APPROVED

Cold Spring School

Minutes

Board Meeting

Date and Time
Wednesday November 15, 2017 at 5:00 PM

Directors Present
B. Albano

Directors Absent
None

Guests Present
C. Bruns

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

B. Albano called a meeting of the board of directors of Cold Spring School to order on Wednesday Nov 15, 2017 at 5:36 PM.
A regular meeting of the Cod Spring School (CSS) board was held on Wednesday, November 15, 2017 in Allen House at the school. Presiding officer was Mr. Bob Albano, Board Chair.

Members present were: Bob Albano, Cheryl Hertzer, Janice Hicks-Slaughter, Kelly Payne, and Tonya Tudor.

Members Steve Downing, Chris Gerrity, and Leroy Robinson were absent.

Principal Mrs. Carrie Bruns, Elementary Dean Mr. A.J. Barcome and Mr. Brian Anderson also attended.

No community members signed in to provide input or attended the meeting.

C. Approve Minutes

Motion to approve the minutes from Board Meeting on 10-18-17.
The motion was unanimously approved with 5 ayes and no nays.
The board **VOTED** unanimously to approve the motion.

II. Audit Report

A. Audit Report from CliftonLarsonAllen, LLP

Ms. Michelle Hartman of Assurance Services made preliminary remarks by telephone about the financial audit for 2016-2017. On November 27 the report will be released for review and the final audit report will be presented at the January Board Meeting. Assurance Services has filed for 6 month extension on the non-profit status for tax purposes.

III. OLD BUSINESS

A. Media Center Proposal

No action was taken on the Media Center proposal. The priority for the current academic year is to update the collection and this goal will be formalized with action in January. A new proposal will be drafted for the 2018-2019 school year.

B. Saturday Stars Update

IV. NEW BUSINESS

A. Financial Report

Mr. Brian Anderson provided a financial report to the board and answered questions about the budget. CSS is on target for spending. About $1000 remains for professional development. These funds will be used to send teachers to the STEM conference in April, which will feature sessions on MakerSpace and outdoor learning.

On November 17th an adjusted amount will be paid for Average Daily Membership (ADM) and a lump sum for July through October will be disbursed to CSS.

Cold Spring School's first quarterly financial report has been submitted to IPS.

Mr. Anderson left the meeting at 6:00pm.

B. Personnel Report

Principal Bruns gave the personnel report. Ms. Laurie Serak has been hired to teach 4th grade. Title 1 funds will be used to hire a new instructional assistant.

C. Principal's Report

CSS SBA meeting with IPS is scheduled for the afternoon of the 25th. During this time, funding amounts for the 2018-2019 school year will be presented. A preliminary 2018-2019 budget will be ready for the February Board meeting.

Cold Spring School was selected by The Mind Trust as the "School of the Month" for January. members of their staff will bring breakfast for our staff on January 26th and will be volunteering in classrooms.

Two of our teachers will be attending Unbound Ed's Standard's Institute in California January 28-February 2. The Mind Trust has provided reimbursement of registration and lodging expenses for these two teachers.

On January22nd, Mrs. Bruns will be attending a meeting with the Indianapolis Education Funders. This is a small group of organizations that fund education initiatives in Indianapolis. They have a meeting once a month and have invited representatives from Innovation schools to be part of a question and answer session.

There is potential for $100,000-$325,000 open for the first time to Innovation Network Schools. We will need curriculum vitas or resumes from each board member to include in the grant application for Walton.

D. School Improvement Plan

The School Improvement Plan was distributed

E. Personnel Retirement Policies

Mr. Albano request that retirement information be prepared for the January meeting. The Board will set a date for notification of intent to retire. Action will be taken on these issues at the February meeting.

F. Administrative Team Transition

V. BOARD MEMBER POINTS OF INTEREST

A. For the Good of the Order

On December 5, 2017 all innovation schools will participate in an Open House with the IPS School Board from 5pm-6pm at the Education Center Board room. CSS board members are welcome to attend and are not expected to remain for the IPS Board meeting which begins at 6:00p.

The CSS board viewed the school promotional film.

The meeting was adjourned by Chair Bob Albano at 6:44pm

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:44 PM.

Respectfully Submitted,
C. Bruns
Recorded by: Dr. Cheryl A. Hertzer
Reviewed and Submitted by : Dr. Cheryl A. Hertzer.