164
Net Income / (Loss)	\$658,072	\$1,769,980	\$10,704	\$25,330	\$391,376
Transfers In / Out	\$0	\$0	\$0	\$0	\$0
Prior Year Adjustment(s)	\$0	\$0	\$0	\$0	\$0
Cash and Cash Equivalents	\$2,918,361	\$4,033,132	\$4,935,449	\$8,817,763	\$6,819,602
Unrestricted Net Assets	\$3,987,774	\$5,757,754	\$5,768,458	\$5,763,986	\$6,185,164
Norm Enrollment Reported by the School	764	746	710	731	714
FINANCIAL RATIO ANALYSIS					
Fund Reserve (Reserve for Economic Uncertainty) (Unrestricted Net Assets /Total Expenditures) <i>3% - 5% and greater is recommended (depending on the school's ADA)</i>	42.73%	60.77%	47.92%	42.35%	38.27%



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Cash Reserve Level (Cash Balance/Total Expenditures) <i>5% and greater is recommended</i>	31.27%	42.56%	41.00%	64.79%	42.20%
Current Ratio (Working Capital Ratio) (Current Assets/Current Liabilities) <i>At least 1.2 or 120% is recommended</i>	497.08%	700.97%	398.44%	184.12%	215.25%
Debt Ratio (Total Liabilities/Total Assets) <i>Lower than 1.0 or 100% is recommended</i>	17.20%	12.38%	22.33%	63.37%	60.00%

Charter Operator Fiscal Information

Camino Nuevo Charter Academy (CNCA)					
Source: Independent Audit Report for the Year Ending June 30, 2023					
# of Charter Schools		Including related parties and charter schools		Excluding related parties and charter schools	
Operated	Authorized by LAUSD	Net Assets	Net Income / (Loss)	Net Assets	Net Income / (Loss)
5	5	\$45,841,155	\$390,700	(\$71,868)*	\$0

* The CNCA Home Office's net loss of (\$71,868) is carried forward from Fiscal Year 2017-2018, primarily due to the asset transfer to and service agreements with Pueblo Nuevo Education and Development Group (PN-EDG). See further details under **Item 27** in the **Notes II** section below.

Management Fees: According to CNCA, CNCA3 pays annual management fees of 12% to PN-EDG for administrative services which Education Code Section 47632(f) defines as: "all funding except funding for capital outlay," for each CNCA school, as projected by PN-EDG on or about July 1, 2023, for services that include home support. In addition, to benefit and further the CNCA schools' charitable and educational purposes, since July 1, 2016, the contractual arrangements between CNCA and PN-EDG each year have been governed by an Agreement for Limited Services. Each of these Agreements are for twelve-month periods, commencing on July 1 each year, and are renewed annually. PN-EDG supports CNCA by administering many of the charitable activities that CNCA historically performed [e.g., early childhood services (pre-school), alumni services, development, home support office services and integrated community support services], to enable CNCA to focus on charter school operations.



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Per the Eighth Amendment for Limited Services of July 1, 2023, “PN-EDG shall invoice CNCA every three (3) months for services performed, with a delineation between the Base Compensation for the limited services as described in Section 3.2, the ELOP [Expanded Learning Opportunities Program] Compensation for the services described in Section 3.3, and the Mental Health Program Compensation for the services described in Section 3.4. CNCA shall prepay the first payment (reflecting a three (3) month period) in the amount of \$1,558,727.50 as Base Compensation, \$62,500 as ELOP Compensation, and \$180,697.50 as Mental Health Program Compensation, which shall be due to PN-EDG no later than July 1, 2023. After the initial three (3) month period, the Parties shall adjust the subsequent invoice to reflect the services performed and prepaid during that period. CNCA shall submit payment to PN-EDG for each school within twenty (20) calendar days of the deposit by the State with the County Treasurer of the state aid portion of each CNCA school.”

Areas of Demonstrated Strength and/or Progress:

The school’s fiscal condition is positive. Please refer to the Financial Highlights table above.

Areas Noted for Further Growth and/or Improvement:

No significant items noted.

Other Observations (Items described in this section, which may not have been addressed in the charter school’s Fiscal Policies and Procedures, are recommended for improvement to align with optimal business practices).

Through conducting fiscal oversight and analyzing the data below, the CSD requests and receives fiscal documents from CNCA (including bank statements, bank reconciliations, credit card statements, and check registers) for the five CNCA charter schools that are currently authorized by LAUSD. The CSD reviews these financial documents and a sampling of checks and credit card transactions across these CNCA charter schools, to assess overall compliance with CNCA’s *Fiscal Policies and Procedures* (FPP, approved by CNCA governing board on 11/9/2021). Any areas noted as other observations below relating to CNCA and its charter schools’ overall compliance to the aforementioned manual are indicated within each charter school’s Annual Performance-Based Oversight Visit Report, which may or may not have been experienced by the specific CNCA school named above. Lastly, any exceptions that are school-specific, such as the fiscal condition, are reviewed separately for each CNCA charter school.

1. Type of Observation: Contracts (Lack of Board Approval)

- **Source(s) of Document Reviewed:** Check Register
- **Description of Observation:** The CSD noted a check from CNCA3’s check register (Check # P041767, in the amount of \$1,369.80, dated 8/30/2023, and made payable to Sunny Strategies LLC, with a contract agreement valued at \$110,000), that lacked evidence of required governing board approval as per CNCA’s FPPs. The other four CNCA schools also received services from this independent contractor and were included in the service agreement.
- **Charter Operator’s Fiscal Policies and Procedures:** Page 11 of CNCA’s FPP states: “The Governing Board must approve any contract over \$100,000.”
- **Charter School’s or Charter Operator’s Response:** CNCA stated that they will be adding a second reviewer on contracts to support in meeting purchase and procurement policies and procedures for contract approvals. CNCA provided a copy of the 12/12/2023 board meeting minutes with evidence that the CNCA governing board subsequently approved Sunny Strategies LLC’s contract agreement.
- **CSD’s Recommendations/Comments:** The CSD recommends that CNCA strictly adhere to its written policies pertaining to threshold amounts and approvals referenced above. Furthermore, the CSD recommends that CNCA’s governing board, its leadership team, and key employees responsible for



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managing the day-to-day fiscal operations of the CNCA schools be provided adequate and ongoing training to ensure their familiarity and conformity with CNCA’s governing board-approved fiscal policies and procedures.

The Charter Schools Division will monitor this issue referenced above during the next oversight visit. The results may be factored into the school’s rating for next year.

Corrective Action Required:

None noted that require immediate action to remedy concerns in this report.

Progress on LAUSD Board of Education and/or MOU Benchmarks related to FISCAL OPERATIONS (if applicable):

N/A



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1. Reviewed independent audit report for the Fiscal Year ended June 30, 2023, and noted the following:
 - a. Audit opinion: Unmodified/Unqualified.
 - b. Material weaknesses: None Reported.
 - c. Deficiencies/Findings: None Reported.
 - d. Lack of a Going Concern: None Reported.

An audit finding was identified in the school's 2021-2022 independent audit report pertaining to 2022-001 Expanded Learning Opportunities ELO-G. CNCA's 2022-2023 independent audit report indicated that the status is not applicable as this test was removed from the 2022-2023 *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*.

2. The 2022-2023 audited and unaudited actuals do not mirror each other. As per CNCA3, a variance of (\$337,105) in Other Long-Term Liabilities and \$337,105 in Current Liabilities was due to the reclassification of Other Long-Term Liabilities to Current Liabilities pursuant to ASC842. In addition, the audit recognizes accrued salaries under Current Liabilities.
3. The school's reported Norm Enrollment was 764, 746, 710, 731, and 714 students for Fiscal Years 2019-2020, 2020-2021, 2021-2022, 2022-2023, and 2023-2024 respectively, representing an accumulated decrease in enrollment of 50 students (or 6.5%) since Fiscal Year 2019-2020. The school's reported Norm Enrollment for Fiscal Year 2023-2024 is 714 students, which is 175 students (or approximately 19.7%) below its projected student enrollment for Fiscal Year 2023-2024 (i.e., 889 students) per the school's petition enrollment roll-out plan in its operative charter. As noted above, the school has maintained a balanced budget for Fiscal Year 2022-2023, and projects a balanced budget for Fiscal Year 2023-2024 per its 2023-2024 Second Interim Financials. The CSD will continue to monitor the school's student enrollment through oversight.
4. Segregation of Duties (SOD) reviews were conducted at Camino Nuevo Charter Academy 4 (CNCA4) and Camino Nuevo High 2 (CNHS2). No discrepancies were noted.

II. Review of 2023-2024 Fiscal Preparation Guide

1. Most current fiscal reports presented to the charter school's governing board at one of the meetings held in 2023-2024: a) Balance Sheet; b) Income Statement (Statement of Activities), and c) Monthly Cash Flow Projections were provided.
2. Minutes of the meeting and the board packet when the above fiscal reports (i.e., Items 1a., 1b., and 1c.) were presented to and approved by the charter school's governing board were provided.
3. Audit/fiscal reports issued by any public agency or third-party organizations, and the school's governing board minutes of all meetings reflecting the discussion of any of the fiscal reports and applicable audit findings resolution/corrective action were not provided as the charter school has indicated not applicable.
4. Minutes of the meeting when the 2023-2024 budget was adopted were provided.
5. Evidence of the benefits that the charter school is offering STRS, PERS, and Social Security to its employees, and that this is done in a manner that is consistent with the charter terms and the Charter Schools Act (Education Code 47611) was provided.
6. Minutes of the meeting reflecting the selection of the independent auditor were provided.
7. Minutes of the meeting reflecting the discussion of the most current independent audit report were provided.
8. Minutes of the meeting reflecting the receipt, review, and discussion of the most current three interim financial reports (i.e., first interim and second interim financial reports, and unaudited actuals) submitted to LAUSD were provided.



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9. Minutes of the meeting reflecting the discussion and resolution of complaints received from staff or vendors, if any, within the last year (i.e., 2022-2023) or since the last disclosure period, whichever is later were not provided as the charter school has indicated not applicable.
10. Minutes of the meeting reflecting the receipt, review, and discussion of the most current Annual Performance-Based Oversight Visit report. were provided.
11. A copy of the most current fiscal policies and procedures was provided.
12. Minutes of the meeting reflecting approval of the current fiscal policies and procedures and, if applicable, minutes of the meeting reflecting the approval of the current procurement policies and procedures were provided.
13. A copy of the charter school's organizational chart that depicts the current reporting structure of the charter school, including but not limited to, any board members, charter management organization (CMO) employees (when applicable), and/or school employees, who handle day-to-day finances and/or have responsibilities outlined within the charter school's fiscal policies and procedures was provided.
14. A summary of the total compensation paid in Fiscal Year 2022-2023, with a breakdown that includes the name of the employee, job title, regular pay, overtime pay, other pay, benefits, and total pay and benefits, for all executives, school leaders, administrators, directors, and non-certificated staff, who may have decision-making authority over the charter school, either employed directly by the charter school or the entity managing the charter school as defined by Education Code section 47604.1, including the organization's home office, CMO, any related party was provided.
15. A description of the relationship (legal, business or otherwise) the charter school maintains with any related party as defined in the CSD's 2023-2024 Fiscal Preparation Guide Item 14 was provided.
16. Copies of any and all of the most current signed and executed agreements/contracts within the last year (i.e., 2022-2023) or since the last update, whichever is later (including attachments and exhibits that accompany the agreements/contracts) with the administrative services provider and/or the back office services provider, or the charter school's operator and/or charter school's home office (e.g., management contracts, service agreements, license agreements, affiliation agreements, contract amendments, etc.) were provided.
17. Minutes of the meeting reflecting approval of the management fees, licensing fees, or any other fees were provided.
18. A copy of the sole statutory member's by-laws, and a copy of the sole statutory member's articles of incorporation were provided.
19. The most current accounts payable aging report listing the balances owed, vendor names, invoice numbers, invoice dates, number of days outstanding, and, if applicable, explanations for 90+ days outstanding invoice(s) or outstanding invoices exceeding the number of days in accordance with the charter school's fiscal policies and procedures was provided.
20. Check registers, or a list of all issued checks/cash disbursements, including voided checks (when the school's payments are outsourced to a third-party provider), documenting all checks and electronic debit transactions for the prior 12 months (spanning from 11/2022 to 10/2023) were provided. Reviewed 28 checks (and 10 electronic credit/debit transactions). The CSD's observations were noted under Other Observations above.
21. a) A list of all active credit card account(s), b) A list of all closed credit card account(s) within the last year, and c) All credit card statements for the most current six months (spanning from 4/2023 to 9/2023) were provided. Selected the months of 4/2023 through 9/2023 and reviewed 41 credit card transactions for sample testing. No discrepancies were noted.
22. a) A list of all active school bank account(s), and b) Monthly bank statements and reconciliation reports for the most current six months (spanning from 4/2023 to 9/2023) were provided. Selected the months of 4/2023, 6/2023, 8/2023, and 9/2023 for sample testing. No discrepancies were noted.
23. Student body financial records (including ASB policies and procedures, budgets, cash flow statements and projections, bank statements with reconciliations for the most current six months, audit reports, and other fiscal reports, if applicable) were not provided as the charter school has indicated not applicable.
24. The most current inventory listing for both capitalized and non-capitalized equipment, including equipment description/type, brand/model, tag number, acquisition date, purchasing price, book value, asset life, and location of use was provided.
25. The webpage address where the charter school posts the Education Protection Account (EPA) revenue and expenditures report pertaining to the prior fiscal year (i.e., 2022-2023) (as required by Article XIII, Section 36, Subdivision (e), Paragraph (6) of the California Constitution) was provided.



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26. The webpage address(es) where the charter school posts (1) Audited Financials, and (2) Local Control and Accountability Plan (LCAP), respectively, (or the school's assertion that its Audited Financial Statements are made available to members of the public) in accordance with Education Code section 47606.5(h) and/or LAUSD's Charter School Transparency Resolution were provided.
27. Documents pertaining to the charter operator's/school's financing/borrowing activities were provided.

CNCA disclosed the following loan with PN-EDG and third party entities:

(a) PN-EDG restricted fund loan to CNCA3 in the form of a Promissory Note for Fifteenth and Ardmore, LLC (Borrower) and Wells Fargo Bank, National Association (Lender). The terms of the Promissory Note are: Principal amount - \$1,629,670.25; Date of Note - June 27, 2019; Annual interest rate - 4.25%; and Payments - 35 regular payments each at \$18,240 and a final irregular payment of \$1,173,721.90. This loan had a maturity date of July 1, 2022, and has been extended by Wells Fargo through March 31, 2023. This loan was subsequently refinanced through the California School Finance Authority (the Lender) to Grupo Nuevo Los Angeles (GNLA), a related party (the Borrower) effective May 1, 2023.

As part of CNCA3's New Markets Tax Credit (NMTC) unwind/refinancing transaction (as described under the footnote in the Financial Highlights and Item 27 of CNCA3's 2022-2023 Annual Performance-Based Oversight Visit Report), on June 19, 2019, PN-EDG withdrew \$1,629,670.25 from PN-EDG's Wells Fargo Bank account ending in X5336 to pay off Note A associated with the NMTC loan to Fifteenth & Ardmore Investments, LLC, originated on or around June 21, 2012. On July 5, 2019, a new account ending in X5124 was opened at Wells Fargo Bank (in the name of PN-EDG) and an amount of \$1,629,670.25 was deposited as the opening balance with the proceeds of a new loan between Fifteenth and Ardmore, LLC (the Borrower) and Wells Fargo Bank (the Lender). According to the information provided by PN-EDG's then-CFO, the purpose of this account is to provide a cash guaranty to this new loan. As of December 31, 2023, the account balance was \$1,646,583.65 in PN-EDG's Wells Fargo Bank account ending in X5124 and there have not been account activities except for interest earned to date. Per confirmation letter from Wells Fargo, the loan has been repaid, and as such, the cash is no longer held as collateral by Wells Fargo. According to ExED, the funds are currently being held in two restricted cash accounts until the disposition of funds is determined. The CSD will continue to monitor the disposition of this cash balance and the financing activities relative to CNCA3's Eisner Campus in the future through oversight.

(b) Proposition 55 Funding Agreement for Camino Nuevo Charter Academy 2 (CNCA2) executed on April 25, 2011, to purchase and/or construct a real property as a permanent school facility for CNCA2. Per CNCA's 2022-2023 independent audit report, CNCA2 has received all of the State apportionment which totaled \$29,557,192. CNCA2 has recorded debt related to this funding of \$12,493,596; the balance at June 30, 2023 is \$9,840,445.

The following paragraphs provide further details regarding PN-EDG's establishment and financial support to the CNCA charter schools.

Per CNCA, CNCA is a California nonprofit public benefit corporation, established to operate one or more schools and provide related comprehensive public education programs for students in kindergarten through twelfth grades in low-income, predominantly immigrant, and multilingual areas. PN-EDG was incorporated on March 9, 2016, as a California nonprofit public benefit corporation and serves as the sole statutory member of CNCA, as defined in California Corporations Code Section 5056. On January 10, 2017, the LAUSD Board of Education approved the material revision requests submitted by the then-six CNCA charter schools, which called for CNCA's adoption of PN-EDG as the sole statutory member corporation. Beginning in 2017-2018, PN-EDG also provided home support services to CNCA charter schools. CNCA's Board Resolution No. 2017-6-13, item #11, stated that CNCA's governing board approved the transfer of \$4 million in surplus funds [representing a portion of the consolidated cash reserves held by CNCA] to PN-EDG. The 2017-



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6-13 Board Resolution further declared that PN-EDG shall maintain these funds in a separate bank account, to document that the funds are expended in furtherance of CNCA's charitable purpose to provide comprehensive public education programs for students in kindergarten through twelfth grade. CNCA indicated that these funds (aka "PN-EDG Opportunity Reserves Fund") are completely restricted to supporting and benefiting CNCA's K-12 programming consistent with its discussion with LAUSD during the material revision process. CNCA provided the CSD with the California Attorney General's "no objection" letter dated October 12, 2017, pertaining to the asset transfer proposed by CNCA. Per the bank records provided by CNCA, on March 30, 2018, the \$4 million in funds were transferred from CNCA to PN-EDG. According to CNCA, the one-time asset transfer amounts from each school were calculated based on the June 30, 2017, unrestricted net position for each of the six CNCA charter schools, divided by the total unrestricted net position of the six CNCA charter schools (pro-rata share), and multiplied by \$4 million. Based on CNCA's calculation, CNCA3's pro-rata share of this one-time asset transfer was \$793,339.

