



Freeman School District

FREEMAN SCHOOL DISTRICT BOARD MEETING

Published on September 19, 2025 at 8:55 AM PDT

Date and Time

Monday September 22, 2025 at 6:00 PM PDT

Location

PRTC - 14815 S Jackson Rd, Rockford, WA 99030

Vision Statement

Continuing Our Tradition of Excellence in Education

Mission Statement

The Freeman School District is the center of a unique, rural community. With pride, commitment and caring, we provide a safe environment for all students to experience meaningful, rigorous learning opportunities that allow them to dream and develop into capable, confident and ethical members of the 21st Century.

Agenda

I. Opening Items

- A. Record Attendance
- B. Call the Meeting to Order
- C. Pledge of Allegiance

D. Establish Quorum

E. Approve Minutes

II. Consent Agenda

A. September 2025 Consent Agenda Items

III. Board Recognition

A. ASB Reports

- FHS ASB President - Greta Van Gemert
- FES/FMS ASB President - Evelyn Kann

B. Above and Beyond Award

IV. Pace Character Trait

A. RESPECT

Recognizing, considering and properly honoring the worth of one's self and others.

V. Correspondence

VI. Building Reports

A. Lisa Phelan, Elementary School Principal-Assistant Superintendent

B. Jim Straw, Middle School Principal

C. Jeff Smith, High School Principal

D. Chad Ripke, High School Assistant Principal-Athletic Director

E. Mike Allen, K-8 Principal Assistant-Athletic Director

VII. Department Reports

A. Kent Bevers, Nutrition Services Director

B. Everett Combs, Transportation Supervisor

- C. Kirk Lally, Maintenance-Grounds Director
- D. Stacey Rawson, Interim Director of Student Services
- E. Todd Reed, Technology Director

VIII. Superintendent's Report

A. Curriculum, Instruction and Assessment

- Review Board Policy & Procedure No. 2410 - High School Graduation Requirements

B. School Safety, Culture and Environment

C. Partnering with Parents and School/Community

- Solar Project Update

D. Fiscal and Legal Accountability

- Financial Update - Randy/Alan
- Cash Flow
- Enrollment
- 2025-2026 Choice Enrollment

IX. Board Comments

X. Visitor Comments & Concerns

XI. Unfinished Business

- A. Approval of Board Policy No. 2230 - 2nd Reading
- B. Approval of Board Policy & Procedure No. 6801 - 2nd Reading

XII. New Business

- A. Approval of Bus Purchase Proposal

- B.** Approval of Football Play Clock Donation
- C.** Approval of FSD CTE 4 Year Plan 2025-2026
- D.** Approval of Board Policy & Procedure No. 2021 - 1st Reading
- E.** Approval of Board Policy & Procedure No. 3206 - 1st Reading
- F.** Approval of Board Policy & Procedure No. 5011 - 1st Reading

XIII. Other Information

- A.** Future Board Meetings

The next board meeting will be Wednesday, October 22, 2025. The following meetings will be on November 19, 2025 and December 10, 2025.

XIV. Personnel

- A.** Personnel Action

XV. Closing Items

- A.** Adjourn Meeting

Coversheet

September 2025 Consent Agenda Items

Section:	II. Consent Agenda
Item:	A. September 2025 Consent Agenda Items
Purpose:	
Submitted by:	
Related Material:	8-27-25 Board Meeting Minutes.pdf CONSENT AGENDA 9-22-25.pdf Sept Mid Month AP Board Report.pdf Sept Transp Vehicle AP Board Report.pdf Sept Gen Fund Extra AP Bus Options Board Report.pdf Sept General Fund AP Board Report.pdf Sept ASB and Gen Funds ACH AP Board Report.pdf Sept ASB AP Board Report.pdf Sept Cap Projects AP Board Report.pdf Sept Payroll Board Report.pdf 2025.08 Co Tr Statement.pdf August Budget Status.pdf

DRAFT



Freeman School District

Minutes

FREEMAN SCHOOL DISTRICT BOARD MEETING

Date and Time

Wednesday August 27, 2025 at 6:00 PM

Location

Palouse Regional Transportation Cooperative

Vision Statement

Continuing Our Tradition of Excellence in Education

Mission Statement

The Freeman School District is the center of a unique, rural community. With pride, commitment and caring, we provide a safe environment for all students to experience meaningful, rigorous learning opportunities that allow them to dream and develop into capable, confident and ethical members of the 21st Century.

