APPROVED

# Cold Spring School

# Minutes

## Board Meeting

**Date and Time**
Wednesday November 19, 2025 at 5:30 PM

**Location**
3650 Cold Spring Road, Indianapolis, IN 46222

A regular meeting of the Cold Spring School, Inc. Board of Directors will meet on Wednesday, November 19, 2025. The meeting will start at 5:30pm at Cold Spring School.

**Directors Present**
B. Petranoff, B. Tran, C. Bruns, C. Wise, D. Cash, J. Apollos (remote)

**Directors Absent**
K. Castro

**Directors who arrived after the meeting opened**
B. Petranoff

**Guests Present**
A. Barcome, C. Stipes, Jessica Morales Maust, R. Moore

### I. Opening Items

**A. Record Attendance**

**B.**

### Call the Meeting to Order

C. Wise called a meeting of the board of directors of Cold Spring School to order on Wednesday Nov 19, 2025 at 5:39 PM.

### C. Approve Minutes

B. Tran made a motion to approve the minutes from Board Meeting on 09-17-25.
D. Cash seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| C. Wise | Aye |
| J. Apollos | Aye |
| B. Petranoff | Absent |
| C. Bruns | Aye |
| K. Castro | Absent |
| D. Cash | Aye |
| B. Tran | Aye |

## II. Board Member Business

### A. Appointment of Vice Chair of the Board

B. Tran made a motion to approve Christine Wise as the Vice Chair of the Board.
D. Cash seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| B. Tran | Aye |
| K. Castro | Absent |
| C. Bruns | Aye |
| J. Apollos | Aye |
| C. Wise | Aye |
| B. Petranoff | Absent |
| D. Cash | Aye |

### B. New Board Members

D. Cash made a motion to approve Jessica Morales Maust and Robyn Cherry as board members.
B. Tran seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| C. Wise | Aye |
| B. Petranoff | Absent |
| D. Cash | Aye |
| K. Castro | Absent |

**Roll Call**

| | |
|---|---|
| B. Tran | Aye |
| C. Bruns | Aye |
| J. Apollos | Aye |

## III. Financial Report

### A. Monthly Financial Report

Presented by Brian Anderson via phone:

Cold Spring School remains in a favorable and positive financial position. Anderson explained all budget overages and shortfalls.

Our personnel expenditures appear over but we had three payrolls for October and budgeted for two. The curriculum expense is due to the IREADY renewal.

B. Petranoff arrived at 6:05 PM.
B. Tran made a motion to approve the financial reports as presented.
D. Cash seconded the motion.
The board **VOTED** unanimously to approve the motion.

## IV. New Business

### A. Sick Day Pay Out Policy

Cody Stipes presented

This policy applies to six staff members that were with Cold Spring School before our innovation status.
D. Cash made a motion to approve the Sick Day Pay Out Policy.
B. Tran seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. Proposed Position - Director, Strategy & Innovation

Cody Stipes presented with the job description

Q: Compared to other schools - what are their administrative teams?
A: Adalante has 10 admins with similar number of students; Liberty Grove has less students 11 admins; Event Learning Hub fewer students and 7 admins

Other questions will be raised at the December Governance Committee meeting.

### C. Principal's Report

AJ Barcome presented

Enrollment update, round one of the lottery opened

- 64 applications, 43 rank CSS #1, 56 have us in their top three choices

Academics

- Overall, compared to last year at check point one, we are trending a 4% higher proficiency rate in ELA and a 10% higher proficiency rate in Math
- Middle School students are now able to take two math classes a day and some students are able to take Algebra 1 and English 9 and potentially receive high school credit.

## V. Other Business

### A. Committee Updates

Committees met last month

### B. For the Good of the Order

## VI. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
C. Wise

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**Documents used during the meeting**

- CSS Budget vs Actual 103125.pdf
- CSS Financial Reports 103125.pdf
- Sick Day Pay Out Policy - Updated November 2025.pdf
- Job Description_Director of Strategy and Innovation_2025.pdf