Based on CNCA's 2022-2023 independent audit report, PN-EDG provided grants to CNCA schools amounting to \$450,000 for the year ended June 30, 2023. Per the PN-EDG Board Resolution dated 6/5/2023 that was provided by CNCA, PN-EDG projected and collected fees from CNCA for the 2022-2023, but did not fully expend those collected funds. Rather than retaining the unexpended 2022-2023 services fees for its charitable purposes, PN-EDG distributed the unexpended fees on a per-ADA basis, among the CNCA schools. CNCA3's pro-rata share of this transfer was \$105,255. Additionally, based on CNCA's 2022-2023 independent audit report (Note 4) and the accounting records provided by CNCA, on 7/1/2022, PNEDG transferred \$48,887 of fixed assets to CNCA1 as a result of the closure of the early childhood center for the year ended June 30, 2022.

28. A copy of the current facility lease agreement(s) for the school's private site(s), along with the approved meeting minutes of the school governing board's approval of the lease agreement(s) were provided. CNCA3's Castellanos campus is located on a Public School Choice (PSC) site and CNCA3's Eisner campus is located on a private site.
29. The charter school's plan(s) for the purchase, new lease, relocation, and/or expansion to new school site(s), facilities-related expansions, and/or major improvements to the existing and/or new school site(s) and pertinent documents such as financing documents, copies of construction contract, a copy of the lease agreement (if applicable), and the following information, as appropriate, were not provided as the charter school has indicated not applicable.
30. Disclosure of legal issues was not provided as the charter school has indicated not applicable.



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Fiscal Operations Rubrics

Existing School – a charter school that was/is in operation/active in the preceding school year(s) and the current school year. Existing schools may receive a rating of 1, 2, 3, or 4.

New School – a charter school that is in its first year of operation in the current school year and does not have an independent audit report or audited financial result for its first operative year on file with the Charter Schools Division. New schools are evaluated based on current year information. New schools may receive a rating of 1 or 2.

<p><i>An existing school that, at a minimum, meets all of the Required and Supplemental Criteria listed below would be assessed eligible to be considered as <u>Accomplished [Rating of 4].</u></i></p>	<p><i>An existing school that, at a minimum, meets all of the Required Criteria and at least five of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Proficient [Rating of 3].</u></i></p>
<p><u>Existing Schools (based on the most current annual audit):</u></p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net assets are positive in the prior two audits; 2. The cash balance at the beginning of the school year is positive; 3. The two most current annual independent audits show no material weaknesses, deficiencies, and/or findings; 4. If applicable, federal, state, and other public agency audits/reviews (e.g., California State Teachers' Retirement System (CalSTRS), California Public Employees' Retirement System (CalPERS), Fiscal Crisis & Management Assistance Team (FCMAT), United States Department of Education (USDE), California Department of Education (CDE), etc.), at the time of the oversight visit, show no outstanding material weaknesses, deficiencies, and/or findings; 5. Vendors and staff are consistently paid in a timely manner; 6. Governing board approves Fiscal Policies and Procedures, at a minimum, once prior to each charter renewal term; 7. Charter school consistently adheres to the governing board-approved Fiscal Policies and Procedures; 8. Governing board adopts the annual budget; 9. Governing board reviews and/or discusses reports (e.g., first interim, second interim, unaudited actuals, audited financial statements, etc.) submitted to LAUSD; 10. If applicable, governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD; 11. There is no apparent conflict of interest; 12. The Education Protection Account allocation and expenditures, audited financial statements, and the most current governing board-approved 	<p><u>Existing Schools (based on the most current annual audit):</u></p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net assets are positive in the most current audit; 2. The cash balance at the beginning of the school year is positive; 3. The most current annual independent audit shows no material weaknesses, deficiencies and/or findings; 4. If applicable, federal, state, and other public agency audits/reviews (e.g., CalSTRS, CalPERS, FCMAT, USDE, CDE, etc.), at the time of the oversight visit, show outstanding findings, and the school is able to demonstrate evidence of remedies in addressing these findings; 5. Vendors and staff are generally paid in a timely manner; 6. Governing board approves Fiscal Policies and Procedures, at a minimum, once prior to each charter renewal term; 7. Charter school generally adheres to the governing board-approved Fiscal Policies and Procedures; 8. Governing board adopts the annual budget; 9. Governing board reviews and/or discusses reports (e.g., first interim, second interim, unaudited actuals, audited financial statements, etc.) submitted to LAUSD; 10. If applicable, governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD; 11. There is no apparent conflict of interest; 12. The Education Protection Account allocation and expenditures, audited financial statements, and the most current governing board-approved LCAP are posted on the charter school's website; 13. The LCAP is submitted to the appropriate agencies;



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- LCAP submitted to the appropriate agencies, are posted on the charter school's website;
13. The LCAP is submitted to the appropriate agencies;
 14. Reasonable requests for information made by the Charter Schools Division and LAUSD are consistently processed or submitted by the charter school in a timely manner;
 15. There are no items cited in Areas Noted for Further Growth and/or Improvement and there are no more than five (5) items cited in Other Observations for the most current year;
 16. If applicable (when audited and unaudited actuals do not mirror each other), adequate explanations are provided by the school for significant variances between audited and unaudited actuals, and there are no indications of the school's potential lack of internal controls over financial statements;
 17. Proper segregation of duties is consistently in place;
 18. If applicable, there are no outstanding fiscal-related tiered intervention notices issued to the school; or the school has no tiered intervention notices as of the oversight report issuance date; and
 19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are fully met by the required deadline(s); or the school has no fiscal benchmarks in its current charter term.

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 (5 CCR § 15450 Reserves) (i.e., unrestricted fund balance divided by total expenditures) in the most current two annual independent audits;

An existing school that, at a minimum, meets all of the Required Criteria and at least five of the Supplemental Criteria listed below would be assessed eligible to be considered as Proficient [Rating of 3].

14. Reasonable requests for information made by the Charter Schools Division and LAUSD are generally processed or submitted by the charter school in a timely manner;
15. There are no significant recurring issues cited in the Areas Noted for Further Growth and/or Improvement;
16. If applicable (when audited and unaudited actuals do not mirror each other), at least partial explanations are provided by the school for significant variances between audited and unaudited actuals, and there are no indications of the school's potential lack of internal controls over financial statements;
17. Proper segregation of duties is generally in place;
18. If applicable, the charter school is in the process of resolving outstanding fiscal issues cited in a Notice issued by the CSD as part of its tiered intervention process; and
19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are partially met by the required deadline(s).

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 (5 CCR § 15450 Reserves) (i.e., unrestricted fund balance divided by total expenditures) in the most current annual independent audit;
2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current annual independent audit;



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<p><i>An existing school that, at a minimum, meets all of the Required and Supplemental Criteria listed below would be assessed eligible to be considered as <u>Accomplished</u> [Rating of 4].</i></p>	<p><i>An existing school that, at a minimum, meets all of the Required Criteria and at least five of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Proficient</u> [Rating of 3].</i></p>
<ol style="list-style-type: none"> 2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current two annual independent audits; 3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current two annual independent audits; 4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the two most current annual independent audits; 5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, etc.); 6. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings; 7. The most current annual independent audit is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)), or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and 8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5). 	<ol style="list-style-type: none"> 3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current annual independent audit; 4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the most current annual independent audit; 5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, etc.); 6. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings; 7. The most current annual independent audit is submitted to the appropriate agencies, including the school's chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)) or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and 8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school's charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).
<p><i>An existing school that, at a minimum, meets all of the Required Criteria, and at least four of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Developing</u> [Rating of 2].</i></p>	<p><i>An existing school would be assessed as <u>Unsatisfactory</u> [Rating of 1] based on the statements below:</i></p>
<p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net Assets are positive in the most current audit; net assets are negative with strong trend towards becoming positive (be positive at the end of the third year per the applicable interim financials); or the school's financial condition fluctuates from year to year, with 	<p><i>An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:</i> A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for <i>Accomplished</i>, <i>Proficient</i>, or <i>Developing</i>. The charter school was given a certain period of time to address the fiscal concerns of</p>



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An existing school that, at a minimum, meets all of the Required Criteria, and at least four of the Supplemental Criteria listed below would be assessed eligible to be considered as Developing [Rating of 2].

significant net losses, leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years;

2. The cash balance at the beginning of the school year is positive; and
3. Governing board approves Fiscal Policies and Procedures, at a minimum, once prior to each charter renewal term.

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

SUPPLEMENTAL CRITERIA

1. The school maintains the minimum reserve for economic uncertainties as defined in California Code of Regulations (CCR), Title 5, Section 15450 (5 CCR § 15450 Reserves) (i.e., unrestricted fund balance divided by total expenditures) in the most current annual independent audit;
2. The cash balance at the beginning of the school year is at least 5% of the prior year's expenses in the most current annual independent audit;
3. The school maintains sound short-term financial viability (i.e., current ratio is recommended to be at least 1.2 or 120%) in the most current annual independent audit;
4. The school maintains sound long-term financial sustainability (i.e., debt ratio is recommended to be lower than 1.0 or 100%) in the most current annual independent audit;
5. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, etc.);
6. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at governing board meetings;

An existing school would be assessed as Unsatisfactory [Rating of 1] based on the statements below:

LAUSD, but failed to provide a satisfactory response. The charter school has shown no *feasible* financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school's operation to mitigate the negative fiscal condition. The charter school's governing board members and/or leadership lack fiscal capacity.

Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.



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<p><i>An existing school that, at a minimum, meets all of the Required Criteria, and at least four of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Developing</u> [Rating of 2].</i></p>	<p><i>An existing school would be assessed as <u>Unsatisfactory</u> [Rating of 1] based on the statements below:</i></p>
<p>7. The most current annual independent audit is submitted to the appropriate agencies, including the school’s chartering authorizer, by December 15 following the end of the fiscal year (California Education Code 47605(m)) or by the extended deadline granted by the charter authorizer due to extraordinary reason(s) or approved by law; and</p> <p>8. The preliminary budget, first interim financial report, second interim financial report, and the unaudited actuals report for the preceding fiscal year are submitted to the appropriate agencies, including the school’s charter authorizer, pursuant to the timelines established in California Education Code 47604.33(a)(1,3,4,5).</p>	

<p><i>A new school that, at a minimum, meets all of the Required Criteria listed below would be assessed eligible to be considered as <u>Developing</u> [Rating of 2].</i></p>	<p><i>A new school would be assessed as <u>Unsatisfactory</u> [Rating of 1] based on the statements below:</i></p>
<p><u>New Schools:</u></p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Interim reports and/or unaudited actuals project positive net assets; 2. Projected debt, if any, is managed efficiently and will not cause the charter school to end the fiscal year with negative net assets. The non-profit organization is financially viable to support the charter school; 3. If enrollment is significantly below the enrollment per the school’s <i>Pupil Estimates for New or Significantly Expanding Charters</i> report and/or its approved petition budget, the charter school has made significant adjustments in their operations to allow for the reduced income, and submitted a revised viable three-year budget and three-year cash flow projections; 4. Governing Board adopts the annual budget; 5. The governing board reviews and discusses the charter school’s financial reports as evidenced by the governing board meeting minutes; 6. Reasonable requests for information made by the Charter Schools Division and LAUSD are processed or submitted by the charter school in a timely manner; 	<p><u>New Schools:</u></p> <p><i>An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:</i></p> <p>A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for <i>Developing</i>. The charter school was given a certain period of time to address the fiscal concerns of LAUSD but failed to provide a satisfactory response. The charter school has shown no <i>feasible</i> financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school’s operation to mitigate the negative fiscal condition. The charter school’s governing board members and/or leadership lack fiscal capacity.</p> <p>Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.</p>



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<p><i>A new school that, at a minimum, meets all of the Required Criteria listed below would be assessed eligible to be considered as Developing [Rating of 2].</i></p>	<p><i>A new school would be assessed as Unsatisfactory [Rating of 1] based on the statements below:</i></p>
<p>7. The most current governing board-approved LCAP is posted on the charter school’s website; and 8. The LCAP is submitted to the appropriate agencies.</p> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>	<p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>

Coversheet

CNCA CyberSecurity Update

Section: VIII. CNCA CyberSecurity Update
Item: A. CNCA CyberSecurity Update
Purpose: FYI
Submitted by:
Related Material: CNCA Cyber Security Update_08.13.2024.pdf

Executive Update

*Cybersecurity, Network and Infrastructure at
CNCA*



Our Team



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CyberSecurity



Framing

- Cybersecurity is **not only an IT problem**, but a **business/organization problem**.
- There is often a **tradeoff** between **increased cybersecurity** measures and **convenience** for end users.
- **Leadership** plays an important role in **signaling to the organization** that cybersecurity is an **important priority**.

Topic	Current State
Firewall Update	In Progress: <ul style="list-style-type: none">• Firewall Purchased• Installation will be complete 4 weeks following tech delivery
Anti-Phishing Software and Training	In Progress: <ul style="list-style-type: none">• Software Installed across all devices• Phishing Emails have been sent• End of September full migration Running Concurrently: <ul style="list-style-type: none">• Microsoft Defender
Network Update	Complete: <ul style="list-style-type: none">• CNCA Schools (across all campuses except Cisneros) In Progress: <ul style="list-style-type: none">• CNCA Student Upcoming: <ul style="list-style-type: none">• CNCA Guest

Coversheet

J-13A Application

Section: IX. J-13A Application
Item: A. J-13A Application
Purpose: FYI
Submitted by:
Related Material: J-13A Presentation_August Board Update.pdf

J-13 A

Board Update

What is the J-13A?

EC Section 46392 provides for the crediting of ADA when “[ADA] of a school district, county office of education, or charter school during a fiscal year has been materially decreased during a fiscal year” due to a qualifying event. Although the wording of the two code sections differs in detail, the effect is the same. LEAs are to be held harmless from revenue loss that might otherwise result from the loss of ADA or instructional time in emergencies. LEAs obtain credit for days and minutes lost to emergency closure and material decreases in attendance due to emergency events by submitting a Request for Allowance of Attendance Due to Emergency Conditions (Form J-13A). A Form J-13A approval, combined with other LEA’s records, serve to document the LEA’s compliance with instructional time laws, show why different divisors may be used in the computation of ADA, and document approval for ADA credit.

Why is Camino applying for a J-13A?

CALIFORNIA

Historic storms knocked out power for record number of Californians

About 30,000 PG&E customers remain without power as of Thursday morning following a destructive winter storm that felled trees and drenched California this week.

Feb. 8, 2024

CALIFORNIA

Before-after images show the scale of flooding across SoCal

Public satellites haven't yet flown over the areas hit by the storm. These images are 'simulating what the satellites would have seen.'

Feb. 7, 2024

CALIFORNIA

Five days, up to 14 inches of rain: See the totals from a drenching few days in Southern California

Southern California rain totals from the last five days topped 14 inches in some areas, easily besting the average for the entire month of February.

Feb. 8, 2024

CALIFORNIA

Evacuation orders and road closures in effect Wednesday in Southern California

Here are areas in L.A., Ventura, Orange, San Bernardino and Santa Barbara counties with evacuation orders or warnings in place.

Feb. 7, 2024

What is Camino applying for specifically?

Applying due to what the state considers a “Material Decrease” in attendance. Typically, a material decrease is less than or equal to 90 percent of "normal" attendance for a reasonable time during or after an emergency event

HOWEVER

the 90 percent threshold may be waived when the Governor has declared a “State of Emergency.”

PROCLAMATION OF A STATE OF EMERGENCY

WHEREAS in early February 2024 a powerful, slow moving, atmospheric river (“early February 2024 storms”) struck California beginning February 3, 2024, and is expected to continue for several days threatening life and safety, public and private property and structures, and other critical infrastructure; and

Next Steps

1. KM will:
 - a. Review the data from the month of February and determine any days where there was a 10% reduction in ADA. We are anticipating a two week window (February 03 - February 14)
 - b. Complete the J-13A Form
2. Board Members will review and sign (this does not need to be done at a public board meeting)
3. Natasha will submit the J-13A form to the State

Coversheet

CAO Update

Section: X. CAO Update
Item: A. CAO Update
Purpose: FYI
Submitted by:
Related Material: CAO Update August 2024.pdf



Our 2023-24 Goals & Outcomes

Intellectual Engagement

Lags

- Cycles of standards-based professional learning and coaching (POD cycles)
- Increasing the number of students intellectually engaged (i.e., doing the heavy lifting with grade level content)



WIGs

- Increase in percent of students meeting/exceeding the standard on the SBAC
 - 5% point increase in Math
 - 3% point increase in ELA

Goals We Exceeded

- ❖ Castellanos-Eisner increased the percent of students meeting or exceeding the standard in Math by 6.5%!
 - **Eisner's specific increase was 14.17%**
- ❖ Castellanos-Eisner increased the % of students meeting or exceeding the standard in ELA by 9.7%!
 - **Castellanos increase was 10.4%**
 - **Eisner's increase was 8.1%**



SBAC Data Overview

Distance from Standard Mini-Lesson

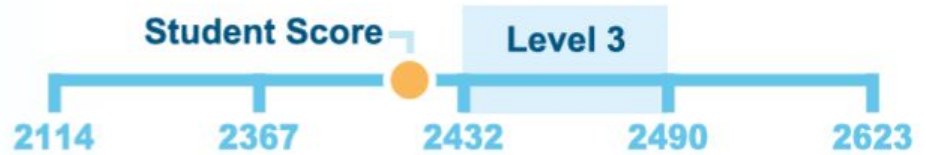
A paradigm shift

Distance from Standard (DFS): Student-Level Calculation

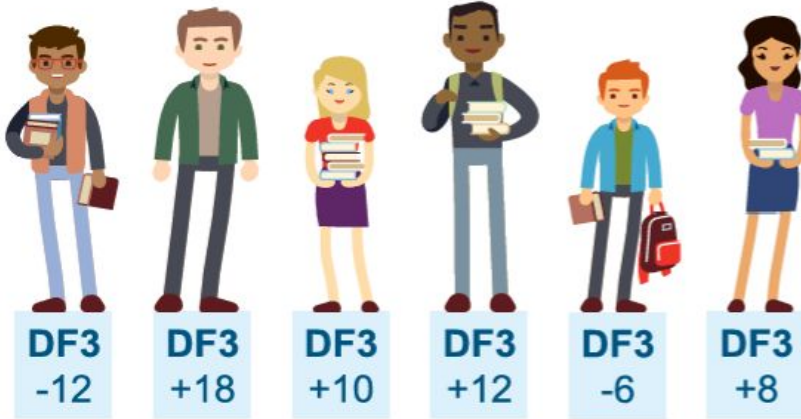
Examples:

A Grade 3 student receives an ELA score of 2420. The student has a DFS of -12 because their score is 12 points below the lowest possible score for the Standard Met level, which is 2432.

