

APPROVED



## Freeman School District

### Minutes

#### Freeman School District Board Meeting

---

**Date and Time**

Wednesday October 23, 2024 at 6:00 PM

**Location**

Palouse Regional Transportation Cooperative

---

**Vision Statement**

Continuing Our Tradition of Excellence in Education

**Mission Statement**

The Freeman School District is the center of a unique, rural community. With pride, commitment and caring, we provide a safe environment for all students to experience meaningful, rigorous learning opportunities that allow them to dream and develop into capable, confident and ethical members of the 21st Century.

---

**Directors Present**

A. Keebler, B. Morphy, D. Santman, D. Teague, N. Talbott

**Directors Absent**

*None*

**Guests Present**

A. Steinolfson, Amy Hoyt, Chad Ripke, Everett Combs, Gena Hawk, Jeff Smith, Jim Straw, Joanna DePeralta, Jody Sweeney, Kellie Miner, Kirk Lally, L. Phelan, Mike Allen, R. Simon, T. Reed

---

## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

D. Teague called a meeting of the board of directors of Freeman School District to order on Wednesday Oct 23, 2024 at 6:00 PM.

### C. Pledge of Allegiance

Gena Hawk led us in the flag salute

### D. Establish Quorum

## II. Consent Agenda

### A. Approve Minutes

A. Keebler made a motion to approve the minutes from Freeman School District Board Meeting on 09-23-24.

B. Morphy seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Consent Agenda Items

A. Keebler made a motion to approve the minutes from.

B. Morphy seconded the motion.

The board **VOTED** unanimously to approve the motion.

## III. Pace Character Trait

### A. Responsibility

RESPONSIBILITY – Being accountable, the pursuit of excellence, and the exercise of self-control

## IV. Correspondence

### A. Correspondence

- Dept of Ecology
- Annual request from Washington State Patrol.

As a follow up to the Board Work Session, Dr. Russell shared that it was good to have people attending, along with Gene Sementi and Cory Plager. There is a lot of information to digest.

## V. Building Reports

### A. Building Reports

### B. Lisa Phelan

#### Overview

- During the 24-25 school year, FES will focus on Multi-Tiered Systems of Support, Professional Learning Communities and Freeman School District's three focus areas:
  1. Embrace challenging and necessary conversations with students and staff;
  2. Expect Civility and Respect from everyone; and
  3. Enhance our MTSS grades TK-12.

#### Areas of Focus

- FES school counselor Stacey Rawson, Special Education Director Jody Sweeney, and I met with each teacher in grades 1-5 for Profile Meetings. During each meeting, the team reviewed data on every student in each class, interventions, and next steps as we prepared for conferences on October 24th and 25th.
- TK-12 Professional Development- The certificated staff reviewed CEE 23/24 survey data in preparation for the upcoming CEE survey window to align the focused MTSS work to meet the needs of all students.
- Field Trips—The 4th grade will attend the Symphony with fourth graders from Spokane on October 23. • Scottie Dash was very successful; a huge thank you to the community for the support of TK-8 ASB.

#### Enrollment

TK-44, K-41, 1-64, 2-57, 3-64, 4-57, 5-54 = 381 (-2) Total

### C. Jim Straw

#### Overview

- During the 2024-25 school year, FMS staff and students are focused on our academic programs as we implement a seven-period day, incorporating social emotional learning into content classes and the consistent, constant growth of our positive learning community and culture.

#### Areas of Focus

- Educational opportunities for Students
  - WSU Fieldtrip for 7th graders- 9/23
  - Unlock Your Future for 8th graders @ The HUB- 10/2
- Professional Development for Staff
  - PLC's- Assessment- 9/25

- Freeman Strategic Plan, MTSS and CEE's EES Surveys: How do they all relate? - 10/7
- PTSG Partnership w/ FMS
  - Very Successful Scottie Dash
  - Guest Speakers for First Friday Lessons
  - After School Halloween Dance on Friday, 11/1 from 6:00-7:30 pm

### **Enrollment**

6-70, 7-63, 8-68 = 201 Total

## **D. Jeff Smith**

### **Overview**

- FHS is continuing to improve. As a team, we are specifically focusing on Tier 1 MTSS Instruction, Assessment in PLCs (Professional Learning Communities), and PBIS (Positive Behavior Interventions & Support).

