



# Camino Nuevo Charter Academy

## CNCA Regular Board Meeting

Published on November 10, 2022 at 1:21 PM PST

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### Date and Time

Tuesday November 15, 2022 at 4:00 PM PST

### Location

Topic: CNCA Regular Board Meeting 11/15/22

Time: Nov 15, 2022 04:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

[https://caminonuevo-org.zoom.us/j/94981028958?](https://caminonuevo-org.zoom.us/j/94981028958?pwd=U2lQMXPZEIIZG1oY2tjTIBtQkRxUT09)

[pwd=U2lQMXPZEIIZG1oY2tjTIBtQkRxUT09](https://caminonuevo-org.zoom.us/j/94981028958?pwd=U2lQMXPZEIIZG1oY2tjTIBtQkRxUT09)

Meeting ID: 949 8102 8958

Passcode: g3FVh8

One tap mobile

+16694449171,,94981028958#,,,,\*258654# US

+16699009128,,94981028958#,,,,\*258654# US (San Jose)

Dial by your location

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 386 347 5053 US

+1 564 217 2000 US

+1 646 558 8656 US (New York)

+1 646 931 3860 US

Meeting ID: 949 8102 8958

Passcode: 258654

Find your local number: <https://caminonuevo-org.zoom.us/u/ab0Hf5AsWq>

In accordance with Mayor Garcetti's "Safer at Home" City Order ([Link](#)) and Governor Newsome's State Executive Order( [Link](#)) CNCA will be holding Board Meetings via ZOOM video conference and telephone. No physical CNCA school locations will be open to the public.

This meeting is open to the public through the telephone 1 (669) 900-9128 (US Toll) and [ZOOM](#) video conference. To ensure meeting safety, there will be an online ZOOM waiting room set up for participants 10 minutes prior to the meeting. Attendees will be welcomed in prior to the start of the meeting at 4:00 pm. The waiting room will be checked regularly so that anyone joining the meeting late can still join.

### [ZOOM Link](#)

Members of the public who wish to address the Board regarding items on this agenda or who need special accommodations should contact Ruby Rodriguez in the Chief Executive Officer's office at 213-417-3400 ext. 1401 or [ruby.rodriguez@pueblonuevo.org](mailto:ruby.rodriguez@pueblonuevo.org) Brown Act regulations restrict the board from discussing and taking action on any subject presented that is not on the agenda. Speakers are limited to no more than 2 minutes each and it is up to the Board President's discretion to lower or increase that time. Speakers may also sign up in person the day of the meeting.

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## Agenda

|   | Purpose         | Presenter     | Time           |
|---|-----------------|---------------|----------------|
| <b>I. Opening Items</b>   |                 |               | <b>4:00 PM</b> |
| <b>A.</b> Record Attendance                                     |                 | Elena Lopez   | 1 m            |
| <b>B.</b> Call the Meeting to Order                             |                 | David Gidlow  | 1 m            |
| <b>C.</b> CEO Remarks   |                 | Adriana Abich | 5 m            |
| <b>II. Approve Minutes</b>                                      |                 |               | <b>4:07 PM</b> |
| <b>A.</b> Approve 10-11-2022 CNCA Regular Board Meeting Minutes | Approve Minutes | David Gidlow  | 1 m            |
| <b>III. Public Comment</b>                                      |                 |               | <b>4:08 PM</b> |
| <b>A.</b> 2 - Minute limit per speaker                          |                 |               | 5 m            |
| <b>IV. Consent Agenda</b>                                       |                 |               | <b>4:13 PM</b> |

|  | Purpose | Presenter         | Time |
|--|---------|-------------------|------|
| <b>A. 2022-23 LAUSD Compliance Monitoring</b><br>Certifications: CNCA #1, CNCA #2, CNES #3, CNCA #4, CNHS #2 | Vote    | Esperanza Bacilio | 1 m  |

LAUSD monitors each charter public school's compliance with the applicable legal, charter, and policy requirements. The compliance monitoring certification is designed to serve as a formal acknowledgment from charter school governing boards of their review. **\*Note: certification page will be sent to board chair via AdobeSign for signature.**

#### **V. Continuing Remote BOD Meetings** **4:14 PM**

|  |      |                 |     |
|--|------|-----------------|-----|
| <b>A. Continuing Remote BOD Meetings</b> | Vote | David<br>Gidlow | 1 m |
|--|------|-----------------|-----|

California's Ralph M. Brown Act has been amended to allow fully virtual board meetings during a state of emergency after the Governor signed Assembly Bill 361 into law on September 16, 2021 with some provisions. Since the guidance from local authorities regarding the safety precautions for COVID-19 is dynamic, the CNCA board must evaluate the need to meet virtually on a regular basis. At each meeting, the CNCA board will:

1. Reconsider the circumstances of the state of emergency and
2. Determine if the state of emergency continues to directly impact the ability of the member to meet safely in person or state or local officials continue to impose or recommend measures to promote social distancing.

#### **VI. Williams Resolution** **4:15 PM**

|   |      |                      |      |
|---|------|----------------------|------|
| <b>A. Public Hearing for Sufficiency of Instructional Materials</b> | Vote | Rachel<br>Hazlehurst | 14 m |
|---|------|----------------------|------|

EC Section 60119 requires that local governing boards hold an annual public hearing and adopt a resolution stating whether each pupil in the LEA has sufficient textbooks or instructional materials in reading/language arts, mathematics, science, and history-social science aligned to content standards and consistent with the content and cycles of the curriculum framework adopted by the SBE.

The governing board must also make a written determination as to whether each pupil enrolled in health and foreign language classes has sufficient textbooks or instructional materials. The governing board must also determine the availability of science laboratory equipment for high school science laboratory classes.

#### **VII. Request to Modify Graduation Requirements for 2022-2023 School Year** **4:29 PM**

|   |      |                    |      |
|---|------|--------------------|------|
| <b>A. Request to Modify Graduation Requirements for 2022-2023 School Year</b> | Vote | Jessica<br>Cuellar | 15 m |
|---|------|--------------------|------|

Due to the implications of the COVID-19 pandemic. The college counselors are requesting minor adjustments to the graduation requirements for the class of 2022-2023.

#### **VIII. Enrollment Update** **4:44 PM**

|                             |         |                |      |
|-----------------------------|---------|----------------|------|
| <b>A. Enrollment Update</b> | Discuss | Crystal<br>Day | 10 m |
|-----------------------------|---------|----------------|------|

#### **IX. Financials** **4:54 PM**

|                                       | <b>Purpose</b> | <b>Presenter</b>  | <b>Time</b>    |
|---------------------------------------|----------------|-------------------|----------------|
| <b>A. September 2022 Financials</b>   | Discuss        | Sonia Oliva       | 30 m           |
| <b>X. Finance Committee Update</b>    |                |                   | <b>5:24 PM</b> |
| <b>A. Finance Committee Update</b>    | FYI            | Gil Flores        | 5 m            |
| <b>XI. Audit Committee Update</b>     |                |                   | <b>5:29 PM</b> |
| <b>A. Audit Committee Update</b>      | FYI            | David Gidlow      | 5 m            |
| <b>XII. CAO Update</b>                |                |                   | <b>5:34 PM</b> |
| <b>A. Update on Special Education</b> | Discuss        | Rachel Hazlehurst | 25 m           |
| <b>XIII. Closing Items</b>            |                |                   | <b>5:59 PM</b> |
| <b>A. Adjourn Meeting</b>             | Vote           |                   | 1 m            |

## Coversheet

### Approve 10-11-2022 CNCA Regular Board Meeting Minutes

**Section:** II. Approve Minutes  
**Item:** A. Approve 10-11-2022 CNCA Regular Board Meeting Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for CNCA Regular Board Meeting on October 11, 2022

APPROVED



# Camino Nuevo Charter Academy

## Minutes

### CNCA Regular Board Meeting

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#### Date and Time

Tuesday October 11, 2022 at 4:00 PM

#### Location

Topic: CNCA Regular Board Meeting 10/11/22

Time: Oct 11, 2022 04:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

[https://caminonuevo-org.zoom.us/j/98107643492?](https://caminonuevo-org.zoom.us/j/98107643492?pwd=QTZCMFE1YzhJd1lmUmtwc3g1eGI4UT09)

[pwd=QTZCMFE1YzhJd1lmUmtwc3g1eGI4UT09](https://caminonuevo-org.zoom.us/j/98107643492?pwd=QTZCMFE1YzhJd1lmUmtwc3g1eGI4UT09)

Meeting ID: 981 0764 3492

Passcode: rQwQ3Y

One tap mobile

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+16699009128,,98107643492#,,,,\*696458# US (San Jose)

Dial by your location

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 386 347 5053 US

+1 564 217 2000 US

Meeting ID: 981 0764 3492

Passcode: 696458

Find your local number: <https://caminonuevo-org.zoom.us/j/98107643492?pwd=QTZCMFE1YzhJd1lmUmtwc3g1eGI4UT09>

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#### **Directors Present**

C. Smet (remote), D. Gidlow (remote), E. Lopez (remote), G. Flores (remote), J. Ortega (remote), L. Jennings (remote), T. Powers (remote)

#### **Directors Absent**

A. Jimenez Villareal, C. Garcia Alvarado

#### **Directors who arrived after the meeting opened**

J. Ortega

#### **Guests Present**

A. Skrumbis (remote), Allison Munder (remote), Andrea Ines (remote), Charles Miller (remote), Crystal Day (remote), Emilio Pack (remote), J. Cohn (remote), Jesus Rivas (remote), Laura Farrel (remote), Leylani Lira (remote), Margarita Domingo (remote), Maria Covarrubias (remote), N. Cabrel (remote), Nancy Cabrel (remote), Natasha Barriga (remote), R. Rodriguez (remote), Rachel Hazlehurst (remote), Sarah Carlton (remote), Sarah Tapia-Pruett (remote), Sonia Oliva (remote)

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## **I. Opening Items**

### **A. Record Attendance**

J. Ortega arrived at 4:15 PM.

### **B. Call the Meeting to Order**

D. Gidlow called a meeting of the board of directors of Camino Nuevo Charter Academy to order on Tuesday Oct 11, 2022 at 4:03 PM.

## **II. Approve Minutes**

### **A. 09-13-2022 CNCA Regular Board Meeting Minutes**

C. Smet made a motion to approve the minutes from CNCA Regular Board Meeting on 09-13-22.

L. Jennings seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                      |        |
|----------------------|--------|
| C. Garcia Alvarado   | Absent |
| A. Jimenez Villareal | Absent |
| G. Flores            | Aye    |
| J. Ortega            | Absent |
| D. Gidlow            | Aye    |
| T. Powers            | Aye    |
| L. Jennings          | Aye    |
| C. Smet              | Aye    |
| E. Lopez             | Aye    |

**III. Public Comment**

**A. 2-Minute Limit per Speaker**

The following educators addressed the BOD meeting:

Laura Farrel, of the Dalzell Lance campus and President of Camino Nuevo Teacher Association.

Maria Covarrubias, Teacher, at the Dalzell Lance campus.

**IV. Continuing Remote BOD Meetings**

**A. Continuing Remote BOD Meetings**

G. Flores made a motion to continue remote BOD Meetings.

C. Smet seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                      |        |
|----------------------|--------|
| C. Garcia Alvarado   | Absent |
| J. Ortega            | Absent |
| A. Jimenez Villareal | Absent |
| L. Jennings          | Aye    |
| G. Flores            | Aye    |
| E. Lopez             | Aye    |
| D. Gidlow            | Aye    |
| T. Powers            | Aye    |
| C. Smet              | Aye    |

**V. City of Los Angeles-Dalzell Lance Beverly Blvd Maintenance Agreement**

**A. City of Los Angeles-Dalzell Lance Beverly Blvd Maintenance Agreement**

D. Gidlow made a motion to approve the City's proposal to provide a green space outside Dalzell Lance.

L. Jennings seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                      |        |
|----------------------|--------|
| G. Flores            | Aye    |
| T. Powers            | Aye    |
| D. Gidlow            | Aye    |
| J. Ortega            | Absent |
| E. Lopez             | Aye    |
| C. Garcia Alvarado   | Absent |
| A. Jimenez Villareal | Absent |



**Roll Call**

|             |     |
|-------------|-----|
| L. Jennings | Aye |
| C. Smet     | Aye |

**VI. GNLA-Burlington Lease for 661 S. Burlington**

**A. GNLA-Burlington Lease for 661 S. Burlington**

C. Smet made a motion to approve the revised Burlington lease agreement.  
L. Jennings seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                      |        |
|----------------------|--------|
| A. Jimenez Villareal | Absent |
| E. Lopez             | Aye    |
| T. Powers            | Aye    |
| C. Garcia Alvarado   | Absent |
| J. Ortega            | Aye    |
| D. Gidlow            | Aye    |
| G. Flores            | Aye    |
| L. Jennings          | Aye    |
| C. Smet              | Aye    |

**VII. Conflict of Interest Code Biennial Review**

**A. Conflict of Interest Code Biennial Review**

L. Jennings made a motion to approve the amended CNC Conflict of Interest Code, updated to include new positions, revise titles of existing positions, and delete titles of positions that have been eliminated.  
C. Smet seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                      |        |
|----------------------|--------|
| D. Gidlow            | Aye    |
| G. Flores            | Aye    |
| L. Jennings          | Aye    |
| C. Garcia Alvarado   | Absent |
| E. Lopez             | Aye    |
| A. Jimenez Villareal | Absent |
| C. Smet              | Aye    |
| J. Ortega            | Aye    |
| T. Powers            | Aye    |

**VIII. Advancement Update**

**A. Advancement Update**

Amber Skrumbis, Director of Development, presented to the BOD an update on fund raising and priorities in advancement.

**IX. Data Review: CNCA Teacher Tenure**

**A. Data Review: CNCA Teacher Tenure**

Margarita Domingo, VP of Human Resources, presented to the BOD statistics on teacher retention, trends in exit interview data, and possible actions CNCA will focus on during the 2022-23 school year to decrease teacher turnover.

## **X. Financials**

### **A. FY21-22 Financials**

Sonia Oliva, VP ExED, shared final FY 21-22 financials.

### **B. FY22-23 Budget**

Sonia Oliva, VP ExED, reported FY 2022-23 budget summary.

## **XI. Chief Academic Officer Update**

### **A. CAO Report**

Charles Miller, VP of Schools, reported engagement priority updates. Rachel Hazlehurst, CAO, reported Special Education updates.

## **XII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:52 PM.

Respectfully Submitted,  
E. Lopez

## Coversheet

### 2022-23 LAUSD Compliance Monitoring Certifications: CNCA #1, CNCA #2, CNES #3, CNCA #4, CNHS #2

**Section:** IV. Consent Agenda  
**Item:** A. 2022-23 LAUSD Compliance Monitoring Certifications:  
CNCA #1, CNCA #2, CNES #3, CNCA #4, CNHS #2  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:**  
CNES 3 - Charter School Compliance Monitoring 2022-2023 Board.pdf  
CNCA 2 - Charter School Compliance Monitoring 2022-2023 Board.pdf  
CNCA 4 - Charter School Compliance Monitoring 2022-2023 Board.pdf  
CNHS 2 - Charter School Compliance Monitoring 2022-2023 Board.pdf  
CNCA 1 - Charter School Compliance Monitoring 2022-2023 Board.pdf



**LOS ANGELES UNIFIED SCHOOL DISTRICT**  
**CHARTER SCHOOLS DIVISION**

333 South Beaudry Avenue, 20<sup>th</sup> Floor, Los Angeles, CA 90017  
Office: (213) 241-0399 ♦ Prop. 39: (213) 241-5130 ♦ Fax: (213) 241-2054

ALBERTO M. CARVALHO  
Superintendent

VERONICA ARREGUIN  
Chief Strategy Officer

JOSÉ COLE-GUTIÉRREZ  
Director, Charter Schools Division

**CHARTER SCHOOL COMPLIANCE MONITORING**  
**2022-2023**

Dear Charter School Governing Board President and Charter School Leaders:

As part of oversight duties set forth in California Education Code § 47604.32, the LAUSD, through the Charter Schools Division (CSD), monitors each charter public school's compliance with applicable legal, charter, and policy requirements. To this end, the CSD's oversight process encompasses three important actions by each charter school:

- (1) **School Administrator's Certification**: As the CSD continues its focus on ensuring that the well-being of students remains first and foremost, **by October 28, 2022**, as part of the school's triannual electronic submission of documents, we request that the school site administrator submit the attached certification confirming the school's implementation of safety measures at the beginning of the school year. This beginning of the year certification by the school administrator informs the governing board and supports the school in ensuring that critical organizational and management systems are in place as the school year begins, as these requirements greatly impact students, staff, and the public. **Please submit the entire document to the CSD via Dropbox with only the school administrator's columns completed, along with the administrator's signature no later than October 28, 2022.**
  
- (2) **Certification of Board Compliance Review**: As in previous years, and as part of the Governing Board's fulfillment of its fiduciary governance responsibility to ensure that the charter school complies with all applicable laws and other requirements, it is critical that the school's Governing Board periodically review, discuss, monitor, and modify, if necessary, the school's policies and systems for compliance with such requirements. **Please complete and sign the final certification at the end of the attached document, *Compliance Monitoring and Certification of Board Compliance Review 2022-2023*, and return the entire document including the administrator's certification from the first submission. Please include the relevant Board agenda(s) and minutes as evidence of the Governing Board's review of these items and submit to the CSD via Dropbox no later than January 13, 2023.**

The CSD is very much aware and acknowledges that governing boards provide fiduciary oversight and hire a leader (or leaders) to execute day-to-day operations and appropriately delegated functions. Moreover, the charter school's governing board is the first line of charter school oversight. As part of the District's oversight process, this certification is intended to serve as a formal acknowledgement from charter school governing boards of their review and appropriate due diligence in these key areas as part of their own organizational oversight function. As stated in the *LAUSD Policy and Procedures for Charter Schools*, "While LAUSD is responsible to provide oversight of its charter schools and the entities managing charter schools, the primary oversight of each charter school must first and foremost be performed by the charter school's own governing board. The governing board of a charter school has an ongoing responsibility to oversee the operations of its charter school(s), ensuring that every charter school it oversees is providing a high-

quality educational program for students enrolled, is successfully fulfilling the terms of their charter, is fiscally sound, and complies with applicable laws, regulations, and court orders.” This annual certification also provides charter governing boards an opportunity to confirm with their school leadership that systems are/remain in place to fulfill these critical requirements that impact students, staff, and the public.

- (3) Documentation of Compliance: As we have historically done, the CSD will review documentation of compliance with several key legal requirements as part of this year’s annual performance-based oversight visit to each charter school. To facilitate effective and efficient compliance review on the day of the visit, please adhere to the guidance provided in the *Annual Performance-Based Oversight Visit Preparation Guide 2022-2023* for the preparation of the school’s compliance documentation. Please ensure that this documentation is current, complete, and accurate. The “Supporting Documentation” column of the table in the attached *Compliance Monitoring and Certification of Board Compliance Review 2022-2023* may provide useful support and assistance in this endeavor. Please be reminded that this list is not exhaustive, and it is the responsibility of the charter school and its board to ensure compliance will all applicable laws, policies, and regulations.

We appreciate your continued collaboration and cooperation as we work together so that all youth achieve in healthy and safe environments. Should you have questions, please contact your assigned CSD administrator.

Best wishes,



José Cole-Gutiérrez  
Director, Charter Schools Division

## COMPLIANCE MONITORING AND CERTIFICATION OF BOARD COMPLIANCE REVIEW 2022-2023

School Name: \_\_\_\_\_

Board President Name: \_\_\_\_\_

Charter Management Organization: \_\_\_\_\_

LAUSD Loc. Code: \_\_\_\_\_

**INSTRUCTIONS:** This Compliance Monitoring and Certification Checklist needs to be submitted twice but both certifications must be completed on the same form.

**First submission** should be completed by checking each appropriate box (Compliant **OR** In Process) for items 1-29; school administrator needs sign and date the certification page and submit all pages no later than October 28, 2022 via Dropbox.

**Second submission** needs to be completed by checking each appropriate items 1-29 under the board certification column, Board Chair needs to sign the certification page and submit with supporting documentation including the Board Agenda where checklist was discussed, Board Minutes and Board Agenda approving the minutes no later than January 13, 2023 via Dropbox.

**Note:** Checklist boxes cannot be left unchecked for any of the items unless you indicated Not Applicable (N/A). Compliance Certification with wet signatures must remain at the school site and be available for review upon request by the oversight team at any time.

| Compliance Requirements   | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                           | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13,<br>2023 |
|---|---|--------------------------------------|---------------------------|---|
|   |   | COMPLIANT                            | REQUIREMENT<br>IN PROCESS |   |
| 1. The charter school maintains timely and current verification of <b>criminal background and TB clearances</b> for all employees (including substitutes, part-time staff, and temporary employees) and contracting entities (service providers, vendors, and independent contractors). See, e.g., Ed. Code § 47605(c) (5)(F); Ed. Code §§ 45122.1 and 45125.1; Ed. Code § 49406; Ed. Code § 44237. | Documentation that the school has at least one DOJ-confirmed Custodian of Records.                              | <input type="checkbox"/>             | <input type="checkbox"/>  | <input type="checkbox"/>                            |
|   | Completed and signed "Certification of Clearances, Credentialing and Mandated Reporter Training 2022-2023" form | <input type="checkbox"/>             | <input type="checkbox"/>  | <input type="checkbox"/>                            |

| Compliance Requirements  | Supporting Documentation   | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|--|--|--------------------------------------|--------------------------|--|
|  | Completed and signed “Criminal Background Clearance Certification” for each faculty and staff member to certify criminal background clearance prior to employment.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Certification of timely DOJ and TB clearances by all contracting entities.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Documentation of compliance with applicable volunteer clearance requirements, including tuberculosis (TB) risk assessment/clearance requirements. Ed Code § 49406; Health & Safety Code §§ 121525, 121535, 121545, and 121555. | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 2. Teachers hold an EL Certification and a valid Commission on <b>Teacher Credentialing</b> Certificate, permit, or other documents equivalent to that which a teacher in other public schools would be required to hold per federal and state law, ESSA. See Ed. Code § 47605(1). | For each certificated staff member: Credential(s) are appropriate for the position(s) to which the person has been assigned, and are in alignment with Ed. Code § 47605(1) and other applicable law                            | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Master schedule that shows all assignment(s) of each certificated staff member.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 2a. The administration and board have a system in place for reporting applicable employee misconduct to the Commission on Teacher Credentialing.   | Internal human resources procedures.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 3. The Charter Schools Division (CSD) has been provided with, and parents have access to, the school’s most current <b>contact information</b> for each Governing Board member and the <b>2022-2023 Board meetings calendar</b> . See current                                      | Accurate and updated school contact information.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Accurate and updated list/roster of Governing  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements   | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|---|---|--------------------------------------|--------------------------|--|
| <i>Federal, State, and District Required Language for Independent Charter School Petitions (New and Renewal) and Material Revisions (FSDRL).</i>  | Board members and contact information.  |                                      |                          |  |
|   | Calendar of Governing Board meeting dates and location(s).                                | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 4. Charter school complies with the <b>pre- and post-lottery and enrollment forms</b> guidelines. See <i>Admissions Requirements and Materials</i> (August 2011).   | Lottery form and enrollment packet.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 5. Charter school shall ensure that staff receives annual <b>training on the charter school's health, safety, and emergency procedures</b> , and shall maintain a calendar for, and conduct, emergency response drills for students and staff including, but not limited to:<br>a. Health, Safety and Emergency Preparedness Plan (School Safety Plan) (see, e.g., Ed Code §§ 32280-32289)<br>b. Child Abuse Mandated Reporter training as outlined in Ed. Code § 44691; Penal Code § 11165.7<br>c. Blood borne Pathogens training (see 8 CCR § 5193)<br>d. Pupil Suicide Prevention Policy, as outlined in Ed. Code, § 215 | Comprehensive Health, Safety, and Emergency Plan.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Documentation of emergency drills and preparedness training.                              | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Documentation of timely and compliant Child Abuse Mandated Reporter training.             | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Documentation of annual Blood borne Pathogens training.                                   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Documentation of Pupil Suicide Prevention Policy training.                                | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 6. <b>Co-located Charter Schools only-</b> The school administrator and governing board acknowledges and understands that the independent charter school follows applicable District policy, including the District School Safety Plan, as a co-located charter school.   | Participation in District and site level co-location meetings.                            |                                      |                          |  |
|   | Review of Policy Bulletin-5532.1  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Meeting with local district site principal for additional information and questions.      |                                      |                          |  |
| 7. The charter school has either implemented the <b>LAUSD Master Plan for English Learners and Standard English Learners</b> or updated and implemented its own master plan in accordance with English Language Master Plan requirements. See current FSDRL.  | EL Certification Form   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | EL Master Plan has been updated (if the school has not adopted the LAUSD EL Master Plan). | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |



| Compliance Requirements  | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|--|---|--------------------------------------|--------------------------|--|
| 8. The charter school's school climate and student discipline systems and procedures align with LAUSD's <b>Discipline Foundation Policy</b> and <b>School Climate Bill of Rights</b> . See current FSDRL.  | Description of the school-wide student behavior and discipline system that aligns with Discipline Foundation Policy and School Climate Bill of Rights.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Evidence of tiered behavior intervention, alternatives to suspension, and school positive behavior support that the school provides.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 9. Charter School shall maintain all data involving placement, tracking, and monitoring of student <b>suspensions, expulsions, and reinstatements</b> , and make such outcome data readily available to the LAUSD upon request. The charter school submits student suspension and expulsion data to the Office of Data and Accountability on a monthly basis. See current FSDRL. | Monthly suspension and expulsion reports.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 10. Charter School ensures that any and all school <b>communications, including the Parent Student Handbook</b> , are consistent with the provisions of school's approved charter as well as applicable law (e.g., translation required in the target language if Charter School has 15% of more of Stakeholders who speak that language.)                                       | Parent Student Handbook   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 11. The charter school's occupancy and use of <b>facilities shall be in compliance</b> with applicable building codes, standards and regulations adopted by the city and/or county agencies responsible for building and safety standards, including but not limited to, the Americans with Disabilities Act. See 42 U.S.C.A. § 12182; Ed. Code § 47610. See current FSDRL.      | Current and appropriate Certificate of Occupancy or equivalent; fire permit that certifies a thorough and comprehensive fire life safety inspection has been conducted annually; and other required documentation (for any school site not located on District property). | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 12. The charter school complies with all <b>federal and state laws related to public entities</b> , including, but not limited to: <ul style="list-style-type: none"> <li>• Ralph M. Brown Act, Gov. Code §§ 54950, et seq.</li> </ul>   | Board meeting agendas and minutes for the past 12 months.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements  | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|--|---|--------------------------------------|--------------------------|--|
| <ul style="list-style-type: none"> <li>Political Reform Act of 1974, Gov. Code §§ 81000, et seq.</li> <li>California Public Records Act, Gov. Code § 6250, et seq.</li> <li>Conflicts of Interest, Gov. Code § 1090. See current FSDRL.</li> </ul>   | Verification of compliant public posting of Board agendas, including on the school website.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Evidence of Brown Act training.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Forms 700 (and any applicable required documents) filed with the Los Angeles County Board of Supervisors as required and maintained at the school site/organization. Remaining applicable employees forms 700 are maintained at the school site/organization. | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | School policy for responding to Public Records Act requests.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 13. The charter school ensures that its <b>Articles of Incorporation</b> are current and appropriate for the operation of the charter school.  | Corporate papers, including any and all Articles of Incorporation (initial documents and any subsequent amendments), for entities affiliated with the charter school.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 14. <b>By-laws</b> are current and consistent with approved charter, Governing Board-approved, and signed by the Governing Board secretary.  | Current and signed Board-approved bylaws.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 15. The charter school meets the provisions of eligibility and/or is a participant of state and <b>federal programs and/or grants</b> , which may include but not limited to, the following: Title I, II, III, and other programs, child nutrition programs, Proposition 20 – State Lottery (e.g., Gov. Code § 8880.4), Education Protection Act (Proposition 30), Special Education (Ed. Code § 56000, et seq.), Ed. Code § 47614.5, and all other federal and state programs in which the charter school participates. | A list of current federal and/or state programs that the school is participating in and/or receiving grants from, and a certification that the school has met the provisions of eligibility and/or requirements of these programs.                            | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 16. The charter school implements Uniform Complaint Procedure (UCP) policies and procedures with appropriate corresponding forms   | The governing board has reviewed the school's:  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements   | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|---|---|--------------------------------------|--------------------------|--|
| and documents, readily available to stakeholders at the school site and on the school's website, that are compliant with federal and state requirements., See, e.g., guidance provided at <a href="http://www.cde.ca.gov/re/cp/uc/">http://www.cde.ca.gov/re/cp/uc/</a>   | <ul style="list-style-type: none"> <li>• UCP policies</li> <li>• UCP procedures</li> <li>• UCP forms</li> </ul>   |                                      |                          |  |
| <p>17. The charter school, as a recipient of federal reimbursement for the National School Lunch/Breakfast program and/or as a school on District property, has adopted a <b>Local School Wellness Policy</b>. See 42 U.S.C.A. § 1751, et seq.; 42 U.S.C.A. § 1771, et seq.</p> <p>Note: Even if the charter school is not participating in the National School Lunch or Breakfast program development and adoption of an equivalent Wellness Policy would benefit the school and its students.</p> | Local School Wellness Policy, including evidence of stakeholder input in the development of the policy and annual progress report.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| <p>18. The governing board oversees the development of and approves/adopts the <b>educational partner engagement</b> process, goals, actions, measurable outcomes, and expenditures in the school's <b>Local Control Accountability Plan (LCAP)</b> and annual update in consultation with teachers, staff, administrators, parents, and students. See Ed. Code § 47606.5.</p>  | Documentation of educational partner engagement, including Board Meeting Agendas, Board Minutes, LCAP, and related documents (e.g., Supplement to the Annual Update to the 2021-22 Local Control and Accountability Plan, Budget Overview for Parents, etc.). | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| <p>19. The charter school ensures compliance with the LAUSD's <b>Keeping Parents Informed: Charter Public School Transparency Resolution</b> of January 12, 2016, which includes documents available both manually and electronically, and if the charter school occupies a building on the AB300 list (seismic safety survey), it has posted a notice of such status in its main office. Ed. Code §§ 17280 to 17317.</p>   | Documentation of discussion by the Governing Board including Board Meeting Agendas and Board Minutes and review that documentation is available both manually and electronically.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| <p>20. The charter school ensures that it is in compliance with all applicable state law regarding students experiencing homelessness and foster youth, including but not limited to the provisions of Ed. Code §§ 48850, 48853, 48853.5, 49069.5, 51225.1, 51225.2 and , as amended from time to time.</p>   | Documentation of compliance with the requirements, which may include but is not limited to, the name of the charter school's designee and the partial credit policy, if applicable.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements   | Supporting Documentation   | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|---|--|--------------------------------------|--------------------------|--|
| 21. <b>Schools Serving Grade 9 only:</b> The charter school complies with all applicable requirements of Ed. Code § 51224.7.  | Documentation of the adoption of the charter school's established policy in compliance with Education Code section 51224.7, including the Board Meeting Agendas and Board Minutes.         | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 22. The charter school complies with all applicable requirements of Ed. Code, § 215: Pupil Suicide Prevention Policies. (Schools serving Grades 7-12). If the charter school is co-located on District property (Prop 39), the charter school must comply with the District's policy (BUL: 2637.4 <i>Suicide Prevention, Intervention, and Postvention</i> ) and must access training via the District's website through MyPLN. | Documentation of the adoption of the charter school's policy as outlined in Ed. Code, § 215, including the Board Meeting Agendas and Board Minutes.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 23. <b>For High Schools Only:</b> The charter school has obtained WASC accreditation and UCOP Doorways Course Approval.   | Charter school approvals are listed on the WASC website and UCOP Doorways website.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 24. The charter school complies with all applicable requirements of Ed. Code §§ 231.5 and 231.6 regarding sexual harassment notifications (Schools serving Grades 9-12).  | Verification of pupils being notified in accordance with applicable legal requirements (Ed. Code §§ 231.5 and 231.6), displaying a poster in bathrooms and locker rooms at the schoolsite. | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 25. Charter school must comply with all online posting requirements related to the filing of a Title IX complaint pursuant to Education Code section 221.61.  | Documentation of the charter school's online posting(s) containing all the required information set forth in Education Code section 221.61.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements  | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|--|---|--------------------------------------|--------------------------|--|
| 26. Charter school must comply with all Title IX federal requirements including the adoption and publishing of grievance procedures. These procedures are intended to provide for the prompt and equitable resolution of student and employee complaints set forth in 34 C.F.R. § 106.8.   | Documentation of the charter school's adoption and publishing of its grievance procedures including the Board Meeting Agenda(s) and Board Minute(s).  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 27. The charter school complies with all applicable requirements of Ed. Code § 56040.3 pertaining to school-purchased technology devices for individuals with exceptional needs.   | Documentation of compliance with the requirements, which may include but is not limited to, how students were provided access to devices in order to receive a free appropriate public education.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 28. Commencing in Fiscal Year 2022-2023, charter schools must comply with all applicable requirements of Ed. Code § 49501.5 pertaining to statewide Universal Meals Program, whereby charter schools serving students in grades TK-12 provide two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility. | Documentation of compliance with the requirements, which may include but is not limited to, how the charter school implemented a Universal Meals Program for school children, and whether the school participated in the federal National School Lunch Program (NSLP) and School Breakfast Program (SBP). | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 29. The charter school complies with all applicable requirements of Ed. Code § 44258.9 related to the state's annual teacher assignment monitoring via the California Statewide Assignment Accountability System (CalSAAS), and engages in the CalSAAS to address any possible misassignments within the designated timelines. The charter school must correct misassignments within 30 calendar days.         | Participation in the CalSAAS.<br><br>Timely responses to the Monitoring Authority's questions/requests in the CalSAAS.<br><br>Documentation of corrected misassignments.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

## CERTIFICATION OF SCHOOL ADMINISTRATOR'S COMPLIANCE REVIEW

**(By Friday, October 28, 2022)**

The undersigned hereby certifies that, on \_\_\_\_\_ the School Administrator of  
Date(s)

Name of Charter School  
 reviewed the school's compliance with legal, charter, and District policy requirements.

|                                      |                                   |             |
|--------------------------------------|-----------------------------------|-------------|
|                                      |                                   |             |
| Printed Name of School Administrator | Signature of School Administrator | Date Signed |

## CERTIFICATION OF BOARD COMPLIANCE REVIEW

**(By Friday, January 13, 2023)**

The undersigned hereby certifies that, on \_\_\_\_\_, the Governing Board of  
Date(s)

Name of Charter School  
 reviewed the school's compliance with legal, charter, and District policy requirements.

This certification includes the following relevant documentation:

- Board Agenda where item was discussed
- Board Minutes
- Board Agenda Approving the Minutes

|                                       |                                    |             |
|---------------------------------------|------------------------------------|-------------|
|                                       |                                    |             |
| Printed Name of Governing Board Chair | Signature of Governing Board Chair | Date Signed |



**LOS ANGELES UNIFIED SCHOOL DISTRICT**  
**CHARTER SCHOOLS DIVISION**

333 South Beaudry Avenue, 20<sup>th</sup> Floor, Los Angeles, CA 90017  
Office: (213) 241-0399 ♦ Prop. 39: (213) 241-5130 ♦ Fax: (213) 241-2054

ALBERTO M. CARVALHO  
Superintendent

VERONICA ARREGUIN  
Chief Strategy Officer

JOSÉ COLE-GUTIÉRREZ  
Director, Charter Schools Division

**CHARTER SCHOOL COMPLIANCE MONITORING**  
**2022-2023**

Dear Charter School Governing Board President and Charter School Leaders:

As part of oversight duties set forth in California Education Code § 47604.32, the LAUSD, through the Charter Schools Division (CSD), monitors each charter public school's compliance with applicable legal, charter, and policy requirements. To this end, the CSD's oversight process encompasses three important actions by each charter school:

- (1) **School Administrator's Certification**: As the CSD continues its focus on ensuring that the well-being of students remains first and foremost, **by October 28, 2022**, as part of the school's triannual electronic submission of documents, we request that the school site administrator submit the attached certification confirming the school's implementation of safety measures at the beginning of the school year. This beginning of the year certification by the school administrator informs the governing board and supports the school in ensuring that critical organizational and management systems are in place as the school year begins, as these requirements greatly impact students, staff, and the public. **Please submit the entire document to the CSD via Dropbox with only the school administrator's columns completed, along with the administrator's signature no later than October 28, 2022.**
  
- (2) **Certification of Board Compliance Review**: As in previous years, and as part of the Governing Board's fulfillment of its fiduciary governance responsibility to ensure that the charter school complies with all applicable laws and other requirements, it is critical that the school's Governing Board periodically review, discuss, monitor, and modify, if necessary, the school's policies and systems for compliance with such requirements. **Please complete and sign the final certification at the end of the attached document, *Compliance Monitoring and Certification of Board Compliance Review 2022-2023*, and return the entire document including the administrator's certification from the first submission. Please include the relevant Board agenda(s) and minutes as evidence of the Governing Board's review of these items and submit to the CSD via Dropbox no later than January 13, 2023.**

The CSD is very much aware and acknowledges that governing boards provide fiduciary oversight and hire a leader (or leaders) to execute day-to-day operations and appropriately delegated functions. Moreover, the charter school's governing board is the first line of charter school oversight. As part of the District's oversight process, this certification is intended to serve as a formal acknowledgement from charter school governing boards of their review and appropriate due diligence in these key areas as part of their own organizational oversight function. As stated in the *LAUSD Policy and Procedures for Charter Schools*, "While LAUSD is responsible to provide oversight of its charter schools and the entities managing charter schools, the primary oversight of each charter school must first and foremost be performed by the charter school's own governing board. The governing board of a charter school has an ongoing responsibility to oversee the operations of its charter school(s), ensuring that every charter school it oversees is providing a high-

quality educational program for students enrolled, is successfully fulfilling the terms of their charter, is fiscally sound, and complies with applicable laws, regulations, and court orders.” This annual certification also provides charter governing boards an opportunity to confirm with their school leadership that systems are/remain in place to fulfill these critical requirements that impact students, staff, and the public.

- (3) Documentation of Compliance: As we have historically done, the CSD will review documentation of compliance with several key legal requirements as part of this year’s annual performance-based oversight visit to each charter school. To facilitate effective and efficient compliance review on the day of the visit, please adhere to the guidance provided in the *Annual Performance-Based Oversight Visit Preparation Guide 2022-2023* for the preparation of the school’s compliance documentation. Please ensure that this documentation is current, complete, and accurate. The “Supporting Documentation” column of the table in the attached *Compliance Monitoring and Certification of Board Compliance Review 2022-2023* may provide useful support and assistance in this endeavor. Please be reminded that this list is not exhaustive, and it is the responsibility of the charter school and its board to ensure compliance will all applicable laws, policies, and regulations.

We appreciate your continued collaboration and cooperation as we work together so that all youth achieve in healthy and safe environments. Should you have questions, please contact your assigned CSD administrator.

Best wishes,



José Cole-Gutiérrez  
Director, Charter Schools Division



## COMPLIANCE MONITORING AND CERTIFICATION OF BOARD COMPLIANCE REVIEW 2022-2023

School Name: \_\_\_\_\_

Board President Name: \_\_\_\_\_

Charter Management Organization: \_\_\_\_\_

LAUSD Loc. Code: \_\_\_\_\_

**INSTRUCTIONS:** This Compliance Monitoring and Certification Checklist needs to be submitted twice but both certifications must be completed on the same form.

**First submission** should be completed by checking each appropriate box (Compliant **OR** In Process) for items 1-29; school administrator needs sign and date the certification page and submit all pages no later than October 28, 2022 via Dropbox.

**Second submission** needs to be completed by checking each appropriate items 1-29 under the board certification column, Board Chair needs to sign the certification page and submit with supporting documentation including the Board Agenda where checklist was discussed, Board Minutes and Board Agenda approving the minutes no later than January 13, 2023 via Dropbox.

**Note:** Checklist boxes cannot be left unchecked for any of the items unless you indicated Not Applicable (N/A). Compliance Certification with wet signatures must remain at the school site and be available for review upon request by the oversight team at any time.

| Compliance Requirements   | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                           | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13,<br>2023 |
|---|---|--------------------------------------|---------------------------|---|
|   |   | COMPLIANT                            | REQUIREMENT<br>IN PROCESS |   |
| 1. The charter school maintains timely and current verification of <b>criminal background and TB clearances</b> for all employees (including substitutes, part-time staff, and temporary employees) and contracting entities (service providers, vendors, and independent contractors). See, e.g., Ed. Code § 47605(c) (5)(F); Ed. Code §§ 45122.1 and 45125.1; Ed. Code § 49406; Ed. Code § 44237. | Documentation that the school has at least one DOJ-confirmed Custodian of Records.                              | <input type="checkbox"/>             | <input type="checkbox"/>  | <input type="checkbox"/>                            |
|   | Completed and signed "Certification of Clearances, Credentialing and Mandated Reporter Training 2022-2023" form | <input type="checkbox"/>             | <input type="checkbox"/>  | <input type="checkbox"/>                            |

| Compliance Requirements  | Supporting Documentation   | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|--|--|--------------------------------------|--------------------------|--|
|  | Completed and signed “Criminal Background Clearance Certification” for each faculty and staff member to certify criminal background clearance prior to employment.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Certification of timely DOJ and TB clearances by all contracting entities.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Documentation of compliance with applicable volunteer clearance requirements, including tuberculosis (TB) risk assessment/clearance requirements. Ed Code § 49406; Health & Safety Code §§ 121525, 121535, 121545, and 121555. | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 2. Teachers hold an EL Certification and a valid Commission on <b>Teacher Credentialing</b> Certificate, permit, or other documents equivalent to that which a teacher in other public schools would be required to hold per federal and state law, ESSA. See Ed. Code § 47605(1). | For each certificated staff member: Credential(s) are appropriate for the position(s) to which the person has been assigned, and are in alignment with Ed. Code § 47605(1) and other applicable law                            | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Master schedule that shows all assignment(s) of each certificated staff member.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 2a. The administration and board have a system in place for reporting applicable employee misconduct to the Commission on Teacher Credentialing.   | Internal human resources procedures.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 3. The Charter Schools Division (CSD) has been provided with, and parents have access to, the school’s most current <b>contact information</b> for each Governing Board member and the <b>2022-2023 Board meetings calendar</b> . See current                                      | Accurate and updated school contact information.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Accurate and updated list/roster of Governing  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements   | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|---|---|--------------------------------------|--------------------------|--|
| <i>Federal, State, and District Required Language for Independent Charter School Petitions (New and Renewal) and Material Revisions (FSDRL).</i>  | Board members and contact information.  |                                      |                          |  |
|   | Calendar of Governing Board meeting dates and location(s).                                | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 4. Charter school complies with the <b>pre- and post-lottery and enrollment forms</b> guidelines. See <i>Admissions Requirements and Materials</i> (August 2011).   | Lottery form and enrollment packet.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 5. Charter school shall ensure that staff receives annual <b>training on the charter school's health, safety, and emergency procedures</b> , and shall maintain a calendar for, and conduct, emergency response drills for students and staff including, but not limited to:<br>a. Health, Safety and Emergency Preparedness Plan (School Safety Plan) (see, e.g., Ed Code §§ 32280-32289)<br>b. Child Abuse Mandated Reporter training as outlined in Ed. Code § 44691; Penal Code § 11165.7<br>c. Blood borne Pathogens training (see 8 CCR § 5193)<br>d. Pupil Suicide Prevention Policy, as outlined in Ed. Code, § 215 | Comprehensive Health, Safety, and Emergency Plan.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Documentation of emergency drills and preparedness training.                              | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Documentation of timely and compliant Child Abuse Mandated Reporter training.             | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Documentation of annual Blood borne Pathogens training.                                   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Documentation of Pupil Suicide Prevention Policy training.                                | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 6. <b>Co-located Charter Schools only-</b> The school administrator and governing board acknowledges and understands that the independent charter school follows applicable District policy, including the District School Safety Plan, as a co-located charter school.   | Participation in District and site level co-location meetings.                            |                                      |                          |  |
|   | Review of Policy Bulletin-5532.1  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Meeting with local district site principal for additional information and questions.      |                                      |                          |  |
| 7. The charter school has either implemented the <b>LAUSD Master Plan for English Learners and Standard English Learners</b> or updated and implemented its own master plan in accordance with English Language Master Plan requirements. See current FSDRL.  | EL Certification Form   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | EL Master Plan has been updated (if the school has not adopted the LAUSD EL Master Plan). | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements  | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|--|---|--------------------------------------|--------------------------|--|
| 8. The charter school's school climate and student discipline systems and procedures align with LAUSD's <b>Discipline Foundation Policy</b> and <b>School Climate Bill of Rights</b> . See current FSDRL.  | Description of the school-wide student behavior and discipline system that aligns with Discipline Foundation Policy and School Climate Bill of Rights.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Evidence of tiered behavior intervention, alternatives to suspension, and school positive behavior support that the school provides.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 9. Charter School shall maintain all data involving placement, tracking, and monitoring of student <b>suspensions, expulsions, and reinstatements</b> , and make such outcome data readily available to the LAUSD upon request. The charter school submits student suspension and expulsion data to the Office of Data and Accountability on a monthly basis. See current FSDRL. | Monthly suspension and expulsion reports.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 10. Charter School ensures that any and all school <b>communications, including the Parent Student Handbook</b> , are consistent with the provisions of school's approved charter as well as applicable law (e.g., translation required in the target language if Charter School has 15% of more of Stakeholders who speak that language.)                                       | Parent Student Handbook   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 11. The charter school's occupancy and use of <b>facilities shall be in compliance</b> with applicable building codes, standards and regulations adopted by the city and/or county agencies responsible for building and safety standards, including but not limited to, the Americans with Disabilities Act. See 42 U.S.C.A. § 12182; Ed. Code § 47610. See current FSDRL.      | Current and appropriate Certificate of Occupancy or equivalent; fire permit that certifies a thorough and comprehensive fire life safety inspection has been conducted annually; and other required documentation (for any school site not located on District property). | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 12. The charter school complies with all <b>federal and state laws related to public entities</b> , including, but not limited to: <ul style="list-style-type: none"> <li>• Ralph M. Brown Act, Gov. Code §§ 54950, et seq.</li> </ul>   | Board meeting agendas and minutes for the past 12 months.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements  | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|--|---|--------------------------------------|--------------------------|--|
| <ul style="list-style-type: none"> <li>Political Reform Act of 1974, Gov. Code §§ 81000, et seq.</li> <li>California Public Records Act, Gov. Code § 6250, et seq.</li> <li>Conflicts of Interest, Gov. Code § 1090. See current FSDRL.</li> </ul>   | Verification of compliant public posting of Board agendas, including on the school website.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Evidence of Brown Act training.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Forms 700 (and any applicable required documents) filed with the Los Angeles County Board of Supervisors as required and maintained at the school site/organization. Remaining applicable employees forms 700 are maintained at the school site/organization. | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | School policy for responding to Public Records Act requests.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 13. The charter school ensures that its <b>Articles of Incorporation</b> are current and appropriate for the operation of the charter school.  | Corporate papers, including any and all Articles of Incorporation (initial documents and any subsequent amendments), for entities affiliated with the charter school.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 14. <b>By-laws</b> are current and consistent with approved charter, Governing Board-approved, and signed by the Governing Board secretary.  | Current and signed Board-approved bylaws.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 15. The charter school meets the provisions of eligibility and/or is a participant of state and <b>federal programs and/or grants</b> , which may include but not limited to, the following: Title I, II, III, and other programs, child nutrition programs, Proposition 20 – State Lottery (e.g., Gov. Code § 8880.4), Education Protection Act (Proposition 30), Special Education (Ed. Code § 56000, et seq.), Ed. Code § 47614.5, and all other federal and state programs in which the charter school participates. | A list of current federal and/or state programs that the school is participating in and/or receiving grants from, and a certification that the school has met the provisions of eligibility and/or requirements of these programs.                            | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 16. The charter school implements Uniform Complaint Procedure (UCP) policies and procedures with appropriate corresponding forms   | The governing board has reviewed the school's:  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements   | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|---|---|--------------------------------------|--------------------------|--|
| and documents, readily available to stakeholders at the school site and on the school's website, that are compliant with federal and state requirements., See, e.g., guidance provided at <a href="http://www.cde.ca.gov/re/cp/uc/">http://www.cde.ca.gov/re/cp/uc/</a>   | <ul style="list-style-type: none"> <li>• UCP policies</li> <li>• UCP procedures</li> <li>• UCP forms</li> </ul>   |                                      |                          |  |
| <p>17. The charter school, as a recipient of federal reimbursement for the National School Lunch/Breakfast program and/or as a school on District property, has adopted a <b>Local School Wellness Policy</b>. See 42 U.S.C.A. § 1751, et seq.; 42 U.S.C.A. § 1771, et seq.</p> <p>Note: Even if the charter school is not participating in the National School Lunch or Breakfast program development and adoption of an equivalent Wellness Policy would benefit the school and its students.</p> | Local School Wellness Policy, including evidence of stakeholder input in the development of the policy and annual progress report.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| <p>18. The governing board oversees the development of and approves/adopts the <b>educational partner engagement</b> process, goals, actions, measurable outcomes, and expenditures in the school's <b>Local Control Accountability Plan (LCAP)</b> and annual update in consultation with teachers, staff, administrators, parents, and students. See Ed. Code § 47606.5.</p>  | Documentation of educational partner engagement, including Board Meeting Agendas, Board Minutes, LCAP, and related documents (e.g., Supplement to the Annual Update to the 2021-22 Local Control and Accountability Plan, Budget Overview for Parents, etc.). | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| <p>19. The charter school ensures compliance with the LAUSD's <b>Keeping Parents Informed: Charter Public School Transparency Resolution</b> of January 12, 2016, which includes documents available both manually and electronically, and if the charter school occupies a building on the AB300 list (seismic safety survey), it has posted a notice of such status in its main office. Ed. Code §§ 17280 to 17317.</p>   | Documentation of discussion by the Governing Board including Board Meeting Agendas and Board Minutes and review that documentation is available both manually and electronically.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| <p>20. The charter school ensures that it is in compliance with all applicable state law regarding students experiencing homelessness and foster youth, including but not limited to the provisions of Ed. Code §§ 48850, 48853, 48853.5, 49069.5, 51225.1, 51225.2 and , as amended from time to time.</p>   | Documentation of compliance with the requirements, which may include but is not limited to, the name of the charter school's designee and the partial credit policy, if applicable.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements   | Supporting Documentation   | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|---|--|--------------------------------------|--------------------------|--|
| 21. <b>Schools Serving Grade 9 only:</b> The charter school complies with all applicable requirements of Ed. Code § 51224.7.  | Documentation of the adoption of the charter school's established policy in compliance with Education Code section 51224.7, including the Board Meeting Agendas and Board Minutes.         | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 22. The charter school complies with all applicable requirements of Ed. Code, § 215: Pupil Suicide Prevention Policies. (Schools serving Grades 7-12). If the charter school is co-located on District property (Prop 39), the charter school must comply with the District's policy (BUL: 2637.4 <i>Suicide Prevention, Intervention, and Postvention</i> ) and must access training via the District's website through MyPLN. | Documentation of the adoption of the charter school's policy as outlined in Ed. Code, § 215, including the Board Meeting Agendas and Board Minutes.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 23. <b>For High Schools Only:</b> The charter school has obtained WASC accreditation and UCOP Doorways Course Approval.   | Charter school approvals are listed on the WASC website and UCOP Doorways website.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 24. The charter school complies with all applicable requirements of Ed. Code §§ 231.5 and 231.6 regarding sexual harassment notifications (Schools serving Grades 9-12).  | Verification of pupils being notified in accordance with applicable legal requirements (Ed. Code §§ 231.5 and 231.6), displaying a poster in bathrooms and locker rooms at the schoolsite. | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 25. Charter school must comply with all online posting requirements related to the filing of a Title IX complaint pursuant to Education Code section 221.61.  | Documentation of the charter school's online posting(s) containing all the required information set forth in Education Code section 221.61.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements  | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|--|---|--------------------------------------|--------------------------|--|
| 26. Charter school must comply with all Title IX federal requirements including the adoption and publishing of grievance procedures. These procedures are intended to provide for the prompt and equitable resolution of student and employee complaints set forth in 34 C.F.R. § 106.8.   | Documentation of the charter school's adoption and publishing of its grievance procedures including the Board Meeting Agenda(s) and Board Minute(s).  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 27. The charter school complies with all applicable requirements of Ed. Code § 56040.3 pertaining to school-purchased technology devices for individuals with exceptional needs.   | Documentation of compliance with the requirements, which may include but is not limited to, how students were provided access to devices in order to receive a free appropriate public education.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 28. Commencing in Fiscal Year 2022-2023, charter schools must comply with all applicable requirements of Ed. Code § 49501.5 pertaining to statewide Universal Meals Program, whereby charter schools serving students in grades TK-12 provide two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility. | Documentation of compliance with the requirements, which may include but is not limited to, how the charter school implemented a Universal Meals Program for school children, and whether the school participated in the federal National School Lunch Program (NSLP) and School Breakfast Program (SBP). | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 29. The charter school complies with all applicable requirements of Ed. Code § 44258.9 related to the state's annual teacher assignment monitoring via the California Statewide Assignment Accountability System (CalSAAS), and engages in the CalSAAS to address any possible misassignments within the designated timelines. The charter school must correct misassignments within 30 calendar days.         | Participation in the CalSAAS.<br><br>Timely responses to the Monitoring Authority's questions/requests in the CalSAAS.<br><br>Documentation of corrected misassignments.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |



## CERTIFICATION OF SCHOOL ADMINISTRATOR'S COMPLIANCE REVIEW

**(By Friday, October 28, 2022)**

The undersigned hereby certifies that, on \_\_\_\_\_ the School Administrator of  
Date(s)

Name of Charter School  
 reviewed the school's compliance with legal, charter, and District policy requirements.

|                                      |                                   |             |
|--------------------------------------|-----------------------------------|-------------|
|                                      |                                   |             |
| Printed Name of School Administrator | Signature of School Administrator | Date Signed |

## CERTIFICATION OF BOARD COMPLIANCE REVIEW

**(By Friday, January 13, 2023)**

The undersigned hereby certifies that, on \_\_\_\_\_, the Governing Board of  
Date(s)

Name of Charter School  
 reviewed the school's compliance with legal, charter, and District policy requirements.

This certification includes the following relevant documentation:

- Board Agenda where item was discussed
- Board Minutes
- Board Agenda Approving the Minutes

|                                       |                                    |             |
|---------------------------------------|------------------------------------|-------------|
|                                       |                                    |             |
| Printed Name of Governing Board Chair | Signature of Governing Board Chair | Date Signed |



**LOS ANGELES UNIFIED SCHOOL DISTRICT**  
**CHARTER SCHOOLS DIVISION**

333 South Beaudry Avenue, 20<sup>th</sup> Floor, Los Angeles, CA 90017  
Office: (213) 241-0399 ♦ Prop. 39: (213) 241-5130 ♦ Fax: (213) 241-2054

ALBERTO M. CARVALHO  
Superintendent

VERONICA ARREGUIN  
Chief Strategy Officer

JOSÉ COLE-GUTIÉRREZ  
Director, Charter Schools Division

**CHARTER SCHOOL COMPLIANCE MONITORING**  
**2022-2023**

Dear Charter School Governing Board President and Charter School Leaders:

As part of oversight duties set forth in California Education Code § 47604.32, the LAUSD, through the Charter Schools Division (CSD), monitors each charter public school's compliance with applicable legal, charter, and policy requirements. To this end, the CSD's oversight process encompasses three important actions by each charter school:

- (1) **School Administrator's Certification**: As the CSD continues its focus on ensuring that the well-being of students remains first and foremost, **by October 28, 2022**, as part of the school's triannual electronic submission of documents, we request that the school site administrator submit the attached certification confirming the school's implementation of safety measures at the beginning of the school year. This beginning of the year certification by the school administrator informs the governing board and supports the school in ensuring that critical organizational and management systems are in place as the school year begins, as these requirements greatly impact students, staff, and the public. **Please submit the entire document to the CSD via Dropbox with only the school administrator's columns completed, along with the administrator's signature no later than October 28, 2022.**
  
- (2) **Certification of Board Compliance Review**: As in previous years, and as part of the Governing Board's fulfillment of its fiduciary governance responsibility to ensure that the charter school complies with all applicable laws and other requirements, it is critical that the school's Governing Board periodically review, discuss, monitor, and modify, if necessary, the school's policies and systems for compliance with such requirements. **Please complete and sign the final certification at the end of the attached document, *Compliance Monitoring and Certification of Board Compliance Review 2022-2023*, and return the entire document including the administrator's certification from the first submission. Please include the relevant Board agenda(s) and minutes as evidence of the Governing Board's review of these items and submit to the CSD via Dropbox no later than January 13, 2023.**

The CSD is very much aware and acknowledges that governing boards provide fiduciary oversight and hire a leader (or leaders) to execute day-to-day operations and appropriately delegated functions. Moreover, the charter school's governing board is the first line of charter school oversight. As part of the District's oversight process, this certification is intended to serve as a formal acknowledgement from charter school governing boards of their review and appropriate due diligence in these key areas as part of their own organizational oversight function. As stated in the *LAUSD Policy and Procedures for Charter Schools*, "While LAUSD is responsible to provide oversight of its charter schools and the entities managing charter schools, the primary oversight of each charter school must first and foremost be performed by the charter school's own governing board. The governing board of a charter school has an ongoing responsibility to oversee the operations of its charter school(s), ensuring that every charter school it oversees is providing a high-

quality educational program for students enrolled, is successfully fulfilling the terms of their charter, is fiscally sound, and complies with applicable laws, regulations, and court orders.” This annual certification also provides charter governing boards an opportunity to confirm with their school leadership that systems are/remain in place to fulfill these critical requirements that impact students, staff, and the public.