Another Grade 3 student receives an ELA score of 2450. The student has a DFS of +18.



DFS at the School Level



The overall DFS for a school or district is the average of all students' DFS values.

$$\frac{-12 + 18 + 10 + 12 - 6 + 8}{6} = 5 \text{ points}$$

DFS and the California Dashboard

English Language Arts/Literacy for Grades 3–8					
Performance Level	Declined Significantly from Prior Year (by 15.1 points or more)	Declined from Prior Year (by 3.0 to 15.0 points)	Maintained from Prior Year (declined or increased by 2.9 points or fewer)	Increased from Prior Year (by 3.0 to 14.9 points)	Increased Significantly from Prior Year (by 15.0 points or more)
Very High +45.0 points or more in Current Year	Green	Green	Blue	Blue	Blue
High +10.0 to +44.9 points in Current Year	Green	Green	Green	Green	Blue
Medium -5.0 points to +9.9 points in Current Year	Yellow	Yellow	Yellow	Green	Green
Low -5.1 to -70.0 points in Current Year	Orange	Orange	Orange	Yellow	Yellow
Very Low -70.1 points or fewer in Current Year	Red	Red	Red	Orange	Orange

Check for Understanding



CNCA's 23-24 Data

We are making progress in both subjects

ELA

The percent of student meeting/exceeding the standard increased from last year at most schools.

Math

The average Distance from Standard increased compared to last year at most schools.

ELA Proficiency Growth Progress

Site	22-23 ELA Proficiency	23-24 ELA Proficiency	Growth
BUR	34.70%	37.19%	2.49%
CAS	19.80%	30.24%	10.44%
CIS	30.50%	31.64%	1.14%
DAL	76%	65.77%	-10.23%
EIS	38.30%	46.44%	8.14%
KAY	30.30%	22.13%	-8.17%
CAS/E...	29.70%	39.41%	9.71%
CNCA	33.90%	34.56%	0.66%

Math Distance from Standard (DFS)* Progress

	<u>22-23</u>	<u>23-24</u>	<u>Change</u>	<u>Prior Year Color</u>	<u>DFS Performance Level</u>	<u>Change Level</u>	<u>Predicted Color</u>
BUR	-47.1	-41.0	6.1	Orange	Low	Increased	Yellow
CAS/EIS	-82.6	-68.6	14.0	Yellow	Low	Increased	Yellow
CIS	-85.4	-80.4	5.0	Orange	Low	Increased	Yellow
KAY	-89.8	-97.4	-7.6	Orange	Very Low	Declined	Red
DAL	-68.0	-81.3	-13.3	Yellow	Low	Declined	Orange

Dashboard color scale



We have areas for growth in both subjects

ELA

The average Distance from Standard either declined or was stagnant at most schools.

Math

We did not increase the percent meeting/exceeding the standard at most schools.

ELA Distance from Standard (DFS): Area for Growth

	<u>22-23 Reported</u>	<u>23-24</u>	<u>Change</u>	<u>Prior Year Color</u>	<u>DFS Performance Level</u>	<u>Change Level</u>	<u>Predicted Color</u>
BUR	-35.5	-41.1	-5.6	Orange	Low	Declined	Orange
CAS/EIS	-51.6	-39	12.6	Orange	Low	Increased	Yellow
CIS	-53.7	-53.6	0.1	Orange	Low	Maintained	Orange
KAY	-50.9	-69.7	-18.8	Orange	Low	Declined Significantly	Orange
DAL	48.3	30.1	-18.2	Blue	High	Declined Significantly	Green

Math Proficiency: Area for Growth

Site	22-23 Math Proficiency	23-24 Math Proficiency	Growth
BUR ▼	31.10%	33.33%	2.23%
CAS ▼	25.22%	22.87%	-2.35%
CIS ▼	17.60%	18.47%	0.87%
DAL ▼	26%	21.24%	-4.76%
EIS ▼	12.60%	26.77%	14.17%
KAY ▼	16.10%	15.61%	-0.49%
CAS/E... ▼	18.50%	25.00%	6.50%
CNCA ▼	20.90%	22.69%	1.79%

What does this mean for our program?

In literacy, our curriculum and approach are moving more students over the hump into grade level. However, we are not successfully reaching the students who are furthest behind in reading. In fact, many are slipping even further behind.

In math, our resources and approach are successfully moving more students toward grade level. We are just not yet moving them over that grade-level hump into proficiency.

All growth matters. All students count.

Coversheet

FY24-25 Budget Update

Section: XI. Financials
Item: A. FY24-25 Budget Update
Purpose: FYI
Submitted by:
Related Material: 24-25 CNCA - Budget Summary - 08.06.24.pdf

CAMINO NUEVO CHARTER ACADEMY
 2024-25 Budget by Site
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	Camino Nuevo Charter Academy - Burlington			Camino Nuevo Charter Academy #2			Camino Nuevo Charter Academy #3 - Castellanos			Camino Nuevo Charter Academy #3 - Eisner			Camino Nuevo Charter Academy #4 - Cisneros			CNHS #2 - Dalzell Lance High School			Central Admin	CAMINO NUEVO CHART			
	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Forecast	2024-25 Budget - Approved	2024-25 Forecast		
	Enrollment	603	603	-	709	709	-	451	451	-	273	273	-	515	515	-	505	505	-	-	-	3,056	3,056
ADA	572.85	572.85	-	666.46	666.46	-	414.92	414.92	-	256.62	256.62	-	478.95	478.95	-	474.70	474.70	-	-	-	2,864.50	2,864.50	
ADA %	95.00%	95.00%	-	94.00%	94.00%	-	92.00%	92.00%	-	94.00%	94.00%	-	93.00%	93.00%	-	94.00%	94.00%	-	-	-	93.73%	93.73%	
UPP	0.00%	99.61%	-	0.00%	93.80%	-	0.00%	98.81%	-	0.00%	96.33%	-	0.00%	92.87%	-	0.00%	98.16%	-	0.00%	-	96.48%	96.48%	
Income																							
8011-8098 - Local Control Funding Formula Sources																							
8011 Local Control Funding Formula	4,556,670	5,599,444	1,042,774	5,146,602	6,363,624	1,217,021	3,388,252	4,140,156	751,904	1,866,775	2,331,827	465,052	3,637,299	4,510,286	872,987	6,370,783	6,344,717	(26,066)	-	-	24,966,380	29,290,054	
8012 Education Protection Account	1,956,420	882,323	(1,074,097)	2,283,119	1,029,661	(1,253,458)	1,410,895	636,297	(774,597)	872,611	393,538	(479,073)	1,637,800	738,629	(899,171)	94,940	94,940	-	-	-	8,255,785	3,775,388	
8019 Local Control Funding Formula - Prior Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
8096 In Lieu of Property Taxes	2,159,335	2,189,862	30,527	2,512,194	2,547,710	35,516	1,564,024	1,586,135	22,111	967,319	980,994	13,675	1,805,383	1,830,906	25,523	1,789,363	1,814,659	25,297	-	-	10,797,618	10,950,267	
8098 In Lieu of Property Taxes, Prior Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total 8011-8098 - Local Control Funding Formula Sources	8,672,425	8,671,629	(795)	9,941,915	9,940,994	(921)	6,363,171	6,362,589	(582)	3,706,705	3,706,359	(346)	7,080,482	7,079,822	(660)	8,255,085	8,254,317	(769)	-	-	44,019,783	44,015,710	
8100-8299 - Federal Revenue																							
8181 Special Education - Federal (IDEA)	139,369	139,369	-	162,143	162,143	-	100,946	100,946	-	62,433	62,433	-	116,524	116,524	-	115,490	115,490	-	-	-	696,904	696,904	
8221 Child Nutrition - Federal	545,343	545,343	-	377,319	377,319	-	355,129	355,129	-	69,319	69,319	-	229,983	229,983	-	225,121	225,121	-	-	-	1,802,214	1,802,214	
8223 CACFP Supper	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
8291 Title I	256,763	256,763	-	250,464	250,464	-	189,132	189,132	-	106,387	106,387	-	233,289	233,289	-	190,692	190,692	-	-	-	1,226,727	1,226,727	
8292 Title II	27,459	27,459	-	28,918	28,918	-	20,766	20,766	-	11,681	11,681	-	23,489	23,489	-	21,137	21,137	-	-	-	133,450	133,450	
8294 Title III	49,104	49,104	-	42,071	42,071	-	36,470	36,470	-	11,462	11,462	-	23,445	23,445	-	11,723	11,723	-	-	-	174,275	174,275	
8295 Title IV, SSAFE	21,570	21,570	-	21,309	21,309	-	13,509	13,509	-	8,020	8,020	-	18,115	18,115	-	15,236	15,236	-	-	-	97,759	97,759	
8296 Title IV, PCSGP	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
8297 Facilities Incentive Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
8299 All Other Federal Revenue	640,000	640,000	-	52,203	136,905	84,702	107,577	95,869	(11,708)	214,291	211,503	(2,788)	76,562	76,562	-	118,245	118,245	-	-	-	1,208,877	1,279,084	
Total 8100-8299 - Other Federal Income	1,679,608	1,679,608	-	934,426	1,019,128	84,702	823,530	811,822	(11,708)	483,592	480,805	(2,788)	721,407	721,407	-	697,644	697,644	-	-	-	5,340,206	5,410,413	
8300-8599 - Other State Revenue																							
8520 Child Nutrition - State	127,905	127,905	-	103,597	103,597	-	77,746	77,746	-	16,171	16,171	-	56,981	56,981	-	59,272	59,272	-	-	-	441,673	441,673	
8550 Mandate Block Grant	11,428	11,428	-	12,641	12,641	-	8,004	8,004	-	5,070	5,070	-	9,078	9,078	-	25,527	25,527	-	-	-	71,748	71,748	
8561 State Lottery - Non Prop 20	105,902	114,279	8,376	123,208	132,953	9,745	76,706	82,773	6,067	47,441	51,194	3,752	88,543	95,547	7,003	87,758	94,699	6,941	-	-	529,558	571,444	
8562 State Lottery - Prop 20	43,079	49,062	5,983	50,119	57,079	6,961	31,202	35,536	4,334	19,298	21,978	2,680	36,018	41,020	5,002	35,698	40,656	4,958	-	-	215,414	245,332	
8560 Lottery Revenue	148,981	163,341	14,360	173,327	190,033	16,706	107,908	118,309	10,401	66,739	73,172	6,433	124,561	136,567	12,006	123,455	135,355	11,899	-	-	744,972	816,777	
8587 State Grant Pass-Through	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
8591 SB740	358,049	358,049	-	-	-	-	-	-	-	169,448	169,448	-	-	-	-	-	-	-	-	-	-	-	
8592 State Mental Health	46,355	46,355	-	53,930	53,930	-	33,575	33,575	-	20,766	20,766	-	38,757	38,757	-	38,413	38,413	-	-	-	839,742	839,742	
8593 After School Education & Safety	203,483	203,483	-	203,483	203,483	-	203,483	203,483	-	-	-	-	203,483	203,483	-	-	-	-	-	-	-	231,795	231,795
8594 Supplemental Categorical Block Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
8595 Expanded Learning Opportunity Program	1,612,387	1,609,291	(3,095)	1,249,875	1,249,875	-	1,219,820	1,216,477	(3,343)	473,343	473,343	-	1,009,923	1,009,907	(16)	-	-	-	-	-	5,565,348	5,558,894	
8596 Prop 28 Arts & Music	-	-	-	-	-	-	22,044	22,511	467	-	-	-	-	65,812	65,812	-	-	-	-	-	22,044	88,323	
8599 State Revenue - Other	835,481	813,988	(21,493)	737,478	683,544	(53,934)	594,528	585,497	(9,031)	196,187	192,296	(3,890)	419,290	416,563	(2,727)	689,073	664,956	(24,117)	-	-	3,472,037	3,356,845	
Total 8300-8599 - Other State Income	3,344,069	3,333,840	(10,229)	2,534,330	2,497,102	(37,228)	2,267,110	2,265,604	(1,506)	947,725	950,267	2,543	1,862,073	1,937,148	75,075	1,247,985	1,235,767	(12,218)	-	-	12,203,291	12,219,728	
8600-8799 - Other Local Revenue																							
8631 Sale of Equipment & Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
8634 Food Service Sales	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
8650 Leases & Rentals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
8660 Interest & Dividend Income	25,000	25,000	-	25,000	25,000	-	15,000	15,000	-	10,000	10,000	-	15,000	15,000	-	25,000	25,000	-	-	-	115,000	115,000	
8662 Net Increase (Decrease) in Fair Value of Investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
8681 Intra-Agency Fee Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
8682 Childcare & Enrichment Program Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
8689 All Other Fees & Contracts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
8692 Grants	143,678	305,153	161,475	119,161	72,311	(46,850)	99,524	99,524	-	109,871	91,973	(17,899)	78,921	45,238	(33,683)	165,294	131,913	(33,381)	-	-	716,449	746,111	
8694 In Kind Donations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
8695 Contributions & Events	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,000	15,000	-	-	-	15,000	15,000	
8696 Other Fundraising	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	

CAMINO NUEVO CHARTER ACADEMY
 2024-25 Budget by Site
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	Camino Nuevo Charter Academy - Burlington			Camino Nuevo Charter Academy #2			Camino Nuevo Charter Academy #3 - Castellanos			Camino Nuevo Charter Academy #3 - Eisner			Camino Nuevo Charter Academy #4 - Cisneros			CNHS #2 - Dalzell Lance High School			Central Admin	CAMINO NUEVO CHART		
	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Forecast	2024-25 Budget - Approved	2024-25 Forecast	
8697 E-Rate	12,480	12,480	-	10,042	10,042	-	10,033	10,033	-	10,033	10,033	-	10,080	10,080	-	12,150	12,150	-	-	-	64,818	64,818
8698 SELPA Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8699 All Other Local Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8792 Transfers of Apportionments - Special Education	552,285	552,285	-	642,534	642,534	-	400,024	400,024	-	247,407	247,407	-	461,756	461,756	-	457,658	457,658	-	-	-	2,761,664	2,761,664
Total 8600-8799 - Other Income-Local	733,443	894,918	161,475	796,737	749,886	(46,850)	524,581	524,581	-	377,312	359,413	(17,899)	565,757	532,074	(33,683)	675,102	641,721	(33,381)	-	-	3,672,932	3,702,594
Prior Year Adjustments																						
8999 Other Prior Year Adjustment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Prior Year Adjustments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL INCOME	14,429,545	14,579,995	150,451	14,207,408	14,207,111	(297)	9,978,392	9,964,596	(13,796)	5,515,334	5,496,844	(18,490)	10,229,718	10,270,450	40,732	10,875,816	10,829,449	(46,368)	-	-	65,236,212	65,348,445
Expense																						
1000 - Certificated Salaries																						
1110 Teachers' Salaries	2,313,382	2,353,207	(39,825)	2,761,740	2,830,186	(68,446)	1,641,045	1,668,676	(27,631)	952,521	951,490	1,031	1,846,050	1,900,689	(54,639)	2,159,284	2,180,768	(21,483)	-	-	11,674,022	11,885,015
1120 Teachers' Hourly	-	-	-	-	-	-	60,800	59,200	1,600	55,480	59,200	(3,720)	-	-	-	-	-	-	-	-	116,280	118,400
1170 Teachers' Salaries - Substitute	119,384	118,234	1,150	113,090	120,813	(7,723)	55,040	59,136	(4,096)	35,260	35,260	-	116,477	115,426	1,051	61,160	61,160	-	-	-	500,411	510,029
1175 Teachers' Salaries - Stipend/Extra Duty	159,350	159,350	-	120,980	120,980	-	142,500	142,500	-	55,587	55,587	-	162,200	162,200	-	148,800	148,800	-	-	-	789,417	789,417
1211 Certificated Pupil Support - Librarians	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1213 Certificated Pupil Support - Guidance & Counseling	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1215 Certificated Pupil Support - Psychologist	81,690	81,898	(209)	95,620	95,864	(244)	59,541	59,694	(152)	36,530	36,624	(93)	68,746	68,922	(176)	68,129	68,304	(174)	-	-	410,256	411,305
1299 Certificated Pupil Support - Other	219,531	219,425	106	154,137	154,012	125	95,980	95,903	77	58,886	58,838	48	110,817	110,728	89	109,824	109,735	88	-	-	749,175	748,642
1300 Certificated Supervisors' & Administrators' Salaries	705,994	798,521	(92,527)	726,725	730,799	(4,074)	686,327	704,488	(18,161)	362,819	363,933	(1,114)	557,167	547,788	9,379	880,535	800,678	79,857	-	-	3,919,566	3,946,206
1900 Other Certificated Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total 1000 - Certificated Salaries	3,599,330	3,730,635	(131,305)	3,972,292	4,052,653	(80,362)	2,741,233	2,789,597	(48,364)	1,557,083	1,560,932	(3,848)	2,861,457	2,905,752	(44,296)	3,427,732	3,369,445	58,288	-	-	18,159,128	18,409,014
2000 - Classified Salaries																						
2111 Instructional Aide & Other Salaries	722,180	700,370	21,810	595,439	567,801	27,639	406,377	399,657	6,720	139,600	113,860	25,740	398,358	460,887	(62,530)	408,965	349,711	59,254	-	-	2,670,918	2,592,285
2121 After School Staff Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	25,760	24,920	840	-	-	25,760	24,920
2131 Classified Teacher Salaries	243,512	229,016	14,496	126,106	123,250	2,856	114,077	111,769	2,308	57,435	55,530	1,905	47,364	46,547	817	-	-	-	-	-	588,494	566,112
2200 Classified Support Salaries	227,709	220,271	7,439	162,902	157,038	5,864	123,805	119,499	4,307	90,176	87,892	2,284	130,678	126,087	4,592	120,452	116,145	4,307	-	-	855,721	826,931
2300 Classified Supervisors' & Administrators' Salaries	13,916	70,000	(56,084)	103,167	86,878	16,289	58,830	57,412	1,418	38,186	31,963	6,223	11,711	-	11,711	71,636	58,464	13,172	-	-	297,446	304,717
2400 Classified Office Staff Salaries	327,365	314,235	13,129	231,777	225,877	5,900	223,784	218,207	5,577	202,212	197,804	4,408	253,227	247,441	5,786	280,255	273,001	7,254	-	-	1,518,619	1,476,565
2900 Other Classified Salaries	330,878	322,761	8,116	347,993	341,687	6,306	282,618	274,253	8,365	152,012	168,984	(16,972)	334,640	338,420	(3,780)	241,870	286,946	(45,075)	-	-	1,690,011	1,733,051
Total 2000 - Classified Salaries	1,865,559	1,856,653	8,906	1,567,383	1,502,531	64,852	1,209,492	1,180,797	28,695	679,620	656,032	23,588	1,175,977	1,219,382	(43,405)	1,148,937	1,109,186	39,751	-	-	7,646,969	7,524,582
3000 - Employee Benefits																						
3111 STRS - State Teachers Retirement System	687,472	712,551	(25,079)	758,708	774,057	(15,349)	523,576	532,813	(9,237)	297,403	298,138	(735)	546,538	554,999	(8,461)	654,697	643,564	11,133	-	-	3,468,393	3,516,122
3212 PERS - Public Employee Retirement System	504,634	502,225	2,409	423,977	406,435	17,543	327,168	319,406	7,762	183,837	177,457	6,380	318,102	329,843	(11,741)	310,788	300,035	10,753	-	-	2,068,505	2,035,399
3213 PARS - Public Agency Retirement System	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3311 OASDI - Social Security	115,665	115,112	552	97,178	93,157	4,021	74,989	73,209	1,779	42,136	40,674	1,462	72,911	75,602	(2,691)	71,234	68,770	2,465	-	-	474,112	466,524
3331 MED - Medicare	79,241	81,016	(1,775)	80,325	80,550	(225)	57,286	57,571	(285)	32,432	32,146	286	58,543	59,814	(1,272)	66,362	64,940	1,422	-	-	374,188	376,037
3401 H&W - Health & Welfare	419,673	430,057	(10,384)	448,615	451,330	(2,715)	360,456	360,456	-	148,551	154,240	(5,689)	328,011	325,843	2,168	372,756	370,607	2,149	-	-	2,078,062	2,092,532
3501 SUI - State Unemployment Insurance	2,732	2,794	(61)	2,770	2,778	(8)	1,975	1,985	(10)	1,118	1,108	10	2,019	2,063	(44)	2,288	2,239	49	-	-	12,903	12,967
3601 Workers' Compensation Insurance	67,267	68,773	(1,507)	66,870	67,057	(187)	54,723	54,996	(272)	28,460	28,209	251	56,892	58,127	(1,236)	55,129	53,948	1,181	-	-	329,340	331,110
3751 OPEB, Active Employees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3901 Other Retirement Benefits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3902 Other Benefits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total 3000 - Employee Benefits	1,876,684	1,912,528	(35,844)	1,878,443	1,875,363	3,079	1,400,172	1,400,436	(264)	733,938	731,972	1,967	1,383,015	1,406,291	(23,276)	1,533,253	1,504,102	29,150	-	-	8,805,505	8,830,692
4000 - Supplies																						
4111 Core Curricula Materials	113,257	117,257	(4,000)	113,500	113,500	-	32,500	32,500	-	35,359	35,359	-	117,409	117,409	-	35,000	35,000	-	-	-	447,026	451,026
4211 Books & Other Reference Materials	3,000	3,000	-	5,000	5,000	-	3,700	3,700	-	3,000	3,000	-	3,000	3,000	-	15,000	15,000	-	-	-	32,700	32,700
4311 Student Materials	60,453	56,453	4,000	55,369	62,329	(6,961)	42,742	47,076	(4,334)	28,771	28,771	-	36,018	41,020	(5,002)	68,143	73,156	(5,013)	-	-	291,495	308,805
4351 Office Supplies	12,000	12,000	-	21,600	21,600	-	21,000	21,000	-	4,020	4,020	-	15,600	15,600	-	18,000	18,000	-	-	-	92,220	92,220
4371 Custodial Supplies	54,000	54,00																				

