APPROVED

Cold Spring School

Minutes

Board Meeting

Date and Time
Wednesday August 21, 2019 at 5:30 PM

Directors Present
B. Albano

Directors Absent
None

Guests Present
C. Bruns

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

B. Albano called a meeting of the board of directors of Cold Spring School to order on Wednesday Aug 21, 2019 at 5:30 PM.
A regular meeting of the Cold Spring School (CSS) Board was held on Wednesday, August 21, 2019 in the media center at the school. Presiding officer was Mr. Bob Albano, Board Chair.

Members present were: Mr. Bob Albano, Ms. Janice Hicks Slaughter, Mr. JR Renbarger, Ms. Tonya Tudor, Mrs. Christine Wise

COO Mrs. Carrie Bruns, CSS Principal Mr. Cody Stipes and CSS Assistant Principal Mr. AJ Barcome also attended the meeting.

Community members in attendance were: Stephanie Mizen

C. Approve Minutes

Motion to approve the minutes from Board Meeting on 04-17-19.
A motion was made to approve the April 2019 minutes by Mr. JR Renbarger and Mrs. Christine Wise seconded. The motion was approved with 5 ayes and 0 nays.
The board **VOTED** unanimously to approve the motion.

II. FINANCIAL REPORTS

A. Monthly Financial Report

Mrs. Carrie Bruns circulated and reviewed the CSS Statement of Financial Position as of June 30, 2019 and the 2019-2020 final budget on behalf of Mr. Brian Anderson who could not attend.

Mr. JR Renbarger proposed a financial briefing session for board members to understand the budget more clearly.

Mrs. Carrie Bruns stated that the state had changed the rules for INPRS and that the employer contribution was not 8.5% down from 10.5% per teacher due to the state funding the other portion.

New line items in the 2019-2020 Budget include: tech and software licensing; marketing

Discussion was had around the $25 per student technology fee and for Mrs. Carrie Bruns to develop a proposal for families that cannot pay the full amount due to free and reduced lunch status.

B. 2019-2020 Budget Approval

Motion to approve the 2019-2020 budget as presented.
Mr. JR Renbarger moved to approve the 2019-2020 budget as presented. Mrs. Janice Slaughter seconded. The motion was approved with 5 ayes and 0 nays.
The board **VOTED** unanimously to approve the motion.

C. 2018-2019 Audit

Mrs. Bruns reported that the 2018-2019 Audit was happening onsite the week of August 19, 2019

III. NEW BUSINESS

A. Cold Spring Expansion Proposal Update

IPS requested a timeline from CSS
CSS has received feedback from 5th and 6th grade families on intention to remain at CSS for 7th and 8th with over 95% returning
Surveys will be sent to K-4th families as stakeholders
Parents are invited for public comment, be present, and or write letters in support of the expansion for the September 24th and October 22nd IPS board meetings.
CSS is currently working on a facilities plan to show at the October 22, 2019 IPS Agenda Review Session.
The board requested to see progress towards the plan at the September 18th board meeting.

B. SignWorks Plan Updates

Renderings were received under budget and included some complimentary work, enabling CSS to now place signage in both stairwells. Should be installed by November.
Wall information based off of Cold Spring Philosophy

C. Board Meeting Dates 2019-2020

Mr. Bob Albano presented the regular board meeting dates proposed for each month of 2019-2020 school year.

Motion to approve the board meeting dates.
The motion was made by Janice Hicks Slaughter and seconded by Mr. JR Renbarger.
The motion was approved with 5 ayes and 0 nays.
The board **VOTED** unanimously to approve the motion.

D. 2019-2020 Student Handbook

Mr. Stipes presented updates to the student handbook:

- Visitations to Classes (Page 5)- updated: Visitors are only able to observe the classroom setting, but cannot interact with the students or the teacher during the visit. If a visitor needs to communicate with a staff member, arrangements need to be made for a follow up meeting or phone call. School administration reserves the right to deny visitors access to classrooms.
- Outdoor Activity Policy (Page 7)- Added: It is the responsibility of all staff members to ensure the safety of all children and to adhere to the outdoor activity policy outlined above.