Directors Present

A. Keebler, D. Santman, D. Teague, N. Talbott

Directors Absent

B. Morphy

Guests Present

A. Steinolfson, Caleb Morton, Chad Ripke, Doug Pace, Everett Combs, Gretchen Brebner, J. De Peralta, Jeff Jergensen, Jeff Smith, Jerry Olson, Jim Straw, Joanna Yearta, Kayleen Archibald,

Kent Bevers, Kirk Lally, L. Phelan, Marge Jessee, Mike Allen, R. Russell, Rachel Schwartz, RaeAnne Clark, Stacey Rawson, Susan Chadduck, T. Reed, Teagan Mahre, Todd Reed

I. Opening Items

A. Record Attendance

Board member, Bill Morphy, was excused.

B. Call the Meeting to Order

D. Teague called a meeting of the board of directors of Freeman School District to order on Wednesday Aug 27, 2025 at 6:00 PM.

C. Pledge of Allegiance

Chad Ripke led us in the flag salute.

D. Establish Quorum

There was a quorum present.

E. Approve Minutes

Motion to approve the minutes from FREEMAN SCHOOL DISTRICT BOARD MEETING on 07-28-25.

The board **VOTED** to approve the motion.

II. Consent Agenda

A. August 2025 Consent Agenda Items

Annie Keebler moved the Board approve the August 27, 2025 consent agenda, as presented. Danielle Santman seconded the motion and it passed unanimously.

III. Board Recognition

A. Introduction of New Staff

Dr. Russell asked the principals to introduce their new staff members for the school year.

- Lisa Phelan introduced Kayleen Archibald (K-8 Counselor), Joanna Yearta (School Psychology Intern), and Susan Chadduck (Paraeducator/Library Coordinator). Also mentioned Emma Frey (TTK Teacher), Cricket Spitze (sub start for Kindergarten), and Emma Dobney (OT) who could not make it.
- Jim Straw introduced Teagan Mahre (MS ELA).

- Jeff Smith introduced Doug Pace (Paraeducator), RaeAnne Clark (HS Secretary/Registrar), Caleb Morton (HS Math) and Jerry Olson (long term sub for Art).
- Kent Bevers introduced Marge Jessee (K-8 Kitchen).

The Board Members expressed their gratitude for their commitment to Freeman, and each had welcome messages for the new staff.

B. Above and Beyond Award

Joe Pass is our most recent recipient of the Above and Beyond Award, which was presented to him at the all-staff welcome back meeting on Monday, 8/18. He's a retired Washington State Trooper and we are so grateful for his commitment to the Freeman Community and Transportation Department.

IV. Pace Character Trait

A. GRATITUDE

Feeling and expressing thankful appreciation for benefits received.

V. Building Reports

A. Lisa Phelan, Elementary School Principal-Assistant Superintendent

Overview

For the 2025-26 school year, Freeman Elementary School will continue to strengthen our Multi-Tiered System of Supports (MTSS) across academic, behavioral, and social-emotional domains. Our focus will be on refining practices within all three tiers to ensure that each student receives the support they need to thrive. Equally important, we are committed to fostering a strong sense of belonging for all students, staff, and community members.

Areas of Focus

- Welcome back, staff, students, and parents
- Hired a TTK teacher to replace Miss Schultes - her name is Emma Frey and we are excited about what she will contribute to our youngest Freeman students
- WaKIDS meetings are taking place with parents for both TTK and K
- Due to K and first grade numbers, a K classroom and a multi-aged classroom were added- Mrs. Gady is teaching the multi-aged classroom (K/1) and Mrs. Spitze for K.
- Fall benchmark screening for all students 1-5 is happening now.
- PBIS rotations are happening for all students to review school-wide expectations in all areas.

Enrollment

TK = 35 and P3 = 4 K = 65 1st = 48 2nd = 66
3rd = 58 4th = 71 5th = 58= 405

B. Jim Straw, Middle School Principal

Overview

For the 2025-26 school year, Freeman Middle School will continue to strengthen our Multi-Tiered System of Supports (MTSS) across academic, behavioral, and social-emotional domains. Our focus will be on refining practices within all three tiers to ensure that each student receives the support they need to thrive. Equally important, we are committed to fostering a strong sense of belonging for all students, staff, and community members.

Areas of Focus

- >MTSS Conference in Wenatchee- three FMS staff members attended the conference at the end of July
- >ASB Officers Meeting- met on August 11th to begin planning the school year
- >Open House/Ice Cream Social- great turnout by our community
- >First Day of School- fantastic, positive energy
- >Back to School Night- Wednesday, September 3rd 6:00-8:00 pm

Enrollment

6th- 58 (55.75)	7th- 72	8th- 65 (63.2)	Total- 195 (190.95)
Head count (FTE)			

C. Jeff Smith, High School Principal

Overview

For the 2025-26 school year, Freeman High School will continue to strengthen our Multi-Tiered System of Supports (MTSS) across academic, behavioral, and social-emotional domains. Our focus will be on refining practices within all three tiers to ensure that each student receives the support they need to thrive. Equally important, we are committed to fostering a strong sense of belonging for all students, staff, and community members.