CAMINO NUEVO CHARTER ACADEMY
 2024-25 Budget by Site
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	Camino Nuevo Charter Academy - Burlington			Camino Nuevo Charter Academy #2			Camino Nuevo Charter Academy #3 - Castellanos			Camino Nuevo Charter Academy #3 - Eisner			Camino Nuevo Charter Academy #4 - Cisneros			CNHS #2 - Dalzell Lance High School			Central Admin	CAMINO NUEVO CHART		
	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Forecast	2024-25 Forecast	2024-25 Budget - Approved	2024-25 Forecast
4393 PE & Sports Equipment	7,500	7,500	-	-	-	-	1,500	1,500	-	2,000	2,000	-	3,000	3,000	-	2,500	2,500	-	-	-	16,500	16,500
4395 Before & After School Program Supplies	298,125	298,125	-	119,225	119,225	-	134,717	134,717	-	50,500	50,500	-	88,225	88,225	-	10,000	10,000	-	-	-	700,792	700,792
4399 All Other Supplies	10,459	10,459	-	17,127	17,127	-	19,400	19,400	-	10,029	10,029	-	15,045	15,045	-	33,979	33,979	-	-	-	106,039	106,039
4411 Non Capitalized Equipment	80,000	80,000	-	121,617	121,617	-	57,900	21,500	36,400	33,100	33,100	-	71,250	71,250	-	77,800	77,800	-	-	-	441,667	405,267
4711 Nutrition Program Food & Supplies	743,243	743,243	-	458,355	458,355	-	432,034	432,034	-	88,512	88,512	-	275,618	275,618	-	263,643	263,643	-	-	-	2,261,406	2,261,406
4713 CACFP Supper Food & Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total 4000 - Supplies	1,423,237	1,423,237	-	976,093	983,054	(6,961)	796,101	764,034	32,066	311,442	311,442	-	672,460	677,462	(5,002)	595,100	600,113	(5,013)	-	-	4,774,432	4,759,342
5000 - Operating Services																						
5211 Travel & Conferences	14,350	14,350	-	10,955	10,955	-	20,977	20,977	-	3,255	3,255	-	16,482	16,482	-	30,535	30,535	-	-	-	96,554	96,554
5311 Dues & Memberships	37,292	37,292	-	30,994	30,994	-	7,978	7,978	-	9,007	9,007	-	17,768	17,768	-	35,521	35,521	-	-	-	138,560	138,560
5451 General Insurance	-	-	-	-	-	-	-	-	-	57,914	57,914	-	-	-	-	1,908	1,908	-	-	-	59,822	59,822
5511 Utilities	226,188	226,188	-	157,155	157,155	-	154,912	154,912	-	78,631	78,631	-	183,725	183,725	-	203,243	203,243	-	-	-	1,003,853	1,003,853
5521 Security Services	131,918	131,918	-	590	590	-	500	500	-	500	500	-	657	657	-	89,657	89,657	-	-	-	223,822	223,822
5531 Housekeeping Services	133,936	133,936	-	161,219	161,219	-	156,392	156,392	-	12,368	12,368	-	244,415	244,415	-	120,897	120,897	-	-	-	829,227	829,227
5599 Other Facility Operations & Utilities	66,027	66,027	-	67,263	67,263	-	143,888	143,888	-	31,452	31,452	-	108,668	108,668	-	68,707	68,707	-	-	-	486,004	486,004
5611 School Rent - Private Facility	530,444	530,444	-	-	-	-	-	-	-	251,035	251,035	-	-	-	-	486,158	486,158	-	-	-	1,267,637	1,267,637
5613 School Rent - Prop 39	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5619 Other Facility Rentals	58,000	58,000	-	15,615	15,615	-	8,924	8,924	-	12,820	12,820	-	-	-	-	53,457	53,457	-	-	-	148,816	148,816
5621 Equipment Lease	53,227	53,227	-	24,849	24,849	-	40,247	40,247	-	20,137	20,137	-	28,425	28,425	-	50,708	50,708	-	-	-	217,594	217,594
5631 Vendor Repairs	225,380	225,380	-	158,000	158,000	-	94,760	94,760	-	79,080	79,080	-	214,650	214,650	-	139,050	139,050	-	-	-	910,920	910,920
5812 Field Trips & Pupil Transportation	303,500	303,500	-	158,050	158,050	-	128,290	128,290	-	101,300	101,300	-	182,000	182,000	-	126,338	126,338	-	-	-	999,478	999,478
5821 Legal	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5823 Audit	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5831 Advertisement & Recruitment	7,904	7,904	-	7,904	7,904	-	7,904	7,904	-	15,300	15,300	-	4,000	4,000	-	7,904	7,904	-	-	-	50,916	50,916
5841 Contracted Substitute Teachers	12,600	12,600	-	9,570	9,570	-	2,320	2,320	-	9,280	9,280	-	8,120	8,120	-	12,240	12,240	-	-	-	54,130	54,130
5842 Special Education Services	422,320	422,320	-	938,760	938,760	-	365,276	365,276	-	172,120	172,120	-	508,100	508,100	-	520,515	520,515	-	-	-	2,927,091	2,927,091
5843 Non Public School	-	-	-	98,000	98,000	-	235,512	175,512	60,000	-	-	-	174,600	174,600	-	-	-	-	-	-	508,113	448,113
5844 After School Services	203,483	203,483	-	203,483	203,483	-	203,483	203,483	-	-	-	-	203,483	203,483	-	-	-	-	-	-	813,931	813,931
5849 Other Student Instructional Services	756,706	756,706	-	727,389	727,389	-	576,870	576,870	-	275,949	275,949	-	436,320	436,320	-	207,131	207,131	-	-	-	2,980,365	2,980,365
5852 PD Consultants & Tuition	102,947	102,947	-	54,419	54,419	-	42,140	42,140	-	62,640	62,640	-	45,620	45,620	-	40,960	40,960	-	-	-	348,726	348,726
5854 Nursing & Medical (Non-IEP)	4,100	4,100	-	7,600	7,600	-	5,783	5,783	-	4,027	4,027	-	4,600	4,600	-	2,000	2,000	-	-	-	28,110	28,110
5859 All Other Consultants & Services	201,799	216,399	(14,600)	199,959	214,559	(14,600)	160,310	169,654	(9,344)	82,331	87,587	(5,256)	154,147	160,959	(6,812)	121,974	136,574	(14,600)	-	-	920,520	985,732
5861 Non Instructional Software	142,549	142,549	-	123,133	123,133	-	90,245	90,245	-	55,936	55,936	-	110,443	110,443	-	91,494	91,494	-	-	-	613,801	613,801
5865 Fundraising Cost	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5871 District Oversight Fees	86,724	86,716	8	99,419	99,410	9	63,632	63,626	6	37,067	37,064	3	70,805	70,798	7	82,551	82,543	8	-	-	440,198	440,157
5872 Special Education Fees (SELPA)	138,331	138,331	-	160,935	160,935	-	100,194	100,194	-	61,968	61,968	-	115,656	115,656	-	114,630	114,630	-	-	-	691,714	691,714
5881 Intra-Agency Fees	1,322,538	1,324,166	(1,628)	1,422,181	1,424,075	(1,894)	937,070	938,249	(1,178)	532,701	533,431	(730)	1,020,410	1,021,772	(1,361)	1,168,268	1,169,603	(1,336)	-	-	6,403,168	6,411,296
5895 Bad Debt Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5898 Uncategorized Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5899 All Other Expenses	16,985	16,985	-	15,156	15,156	-	11,630	11,630	-	9,325	9,325	-	17,783	17,783	-	16,908	16,908	-	-	-	87,787	87,787
5911 Office Phone	18,197	18,197	-	14,940	14,940	-	12,336	12,336	-	15,528	15,528	-	12,660	12,660	-	15,790	15,790	-	-	-	89,451	89,451
5913 Mobile Phone	858	858	-	-	-	-	2,484	2,484	-	900	900	-	1,500	1,500	-	516	516	-	-	-	6,258	6,258
5921 Internet	15,600	15,600	-	12,552	12,552	-	12,542	12,542	-	12,542	12,542	-	12,600	12,600	-	15,188	15,188	-	-	-	81,023	81,023
5923 Website Hosting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5931 Postage & Shipping	800	800	-	1,250	1,250	-	4,924	4,924	-	1,400	1,400	-	2,000	2,000	-	5,000	5,000	-	-	-	15,374	15,374
5999 Other Communications	720	720	-	756	756	-	504	504	-	293	293	-	637	637	-	551	551	-	-	-	3,461	3,461
Total 5000 - Operating Services	5,235,424	5,251,644	(16,220)	4,882,096	4,898,581	(16,485)	3,592,027	3,542,544	49,484	2,006,804	2,012,787	(5,983)	3,900,272	3,908,439	(8,167)	3,829,801	3,845,729	(15,928)	-	-	23,446,425	23,459,724
6000 - Capital Outlay																						
6901 Depreciation Expense	285,972	295,972	(10,000)	703,408	703,408	-	140,437	140,437	-	106,788	104,038	2,750	142,200	142,200	-	224,357	224,357	-	-	-	1,603,161	1,610,411
6911 Amortization Expense - Lease Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
6912 Amortization Expense - Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
6999 Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

CAMINO NUEVO CHARTER ACADEMY

2024-25 Budget by Site

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	Camino Nuevo Charter Academy - Burlington			Camino Nuevo Charter Academy #2			Camino Nuevo Charter Academy #3 - Castellanos			Camino Nuevo Charter Academy #3 - Eisner			Camino Nuevo Charter Academy #4 - Cisneros			CNHS #2 - Dalzell Lance High School			Central Admin	CAMINO NUEVO CHART	
	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Budget - Approved	2024-25 Forecast	Budget Variance Better/(Worse)	2024-25 Forecast	2024-25 Budget - Approved	2024-25 Forecast
Total 6000 - Capital Outlay	285,972	295,972	(10,000)	703,408	703,408	-	140,437	140,437	-	106,788	104,038	2,750	142,200	142,200	-	224,357	224,357	-	-	1,603,161	1,610,411
7000 - Other Outgo																					
7438 Interest Expense	-	-	-	186,664	186,664	-	-	-	-	-	-	-	-	-	-	-	-	-	-	186,664	186,664
Total 7000 - Other Outgo	-	-	-	186,664	186,664	-	-	-	-	-	-	-	-	-	-	-	-	-	-	186,664	186,664
TOTAL EXPENSE	14,286,206	14,470,669	(184,462)	14,166,378	14,202,254	(35,876)	9,879,462	9,817,845	61,617	5,395,675	5,377,202	18,473	10,135,381	10,259,527	(124,146)	10,759,180	10,652,932	106,248	-	64,622,283	64,780,429
NET INCOME	143,338	109,327	(34,012)	41,030	4,857	(36,172)	98,930	146,752	47,822	119,658	119,641	(17)	94,337	10,923	(83,414)	116,636	176,516	59,880	-	613,929	568,016
Beginning Cash Balance	-	5,442,621		-	3,286,426		-	3,515,468		-	2,790,348		-	3,157,464		-	3,109,426		165,344	-	21,467,096
Cash Flow from Operating Activities																					
Net Income	143,338	109,327		41,030	4,857		98,930	146,752		119,658	119,641		94,337	10,923		116,636	176,516			613,929	568,016
Change in Accounts Receivable																					
Prior Year Accounts Receivable	2,557,058	2,557,058		1,655,476	1,655,476		1,630,530	1,630,530		1,262,012	1,262,012		1,007,561	1,007,561		1,562,906	1,562,906			9,675,543	9,675,543
Current Year Accounts Receivable	(1,823,567)	(1,700,631)		(1,712,875)	(1,526,475)		(1,162,795)	(1,048,243)		(642,775)	(568,368)		(1,197,487)	(1,069,586)		(1,152,773)	(1,130,333)			(7,692,272)	(7,043,635)
Change in Due from	-	-		-	-		-	-		-	-		-	-		-	-			-	-
Change in Accounts Payable	(17,691)	(17,691)		(27,731)	(27,731)		(39,360)	(39,360)		(6,198)	(6,198)		(18,050)	(18,050)		(11,240)	(11,240)		(979)	(121,249)	(121,249)
Change in Due to	(15,233)	(15,233)		(294,778)	(273,603)		(719,968)	(722,895)		(5,944)	(5,944)		(20,216)	(20,216)		(128,871)	(128,871)			(1,185,010)	(1,166,762)
Change in Accrued Vacation	-	-		-	-		-	-		-	-		-	-		-	-			-	-
Change in Payroll Liabilities	-	-		-	-		-	-		-	-		-	-		-	-			-	-
Change in Prepaid Expenditures	(36,260)	(36,260)		(38,311)	(38,311)		(47,411)	(47,411)		(43,459)	(43,459)		(22,050)	(22,050)		(27,518)	(27,518)		(44,803)	(259,812)	(259,812)
Change in Deposits	-	-		-	-		-	-		-	-		-	-		-	-			-	-
Change in Deferred Revenue	(974,412)	(952,919)		(651,790)	(619,032)		4,686	16,644		(238,787)	(234,897)		(497,369)	(494,642)		(689,073)	(664,956)			(3,046,744)	(2,949,801)
Change in Other Long Term Assets	-	-		-	-		-	-		-	-		-	-		-	-			-	-
Change in Other Long Term Liabilities	-	-		-	-		-	-		-	-		-	-		-	-			-	-
Depreciation Expense	285,972	295,972		703,408	703,408		140,437	140,437		106,788	104,038		142,200	142,200		224,357	224,357			1,603,161	1,610,411
Cash Flow from Investing Activities																					
Capital Expenditures	(1,268,060)	(1,468,060)		(100,000)	(100,000)		(310,000)	(310,000)		(307,500)	(252,500)		(60,000)	(60,000)		(364,000)	(364,000)			(2,409,560)	(2,554,560)
Cash Flow from Financing Activities																					
Source - Sale of Receivables	-	-		-	-		-	-		-	-		-	-		-	-			-	-
Use - Sale of Receivables	-	-		-	-		-	-		-	-		-	-		-	-			-	-
Source - Loans	-	-		-	-		-	-		-	-		-	-		-	-			-	-
Use - Loans	-	-		(412,730)	(412,730)		-	-		-	-		-	-		-	-			(412,730)	(412,730)
Ending Cash Balance	(1,148,854)	4,214,185		(838,300)	2,652,287		(404,950)	3,281,922		243,794	3,164,672		(571,075)	2,633,603		(469,577)	2,746,286		119,562	(3,234,744)	18,812,517

Coversheet

May 2024 Financials

Section: XI. Financials
Item: B. May 2024 Financials
Purpose: FYI
Submitted by:
Related Material: 05.24 - CNCA Consolidated - Financial Packet.pdf

CAMINO NUEVO CHARTER ACADEMY - Financial Dashboard (May 2024)

1 Key Performance Indicators

ADA vs. Budget ● Cash on Hand ●

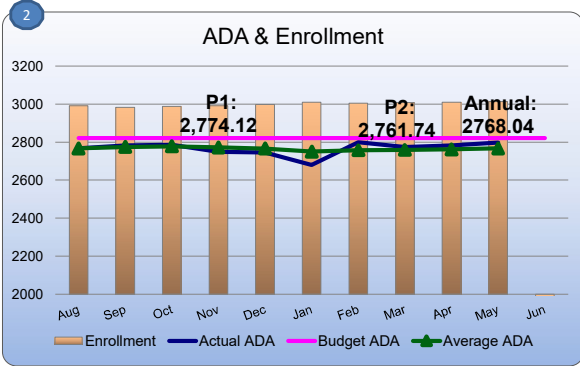
Net Income / (Loss) ● Year-End Cash ●

KEY POINTS

Enrollment is currently 8 students above the revised budget. ADA is 11.58 lower than budget resulting in a \$196K decrease in LCFF Revenue.