### **Areas of Focus**

- Great FHS Homecoming Week! Dress Participation, Competition Events, Dance (257) were all positive with more students involved than last year
- FHS completed AESD Accreditation 3-year review
- FHS hosted 4 North Palouse schools for North Palouse MoneyLive
- WSU Instant Decision Day: 7 accepted; PSAT: 40 testers
- Senior Summit, National College Fair, Construction Days
- FBLA: 49; SkillsUSA 13; FFA: 43; Knowledge Bowl: 15; NHS 43; Art Club 22; Conservation Club: 20
- Robotics Club; Unified Club

### **Enrollment**

9-64 (-1), 10-75 (-1), 11-77 (+1), 12-80 = 296 Total

## **E. Chad Ripke, Dean of Students/HS Athletic Director:**

### **Overview**

- Fall sports are doing great at the HS. Football is 5-1 and ranked #4 in the RPI. Senior night game is on Friday October 25th
- Soccer is 9-0 and ranked #1 in the RPI. Play NWC tomorrow in a battle of the top 2 teams in the league.
- Volleyball 18-4 overall, and 10-1 according to the RPI and ranked #5. The VB team won the bronze bracket at the prestigious Linda Sheridan Tournament in September.

- Cross Country is doing great. Had a successful senior night meet on October 8th. League championship meet will be on October 18th

### **Areas of Focus**

- Freeman youth flag football teams playing at halftime of the senior night football game; 6 freeman based teams.
- Winter sports right around the corner, gearing up for those.
- Shot put in, thank you to Kirk and Joel Reed for their work on that.
- Spring sports schedules and head tennis coach and JV softball jobs.
- Dinner/Auction fundraiser at CDA Casino on March 15th. Starting to plan for that event.

### **Enrollment**

Football-55, Volleyball-31, Soccer-26, XC-25, Cheer-16

## **F. Mike Allen, K-8 TOSA/MS Athletic Director:**

### **Overview**

- Work to improve programs and support our student athletes.
- Participate in partnership with the Greater Spokane County League (GSCL).  
Area of Focus
- FMS Football – Athletes worked hard, faced the challenge of one team head on, record was 1-4 on the season.
- FMS Softball – Athletes worked hard, grew tremendously as individuals and a team. Their season record was 2-6
- Cross Country – Finished off a great season with a fantastic showing at All-League.
- Volleyball and wrestling kicked off October 17th

### **Enrollment**

Volleyball-28, Wrestling 28

## **VI. Department Reports**

### **A. Kent Bevers, Nutrition Services Director**

#### **Overview**

- Freeman SD Nutrition Services supports the philosophy of the National School Lunch and Breakfast Programs and will provide wholesome and nutritious meals for children in the district's schools.

#### **Areas of Focus**

- Food Recall:
  - a. Bruce Pac Foods recalled approximately 9,986,245 pounds of ready-to-eat (RTE) meat and poultry products due to *Listeria monocytogenes* contamination. Bruce Pak primarily distributes to grocery stores and retail outlets.
  - b. Foods Distributed by USDA/Commodities & US Foods not affected
  - c. USDA Foods Press Release: <https://www.fsis.usda.gov/recalls-alerts/brucepac-recalls-ready-eatmeat-and-poultry-products-due-possible-listeria>
  - d. Here is a link to an article about the recall:  
<https://www.usatoday.com/story/money/2024/10/14/ten-million-pound-meat-recall-walmart-targettrader-joes-product/75673235007/>
- Adult Meal prices
  - a. As OSPI was reviewing our annual sponsor application, I was informed that our adult meal prices are too low.
  - b. This was not mentioned to me when I submitted the PLE to OSPI last spring.
  - c. We are only short on our adult meal pricing by \$0.02, so I am proposing a \$0.05 increase in adult lunch meal prices only.
  - d. OSPI has informed me that we can make this price change after winter break.