- Excessive Absences- 10 or more days (Page 8)- Added: For any student who lives outside of the IPS district, the student will be withdrawn from Cold Spring on their 10th absence (per Indiana State Law).
- Make Up Work Policy (Page 12)- Added: All teachers will accept missing work from students. Any missing work can be completed up until 7 days prior to the end of the grading period. All make-up work will be graded, but the highest possible grade entered into the grade book will be 80%. Added: All teachers will allow students to retake assessments if a student scores less than 80%. Any retake assessment can be completed up until 7 days prior to the end of the grading period. All retake assessments will be graded, but the highest possible grade entered into the grade book will be 80%.
- Technology Use Fee (Page 12)- Added: Cold Spring School charges a $25 technology use fee per student. All technology use fees may be paid at the school. You may deliver the money to Mrs. powers at our from desk and she will issue you a receipt. Please make checks payable to Cold Spring School, Inc.
- Progress Report, Report Cards and Awards Ceremony (Page13)- Added chart that shows all dates for progress reports, grading windows, missing work/retake assessment deadline, and more

Discussion was had about the new Make Up Work policy and how best to inform parents. The board tasked Mr. Cody Stipes with creating a plan to make sure all families received this information.

Motion to approve the changes to the 2019-2020 Student Handbook.
The motion was made by Mr. JR Renbarger and seconded by Mrs. Janice Hicks-Slaughter. The motion was approved with 5 ayes and 0 nays.
The board **VOTED** unanimously to approve the motion.

E. 2018-2019 Data Wrap

- IREAD 3 Testing- Summer Testing Session Completed on June 11; Overall pass rate 79.5% (19.5% increase from 17-18)
- ILEARN Testing- Results embargoed until September
- NWEA Testing- Math Results: 120/173 (43.9%) met their EOY NWEA goal; Reading Results: 109/277 (39.4%) met their EOY NWEA growth goal; NWEA data showed 16.5% increase in students meeting their end of year growth goals in classrooms that used Zearn coated to non-Zearn classrooms.
- Saturday Stars- Year End Review- 83.3% showed growth in both math and reading on NWEA; 66% showed high growth in math, reading or both.

F. 2019-2020 School Goals

Mrs. Stipes presented the school goals:
2018-2019 School Goal

- By May of 2019, 70% of all Cold Spring School Students will meet their EOY NWEA growth goals in math and reading.
- Reading Results: 109/227 (39.4%) met their EOY NWEA growth goal.
- Math Results: 120/273 (43.9%) met their EOY NWEA growth goal.

2019-2020 School Goal

- By May of 2020, 50% of all Cold Spring School students will meet their EOY NWEA growth goal.

G. LiveSchool Software Presentation

Mr. AJ Barcome showed the board how LiveSchool is used by teachers, administrators, students and parents.

H. Principal Report

Mr Stipes gave the Principal Report presenting:

Enrollment Update

- Updated ADM Target for budget=342
- Enrollment as of August 19, 2019= 347
- Still Accepting seats

For the Good of the Order

- Magnet Schools of America Application- Due August 30
- Upcoming Dates
- Labor Day- Sept. 2- No school
- IPS Innovation Semi Annual School Presentation- September 10, 5:00pm
- Board Meeting- September 18, 5:30pm
- September Family Night- September 19, 5:30pm
- Campus Tour- September 20, 9:30am
- Parents In Touch Day- September 25, 1:00pm-8:00pm
- Quarter 1 Awards Ceremony- October 10, 9:30am
- PIE Day- October 11
- Fall Break- October 14-18

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:09 PM.

Respectfully Submitted,
C. Bruns
A motion to adjourn was made at 7:09pm by Mrs. Janice Hicks-Slaughter and seconded by Ms. Tonya Tudor. The motion was approved with 4 ayes and 0 nays.