Forecast includes \$4.27M of restricted one-time funds. An additional \$8.57M remains available to spend through FY27/28.

Net Income is projected at \$1.83M and unrestricted cash is projected to end at \$19.4M



3 Average Daily Attendance Analysis

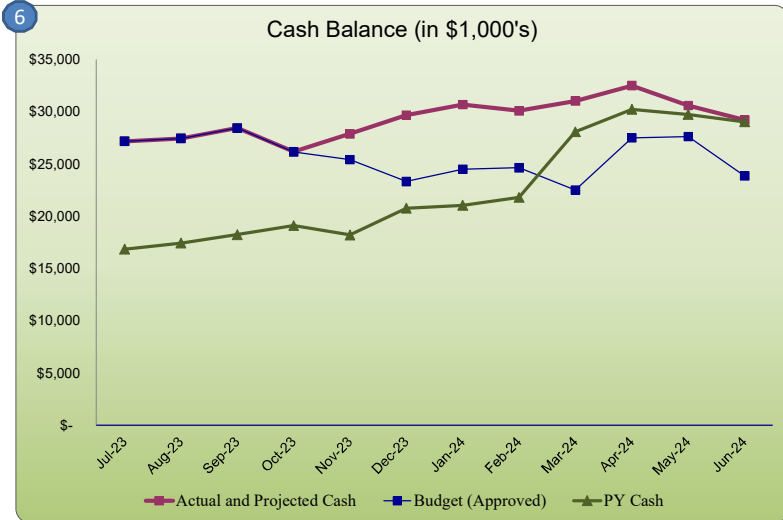
Category	Actual through Month 10	Actual P2	Budgeted P2	Better/ (Worse)	Prior Month Forecast	Prior Year P2
Enrollment	3,013	3,009	3,001	8	3,011	2,972
ADA %	92.4%	92.2%	92.2%	0.0%	92.2%	89.6%
Average ADA	2,768.05	2,759.79	2,771.37	(11.58)	2,761.75	2,680.25

4 LCFF Supplemental & Concentration Grant Factors

Category	Budget	Forecast	Variance	Prior Year
Unduplicated Pupil %	95.73%	97.08%	1.35%	95.67%
3-Year Average %	94.97%	95.42%	0.45%	94.63%
District UPP C. Grant Cap	85.97%	85.65%	-0.32%	85.97%

5 INCOME STATEMENT

INCOME STATEMENT	Forecast	VS. Budget		VS. Last Month		FY 23-24 YTD			Historical	
	As of 05/31/24	FY 23-24 Budget	Variance B/(W)	Prior Month FC	Variance B/(W)	Actual YTD	Budget YTD	Variance B/(W)	FY 22-23	FY 21-22
Local Control Funding Formula	41,786,536	41,982,924	(196,389)	41,818,710	(32,174)	37,302,412	36,789,812	512,600	37,363,062	35,808,573
Federal Revenue	7,591,559	7,459,415	132,144	7,713,904	(122,345)	4,312,415	5,522,682	(1,210,267)	8,208,140	10,868,693
State Revenue	12,255,544	13,907,995	(1,652,451)	12,608,800	(353,255)	19,947,781	23,833,437	(3,885,656)	8,077,643	4,097,827
Other Local Revenue	4,048,561	2,968,841	1,079,720	4,068,138	(19,577)	3,805,982	2,743,689	1,062,293	4,198,910	2,971,632
Grants/Fundraising	642,055	516,693	125,362	547,118	94,937	151,313	64,862	86,451	850,526	390,444
TOTAL REVENUE	66,324,255	66,835,869	(511,614)	66,756,670	(432,415)	65,519,903	68,954,482	(3,434,579)	58,698,282	54,137,169
<i>Total per ADA</i>	24,032	24,117	(84)	24,189	(157)				21,900	20,473
<i>w/o Grants/Fundraising</i>	23,900	23,930	(130)	23,991	(191)				21,583	20,325
Certificated Salaries	15,953,404	16,833,279	879,875	16,216,540	263,136	14,369,826	15,077,445	707,620	16,042,300	16,070,067
Classified Salaries	7,155,207	7,982,003	826,796	7,352,669	197,462	6,506,777	7,198,984	692,207	6,976,915	6,291,816
Benefits	7,428,763	8,625,489	1,196,726	7,667,640	238,877	6,906,752	7,594,442	687,690	7,568,205	6,650,987
Student Supplies	5,811,354	5,548,839	(262,515)	5,806,708	(4,646)	3,836,501	4,705,384	868,882	4,159,277	4,615,770
Operating Expenses	26,535,260	25,767,881	(767,379)	26,731,881	196,621	19,345,979	22,793,911	3,447,932	22,079,760	19,409,944
Other	1,611,452	1,661,755	50,303	1,627,553	16,101	1,504,856	1,536,022	31,166	1,530,010	1,420,923
TOTAL EXPENSES	64,495,440	66,419,245	1,923,805	65,402,991	907,551	52,470,690	58,906,187	6,435,497	58,356,467	54,459,506
<i>Total per ADA</i>	23,370	23,966	597	23,699	(329)				21,773	20,595
NET INCOME / (LOSS)	1,828,816	416,624	1,412,191	1,353,679	475,136	13,049,213	10,048,295	3,000,918	341,814	(322,337)
OPERATING INCOME	3,245,472	1,883,584	1,361,888	2,786,436	459,035	14,359,272	12,730,746	1,628,527	1,669,057	888,003



Year-End Cash Balance

Projected	Budget	Variance
29,454,352	23,856,228	5,598,124

7 Balance Sheet

	6/30/2023	4/30/2024	5/31/2024	6/30/2024 FC
Assets				
Cash, Operating	29,037,719	31,424,834	29,508,972	19,404,878
Cash, Restricted	0	1,080,404	1,080,404	9,803,234
Accounts Receivable	5,629,420	528,361	493,121	5,519,441
Due From Others	286,926	624,444	508,321	508,321
Other Assets	24,615,268	24,224,836	24,187,936	24,281,023
Net Fixed Assets	39,642,835	39,371,058	39,587,517	39,891,954
Total Assets	99,212,167	97,253,938	95,366,270	99,408,851
Liabilities				
A/P & Payroll	4,132,432	2,058,332	2,012,580	5,516,822
Due to Others	2,277,644	145,229	72,768	3,354,913
Deferred Revenue	13,246,188	1,080,404	1,080,404	9,803,234
Other Liabilities	23,874,308	23,874,308	23,874,308	23,874,308
Total Debt	9,840,445	9,435,848	9,435,848	9,435,848
Total Liabilities	53,371,017	36,594,121	36,475,908	51,985,125
Equity				
Beginning Fund Bal.	45,499,335	45,841,150	45,841,150	45,841,150
Net Income/(Loss)	341,814	14,818,667	13,049,213	1,582,576
Total Equity	45,841,150	60,659,817	58,890,362	47,423,726
Total Liabilities & Equity	99,212,167	97,253,938	95,366,270	99,408,851
Available Line of Credit				
Days Cash on Hand	186	179	171	112
Cash Reserve %	50.9%	49.1%	46.8%	30.8%

CAMINO NUEVO CHARTER ACADEMY
 2023-24 Cash Flow Forecast
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	2023-24		Actuals as of 5/31/2024												Actuals as of 5/31/2024		FORECAST						
	Budget	Trend	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	Jun-24	Accrual	Jul-23	Jun-24	Budget Variance	% Better / (Worse)	% Better / (Worse)
			Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jun-24	Jun-24	Jun-24	Jun-24	Jul-23	Jun-24	Better / (Worse)	% Better / (Worse)	% Better / (Worse)
# of School Days in Month			0	17	20	18	16	11	16	20	15	20	22	10				185					
Enrollment	3,001	3,009																3,009		8	0%		
Unduplicated Pupil Percentage		97.08%																97.08%					
ADA	2,769.73	2,761.75																2,761.75		(7.98)			
ADA Rate		92.23%																92.23%					
Income																							
8011-8098 - Local Control Funding Formula Sources																							
8011 Local Control Funding Formula	25,586,212	27,623,573	1,199,413	1,199,413	2,158,946	2,158,946	2,158,946	2,158,946	2,158,946	2,192,131	2,192,131	2,192,131	2,192,131	5,694,066	(32,573)			27,623,573		2,037,361	8%		
8012 Education Protection Account	6,681,524	3,599,150	-	-	1,760,413	-	-	1,760,412	-	-	2,021,749	-	-	(1,962,936)	19,512			3,599,150		(3,082,374)	-46%		
8019 Local Control Funding Formula - Prior Year	-	-	-	-	-	-	-	-	-	(114,885)	(64,922)	(64,922)	(58,912)	-	-			(303,641)		(303,641)	100%		
8096 In Lieu of Property Taxes	9,715,188	10,549,987	564,080	1,128,159	752,106	752,106	752,106	752,106	752,106	1,316,186	1,492,085	731,991	731,991	731,991	731,991			10,549,987		834,799	9%		
8098 In Lieu of Property Taxes, Prior Year	-	-	-	-	-	-	-	-	-	-	317,466	-	-	-	-			317,466		317,466	100%		
Total 8011-8098 - Local Control Funding Formula Sources	41,982,924	41,772,711	1,763,493	2,327,572	4,671,465	2,911,052	2,911,052	4,671,463	2,911,052	3,508,317	5,591,080	3,176,666	2,859,200	4,404,207	79,917			41,786,536		(196,389)	0%		
8100-8299 - Federal Revenue																							
8181 Special Education - Federal (IDEA)	673,848	704,578	39,124	78,249	52,166	52,166	52,166	52,167	52,166	91,291	112,542	51,573	51,573	51,573	(32,178)			704,578		30,730	5%		
8221 Child Nutrition - Federal	1,871,263	1,784,985	-	-	-	-	-	188,150	186,424	-	169,294	-	149,802	187,117	655,695			1,785,545		(85,718)	-5%		
8223 CACFP Supper	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			-		-			
8291 Title I	1,238,770	1,226,727	-	-	-	-	-	-	632,387	-	-	-	343,420	-	250,920			1,226,727		(12,043)	-1%		
8292 Title II	134,118	133,450	-	-	-	-	-	-	-	52,859	-	-	52,859	-	27,732			133,450		(668)	0%		
8294 Title III	161,174	172,523	-	-	-	-	-	-	34,926	-	-	-	43,286	-	94,311			172,523		11,349	7%		
8295 Title IV, SSAFE	101,214	97,759	-	-	-	-	-	-	24,011	-	-	-	24,011	-	49,737			97,759		(3,455)	-3%		
8296 Title IV, PCSGP	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			-		-			
8297 Facilities Incentive Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			-		-			
8299 All Other Federal Revenue	3,279,029	3,470,977	466,592	-	-	-	510,728	-	-	247,726	-	-	251,694	-	106,092	1,888,145		3,470,977		191,948	6%		
Total 8100-8299 - Other Federal Income	7,459,415	7,590,998	505,716	78,249	52,166	52,166	562,894	240,317	929,914	391,876	281,836	1,015,907	201,375	344,782	2,934,362			7,591,559		132,144	2%		
8300-8599 - Other State Revenue																							
8520 Child Nutrition - State	420,844	440,333	-	-	-	-	-	47,125	47,980	-	43,955	59,796	36,039	44,925	160,517			440,336		19,492	5%		
8550 Mandate Block Grant	68,286	68,286	-	-	-	-	67,967	-	-	-	-	-	-	-	-			67,967		(319)	0%		
8561 State Lottery - Non Prop 20	512,342	610,720	-	-	-	-	-	246,119	-	-	139,637	-	-	113,377	111,586			610,720		98,378	19%		
8562 State Lottery - Prop 20	208,410	294,836	-	-	-	-	-	-	-	-	80,182	-	-	116,871	97,783			294,836		86,426	41%		
8560 Lottery Revenue	720,752	905,556	-	-	-	-	-	246,119	-	-	219,819	-	-	230,249	209,369			905,556		184,804	26%		
8587 State Grant Pass-Through	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			-		-			
8591 SB740	933,312	1,548,685	-	-	-	-	-	-	-	-	-	-	157,964	98,491	1,292,231			1,548,685		615,373	66%		
8592 State Mental Health	224,127	221,223	10,843	10,843	19,519	19,519	-	39,038	19,519	20,369	20,369	-	20,369	20,369	(1)			221,223		(2,904)	-1%		
8593 After School Education & Safety	813,931	813,931	-	-	-	-	-	-	-	-	-	-	579,926	-	104,151	129,855			813,931		0		
8594 Supplemental Categorical Block Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			-		-			
8595 Expanded Learning Opportunity Program	8,089,824	7,116,591	4,018,624	219,935	395,883	395,883	395,883	395,883	395,883	395,885	395,885	395,885	395,885	395,882	(1,080,806)			7,116,591		(973,233)	-12%		
8596 Prop 28 Arts & Music	218,457	-	-	-	-	-	-	-	-	110,982	110,982	110,982	110,982	110,980	(554,908)			-		(218,457)	-100%		
8599 State Revenue - Other	2,418,462	1,141,255	8,488,811	-	-	822,374	-	-	585,216	-	-	-	-	-	(8,755,146)			1,141,255		(1,277,207)	-53%		
Total 8300-8599 - Other State Income	13,907,995	12,255,861	12,518,279	230,778	415,402	1,237,776	463,850	728,165	1,048,598	527,236	791,010	1,324,922	661,765	906,654	(8,598,890)			12,255,544		(1,652,451)	-12%		
8600-8799 - Other Local Revenue																							
8631 Sale of Equipment & Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			-		-			
8634 Food Service Sales	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			-		-			
8650 Leases & Rentals	-	-	-	-	-	-	-	-	-	-	-	-	-	9,401	-			9,401		9,401	100%		
8660 Interest & Dividend Income	138,521	892,491	9,808	30	61	63	243,741	221,605	9,587	155,575	67,657	23,135	164,118	104,196	-			999,576		861,054	622%		
8662 Net Increase (Decrease) in Fair Value of Investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			-		-			
8681 Intra-Agency Fee Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			-		-			
8682 Childcare & Enrichment Program Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			-		-			
8689 All Other Fees & Contracts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			-		-			
8692 Grants	502,507	583,620	-	41,000	-	-	2,080	14,800	3,120	20,000	7,000	8,540	1,040	41,612	444,428			583,620		81,114	16%		
8694 In Kind Donations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			-		-			
8695 Contributions & Events	14,157	6,359	5,139	-	-	202	-	1,200	40	1,865	30	7,857	37,372	4,701	-			58,405		44,248	313%		
8696 Other Fundraising	29	-	-	-	-	29	-	-	-	-	-	-	-	0	-			29		-			
8697 E-Rate	79,931	64,818	-	-	13,377	(0)	73,878	7,995	46,640	28,419	24,407	-	-	6,102	6,671			207,489		127,558	160%		
8698 SELPA Grants	-	109,577	-	-	-	-	-	-	109,460	-	2,500	-	16,470	2,500	-			130,929		130,929	100%		
8699 All Other Local Revenue	-	-	-	-	-	-	-	-	27,778	415	300	180	0	0	-			28,674		28,674	100%		
8792 Transfers of Apportionments - Special Education	2,670,297	2,483,393	155,042	310,083	206,723	206,722	206,722	206,722	206,722	361,764	152,458	178,363	178,363	178,364	(64,655)			2,483,393		(186,903)	-7%		
Total 8600-8799 - Other Income-Local	3,405,442	4,140,259	169,989	351,113	220																		