- (3) Documentation of Compliance: As we have historically done, the CSD will review documentation of compliance with several key legal requirements as part of this year’s annual performance-based oversight visit to each charter school. To facilitate effective and efficient compliance review on the day of the visit, please adhere to the guidance provided in the *Annual Performance-Based Oversight Visit Preparation Guide 2022-2023* for the preparation of the school’s compliance documentation. Please ensure that this documentation is current, complete, and accurate. The “Supporting Documentation” column of the table in the attached *Compliance Monitoring and Certification of Board Compliance Review 2022-2023* may provide useful support and assistance in this endeavor. Please be reminded that this list is not exhaustive, and it is the responsibility of the charter school and its board to ensure compliance will all applicable laws, policies, and regulations.

We appreciate your continued collaboration and cooperation as we work together so that all youth achieve in healthy and safe environments. Should you have questions, please contact your assigned CSD administrator.

Best wishes,



José Cole-Gutiérrez  
Director, Charter Schools Division

## COMPLIANCE MONITORING AND CERTIFICATION OF BOARD COMPLIANCE REVIEW 2022-2023

School Name: \_\_\_\_\_

Board President Name: \_\_\_\_\_

Charter Management Organization: \_\_\_\_\_

LAUSD Loc. Code: \_\_\_\_\_

**INSTRUCTIONS:** This Compliance Monitoring and Certification Checklist needs to be submitted twice but both certifications must be completed on the same form.

**First submission** should be completed by checking each appropriate box (Compliant **OR** In Process) for items 1-29; school administrator needs sign and date the certification page and submit all pages no later than October 28, 2022 via Dropbox.

**Second submission** needs to be completed by checking each appropriate items 1-29 under the board certification column, Board Chair needs to sign the certification page and submit with supporting documentation including the Board Agenda where checklist was discussed, Board Minutes and Board Agenda approving the minutes no later than January 13, 2023 via Dropbox.

**Note:** Checklist boxes cannot be left unchecked for any of the items unless you indicated Not Applicable (N/A). Compliance Certification with wet signatures must remain at the school site and be available for review upon request by the oversight team at any time.

| Compliance Requirements   | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                           | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13,<br>2023 |
|---|---|--------------------------------------|---------------------------|---|
|   |   | COMPLIANT                            | REQUIREMENT<br>IN PROCESS |   |
| 1. The charter school maintains timely and current verification of <b>criminal background and TB clearances</b> for all employees (including substitutes, part-time staff, and temporary employees) and contracting entities (service providers, vendors, and independent contractors). See, e.g., Ed. Code § 47605(c) (5)(F); Ed. Code §§ 45122.1 and 45125.1; Ed. Code § 49406; Ed. Code § 44237. | Documentation that the school has at least one DOJ-confirmed Custodian of Records.                              | <input type="checkbox"/>             | <input type="checkbox"/>  | <input type="checkbox"/>                            |
|   | Completed and signed "Certification of Clearances, Credentialing and Mandated Reporter Training 2022-2023" form | <input type="checkbox"/>             | <input type="checkbox"/>  | <input type="checkbox"/>                            |

| Compliance Requirements  | Supporting Documentation   | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|--|--|--------------------------------------|--------------------------|--|
|  | Completed and signed “Criminal Background Clearance Certification” for each faculty and staff member to certify criminal background clearance prior to employment.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Certification of timely DOJ and TB clearances by all contracting entities.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Documentation of compliance with applicable volunteer clearance requirements, including tuberculosis (TB) risk assessment/clearance requirements. Ed Code § 49406; Health & Safety Code §§ 121525, 121535, 121545, and 121555. | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 2. Teachers hold an EL Certification and a valid Commission on <b>Teacher Credentialing</b> Certificate, permit, or other documents equivalent to that which a teacher in other public schools would be required to hold per federal and state law, ESSA. See Ed. Code § 47605(1). | For each certificated staff member: Credential(s) are appropriate for the position(s) to which the person has been assigned, and are in alignment with Ed. Code § 47605(1) and other applicable law                            | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Master schedule that shows all assignment(s) of each certificated staff member.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 2a. The administration and board have a system in place for reporting applicable employee misconduct to the Commission on Teacher Credentialing.   | Internal human resources procedures.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 3. The Charter Schools Division (CSD) has been provided with, and parents have access to, the school’s most current <b>contact information</b> for each Governing Board member and the <b>2022-2023 Board meetings calendar</b> . See current                                      | Accurate and updated school contact information.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Accurate and updated list/roster of Governing  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements   | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|---|---|--------------------------------------|--------------------------|--|
| <i>Federal, State, and District Required Language for Independent Charter School Petitions (New and Renewal) and Material Revisions (FSDRL).</i>  | Board members and contact information.  |                                      |                          |  |
|   | Calendar of Governing Board meeting dates and location(s).                                | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 4. Charter school complies with the <b>pre- and post-lottery and enrollment forms</b> guidelines. See <i>Admissions Requirements and Materials</i> (August 2011).   | Lottery form and enrollment packet.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 5. Charter school shall ensure that staff receives annual <b>training on the charter school's health, safety, and emergency procedures</b> , and shall maintain a calendar for, and conduct, emergency response drills for students and staff including, but not limited to:<br>a. Health, Safety and Emergency Preparedness Plan (School Safety Plan) (see, e.g., Ed Code §§ 32280-32289)<br>b. Child Abuse Mandated Reporter training as outlined in Ed. Code § 44691; Penal Code § 11165.7<br>c. Blood borne Pathogens training (see 8 CCR § 5193)<br>d. Pupil Suicide Prevention Policy, as outlined in Ed. Code, § 215 | Comprehensive Health, Safety, and Emergency Plan.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Documentation of emergency drills and preparedness training.                              | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Documentation of timely and compliant Child Abuse Mandated Reporter training.             | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Documentation of annual Blood borne Pathogens training.                                   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Documentation of Pupil Suicide Prevention Policy training.                                | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 6. <b>Co-located Charter Schools only-</b> The school administrator and governing board acknowledges and understands that the independent charter school follows applicable District policy, including the District School Safety Plan, as a co-located charter school.   | Participation in District and site level co-location meetings.                            |                                      |                          |  |
|   | Review of Policy Bulletin-5532.1  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Meeting with local district site principal for additional information and questions.      |                                      |                          |  |
| 7. The charter school has either implemented the <b>LAUSD Master Plan for English Learners and Standard English Learners</b> or updated and implemented its own master plan in accordance with English Language Master Plan requirements. See current FSDRL.  | EL Certification Form   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | EL Master Plan has been updated (if the school has not adopted the LAUSD EL Master Plan). | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements  | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|--|---|--------------------------------------|--------------------------|--|
| 8. The charter school's school climate and student discipline systems and procedures align with LAUSD's <b>Discipline Foundation Policy</b> and <b>School Climate Bill of Rights</b> . See current FSDRL.  | Description of the school-wide student behavior and discipline system that aligns with Discipline Foundation Policy and School Climate Bill of Rights.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Evidence of tiered behavior intervention, alternatives to suspension, and school positive behavior support that the school provides.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 9. Charter School shall maintain all data involving placement, tracking, and monitoring of student <b>suspensions, expulsions, and reinstatements</b> , and make such outcome data readily available to the LAUSD upon request. The charter school submits student suspension and expulsion data to the Office of Data and Accountability on a monthly basis. See current FSDRL. | Monthly suspension and expulsion reports.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 10. Charter School ensures that any and all school <b>communications, including the Parent Student Handbook</b> , are consistent with the provisions of school's approved charter as well as applicable law (e.g., translation required in the target language if Charter School has 15% of more of Stakeholders who speak that language.)                                       | Parent Student Handbook   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 11. The charter school's occupancy and use of <b>facilities shall be in compliance</b> with applicable building codes, standards and regulations adopted by the city and/or county agencies responsible for building and safety standards, including but not limited to, the Americans with Disabilities Act. See 42 U.S.C.A. § 12182; Ed. Code § 47610. See current FSDRL.      | Current and appropriate Certificate of Occupancy or equivalent; fire permit that certifies a thorough and comprehensive fire life safety inspection has been conducted annually; and other required documentation (for any school site not located on District property). | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 12. The charter school complies with all <b>federal and state laws related to public entities</b> , including, but not limited to: <ul style="list-style-type: none"> <li>• Ralph M. Brown Act, Gov. Code §§ 54950, et seq.</li> </ul>   | Board meeting agendas and minutes for the past 12 months.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements  | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|--|---|--------------------------------------|--------------------------|--|
| <ul style="list-style-type: none"> <li>Political Reform Act of 1974, Gov. Code §§ 81000, et seq.</li> <li>California Public Records Act, Gov. Code § 6250, et seq.</li> <li>Conflicts of Interest, Gov. Code § 1090. See current FSDRL.</li> </ul>   | Verification of compliant public posting of Board agendas, including on the school website.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Evidence of Brown Act training.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Forms 700 (and any applicable required documents) filed with the Los Angeles County Board of Supervisors as required and maintained at the school site/organization. Remaining applicable employees forms 700 are maintained at the school site/organization. | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | School policy for responding to Public Records Act requests.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 13. The charter school ensures that its <b>Articles of Incorporation</b> are current and appropriate for the operation of the charter school.  | Corporate papers, including any and all Articles of Incorporation (initial documents and any subsequent amendments), for entities affiliated with the charter school.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 14. <b>By-laws</b> are current and consistent with approved charter, Governing Board-approved, and signed by the Governing Board secretary.  | Current and signed Board-approved bylaws.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 15. The charter school meets the provisions of eligibility and/or is a participant of state and <b>federal programs and/or grants</b> , which may include but not limited to, the following: Title I, II, III, and other programs, child nutrition programs, Proposition 20 – State Lottery (e.g., Gov. Code § 8880.4), Education Protection Act (Proposition 30), Special Education (Ed. Code § 56000, et seq.), Ed. Code § 47614.5, and all other federal and state programs in which the charter school participates. | A list of current federal and/or state programs that the school is participating in and/or receiving grants from, and a certification that the school has met the provisions of eligibility and/or requirements of these programs.                            | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 16. The charter school implements Uniform Complaint Procedure (UCP) policies and procedures with appropriate corresponding forms   | The governing board has reviewed the school's:  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |



| Compliance Requirements   | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|---|---|--------------------------------------|--------------------------|--|
| and documents, readily available to stakeholders at the school site and on the school's website, that are compliant with federal and state requirements., See, e.g., guidance provided at <a href="http://www.cde.ca.gov/re/cp/uc/">http://www.cde.ca.gov/re/cp/uc/</a>   | <ul style="list-style-type: none"> <li>• UCP policies</li> <li>• UCP procedures</li> <li>• UCP forms</li> </ul>   |                                      |                          |  |
| <p>17. The charter school, as a recipient of federal reimbursement for the National School Lunch/Breakfast program and/or as a school on District property, has adopted a <b>Local School Wellness Policy</b>. See 42 U.S.C.A. § 1751, et seq.; 42 U.S.C.A. § 1771, et seq.</p> <p>Note: Even if the charter school is not participating in the National School Lunch or Breakfast program development and adoption of an equivalent Wellness Policy would benefit the school and its students.</p> | Local School Wellness Policy, including evidence of stakeholder input in the development of the policy and annual progress report.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| <p>18. The governing board oversees the development of and approves/adopts the <b>educational partner engagement</b> process, goals, actions, measurable outcomes, and expenditures in the school's <b>Local Control Accountability Plan (LCAP)</b> and annual update in consultation with teachers, staff, administrators, parents, and students. See Ed. Code § 47606.5.</p>  | Documentation of educational partner engagement, including Board Meeting Agendas, Board Minutes, LCAP, and related documents (e.g., Supplement to the Annual Update to the 2021-22 Local Control and Accountability Plan, Budget Overview for Parents, etc.). | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| <p>19. The charter school ensures compliance with the LAUSD's <b>Keeping Parents Informed: Charter Public School Transparency Resolution</b> of January 12, 2016, which includes documents available both manually and electronically, and if the charter school occupies a building on the AB300 list (seismic safety survey), it has posted a notice of such status in its main office. Ed. Code §§ 17280 to 17317.</p>   | Documentation of discussion by the Governing Board including Board Meeting Agendas and Board Minutes and review that documentation is available both manually and electronically.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| <p>20. The charter school ensures that it is in compliance with all applicable state law regarding students experiencing homelessness and foster youth, including but not limited to the provisions of Ed. Code §§ 48850, 48853, 48853.5, 49069.5, 51225.1, 51225.2 and , as amended from time to time.</p>   | Documentation of compliance with the requirements, which may include but is not limited to, the name of the charter school's designee and the partial credit policy, if applicable.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements   | Supporting Documentation   | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|---|--|--------------------------------------|--------------------------|--|
| 21. <b>Schools Serving Grade 9 only:</b> The charter school complies with all applicable requirements of Ed. Code § 51224.7.  | Documentation of the adoption of the charter school's established policy in compliance with Education Code section 51224.7, including the Board Meeting Agendas and Board Minutes.         | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 22. The charter school complies with all applicable requirements of Ed. Code, § 215: Pupil Suicide Prevention Policies. (Schools serving Grades 7-12). If the charter school is co-located on District property (Prop 39), the charter school must comply with the District's policy (BUL: 2637.4 <i>Suicide Prevention, Intervention, and Postvention</i> ) and must access training via the District's website through MyPLN. | Documentation of the adoption of the charter school's policy as outlined in Ed. Code, § 215, including the Board Meeting Agendas and Board Minutes.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 23. <b>For High Schools Only:</b> The charter school has obtained WASC accreditation and UCOP Doorways Course Approval.   | Charter school approvals are listed on the WASC website and UCOP Doorways website.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 24. The charter school complies with all applicable requirements of Ed. Code §§ 231.5 and 231.6 regarding sexual harassment notifications (Schools serving Grades 9-12).  | Verification of pupils being notified in accordance with applicable legal requirements (Ed. Code §§ 231.5 and 231.6), displaying a poster in bathrooms and locker rooms at the schoolsite. | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 25. Charter school must comply with all online posting requirements related to the filing of a Title IX complaint pursuant to Education Code section 221.61.  | Documentation of the charter school's online posting(s) containing all the required information set forth in Education Code section 221.61.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements  | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|--|---|--------------------------------------|--------------------------|--|
| 26. Charter school must comply with all Title IX federal requirements including the adoption and publishing of grievance procedures. These procedures are intended to provide for the prompt and equitable resolution of student and employee complaints set forth in 34 C.F.R. § 106.8.   | Documentation of the charter school's adoption and publishing of its grievance procedures including the Board Meeting Agenda(s) and Board Minute(s).  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 27. The charter school complies with all applicable requirements of Ed. Code § 56040.3 pertaining to school-purchased technology devices for individuals with exceptional needs.   | Documentation of compliance with the requirements, which may include but is not limited to, how students were provided access to devices in order to receive a free appropriate public education.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 28. Commencing in Fiscal Year 2022-2023, charter schools must comply with all applicable requirements of Ed. Code § 49501.5 pertaining to statewide Universal Meals Program, whereby charter schools serving students in grades TK-12 provide two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility. | Documentation of compliance with the requirements, which may include but is not limited to, how the charter school implemented a Universal Meals Program for school children, and whether the school participated in the federal National School Lunch Program (NSLP) and School Breakfast Program (SBP). | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 29. The charter school complies with all applicable requirements of Ed. Code § 44258.9 related to the state's annual teacher assignment monitoring via the California Statewide Assignment Accountability System (CalSAAS), and engages in the CalSAAS to address any possible misassignments within the designated timelines. The charter school must correct misassignments within 30 calendar days.         | Participation in the CalSAAS.<br><br>Timely responses to the Monitoring Authority's questions/requests in the CalSAAS.<br><br>Documentation of corrected misassignments.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

## CERTIFICATION OF SCHOOL ADMINISTRATOR'S COMPLIANCE REVIEW

**(By Friday, October 28, 2022)**

The undersigned hereby certifies that, on \_\_\_\_\_ the School Administrator of  
Date(s)

Name of Charter School  
 reviewed the school's compliance with legal, charter, and District policy requirements.

|                                      |                                   |             |
|--------------------------------------|-----------------------------------|-------------|
|                                      |                                   |             |
| Printed Name of School Administrator | Signature of School Administrator | Date Signed |

## CERTIFICATION OF BOARD COMPLIANCE REVIEW

**(By Friday, January 13, 2023)**

The undersigned hereby certifies that, on \_\_\_\_\_, the Governing Board of  
Date(s)

Name of Charter School  
 reviewed the school's compliance with legal, charter, and District policy requirements.

This certification includes the following relevant documentation:

- Board Agenda where item was discussed
- Board Minutes
- Board Agenda Approving the Minutes

|                                       |                                    |             |
|---------------------------------------|------------------------------------|-------------|
|                                       |                                    |             |
| Printed Name of Governing Board Chair | Signature of Governing Board Chair | Date Signed |



**LOS ANGELES UNIFIED SCHOOL DISTRICT**  
**CHARTER SCHOOLS DIVISION**

333 South Beaudry Avenue, 20<sup>th</sup> Floor, Los Angeles, CA 90017  
Office: (213) 241-0399 ♦ Prop. 39: (213) 241-5130 ♦ Fax: (213) 241-2054

ALBERTO M. CARVALHO  
Superintendent

VERONICA ARREGUIN  
Chief Strategy Officer

JOSÉ COLE-GUTIÉRREZ  
Director, Charter Schools Division

**CHARTER SCHOOL COMPLIANCE MONITORING**  
**2022-2023**

Dear Charter School Governing Board President and Charter School Leaders:

As part of oversight duties set forth in California Education Code § 47604.32, the LAUSD, through the Charter Schools Division (CSD), monitors each charter public school's compliance with applicable legal, charter, and policy requirements. To this end, the CSD's oversight process encompasses three important actions by each charter school:

- (1) School Administrator's Certification: As the CSD continues its focus on ensuring that the well-being of students remains first and foremost, **by October 28, 2022**, as part of the school's triannual electronic submission of documents, we request that the school site administrator submit the attached certification confirming the school's implementation of safety measures at the beginning of the school year. This beginning of the year certification by the school administrator informs the governing board and supports the school in ensuring that critical organizational and management systems are in place as the school year begins, as these requirements greatly impact students, staff, and the public. **Please submit the entire document to the CSD via Dropbox with only the school administrator's columns completed, along with the administrator's signature no later than October 28, 2022.**
- (2) Certification of Board Compliance Review: As in previous years, and as part of the Governing Board's fulfillment of its fiduciary governance responsibility to ensure that the charter school complies with all applicable laws and other requirements, it is critical that the school's Governing Board periodically review, discuss, monitor, and modify, if necessary, the school's policies and systems for compliance with such requirements. **Please complete and sign the final certification at the end of the attached document, *Compliance Monitoring and Certification of Board Compliance Review 2022-2023*, and return the entire document including the administrator's certification from the first submission. Please include the relevant Board agenda(s) and minutes as evidence of the Governing Board's review of these items and submit to the CSD via Dropbox no later than January 13, 2023.**

The CSD is very much aware and acknowledges that governing boards provide fiduciary oversight and hire a leader (or leaders) to execute day-to-day operations and appropriately delegated functions. Moreover, the charter school's governing board is the first line of charter school oversight. As part of the District's oversight process, this certification is intended to serve as a formal acknowledgement from charter school governing boards of their review and appropriate due diligence in these key areas as part of their own organizational oversight function. As stated in the *LAUSD Policy and Procedures for Charter Schools*, "While LAUSD is responsible to provide oversight of its charter schools and the entities managing charter schools, the primary oversight of each charter school must first and foremost be performed by the charter school's own governing board. The governing board of a charter school has an ongoing responsibility to oversee the operations of its charter school(s), ensuring that every charter school it oversees is providing a high-

quality educational program for students enrolled, is successfully fulfilling the terms of their charter, is fiscally sound, and complies with applicable laws, regulations, and court orders.” This annual certification also provides charter governing boards an opportunity to confirm with their school leadership that systems are/remain in place to fulfill these critical requirements that impact students, staff, and the public.

- (3) Documentation of Compliance: As we have historically done, the CSD will review documentation of compliance with several key legal requirements as part of this year’s annual performance-based oversight visit to each charter school. To facilitate effective and efficient compliance review on the day of the visit, please adhere to the guidance provided in the *Annual Performance-Based Oversight Visit Preparation Guide 2022-2023* for the preparation of the school’s compliance documentation. Please ensure that this documentation is current, complete, and accurate. The “Supporting Documentation” column of the table in the attached *Compliance Monitoring and Certification of Board Compliance Review 2022-2023* may provide useful support and assistance in this endeavor. Please be reminded that this list is not exhaustive, and it is the responsibility of the charter school and its board to ensure compliance will all applicable laws, policies, and regulations.

We appreciate your continued collaboration and cooperation as we work together so that all youth achieve in healthy and safe environments. Should you have questions, please contact your assigned CSD administrator.

Best wishes,



José Cole-Gutiérrez  
Director, Charter Schools Division

## COMPLIANCE MONITORING AND CERTIFICATION OF BOARD COMPLIANCE REVIEW 2022-2023

School Name: \_\_\_\_\_

Board President Name: \_\_\_\_\_

Charter Management Organization: \_\_\_\_\_

LAUSD Loc. Code: \_\_\_\_\_

**INSTRUCTIONS:** This Compliance Monitoring and Certification Checklist needs to be submitted twice but both certifications must be completed on the same form.

**First submission** should be completed by checking each appropriate box (Compliant **OR** In Process) for items 1-29; school administrator needs sign and date the certification page and submit all pages no later than October 28, 2022 via Dropbox.

**Second submission** needs to be completed by checking each appropriate items 1-29 under the board certification column, Board Chair needs to sign the certification page and submit with supporting documentation including the Board Agenda where checklist was discussed, Board Minutes and Board Agenda approving the minutes no later than January 13, 2023 via Dropbox.

**Note:** Checklist boxes cannot be left unchecked for any of the items unless you indicated Not Applicable (N/A). Compliance Certification with wet signatures must remain at the school site and be available for review upon request by the oversight team at any time.

| Compliance Requirements   | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                           | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13,<br>2023 |
|---|---|--------------------------------------|---------------------------|---|
|   |   | COMPLIANT                            | REQUIREMENT<br>IN PROCESS |   |
| 1. The charter school maintains timely and current verification of <b>criminal background and TB clearances</b> for all employees (including substitutes, part-time staff, and temporary employees) and contracting entities (service providers, vendors, and independent contractors). See, e.g., Ed. Code § 47605(c) (5)(F); Ed. Code §§ 45122.1 and 45125.1; Ed. Code § 49406; Ed. Code § 44237. | Documentation that the school has at least one DOJ-confirmed Custodian of Records.                              | <input type="checkbox"/>             | <input type="checkbox"/>  | <input type="checkbox"/>                            |
|   | Completed and signed "Certification of Clearances, Credentialing and Mandated Reporter Training 2022-2023" form | <input type="checkbox"/>             | <input type="checkbox"/>  | <input type="checkbox"/>                            |

| Compliance Requirements  | Supporting Documentation   | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|--|--|--------------------------------------|--------------------------|--|
|  | Completed and signed “Criminal Background Clearance Certification” for each faculty and staff member to certify criminal background clearance prior to employment.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Certification of timely DOJ and TB clearances by all contracting entities.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Documentation of compliance with applicable volunteer clearance requirements, including tuberculosis (TB) risk assessment/clearance requirements. Ed Code § 49406; Health & Safety Code §§ 121525, 121535, 121545, and 121555. | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 2. Teachers hold an EL Certification and a valid Commission on <b>Teacher Credentialing</b> Certificate, permit, or other documents equivalent to that which a teacher in other public schools would be required to hold per federal and state law, ESSA. See Ed. Code § 47605(1). | For each certificated staff member: Credential(s) are appropriate for the position(s) to which the person has been assigned, and are in alignment with Ed. Code § 47605(1) and other applicable law                            | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Master schedule that shows all assignment(s) of each certificated staff member.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 2a. The administration and board have a system in place for reporting applicable employee misconduct to the Commission on Teacher Credentialing.   | Internal human resources procedures.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 3. The Charter Schools Division (CSD) has been provided with, and parents have access to, the school’s most current <b>contact information</b> for each Governing Board member and the <b>2022-2023 Board meetings calendar</b> . See current                                      | Accurate and updated school contact information.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Accurate and updated list/roster of Governing  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |



| Compliance Requirements   | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|---|---|--------------------------------------|--------------------------|--|
| <i>Federal, State, and District Required Language for Independent Charter School Petitions (New and Renewal) and Material Revisions (FSDRL).</i>  | Board members and contact information.  |                                      |                          |  |
|   | Calendar of Governing Board meeting dates and location(s).                                | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 4. Charter school complies with the <b>pre- and post-lottery and enrollment forms</b> guidelines. See <i>Admissions Requirements and Materials</i> (August 2011).   | Lottery form and enrollment packet.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 5. Charter school shall ensure that staff receives annual <b>training on the charter school's health, safety, and emergency procedures</b> , and shall maintain a calendar for, and conduct, emergency response drills for students and staff including, but not limited to:<br>a. Health, Safety and Emergency Preparedness Plan (School Safety Plan) (see, e.g., Ed Code §§ 32280-32289)<br>b. Child Abuse Mandated Reporter training as outlined in Ed. Code § 44691; Penal Code § 11165.7<br>c. Blood borne Pathogens training (see 8 CCR § 5193)<br>d. Pupil Suicide Prevention Policy, as outlined in Ed. Code, § 215 | Comprehensive Health, Safety, and Emergency Plan.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Documentation of emergency drills and preparedness training.                              | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Documentation of timely and compliant Child Abuse Mandated Reporter training.             | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Documentation of annual Blood borne Pathogens training.                                   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Documentation of Pupil Suicide Prevention Policy training.                                | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 6. <b>Co-located Charter Schools only-</b> The school administrator and governing board acknowledges and understands that the independent charter school follows applicable District policy, including the District School Safety Plan, as a co-located charter school.   | Participation in District and site level co-location meetings.                            |                                      |                          |  |
|   | Review of Policy Bulletin-5532.1  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Meeting with local district site principal for additional information and questions.      |                                      |                          |  |
| 7. The charter school has either implemented the <b>LAUSD Master Plan for English Learners and Standard English Learners</b> or updated and implemented its own master plan in accordance with English Language Master Plan requirements. See current FSDRL.  | EL Certification Form   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | EL Master Plan has been updated (if the school has not adopted the LAUSD EL Master Plan). | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements  | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|--|---|--------------------------------------|--------------------------|--|
| 8. The charter school's school climate and student discipline systems and procedures align with LAUSD's <b>Discipline Foundation Policy</b> and <b>School Climate Bill of Rights</b> . See current FSDRL.  | Description of the school-wide student behavior and discipline system that aligns with Discipline Foundation Policy and School Climate Bill of Rights.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Evidence of tiered behavior intervention, alternatives to suspension, and school positive behavior support that the school provides.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 9. Charter School shall maintain all data involving placement, tracking, and monitoring of student <b>suspensions, expulsions, and reinstatements</b> , and make such outcome data readily available to the LAUSD upon request. The charter school submits student suspension and expulsion data to the Office of Data and Accountability on a monthly basis. See current FSDRL. | Monthly suspension and expulsion reports.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 10. Charter School ensures that any and all school <b>communications, including the Parent Student Handbook</b> , are consistent with the provisions of school's approved charter as well as applicable law (e.g., translation required in the target language if Charter School has 15% of more of Stakeholders who speak that language.)                                       | Parent Student Handbook   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 11. The charter school's occupancy and use of <b>facilities shall be in compliance</b> with applicable building codes, standards and regulations adopted by the city and/or county agencies responsible for building and safety standards, including but not limited to, the Americans with Disabilities Act. See 42 U.S.C.A. § 12182; Ed. Code § 47610. See current FSDRL.      | Current and appropriate Certificate of Occupancy or equivalent; fire permit that certifies a thorough and comprehensive fire life safety inspection has been conducted annually; and other required documentation (for any school site not located on District property). | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 12. The charter school complies with all <b>federal and state laws related to public entities</b> , including, but not limited to: <ul style="list-style-type: none"> <li>• Ralph M. Brown Act, Gov. Code §§ 54950, et seq.</li> </ul>   | Board meeting agendas and minutes for the past 12 months.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements  | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|--|---|--------------------------------------|--------------------------|--|
| <ul style="list-style-type: none"> <li>Political Reform Act of 1974, Gov. Code §§ 81000, et seq.</li> <li>California Public Records Act, Gov. Code § 6250, et seq.</li> <li>Conflicts of Interest, Gov. Code § 1090. See current FSDRL.</li> </ul>   | Verification of compliant public posting of Board agendas, including on the school website.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Evidence of Brown Act training.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Forms 700 (and any applicable required documents) filed with the Los Angeles County Board of Supervisors as required and maintained at the school site/organization. Remaining applicable employees forms 700 are maintained at the school site/organization. | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | School policy for responding to Public Records Act requests.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 13. The charter school ensures that its <b>Articles of Incorporation</b> are current and appropriate for the operation of the charter school.  | Corporate papers, including any and all Articles of Incorporation (initial documents and any subsequent amendments), for entities affiliated with the charter school.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 14. <b>By-laws</b> are current and consistent with approved charter, Governing Board-approved, and signed by the Governing Board secretary.  | Current and signed Board-approved bylaws.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 15. The charter school meets the provisions of eligibility and/or is a participant of state and <b>federal programs and/or grants</b> , which may include but not limited to, the following: Title I, II, III, and other programs, child nutrition programs, Proposition 20 – State Lottery (e.g., Gov. Code § 8880.4), Education Protection Act (Proposition 30), Special Education (Ed. Code § 56000, et seq.), Ed. Code § 47614.5, and all other federal and state programs in which the charter school participates. | A list of current federal and/or state programs that the school is participating in and/or receiving grants from, and a certification that the school has met the provisions of eligibility and/or requirements of these programs.                            | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 16. The charter school implements Uniform Complaint Procedure (UCP) policies and procedures with appropriate corresponding forms   | The governing board has reviewed the school's:  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements   | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|---|---|--------------------------------------|--------------------------|--|
| and documents, readily available to stakeholders at the school site and on the school's website, that are compliant with federal and state requirements., See, e.g., guidance provided at <a href="http://www.cde.ca.gov/re/cp/uc/">http://www.cde.ca.gov/re/cp/uc/</a>   | <ul style="list-style-type: none"> <li>• UCP policies</li> <li>• UCP procedures</li> <li>• UCP forms</li> </ul>   |                                      |                          |  |
| <p>17. The charter school, as a recipient of federal reimbursement for the National School Lunch/Breakfast program and/or as a school on District property, has adopted a <b>Local School Wellness Policy</b>. See 42 U.S.C.A. § 1751, et seq.; 42 U.S.C.A. § 1771, et seq.</p> <p>Note: Even if the charter school is not participating in the National School Lunch or Breakfast program development and adoption of an equivalent Wellness Policy would benefit the school and its students.</p> | Local School Wellness Policy, including evidence of stakeholder input in the development of the policy and annual progress report.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| <p>18. The governing board oversees the development of and approves/adopts the <b>educational partner engagement</b> process, goals, actions, measurable outcomes, and expenditures in the school's <b>Local Control Accountability Plan (LCAP)</b> and annual update in consultation with teachers, staff, administrators, parents, and students. See Ed. Code § 47606.5.</p>  | Documentation of educational partner engagement, including Board Meeting Agendas, Board Minutes, LCAP, and related documents (e.g., Supplement to the Annual Update to the 2021-22 Local Control and Accountability Plan, Budget Overview for Parents, etc.). | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| <p>19. The charter school ensures compliance with the LAUSD's <b>Keeping Parents Informed: Charter Public School Transparency Resolution</b> of January 12, 2016, which includes documents available both manually and electronically, and if the charter school occupies a building on the AB300 list (seismic safety survey), it has posted a notice of such status in its main office. Ed. Code §§ 17280 to 17317.</p>   | Documentation of discussion by the Governing Board including Board Meeting Agendas and Board Minutes and review that documentation is available both manually and electronically.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| <p>20. The charter school ensures that it is in compliance with all applicable state law regarding students experiencing homelessness and foster youth, including but not limited to the provisions of Ed. Code §§ 48850, 48853, 48853.5, 49069.5, 51225.1, 51225.2 and , as amended from time to time.</p>   | Documentation of compliance with the requirements, which may include but is not limited to, the name of the charter school's designee and the partial credit policy, if applicable.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements   | Supporting Documentation   | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|---|--|--------------------------------------|--------------------------|--|
| 21. <b>Schools Serving Grade 9 only:</b> The charter school complies with all applicable requirements of Ed. Code § 51224.7.  | Documentation of the adoption of the charter school's established policy in compliance with Education Code section 51224.7, including the Board Meeting Agendas and Board Minutes.         | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 22. The charter school complies with all applicable requirements of Ed. Code, § 215: Pupil Suicide Prevention Policies. (Schools serving Grades 7-12). If the charter school is co-located on District property (Prop 39), the charter school must comply with the District's policy (BUL: 2637.4 <i>Suicide Prevention, Intervention, and Postvention</i> ) and must access training via the District's website through MyPLN. | Documentation of the adoption of the charter school's policy as outlined in Ed. Code, § 215, including the Board Meeting Agendas and Board Minutes.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 23. <b>For High Schools Only:</b> The charter school has obtained WASC accreditation and UCOP Doorways Course Approval.   | Charter school approvals are listed on the WASC website and UCOP Doorways website.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 24. The charter school complies with all applicable requirements of Ed. Code §§ 231.5 and 231.6 regarding sexual harassment notifications (Schools serving Grades 9-12).  | Verification of pupils being notified in accordance with applicable legal requirements (Ed. Code §§ 231.5 and 231.6), displaying a poster in bathrooms and locker rooms at the schoolsite. | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 25. Charter school must comply with all online posting requirements related to the filing of a Title IX complaint pursuant to Education Code section 221.61.  | Documentation of the charter school's online posting(s) containing all the required information set forth in Education Code section 221.61.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements  | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|--|---|--------------------------------------|--------------------------|--|
| 26. Charter school must comply with all Title IX federal requirements including the adoption and publishing of grievance procedures. These procedures are intended to provide for the prompt and equitable resolution of student and employee complaints set forth in 34 C.F.R. § 106.8.   | Documentation of the charter school's adoption and publishing of its grievance procedures including the Board Meeting Agenda(s) and Board Minute(s).  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 27. The charter school complies with all applicable requirements of Ed. Code § 56040.3 pertaining to school-purchased technology devices for individuals with exceptional needs.   | Documentation of compliance with the requirements, which may include but is not limited to, how students were provided access to devices in order to receive a free appropriate public education.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 28. Commencing in Fiscal Year 2022-2023, charter schools must comply with all applicable requirements of Ed. Code § 49501.5 pertaining to statewide Universal Meals Program, whereby charter schools serving students in grades TK-12 provide two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility. | Documentation of compliance with the requirements, which may include but is not limited to, how the charter school implemented a Universal Meals Program for school children, and whether the school participated in the federal National School Lunch Program (NSLP) and School Breakfast Program (SBP). | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 29. The charter school complies with all applicable requirements of Ed. Code § 44258.9 related to the state's annual teacher assignment monitoring via the California Statewide Assignment Accountability System (CalSAAS), and engages in the CalSAAS to address any possible misassignments within the designated timelines. The charter school must correct misassignments within 30 calendar days.         | Participation in the CalSAAS.<br><br>Timely responses to the Monitoring Authority's questions/requests in the CalSAAS.<br><br>Documentation of corrected misassignments.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

## CERTIFICATION OF SCHOOL ADMINISTRATOR'S COMPLIANCE REVIEW

**(By Friday, October 28, 2022)**

The undersigned hereby certifies that, on \_\_\_\_\_ the School Administrator of  
Date(s)

Name of Charter School  
 reviewed the school's compliance with legal, charter, and District policy requirements.

|                                      |                                   |             |
|--------------------------------------|-----------------------------------|-------------|
|                                      |                                   |             |
| Printed Name of School Administrator | Signature of School Administrator | Date Signed |

## CERTIFICATION OF BOARD COMPLIANCE REVIEW

**(By Friday, January 13, 2023)**

The undersigned hereby certifies that, on \_\_\_\_\_, the Governing Board of  
Date(s)

Name of Charter School  
 reviewed the school's compliance with legal, charter, and District policy requirements.

This certification includes the following relevant documentation:

- Board Agenda where item was discussed
- Board Minutes
- Board Agenda Approving the Minutes

|                                       |                                    |             |
|---------------------------------------|------------------------------------|-------------|
|                                       |                                    |             |
| Printed Name of Governing Board Chair | Signature of Governing Board Chair | Date Signed |



**LOS ANGELES UNIFIED SCHOOL DISTRICT**  
**CHARTER SCHOOLS DIVISION**

333 South Beaudry Avenue, 20<sup>th</sup> Floor, Los Angeles, CA 90017  
Office: (213) 241-0399 ♦ Prop. 39: (213) 241-5130 ♦ Fax: (213) 241-2054

ALBERTO M. CARVALHO  
Superintendent

VERONICA ARREGUIN  
Chief Strategy Officer

JOSÉ COLE-GUTIÉRREZ  
Director, Charter Schools Division

**CHARTER SCHOOL COMPLIANCE MONITORING**  
**2022-2023**

Dear Charter School Governing Board President and Charter School Leaders:

As part of oversight duties set forth in California Education Code § 47604.32, the LAUSD, through the Charter Schools Division (CSD), monitors each charter public school's compliance with applicable legal, charter, and policy requirements. To this end, the CSD's oversight process encompasses three important actions by each charter school:

- (1) School Administrator's Certification: As the CSD continues its focus on ensuring that the well-being of students remains first and foremost, **by October 28, 2022**, as part of the school's triannual electronic submission of documents, we request that the school site administrator submit the attached certification confirming the school's implementation of safety measures at the beginning of the school year. This beginning of the year certification by the school administrator informs the governing board and supports the school in ensuring that critical organizational and management systems are in place as the school year begins, as these requirements greatly impact students, staff, and the public. **Please submit the entire document to the CSD via Dropbox with only the school administrator's columns completed, along with the administrator's signature no later than October 28, 2022.**
- (2) Certification of Board Compliance Review: As in previous years, and as part of the Governing Board's fulfillment of its fiduciary governance responsibility to ensure that the charter school complies with all applicable laws and other requirements, it is critical that the school's Governing Board periodically review, discuss, monitor, and modify, if necessary, the school's policies and systems for compliance with such requirements. **Please complete and sign the final certification at the end of the attached document, *Compliance Monitoring and Certification of Board Compliance Review 2022-2023*, and return the entire document including the administrator's certification from the first submission. Please include the relevant Board agenda(s) and minutes as evidence of the Governing Board's review of these items and submit to the CSD via Dropbox no later than January 13, 2023.**

The CSD is very much aware and acknowledges that governing boards provide fiduciary oversight and hire a leader (or leaders) to execute day-to-day operations and appropriately delegated functions. Moreover, the charter school's governing board is the first line of charter school oversight. As part of the District's oversight process, this certification is intended to serve as a formal acknowledgement from charter school governing boards of their review and appropriate due diligence in these key areas as part of their own organizational oversight function. As stated in the *LAUSD Policy and Procedures for Charter Schools*, "While LAUSD is responsible to provide oversight of its charter schools and the entities managing charter schools, the primary oversight of each charter school must first and foremost be performed by the charter school's own governing board. The governing board of a charter school has an ongoing responsibility to oversee the operations of its charter school(s), ensuring that every charter school it oversees is providing a high-



quality educational program for students enrolled, is successfully fulfilling the terms of their charter, is fiscally sound, and complies with applicable laws, regulations, and court orders.” This annual certification also provides charter governing boards an opportunity to confirm with their school leadership that systems are/remain in place to fulfill these critical requirements that impact students, staff, and the public.

- (3) Documentation of Compliance: As we have historically done, the CSD will review documentation of compliance with several key legal requirements as part of this year’s annual performance-based oversight visit to each charter school. To facilitate effective and efficient compliance review on the day of the visit, please adhere to the guidance provided in the *Annual Performance-Based Oversight Visit Preparation Guide 2022-2023* for the preparation of the school’s compliance documentation. Please ensure that this documentation is current, complete, and accurate. The “Supporting Documentation” column of the table in the attached *Compliance Monitoring and Certification of Board Compliance Review 2022-2023* may provide useful support and assistance in this endeavor. Please be reminded that this list is not exhaustive, and it is the responsibility of the charter school and its board to ensure compliance will all applicable laws, policies, and regulations.

We appreciate your continued collaboration and cooperation as we work together so that all youth achieve in healthy and safe environments. Should you have questions, please contact your assigned CSD administrator.

Best wishes,



José Cole-Gutiérrez  
Director, Charter Schools Division

## COMPLIANCE MONITORING AND CERTIFICATION OF BOARD COMPLIANCE REVIEW 2022-2023

School Name: \_\_\_\_\_

Board President Name: \_\_\_\_\_

Charter Management Organization: \_\_\_\_\_

LAUSD Loc. Code: \_\_\_\_\_

**INSTRUCTIONS:** This Compliance Monitoring and Certification Checklist needs to be submitted twice but both certifications must be completed on the same form.

**First submission** should be completed by checking each appropriate box (Compliant **OR** In Process) for items 1-29; school administrator needs sign and date the certification page and submit all pages no later than October 28, 2022 via Dropbox.

**Second submission** needs to be completed by checking each appropriate items 1-29 under the board certification column, Board Chair needs to sign the certification page and submit with supporting documentation including the Board Agenda where checklist was discussed, Board Minutes and Board Agenda approving the minutes no later than January 13, 2023 via Dropbox.

**Note:** Checklist boxes cannot be left unchecked for any of the items unless you indicated Not Applicable (N/A). Compliance Certification with wet signatures must remain at the school site and be available for review upon request by the oversight team at any time.

| Compliance Requirements   | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                           | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13,<br>2023 |
|---|---|--------------------------------------|---------------------------|---|
|   |   | COMPLIANT                            | REQUIREMENT<br>IN PROCESS |   |
| 1. The charter school maintains timely and current verification of <b>criminal background and TB clearances</b> for all employees (including substitutes, part-time staff, and temporary employees) and contracting entities (service providers, vendors, and independent contractors). See, e.g., Ed. Code § 47605(c) (5)(F); Ed. Code §§ 45122.1 and 45125.1; Ed. Code § 49406; Ed. Code § 44237. | Documentation that the school has at least one DOJ-confirmed Custodian of Records.                              | <input type="checkbox"/>             | <input type="checkbox"/>  | <input type="checkbox"/>                            |
|   | Completed and signed "Certification of Clearances, Credentialing and Mandated Reporter Training 2022-2023" form | <input type="checkbox"/>             | <input type="checkbox"/>  | <input type="checkbox"/>                            |

| Compliance Requirements  | Supporting Documentation   | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|--|--|--------------------------------------|--------------------------|--|
|  | Completed and signed “Criminal Background Clearance Certification” for each faculty and staff member to certify criminal background clearance prior to employment.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Certification of timely DOJ and TB clearances by all contracting entities.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Documentation of compliance with applicable volunteer clearance requirements, including tuberculosis (TB) risk assessment/clearance requirements. Ed Code § 49406; Health & Safety Code §§ 121525, 121535, 121545, and 121555. | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 2. Teachers hold an EL Certification and a valid Commission on <b>Teacher Credentialing</b> Certificate, permit, or other documents equivalent to that which a teacher in other public schools would be required to hold per federal and state law, ESSA. See Ed. Code § 47605(1). | For each certificated staff member: Credential(s) are appropriate for the position(s) to which the person has been assigned, and are in alignment with Ed. Code § 47605(1) and other applicable law                            | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Master schedule that shows all assignment(s) of each certificated staff member.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 2a. The administration and board have a system in place for reporting applicable employee misconduct to the Commission on Teacher Credentialing.   | Internal human resources procedures.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 3. The Charter Schools Division (CSD) has been provided with, and parents have access to, the school’s most current <b>contact information</b> for each Governing Board member and the <b>2022-2023 Board meetings calendar</b> . See current                                      | Accurate and updated school contact information.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Accurate and updated list/roster of Governing  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements   | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|---|---|--------------------------------------|--------------------------|--|
| <i>Federal, State, and District Required Language for Independent Charter School Petitions (New and Renewal) and Material Revisions (FSDRL).</i>  | Board members and contact information.  |                                      |                          |  |
|   | Calendar of Governing Board meeting dates and location(s).                                | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 4. Charter school complies with the <b>pre- and post-lottery and enrollment forms</b> guidelines. See <i>Admissions Requirements and Materials</i> (August 2011).   | Lottery form and enrollment packet.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 5. Charter school shall ensure that staff receives annual <b>training on the charter school's health, safety, and emergency procedures</b> , and shall maintain a calendar for, and conduct, emergency response drills for students and staff including, but not limited to:<br>a. Health, Safety and Emergency Preparedness Plan (School Safety Plan) (see, e.g., Ed Code §§ 32280-32289)<br>b. Child Abuse Mandated Reporter training as outlined in Ed. Code § 44691; Penal Code § 11165.7<br>c. Blood borne Pathogens training (see 8 CCR § 5193)<br>d. Pupil Suicide Prevention Policy, as outlined in Ed. Code, § 215 | Comprehensive Health, Safety, and Emergency Plan.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Documentation of emergency drills and preparedness training.                              | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Documentation of timely and compliant Child Abuse Mandated Reporter training.             | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Documentation of annual Blood borne Pathogens training.                                   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Documentation of Pupil Suicide Prevention Policy training.                                | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 6. <b>Co-located Charter Schools only-</b> The school administrator and governing board acknowledges and understands that the independent charter school follows applicable District policy, including the District School Safety Plan, as a co-located charter school.   | Participation in District and site level co-location meetings.                            |                                      |                          |  |
|   | Review of Policy Bulletin-5532.1  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | Meeting with local district site principal for additional information and questions.      |                                      |                          |  |
| 7. The charter school has either implemented the <b>LAUSD Master Plan for English Learners and Standard English Learners</b> or updated and implemented its own master plan in accordance with English Language Master Plan requirements. See current FSDRL.  | EL Certification Form   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|   | EL Master Plan has been updated (if the school has not adopted the LAUSD EL Master Plan). | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements  | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|--|---|--------------------------------------|--------------------------|--|
| 8. The charter school's school climate and student discipline systems and procedures align with LAUSD's <b>Discipline Foundation Policy</b> and <b>School Climate Bill of Rights</b> . See current FSDRL.  | Description of the school-wide student behavior and discipline system that aligns with Discipline Foundation Policy and School Climate Bill of Rights.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Evidence of tiered behavior intervention, alternatives to suspension, and school positive behavior support that the school provides.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 9. Charter School shall maintain all data involving placement, tracking, and monitoring of student <b>suspensions, expulsions, and reinstatements</b> , and make such outcome data readily available to the LAUSD upon request. The charter school submits student suspension and expulsion data to the Office of Data and Accountability on a monthly basis. See current FSDRL. | Monthly suspension and expulsion reports.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 10. Charter School ensures that any and all school <b>communications, including the Parent Student Handbook</b> , are consistent with the provisions of school's approved charter as well as applicable law (e.g., translation required in the target language if Charter School has 15% of more of Stakeholders who speak that language.)                                       | Parent Student Handbook   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 11. The charter school's occupancy and use of <b>facilities shall be in compliance</b> with applicable building codes, standards and regulations adopted by the city and/or county agencies responsible for building and safety standards, including but not limited to, the Americans with Disabilities Act. See 42 U.S.C.A. § 12182; Ed. Code § 47610. See current FSDRL.      | Current and appropriate Certificate of Occupancy or equivalent; fire permit that certifies a thorough and comprehensive fire life safety inspection has been conducted annually; and other required documentation (for any school site not located on District property). | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 12. The charter school complies with all <b>federal and state laws related to public entities</b> , including, but not limited to: <ul style="list-style-type: none"> <li>• Ralph M. Brown Act, Gov. Code §§ 54950, et seq.</li> </ul>   | Board meeting agendas and minutes for the past 12 months.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements  | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|--|---|--------------------------------------|--------------------------|--|
| <ul style="list-style-type: none"> <li>Political Reform Act of 1974, Gov. Code §§ 81000, et seq.</li> <li>California Public Records Act, Gov. Code § 6250, et seq.</li> <li>Conflicts of Interest, Gov. Code § 1090. See current FSDRL.</li> </ul>   | Verification of compliant public posting of Board agendas, including on the school website.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Evidence of Brown Act training.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | Forms 700 (and any applicable required documents) filed with the Los Angeles County Board of Supervisors as required and maintained at the school site/organization. Remaining applicable employees forms 700 are maintained at the school site/organization. | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
|  | School policy for responding to Public Records Act requests.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 13. The charter school ensures that its <b>Articles of Incorporation</b> are current and appropriate for the operation of the charter school.  | Corporate papers, including any and all Articles of Incorporation (initial documents and any subsequent amendments), for entities affiliated with the charter school.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 14. <b>By-laws</b> are current and consistent with approved charter, Governing Board-approved, and signed by the Governing Board secretary.  | Current and signed Board-approved bylaws.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 15. The charter school meets the provisions of eligibility and/or is a participant of state and <b>federal programs and/or grants</b> , which may include but not limited to, the following: Title I, II, III, and other programs, child nutrition programs, Proposition 20 – State Lottery (e.g., Gov. Code § 8880.4), Education Protection Act (Proposition 30), Special Education (Ed. Code § 56000, et seq.), Ed. Code § 47614.5, and all other federal and state programs in which the charter school participates. | A list of current federal and/or state programs that the school is participating in and/or receiving grants from, and a certification that the school has met the provisions of eligibility and/or requirements of these programs.                            | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 16. The charter school implements Uniform Complaint Procedure (UCP) policies and procedures with appropriate corresponding forms   | The governing board has reviewed the school's:  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements   | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|---|---|--------------------------------------|--------------------------|--|
| and documents, readily available to stakeholders at the school site and on the school's website, that are compliant with federal and state requirements., See, e.g., guidance provided at <a href="http://www.cde.ca.gov/re/cp/uc/">http://www.cde.ca.gov/re/cp/uc/</a>   | <ul style="list-style-type: none"> <li>• UCP policies</li> <li>• UCP procedures</li> <li>• UCP forms</li> </ul>   |                                      |                          |  |
| <p>17. The charter school, as a recipient of federal reimbursement for the National School Lunch/Breakfast program and/or as a school on District property, has adopted a <b>Local School Wellness Policy</b>. See 42 U.S.C.A. § 1751, et seq.; 42 U.S.C.A. § 1771, et seq.</p> <p>Note: Even if the charter school is not participating in the National School Lunch or Breakfast program development and adoption of an equivalent Wellness Policy would benefit the school and its students.</p> | Local School Wellness Policy, including evidence of stakeholder input in the development of the policy and annual progress report.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| <p>18. The governing board oversees the development of and approves/adopts the <b>educational partner engagement</b> process, goals, actions, measurable outcomes, and expenditures in the school's <b>Local Control Accountability Plan (LCAP)</b> and annual update in consultation with teachers, staff, administrators, parents, and students. See Ed. Code § 47606.5.</p>  | Documentation of educational partner engagement, including Board Meeting Agendas, Board Minutes, LCAP, and related documents (e.g., Supplement to the Annual Update to the 2021-22 Local Control and Accountability Plan, Budget Overview for Parents, etc.). | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| <p>19. The charter school ensures compliance with the LAUSD's <b>Keeping Parents Informed: Charter Public School Transparency Resolution</b> of January 12, 2016, which includes documents available both manually and electronically, and if the charter school occupies a building on the AB300 list (seismic safety survey), it has posted a notice of such status in its main office. Ed. Code §§ 17280 to 17317.</p>   | Documentation of discussion by the Governing Board including Board Meeting Agendas and Board Minutes and review that documentation is available both manually and electronically.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| <p>20. The charter school ensures that it is in compliance with all applicable state law regarding students experiencing homelessness and foster youth, including but not limited to the provisions of Ed. Code §§ 48850, 48853, 48853.5, 49069.5, 51225.1, 51225.2 and , as amended from time to time.</p>   | Documentation of compliance with the requirements, which may include but is not limited to, the name of the charter school's designee and the partial credit policy, if applicable.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

| Compliance Requirements   | Supporting Documentation   | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|---|--|--------------------------------------|--------------------------|--|
| 21. <b>Schools Serving Grade 9 only:</b> The charter school complies with all applicable requirements of Ed. Code § 51224.7.  | Documentation of the adoption of the charter school's established policy in compliance with Education Code section 51224.7, including the Board Meeting Agendas and Board Minutes.         | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 22. The charter school complies with all applicable requirements of Ed. Code, § 215: Pupil Suicide Prevention Policies. (Schools serving Grades 7-12). If the charter school is co-located on District property (Prop 39), the charter school must comply with the District's policy (BUL: 2637.4 <i>Suicide Prevention, Intervention, and Postvention</i> ) and must access training via the District's website through MyPLN. | Documentation of the adoption of the charter school's policy as outlined in Ed. Code, § 215, including the Board Meeting Agendas and Board Minutes.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 23. <b>For High Schools Only:</b> The charter school has obtained WASC accreditation and UCOP Doorways Course Approval.   | Charter school approvals are listed on the WASC website and UCOP Doorways website.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 24. The charter school complies with all applicable requirements of Ed. Code §§ 231.5 and 231.6 regarding sexual harassment notifications (Schools serving Grades 9-12).  | Verification of pupils being notified in accordance with applicable legal requirements (Ed. Code §§ 231.5 and 231.6), displaying a poster in bathrooms and locker rooms at the schoolsite. | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 25. Charter school must comply with all online posting requirements related to the filing of a Title IX complaint pursuant to Education Code section 221.61.  | Documentation of the charter school's online posting(s) containing all the required information set forth in Education Code section 221.61.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |



| Compliance Requirements  | Supporting Documentation  | SCHOOL ADMIN. BY<br>OCTOBER 28, 2022 |                          | BOARD<br>CERTIFICATION<br>BY<br>JANUARY 13, 2023 |
|--|---|--------------------------------------|--------------------------|--|
| 26. Charter school must comply with all Title IX federal requirements including the adoption and publishing of grievance procedures. These procedures are intended to provide for the prompt and equitable resolution of student and employee complaints set forth in 34 C.F.R. § 106.8.   | Documentation of the charter school's adoption and publishing of its grievance procedures including the Board Meeting Agenda(s) and Board Minute(s).  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 27. The charter school complies with all applicable requirements of Ed. Code § 56040.3 pertaining to school-purchased technology devices for individuals with exceptional needs.   | Documentation of compliance with the requirements, which may include but is not limited to, how students were provided access to devices in order to receive a free appropriate public education.   | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 28. Commencing in Fiscal Year 2022-2023, charter schools must comply with all applicable requirements of Ed. Code § 49501.5 pertaining to statewide Universal Meals Program, whereby charter schools serving students in grades TK-12 provide two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility. | Documentation of compliance with the requirements, which may include but is not limited to, how the charter school implemented a Universal Meals Program for school children, and whether the school participated in the federal National School Lunch Program (NSLP) and School Breakfast Program (SBP). | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |
| 29. The charter school complies with all applicable requirements of Ed. Code § 44258.9 related to the state's annual teacher assignment monitoring via the California Statewide Assignment Accountability System (CalSAAS), and engages in the CalSAAS to address any possible misassignments within the designated timelines. The charter school must correct misassignments within 30 calendar days.         | Participation in the CalSAAS.<br><br>Timely responses to the Monitoring Authority's questions/requests in the CalSAAS.<br><br>Documentation of corrected misassignments.  | <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/>                         |

## CERTIFICATION OF SCHOOL ADMINISTRATOR'S COMPLIANCE REVIEW

**(By Friday, October 28, 2022)**

The undersigned hereby certifies that, on \_\_\_\_\_ the School Administrator of  
Date(s)

Name of Charter School  
 reviewed the school's compliance with legal, charter, and District policy requirements.

|                                      |                                   |             |
|--------------------------------------|-----------------------------------|-------------|
|                                      |                                   |             |
| Printed Name of School Administrator | Signature of School Administrator | Date Signed |

## CERTIFICATION OF BOARD COMPLIANCE REVIEW

**(By Friday, January 13, 2023)**

The undersigned hereby certifies that, on \_\_\_\_\_, the Governing Board of  
Date(s)

Name of Charter School  
 reviewed the school's compliance with legal, charter, and District policy requirements.

