APPROVED

Cold Spring School

Minutes

Board Meeting

Date and Time
Wednesday June 6, 2018 at 5:00 PM

Directors Present
B. Albano

Directors Absent
None

Guests Present
C. Bruns

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

B. Albano called a meeting of the board of directors of Cold Spring School to order on Wednesday Jun 6, 2018 at 12:49 PM.
A regular meeting of the Cold Spring School (CSS) Board was held on Wednesday, June 6, 2018 in the media center at the school. Presiding officer was Mr. Bob Albano, Board Chair.

Members present were: Bob Albano, Cheryl Hertzer, Janice Hicks-Slaughter, Kelly Payne, and JR Renbarger.

Members Steve Downing and Tonya Tudor were absent.

No community members signed in to provide input or attend the meeting.

C. Approve Minutes

Motion to approve the minutes from Board Meeting on 05-16-18.
The board **VOTED** unanimously to approve the motion.

II. FINANCIAL REPORT

A. Presentation of Financial Report

Mr. Brain Anderson from Options in Education Foundation gave the financial report, including the statement of financial position as of May 31, 2018 and budget versus actual spending from July 2017 through May. Spending is on track fro this time of year.
Motion to approve the statement of financial report as of May 31, 2018 as presented.
The motion was approved with 5 ayes.
The board **VOTED** unanimously to approve the motion.

III. OLD BUSINESS

A. Approval of Retirees payout of days

Mrs. Carrie Bruns reported that two teachers had retired and accepted the payout that had been previously approved by the board.

IV. NEW BUSINESS

A. City Connects Grant with Marian-Family and Social Services Administration Division of Mental Health and Addiction bureau of Youth Services

Mrs. Bruns shared information about the City Connects grant that was awarded to Marian University. Cold Spring School is one of the schools that will be partners in the grant. The current school social worker is qualified to hold the position of Cold Spring School City Connects coordinator and she will do so.

B. Student/Parent Handbook

Mr. AJ Barcome reviewed the Student/Parent Handbook for the 2018-2019 with the board and highlighted changes and updates. The board noted the following information about the school day for 2018-2019:

- 8:30am School opens

- 8:40am buses arrive
- 9:00am Bell Time
- 3:45pm Dismissal to card
- 3:55pm Bus Arrival
- 4:00pm Dismissal to buses

Teacher day for 2018-2019 is 8:15am-4:15pm four days a week and 7:15am-4:15pm one day a week. The school building will be open fro before and after school care run by AYS.
Motion to approve the Student/Parent Handbook for 2018-2019 as presented.
The motion carried with 5 ayes and no nays.
The board **VOTED** unanimously to approve the motion.

C. Staff Handbook

Mrs. Carrie Bruns reported that the Staff Handbook for 2018-2019 was under revision. An emergency communication plan will be added to the Staff Handbook. Mrs. Bruns will send an electronic copy to each board member when it is ready. The board discussed the need for a maternity leave policy.

D. Insurance

The board postponed voting on staff and insurance issues to provide time to investigate these issues more thoroughly.

E. Contracted Services for Walton and Education Leadership Items

Mr. Barcome presented quotes to the Board for MakerSpace Its, Instruction Partners, Tierney equipment, Wowzers math program and Lexia. Mr. Barcome will seek additional quotations for equipment and contracted services which cost $20,000 or more and the board will seek more information to ensure that Board policy is followed with the quotes from Instruction Partners and Tierney.
Motion to expedite the necessity of purchasing contracted services for the Walton and Educational Leadership items by approving the purchase of items presented on June 6, 2018 except for those which require further action.
The motion passed with 5 ayes and no nays.
The board **VOTED** unanimously to approve the motion.

F. Governance Items

G. Chief Operating Officer Report

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:44 PM.

Respectfully Submitted,
C. Bruns
The motion carried with 5 ayes and the meeting was adjourned by Mr. Bob Albano, Board Chair.

Recorded by: Dr. Cheryl A. Hertzer
Reviewed and Submitted by Dr. Cheryl A. Hertzer