CAMINO NUEVO CHARTER ACADEMY
2023-24 Cash Flow Forecast

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	2023-24		Actuals as of 5/31/2024										FORECAST		Budget Variance			
	Budget	Trend	ACTUAL Jul-23	ACTUAL Aug-23	ACTUAL Sep-23	ACTUAL Oct-23	ACTUAL Nov-23	ACTUAL Dec-23	ACTUAL Jan-24	ACTUAL Feb-24	ACTUAL Mar-24	ACTUAL Apr-24	ACTUAL May-24	Jun-24	Accrual	Jul-23 - Jun-24	Better / (Worse)	% Better / (Worse)
	80,092	189,099	-	5,000	-	75,092	17,241	17,786	-	50,587	-	23,393	-	-	189,099	109,007	136%	
TOTAL INCOME	66,835,869	65,948,928	14,957,477	2,992,712	5,359,194	4,483,101	4,481,457	6,110,053	5,265,133	5,044,998	6,922,405	5,760,098	4,143,275	6,002,518	(5,198,166)	66,324,255	(511,614)	-1%
Expense																		
1000 - Certificated Salaries																		
1110 Teachers' Salaries	10,934,106	11,226,533	(2,700)	913,254	929,217	948,755	943,444	943,097	975,401	973,038	969,561	973,698	973,154	971,259	-	10,511,178	422,928	4%
1120 Teachers' Hourly	91,267	100,700	2,100	4,258	10,202	8,607	8,504	7,704	7,435	8,852	9,633	9,198	6,536	5,138	-	88,167	3,101	3%
1170 Teachers' Salaries - Substitute	508,775	500,192	4,141	41,034	46,963	62,379	47,570	43,601	37,970	58,817	57,468	41,339	51,883	35,466	-	528,632	(19,857)	-4%
1175 Teachers' Salaries - Stipend/Extra Duty	846,734	1,067,658	179,960	49,215	9,342	15,057	13,738	137,563	21,827	16,322	23,431	39,641	32,010	198,026	-	736,131	110,603	13%
1211 Certificated Pupil Support - Librarians	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1213 Certificated Pupil Support - Guidance & Counseling	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1215 Certificated Pupil Support - Psychologist	313,908	398,504	19,131	11,609	8,750	8,750	8,750	8,750	8,750	8,750	8,750	8,750	8,750	8,750	-	118,239	195,669	62%
1299 Certificated Pupil Support - Other	683,971	725,645	48,135	47,967	48,097	48,431	49,301	56,663	49,223	44,109	42,406	40,361	40,651	43,008	2,608	560,960	123,011	18%
1300 Certificated Supervisors' & Administrators' Salaries	3,454,517	3,446,911	279,914	282,280	272,224	269,492	274,302	282,723	275,000	309,200	276,985	284,855	283,798	319,324	-	3,410,097	44,420	1%
1900 Other Certificated Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total 1000 - Certificated Salaries	16,833,279	17,466,143	530,681	1,349,617	1,324,796	1,361,471	1,345,610	1,480,101	1,375,607	1,419,088	1,388,233	1,397,841	1,396,781	1,580,971	2,608	15,953,404	879,875	5%
2000 - Classified Salaries																		
2111 Instructional Aide & Other Salaries	2,832,654	2,848,794	45,050	219,618	235,698	261,146	200,399	191,738	186,366	221,169	236,544	203,920	253,351	156,843	44,000	2,455,841	376,814	13%
2121 After School Staff Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2131 Classified Teacher Salaries	979,229	1,109,605	80,809	30,923	30,460	46,392	46,459	41,669	46,644	47,917	49,087	57,717	50,712	72,492	-	601,281	377,948	39%
2200 Classified Support Salaries	775,618	783,387	46,527	69,547	60,283	63,354	63,752	58,985	55,013	56,331	60,629	57,117	61,175	55,594	12,119	720,426	55,192	7%
2300 Classified Supervisors' & Administrators' Salaries	220,185	244,025	16,661	11,544	12,466	12,299	15,749	19,267	20,496	21,587	20,865	20,408	22,338	21,122	1,094	215,896	4,289	2%
2400 Classified Office Staff Salaries	1,469,791	1,504,005	79,753	116,790	122,637	124,623	124,903	117,638	114,350	111,433	117,372	124,316	124,850	15,989	-	1,423,849	45,942	3%
2900 Other Classified Salaries	1,704,525	1,681,247	92,483	148,235	147,692	154,104	147,415	139,495	144,726	157,021	155,768	142,797	163,852	133,533	10,793	1,737,914	(33,389)	-2%
Total 2000 - Classified Salaries	7,982,003	8,171,063	361,283	596,656	609,236	661,918	598,677	568,791	567,596	615,456	640,264	606,276	680,622	564,434	83,996	7,155,207	826,796	10%
3000 - Employee Benefits																		
3111 STRS - State Teachers Retirement System	3,238,110	3,336,033	129,526	255,197	251,783	258,661	257,120	263,551	260,846	271,036	264,950	265,031	266,604	275,465	-	3,019,770	218,340	7%
3212 PERS - Public Employee Retirement System	2,087,311	2,180,040	83,932	137,766	164,837	165,900	153,345	145,254	147,910	160,768	167,624	156,964	175,122	147,126	-	1,806,548	280,762	13%
3213 PARS - Public Agency Retirement System	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3311 OASDI - Social Security	494,433	506,606	23,072	36,443	37,321	40,917	36,388	34,459	34,369	37,569	39,340	36,946	41,574	37,716	-	436,114	58,319	12%
3331 MED - Medicare	360,371	371,739	15,400	27,604	27,382	28,701	27,414	28,934	27,401	28,729	28,677	29,339	31,579	28,260	-	329,420	30,952	9%
3401 H&W - Health & Welfare	2,124,809	2,055,621	315,744	(46,993)	(50,235)	290,787	170,879	34,228	334,749	92,494	141,911	(36,296)	312,480	34,145	-	1,593,894	530,915	25%
3501 SUI - State Unemployment Insurance	12,427	12,819	531	952	944	990	998	991	945	989	989	974	1,012	1,089	-	11,359	1,068	9%
3601 Workers' Compensation Insurance	305,362	380,659	84,583	24,148	-	48,123	24,062	24,062	-	32,265	24,062	24,062	24,062	-	-	285,367	19,995	7%
3751 OPEB, Active Employees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3901 Other Retirement Benefits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,500	3,500	(3,500)	100%
3902 Other Benefits	2,665	-	(692)	(690)	259	533	(66,496)	13,961	1,671	2,922	-	(72)	6	(8,609)	-	(57,209)	59,874	2246%
Total 3000 - Employee Benefits	8,625,489	8,843,517	652,095	434,428	432,291	834,613	603,656	545,446	807,890	626,774	667,553	475,869	826,137	518,511	3,500	7,428,763	1,196,726	14%
4000 - Supplies																		
4111 Core Curricula Materials	499,497	623,531	4,719	5,812	25,624	(578)	163,052	35,911	125,154	(1,223)	70,832	43,776	9,450	115,423	35,481	633,433	(133,935)	-27%
4211 Books & Other Reference Materials	257,906	214,989	-	1,356	1,039	4,741	3,945	24,876	(11,922)	5,008	14,286	3,372	3,372	26,888	141,227	214,445	43,461	17%
4311 Student Materials	367,312	417,572	4,200	38,891	29,315	39,470	42,791	27,991	73,591	16,045	13,928	20,487	11,169	56,504	46,983	421,365	(54,053)	-15%
4351 Office Supplies	80,687	92,661	347	5,136	7,376	4,937	5,691	9,316	6,249	6,307	11,071	9,607	6,321	20,112	10,918	103,387	(22,700)	-28%
4371 Custodial Supplies	144,843	220,043	5,123	22,975	9,709	14,006	41,522	6,549	15,511	11,082	10,370	24,817	26,016	37,818	10,130	235,627	(90,784)	-63%
4391 Food (Non Nutrition Program)	420,490	486,827	1,932	31,564	70,786	6,920	52,850	12,825	21,498	45,303	15,442	41,817	39,501	30,985	115,405	486,827	(66,337)	-16%
4392 Uniforms	95,251	115,399	-	4,614	2,051	10,063	5,938	-	2,549	5,911	2,679	1,360	2,308	7,309	70,617	115,399	(20,147)	-21%
4393 PE & Sports Equipment	40,234	57,111	-	487	9,744	8,749	9,982	6,723	10,982	(3,011)	4,190	(1,158)	425	1,844	9,088	58,044	(17,811)	-44%
4395 Before & After School Program Supplies	677,000	613,366	-	-	-	9,122	-	6,933	7,936	9,431	122,983	14,769	44,347	30,201	367,644	613,366	63,634	9%
4399 All Other Supplies	107,409	158,090	297	4,268	9,922	11,943	10,220	26,461	14,003	11,147	17,962	16,226	184,674	6,229	-	184,674	(77,266)	-72%
4390 Other Supplies	1,340,384	1,430,792	2,229	40,933	92,502	46,798	78,989	52,942	56,968	68,780	163,256	73,489	102,808	109,634	568,983	1,458,310	(117,926)	-9%
4411 Non Capitalized Equipment	569,337	838,955	211,688	44,675	91,552	41,097	31,853	105,340	15,037	7,126	16,681	10,356	16,681	207,633	134,387	925,039	(355,702)	-62%
4711 Nutrition Program Food & Supplies	2,288,873	1,976,909	8,423	-	101,750	257,486	202,588	96,984	177,151	135,341	82,552	251,230	53,510	391,084	61,647	1,819,748	469,125	20%
4713 CACFP Supper Food & Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total 4000 - Supplies	5,548,839	5,815,451	236,729	159,779	358,866	407,956	570,432	359,910	457,740	248,466	373,906	433,391	229,328	965,097	1,009,755	5,811,354	(262,515)	-5%
5000 - Operating Services																		
5211 Travel & Conferences	178,223	205,673	2,625	1,553	68	10,777	13,296	5,293	7,760	12,306	10,216	4,379	19,918	5,966	111,515	205,673	(27,450)	-15%
5311 Dues & Memberships	143,126	154,852	45,623	5,077	6,643	5,580												

CAMINO NUEVO CHARTER ACADEMY
2023-24 Cash Flow Forecast

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	2023-24		Actuals as of										5/31/2024		FORECAST	Budget Variance				
	Budget	Trend	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		Actual	Actual	Actual	Better / (Worse)	% Better / (Worse)
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Accrual	Jul-23 - Jun-24						
5611 School Rent - Private Facility	1,257,559	1,257,559	90,810	90,810	90,810	90,810	90,810	90,810	98,208	90,810	90,810	90,810	90,810	90,810	90,810	160,446	1,257,559	(0)		
5613 School Rent - Prop 39	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
5619 Other Facility Rentals	226,201	189,413	249	15,946	942	8,295	9,422	35,777	2,776	16,938	4,665	2,922	14,875	1,864	80,795	195,467	30,733	14%		
5621 Equipment Lease	216,328	230,565	17,541	10,865	14,398	50	2,252	9,817	4,373	62,621	58,798	9,308	14,253	30,562	7,896	242,732	(26,404)	-12%		
5631 Vendor Repairs	654,216	941,981	17,081	29,973	48,330	33,022	104,288	125,563	106,748	70,972	26,603	96,509	56,611	323,887	47,663	1,087,250	(433,034)	-66%		
5812 Field Trips & Pupil Transportation	1,516,590	882,352	-	5,725	8,153	25,955	38,012	24,904	71,150	182,170	34,369	67,937	78,543	65,206	280,226	882,352	634,238	42%		
5821 Legal	99,865	99,865	-	-	1,372	77,865	420	-	-	143	375	-	-	-	17,566	104,240	(4,375)	-4%		
5823 Audit	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
5831 Advertisement & Recruitment	47,377	47,377	2,117	618	1,898	1,948	4,449	441	3,615	893	271	662	285	124	18,130	35,449	11,928	25%		
5841 Contracted Substitute Teachers	478,139	1,002,506	-	15,909	90,508	106,485	266,328	88,101	82,618	76,336	58,397	118,545	70,887	206,906	-	1,181,020	(702,881)	-147%		
5842 Special Education Services	4,039,078	3,285,782	334	28,990	98,431	146,018	405,071	267,023	274,514	317,265	180,966	390,505	371,100	588,764	91,687	3,160,670	878,408	22%		
5843 Non Public School	377,502	319,586	-	-	-	-	37,032	37,032	37,032	37,032	46,156	46,156	21,739	11,252	319,586	57,916	57,916	15%		
5844 After School Services	813,932	813,932	-	-	77,323	154,647	77,323	77,323	-	-	231,970	77,323	77,323	5,992	34,705	813,932	-	-		
5849 Other Student Instructional Services	3,394,972	3,790,181	73,666	-	471,429	438,612	86,979	393,850	481,604	328,144	381,905	124,024	712,990	187,090	120,073	3,800,364	(405,392)	-12%		
5852 PD Consultants & Tuition	453,687	681,792	2,658	11,930	138,978	108,982	6,572	16,750	110,740	(170)	3,000	155,861	5,000	1,629	119,862	681,792	(228,105)	-50%		
5854 Nursing & Medical (Non-IEP)	20,700	28,110	-	-	-	-	745	12,703	4,707	2,638	-	-	5,375	8,827	2,434	37,429	(16,729)	-81%		
5859 All Other Consultants & Services	1,220,124	1,437,502	19,267	46,223	50,642	205,756	109,878	(51,961)	388,676	(37,016)	79,019	18,418	155,155	195,644	289,192	1,468,892	(248,768)	-20%		
5861 Non Instructional Software	676,993	697,394	346,688	22,215	21,266	37,787	19,011	14,232	15,877	35,294	14,591	41,299	3,748	7,290	118,095	697,394	(20,402)	-3%		
5865 Fundraising Cost	8,914	-	-	-	-	8,913	7,413	-	250	62	10	5	-	4,424	-	21,078	(12,164)	-136%		
5871 District Oversight Fees	419,829	417,727	22,416	44,831	29,889	29,888	29,888	29,888	52,305	62,865	29,406	29,406	29,406	27,056	-	417,727	2,102	1%		
5872 Special Education Fees (SELPA)	668,829	637,594	38,834	77,668	51,774	51,776	51,776	51,782	51,776	90,610	53,008	45,990	44,773	(18,163)	637,594	31,235	5%			
5881 Intra-Agency Fees	6,160,921	6,202,036	-	-	-	1,558,728	-	-	986,183	-	-	-	695,688	2,961,437	-	6,202,036	(41,114)	-1%		
5895 Bad Debt Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
5898 Uncategorized Expense	9,798	-	-	925	2,542	6,330	(2,546)	105	329	(1,653)	419	(64)	1,381	(2,746)	(4,803)	219	9,579	98%		
5899 All Other Expenses	84,478	107,494	-	500	(27,735)	22,623	6,946	6,946	3,745	47,521	504	12,306	4,295	13,717	18,717	108,395	(23,917)	-28%		
5911 Office Phone	81,252	89,451	258	5,083	7,148	7,131	7,212	10,733	12,801	7,444	1,814	12,997	(563)	15,040	2,536	89,635	(8,383)	-10%		
5913 Mobile Phone	8,472	7,338	-	-	-	-	-	-	3,946	939	(1,082)	320	320	639	2,290	7,373	1,099	13%		
5921 Internet	83,193	81,023	-	-	-	-	6,239	20,116	-	-	12,728	26,876	-	6,724	8,339	81,023	2,170	3%		
5923 Website Hosting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
5931 Postage & Shipping	15,374	15,374	1,632	2,720	418	2,688	(1,276)	529	732	1,032	100	861	1,073	277	4,249	15,035	339	2%		
5999 Other Communications	15,641	3,461	283	291	12,448	298	298	34,753	16,104	11,783	308	10,426	293	296	-	87,580	(71,939)	-460%		
Total 5000 - Operating Services	25,767,881	26,230,277	794,359	513,170	1,386,980	3,293,523	1,606,979	1,391,973	3,047,348	1,590,441	1,494,249	1,565,736	2,661,220	5,191,256	1,998,025	26,535,260	(767,379)	-3%		
6000 - Capital Outlay																				
6901 Depreciation Expense	1,466,959	1,240,445	114,596	113,925	114,840	114,098	132,034	117,254	117,600	127,943	120,272	118,854	118,643	106,596	-	1,416,656	50,303	3%		
6911 Amortization Expense - Lease Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
6912 Amortization Expense - Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
6999 Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Total 6000 - Capital Outlay	1,466,959	1,240,445	114,596	113,925	114,840	114,098	132,034	117,254	117,600	127,943	120,272	118,854	118,643	106,596	-	1,416,656	50,303	3%		
7000 - Other Outgo																				
7438 Interest Expense	194,796	194,796	-	-	98,404	-	-	-	-	-	96,392	-	-	-	-	-	194,796	-		
Total 7000 - Other Outgo	194,796	194,796	-	-	98,404	-	-	-	-	-	96,392	-	-	-	-	194,796	-	-		
TOTAL EXPENSE	66,419,245	67,961,692	2,689,744	3,167,576	4,325,415	6,673,579	4,857,388	4,463,475	6,373,780	4,628,169	4,780,870	4,597,966	5,912,730	8,926,865	3,097,884	64,495,440	1,923,805	3%		
NET INCOME	416,624	(2,012,765)	12,267,733	(174,864)	1,033,779	(2,190,478)	(375,931)	1,646,578	(1,108,647)	416,829	2,141,536	1,162,132	(1,769,454)	(2,924,347)	(8,296,050)	1,828,816	1,412,191	339%		
Operating Income																				
EBITDA																				
Beginning Cash Balance	29,037,719	29,037,720	29,037,720	27,168,442	27,439,638	28,441,870	26,169,346	27,877,647	29,673,010	30,684,588	30,091,981	31,026,272	32,505,240	30,589,377	29,208,113	29,037,720	1			
Cash Flow from Operating Activities																				
Net Income	416,624	(2,012,765)	12,267,733	(174,864)	1,033,779	(2,190,478)	(375,931)	1,646,578	(1,108,647)	416,829	2,141,536	1,162,132	(1,769,454)	(2,924,347)	(8,296,050)	1,828,816	1,412,191			
Change in Accounts Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Prior Year Accounts Receivable	5,629,420	-	822,564	796,544	-	856,742	2,244,803	12,432	240,425	83,806	-	43,742	35,240	493,121	-	5,629,420	-			
Current Year Accounts Receivable	(7,520,600)	(5,519,441)	-	-	-	-	-	-	-	-	-	-	-	-	(5,519,441)	(5,519,441)	2,001,159			
Change in Due from	146,301	-	(31,621)	(213,437)	(63,948)	74,074	(81,049)	(61,786)	258,126	(83,699)	(73,570)	(60,609)	116,123	-	(221,395)	(367,697)				
Change in Accounts Payable	69,737	1,612,824	(1,385,893)	(525,876)	(90,326)	221,136	75,751	71,386	1,637,810	(1,122,646)	(783,398)	71,275	(60,637)	141,956	3,362,287	1,612,824	1,543,087			
Change in Due to	3,701,334	1,077,269	(265,392)	(107,577)	(57,106)	(1,323,683)	(57,356)	(19,792)	(57,607)	(33,130)	(161,116)	(49,657)	(72,461)	1,305,531	1,976,614	1,077,269	(2,624,064)			
Change in Accrued Vacation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			
Change in Payroll Liabilities	(284,132)	(228,434)	(999,017)	393,470	296,759	24,657	8,964	(21,512)	(1,678)	37,138	32,486	(14,586)	14,885	-	(228,434)	55,698				
Change in Prepaid Expenditures	(61,035)	(69,547)	125,754	-	(1,294)	(5,754)	(10,455)	(8,423)	(13,576)	(36,824)	(14,452)	(10,997)	(438)	(93,088)	(69,547)	(8,512)				
Change in Deposits	-	-	-	-	-	-	(500)	-	-	500	-	-	-							

CAMINO NUEVO CHARTER ACADEMY
 2023-24 Cash Flow Forecast
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	2023-24		ACTUAL											Actuals as of 5/31/2024		FORECAST	Budget Variance	
	Budget	Trend	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Accrual	Jul-23 - Jun-24	Better / (Worse)	% Better / (Worse)
	Change in Deferred Revenue	(7,055,408)	(3,442,954)	(12,539,284)	-	-	-	-	130,500	-	-	-	243,000	-	-	8,722,830	(3,442,954)	3,612,454
Change in Other Long Term Assets	145,078	403,791	36,083	36,207	36,332	36,456	36,581	36,707	36,832	36,958	37,085	37,211	37,338	-	-	403,791	-	
Change in Other Long Term Liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation Expense	1,466,959	1,416,656	114,596	113,925	114,840	114,098	132,034	117,254	117,600	127,943	120,272	118,854	118,643	106,596	-	1,416,656	(50,303)	
Cash Flow from Investing Activities																		
Capital Expenditures	(1,431,172)	(1,665,775)	(14,800)	(47,196)	(65,512)	(79,773)	(264,543)	(107,981)	(97,707)	(19,484)	(161,246)	(61,398)	(335,101)	(411,033)	-	(1,665,775)	(234,604)	
Cash Flow from Financing Activities																		
Source - Sale of Receivables	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Use - Sale of Receivables	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Source - Loans	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Use - Loans	(404,597)	(404,597)	-	-	(201,292)	-	-	-	-	-	(203,305)	-	-	-	-	-	-	-
Ending Cash Balance	23,856,228	20,204,748	27,168,442	27,439,638	28,441,870	26,169,346	27,877,647	29,673,010	30,684,588	30,091,981	31,026,272	32,505,240	30,589,377	29,208,113	29,454,352	29,454,352	5,598,124	



CAMINO NUEVO CHARTER ACADEMY

Financial Analysis

May 2024

Net Income

Camino Nuevo Charter Academy is projected to achieve a net income of \$1.83M in FY23-24 compared to \$417K in the revised board approved budget. Reasons for this positive \$1.41M variance are explained below in the Income Statement section of this analysis.