## **B. Everett Combs - Transportation Supervisor**

### **Areas of Focus**

- Mileage for September:
  - To/From – 17,838 miles
  - Field Trips – 116 miles
  - Extra-Curricular Trips – 1792 miles
  - Total miles – 19,746 miles
- Students transported in September:
  - To/From daily riders – 16,750
  - 2nd PM Route – 607
  - Total students – 17,357
- Our numbers for fall ridership is due to OSPI by October 31. So far, our high number was Tuesday, September 3 with 903 students. We have to count three days in a row with the median number being the ridership number submitted.
  - Having students attend study table prior to participating in sports has allowed us to run a second PM route and the ability to count those students as riders. Last years' fall ridership count was 848. This is an increase of 55 students.
    - Tuesday, September 3 = 903
    - Wednesday, September 4 = 921
    - Thursday, September 5 = 895

- We are excited to announce that we have an official new substitute bus driver – Ben Jamison.

### **C. Kirk Lally - Maintenance/Ground Director**

#### **Areas of Focus**

- Sprinklers are scheduled to be blown out on October 24th; a no school day.
- Working on small projects around district.
- Gearing up for winter sports.

#### **Safety**

- Everett and I attended the SRHD self-inspection workshop in order to stay a part of the self inspections program.

### **D. Todd Reed - Director of Technology**

#### **Areas of Focus**

- We successfully replaced and upgraded several faulty exterior parking lot cameras to improve surveillance coverage and reliability.
- We are currently working on transitioning EduPortal to BoardOnTrac to provide a more streamlined process for managing board agendas, minutes, and community outreach. This upgrade aims to enhance efficiency and improve communication with our community stakeholders.
- Our new website has successfully completed the design phase. We are now in the process of content migration, which involves transferring and organizing all necessary content to ensure a seamless transition to the new site.

### **E. Jody Sweeney - Special Ed Director / School Psychologist**

#### **Overview**

- Focused on Special Education processes, legal and team expectations.
  - Communication and collaboration with Admin/Leadership Team and Special Ed Team.
  - ELL and Highly Capable work within the district.
- School Psychologist:
  - Initial evaluations and reevaluations within FSD – academic, cognitive, social/emotional, developmental, health, and adaptive assessments within a legal timeline.

#### **Areas of Focus**

- Managing and overseeing referrals for evaluations, MTSS process, interventions and collaborating with all staff regarding our students.

- Sharing MTSS resources, current law relating to Special Education and 504, and best practices related to student academic & behavioral interventions. Attending profile meetings, staff meetings, Eval/Reeval/IEP meetings and collaboration meetings.

## **VII. Superintendent's Report**

### **A. Capital Projects Levy Discussion**

### **B. Review Board Policy No. 2005**

Review Board Policy No. 2005 – School Improvement Plans – Working on the Strategic Plan for all buildings – one master plan for the entire district.

### **C. Curriculum, Instruction and Assessment**

Discussed Skill Center and class options.

### **D. School Safety, Culture and Environment**

### **E. Partnering with Parents and School/Community**

### **F. Fiscal & Legal Accountability**

- Per Chris Reykdal from OSPI, TK will be only be fully funded through February and partially for March.
- It is possible there will be no more funding for the rest of the year unless Emergency Provisions funding is ruled.
- Working on budget payments with annual vendor contracts to help with cash flow. The district is still on a budget freeze.
- Enrollment
- Cash flow

## **VIII. Board Comments**

### **A. Board Comments**

Annie Keebler has been involved in district walkthroughs. She is very impressed with how well all the classrooms are run.