This certification includes the following relevant documentation:

- Board Agenda where item was discussed
- Board Minutes
- Board Agenda Approving the Minutes

|                                       |                                    |             |
|---------------------------------------|------------------------------------|-------------|
|                                       |                                    |             |
| Printed Name of Governing Board Chair | Signature of Governing Board Chair | Date Signed |

# Coversheet

## Public Hearing for Sufficiency of Instructional Materials

**Section:** VI. Williams Resolution  
**Item:** A. Public Hearing for Sufficiency of Instructional Materials  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Williams Resolution 2022-23.pdf

## **RESOLUTION REGARDING SUFFICIENCY OR INSUFFICIENCY OF INSTRUCTIONAL MATERIALS:**

Whereas, the governing board of the Camino Nuevo Charter Academy (CNCA) network of schools, in order to comply with the requirements of *Education Code* Section 60119 held a public hearing on November 15, 2022, at 4 o'clock, which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

Whereas, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

Whereas, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders (if the district or county office has a bargaining unit) in the public hearing, and;

## **FOR A FINDING OF SUFFICIENT INSTRUCTIONAL MATERIALS:**

Whereas, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the CNCA network of schools and;

Whereas, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

Whereas, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- Mathematics
- Science
- History-social science
- English/language arts, including the English language development component of an adopted program

Whereas, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

Whereas, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

Therefore, it is resolved that for the 2022-23 school year, the Camino Nuevo Charter Academy network of schools has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

© California Department of Education, February, 22, 2005

Revised October, 2008

# Coversheet

## Request to Modify Graduation Requirements for 2022-2023 School Year

**Section:** VII. Request to Modify Graduation Requirements for 2022-2023  
School Year  
**Item:** A. Request to Modify Graduation Requirements for 2022-2023  
School Year  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:**  
Request to Modify Graduation Requirements for the 22-23SY.pdf



## Request to Modify Graduation Requirements for the 2022 – 2023 School Year

Due to the implications of the COVID-19 pandemic. The college counselors are requesting minor modifications to the graduation requirements for the class of 2023.

These modifications include seminar credits, service hours, college application requirements, and CNCA elective credits.

### 1. Seminar

- a. Students need to complete 30 seminar credits; however, the class of 2023 did not have a seminar during 10<sup>th</sup> grade. This was a missed opportunity for them to earn 10 credits toward the required 30 credits.

- i. **We request that a modification be made to the required credits from 30 credits to 20 credits.**

### 2. Service Hours

- a. Students did not have the opportunity to complete their service hours in 9<sup>th</sup> and 10<sup>th</sup> grade due to the COVID – 19 pandemic and closures.

- i. **We request that a modification be made to the required hours from 30 hours to 20 hours.**

### 3. College Applications

- a. We have 19 seniors with a GPA below 2.0, which means they are not eligible to apply to 4-year colleges.

- i. **We request a modification to the requirement to allow students to apply to Community College instead of a 4-year college.**

- 1. *Note: We will be engaging in data analysis as to why these students are not meeting the requirements and what additional support our students need.*

### 4. CNCA Elective Credits

- a. We have 7 – 10 seniors who are overall deficient but might meet A-G requirements by the end of Spring 2023.

- i. **We request a modification to the requirement to allow students to graduate if these students meet the A-G requirements but not the CNCA elective credits.**

# Coversheet

## Enrollment Update

**Section:** VIII. Enrollment Update  
**Item:** A. Enrollment Update  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** Board Update November.pdf





# SY 2022-2023 Enrollment Update

*November Board Meeting*

**20**  
años

Camino  
Nuevo  
Charter  
Academy



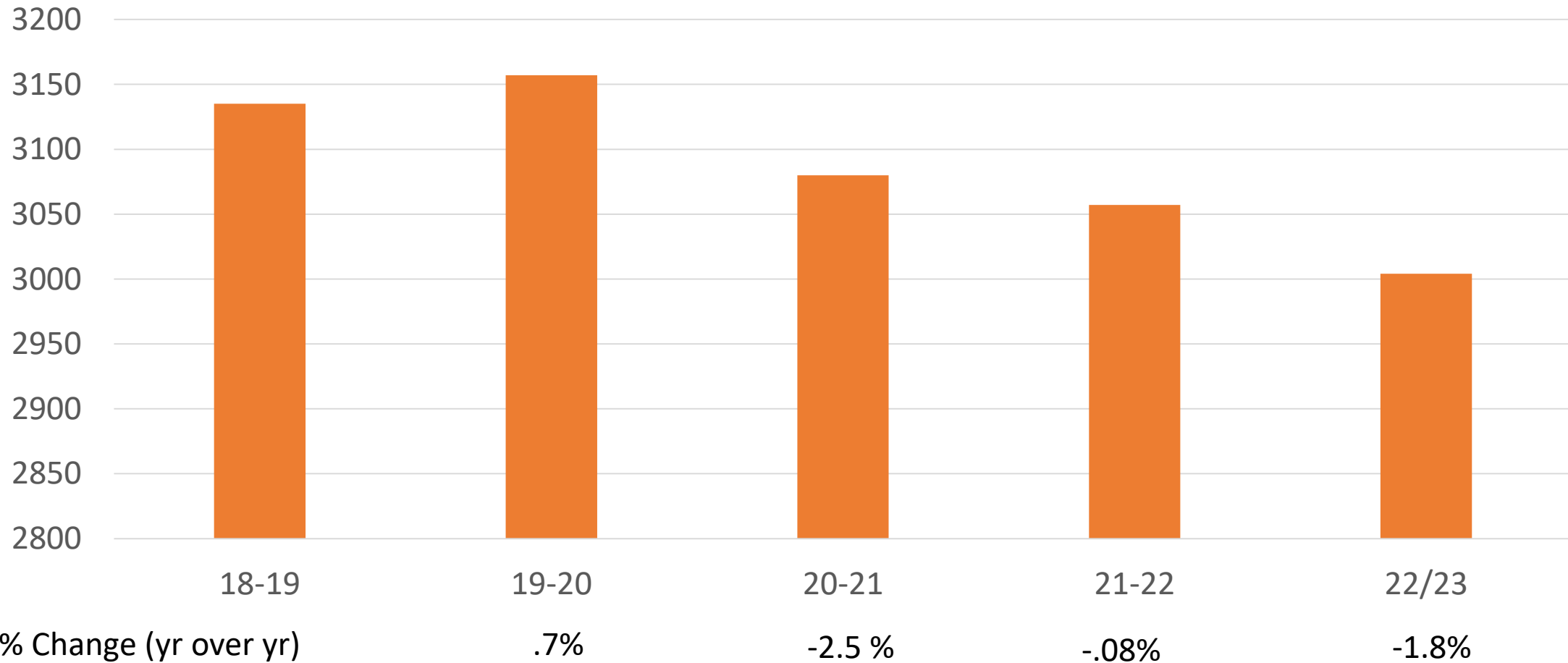
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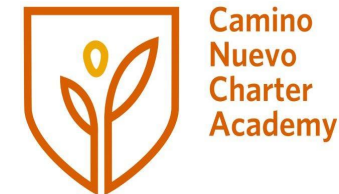
Crystal Day

*Director of Strategic Enrollment*

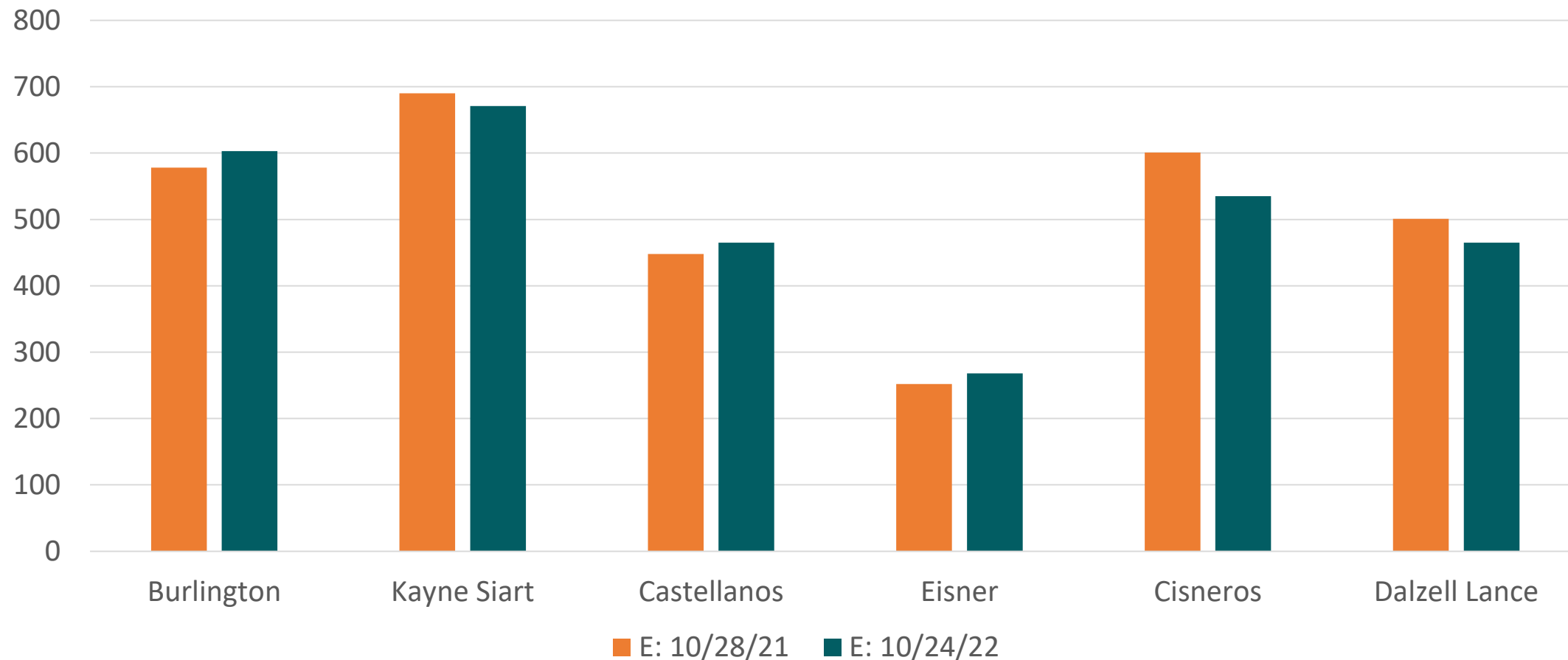


# CNCA Network | Enrollment on October 24– 5 year history



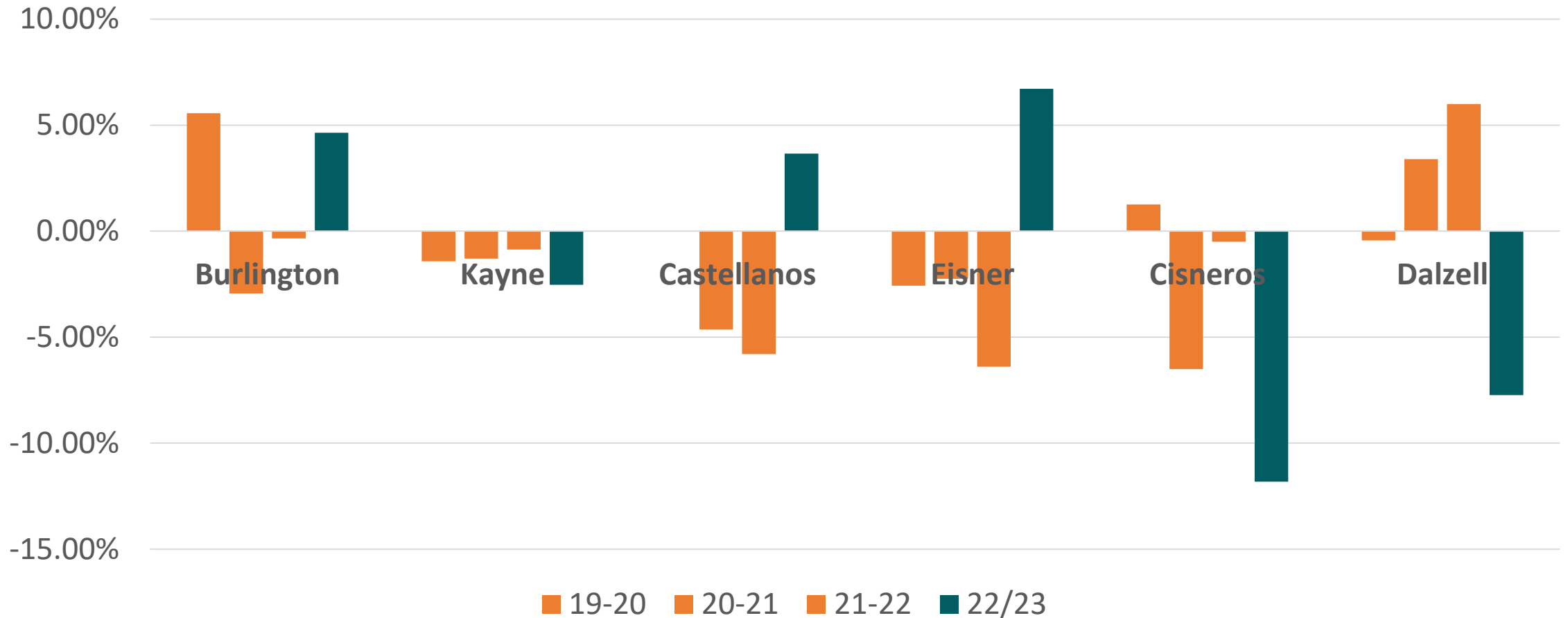


# School-Site | Enrollment Change (year over year)



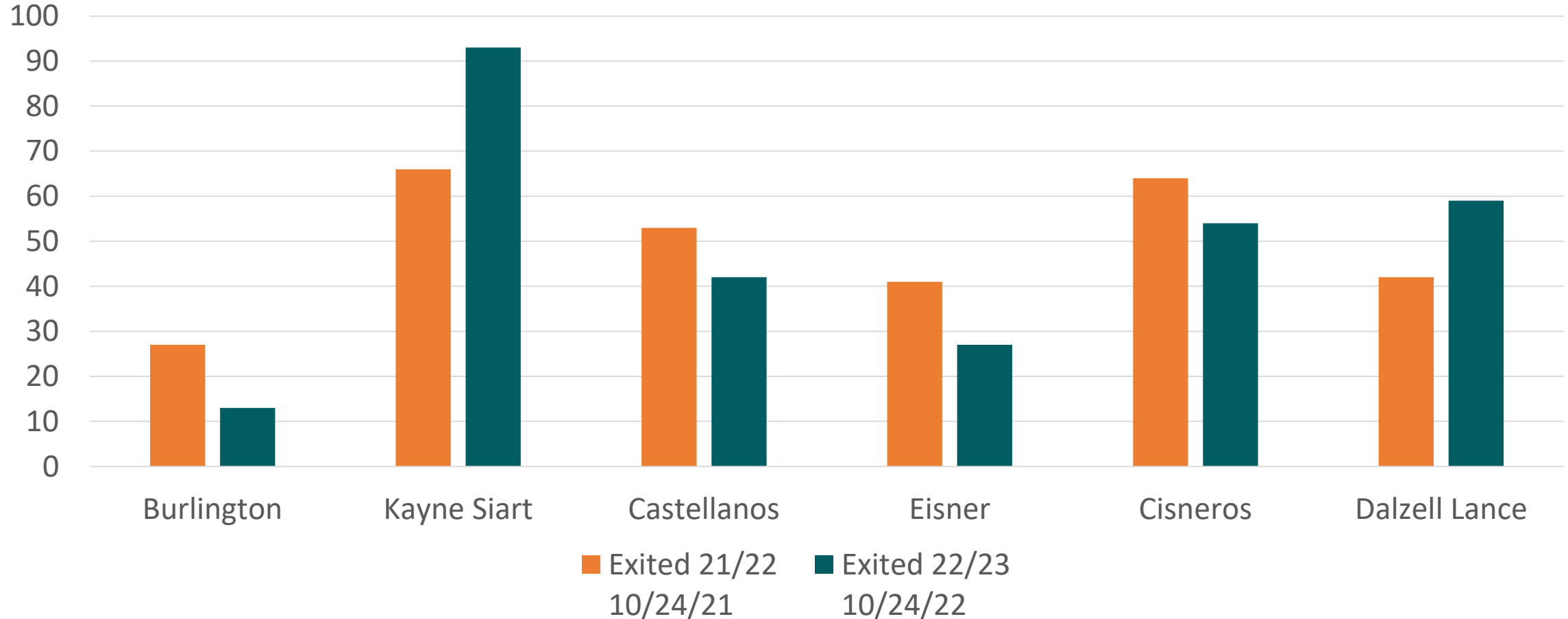


# School-Site | % of Enrollment Change





# CNCA Network | Exiting Students – 2 yr history





# School-site | What was the main reason for exiting?

| Kayne Siart  | Cisneros  | Dalzell   |
|--|---|---|
| 36% Other<br>20% Attending Siblings School<br>20% Commute / Relocation<br>16% Academic<br>8% Prefer to attend another local school | 67% Commute / Relocation<br>25% Other<br>8% Attending Siblings School | 42% Other<br>32% Commute / Relocation<br>16% Prefer to attend another local school<br>3% Academic |



# School-site |

| What did you most enjoy?  | What did you least enjoy?  | What factors would encourage you to return?  |
|---|--|--|
| <p>School Culture and Community<br/>           Enrichment options– art, drama,<br/>           and robotics<br/>           Amazing faculty<br/>           Family Support<br/>           Communication via ParentSquare<br/>           Small school environment<br/>           “My daughter felt accepted even as<br/>           a new student”</p> | <p>Faculty, Staff, and School Leader<br/>           Attrition<br/>           Class ratios<br/>           Lack of communication<br/>           Middle School Discipline<br/>           Lack of Admin Support<br/>           Traffic</p> | <p>If transportation was available<br/>           Different location<br/>           Better communication<br/>           Improved reputation<br/>           More security</p> |

# Enrollment Goals

To achieve our enrollment goals through recruitment, retention, and yield strategies

## **GOAL 1:**

To secure full enrollment in all grades across all schools, or increase school-site applications by 7%

## **GOAL 2:**

Intentional increase school continuity and yield in targeted areas— TK, Kindergarten, 6<sup>th</sup>, and 9<sup>th</sup>



# Current Tactics

## Removing Barriers and Creating Access Points

- Application confirmation mailer
- Enrollment Office Hours weekly
- Online lead generation
- Regular community outreach

## Community Partnerships

- Parent Community Leaders (>50)
- Charter School Collaborative
- Feeder Schools, community and youth centers, businesses, and neighborhood councils

## TK and Kinder Pipeline

- Preschool Leaders Breakfast, Learn + Share event
- TK and Kinder Workshops
- Preschool Presentations

## Event Opportunities

- Virtual Info. Sessions, TK-12 (8)
- Campus Tours
- HS Open House (3)
- TK and Kinder Workshops
- Enrollment Fair in Jan

## Middle School Retention

- Student Panel event to differentiate the middle school from elementary

## High School Matriculation

- 8<sup>th</sup> grade advisory lesson on Dalzell
- Field trip to Dalzell
- Student Leadership presentation
- Transportation to the Open House

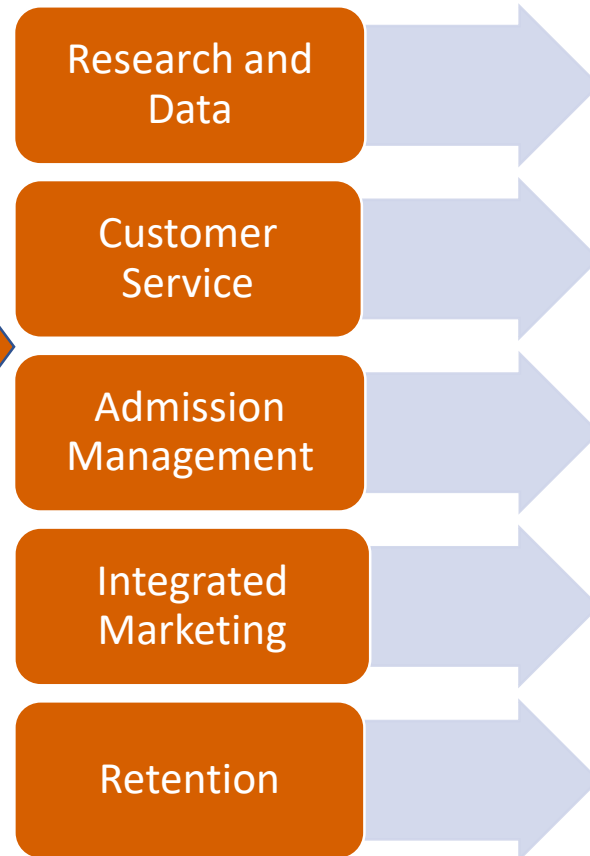


# Optimizing Strategic Enrollment

## Family Decision Drivers



## Priority Focus Areas

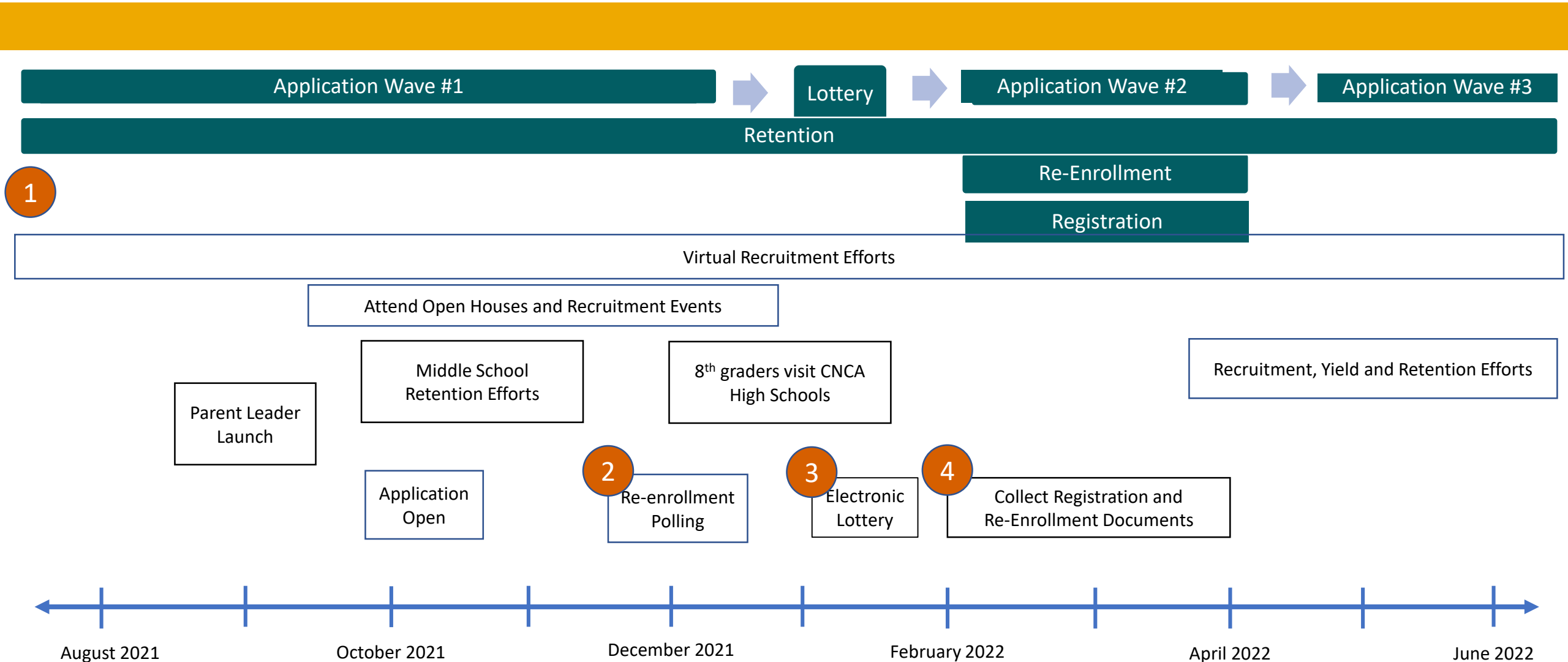


## Impacts

- Financial Stability
- Operational Efficiency
- Positive Enrollment
- Student Success
- Culture of Innovation
- Student Retention
- Teacher Retention
- Equity and Access



# Enrollment Timeline and Phases



# Current Applications

| <b>Applications</b> | <b>11/9/2022</b> | <b>11/9/2021</b> | <b>% Change</b> |
|---------------------|------------------|------------------|-----------------|
| BUR                 | 113              | 96               | 18%             |
| KAY                 | 68               | 55               | 24%             |
| CAS                 | 33               | 17               | 94%             |
| EIS                 | 34               | 19               | 79%             |
| CIS                 | 29               | 21               | 38%             |
| DAL                 | 107              | 115              | -7%             |
|                     | 379              | 323              | 19%             |

# Questions



**Camino  
Nuevo  
Charter  
Academy**

# Coversheet

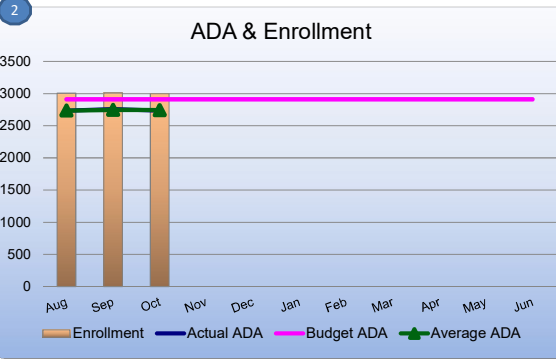
## September 2022 Financials

**Section:** IX. Financials  
**Item:** A. September 2022 Financials  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** 09.22 - CNCA Consolidated - Financial Packet.pdf

# Camino Nuevo Charter Academy - Financial Dashboard (September 2022)

**1 Key Performance Indicators**

ADA vs. Budget ● Cash on Hand ●  
 Net Income / (Loss) ● Year-End Cash ●



## KEY POINTS

Enrollment as of Month 3 was under budget by 100 students, 11 lower than prior month. ADA % through Month 3 was 91.3% which is trending lower than the budgeted 93%. All sites, except CNCA#2, are still reflected at 93% for the out-months. However, CNCA#2 has been reduced to 90% due to month 1 and month 2 attendance being around 88%. CNCA is projected to have a P2 ADA rate of 92% overall due to this.

Net income is projected to be at \$576K.

Cash remains strong across all entities and is projected to be at \$15.4MM as of 06/30/2023. This represents a 28.6% cash reserve.