Balance Sheet

As of May 31, 2024, the school's cash balance was \$29.51M. By June 30, 2024, the school's cash balance is projected to be \$19.40M, which represents a 31% reserve. In addition to this, CNCA is projected to have \$9.8M of restricted cash.

As of May 31, 2024, the Accounts Receivable balance was \$493K, down from \$528K in the previous month, due to the receipt of revenue earned in FY22-23.

As of May 31, 2024, the Accounts Payable balance, including payroll liabilities, totaled \$2.01M, compared to \$2.06M in the prior month.

As of May 31, 2024, CNCA had a debt balance of \$9.44M. This debt is related to Prop 55/Kayne Siart construction loan.

Income Statement

Revenue

Total revenue for FY23-24 is projected to be \$66.32M, which is \$512K or 0.8% under budgeted revenue of \$66.84M.

Lottery Revenue (8560) \$185K increase based on final apportionment estimates from the state.

SB740 (8591) \$615K increase on the facilities reimbursement program. Confirmation was received in July 2024 that the CSFA would accept the full amount being paid to GNLA as reimbursable rent. In addition, in late June, the CSFA confirmed that there would be funds available to reimburse maintenance costs for eligible sites. The state does project that there will be a shortfall in these funds, but those final figures are unknown; a 10% reduction is estimated in this forecast.

Expanded Learning Opportunity Program (8595) \$973K decrease spending for the ELO Program trended lower than budgeted. These funds will be reallocated in future years.

Prop 28 Arts & Music (8596) \$218K decrease based on reduced spending toward this fund. Funds will be expended in future years.

State Revenue - Other (8599) \$1.3M decrease due to sites pushing off spending of Learning Recovery, Arts & Music Grant and other one-time funds to future years.

Interest & Dividend Income (8660) \$861K increase in interest revenue based on most recent LACOE interest distributions. This includes a \$243K adjustment to FY22-23.

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$75,000 and 10%.



Grants (8692) \$81K increase due to final spending on CTC and other reimbursable grants.

E-Rate (8697) \$128K increase due to a \$73K networking contribution in Kayne Siart site.

SELPA Grants (8698) \$131K increase based on round one special education assistance awarded to each charter.

Other Prior Year Adjustment (8999) \$109K increase in Prior Year Revenues largely due to final FY22-23 Lottery rates and SMAA funds received.

Expenses

Total expenses for FY23-24 are projected to be \$64.50M, which is \$1.92M or 2.9% under budgeted expenditures of \$66.42M.

Teachers' Salaries - Stipend/Extra Duty (1175) \$111K under budget as the semi-annual stipends came in lower than expected.

Certificated Pupil Support - Psychologist (1215) \$196K under budget due to vacant positions.

Certificated Pupil Support - Other (1299) \$123K under budget due to vacant positions.

Instructional Aide & Other Salaries (2111) \$377K under budget due to vacant positions.

Classified Teacher Salaries (2131) \$378K under budget due to vacant positions and changes in the ELOP staffing needs. This is offset by reduced ELOP funds.

H&W - Health & Welfare (3401) \$531K under budget based on employee elections during open enrollment.

Core Curricula Materials (4111) \$134K over budget due to additional supply purchases being done.

Custodial Supplies (4371) \$91K over budget largely due to additional supplies being purchased for the new maintenance company.

Other Supplies (4390) \$118K over budget largely due to supplies being purchased for the after-school program.

Non Capitalized Equipment (4411) \$356K over budget largely due to a budgeted furniture purchase at the Dalzell Lance campus which did not meet the capitalization threshold as well as a large furniture purchase at the Burlington site.

Nutrition Program Food & Supplies (4711) \$469K under budget based on meal credits received and efforts to reduce meal overages at sites.

Other Facility Operations & Utilities (5599) \$86K over budget largely due to Castellanos site trending higher for LAUSD maintenance expenses on their Public School Choice Site.

Vendor Repairs (5631) \$433K over budget mostly due to increased HVAC repair needs at sites.

Field Trips & Pupil Transportation (5812) \$634K under budget largely due to reduced field trips and transportation costs in the ELO Program.

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$75,000 and 10%.



Contracted Substitute Teachers (5841) \$703K over budget because of teacher vacancies and absenteeism.

Special Education Services (5842) \$878K under budget. This reduction is partly due to utilizing in-house staff for certain services, resulting in decreased overall service requirements. However, savings from consultants are offset by the need to hire SPED substitute staff to fill vacancies or cover absences among regular staff. Furthermore, consultant costs at the Cisneros site are exceeding the budgeted amount.

Other Student Instructional Services (5849) \$405K over budget due to additional tutoring services obtained across the sites. In addition, there were some ELOP overages in this line item.

PD Consultants & Tuition (5852) \$228K over budget largely due to additional PD added with one-time funding.

All Other Consultants & Services (5859) \$249K over budget due to classified staff support being obtained from consultants to cover vacancies or staff being absent.

ADA

Budgeted P2 ADA is 2,771.37 based on enrollment of 3,001 and a 92.2% attendance rate.

P2 ADA is 2,759.79 based on enrollment of 3,009 and a 92.2% attendance rate.

Actual ADA through Month 10 is 2,768.05 with ending enrollment of 3,013 and a 92.4% attendance rate.

In Month 10, ADA was 2,798.28 with a 92.9% attendance rate.

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$75,000 and 10%.

CAMINO NUEVO CHARTER ACADEMY 2023-24 Budget by Site Prepared by EXED. For use by EXED and EXED clients only. © 2023 EXED																							
	Camino Nuevo Charter Academy - Burlington			Camino Nuevo Charter Academy #2			Camino Nuevo Charter Academy #3 - Castellanos			Camino Nuevo Charter Academy #3 - Eisner			Camino Nuevo Charter Academy #4 - Cisneros			CNHS #2 - Dalzell Lance High School			Central Admin	CAMINO NUEVO CHARTER ACADEMY			
	2023-24 Budget - Approved	2023-24 Forecast	Budget Variance Better/(Worse)	2023-24 Budget - Approved	2023-24 Forecast	Budget Variance Better/(Worse)	2023-24 Budget - Approved	2023-24 Forecast	Budget Variance Better/(Worse)	2023-24 Budget - Approved	2023-24 Forecast	Budget Variance Better/(Worse)	2023-24 Budget - Approved	2023-24 Forecast	Budget Variance Better/(Worse)	2023-24 Budget - Approved	2023-24 Forecast	Budget Variance Better/(Worse)	2023-24 Forecast	2023-24 Budget - Approved	2023-24 Forecast	Budget Variance Better/(Worse)	
	1175 Teachers' Salaries - Stipend/Extra Duty	192,517	170,686	21,831	164,190	150,188	14,003	140,813	112,750	28,063	39,662	27,754	11,908	112,770	140,065	(27,294)	196,780	134,688	62,092	-	-	846,734	736,131
1211 Certificated Pupil Support - Librarians	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1213 Certificated Pupil Support - Guidance & Counseling	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1215 Certificated Pupil Support - Psychologist	61,654	23,459	38,195	71,593	27,136	44,457	47,706	17,996	29,710	27,621	10,405	17,216	53,354	19,663	33,691	51,979	19,580	32,399	-	-	313,908	118,239	195,669
1299 Certificated Pupil Support - Other	202,623	150,378	52,245	136,158	117,549	18,610	90,532	77,956	12,576	52,528	45,074	7,454	103,264	85,180	18,084	98,865	84,822	14,043	-	-	683,971	560,960	123,011
1300 Certificated Supervisors' & Administrators' Salaries	607,821	558,098	49,723	666,847	686,011	(19,164)	577,953	577,538	415	332,837	354,501	(21,663)	522,218	473,377	48,842	746,841	760,573	(13,732)	-	-	3,454,517	3,410,097	44,420
1900 Other Certificated Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total 1000 - Certificated Salaries	3,384,707	3,086,791	297,916	3,666,891	3,500,430	166,462	2,483,855	2,359,510	124,345	1,407,644	1,359,106	48,538	2,698,662	2,553,642	145,020	3,191,520	3,093,926	97,595	-	-	16,833,279	15,953,404	879,875
2000 - Classified Salaries																							
2111 Instructional Aide & Other Salaries	710,097	681,526	28,571	622,118	613,591	8,527	502,287	442,212	60,076	130,576	98,309	32,267	458,649	385,912	72,737	408,927	234,291	174,636	-	-	2,832,654	2,455,841	376,814
2121 After School Staff Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2131 Classified Teacher Salaries	406,100	308,022	98,077	204,612	93,340	111,272	207,846	103,596	104,250	50,722	56,626	(5,904)	108,502	38,249	70,253	1,447	1,447	-	-	-	979,229	601,281	377,948
2200 Classified Support Salaries	214,214	213,995	220	150,887	116,116	34,772	114,797	113,331	1,466	83,136	83,708	(572)	114,796	107,076	7,721	97,787	86,201	11,586	-	-	775,618	720,426	55,192
2300 Classified Supervisors' & Administrators' Salaries	-	-	-	84,348	86,848	(2,500)	41,319	39,982	1,337	20,481	15,330	5,151	74,037	73,336	701	74,037	73,336	701	-	-	220,185	215,896	4,289
2400 Classified Office Staff Salaries	291,811	267,996	23,816	244,572	241,147	3,425	204,634	195,979	8,655	209,711	206,624	3,087	251,541	238,762	12,778	267,521	273,341	(5,819)	-	-	1,469,791	1,423,849	45,942
2900 Other Classified Salaries	329,938	326,139	3,799	335,603	353,837	(18,234)	286,480	276,283	10,197	161,080	148,425	12,655	321,672	352,039	(30,367)	269,752	281,191	(11,439)	-	-	1,704,525	1,737,914	(33,389)
Total 2000 - Classified Salaries	1,952,161	1,797,678	154,483	1,642,140	1,504,879	137,261	1,357,364	1,171,383	185,981	655,707	609,023	46,684	1,255,160	1,122,037	133,122	1,119,471	950,207	169,265	-	-	7,982,003	7,155,207	826,796
3000 - Employee Benefits																							
3111 STRS - State Teachers Retirement System	645,020	561,219	83,802	704,346	666,527	37,819	473,868	442,719	31,149	277,800	274,068	3,732	520,376	484,136	36,240	616,699	591,100	25,599	-	-	3,238,110	3,019,770	218,340
3212 PERS - Public Employee Retirement System	518,652	478,300	40,353	416,573	364,902	51,671	354,756	295,263	59,493	169,736	133,273	36,463	331,895	289,184	42,711	295,698	245,627	50,071	-	-	2,087,311	1,806,548	280,762
3213 PARS - Public Agency Retirement System	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3311 OASDI - Social Security	121,915	113,648	8,267	99,865	89,337	10,528	84,366	71,287	13,079	39,680	31,517	8,163	77,683	68,079	9,604	70,924	62,246	8,679	-	-	494,433	436,114	58,319
3331 MED - Medicare	77,403	69,443	7,961	76,532	70,762	5,770	55,542	50,168	5,374	30,274	28,237	2,037	57,502	52,153	5,349	63,118	58,658	4,460	-	-	360,371	329,420	30,952
3401 H&W - Health & Welfare	436,801	308,500	128,300	428,760	339,235	89,525	335,569	254,880	80,689	154,265	111,273	42,992	378,683	276,397	102,287	390,731	303,669	87,062	-	-	2,124,809	1,593,894	530,915
3501 SUI - State Unemployment Insurance	2,668	2,392	276	2,638	2,437	201	1,914	1,728	187	1,044	973	71	1,982	1,797	186	2,180	2,032	147	-	-	12,427	11,359	1,068
3601 Workers' Compensation Insurance	61,542	59,305	2,236	61,415	59,047	2,368	49,794	48,102	1,692	25,604	24,639	966	52,606	46,359	6,247	54,400	47,914	6,486	-	-	305,362	285,367	19,995
3751 OPEB, Active Employees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3901 Other Retirement Benefits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3902 Other Benefits	132	(6,335)	6,467	(523)	(4,125)	3,601	2,476	(1,638)	4,113	0	(2,854)	2,854	1,394	(8,436)	9,830	(813)	(33,821)	33,008	-	-	2,665	(57,209)	59,874
Total 3000 - Employee Benefits	1,864,134	1,586,472	277,662	1,789,607	1,588,123	201,484	1,358,285	1,162,509	195,776	698,404	604,625	93,778	1,422,123	1,209,669	212,454	1,492,937	1,277,364	215,573	-	-	8,625,489	7,428,763	1,196,726
4000 - Supplies																							
4111 Core Curricula Materials	105,109	145,940	(40,831)	114,987	120,797	(5,810)	102,190	161,898	(59,708)	42,034	43,647	(1,613)	106,785	124,927	(18,143)	28,393	36,223	(7,830)	-	-	499,497	633,433	(133,935)
4211 Books & Other Reference Materials	78,000	84,872	(6,872)	55,000	62,000	(7,000)	43,906	49,968	(5,062)	28,000	4,266	23,734	38,000	43,340	(5,340)	15,000	15,000	-	-	-	257,906	214,445	43,461
4311 Student Materials	62,804	85,703	(22,899)	52,981	77,359	(24,378)	76,928	75,974	954	35,779	38,565	(2,785)	53,055	64,287	(11,232)	85,765	79,477	6,287	-	-	367,312	421,365	(54,053)
4351 Office Supplies	12,000	14,092	(2,092)	21,347	21,578	(231)	12,539	19,253	(6,714)	7,200	4,020	3,180	15,600	15,600	-	12,000	18,844	(6,844)	-	-	80,687	103,387	(22,700)
4371 Custodial Supplies	40,215	57,624	(17,409)	24,028	39,628	(15,600)	13,200	31,988	(18,788)	24,000	25,990	(1,990)	18,000	36,997	(18,997)	25,400	43,400	(18,000)	-	-	144,843	235,627	(90,784)
4391 Food (Non Nutrition Program)	92,200	107,700	(15,500)	101,400	115,400	(14,000)	108,550	118,947	(10,397)	31,010	30,950	60	60,500	67,000	(6,500)	26,830	46,830	(20,000)	-	-	420,900	486,827	(66,337)
4392 Uniforms	30,000	30,000	-	17,500	17,500	-	19,251	19,251	-	12,900	24,800	(11,900)	2,000	10,247	(8,247)	13,600	13,600	-	-	-	95,251	115,399	(20,147)
4393 PE & Sports Equipment	7,000	7,500	(500)	9,929	20,427	(10,497)	1,500	1,500	-	4,500	7,050	(2,550)	9,804	14,068	(4,264)	7,500	7,500	-	-	-	40,234	58,044	(17,811)
4395 Before & After School Program Supplies	202,000	202,000	-	173,000	109,366	63,634	170,000	170,000	-	34,500	34,500	-	87,500	87,500	-	10,000	10,000	-	-	-	677,000	613,366	63,634
4399 All Other Supplies	16,274	31,881	(15,607)	21,076	24,703	(3,627)	14,355	30,922	(16,567)	10,538	13,221	(2,683)	18,040	40,151	(22,112)	27,126	43,796	(16,670)	-	-	107,409	184,674	(77,266)
4390 Other Supplies	347,474	379,081	(31,607)	322,905	287,395	35,510	313,656	340,620	(26,963)	93,448	110,520	(17,072)	177,844	218,967	(41,123)	85,056	121,726	(36,670)	-	-	1,340,384	1,458,310	(117,926)
4411 Non Capitalized Equipment	183,400	253,090	(69,690)	92,844	124,763	(31,919)	78,038	113,672	(35,634)	45,771	118,741	(72,970)	128,283	134,634	(6,349)	41,000	180,141	(139,141)	-	-	569,337	925,039	(355,702)
4711 Nutrition Program Food & Supplies	817,929	506,663	311,266	464,681	389,369	75,311	447,492	340,193	107,299	79,074	105,274	(26,200)	255,141	259,567	(4,425)	224,556	218,682	5,875	-	-	2,288,873	1,819,748	469,125
4713 CACFP Supper Food & Supplies	-</																						

Coversheet

CEO Update

Section: XII. CEO Update
Item: A. CEO Update
Purpose: FYI
Submitted by:
Related Material: 240813 CEO Update.pdf



CEO Update

20 años | Camino Nuevo Charter Academy



August 2024

2024-25 Priorities

Feedback We've Heard

Glows

- **Intellectual Engagement vision is right**
 - Components of this year's vision are the right next step
 - Feels like we're building off what we've started in an aligned way
- **Belonging is the right priority (but the vision was unclear)**

Grows

- **Intellectual Engagement vision could be too much – will this all fit in a year?**
- **Disconnect between the Belonging vision language (e.g., disrupting exclusionary practices) and the strategies named**
- **Intellectual Engagement & Belonging are in service of student learning – need to show how they connect**

2022-23

- Focus on little “e” engagement
- Q3 & Q4: Added Instructional Routine & “why/how” questions

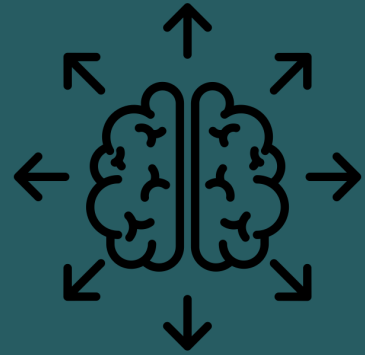
2023-24

- 8-Week Vision (all of Q1)
- Instructional Routine
- Instruction and planning at the level of the standard/shift

2024-25

- 8-Week Vision
- Deepening our understanding of what intellectual engagement is & how to facilitate it

Intellectual Engagement



Bridging Toward Belonging



- Introduction at the Success Conference

- Bridging conversations (1:1s)
- Bridging activities in PD
- Bridging activities with students

- Moving from learning about each other to disrupting exclusionary practices

Unlocking Minds & Hearts



Camino
Nuevo
Charter
Academy

Fostering a Culture of Belonging



From CNCA's Commitment to Belonging (Equity Plan):

Creating a culture of belonging without othering across all sites helps advance a sense of connectivity, safety, and appreciation for all members of the Camino community. We believe that a diverse community makes Camino strong. All backgrounds, heritages, communities, and experiences belong. **Camino is committed to disrupting exclusionary (oppressive) structures/practices and ensuring all identities are protected, celebrated, valued, and centered.** It is critical to incorporate principles of shared decision-making, co-creation, empathy, and self-reflection to ensure parents, students and staff feel a sense of belonging and purpose at Camino.