Areas of Focus

- We welcome a new Office Secretary, RaeAnne Clark; new Math Teacher, Caleb Morton; new Paraeducator, Doug Pace; and Art Substitute Teacher, Jerry Olson.
- HS Teacher Dan Thompson led FSD teachers through a workshop focused on Belonging. The staff were all very impressed.
- FHS and FMS set PLC goals for the year - the focus is assessment.

- FHS Student of the Month revision and FHS Academic Honor Roll coming soon.
- FHS POWER values & cards.
- ASB welcomed 9th graders before Monday's Open House, which went well.

Enrollment

9th = 69 , 10th = 58, 11th = 76 , 12th = 81 . Total: 284

D. Chad Ripke, High School Assistant Principal-Athletic Director

Areas of Focus

- HS fall sports parent meeting on 8/28 6:00 pm
- Golf Fundraiser was held on August 16th at the Links Golf Course - raised close to \$15,000
- Fall AD workshop went well and brought back some new ideas/information
- New transfer rule - if a student transfers into our school after 9th grade, they must sit 40% of the contests their first year - it can be appealed but if it's denied then they are JV only so there is risk involved
- Purchased a new music program for home games/activities/dances with the help of the HS ASB
- New softball scoreboard has been delivered and Baldwin Signs installed it - old sign in surplus for later in the meeting
- All HS coaching positions are filled or coaches are returning to my knowledge, with the exception of JV boys basketball position
- 8th grade usage, <https://assets-rst7.rschooldtoday.com/rst7files/uploads/sites/652/2024/08/22073328/Guidelines-for-Using-8th-Graders.pdf> - if brought up from 8th grade, students are eligible only for JV

Enrollment

- Cross Country – 21 boys, 9 girls
- Volleyball – 23
- Soccer – 17
- Football – 51
- Cheer – 16

E. Mike Allen, K-8 Principal Assistant-Athletic Director

Overview

Work to improve programs and support our student athletes.

Participate in partnership with the Greater Spokane County League (GSCL).

Areas of Focus

- FMS Fall Sports started Monday, August 25th - updated enrollment below

- GSCL Athletic Director Meeting key points – most schools are struggling with enrollment overall
- Current Openings
 - FMS Volleyball – 2 positions
 - FMS Track and Field – 1 position
- FMS Athletic Philosophy/Policy Update - 6th graders can now participate in all sports except football (state rules), and each sport will likely have a 6/7 grouping and 7/8 grouping

Enrollment

- FMS Softball – 31
- FMS Football – 31
- FMS Cross Country – 28

VI. Department Reports

A. Kent Bevers, Nutrition Services Director

Overview

Freeman SD Nutrition Services supports the philosophy of the National School Lunch and Breakfast Programs and will provide wholesome and nutritious meals for our students.

Areas of Focus

- First day went well
- Will continue to work on negative balances with Tawnya
- Current Neg Balance: -\$5291.97 (approximately 27 families)
- Planning to meet with Student ASB 3 times this year, minimum
- Also planning to present more samples this year, which will likely be additional times I am meeting with them.
- Update on adult lunch pricing - new price was set late summer, so unfortunately we just recently found out about it - our increase is 15 cents, so new adult price is \$5.15

B. Everett Combs, Transportation Supervisor

Overview

"The students of Freeman are the heart of our community and the reason we serve. The Freeman School District Transportation Department is dedicated to providing safe, reliable, and respectful transportation for all TK–12 students. We are committed to connecting home, school, and community, ensuring every student arrives ready to learn and thrive."

Areas of Focus

- We are continuing to evaluate all the route changes this year. We have one less route this year, so each bus is a little more full.
- Once all the K and TK start we will have a better idea if we need to do any adjustments on the routes - working on installation of 5-point harness seats for TK students.
- The transportation survey that was sent out to families, was well responded to. We received 611 responses, helping us to create routes much more accurately.

C. Kirk Lally, Maintenance-Grounds Director

Areas of Focus:

1. We hired two Freeman students who worked very hard this summer. They removed a lot of dead shrubs and safety shrubs and pruned trees.
2. Custodial did a great job at getting schools ready for another school year.
3. The new mower should be arriving anytime.
4. Still working closely with Randy and Alan on budget and ordering.

Safety:

1. Nothing to report at this time.

D. Stacey Rawson, Interim Director of Student Services

Overview

For the 2025-26 school year, Freeman Middle School will continue to strengthen our Multi-Tiered System of Supports (MTSS) across academic, behavioral, and social-emotional domains. Our focus will be on refining practices within all three tiers to ensure that each student receives the support they need to thrive. Equally important, we are committed to fostering a strong sense of belonging for all students, staff, and community members.