**3 Average Daily Attendance Analysis**

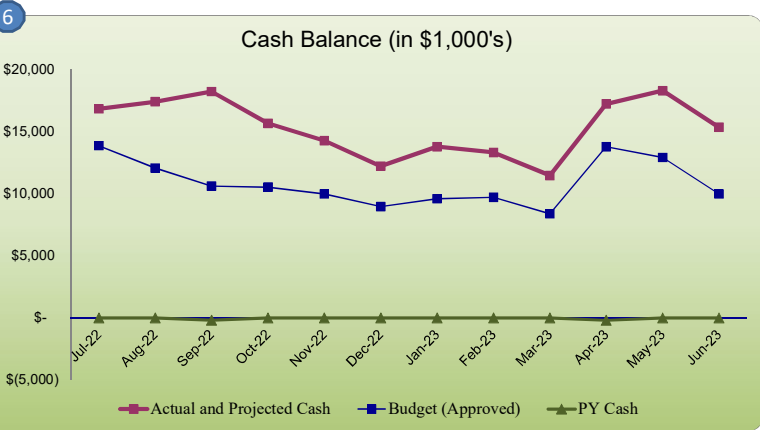
| Category    | Actual through Month 3 | Forecasted P2 | Budgeted P2 | Better/ (Worse) | Prior Month Forecast | Prior Year P2 |
|-------------|------------------------|---------------|-------------|-----------------|----------------------|---------------|
| Enrollment  | 2,997                  | 3,030         | 3,130       | (100)           | 0                    | 4,942         |
| ADA %       | 91.3%                  | 92.0%         | 93.0%       | -1.0%           | #DIV/0!              | 90.4%         |
| Average ADA | 2,742.57               | 2,768.53      | 2,910.90    | (142.37)        | 0.00                 | 4,468.34      |

**4 LCFF Supplemental & Concentration Grant Factors**

| Category                  | Budget | Forecast | Variance | Prior Year |
|---------------------------|--------|----------|----------|------------|
| Unduplicated Pupil %      | 93.7%  | 93.6%    | 0.0%     | 93.6%      |
| 3-Year Average %          | 94.0%  | 94.0%    | 0.0%     | 95.1%      |
| District UPP C. Grant Cap | 85.6%  | 85.6%    | 0.0%     | 85.6%      |

**5 INCOME STATEMENT**

| INCOME STATEMENT              | Forecast          | VS. Budget        |                    | VS. Last Month    |                 | FY 22-23 YTD      |                    |                  | Historical        |                   |
|-------------------------------|-------------------|-------------------|--------------------|-------------------|-----------------|-------------------|--------------------|------------------|-------------------|-------------------|
|                               | As of 09/30/22    | FY 22-23 Budget   | Variance B/(W)     | Prior Month FC    | Variance B/(W)  | Actual YTD        | Budget YTD         | Variance B/(W)   | FY 21-22          | FY 20-21          |
| Local Control Funding Formula | 38,550,360        | 39,300,354        | (749,995)          | 38,734,616        | (184,256)       | 7,900,231         | 6,297,200          | 1,603,031        | 35,808,573        | 33,411,308        |
| Federal Revenue               | 9,127,224         | 8,059,600         | 1,067,623          | 8,669,284         | 457,940         | 1,477,174         | 190,769            | 1,286,405        | 10,868,693        | 8,544,443         |
| State Revenue                 | 5,390,315         | 3,890,423         | 1,499,891          | 5,316,707         | 73,608          | 4,178,352         | 68,150             | 4,097,827        | 4,097,827         | 2,578,594         |
| Other Local Revenue           | 2,981,870         | 2,400,289         | 581,582            | 2,843,113         | 138,757         | 830,288           | 557,872            | 272,416          | 2,971,632         | 2,587,536         |
| Grants/Fundraising            | 182,615           | 149,695           | 32,920             | 182,598           | 17              | 106,187           | 57,977             | 48,210           | 390,444           | 263,396           |
| <b>TOTAL REVENUE</b>          | <b>56,232,383</b> | <b>53,800,362</b> | <b>2,432,021</b>   | <b>55,746,318</b> | <b>486,065</b>  | <b>14,492,231</b> | <b>7,171,968</b>   | <b>7,320,263</b> | <b>54,137,169</b> | <b>47,385,276</b> |
| Total per ADA                 | 20,311            | 18,482            | 1,829              | 20,136            | 176             |                   |                    |                  | 12,116            | 15,936            |
| w/o Grants/Fundraising        | 20,245            | 18,431            | 1,814              | 20,070            | 176             |                   |                    |                  | 12,028            | 15,847            |
| Certificated Salaries         | 16,617,319        | 16,771,049        | 153,730            | 16,722,342        | 105,023         | 3,193,556         | 3,324,472          | 130,916          | 16,070,067        | 12,866,595        |
| Classified Salaries           | 7,396,973         | 6,940,217         | (456,756)          | 7,471,719         | 74,747          | 1,443,966         | 1,463,833          | 19,867           | 6,291,816         | 3,627,635         |
| Benefits                      | 8,308,819         | 8,124,172         | (184,646)          | 8,334,931         | 26,113          | 1,633,332         | 1,968,256          | 334,924          | 6,650,987         | 4,779,613         |
| Student Supplies              | 3,469,136         | 2,722,594         | (746,542)          | 3,448,546         | (20,590)        | 802,500           | 815,350            | 12,850           | 4,615,770         | 5,238,611         |
| Operating Expenses            | 18,268,841        | 17,263,011        | (1,005,830)        | 18,063,398        | (205,442)       | 2,914,705         | 4,404,397          | 1,489,692        | 19,409,944        | 13,715,921        |
| Other                         | 1,595,591         | 1,589,690         | (5,900)            | 1,599,259         | 3,668           | 419,183           | 434,460            | 15,276           | 1,420,923         | 1,299,959         |
| <b>TOTAL EXPENSES</b>         | <b>55,656,678</b> | <b>53,410,733</b> | <b>(2,245,945)</b> | <b>55,640,196</b> | <b>(16,482)</b> | <b>10,407,242</b> | <b>12,410,768</b>  | <b>2,003,526</b> | <b>54,459,506</b> | <b>41,528,335</b> |
| Total per ADA                 | 20,103            | 18,349            | (1,755)            | 20,097            | 6               |                   |                    |                  | 12,188            | 13,966            |
| <b>NET INCOME / (LOSS)</b>    | <b>575,705</b>    | <b>389,629</b>    | <b>186,076</b>     | <b>106,122</b>    | <b>469,583</b>  | <b>4,084,989</b>  | <b>(5,238,800)</b> | <b>9,323,789</b> | <b>(322,337)</b>  | <b>5,856,942</b>  |
| OPERATING INCOME              | 1,968,528         | 1,776,551         | 191,977            | 1,502,612         | 465,915         | 4,401,802         | (4,906,711)        | 9,308,513        | 888,003           | 6,938,656         |
| EBITDA                        | 2,171,296         | 1,979,319         | 191,977            | 1,705,380         | 465,915         | 4,504,173         | (4,804,340)        | 9,308,513        | 1,098,586         | 7,156,901         |



**Year-End Cash Balance**

| Projected  | Budget    | Variance  |
|------------|-----------|-----------|
| 15,358,441 | 9,984,735 | 5,373,706 |

**7 Balance Sheet**

| Balance Sheet                         | 6/30/2022         | 8/31/2022         | 9/30/2022         | 6/30/2023 FC      |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Assets</b>                         |                   |                   |                   |                   |
| Cash, Operating                       | 16,938,485        | 17,426,405        | 18,243,160        | 15,358,441        |
| Cash, Restricted                      | 0                 | 0                 | 0                 | 0                 |
| Accounts Receivable                   | 7,215,297         | 5,867,004         | 4,772,529         | 7,298,946         |
| Due From Others                       | 178,871           | 308,369           | 360,286           | 185,208           |
| Other Assets                          | 264,447           | 16,802            | 16,802            | 289,733           |
| Net Fixed Assets                      | 39,675,160        | 39,651,997        | 39,646,030        | 39,661,669        |
| <b>Total Assets</b>                   | <b>64,272,260</b> | <b>63,270,577</b> | <b>63,038,807</b> | <b>62,793,996</b> |
| <b>Liabilities</b>                    |                   |                   |                   |                   |
| A/P & Payroll                         | 2,361,220         | 1,811,417         | 1,263,146         | 2,400,857         |
| Due to Others                         | 2,132,638         | 2,117,924         | 2,059,173         | 4,385,234         |
| Deferred Revenue                      | 4,090,883         | 141,305           | 141,305           | 141,305           |
| Other Liabilities                     | 0                 | 0                 | 0                 | 0                 |
| Total Debt                            | 10,237,071        | 10,237,071        | 10,039,745        | 9,840,445         |
| <b>Total Liabilities</b>              | <b>18,821,811</b> | <b>14,307,717</b> | <b>13,503,369</b> | <b>16,767,842</b> |
| <b>Equity</b>                         |                   |                   |                   |                   |
| Beginning Fund Bal.                   | 45,772,786        | 45,450,449        | 45,450,449        | 45,450,449        |
| Net Income/(Loss)                     | (322,337)         | 3,512,411         | 4,084,989         | 575,705           |
| Total Equity                          | 45,450,449        | 48,962,860        | 49,535,438        | 46,026,154        |
| <b>Total Liabilities &amp; Equity</b> | <b>64,272,260</b> | <b>63,270,577</b> | <b>63,038,807</b> | <b>62,793,996</b> |
| Available Line of Credit              |                   |                   |                   |                   |
| Days Cash on Hand                     | 116               | 117               | 123               | 103               |
| Cash Reserve %                        | 31.8%             | 32.1%             | 33.6%             | 28.3%             |





## Camino Nuevo Charter Academy Financial Analysis September 2022

### Net Income

Camino Nuevo Charter Academy is projected to achieve a net income of \$576K in FY22-23 compared to \$390K in the board approved budget. Reasons for this positive \$186K variance are explained below in the Income Statement section of this analysis.

### Balance Sheet

As of September 30, 2022, the school's cash balance was \$18.24M. By June 30, 2023, the school's cash balance is projected to be \$15.36M, which represents a 28% reserve.

As of September 30, 2022, the Accounts Receivable balance was \$4.77M, down from \$5.87M in the previous month, due to the receipt of revenue earned in FY21-22.

As of September 30, 2022, the Accounts Payable balance, including payroll liabilities, totaled \$1.26M, compared to \$1.81M in the prior month.

As of September 30, 2022, CNCA had a debt balance of \$10.04M compared to \$10.24M in the prior month. An additional \$199K will be paid this fiscal year.

### Income Statement

#### *Revenue*

Total revenue for FY22-23 is projected to be \$56.23M, which is \$2.43M or 4.5% over budgeted revenue of \$53.80M.

**LCFF Sources:** There is a \$6.77M increase in Local Control Funding Sources. This is due to the final state budget reflecting a 13.26% COLA instead of the 6.86% budgeted. Increase in funds is offset by reduced enrollment and ADA percentage.

**Object Code 8181:** There is a \$130K decrease in Special Education (IDEA) funds due to reduced rates and reduced ADA.

**Object Code 8221:** There is a \$399K increase in Federal nutrition funds based on projected participation rates. This is offset by increased nutrition costs (Object 4711).

**Object Code 8299:** There is a \$767K increase in Other Federal revenue due to additional ESSER funds being used.

**Object Code 8520:** There is a \$265K increase in State nutrition funds based on projected participation rates. This is offset by increased nutrition costs (Object 4711).

**Object Code 8550:** There is a \$284K decrease in Mandate Block grant funds. This is due to Cisneros' budget being approved with one-time discretionary grant funds that were not approved by the State as discretionary.

**Object Code 8595:** There is a \$170K increase in Expanded Learning Opportunity Program funds due to additional expenses being added to the budget for the program.

*This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$75,000 and 10%.*





**Object Code 8599:** There is a \$1.36M increase in Other State revenue due to Hold Harmless funds received for CNCA#2, CNCA#3, and CNCA#4.

**Object Code 8792:** There is a \$423K increase in State Special Education revenue based on increased rates.

**Object Code 8999:** There is a \$134K increase in Prior Year Revenues based on final FY21-22 Lottery rates.

### *Expenses*

Total expenses for FY22-23 are projected to be \$55.66M, which is \$2.25M or 4.2% over budgeted expenditures of \$53.41M.

**Object Code 1175:** Teacher Stipend expense is \$129K over budget due to payments for the summer school program.

**Object Code 1215:** Psychologist salary expense is \$117K under budget based on staffing changes and one position being transferred to Object 1299.

**Object Code 2300:** Classified Administrator salary expense is \$152K over budget due to sites adding SPED Compliance coordinators.

**Object Code 4111:** Core Curricula materials expense is \$233K over budget largely due to curricula materials purchased for the after school program. This is funded with ELOP funds.

**Object Code 4711:** Nutrition program expense is \$484K over budget due to increased projected participation. This is offset by increased revenue as noted above.

**Object Code 5841:** Substitute teacher expense is \$270K over budget.

**Object Code 5842:** Special Education service expense is \$203K over budget due to SPED substitute staff being obtained to cover vacancies or staff being absent.

**Object Code 5843:** Non Public School expense is \$80K over budget due to Kayne Siart needing this service for one of their students.

**Object Code 5859:** All other consultant expense is \$139K over budget due to classified staff support being obtained from consultants to cover vacancies or staff being absent.

### **ADA**

Budgeted P2 ADA is 2910.90 based on enrollment of 3130 and a 93.0% attendance rate.

Forecast P2 ADA is 2768.53 based on enrollment of 3030 and a 92.0% attendance rate.

Actual ADA through Month 3 is 2742.57 with ending enrollment of 2997 and a 91.3% attendance rate.

In Month 3, ADA was 2733.13 with a 91.0% attendance rate.

*This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$75,000 and 10%.*

**Camino Nuevo Charter Academy**  
*Consolidated Budget Summary*  
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|  | CNCA - Burlington       |                  | CNCA#2 - Kayne Siart    |                  | CNCA#3 - Castellanos    |                  | CNCA#3 - Eisner         |                  | CNCA#3 - Consolidated   |                  | CNCA#4 - Cisneros       |                  | CNHS#2 - Dalzell Lance  |                  | Central Administration  |                  | Camino Nuevo - Consolidated |                   |
|--|-------------------------|------------------|-------------------------|------------------|-------------------------|------------------|-------------------------|------------------|-------------------------|------------------|-------------------------|------------------|-------------------------|------------------|-------------------------|------------------|-----------------------------|-------------------|
|  | 2022-23 Budget Approved | 2022-23 Forecast | 2022-23 Budget Approved | 2022-23 Forecast | 2022-23 Budget Approved | 2022-23 Forecast | 2022-23 Budget Approved | 2022-23 Forecast | 2022-23 Budget Approved | 2022-23 Forecast | 2022-23 Budget Approved | 2022-23 Forecast | 2022-23 Budget Approved | 2022-23 Forecast | 2022-23 Budget Approved | 2022-23 Forecast | 2022-23 Budget Approved     | 2022-23 Forecast  |
| Enrollment   | 606                     | 603              | 697                     | 671              | 462                     | 467              | 270                     | 269              | 732                     | 736              | 587                     | 534              | 508                     | 486              | -                       | -                | 3,130                       | 3,030             |
| ADA  | 563,58                  | 563,05           | 648,21                  | 597,36           | 429,66                  | 429,00           | 251,10                  | 248,07           | 680,76                  | 677,07           | 545,91                  | 493,52           | 472,44                  | 437,53           | -                       | -                | 2,910.90                    | 2,768,53          |
| ADA %  | 93%                     | 93%              | 93%                     | 90%              | 93%                     | 92%              | 93%                     | 93%              | 93%                     | 92%              | 93%                     | 92%              | 93%                     | 93%              | -                       | -                | 93%                         | 92%               |
| UPP  | 96%                     | 96%              | 91%                     | 91%              | 98%                     | 98%              | 93%                     | 93%              | 96%                     | 95%              | 92%                     | 92%              | 94%                     | 94%              | 0%                      | 0%               | 81%                         | 81%               |
| <b>Income</b>  |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                             |                   |
| <b>8011-8098 - Local Control Funding Formula Sources</b>       |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                             |                   |
| 8011 Local Control Funding Formula                             | 4,412,117               | 4,740,617        | 4,886,324               | 4,838,840        | 3,406,938               | 3,661,289        | 1,816,868               | 1,933,230        | 5,223,806               | 5,594,519        | 4,099,184               | 3,993,894        | 5,682,825               | 5,439,190        | -                       | -                | 24,304,257                  | 24,607,059        |
| 8012 Education Protection Account                              | 1,362,632               | 1,228,651        | 1,572,072               | 1,307,529        | 1,034,323               | 932,067          | 604,475                 | 538,969          | 1,638,798               | 1,471,036        | 1,321,580               | 1,078,290        | 94,488                  | 87,506           | -                       | -                | 5,989,569                   | 5,173,012         |
| 8019 Local Control Funding Formula - Prior Year                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| 8096 In Lieu of Property Taxes                                 | 1,743,756               | 1,783,658        | 2,005,607               | 1,892,347        | 1,329,398               | 1,359,008        | 776,921                 | 785,849          | 2,106,319               | 2,144,856        | 1,689,084               | 1,563,397        | 1,461,762               | 1,386,029        | -                       | -                | 9,006,528                   | 8,770,288         |
| 8098 In Lieu of Property Taxes, Prior Year                     | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| <b>Total 8011-8098 - Local Control Funding Formula Sources</b> | <b>7,518,504</b>        | <b>7,752,925</b> | <b>8,464,003</b>        | <b>8,038,717</b> | <b>5,770,659</b>        | <b>5,952,363</b> | <b>3,198,264</b>        | <b>3,258,048</b> | <b>8,968,923</b>        | <b>9,210,411</b> | <b>7,109,848</b>        | <b>6,635,581</b> | <b>7,239,076</b>        | <b>6,912,725</b> | -                       | -                | <b>39,300,354</b>           | <b>38,550,360</b> |
| <b>8100-8299 - Federal Revenue</b>                             |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                             |                   |
| 8181 Special Education - Federal (IDEA)                        | 156,377                 | 137,733          | 179,859                 | 146,126          | 119,218                 | 104,942          | 69,673                  | 60,683           | 188,890                 | 165,625          | 151,474                 | 120,725          | 131,088                 | 107,029          | -                       | -                | 807,687                     | 677,238           |
| 8221 Child Nutrition - Federal                                 | 337,888                 | 391,994          | 194,144                 | 454,308          | 203,735                 | 240,867          | 89,765                  | 104,322          | 293,501                 | 345,189          | 242,012                 | 255,710          | 159,194                 | 178,722          | -                       | -                | 1,226,739                   | 1,625,922         |
| 8223 CACFP Supper  | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| 8291 Title I   | 299,542                 | 311,078          | 281,238                 | 281,231          | 225,453                 | 220,608          | 127,811                 | 132,647          | 353,264                 | 353,255          | 260,949                 | 260,942          | 198,346                 | 199,510          | -                       | -                | 1,393,339                   | 1,406,016         |
| 8292 Title II  | 29,418                  | 31,879           | 28,970                  | 31,422           | 23,591                  | 24,337           | 12,822                  | 14,633           | 36,414                  | 38,970           | 26,467                  | 28,739           | 20,512                  | 22,265           | -                       | -                | 141,781                     | 153,275           |
| 8294 Title III   | 47,362                  | 47,362           | 31,346                  | 31,426           | 31,002                  | 31,002           | 11,326                  | 11,326           | 42,328                  | 42,328           | 25,054                  | 25,054           | 12,355                  | 13,511           | -                       | -                | 158,444                     | 159,600           |
| 8295 Title IV, SSAE  | 24,324                  | 23,521           | 18,066                  | 21,193           | 16,685                  | 16,625           | 9,952                   | 9,996            | 26,637                  | 26,621           | 17,907                  | 21,569           | 14,320                  | 15,193           | -                       | -                | 101,254                     | 108,097           |
| 8296 Title IV, PCSGP   | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| 8297 Facilities Incentive Grant                                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| 8299 All Other Federal Revenue                                 | 1,316,189               | 1,337,628        | 753,907                 | 1,072,895        | 321,209                 | 267,033          | 363,433                 | 369,188          | 684,643                 | 636,221          | 806,037                 | 975,708          | 669,581                 | 974,625          | -                       | -                | 4,230,357                   | 4,997,076         |
| <b>Total 8100-8299 - Other Federal Income</b>                  | <b>2,211,099</b>        | <b>2,281,194</b> | <b>1,487,529</b>        | <b>2,038,521</b> | <b>940,894</b>          | <b>905,413</b>   | <b>684,783</b>          | <b>702,795</b>   | <b>1,625,676</b>        | <b>1,608,208</b> | <b>1,529,899</b>        | <b>1,688,446</b> | <b>1,205,397</b>        | <b>1,510,855</b> | -                       | -                | <b>8,059,600</b>            | <b>9,127,224</b>  |
| <b>8300-8599 - Other State Revenue</b>                         |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                             |                   |
| 8520 Child Nutrition - State                                   | 25,144                  | 90,038           | 12,865                  | 91,548           | 14,227                  | 51,753           | 6,310                   | 22,624           | 20,537                  | 74,377           | 17,841                  | 58,409           | 11,037                  | 37,999           | -                       | -                | 87,425                      | 352,371           |
| 8550 Mandate Block Grant                                       | 8,664                   | 9,232            | 10,120                  | 10,784           | 6,268                   | 6,679            | 3,820                   | 4,071            | 10,089                  | 9,608            | 297,161                 | 9,608            | 21,184                  | 22,573           | -                       | -                | 347,217                     | 62,947            |
| 8561 State Lottery - Non Prop 20                               | 91,864                  | 95,623           | 105,658                 | 101,828          | 70,035                  | 73,154           | 40,929                  | 42,260           | 110,964                 | 115,415          | 88,983                  | 84,029           | 77,008                  | 74,990           | -                       | -                | 474,477                     | 471,886           |
| 8562 State Lottery - Prop 20                                   | 36,633                  | 37,687           | 42,134                  | 40,132           | 27,928                  | 28,831           | 16,322                  | 16,656           | 44,249                  | 45,487           | 35,484                  | 33,117           | 30,709                  | 29,555           | -                       | -                | 189,209                     | 185,979           |
| 8560 Lottery Revenue   | 128,496                 | 133,310          | 147,792                 | 141,961          | 97,962                  | 101,986          | 57,251                  | 58,916           | 155,213                 | 160,902          | 124,467                 | 117,147          | 107,716                 | 104,545          | -                       | -                | 663,685                     | 657,865           |
| 8587 State Grant Pass-Through                                  | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| 8591 SB740   | 447,135                 | 447,135          | -                       | -                | -                       | -                | 131,357                 | 131,357          | 131,357                 | 131,357          | 131,357                 | -                | 323,015                 | 323,015          | -                       | -                | 901,507                     | 901,507           |
| 8592 State Mental Health                                       | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| 8593 After School Education & Safety                           | 203,483                 | 203,483          | 203,483                 | 203,483          | 203,483                 | 203,483          | -                       | -                | 203,483                 | 203,483          | 203,483                 | 203,483          | -                       | -                | -                       | -                | 813,931                     | 813,931           |
| 8594 Supplemental Categorical Block Grant                      | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| 8595 Expanded Learning Opportunity Program                     | 59,272                  | 92,316           | 126,737                 | 154,911          | 59,272                  | 114,877          | -                       | 27,724           | 59,272                  | 142,601          | 113,404                 | 138,805          | -                       | -                | -                       | -                | 358,685                     | 528,633           |
| 8599 State Revenue - Other                                     | 51,209                  | 90,092           | 97,017                  | 247,235          | 90,192                  | 618,560          | 50,401                  | 295,183          | 140,594                 | 913,744          | 82,798                  | 499,027          | 346,356                 | 322,963          | -                       | -                | 717,973                     | 2,073,061         |
| <b>Total 8300-8599 - Other State Income</b>                    | <b>923,402</b>          | <b>1,065,606</b> | <b>598,014</b>          | <b>849,921</b>   | <b>471,405</b>          | <b>1,097,339</b> | <b>249,139</b>          | <b>539,875</b>   | <b>720,544</b>          | <b>1,637,213</b> | <b>839,155</b>          | <b>1,026,478</b> | <b>809,308</b>          | <b>811,096</b>   | -                       | -                | <b>3,890,423</b>            | <b>5,390,315</b>  |
| <b>8600-8799 - Other Local Revenue</b>                         |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                             |                   |
| 8631 Sale of Equipment & Supplies                              | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| 8634 Food Service Sales  | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| 8650 Leases & Rentals  | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| 8660 Interest & Dividend Income                                | 8,400                   | 9,113            | 7,000                   | 9,843            | 6,787                   | 7,879            | 3,500                   | 4,467            | 10,287                  | 12,346           | 7,000                   | 9,048            | 9,800                   | 9,083            | -                       | -                | 42,487                      | 49,433            |
| 8662 Net Increase (Decrease) in Fair Value of Investments      | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| 8681 Intra-Agency Fee Income                                   | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| 8682 Childcare & Enrichment Program Fees                       | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| 8689 All Other Fees & Contracts                                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| 8692 Grants  | 10,000                  | 38,405           | 60,000                  | 60,000           | 22,670                  | 22,670           | 12,857                  | 12,857           | 35,527                  | 35,527           | 29,168                  | 29,168           | 15,000                  | 15,000           | -                       | -                | 149,695                     | 178,100           |
| 8694 In Kind Donations   | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| 8695 Contributions & Events                                    | -                       | 417              | -                       | 4                | -                       | 708              | -                       | 1                | -                       | 709              | -                       | 3,383            | -                       | 3                | -                       | -                | -                           | 4,515             |
| 8696 Other Fundraising   | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| 8697 E-Rate  | 10,201                  | 10,201           | 14,776                  | 14,776           | 9,504                   | 9,504            | 9,600                   | 9,600            | 19,104                  | 19,104           | 9,600                   | 9,600            | 17,347                  | 17,347           | -                       | -                | 71,028                      | 71,028            |
| 8698 SELPA Grants  | -                       | 3,071            | -                       | 3,751            | -                       | 2,569            | -                       | 1,456            | -                       | 4,025            | -                       | 3,391            | -                       | 3,762            | -                       | -                | -                           | 18,000            |
| 8699 All Other Local Revenue                                   | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| 8792 Transfers of Apportionments - Special Education           | 442,743                 | 551,068          | 509,227                 | 584,648          | 337,537                 | 419,871          | 197,262                 | 242,791          | 534,798                 | 662,662          | 428,861                 | 483,018          | 371,144                 | 428,219          | -                       | -                | 2,286,774                   | 2,709,616         |



