APPROVED

Cold Spring School

Minutes

Board Meeting

Date and Time
Wednesday November 28, 2018 at 5:30 PM

Directors Present
B. Albano

Directors Absent
None

Guests Present
C. Bruns

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

B. Albano called a meeting of the board of directors of Cold Spring School to order on Wednesday Nov 28, 2018 at 5:45 PM.
A regular meeting of the Cold Spring School (CSS) Board was held on Wednesday, November 28, 2018 in the media center at the school. Presiding Officer was Mr. Bob Albano, Board Chair.

Members present were: Mr. Bob Albano, Dr. Cheryl Hertzer, Ms. Janice Hicks-Slaughter, Ms Tonya Tudor, and Mr. JR Renbarger.

Members absent were: Mr. Steve Downing and Ms. Kelly Payne

Chief Operating Officer Mrs. Carrie Bruns, CSS Principal Mr. Cody Stipes, and CSS Dean Mr. AJ Barcome attend the meeting.

Visitor Ms. Stephanie Mizen, CSS teacher, also attended.

Ms. Rachel Clupper of CLA (CliftonLarsonAllen) attended the meeting and Ms. Michelle Hartman participated via speakerphone.

No community member signed in to provide input at the meeting.

C. Approve Minutes

Motion to approve the minutes from Board Meeting on 09-19-18.
The motion was approved with 5 ayes and no nays.
The board **VOTED** unanimously to approve the motion.

II. FINANCIAL REPORT

A. Audit Findings-CLA

Ms. Rachel Clupper and Ms. Michelle Hartman presented finding from the annual audit and the audit reports to the board. Ms. Clupper distributed draft copies fo the audit results to the board and Ms. Hartman discussed the main findings until 6:00pm

Ms. Michelle Hartman exited by ending her telephone call at 6:00pm.

Ms. Rachel Clupper discussed more details of the audit and described some upcoming changes in auditing that will necessitate some changes in Cold Spring School's financial reports.
Motion to approve that the audit report and letter drafts be finalized as they were presented to the board.
The motion passed with 5 ayes and no nays.
The board **VOTED** unanimously to approve the motion.
At 6:22pm Ms. Rachel Clupper exited the meeting.

B. Financial Report

Mrs. Carrie Bruns, Cold Spring School COO, presented the monthly financial position and activity statement to the board. She noted that CSS is on target for spending.

Mr. Albano requested that Mrs. Bruns send future financial reports out with the agenda before meetings.

After a discussion of the statements, no action was taken on the financial report. It will be reviewed at the January meeting.

III. NEW BUSINESS

A. Project Zero Proposal

Mrs. Carrie Bruns distributed copies fo Project Zero, a proposal to use Title II funds to reimburse the cost of an online class through Harvard University that will provide professional development for teachers. Mrs. Bruns noted that 10 teachers had volunteered to take the course.
Motion to approve the Project Zero proposal to use Title II funds to reimburse the cost of the Harvard online course for teachers.
The motion passed with 5 ayes and no nays.
The board **VOTED** unanimously to approve the motion.

B. Technology Order

Mrs. Carrie Bruns provided information about a request to order laptops and iPads. CSS uses the IPS vendor.
Motion to approve use of Walton Family Grant funds to purchase laptops and carts as detailed in the proposal.
The motion passed with 5 ayes and no nays.
The board **VOTED** unanimously to approve the motion.

C. Chief Operating Officer Report

Mrs. Bruns gave the COO report to the Board, including information on the Title 1 Snapshot and funds used for staffing, parental involvement, Playworks, Saturday Stars, technology, and books.

D. Principal Report

Mr. Cody Stipes provided the Principal's Report. ISTEP scores resulted in an "A" rating for CSS judged by growth in scores. Mr. Albano acknowledged the excellent growth but noted that some test results, such as 3rd grade math, were unacceptable and must be improved.

Ms. Tonya Tudor left the meeting at 6:56pm.

Mrs. Stipes continued with the Principal's Report with information about: parent engagement, Showcase of Schools, enrollment update, culture and climate, instructional leadership, upcoming CSS events, technology, robotics, and junior robotics. Because there were 50 families who participated in the Family Nigh held in October, r. Albano

directed Mr. Stipes to share with teachers that the board commends them for their hard work and their successful Family Night events.

Mr. AJ Barcome provided Class VR headsets for all board members to investigate. A class set of 30 headsets was purchased for CSS. Mr. Barcome also demonstrated the Clevertouch screen and answered questions about the technology.

Mr. Stipes shared a proposal with board members for an Interventionist.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM.

Respectfully Submitted,
C. Bruns
The motion passed with 4 ayes and no nays. The meeting was adjourned by Mr. Bob Albano.

Recorded by: Dr. Cheryl A. Hertzer
Reviewed and Submitted by: Dr. Cheryl A. Hertzer