Areas of Focus

- Special Education Reporting- IDEA Part B - due Monday
- TBIP Reporting - focuses on students learning English as their second language - this is already done and submitted
- Organizing SPED Team Collaboration - PD on Friday for certificated SPED teachers
- Listening and Learning to become an effective leader

Enrollment

- 113 Special Education Students 3yr old- 22 yr old

E. Todd Reed, Technology Director

Overview

Provide the highest quality technology-based services, in the most cost-effective manner, to help facilitate the FSD mission

Areas of Focus

- We cleaned, updated, and prepared technology in each classroom to ensure an effective and smooth launch to the new school year, setting the stage for effective teaching and learning
- The Chromebook check out process was concluded efficiently within the allocated time slots. FHS-252 | FMS-190
- We have been working closely with staff to implement two-factor authentication on district email accounts to strengthen security and safeguard district information - Tuesday HS staff, Wednesday MS staff, and Thursday ES staff

VII. Superintendent's Report

A. Review Board Policy 1005 - Key Functions of the Board

Dr. Russell reviewed the attachment with the Board - no additional discussion.

B. Curriculum, Instruction and Assessment

C. School Safety, Culture and Environment

D. Partnering with Parents and School/Community

- Dr. Russell reviewed the 2026 Strategic Plan (located on the Freeman website) with the board members. No additional discussion.
- He also showed the board where to find all of the school's financial documents. We have full transparency and it's important to point out where our community can find all of these documents.
- Our District Office is feeling about a month ahead with staff items as we transition to the new school year.
- We have successfully worked with three farm students at the High School regarding their schedule to begin the year considering their work responsibilities.

E. Fiscal and Legal Accountability

Enrollment

- We are currently up about 8 kids.

Cash Flow

- Suggested looking at changing board policy/threshold about cash reserves. Will revisit at September meeting. Goal is 7-8%.

- We pay approximately \$1,300 per month per staff member regardless of whether they opt into our insurance.
- Budget is much better than 18 months ago, but still tight.

VIII. New Business

A. Approval of Solar Power Project Purchase Agreement

- We've had 4 public meetings regarding the Solar Power Project.
- The only board comment was wanting to establish an addendum that the official start date of the 10-year agreement will be when power is fully functional. They will include that addendum within the motion.
- As a reminder, this is a zero risk project for Freeman as it's first 10 years is fully funded by grants with no cost to the school district.

Danielle Santman moved the Board approve the Solar Power Project Purchase Agreement with an addendum indicating that the 10 year warranty timeline will begin at 100kwh when the power is fully available. Annie Keebler seconded the motion and it passed unanimously.

B. Approval of 2025-2026 Board and Superintendent Goals

Annie Keebler moved the Board approve the 2025-2026 Board and Superintendent Goals, as presented. Nate Talbott seconded the motion and it passed unanimously.

C. Approval of Surplus Softball Scoreboard

Annie Keebler moved the Board approve the Surplus Softball Scoreboard, as presented. Nate Talbott seconded the motion and it passed unanimously.

IX. Other Information

A. Future Board Meetings

- The next board meeting will be Monday, September 22nd at 6pm at the PRTC building.
- The following meetings will be October 22nd and November 19th.

X. Personnel

A. Personnel Action

Certified: Tanner Schultes – Resignation – 1.0 FTE Transitional Kindergarten Teacher

Non-Continuing Kayleen Archibald – K-8 School Counselor – Non-Continuing
Isabella Bessire – Substitute Teacher

Kaitlin Gores - Substitute Teacher – pending OSPI approval
Catherine Grady – Substitute Teacher
Denice Kienbaum – Substitute Teacher
Andrea Thompson - Substitute Teacher
Alexander van Vlymen – Substitute Teacher – pending OSPI approval
Emma Frey – 1.0 FTE Early Childhood Teacher – Non-Continuing

(TTK)

Hannah Kiehn – Substitute Teacher – pending OSPI approval

Contracted: Emma Dobney – Occupational Therapist

Extracurricular: Isaac Swillie – FHS Assistant Football Coach
Isaac Swillie – Resignation – FMS 8th Grade Assistant Volleyball

Coach

Brittany Tilleman – FHS C Team Volleyball Coach

Annie Keebler moved the Board approve the personnel action, as presented. Danielle Santman seconded the motion and it passed unanimously.

XI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:59 PM.

Respectfully Submitted,
R. Russell

Recording Secretary

Board Secretary

Board Chair

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:59 PM.