Intellectual Engagement



From CNCA's Definition of Intellectual Engagement:

In CNCA classrooms, 90%+ of students are doing the heavy lifting – as evidenced by writing and discussion – while learning content that is aligned to the rigor of the grade level. This requires all teachers to engage in intellectual preparation that is grounded in Common Core standards and shifts.



Camino Nuevo Charter Academy Strategic Plan Overview

Success Equation

2027-2028 Vision

By 2028, Camino Nuevo students attend some of the highest performing Tk-12 schools in Los Angeles, where their wellbeing is nurtured, they see themselves as successful, and they feel they belong.

2024-2025 Org Wide Priority

Unlocking Minds & Hearts

Belonging & Intellectual Engagement

Coaching
Year 1

Anti-
Exclusionary
Practices

Our Mission

Camino Nuevo Charter Academy educates students in a college preparatory program to be literate, critical thinkers, and independent problem solvers who are agents of social justice with sensitivity toward the world around them.

Excellence - Equity - Community - Innovation - Joy



Camino Nuevo Charter Academy Strategic Plan Overview

2027-2028 Vision

By 2028, Camino Nuevo students attend some of the highest performing Tk-12 schools in Los Angeles, where their wellbeing is nurtured, they see themselves as successful, and they feel they belong.

X
Year 1 - CNCA leaders will be trained in a common CNCA Coaching framework, emphasizing assets and stakeholder growth and retention, including the development of adaptive skills to foster belonging.

Our Mission

Camino Nuevo Charter Academy educates students in a college preparatory program to be literate, critical thinkers, and independent problem solvers who are agents of social justice with sensitivity to the world around them.

X
Camino's Commitment to Belonging: Creating a culture of belonging without othering across all sites helps advance a sense of connectivity, safety, and appreciation for all members of the Camino community. We believe that a diverse community makes Camino strong. All backgrounds, heritages, communities, and experiences belong. Camino is committed to disrupting oppressive structures and ensuring all identities are protected, celebrated, valued, and centered. It is critical to incorporate principles of shared decision-making, co-creation, empathy, and self-reflection to ensure parents, students and staff feel a sense of belonging and purpose at Camino.

2025 Org Wide Priority

Unlocking Minds & Hearts
Classroom and Community

Learning & Intellectual Engagement

Camino Nuevo is committed to disrupting exclusionary (oppressive) structures/practices and ensuring all identities are protected, celebrated, valued, and centered.

In CNCA classrooms, 90%+ of students are doing the heavy lifting - as evidenced by writing and discussion - while learning content that is aligned to the rigor of the grade level.

X
CNCA Philosophy of Teaching & Learning: Our approach ensures that all Camino Nuevo students are literate, critical thinkers, and independent problem solvers who are agents of social justice with sensitivity toward the world around them. Rooted in ethnic studies pedagogy, our instructional approach is data-driven, prioritizes social-emotional learning, and centers the instructional pillars that set the stage for authentic inquiry lessons: know the standards, universally design lessons, and get students talking.



Excellence - Equity - Community - Innovation - Joy

Unlocking Minds & Hearts: **Belonging** & **Intellectual Engagement**



All stakeholders foster belonging through compassionate listening so that we are able to **engage in courageous conversations, dialogue and questioning** enabling collaboration and authentic communication

Unlocking Minds & Hearts: **Belonging** & **Intellectual Engagement**



The proactive response of all stakeholders to macro- and micro-aggressions establishes a culture of safety and support, enabling students and staff to take intellectual risks and develop growth mindsets.

Unlocking Minds & Hearts: **Belonging** & **Intellectual Engagement**



We build inclusive school and organizational culture that celebrates all stakeholder identities (latinx, black, asian, indigenous, LGBTQIA). Within this inclusive environment, **students are empowered to build off of each other's ideas, enhancing engagement and learning outcomes.**

24-25 Strategies

Coaching Year 1 (3 year)

At CNCA, we cultivate a culture of excellence through coaching all team members, prioritizing:

- **Relationships & Belonging:** Building trust and fostering a sense of belonging among team members.
- **Student Achievement Data:** Using data insights to drive coaching strategies that enhance student achievement.
- **Assets-Based Differentiation:** Tailoring coaching approaches to individual needs while emphasizing strengths and potential.
- **Consistency:** Ensuring reliability and equity in our coaching practices.
- **Coherent Professional Learning:** Connecting to other network and external professional growth and learning opportunities
- **Transformation:** Inspiring personal and collective growth, driving positive change across our school community.

Our coaching approach promotes not only individual growth and self-efficacy, but also strengthens collective efficacy, empowering every team member to achieve excellence.

Anti-Exclusionary Practices

Anti-exclusionary practices at Camino Nuevo requires all stakeholders to be vigilant in identifying and confronting systemic inequalities and discriminatory behaviors that marginalize members of our community. This entails not only implementing inclusive policies but also fostering a culture where all forms of exclusion are actively challenged and corrected. By stepping forward to address both overt acts of discrimination and subtle, everyday biases, we will create a safe and supportive environment where everyone feels valued and respected in a learning atmosphere that nurtures diversity, equity, and belonging.

Coaching Philosophy

At CNCA, we cultivate a culture of excellence through coaching all team members, prioritizing:

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3 years, 2 priorities, 1 strategy: Coaching

Year 1: States of Being training for SLT, Principals, and some HSO Directors.

- ❖ All of their coachees will also benefit: HSO Directors, Leadership Teams, & teachers coached by Principals.

Year 2: APs and SOMs trained in States of Being*

- ❖ Coachees benefit: All teachers, classified staff members

Year 3: Teachers & Family & Student Coordinators & Classified Staff trained in States of Being*

- ❖ Students & families benefit

*Ongoing support & development for groups trained in previous years



Staff Retention

Staff Retention from Last Year to This Year

SLT



100%

School Leaders



98%

Teachers



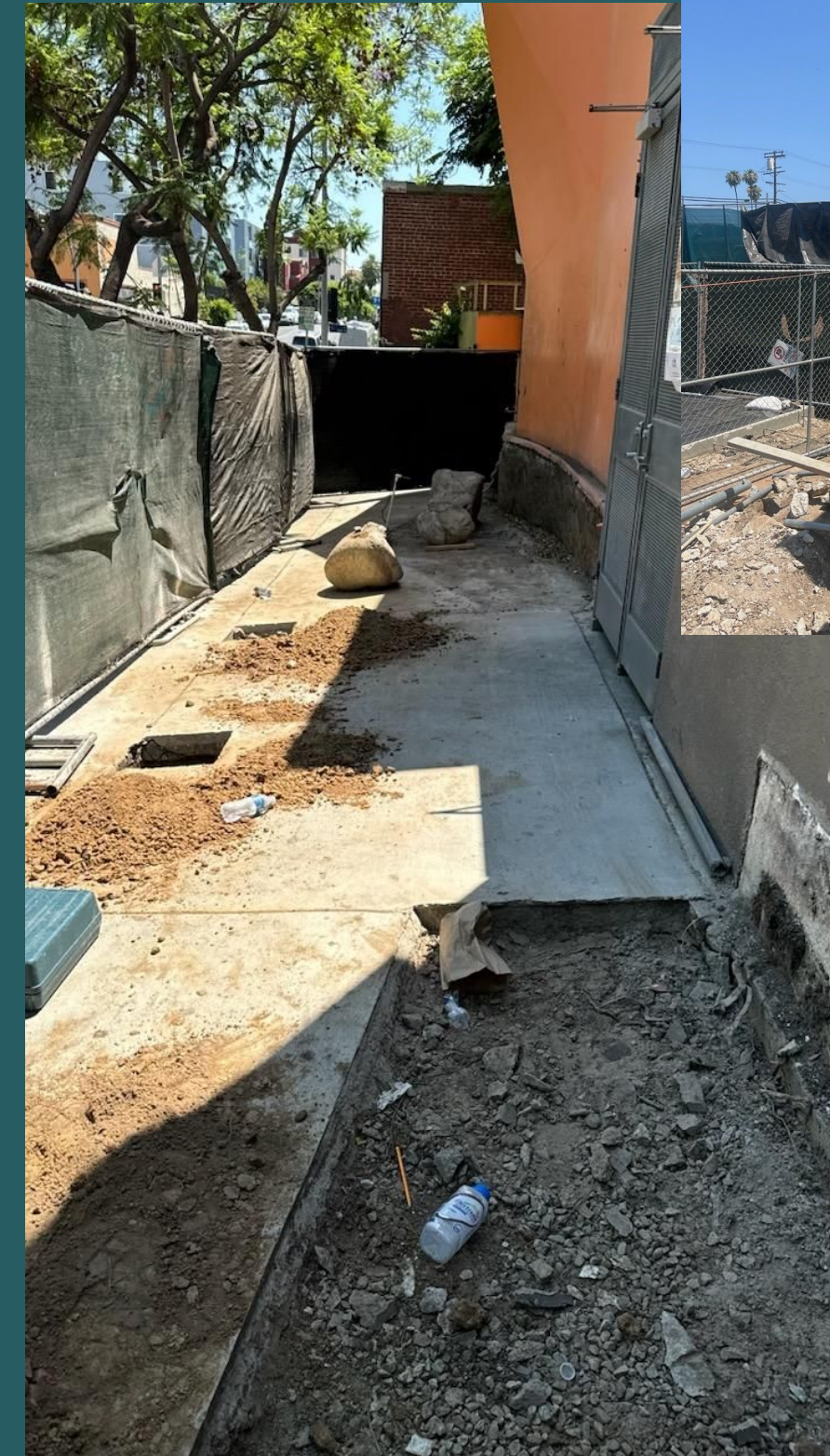
80%

Data as of 7/31/24

BUR Conexión

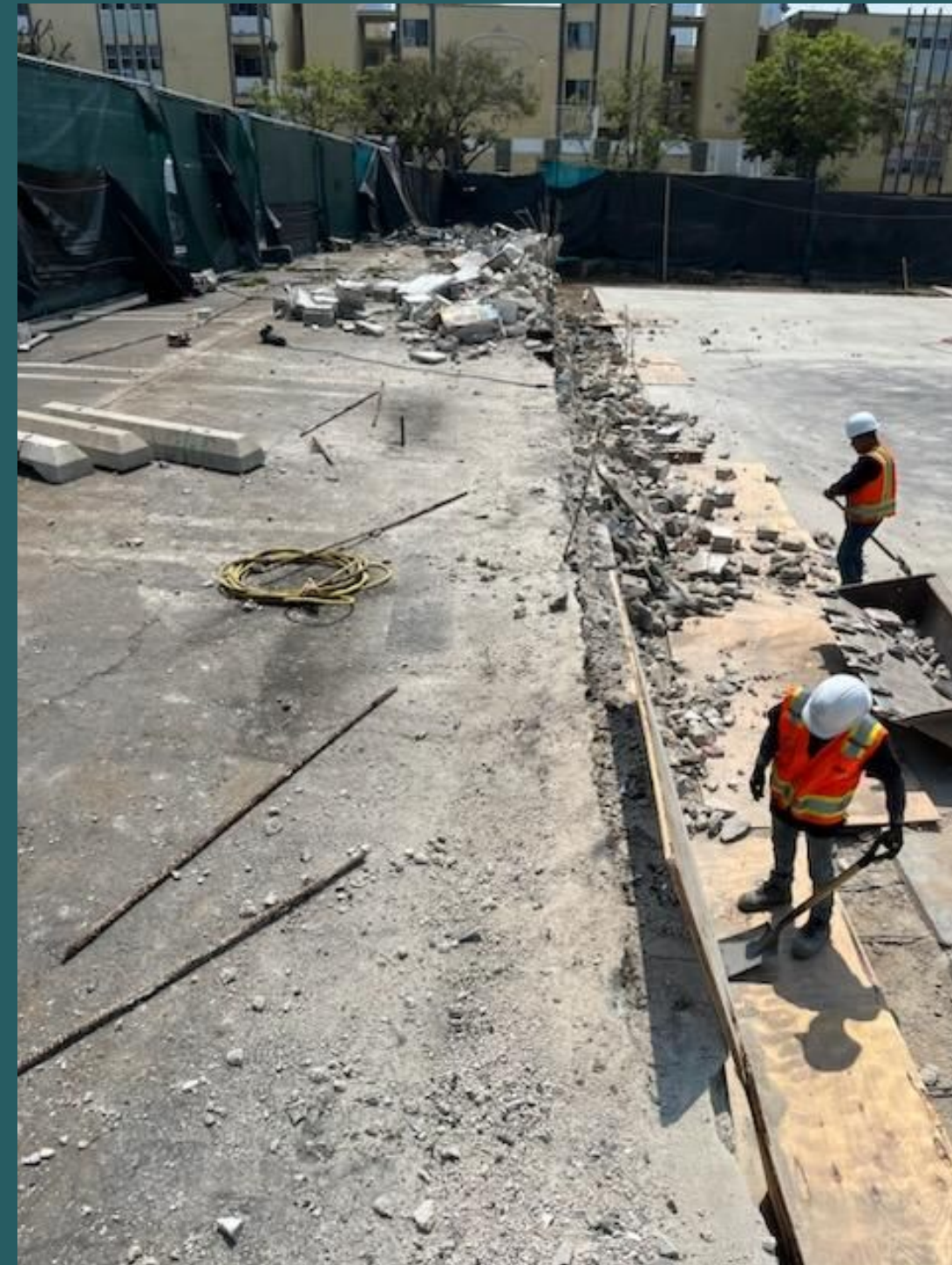
BUR Conexión Headlines

- Overall, this project is going well despite setbacks
- There will not be a disruption to Burlington opening on time for the new school year
- Some work will need to be completed after school starts, but there will be no impact on the educational environment



A few challenges

- Additional requests by the Building Department for soil tests
- Additional permits needed
- Design changes
- Redesign of walls/fences
- Failure of the existing retaining wall between the Burlington Playground and Parking Lot which needed demolition and new construction



Project Highlights

- CMU walls around the Yellow House are completed.
- The new Conexión Walkway to connect the Burlington Campus is still in progress.
- New concrete surface was installed at Playground and will have the sport court surface installed soon.
- New play equipment was installed at both BUR Centro and the elementary.
- A new CMU retaining wall is currently being installed between the Playground and Parking Lot.
- The unattractive fence has been removed along Burlington and crews are currently installing a new corrugated metal privacy fence.
- The front planters have been removed to install a new entry door for 697 Burlington.
- Fire sprinkler main lines are being relocated.



AVANCE

Residency Los Angeles

23-24 Avance Data: Year 1

Notes!

- ❖ Avance started the 2023-24 school year with 18 residents. Two residents exited the program early in the program. Sixteen residents completed the residency year in the first year of implementation
- ❖ The data reflects the 16 residents who completed their residency year



Resident Completion Data

Completed the Avance Residency year with a Preliminary Credential

Completed the Avance Residency year pending CA State Credentialing Requirements

56%

44%

9 out of 16 residents

7 out of 16 residents



Resident CNCA Hiring Data

Avance Residents hired as Teacher of Record for the 24-25 School Year	Avance Residents hired at Camino Nuevo Charter Academy for the 24-25 School Year	Percent of CNCA schools that hired at least 1 Avance Resident as Teacher of Record
69%	69%	100%
11 out of 16 residents	11 out of 16 residents	11 out of 16 residents



24-25 Changes:

The following changes reflect learnings from the first year of implementation and how Avance Residency has adapted the program to ensure greater resident success and satisfaction in the upcoming year.

- ❖ Invite LMU Fieldwork Instructors to the Mentor PD to allow for collaboration and ensure that residents receive aligned coaching and feedback
- ❖ Adapt the multiple-subject takeover to incorporate a more gradual release of responsibility
- ❖ More incremental testing deadline for passing individual subtests rather than an overall passing score for state requirements to support residents in meeting CA State Credentialing requirements