|  | CNCA - Burlington       |                   | CNCA#2 - Kayne Siart    |                   | CNCA#3 - Castellanos    |                  | CNCA#3 - Eisner         |                  | CNCA#3 - Consolidated   |                   | CNCA#4 - Cisneros       |                   | CNHS#2 - Dalzell Lance  |                  | Central Administration  |                  | Camino Nuevo - Consolidated |                   |
|--|-------------------------|-------------------|-------------------------|-------------------|-------------------------|------------------|-------------------------|------------------|-------------------------|-------------------|-------------------------|-------------------|-------------------------|------------------|-------------------------|------------------|-----------------------------|-------------------|
|  | 2022-23 Budget Approved | 2022-23 Forecast  | 2022-23 Budget Approved | 2022-23 Forecast  | 2022-23 Budget Approved | 2022-23 Forecast | 2022-23 Budget Approved | 2022-23 Forecast | 2022-23 Budget Approved | 2022-23 Forecast  | 2022-23 Budget Approved | 2022-23 Forecast  | 2022-23 Budget Approved | 2022-23 Forecast | 2022-23 Budget Approved | 2022-23 Forecast | 2022-23 Budget Approved     | 2022-23 Forecast  |
| 5311 Dues & Memberships                    | 10,861                  | 10,823            | 13,517                  | 13,192            | 6,648                   | 8,135            | 5,966                   | 5,954            | 12,614                  | 14,089            | 9,038                   | 11,100            | 18,310                  | 18,035           | -                       | -                | 64,340                      | 67,240            |
| 5451 General Insurance                     | -                       | -                 | -                       | -                 | -                       | -                | 27,500                  | 27,500           | 27,500                  | 27,500            | -                       | -                 | 3,998                   | 3,998            | -                       | -                | 31,498                      | 31,498            |
| 5511 Utilities                             | 142,002                 | 142,002           | 114,960                 | 114,960           | 115,800                 | 115,800          | 54,276                  | 54,276           | 170,076                 | 170,076           | 167,816                 | 167,816           | 108,303                 | 108,303          | -                       | -                | 703,158                     | 703,158           |
| 5521 Security Services                     | 58,431                  | 116,361           | 560                     | 560               | 500                     | 500              | 500                     | 500              | 1,000                   | 1,000             | 657                     | 657               | 93,761                  | 93,761           | -                       | -                | 154,409                     | 212,340           |
| 5531 Housekeeping Services                 | 137,478                 | 160,800           | 117,667                 | 146,384           | 112,970                 | 112,970          | -                       | 12,000           | 112,970                 | 124,970           | 150,810                 | 150,810           | 98,076                  | 98,076           | -                       | -                | 617,001                     | 681,040           |
| 5599 Other Facility Operations & Utilities | 58,897                  | 58,897            | 56,450                  | 56,450            | 70,184                  | 70,184           | 25,378                  | 25,378           | 95,563                  | 95,563            | 91,769                  | 91,769            | 70,059                  | 70,059           | -                       | -                | 372,738                     | 372,738           |
| 5611 School Rent - Private Facility        | 745,224                 | 745,224           | -                       | -                 | -                       | -                | 218,928                 | 218,928          | 218,928                 | 218,928           | -                       | -                 | 551,584                 | 551,584          | -                       | -                | 1,515,736                   | 1,515,736         |
| 5613 School Rent - Prop 39                 | -                       | -                 | -                       | -                 | -                       | -                | -                       | -                | -                       | -                 | -                       | -                 | -                       | -                | -                       | -                | -                           | -                 |
| 5619 Other Facility Rentals                | 14,000                  | 14,000            | 14,200                  | 14,200            | 3,924                   | 3,924            | 8,292                   | 17,492           | 12,216                  | 21,416            | 2,140                   | 2,140             | 23,892                  | 21,892           | -                       | -                | 66,448                      | 73,648            |
| 5621 Equipment Lease                       | 44,009                  | 62,009            | 26,459                  | 26,459            | 36,371                  | 36,371           | 19,641                  | 19,641           | 56,012                  | 56,012            | 27,705                  | 27,705            | 59,683                  | 59,683           | -                       | -                | 213,869                     | 231,869           |
| 5631 Vendor Repairs                        | 90,000                  | 90,000            | 78,400                  | 88,000            | 49,975                  | 49,975           | 25,000                  | 55,000           | 114,975                 | 114,975           | 60,200                  | 60,200            | 75,000                  | 75,000           | -                       | -                | 378,575                     | 428,175           |
| 5812 Field Trips & Pupil Transportation    | 23,400                  | 29,100            | 27,200                  | 7,600             | 21,330                  | 21,405           | 17,400                  | 17,400           | 38,730                  | 38,805            | -                       | 600               | 69,300                  | 64,500           | -                       | -                | 158,630                     | 140,605           |
| 5821 Legal                                 | 3,000                   | 3,000             | -                       | -                 | -                       | 547              | -                       | 547              | -                       | -                 | 1,095                   | 19,000            | 19,000                  | -                | 2,537                   | -                | 22,000                      | 25,631            |
| 5823 Audit                                 | -                       | -                 | -                       | -                 | -                       | -                | -                       | -                | -                       | -                 | -                       | -                 | -                       | -                | -                       | -                | -                           | -                 |
| 5831 Advertisement & Recruitment           | 5,000                   | 9,800             | 7,500                   | 7,500             | 7,500                   | 7,500            | 12,500                  | 12,500           | 20,000                  | 20,000            | 7,500                   | 7,500             | 5,000                   | 5,000            | -                       | -                | 45,000                      | 49,800            |
| 5841 Contracted Substitute Teachers        | -                       | 26,600            | 7,500                   | 83,600            | -                       | 73,741           | 3,480                   | 29,480           | 3,480                   | 103,221           | 15,660                  | 48,201            | 8,240                   | 43,346           | -                       | -                | 34,880                      | 304,968           |
| 5842 Special Education Services            | 427,274                 | 427,274           | 450,352                 | 473,732           | 231,500                 | 255,969          | 145,375                 | 225,162          | 376,875                 | 481,131           | 273,750                 | 340,171           | 265,200                 | 274,404          | -                       | -                | 1,993,451                   | 1,996,712         |
| 5843 Non Public School                     | -                       | -                 | -                       | 80,000            | -                       | -                | -                       | -                | -                       | -                 | 166,547                 | 166,547           | -                       | -                | -                       | -                | 166,547                     | 246,547           |
| 5844 After School Services                 | 203,483                 | 203,483           | 203,483                 | 203,483           | 203,483                 | 203,483          | -                       | -                | 203,483                 | 203,483           | -                       | 203,483           | -                       | -                | -                       | -                | 813,931                     | 813,931           |
| 5849 Other Student Instructional Services  | 344,852                 | 344,852           | 239,423                 | 290,443           | 178,664                 | 178,664          | 106,250                 | 106,250          | 284,913                 | 284,913           | 330,081                 | 330,081           | 287,143                 | 291,143          | -                       | -                | 1,486,413                   | 1,541,433         |
| 5852 PD Consultants & Tuition              | 60,222                  | 53,422            | 53,015                  | 53,015            | 46,895                  | 52,895           | 29,383                  | 29,383           | 76,277                  | 82,277            | 61,596                  | 61,596            | 1,563                   | 7,250            | -                       | -                | 252,673                     | 257,560           |
| 5854 Nursing & Medical (Non-IEP)           | 4,100                   | 4,100             | 6,000                   | 6,000             | 3,500                   | 2,500            | 2,500                   | 2,500            | 6,000                   | 6,000             | 6,658                   | 6,658             | 2,000                   | 2,000            | -                       | -                | 24,758                      | 24,758            |
| 5859 All Other Consultants & Services      | 106,909                 | 136,509           | 145,700                 | 138,285           | 123,944                 | 252,661          | 51,096                  | 51,764           | 175,041                 | 304,426           | 154,459                 | 136,126           | 134,063                 | 139,664          | -                       | -                | 716,172                     | 855,010           |
| 5861 Non Instructional Software            | 87,809                  | 87,799            | 109,220                 | 109,142           | 75,183                  | 75,183           | 46,269                  | 46,266           | 121,452                 | 121,449           | 90,873                  | 90,608            | 90,785                  | 90,477           | -                       | -                | 500,140                     | 499,476           |
| 5865 Fundraising Cost                      | -                       | -                 | -                       | -                 | -                       | -                | -                       | -                | -                       | -                 | -                       | -                 | -                       | -                | -                       | -                | -                           | -                 |
| 5871 District Oversight Fees               | 75,185                  | 77,529            | 84,640                  | 80,387            | 57,707                  | 59,524           | 31,983                  | 32,580           | 89,689                  | 92,104            | 71,098                  | 66,356            | 72,391                  | 69,127           | -                       | -                | 393,004                     | 385,504           |
| 5872 Special Education Fees (SELPA)        | 119,824                 | 137,760           | 137,817                 | 146,155           | 91,351                  | 104,963          | 53,387                  | 60,695           | 144,738                 | 165,657           | 116,067                 | 120,749           | 100,446                 | 107,050          | -                       | -                | 618,892                     | 677,371           |
| 5881 Intra-Agency Fees                     | 1,156,944               | 1,215,160         | 1,205,885               | 1,203,912         | 843,428                 | 884,567          | 468,383                 | 485,958          | 1,311,811               | 1,370,545         | 1,065,422               | 985,969           | 1,030,274               | 1,003,539        | -                       | -                | 5,770,336                   | 5,779,124         |
| 5895 Bad Debt Expense                      | -                       | -                 | -                       | -                 | -                       | -                | -                       | -                | -                       | -                 | -                       | -                 | -                       | -                | -                       | -                | -                           | -                 |
| 5898 Uncategorized Expense                 | -                       | 26                | -                       | 1,246             | -                       | -                | -                       | -                | 119                     | -                 | 119                     | 360               | -                       | -                | -                       | -                | -                           | 1,751             |
| 5899 All Other Expenses                    | 15,736                  | 15,736            | 14,482                  | 14,482            | 13,080                  | 13,080           | 7,636                   | 7,636            | 20,716                  | 20,716            | 19,015                  | 19,015            | 16,369                  | 16,369           | -                       | -                | 86,318                      | 86,318            |
| 5911 Office Phone                          | 16,632                  | 16,632            | 9,492                   | 9,492             | 9,060                   | 9,060            | 8,820                   | 8,820            | 17,880                  | 17,880            | 9,552                   | 9,552             | 17,040                  | 17,040           | -                       | -                | 70,596                      | 70,596            |
| 5913 Mobile Phone                          | 1,560                   | 1,560             | 2,400                   | 2,400             | 6,000                   | 6,000            | 2,280                   | 2,280            | 8,280                   | 8,280             | 3,600                   | 3,600             | 1,680                   | 1,680            | -                       | -                | 17,520                      | 17,520            |
| 5921 Internet                              | 12,751                  | 12,751            | 18,470                  | 18,470            | 11,880                  | 11,880           | 12,000                  | 12,000           | 23,880                  | 23,880            | 12,000                  | 12,000            | 21,684                  | 21,684           | -                       | -                | 88,785                      | 88,785            |
| 5923 Website Hosting                       | -                       | -                 | -                       | -                 | -                       | -                | -                       | -                | -                       | -                 | -                       | -                 | -                       | -                | -                       | -                | -                           | -                 |
| 5931 Postage & Shipping                    | 800                     | 800               | 6,750                   | 6,750             | 3,500                   | 3,500            | 500                     | 500              | 4,000                   | 4,000             | 2,000                   | 2,000             | 5,000                   | 5,000            | -                       | -                | 18,550                      | 18,550            |
| 5999 Other Communications                  | -                       | 524               | -                       | 603               | 479                     | 479              | -                       | 234              | 479                     | 712               | -                       | 507               | -                       | 439              | -                       | -                | 479                         | 2,785             |
| <b>Total 5000 - Operating Services</b>     | <b>3,980,384</b>        | <b>4,218,536</b>  | <b>3,175,993</b>        | <b>3,421,352</b>  | <b>2,326,752</b>        | <b>2,628,377</b> | <b>1,387,020</b>        | <b>1,572,039</b> | <b>3,713,771</b>        | <b>4,200,415</b>  | <b>3,142,497</b>        | <b>3,146,875</b>  | <b>3,250,366</b>        | <b>3,281,662</b> | -                       | -                | <b>17,263,011</b>           | <b>18,268,841</b> |
| <b>6000 - Capital Outlay</b>               |                         |                   |                         |                   |                         |                  |                         |                  |                         |                   |                         |                   |                         |                  |                         |                  |                             |                   |
| 6901 Depreciation Expense                  | 169,016                 | 175,362           | 660,626                 | 666,757           | 123,799                 | 130,490          | 90,179                  | 86,259           | 213,978                 | 216,749           | 163,433                 | 159,238           | 179,870                 | 174,716          | -                       | -                | 1,386,922                   | 1,392,823         |
| 6903 Amortization Expense                  | -                       | -                 | -                       | -                 | -                       | -                | -                       | -                | -                       | -                 | -                       | -                 | -                       | -                | -                       | -                | -                           | -                 |
| 6999 Capital Outlay                        | -                       | -                 | -                       | -                 | -                       | -                | -                       | -                | -                       | -                 | -                       | -                 | -                       | -                | -                       | -                | -                           | -                 |
| <b>Total 6000 - Capital Outlay</b>         | <b>169,016</b>          | <b>175,362</b>    | <b>660,626</b>          | <b>666,757</b>    | <b>123,799</b>          | <b>130,490</b>   | <b>90,179</b>           | <b>86,259</b>    | <b>213,978</b>          | <b>216,749</b>    | <b>163,433</b>          | <b>159,238</b>    | <b>179,870</b>          | <b>174,716</b>   | -                       | -                | <b>1,386,922</b>            | <b>1,392,823</b>  |
| <b>7000 - Other Outgo</b>                  |                         |                   |                         |                   |                         |                  |                         |                  |                         |                   |                         |                   |                         |                  |                         |                  |                             |                   |
| 7438 Interest Expense                      | -                       | -                 | 202,768                 | 202,768           | -                       | -                | -                       | -                | -                       | -                 | -                       | -                 | -                       | -                | -                       | -                | 202,768                     | 202,768           |
| <b>Total 7000 - Other Outgo</b>            | -                       | -                 | <b>202,768</b>          | <b>202,768</b>    | -                       | -                | -                       | -                | -                       | -                 | -                       | -                 | -                       | -                | -                       | -                | <b>202,768</b>              | <b>202,768</b>    |
| <b>TOTAL EXPENSE</b>                       | <b>11,023,764</b>       | <b>11,557,190</b> | <b>11,074,207</b>       | <b>11,629,768</b> | <b>7,452,600</b>        | <b>8,125,216</b> | <b>4,316,997</b>        | <b>4,573,816</b> | <b>11,769,598</b>       | <b>12,699,032</b> | <b>9,927,172</b>        | <b>10,065,201</b> | <b>9,615,992</b>        | <b>9,705,487</b> | -                       | -                | <b>53,410,733</b>           | <b>55,656,678</b> |
| <b>NET INCOME</b>                          | <b>100,584</b>          | <b>173,881</b>    | <b>66,341</b>           | <b>2,820</b>      | <b>106,855</b>          | <b>321,987</b>   | <b>38,407</b>           | <b>212,493</b>   | <b>145,262</b>          | <b>534,480</b>    | <b>26,361</b>           | <b>(144,571)</b>  | <b>51,081</b>           | <b>9,096</b>     | -                       | -                | <b>389,629</b>              | <b>575,705</b>    |
| <b>Beginning Cash Balance</b>              | <b>3,203,369</b>        | <b>4,046,300</b>  | <b>1,003,765</b>        | <b>1,848,178</b>  | <b>1,405,498</b>        | <b>2,590,265</b> | <b>1,899,293</b>        | <b>2,345,185</b> | <b>3,304,791</b>        | <b>4,935,450</b>  | <b>1,375,952</b>        | <b>2,053,100</b>  | <b>2,015,839</b>        | <b>2,857,892</b> | <b>88,701</b>           | <b>1,197,565</b> | <b>10,992,417</b>           | <b>16,938,485</b> |
| <b>Cash Flow from Operating Activities</b> |                         |                   |                         |                   |                         |                  |                         |                  |                         |                   |                         |                   |                         |                  |                         |                  |                             |                   |
| Net Income                                 | 100,584                 | 173,881           | 66,341                  | 2,820             | 106,855                 | 321,987          | 38,407                  | 212,493          | 145,262                 | 534,480           | 26,361                  | (144,571)         | 51,081                  | 9,096            | -                       | -                | 389,629                     | 575,705           |
| Change in Accounts Receivable              | -                       | -                 | -                       | -                 | -                       | -                | -                       | -                | -                       | -                 | -                       | -                 | -                       | -                | -                       | -                | -                           | -                 |
| Prior Year Accounts Receivable             | 1,433,076               | 1,462,811         | 2,235,700               | 1,669,823         | 1,732,206               | 995,713          | 937,358                 | 646,964          | 2,669,564               | 1,642,677         | 1,845,004               | 1,355,253         | 864,653                 | 1,084,733        | -                       | -                | 9,047,997                   | 7,215,297         |
| Current Year Accounts Receivable           | (2,057,165)             | (1,761,505)       | (1,469,622)             | (1,406,870)       | (1,048,451)             | (1,075,929)      | (710,192)               | (649,062)        | (1,758,643)             | (1,724,991)       | (1,283,280)             | (1,270,697)       | (1,343,448)             | (1,134,884)      | -                       | -                | (7,912,158)                 | (7,298,946)       |
| Change in Due from                         | -                       | (1,699)           | -                       | -                 | -                       | -                | -                       | -                | -                       | -                 | -                       | (113)             | -                       | (4,342)          | -                       | (183)            | -                           | (6,337)           |
| Change in Accounts Payable                 | (7,786)                 | (11,153)          | (7,043)                 | (13,111)          | (9,350)                 | (15,804)         | (742)                   | 6,731            | (10,092)                | (9,074)           | (10,473)                | (14,895)          | (4,888)                 | (7,986)          | (6,249)                 | (2,969)          | (46,531)                    | (59,188)          |

|  | CNCA - Burlington       |                  | CNCA#2 - Kayne Siart    |                  | CNCA#3 - Castellanos    |                  | CNCA#3 - Eisner         |                  | CNCA#3 - Consolidated   |                  | CNCA#4 - Cisneros       |                  | CNHS#2 - Dalzell Lance  |                  | Central Administration  |                  | Camino Nuevo - Consolidated |                   |
|--|-------------------------|------------------|-------------------------|------------------|-------------------------|------------------|-------------------------|------------------|-------------------------|------------------|-------------------------|------------------|-------------------------|------------------|-------------------------|------------------|-----------------------------|-------------------|
|  | 2022-23 Budget Approved | 2022-23 Forecast | 2022-23 Budget Approved | 2022-23 Forecast | 2022-23 Budget Approved | 2022-23 Forecast | 2022-23 Budget Approved | 2022-23 Forecast | 2022-23 Budget Approved | 2022-23 Forecast | 2022-23 Budget Approved | 2022-23 Forecast | 2022-23 Budget Approved | 2022-23 Forecast | 2022-23 Budget Approved | 2022-23 Forecast | 2022-23 Budget Approved     | 2022-23 Forecast  |
| Change in Due to                           | (377,591)               | 958,946          | (719,273)               | 711,565          | (279,222)               | 671,953          | (150,962)               | 341,817          | (430,184)               | 1,013,770        | (469,269)               | 375,642          | (50,034)                | 366,515          | -                       | (1,173,841)      | (2,046,351)                 | 2,252,597         |
| Change in Accrued Vacation                 | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| Change in Payroll Liabilities              | -                       | 52,965           | -                       | 13,068           | -                       | 21,846           | -                       | 3,471            | -                       | 25,316           | -                       | 17,725           | -                       | (20,586)         | -                       | 10,336           | -                           | 98,825            |
| Change in Prepaid Expenditures             | (60,839)                | (5,123)          | (16,285)                | (1,154)          | (40,051)                | (2,432)          | (40,529)                | (1,023)          | (80,580)                | (3,455)          | (13,524)                | (563)            | (62,260)                | (3,277)          | (3,576)                 | (11,715)         | (237,064)                   | (25,286)          |
| Change in Deposits                         | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| Change in Deferred Revenue                 | -                       | (1,128,464)      | -                       | (667,738)        | -                       | (619,681)        | -                       | (360,676)        | -                       | (980,357)        | -                       | (404,641)        | -                       | (768,378)        | -                       | -                | -                           | (3,949,578)       |
| Depreciation Expense                       | 169,016                 | 175,362          | 660,626                 | 666,757          | 123,799                 | 130,490          | 90,179                  | 86,259           | 213,978                 | 216,749          | 163,433                 | 159,238          | 179,870                 | 174,716          | -                       | -                | 1,386,922                   | 1,392,823         |
| <b>Cash Flow from Investing Activities</b> |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                             |                   |
| Capital Expenditures                       | (138,000)               | (364,676)        | (286,500)               | (436,278)        | (327,500)               | (272,678)        | (129,000)               | (138,298)        | (456,500)               | (410,976)        | (262,500)               | (65,128)         | (50,000)                | (102,274)        | -                       | -                | (1,193,500)                 | (1,379,331)       |
| <b>Cash Flow from Financing Activities</b> |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                         |                  |                             |                   |
| Source - Sale of Receivables               | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| Use - Sale of Receivables                  | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| Source - Loans                             | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                           | -                 |
| Use - Loans                                | -                       | -                | (396,625)               | (396,625)        | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | -                       | -                | (396,625)                   | (396,625)         |
| <b>Ending Cash Balance</b>                 | <b>2,264,664</b>        | <b>3,597,646</b> | <b>1,071,084</b>        | <b>1,990,437</b> | <b>1,663,784</b>        | <b>2,745,729</b> | <b>1,933,812</b>        | <b>2,493,861</b> | <b>3,597,596</b>        | <b>5,239,590</b> | <b>1,371,704</b>        | <b>2,060,350</b> | <b>1,600,812</b>        | <b>2,451,226</b> | <b>78,876</b>           | <b>19,192</b>    | <b>9,984,735</b>            | <b>15,358,441</b> |

**Camino Nuevo Charter Academy**  
**2022-23 Cash Flow Forecast**  
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|                    |   | Actuals as of 9/30/2022     |                   |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                |                    |                   |                  |                        |  |
|--------------------|---|-----------------------------|-------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|--------------------|-------------------|------------------|------------------------|--|
|                    |   | # of months remaining in FY |                   |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                |                    |                   |                  |                        |  |
|                    |   |                             |                   | 12               | 11               | 10               | 9                | 8                | 7                | 6                | 5                | 4                | 3                | 2                | 1              |                    |                   |                  |                        |  |
| State Schedule:    |   | P-2                         | P-2               | P-2              | P-2              | P-2              | P-2              | P-2              | P-2              | P-2              | P-1              | P-1              | P-1              | P-1              |                |                    |                   |                  |                        |  |
| District Schedule: |   | P-2                         | P-2               | P-2              | P-2              | P-2              | P-2              | P-2              | P-2              | P-1              | P-1              | P-1              | P-1              |                  |                |                    |                   |                  |                        |  |
|                    |   | <b>2022-23</b>              | <b>2022-23</b>    | <b>ACTUAL</b>    | <b>ACTUAL</b>    | <b>ACTUAL</b>    |                  |                  |                  |                  |                  |                  |                  |                  |                |                    |                   | <b>FORECAST</b>  | <b>Budget Variance</b> |  |
|                    |   | Budget                      | Trend             | Jul-22           | Aug-22           | Sep-22           | Oct-22           | Nov-22           | Dec-22           | Jan-23           | Feb-23           | Mar-23           | Apr-23           | May-23           | Jun-23         | Accrual            | Jul-22 - Jun-23   | Better / (Worse) | % Better / (Worse)     |  |
|                    | 8 - State Apportionment Schedule, FY 20-21 Version, Paid on a Lag |                             |                   | 0%               | 5%               | 5%               | 9%               | 9%               | 9%               | 9%               | 9%               | 9%               | 4%               | 4%               | 4%             | 80%                |                   |                  |                        |  |
|                    | 1 - District Apportionment Schedule, Paid on Time                 |                             |                   | 6%               | 12%              | 8%               | 8%               | 8%               | 8%               | 8%               | 1/3              | 1/6              | 1/6              | 1/6              | 1/6            | 0                  |                   |                  |                        |  |
|                    | # of School Days in Month   |                             |                   | 0                | 0                | 16               | 18               | 16               | 20               | 19               | 18               | 14               | 15               | 20               | 18             |                    | 174               |                  |                        |  |
|                    | Enrollment  | 3,130                       | 3030              |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                |                    | 3030              | (100)            | -3%                    |  |
|                    | Unduplicated Pupil Percentage                                     | 1                           | 80%               |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                |                    | 94%               | 0                | 16%                    |  |
|                    | ADA   | 2,910.90                    | 2768.53           |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                |                    | 2,768.53          | (142)            |                        |  |
|                    | ADA Rate  |                             |                   |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                |                    |                   |                  |                        |  |
|                    | <b>Income</b>   |                             |                   |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                |                    |                   |                  |                        |  |
|                    | <b>8011-8098 - Local Control Funding Formula Sources</b>          |                             |                   |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                |                    |                   |                  |                        |  |
|                    | 8011 Local Control Funding Formula                                | 24,304,257                  | 24,607,059        | 1,109,061        | 1,109,061        | 1,996,308        | 2,102,227        | 2,102,227        | 2,102,227        | 2,102,227        | 2,314,022        | 2,314,022        | 2,314,022        | 2,314,022        | -              | 2,727,632          | 24,607,059        | 302,803          | 1%                     |  |
|                    | 8012 Education Protection Account                                 | 5,989,569                   | 5,173,012         | -                | -                | 1,510,267        | -                | -                | -                | 1,223,113        | -                | -                | 1,120,622        | -                | -              | 1,319,011          | 5,173,012         | (816,557)        | -14%                   |  |
|                    | 8019 Local Control Funding Formula - Prior Year                   | -                           | -                 | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -              | -                  | -                 | -                | -                      |  |
|                    | 8096 In Lieu of Property Taxes                                    | 9,006,528                   | 8,770,288         | 502,047          | 1,004,092        | 669,395          | 670,150          | 670,150          | 670,150          | 670,150          | 1,284,877        | 642,438          | 642,438          | 642,438          | 642,438        | 59,524             | 8,770,288         | (236,241)        | -3%                    |  |
|                    | 8098 In Lieu of Property Taxes, Prior Year                        | -                           | -                 | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -              | -                  | -                 | -                | -                      |  |
|                    | <b>Total 8011-8098 - Local Control Funding Formula Sources</b>    | <b>31,781,850</b>           | <b>38,550,360</b> | <b>1,611,108</b> | <b>2,113,153</b> | <b>4,175,970</b> | <b>2,772,377</b> | <b>2,772,377</b> | <b>2,772,377</b> | <b>3,995,490</b> | <b>3,598,899</b> | <b>2,956,460</b> | <b>4,077,082</b> | <b>2,956,460</b> | <b>642,438</b> | <b>4,106,167</b>   | <b>38,550,360</b> | <b>6,768,509</b> | <b>21%</b>             |  |
|                    | <b>8100-8299 - Federal Revenue</b>                                |                             |                   |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                |                    |                   |                  |                        |  |
|                    | 8181 Special Education - Federal (IDEA)                           | 807,687                     | 677,238           | 38,767           | 77,536           | 51,691           | 51,749           | 51,749           | 51,749           | 51,749           | 99,218           | 49,609           | 49,609           | 49,609           | 49,609         | 4,596              | 677,238           | (130,450)        | -16%                   |  |
|                    | 8221 Child Nutrition - Federal                                    | 1,226,739                   | 1,625,922         | -                | -                | -                | -                | 158,198          | 184,564          | 140,620          | 140,620          | 105,465          | 140,620          | 158,198          | 193,353        | 404,283            | 1,625,922         | 399,184          | 33%                    |  |
|                    | 8223 CACFP Supper   | -                           | -                 | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -              | -                  | -                 | -                | -                      |  |
|                    | 8291 Title I  | 1,393,339                   | 1,406,016         | -                | -                | -                | -                | -                | -                | 351,504          | -                | -                | 351,504          | -                | -              | 703,008            | 1,406,016         | 12,677           | 1%                     |  |
|                    | 8292 Title II   | 141,781                     | 153,275           | -                | -                | -                | -                | -                | -                | 38,319           | -                | -                | 38,319           | -                | -              | 76,637             | 153,275           | 11,493           | 8%                     |  |
|                    | 8294 Title III  | 158,444                     | 159,600           | -                | -                | -                | -                | -                | -                | 39,900           | -                | -                | 39,900           | -                | -              | 79,800             | 159,600           | 1,156            | 1%                     |  |
|                    | 8295 Title IV, SSAE   | 101,254                     | 108,097           | -                | -                | -                | -                | -                | -                | 27,024           | -                | -                | 27,024           | -                | -              | 54,048             | 108,097           | 6,843            | 7%                     |  |
|                    | 8296 Title IV, PCSGP  | -                           | -                 | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -              | -                  | -                 | -                | -                      |  |
|                    | 8297 Facilities Incentive Grant                                   | -                           | -                 | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -              | -                  | -                 | -                | -                      |  |
|                    | 8299 All Other Federal Revenue                                    | 4,230,357                   | 4,997,076         | 790,000          | 513,956          | 5,224            | -                | -                | -                | -                | -                | -                | 3,747,807        | -                | -              | (59,911)           | 4,997,076         | 766,720          | 18%                    |  |
|                    | <b>Total 8100-8299 - Other Federal Income</b>                     | <b>5,848,502</b>            | <b>9,127,224</b>  | <b>828,767</b>   | <b>591,492</b>   | <b>56,915</b>    | <b>51,749</b>    | <b>209,947</b>   | <b>236,313</b>   | <b>649,116</b>   | <b>239,838</b>   | <b>155,074</b>   | <b>4,394,783</b> | <b>207,807</b>   | <b>242,962</b> | <b>1,262,463</b>   | <b>9,127,224</b>  | <b>3,278,722</b> | <b>56%</b>             |  |
|                    | <b>8300-8599 - Other State Revenue</b>                            |                             |                   |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                |                    |                   |                  |                        |  |
|                    | 8520 Child Nutrition - State                                      | 87,425                      | 352,371           | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -              | 87,617             | 352,371           | 264,947          | 303%                   |  |
|                    | 8550 Mandate Block Grant  | 347,217                     | 62,947            | -                | -                | -                | -                | 34,285           | 39,999           | 30,475           | 30,475           | 22,857           | 30,475           | 34,285           | 41,904         | 87,617             | 62,947            | (284,270)        | -82%                   |  |
|                    | 8561 State Lottery - Non Prop 20                                  | 474,477                     | 471,886           | -                | -                | -                | -                | -                | -                | 117,972          | -                | -                | 117,972          | -                | -              | 235,943            | 471,886           | (2,591)          | -1%                    |  |
|                    | 8562 State Lottery - Prop 20                                      | 189,209                     | 185,979           | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -              | 185,979            | 185,979           | (3,230)          | -2%                    |  |
|                    | 8560 Lottery Revenue  | 663,685                     | 657,865           | -                | -                | -                | -                | -                | -                | 117,972          | -                | -                | 117,972          | -                | -              | 421,922            | 657,865           | (5,821)          | -1%                    |  |
|                    | 8587 State Grant Pass-Through                                     | -                           | -                 | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -              | -                  | -                 | -                | -                      |  |
|                    | 8591 SB740  | 901,507                     | 901,507           | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -              | 901,507            | 901,507           | -                | -                      |  |
|                    | 8592 State Mental Health  | -                           | -                 | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -              | -                  | -                 | -                | -                      |  |
|                    | 8593 After School Education & Safety                              | 813,931                     | 813,931           | -                | -                | -                | -                | 529,055          | -                | -                | -                | -                | 203,483          | -                | -              | 81,393             | 813,931           | (0)              | 0%                     |  |
|                    | 8594 Supplemental Categorical Block Grant                         | -                           | -                 | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -              | -                  | -                 | -                | -                      |  |
|                    | 8595 Expanded Learning Opportunity Grant                          | 358,685                     | 528,633           | -                | -                | -                | 47,577           | 47,577           | 47,577           | 47,577           | 105,727          | 105,727          | 105,727          | 105,727          | -              | (84,581)           | 528,633           | 169,947          | 47%                    |  |
|                    | 8599 State Revenue - Other  | 717,973                     | 2,073,061         | 3,285,679        | 275,623          | 617,050          | -                | 1,347,490        | -                | -                | -                | -                | 518,265          | -                | -              | (3,971,045)        | 2,073,061         | 1,355,088        | 189%                   |  |
|                    | <b>Total 8300-8599 - Other State Income</b>                       | <b>3,890,423</b>            | <b>5,390,315</b>  | <b>3,285,679</b> | <b>275,623</b>   | <b>617,050</b>   | <b>47,577</b>    | <b>1,958,407</b> | <b>150,523</b>   | <b>196,024</b>   | <b>136,202</b>   | <b>128,583</b>   | <b>975,921</b>   | <b>140,011</b>   | <b>41,904</b>  | <b>(2,563,189)</b> | <b>5,390,315</b>  | <b>1,499,891</b> | <b>39%</b>             |  |
|                    | <b>8600-8799 - Other Local Revenue</b>                            |                             |                   |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                |                    |                   |                  |                        |  |
|                    | 8631 Sale of Equipment & Supplies                                 | -                           | -                 | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -              | -                  | -                 | -                | -                      |  |
|                    | 8634 Food Service Sales   | -                           | -                 | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -              | -                  | -                 | -                | -                      |  |
|                    | 8650 Leases & Rentals   | -                           | -                 | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -              | -                  | -                 | -                | -                      |  |
|                    | 8660 Interest & Dividend Income                                   | 42,487                      | 49,433            | 6,097            | 0                | 0                | -                | -                | -                | -                | -                | -                | -                | -                | -              | 43,336             | 49,433            | 6,946            | 16%                    |  |
|                    | 8662 Net Increase (Decrease) in Fair Value of Investments         | -                           | -                 | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -              | -                  | -                 | -                | -                      |  |
|                    | 8681 Intra-Agency Fee Income                                      | -                           | -                 | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -              | -                  | -                 | -                | -                      |  |
|                    | 8682 Childcare & Enrichment Program Fees                          | -                           | -                 | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -              | -                  | -                 | -                | -                      |  |
|                    | 8689 All Other Fees & Contracts                                   | -                           | -                 | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -              | -                  | -                 | -                | -                      |  |
|                    | 8692 Grants   | 149,695                     | 178,100           | 101,671          | -                | -                | 7,021            | -                | 2,030            | -                | -                | -                | -                | 1,805            | 19,029         | 46,544             | 178,100           | 28,405           | 19%                    |  |
|                    | 8694 In Kind Donations  | -                           | -                 | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -              | -                  | -                 | -                | -                      |  |
|                    | 8695 Contributions & Events                                       | -                           | -                 | 1,118            | 3,380            | 17               | -                | -                | -                | -                | -                | -                | -                | -                | -              | -                  | 4,515             | 4,515            | 100%                   |  |
|                    | 8696 Other Fundraising  | -                           | -                 | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -              | -                  | -                 | -                | -                      |  |
|                    | 8697 E-Rate   | 71,028                      | 71,028            | 259              | -                | -                | 7,863            | 7,863            | 7,863            | 7,863            | 7,863            | 7,863            | 7,863            | 7,863            | 7,863          | -                  | 71,028            | -                | -                      |  |
|                    | 8698 SELPA Grants   | -                           | 18,000            | -                | -                | 18,000           | -                | -                | -                | -                | -                | -                | -                | -                | -              | -                  | 18,000            | 18,000           | 100%                   |  |