Respectfully Submitted,
J. De Peralta

Freeman School District 15001 South Jackson Road Rockford, WA 99030 Pride |
Commitment | Caring

CONSENT AGENDA:

August 27th, 2025 Board Minutes

Credit Card (BMO) Payment General Fund	\$13,926.02
Credit Card (BMO) Payment ASB Fund	\$7,430.09
Purchase of New School Bus Transp. Veh. Fund	\$162,337.52
District Options for new School Bus - Gen. Fund	\$15,944.97
September General Fund Payments	\$392,841.86
September General Fund ACH Payments	\$8,600.55
September ASB Fund ACH Payments	\$258.17
September ASB Fund Payments	\$35,521.22
September Capital Projects Fund Payments	\$4,586.06
September Payroll	\$1,014,521.90
October Mid-month Payments, not to exceed	\$35,000.00
August County Treasurer Report	
August Budget Status Report	

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 22, 2025, the board, by a _____ vote, approves payments, totaling \$21,356.11. The payments are further identified in this document.

Total by Payment Type for Cash Account, US BANK WIRE:

Wire Transfer Payments 202500001 through 202500003, totaling \$21,356.11

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202500001	INTOUCH RECEIPTING	09/03/2025	08-25 PROCESSING FEE	CREDIT CARD	0	1,077.43	1,077.43
				PROCESSING FEE'S FOR AUGUST			
10 E 530 9700 13 7352 0000 0005 0000 1			General Fund/EXPENDITURES/DISTRICTWIDE	SUPPORT		1,077.43	
202500002	BMO MASTERCARD	09/03/2025	ASB FUND BMO00000	ASB FUND Credit	0	7,430.09	7,430.09
				Card Payment AP Invoice.			
40 E 530 1000 00 0000 4020 0000 0000 0			Associated Student Body Fund/EXPENDITURES/General	Stude		176.18	
40 E 530 2500 00 0000 4020 0000 0000 0			Associated Student Body Fund/EXPENDITURES/GENERAL	ATHLE		7,065.00	
40 E 530 2500 00 0000 4020 0000 0000 0			Associated Student Body Fund/EXPENDITURES/GENERAL	ATHLE		188.91	
202500003	BMO MASTERCARD	09/03/2025	GEN FUND BMO00000	GENERAL FUND	0	12,848.59	12,848.59
				Credit Card Payment AP Invoice.			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 0100 27 5610 4020 4020 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		52.95	
10 E 530 9700 13 5610 0000 0000 0000 0				General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		21.78	
10 E 530 9700 13 5610 0000 0000 0000 0				General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		69.64	
10 E 530 9700 12 7580 0000 0000 0000 1				General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		920.00	
10 E 530 9700 62 5610 0000 0000 0000 1				General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		224.47	
10 E 530 9700 11 8580 0000 0000 0000 1				General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		81.94	
10 E 530 0158 32 5652 0000 0000 0000 0				General Fund/EXPENDITURES/TECHNOLOGY		99.44	
10 E 530 0100 27 5610 1010 1010 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		144.00	
10 E 530 0132 32 7432 0000 0000 0000 1				General Fund/EXPENDITURES/TECHNOLOGY		31.35	
10 E 530 9700 72 5650 0000 0000 0000 0				General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		1,995.00	
10 E 530 9700 11 8580 0000 0000 0000 1				General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		74.79	
10 E 530 9700 72 5610 0000 0000 0000 0				General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		55.71	
10 E 530 0158 32 5652 0000 0000 0000 0				General Fund/EXPENDITURES/TECHNOLOGY		179.34	
10 E 530 9900 52 5610 0000 0000 0000 0				General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS		64.00	
10 E 530 9700 72 5610 0000 0000 0000 0				General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		9.23	
10 E 530 2100 21 5610 0000 0000 0000 0				General Fund/EXPENDITURES/SPECIAL ED, BASIC, STATE		1,069.09	
10 E 530 2100 21 7580 0000 0000 0000 0				General Fund/EXPENDITURES/SPECIAL ED, BASIC, STATE		1,200.00	
10 E 530 0158 32 5652 0000 0000 0000 0				General Fund/EXPENDITURES/TECHNOLOGY		52.23	
10 E 530 9700 62 5610 0000 0000 0000 1				General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		275.37	
10 E 530 0100 27 8580 2050 2050 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		443.19	
10 E 530 0100 27 8580 4020 4020 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		375.93	
10 E 530 0100 27 8580 1010 1010 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		96.40	
10 E 530 0100 27 8580 2050 2050 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		96.37	
10 E 530 0100 27 8580 4020 4020 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		96.36	
10 E 530 5500 27 8580 0000 0000 0000 0				General Fund/EXPENDITURES/LEARNING ASSISTANCE, STAT		443.19	
10 E 530 0100 27 8580 2050 2050 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		375.93	
10 E 530 0100 27 8580 1010 1010 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		443.19	
10 E 530 0100 27 8580 1010 1010 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		116.77	
10 E 530 0100 27 8580 2050 2050 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		116.73	
10 E 530 0100 27 8580 4020 4020 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		116.73	
10 E 530 0100 27 8580 1010 1010 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		194.72	
10 E 530 0100 27 8580 2050 2050 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		194.66	
10 E 530 0100 27 8580 4020 4020 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		194.66	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 0100 27 8580 1010 1010 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			14.95	
10 E 530 0100 27 8580 2050 2050 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			14.95	
10 E 530 0100 27 8580 4020 4020 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			14.95	
10 E 530 9700 72 5610 0000 0000 0000 0			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			179.65	
10 E 530 9700 63 5610 0000 0000 0000 1			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			58.05	
10 E 530 0100 27 8580 1010 1010 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			71.82	
10 E 530 0100 27 8580 2050 2050 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			71.80	
10 E 530 0100 27 8580 4020 4020 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			71.80	
10 E 530 9700 13 5610 0000 0000 0000 0			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			55.22	
10 E 530 9700 72 5610 0000 0000 0000 0			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			24.32	
10 E 530 9700 72 5610 0000 0000 0000 0			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			41.74	
10 E 530 9700 62 7431 0000 0000 0000 1			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			333.26	
10 E 530 9700 62 5610 0000 0000 0000 1			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			193.50	
10 E 530 9700 14 5610 0000 0000 0000 1			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			461.26	
10 E 530 9700 72 5610 0000 0000 0000 0			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			35.93	
10 E 530 9700 63 5610 0000 0000 0000 0			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			-454.01	
10 E 530 9900 52 5610 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS			13.65	
10 E 530 9700 12 5610 0000 0000 0000 1			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			1,720.59	