## **IX. Unfinished Business**

### **A. Approval of Board Policy & Prodedure No. 2410 - 2nd Reading**

A. Keebler made a motion to approve Board Policy & Procedure No. 2410 – High School Graduation Requirements, as presented.

D. Santman seconded the motion.



The board **VOTED** unanimously to approve the motion.

**B. Approval of Board Policy & Procedure No. 3246 - 2nd Reading**

A. Keebler made a motion to approve Board Policy & Procedure No. 3246 – Restraint, Isolation and other Uses of Reasonable Force, as presented.

N. Talbott seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Approval of Board Policy No. 3432 - 2nd Reading**

A. Keebler made a motion to approve Board Policy No. 3432 – Emergencies, as presented.

B. Morphy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Approval of Board Policy & Procedure No. 6220 - 2nd Reading**

A. Keebler made a motion to approve Board Policy & Procedure No. 6220 – Bis or Request for Proposal Requirements, as presented.

D. Santman seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approval of Board Policy No. 6690 - 2nd Reading**

A. Keebler made a motion to approve Board Policy No. 6690 – Contracting for Transportation Services, as presented.

N. Talbott seconded the motion.

The board **VOTED** unanimously to approve the motion.

**X. New Business**

**A. Approval of FHS ASB Robotics Club**

B. Morphy made a motion to approve the FHS ASB Robotics Club, as presented.

D. Santman seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Approval of FHS ASB Unified Club**

B. Morphy made a motion to approve the FHS ASB Unified Club, as presented.

N. Talbott seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Approval of Board Policy & Procedure No. 3206 - 1st Reading**

A. Keebler made a motion to approve Board Policy & Procedure No. 3206 (NEW) – Pregnant and Parenting Students, as presented.

N. Talbott seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Approval of Board Policy & Procedure No. 4130 - 1st Reading**

B. Morphy made a motion to approve Board Policy & Procedure No. 4130 – Title I, Part A Parent and Family Engagement, as presented.

D. Santman seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approval of Board Policy & Procedure No. 5011 - 1st Reading**

A. Keebler made a motion to approve Board Policy & Procedure No. 5011 – Sex Discrimination and Sex-Based harassment of District Staff Prohibited, as presented.

N. Talbott seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Approval of Board Policy & Procedure No. 5012 - 1st Reading**

B. Morphy made a motion to approve Board Policy & Procedure No. 5012 – Parental, Family, or Marital Status, and Pregnancy or Related Conditions of Staff, as presented.

D. Santman seconded the motion.

The board **VOTED** unanimously to approve the motion.

**XI. Other Information**

**A. Future Board Meetings**

- The November board meeting will be Wednesday, the 20th, 2024, at the PRTC building at 6:00 pm.
- A board work session is scheduled for Thursday, Nov 21st, 2024, 8:00 am – 4:00 pm. Location to be determined.
- The December 11th work session is scheduled for 2:00 pm followed by a regular board meeting at 6:00 pm.

**XII. Personnel**

**A. Personnel Action**

A. Keebler made a motion to approve the personnel action as presented.

N. Talbott seconded the motion.

**Certified:**

Eli Holm – Substitute Teacher

Rachel Hasbrouck – Long Term Substitute Teacher – FMS ELA

Melinda Kirschenmann – Substitute Teacher

Jessie Angle – Substitute Teacher

**Classified:**

Taylor Trantham – FMS Afterschool Study Table (1 day/wk.) Vicki Valente – Substitute Secretary

**Extracurricular:**

Brooke Forkner – 7th Grade Head Volleyball Coach

James Javier – 7th Grade Assistant Volleyball Coach

Quinlan Hopkins – Resignation - HS Basketball “C” Squad Coach

The board **VOTED** unanimously to approve the motion.

**XIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:01 PM.

Respectfully Submitted,  
D. Teague

---

Freeman School District 15001 South Jackson Road Rockford, WA 99030 Pride |  
Commitment | Caring