**Camino Nuevo Charter Academy**  
 2022-23 Cash Flow Forecast  
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|   |                   | Actuals as of 9/30/2022     |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                   |                  |                    |
|---|-------------------|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|--------------------|
|   |                   | # of months remaining in FY | 12               | 11               | 10               | 9                | 8                | 7                | 6                | 5                | 4                | 3                | 2                | 1                |                  |                   |                  |                    |
| State Schedule:   |                   |                             | P-2              | P-2              | P-2              | P-2              | P-2              | P-2              | P-2              | P-2              | P-1              | P-1              | P-1              | P-1              |                  |                   |                  |                    |
| District Schedule:  |                   |                             | P-2              | P-2              | P-2              | P-2              | P-2              | P-2              | P-2              | P-1              | P-1              | P-1              | P-1              |                  |                  |                   |                  |                    |
|   | 2022-23           | 2022-23                     | ACTUAL           |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  | FORECAST         | Budget Variance   |                  |                    |
|   | Budget            | Trend                       | Jul-22           | Aug-22           | Sep-22           | Oct-22           | Nov-22           | Dec-22           | Jan-23           | Feb-23           | Mar-23           | Apr-23           | May-23           | Jun-23           | Accrual          | Jul-22 - Jun-23   | Better / (Worse) | % Better / (Worse) |
| 8699 All Other Local Revenue                              | -                 | -                           | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                 | -                |                    |
| 8792 Transfers of Apportionments - Special Education      | 2,286,774         | 2,709,616                   | 155,109          | 310,219          | 206,811          | 207,045          | 207,045          | 207,045          | 207,045          | 396,968          | 198,484          | 198,484          | 198,484          | 18,390           | 2,709,616        | 422,842           | -18%             |                    |
| <b>Total 8600-8799 - Other Income-Local</b>               | <b>2,549,984</b>  | <b>3,026,177</b>            | <b>264,254</b>   | <b>313,599</b>   | <b>224,828</b>   | <b>221,929</b>   | <b>214,909</b>   | <b>216,939</b>   | <b>214,909</b>   | <b>404,831</b>   | <b>206,347</b>   | <b>206,347</b>   | <b>208,152</b>   | <b>108,271</b>   | <b>3,030,692</b> | <b>480,708</b>    | <b>19%</b>       |                    |
| <b>Prior Year Adjustments</b>                             |                   |                             |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                   |                  |                    |
| 8999 Other Prior Year Adjustment                          | -                 | 133,793                     | -                | -                | 133,793          | -                | -                | -                | -                | -                | -                | -                | -                | -                | 133,793          | 133,793           | 100%             |                    |
| <b>Total Prior Year Adjustments</b>                       | <b>-</b>          | <b>133,793</b>              | <b>-</b>         | <b>-</b>         | <b>133,793</b>   | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>133,793</b>   | <b>133,793</b>    | <b>100%</b>      |                    |
| <b>TOTAL INCOME</b>                                       | <b>53,800,362</b> | <b>56,227,868</b>           | <b>5,989,808</b> | <b>3,293,867</b> | <b>5,208,557</b> | <b>3,093,632</b> | <b>5,155,639</b> | <b>3,376,152</b> | <b>5,055,538</b> | <b>4,379,770</b> | <b>3,446,465</b> | <b>9,654,134</b> | <b>3,512,430</b> | <b>1,152,680</b> | <b>2,913,711</b> | <b>56,232,383</b> | 2,432,021        | 5%                 |
| <b>Expense</b>  |                   |                             |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                   |                  |                    |
| <b>1000 - Certificated Salaries</b>                       |                   |                             |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                   |                  |                    |
| 1110 Teachers' Salaries                                   | 11,758,566        | 11,655,802                  | (0)              | 979,828          | 991,853          | 1,057,219        | 1,051,676        | 1,044,286        | 1,057,219        | 1,055,371        | 1,064,610        | 1,049,828        | 1,062,762        | 1,044,286        | 9,238            | 11,468,176        | 290,390          | 2%                 |
| 1120 Teachers' Hourly                                     | 52,640            | -                           | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                 | 52,640           | 100%               |
| 1170 Teachers' Salaries - Substitute                      | 311,380           | 392,214                     | 9,455            | 28,129           | 29,439           | 37,260           | 31,377           | 23,533           | 37,260           | 35,299           | 45,105           | 29,416           | 43,144           | 23,533           | 9,805            | 382,756           | (71,376)         | -23%               |
| 1175 Teachers' Salaries - Stipend/Extra Duty              | 473,400           | 500,400                     | 124,250          | 39,346           | 15,188           | 5,898            | 5,424            | 178,592          | 5,898            | 5,740            | 6,530            | 5,266            | 6,372            | 203,445          | 790              | 602,737           | (129,337)        | -27%               |
| 1211 Certificated Pupil Support - Librarians              | -                 | -                           | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                 | -                | -                  |
| 1213 Certificated Pupil Support - Guidance & Counseling   | -                 | -                           | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                 | -                | -                  |
| 1215 Certificated Pupil Support - Psychologist            | 389,290           | 289,342                     | 21,476           | 17,522           | 16,436           | 24,112           | 24,112           | 24,112           | 24,112           | 24,112           | 24,112           | 24,112           | 24,112           | 24,112           | -                | 272,441           | 116,849          | 30%                |
| 1299 Certificated Pupil Support - Other                   | 706,601           | 747,954                     | 53,055           | 50,454           | 56,151           | 62,534           | 63,003           | 63,003           | 63,003           | 62,066           | 63,472           | 62,066           | 63,472           | 63,003           | 2,344            | 727,626           | (21,025)         | -3%                |
| 1300 Certificated Supervisors' & Administrators' Salaries | 3,079,172         | 3,200,780                   | 241,669          | 272,123          | 247,183          | 265,846          | 265,846          | 265,846          | 265,846          | 265,846          | 265,846          | 265,846          | 265,846          | 275,836          | -                | 3,163,582         | (84,410)         | -3%                |
| 1900 Other Certificated Salaries                          | -                 | -                           | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                 | -                | -                  |
| <b>Total 1000 - Certificated Salaries</b>                 | <b>16,771,049</b> | <b>16,786,493</b>           | <b>449,905</b>   | <b>1,387,402</b> | <b>1,356,249</b> | <b>1,452,870</b> | <b>1,441,439</b> | <b>1,599,372</b> | <b>1,453,339</b> | <b>1,448,435</b> | <b>1,469,675</b> | <b>1,436,534</b> | <b>1,465,708</b> | <b>1,634,214</b> | <b>22,178</b>    | <b>16,617,319</b> | 153,730          | 1%                 |
| <b>2000 - Classified Salaries</b>                         |                   |                             |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                   |                  |                    |
| 2111 Instructional Aide & Other Salaries                  | 2,650,258         | 2,936,428                   | 33,385           | 192,276          | 223,447          | 276,664          | 232,980          | 186,735          | 276,664          | 262,102          | 334,908          | 218,419          | 320,347          | 187,485          | 72,806           | 2,818,217         | (167,959)        | -6%                |
| 2121 After School Staff Salaries                          | -                 | -                           | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                 | -                | -                  |
| 2131 Classified Teacher Salaries                          | 335,392           | 384,272                     | 5,464            | 29,964           | 39,325           | 36,506           | 30,742           | 23,056           | 36,506           | 34,584           | 44,191           | 28,820           | 42,270           | 23,056           | 9,607            | 384,092           | (48,700)         | -15%               |
| 2200 Classified Support Salaries                          | 719,412           | 757,686                     | 42,469           | 62,149           | 54,824           | 62,547           | 63,547           | 61,842           | 64,825           | 59,844           | 68,807           | 58,565           | 68,381           | 61,842           | 13,519           | 743,161           | (23,750)         | -3%                |
| 2300 Classified Supervisors' & Administrators' Salaries   | 57,420            | 61,223                      | 6,824            | 22,563           | 15,827           | 17,943           | 18,155           | 18,155           | 17,943           | 18,367           | 17,731           | 18,367           | 18,155           | 17,943           | 1,060            | 209,033           | (151,613)        | -264%              |
| 2400 Classified Office Staff Salaries                     | 1,249,969         | 1,291,651                   | 81,356           | 105,867          | 100,059          | 105,520          | 108,610          | 108,610          | 108,610          | 102,430          | 111,700          | 102,430          | 111,700          | 108,610          | 15,450           | 1,270,954         | (20,985)         | -2%                |
| 2900 Other Classified Salaries                            | 1,927,767         | 1,956,935                   | 51,558           | 183,363          | 193,245          | 173,678          | 162,072          | 143,305          | 176,148          | 166,516          | 197,384          | 152,441          | 192,693          | 143,305          | 35,808           | 1,971,517         | (43,750)         | -2%                |
| <b>Total 2000 - Classified Salaries</b>                   | <b>6,940,217</b>  | <b>7,544,194</b>            | <b>221,057</b>   | <b>596,183</b>   | <b>626,726</b>   | <b>672,857</b>   | <b>616,106</b>   | <b>541,704</b>   | <b>680,907</b>   | <b>643,207</b>   | <b>775,358</b>   | <b>578,406</b>   | <b>753,758</b>   | <b>542,454</b>   | <b>148,250</b>   | <b>7,396,973</b>  | (456,756)        | -7%                |
| <b>3000 - Employee Benefits</b>                           |                   |                             |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                   |                  |                    |
| 3111 STRS - State Teachers Retirement System              | 3,203,270         | 3,206,220                   | 92,629           | 264,623          | 259,617          | 277,498          | 275,315          | 305,480          | 277,588          | 276,651          | 280,708          | 274,378          | 279,950          | 312,135          | 4,236            | 3,180,808         | 22,462           | 1%                 |
| 3212 PERS - Public Employee Retirement System             | 1,760,733         | 1,913,962                   | 67,709           | 141,394          | 152,417          | 170,704          | 156,306          | 137,430          | 172,746          | 163,182          | 196,708          | 146,742          | 191,228          | 137,621          | 37,611           | 1,871,798         | (111,065)        | -6%                |
| 3213 PARS - Public Agency Retirement System               | -                 | -                           | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                 | -                | -                  |
| 3311 OASDI - Social Security                              | 430,293           | 467,740                     | 16,646           | 35,340           | 37,628           | 41,717           | 38,199           | 33,586           | 42,216           | 39,879           | 48,072           | 35,861           | 46,733           | 33,632           | 9,191            | 458,701           | (28,408)         | -7%                |
| 3331 MED - Medicare                                       | 343,813           | 352,795                     | 11,205           | 28,191           | 28,080           | 30,823           | 29,834           | 31,046           | 30,947           | 30,329           | 32,553           | 29,217           | 32,182           | 31,562           | 2,471            | 348,438           | (4,625)          | -1%                |
| 3401 H&W - Health & Welfare                               | 2,004,190         | 2,029,034                   | 302,426          | (44,378)         | 133,068          | 204,740          | 204,740          | 204,740          | 204,740          | 204,740          | 204,740          | 204,740          | 204,740          | 204,740          | -                | 2,029,034         | (24,844)         | -1%                |
| 3501 SUI - State Unemployment Insurance                   | 118,556           | 121,653                     | 3,864            | 9,726            | 9,678            | 10,629           | 10,288           | 10,705           | 10,671           | 10,458           | 11,225           | 10,075           | 11,097           | 10,883           | 852              | 120,151           | (1,595)          | -1%                |
| 3601 Workers' Compensation Insurance                      | 263,316           | 270,931                     | -                | 83,468           | -                | 48,093           | 24,047           | 24,047           | 24,047           | 24,047           | 24,047           | 24,047           | 24,047           | 24,047           | -                | 299,888           | (36,571)         | -14%               |
| 3751 OPEB, Active Employees                               | -                 | -                           | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                 | -                | -                  |
| 3901 Other Retirement Benefits                            | -                 | -                           | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                 | -                | -                  |
| 3902 Other Benefits                                       | -                 | -                           | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                 | -                | -                  |
| <b>Total 3000 - Employee Benefits</b>                     | <b>8,124,172</b>  | <b>8,362,335</b>            | <b>494,480</b>   | <b>518,364</b>   | <b>620,488</b>   | <b>784,204</b>   | <b>738,728</b>   | <b>747,033</b>   | <b>762,954</b>   | <b>749,285</b>   | <b>798,053</b>   | <b>725,058</b>   | <b>789,977</b>   | <b>525,833</b>   | <b>54,362</b>    | <b>8,308,819</b>  | (184,646)        | -2%                |
| <b>4000 - Supplies</b>                                    |                   |                             |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                   |                  |                    |
| 4111 Core Curricula Materials                             | 104,827           | 337,764                     | 24,135           | 108,788          | 119,607          | 9,470            | 9,470            | 9,470            | 9,470            | 9,470            | 9,470            | 9,470            | 9,470            | 9,470            | -                | 337,764           | (232,937)        | -222%              |
| 4211 Books & Other Reference Materials                    | 31,750            | 35,250                      | -                | 6,986            | 220              | 3,116            | 3,116            | 3,116            | 3,116            | 3,116            | 3,116            | 3,116            | 3,116            | 3,116            | -                | 35,250            | (3,500)          | -11%               |
| 4311 Student Materials                                    | 394,648           | 343,153                     | 79,255           | 23,090           | 52,263           | 20,949           | 20,949           | 20,949           | 20,949           | 20,949           | 20,949           | 20,949           | 20,949           | 20,949           | -                | 343,153           | 51,496           | 13%                |
| 4351 Office Supplies                                      | 64,800            | 76,800                      | 3,647            | 8,253            | 4,257            | 6,738            | 6,738            | 6,738            | 6,738            | 6,738            | 6,738            | 6,738            | 6,738            | 6,738            | -                | 76,800            | (12,000)         | -19%               |
| 4371 Custodial Supplies                                   | 78,000            | 78,000                      | 6,721            | 14,126           | 9,096            | 5,340            | 5,340            | 5,340            | 5,340            | 5,340            | 5,340            | 5,340            | 5,340            | 5,340            | -                | 78,000            | 0                | -                  |
| 4391 Food (Non Nutrition Program)                         | 72,692            | 110,142                     | 1,253            | 20,035           | 1,912            | 9,660            | 9,660            | 9,660            | 9,660            | 9,660            | 9,660            | 9,660            | 9,660            | 9,660            | -                | 110,142           | (37,450)         | -52%               |
| 4392 Uniforms   | 17,800            | 17,800                      | -                | 575              | 12,812           | 1,315            | 1,315            | 1,315            | 1,315            | 1,315            | 1,315            | 1,315            | 1,315            | 1,315            | -                | 25,218            | (7,418)          | -42%               |
| 4393 PE & Sports Equipment                                | 21,000            | 20,700                      | 1,097            | 973              | 1,592            | 1,893            | 1,893            | 1,893            | 1,893            | 1,893            | 1,893            | 1,893            | 1,893            | 1,893            | -                | 20,700            | 300              | 1%                 |
| 4395 Before & After School Program Supplies               | -                 | 2,556                       | -                | -                | 2,556            | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | 2,556             | (2,556)          | 100%               |
| 4399 All Other Supplies                                   | 103,222           | 100,683                     | 4,411            | 7,821            | 1,250            | 9,689            | 9,689            | 9,689            | 9,689            | 9,689            | 9,689            | 9,689            | 9,689            | 9,689            | -                | 100,683           | 2,539            | 2%                 |
| 4390 Other Supplies                                       | 214,714           | 259,298                     | 120,520          | 190,646          | 205,566          | 68,170           | 68,170           | 68,170           | 68,170           | 68,170           | 68,170           | 68,170           | 68,170           | 68,170           | -                | 259,298           | (44,584)         | -21%               |
| 4411 Non Capitalized Equipment                            | 260,204           | 281,651                     | 11,561           | 12,676           | 27,413           | 25,556           | 25,556           | 25,556           | 25,556           | 25,556           | 25,556           | 25,556           | 25,556           | 25,556           | -                | 281,651           | (21,447)         | -8%                |
| 4711 Nutrition Program Food & Supplies                    | 1,573,650         | 2,019,479                   | 40,397           | -                | 193,721          | 229,252          | 174,669          | 174,669          | 174,669          | 131,001          | 174,669          | 196,502          | 240,169          | 240,169          | 120,085          | 2,057,220         | (483,570)        | -31%               |
| 4713 CACFP Supper Food & Supplies                         | -                 | -                           | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                 | -                | -                  |
| <b>Total 4000 - Supplies</b>                              | <b>2,722,594</b>  | <b>3,431,394</b>            | <b>172,478</b>   | <b>203,322</b>   | <b>426,700</b>   | <b>322,978</b>   | <b>268,394</b>   | <b>268,394</b>   | <b>224,727</b>   | <b>268,394</b>   | <b>290,228</b>   | <b>333,895</b>   | <b>235,644</b>   | <b>333,895</b>   | <b>120,085</b>   | <b>3,469,136</b>  | (746,542)        | -27%               |
| <b>5000 - Operating Services</b>                          |                   |                             |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                   |                  |                    |





**Camino Nuevo Charter Academy**  
 2022-23 Cash Flow Forecast  
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|                    |  | Actuals as of 9/30/2022     |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                  |                    |
|--------------------|--|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|--------------------|
|                    |  | # of months remaining in FY |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                  |                    |
|                    |  | 12                          | 11                | 10                | 9                 | 8                 | 7                 | 6                 | 5                 | 4                 | 3                 | 2                 | 1                 |                   |                   |                   |                   |                  |                    |
| State Schedule:    |  | P-2                         | P-2               | P-2               | P-2               | P-2               | P-2               | P-2               | P-2               | P-1               | P-1               | P-1               | P-1               |                   |                   |                   |                   |                  |                    |
| District Schedule: |  | P-2                         | P-2               | P-2               | P-2               | P-2               | P-2               | P-2               | P-1               | P-1               | P-1               | P-1               | P-1               |                   |                   |                   |                   |                  |                    |
|                    |  | 2022-23                     | 2022-23           | ACTUAL            |                   |                   |                   |                   |                   |                   |                   |                   |                   | FORECAST          |                   | Budget Variance   |                   |                  |                    |
|                    |  | Budget                      | Trend             | Jul-22            | Aug-22            | Sep-22            | Oct-22            | Nov-22            | Dec-22            | Jan-23            | Feb-23            | Mar-23            | Apr-23            | May-23            | Jun-23            | Accrual           | Jul-22 - Jun-23   | Better / (Worse) | % Better / (Worse) |
|                    | Current Year Accounts Receivable           | (7,298,946)                 | (7,298,946)       | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | (7,298,946)       | (7,298,946)       |                  |                    |
|                    | Change in Due from                         | -                           | -                 | (144,271)         | 14,773            | (51,917)          | -                 | -                 | -                 | 175,078           | -                 | -                 | -                 | -                 | -                 | -                 | (6,337)           |                  |                    |
|                    | Change in Accounts Payable                 | (59,188)                    | (59,188)          | (85,046)          | (605,860)         | (505,994)         | (165,525)         | -                 | -                 | -                 | -                 | -                 | -                 | -                 | 732,286           | 570,951           | (59,188)          |                  |                    |
|                    | Change in Due to                           | 2,252,597                   | 2,252,597         | (27,752)          | 13,039            | (58,751)          | (415,016)         | (1,279,216)       | (330,393)         | (14,083)          | (20,465)          | -                 | -                 | -                 | -                 | 4,385,234         | 2,252,597         |                  |                    |
|                    | Change in Accrued Vacation                 | -                           | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 |                  |                    |
|                    | Change in Payroll Liabilities              | 98,825                      | 98,825            | (315,478)         | 456,581           | (42,278)          | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | 98,825            |                  |                    |
|                    | Change in Prepaid Expenditures             | (25,286)                    | (25,286)          | 247,658           | (13)              | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | (272,932)         | -                 | (25,286)          |                  |                    |
|                    | Change in Deposits                         | -                           | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 |                  |                    |
|                    | Change in Deferred Revenue                 | (3,949,578)                 | (3,949,578)       | (3,949,578)       | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | (3,949,578)       |                  |                    |
|                    | Change in Other Long Term Assets           | -                           | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 |                  |                    |
|                    | Change in Other Long Term Liabilities      | -                           | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 |                  |                    |
|                    | Depreciation Expense                       | 1,392,823                   | 1,392,823         | 104,968           | 105,275           | 106,570           | 110,977           | 114,460           | 121,575           | 121,374           | 121,323           | 121,267           | 121,694           | 121,670           | 121,670           | -                 | 1,392,823         |                  |                    |
|                    | <b>Cash Flow from Investing Activities</b> |                             |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                  |                    |
|                    | Capital Expenditures                       | (1,379,331)                 | (1,379,331)       | (60,440)          | (126,640)         | (100,602)         | (108,393)         | (431,256)         | (429,000)         | -                 | -                 | -                 | (123,000)         | -                 | -                 | -                 | (1,379,331)       |                  |                    |
|                    | <b>Cash Flow from Financing Activities</b> |                             |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                  |                    |
|                    | Source - Sale of Receivables               | -                           | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 |                  |                    |
|                    | Use - Sale of Receivables                  | -                           | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 |                  |                    |
|                    | Source - Loans                             | -                           | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 |                  |                    |
|                    | Use - Loans                                | -                           | -                 | -                 | -                 | (197,326)         | -                 | -                 | -                 | -                 | -                 | (199,299)         | -                 | -                 | -                 | -                 | (396,625)         |                  |                    |
|                    | <b>Ending Cash Balance</b>                 | <b>13,904,518</b>           | <b>13,904,518</b> | <b>16,852,191</b> | <b>17,426,405</b> | <b>18,243,160</b> | <b>15,684,631</b> | <b>14,287,985</b> | <b>12,233,955</b> | <b>13,800,195</b> | <b>13,337,485</b> | <b>11,487,009</b> | <b>17,256,987</b> | <b>18,316,352</b> | <b>15,358,441</b> | <b>15,358,441</b> | <b>15,358,441</b> |                  |                    |

# Coversheet

## Update on Special Education

**Section:** XII. CAO Update  
**Item:** A. Update on Special Education  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** CAO Update November 15 2022.pdf

# Special Education Updates

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NOVEMBER 15, 2022

# Overdue IEPs

| <b>School</b>         | <b>IEPs overdue as of August 29</b> | <b>IEPS overdue as identified as of October 3, 2022 per the 200 report</b> | <b>IEPS overdue as identified as of November 7th, 2022 per the 200 report</b> |
|-----------------------|-------------------------------------|--|---|
| CNCA HS 2<br>DALZELL  | 5                                   | 4  | 7   |
| CNCA ES 3             | 4                                   | 3  | 5   |
| CNCA 2 KAYNE<br>SIART | 9                                   | 17   | 9   |
| CNCA 4<br>CISNEROS    | 0                                   | 5  | 4   |
| CNCA 1<br>BURLINGTON  | 18                                  | 1  | 4   |

# Service Records

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| <b>School</b>         | <b>Services in Tiers 4-6 as of August 29</b> | <b>Services in Tiers 4-6 as of October 3</b> | <b>Services in Tiers 4-6 as of November 7th</b> |
|-----------------------|--|--|---|
| CNCA HS 2<br>DALZELL  | 114  | 69   | 53  |
| CNCA ES 3             | 140  | 120  | 62  |
| CNCA 2 KAYNE<br>SIART | 193  | 182  | 73  |
| CNCA 4 CISNEROS       | 74   | 156  | 44  |
| CNCA 1<br>BURLINGTON  | 94   | 92   | 14  |