3

Wire Transfer Check(s) For a Total of

21,356.11

	0	Manual	Checks For a Total of	0.00
	3	Wire Transfer	Checks For a Total of	21,356.11
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	3	Manual, Wire Tran, ACH & Computer Checks		21,356.11
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	21,356.11

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	0.00	0.00	13,926.02	13,926.02
40	Associated Student Body Fund	0.00	0.00	7,430.09	7,430.09

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As of September 22, 2025, the board, by a _____ vote, approves payments, totaling \$162,337.52. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:

Warrant Numbers 122594 through 122594, totaling \$162,337.52

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
122594	RWC INTERNATIONAL LTD	09/15/2025	DE-08048A	2026 IC Bus CE	0	162,337.52	162,337.52
				School Bus			
90 E 530 9900 33 9000 0000 0000 0			Transportation Vehicle Fund/EXPENDITURES/PUPIL TRANSPOR			162,337.52	
			1	Computer	Check(s) For a Total of		162,337.52

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
1	Computer	Checks For a Total of	162,337.52
Total For	1	Manual, Wire Tran, ACH & Computer Checks	162,337.52
Less	0	Voided	0.00
		Net Amount	162,337.52

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
90	Transportation Vehicle Fund	0.00	0.00	162,337.52	162,337.52

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 22, 2025, the board, by a _____ vote, approves payments, totaling \$15,944.97. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:

Warrant Numbers 122595 through 122595, totaling \$15,944.97

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
122595	RWC INTERNATIONAL LTD	09/15/2025	DE-08048B	District	0	15,944.97	15,944.97
				Options-2026 IC			
				Bus CE School Bus			
10 E 530 9900 53 9732 0000 0000 0000 0			General Fund/EXPENDITURES/PUPI	TRANSPORTATIONS		15,944.97	
			1	Computer	Check(s) For a Total of		15,944.97

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	15,944.97
Total For	1	Manual, Wire Tran, ACH & Computer Checks		15,944.97
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	15,944.97

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	0.00	0.00	15,944.97	15,944.97

