APPROVED

Cold Spring School

Minutes

Board Meeting

Date and Time
Wednesday September 19, 2018 at 5:30 PM

Directors Present
B. Albano

Directors Absent
None

Guests Present
C. Bruns

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

B. Albano called a meeting of the board of directors of Cold Spring School to order on Wednesday Sep 19, 2018 at 5:28 PM.
A regular meeting of the Cold Spring School (CSS) Board was held on Wednesday, September 19, 2018 in the conference room at the school. Presiding officer was Mr. Bob Albano, Board Chair.

Members present were: Mr. Bob Albano, Mr. Steve Downing, Dr. Cheryl hertz, Ms. Janice Hicks-Slaughter, Ms. Kelly Payne, and Mr. JR Renbarger.

Members Ms. Tonya Tudor was absent.

Chief Operating Officer Mrs. Carrie Bruns, CSS Principal Mr. Cody Stipes, CSS Dean Mr. AJ Barcome, and Mr. Brian Anderson of Options in Education Foundation attended.

Visitors Ms. LaKimba DeSadier of IPS Portfolio Parentership; Mr. Josh Wise, parent; Mrs. Christine Wise, parent; and Ms. Stephanie Mizen, 3rd grade teacher at CSS also attended.

No community member signed in to provide input at the meeting.
Mr. Bob Albano introduced Mr. Cody Stipes, new CSS Principal and distributed copies of his resume. Board members introduced themselves and Mr. Stipes made brief remarks about CSS goals and his dedication to meeting those goals.

Mrs. Carrie Bruns reported that two teachers had decided to retire soon after school began: a fourth grade and a fifth-grade teacher. This was a challenging time to find replacements.

Board member Janice Hicks-Slaughter joined the meeting at 5:40pm.

C. Approve Minutes

Motion to approve the minutes from Board Meeting on 06-06-18.
The motion was approved with 5 ayes and no nays.
The board **VOTED** unanimously to approve the motion.

II. FINANCIAL REPORT

A. Presentation of Report

Mr. Brian Anderson from Options in Education Foundation gave the financial report, including the statement of financial position as of August 31, 2018 and statement of activity for July and August of 2018. After a discussion of the statements, Board Chair Mr. Bob Albano requested that Mr. Anderson provide quarterly grant statements for the Walton Family Foundation grant and year-to-date spending versus total annual budget to ensure that sending is on track.
Motion to approve the financial report statements as presented.
The motion was seconded and approved with 5 ayes and no nays.
The board **VOTED** unanimously to approve the motion.

B. Budget Update with ADM

III. NEW BUSINESS

A. Strategic Plan Roll Out and Goals for 2018-2019

Mrs. Carrie Bruns distributed copies of the CSS Strategic Plan for 2018-2021. The plan includes priorities which were ranked by the CSS administrative team and milestones that were created with teacher input. Board members were invited to join the strategic planning process. Ms. Alyssa Whitehead of the Education Management from Denver, Colorado, has provided support on the development of the strategic plan.

B. Merit Pay Proposal 2018-2019

Mrs. Carrie Bruns distributed copies of the proposal for teacher merit pay for 2018-2019 academic year. Mr. Stipes provided information on how teachers would be evaluated. After a discussion, the Board directed that two changes be made to the proposal: 1) that the "Teacher Merit Pay" terminology be changed to "Certified Staff Merit Pay" and "teacher" is replaced by "certified staff". throughout the proposal, and 2) that section 4.b be modified to read, "Certified staff with a final evaluation rating of "Ineffective" will not be eligible for any merit pay, regardless of the academic performance by students. Mrs. Bruns will make the corrections and will redistribute the document to the Board.
Motion to approve the Merit Pay Proposal for Certified Staff as corrected.
The motion passed with 6 ayes and no nays.
The board **VOTED** unanimously to approve the motion.

C. Maternity Leave Request

Mrs. Bruns informed the Board that a teacher had requested maternity leave in accordance with CSS policy previously approved by the Board and already in place.

D. Marian Lab School

Mrs. Bruns circulated copies of the Cold Spring School Partnership with Marian University document from 10/30/2015 and invited Board members to suggest revisions. The Board noted that the first three items under "Facility Management" were not under Board, CSS or University control. Members discussed the Marian University offer of up to 10 tuition scholarships for IPS students in the 21st century scholars program and how to track which 21st century scholars had attended CSS and were eligible. Mrs. Bruns will see assistance from the 21st century scholars program to develop a tracking process. Mrs. Bruns informed the board that a rebranding discussion is taking place with Marian University Marketing and Communication.

E. Technology Proposal

Mr. AJ Barcome presented a fully developed Technology Proposal, as he had been requested to do in the June 6, 2018 meeting. The Walton Family Foundation Grant will

fund the purchase of the technology. Mrs. Bruns will alert the CSS insurance agent of the acquisition of new equipment to ensure its coverage.
Motion to approve the technology request as submitted.
The motion passed with 5 ayes and no nays
The board **VOTED** unanimously to approve the motion.

F. Governance Items

Mr. Bob Albano will send governance information about board members and terms to the Board via email.

G. Chief Operating Officer Report

Mrs. Bruns gave the Chief Operating Office Report to the Board.

- The Cold Spring Road construction project, which will continue through November, has resulted in dismissal of car riders earlier to reduce congestion and increase safety.
- Health insurance update-two new medical plans were offered to staff with a slight increase in cost for staff. Enrollment for dental and vision plans ends on November 1. Medical plan open enrollment will be adjusted so that it also ends on November 1.
- CSS continues to explore middle school opportunities, which may start in 2020. CSS is working with Marian University, the Mind Trust, and IPS on a proposal. A letter of interest has been submitted to IPS to start the process.
- The annual Showcase of Schools will be on November 10, 2018 at the Indiana State Museum.
- An audit of CSS financial records is currently in progress.
- Mrs. Bruns gave a shout out to Cody Stipes and AJ Barcome for their hard work.

H. Principal Report

Mr. Cody Stipes gave the Principal report

- CSS goals for 2018-2019 are for 70% of the students to meet or exceed their NWEA goals in Reading and in Mathematics.
- Mr. Stipes and Mr. Barcome have focused on development of the vision for CSS academic achievement and culture.
- Mr. Stipes and Mr. Barcome received a Relay Graduate School of Education fellowship for leadership development. They traveled to Philadelphia where they developed the CSS vision and philosophy and they will participate in training in Atlanta. They have developed a coaching structure for teachers the includes

weekly observation and feedback. CSS teachers are determining the scope and sequence of the K-6 curriculum and how STEM permeates the curriculum.

I. Project Zero Proposal

Mrs. Bruns distributed a document with information on Harvard Graduate School of Education Project Zero Online Course Teaching and Learning in the Maker-Centered Classroom. Board members were asked to review the online course information and determine at the October Board meeting whether this course may be offered to CSS teachers as a professional development opportunity. The Board will also discuss whether to use Title I or Walton funding for the course.

At 6:52pm Mr. AJ Barcome left the meeting.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:55 PM.

Respectfully Submitted,
C. Bruns
The motion to ajourn the meeting carried with 6 ayes and the meeting was adjourned by Mr. Bob Albano, Board Chair.

Recorded by: Dr. Cheryl A. Hertzer
Reviewed and Submitted by: Dr. Cheryl A. Hertzer