APPROVED

Cold Spring School

Minutes

Board Meeting

August 2023

Date and Time
Wednesday August 16, 2023 at 5:30 PM

Location
3650 Cold Spring Road, Indianapolis, IN 46222

A regular meeting of the Cold Spring School, Inc. Board of Directors will meet on Wednesday, August 16, 2023. The meeting will start at 5:30pm at Cold Spring School.

Directors Present
B. Tran, C. Wise, J. Renbarger, M. Kolar, N. Torres

Directors Absent
K. Castro

Ex Officio Members Present
P. Gill

Guests Present
A. Barcome, C. Stipes, Ricky Ritter, Coordinator of Innovation Schools (IPS)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Renbarger called a meeting of the board of directors of Cold Spring School to order on Wednesday Aug 16, 2023 at 5:35 PM.

C. Approve Minutes

B. Tran made a motion to approve the minutes from Board Meeting on 05-17-23.
M. Kolar seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Financial Report

A. Monthly Financial Report

Brian Anderson presented the financial reports.

Our audit begins August 17, 2023 and we are in a good position. C. Stipes has been working to upload documents.

Comparing June 2021--June 2022 to June 2022--June 2023

- Total expenditures had a large increase, but was planned for and remains in budget.
- CSS spends 83% of our revenue on personnel.

CSS finished their fiscal year (June 30, 2022) in a positive financial position.
C. Wise made a motion to approve the monthly financial report as presented.
N. Torres seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Donation Report

C. Stipes presented

The donation from New Light Christian Church came from a connection with our social work

III. New Business

A. Renew Current Board Member

B. Tran made a motion to approve JR Renbarger as Board Member of the Cold Spring Board through December 2023.

M. Kolar seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
M. Kolar	Aye
C. Wise	Aye
N. Torres	Aye
J. Renbarger	Abstain
B. Tran	Aye
K. Castro	Absent

B. Personnel Report

C. Wise made a motion to approve the personnel report for August 2023.
B. Tran seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Additional Compensation Opportunity Stipend Update

C. Stipes presented

Additional stipends were added (see document for details)

CSS operates athletic stipends as a net-neutral operation

J. Renbarger asked what would happen if more than one person wanted a head coaching job. C. Stipes stated that it is up to administration, and there is a rubric to help determine.

B. Tran asked about parent involvement. C. Stipes explained that if they are paid they would need to be hired by CSS, volunteers must have an approved IPS background check on file
M. Kolar made a motion to approve the Additional Compensation Opportunity Stipend Update.
B. Tran seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. 23-24 Strategic Plan Update & 5 Year School Goals

C. Stipes presented

(See document for details)

C. Stipes stated that each of the goals will be broken down into a "project management" style of planning.

B. Tran asked about who created the goals. C. Stipes stated that information and feedback from families and staff (from Fall 2022) was used to help create goals.

M. Kolar asked about 2024-2025 goals. C. Stipes said goals will be adjusted and aligned after the 2023-2024 year.

E. 22-23 School Data Review

AJ Barcome presented

NWEA Reading Results

- CSS did fall 8% from 2022. Overall we are in the 34 percentile.

NWEA Math Results

- CSS grew 6%

IREAD-3

- Passing rate 45.7% for 3rd grade
- B. Tran asked about the decrease from 2021-2022 year. AJ Barcome expressed that this cohort of 3rd grade did not finish their Kindergarten year due to COVID. Other outside influences are part of the reflection of scores.

ILEARN (started 2018-2019)

- Growth in math
- Our scores are nearly identical to pre-pandemic scores
- AJ Barcome stated that our scores are not reflective of students capabilities and knowledge.

To impact students at a high level the next steps are:

Training/Professional Development

- OG Training
- UFLI (through IPS)
- HMH Curriculum Training

Systems

- Progress monitoring assessment and data tracking
- Data ownership
- Student goal setting and academic contracts

School Visits and Outside Resources

- Adalente & Circle City Prep Reading Program Visit
- Interim Assessment Research
- IDOE Literacy Cadre

JR Renbarger suggested that we revisit this at each board meeting to be more aware of CSS achieving their goals

F. 23-24 Annual Board Goals

Goals:

By May of 2024, Cold Spring will achieve a 30% pass rate on 2024 ILEARN ELA assessment and 30% pass rate on 2024 ILEARN Math assessment.
C. Wise made a motion to approve the 2023-2024 Board Goals.
N. Torres seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Committee Goals

The Cold Spring School Board's committee goals are the same for all committees and are as follows:

1. Meet every off month
2. Set agendas and take minutes for each committee meeting
3. Establish and complete one project that enhances the student experience at Cold Spring School.

Committees are:

- Governance
- Academic
- Finance

N. Torres asked about how to have effective committees with our board size.

M. Kolar suggested that committees shouldn't be creating more work for CSS staff

JR Renbarger added that not just board members can be on committees.
N. Torres made a motion to approve the Committee Goals.
M. Kolar seconded the motion.
The board **VOTED** unanimously to approve the motion.

H.

Principal's Report

AJ Barcome presented

AJ started with visuals of the staff over the summer

CSS did a staff family cookout for the first time

Academics:

- Currently in NWEA
- Expectations and policies

Enrollment:

- Target 370, current 384

Staff:

- 41 with 35 facing staff (staff that directly work with students)
- Vacancies are middle school ELA and Dean of Academics

STEM Certification due in October

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:23 PM.

Respectfully Submitted,
C. Wise

Documents used during the meeting

- CSS Statement of Activity by Month FYE 063023.pdf
- CSS Statement of Financial Position Comp 063023.pdf
- CSS Statement of Activity Comp FYE 063023.pdf
- CSS Statement of Financial Position 063023.pdf
- CSS Budget vs Actual 063023.pdf

- Donation Report - August 2023.pdf
- August 2023 Personnel Report.pdf
- Additional Professional Compenstation Updates 23-24 SY Proposal.pdf
- Strategic Plan Introduction & 5 Year Goals.pdf