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9700 13 7310 0000 0000 0000 0	General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT					161.07	
10 E 530 9900 52 7310 0000 0000 0000 0	General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS					64.86	
10 E 530 0100 27 7310 1010 1010 0000 0	General Fund/EXPENDITURES/BASIC EDUCATION					515.63	
10 E 530 0100 27 7310 2050 2050 0000 0	General Fund/EXPENDITURES/BASIC EDUCATION					230.25	
10 E 530 0100 27 7310 4020 4020 0000 0	General Fund/EXPENDITURES/BASIC EDUCATION					481.05	
122621	CONTROL SOLUTIONS NORTHWEST IN	09/30/2025	31817	Monthly Maintenance Agreement	0	5,405.00	5,405.00
10 E 530 9700 64 7431 0000 0000 0000 1	General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT					5,405.00	
122622	DELL MARKETING LP	09/30/2025	073125	Dell Latitude laptops for journalism class	4022425037	3,643.52	3,643.52
10 E 530 3151 27 5650 4020 0000 0000 0	General Fund/EXPENDITURES/CTE-JOURNALISM					3,643.52	
122623	EDMENTUM	09/30/2025	INV32641930	Courseware: Comprehensive Library - Program License	4020252610	3,089.07	3,089.07
10 E 530 0100 27 5610 4020 4020 0000 0	General Fund/EXPENDITURES/BASIC EDUCATION					3,089.07	
122624	EDNETICS INC	09/30/2025	INV-136680	Monthly charges	0	4,107.11	8,235.89
10 E 530 9700 72 7530 0000 0000 0000 0	General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT					4,107.11	
			INV-137834	Monthly charges	0	4,081.73	
10 E 530 9700 72 7530 0000 0000 0000 0	General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT					4,081.73	
			INV-137908	Entire business annual support	0	47.05	
10 E 530 9700 72 7350 0000 0000 0000 0	General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT					47.05	
122625	ERICH BOLZ	09/30/2025	Aug4-Aug 29	Time log	0	450.00	450.00
10 E 530 2100 21 7340 0000 0000 0000 0	General Fund/EXPENDITURES/SPECIAL ED, BASIC, STATE					450.00	
122626	FATBEAM LLC	09/30/2025	60363	Monthly Service	0	1,420.00	1,420.00
10 E 530 9700 72 7530 0000 0000 0000 0	General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT					1,420.00	
122627	FIRE CONTROL SPRINKLER SYST CO	09/30/2025	25-080525	Annual Fire sprinkler inspections	0	3,382.00	3,382.00
10 E 530 9700 64 7431 0000 0000 0000 1	General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT					3,382.00	
122628	FIRE PROTECTION SPECIALISTS LL	09/30/2025	30291	3-SM CT Inspection	0	2,320.00	2,320.00
10 E 530 9700 64 7431 0000 0000 0000 0	General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT					2,320.00	
122629	GOLD STAR FOODS- NORTHWEST DIS	09/30/2025	3395492	Goldstar Foods	8000252607	2,651.52	2,651.52
10 E 530 9800 42 5630 0000 0000 0000 0	General Fund/EXPENDITURES/SCHOOL FOOD SERVICES					2,651.52	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
122630	GREATER SPOKANE VALLEY CHAMBER	09/30/2025	109452	Manufacturing Matters Table Sponsor	0	175.00	175.00
10 E 530 9700 12 7580 0000 0000 0000 0			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			175.00	
122631	H & H INC	09/30/2025	AR385305	DO and Transportation	0	157.92	918.80
10 E 530 9700 13 7310 0000 0000 0000 0			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			87.34	
10 E 530 9900 52 7310 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS			70.58	
			AR385306	Elementary	0	252.31	
10 E 530 2100 27 7310 0000 0000 0000 0			General Fund/EXPENDITURES/SPECIAL ED, BASIC, STATE			25.43	
10 E 530 0100 27 7310 1010 1010 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			217.86	
10 E 530 0900 27 7310 0000 0000 0000 1			General Fund/EXPENDITURES/TRANSITION TO KINDERGARTEN			9.02	
			AR385307	High School	0	311.60	
10 E 530 3100 27 7310 0000 0000 0000 0			General Fund/EXPENDITURES/VOCATIONAL, BASIC, STATE			75.53	
10 E 530 0100 27 7310 4020 4020 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			236.07	
			AR385308	Middle School	0	196.97	
10 E 530 0100 27 7310 2050 2050 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			196.97	
122632	HOBART SERVICE	09/30/2025	36885416	Maintenance service	0	993.46	993.46
10 E 530 9700 64 7430 0000 0000 0000 1			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			993.46	
122633	INLAND NW YEARBOOK	09/30/2025	Camp	Yearbook Camp Registration - Adviser	4022425042	270.00	270.00
10 E 530 3151 27 7580 4020 0000 0000 0			General Fund/EXPENDITURES/CTE-JOURNALISM			270.00	
122634	INLAND POWER & LIGHT	09/30/2025	423	Electricity 20999007	0	15,613.09	15,613.09
10 E 530 9700 65 7622 0000 0000 0000 0			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			15,613.09	
122635	INTOUCH RECEIPTING	09/30/2025	377149	Annual credit card transaction	0	1,755.98	1,755.98
10 E 530 9700 13 7352 0000 0005 0000 1			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			1,755.98	
122636	J.W. PEPPER & SON INC	09/30/2025	367770454	Band and Choir Music	4020252612	267.55	267.55
10 E 530 0100 27 5610 4020 4020 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			267.55	
122637	MINUTEMAN PRESS #234	09/30/2025	7975	ASB PO Forms	4020252608	82.35	82.35
10 E 530 0100 27 5610 4020 4020 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			82.35	
122638	NEWESD 101	09/30/2025	1252505309	Summary agreement 2024-2025: Sept	0	4,744.42	4,744.42
10 E 530 9700 72 7351 0000 0000 0000 0			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			4,486.51	
10 E 530 0100 27 7350 0000 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			257.91	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
122639	NORTHWEST TEXTBOOK	09/30/2025	114-375-247	Math Textbooks for Freeman Elementary	1000252601	2,722.20	4,147.10
10 E 530 0100 33 5610 1010 1010 0000 0			General Fund/EXPENDITURES/	BASIC EDUCATION		2,722.20	
			114-375-698	Math Textbooks for Freeman Elementary	1000252601	127.60	
10 E 530 0100 33 5610 1010 1010 0000 0			General Fund/EXPENDITURES/	BASIC EDUCATION		127.60	
			114-375-912	Math Textbooks for Freeman Elementary	1000252601	1,297.30	
10 E 530 0100 33 5610 1010 1010 0000 0			General Fund/EXPENDITURES/	BASIC EDUCATION		1,297.30	
122640	OVERHEAD DOOR CORP	09/30/2025	20875550	Maintenance labor- elementary cafeteria	0	237.82	237.82
10 E 530 9700 64 7430 0000 0000 0000 1			General Fund/EXPENDITURES/	DISTRICTWIDE SUPPORT		237.82	
122641	PEARSON NCS	09/30/2025	29232323	AIMSWEBPLUS COMPLETE NEW QTY 1 (DIGITAL)	1010252601	4,053.75	4,053.75
10 E 530 5202 27 7320 0000 0000 0000 0			General Fund/EXPENDITURES/	TITLE II		4,053.75	
122642	PETERS HARDWARE	09/30/2025	3996/2	Maintenance supplies	0	358.71	358.71
10 E 530 9700 64 5610 0000 0000 0000 0			General Fund/EXPENDITURES/	DISTRICTWIDE SUPPORT		358.71	
122643	PLANET TURF	09/30/2025	3012579	Paint for fields	0	572.58	572.58
10 E 530 9700 62 5610 0000 0000 0000 0			General Fund/EXPENDITURES/	DISTRICTWIDE SUPPORT		572.58	
122644	PROCUT SAW & TOOL	09/30/2025	92337	Blade sharpening for Construction	4022425052	107.18	107.18
10 E 530 3164 27 5610 4020 0000 0000 0			General Fund/EXPENDITURES/	CTE- CONSTRUCTION RELATED		107.18	
122645	REFRIGERATION SUPPLIES DIST	09/30/2025	16354591-01	Maintenance supplies	0	661.14	661.14
10 E 530 9700 64 5610 0000 0000 0000 0			General Fund/EXPENDITURES/	DISTRICTWIDE SUPPORT		661.14	
122646	RODDA PAINT	09/30/2025	9578481	Paint for the HS	0	53.33	53.33
10 E 530 9700 64 5610 0000 0000 0000 0			General Fund/EXPENDITURES/	DISTRICTWIDE SUPPORT		53.33	
122647	RWC INTERNATIONAL LTD	09/30/2025	RA106015909:01	Contractual -bus	0	2,275.41	8,921.15
10 E 530 9900 53 7340 0000 0000 0000 0			General Fund/EXPENDITURES/	PUPIL TRANSPORTATIONS		2,275.41	
			RA106015910:01	Contractual -bus	0	739.89	
10 E 530 9900 53 7340 0000 0000 0000 0			General Fund/EXPENDITURES/	PUPIL TRANSPORTATIONS		739.89	
			XA106103010:01	TK supplies	0	1,174.68	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 0900 27 5610 0000 0000 0000 1			General Fund/EXPENDITURES/TRANSITION TO KINDERGARTEN			1,174.68	
			XA106103010:02	TK supplies	0	3,230.38	
10 E 530 0900 27 5610 0000 0000 0000 1			General Fund/EXPENDITURES/TRANSITION TO KINDERGARTEN			3,230.38	
			XA106103606:01	BUS supplies	0	134.99	
10 E 530 9900 53 5610 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS			134.99	
			XA106103720:01	TK Supplies	0	1,174.68	
10 E 530 0900 27 5610 0000 0000 0000 1			General Fund/EXPENDITURES/TRANSITION TO KINDERGARTEN			1,174.68	
			XA106104085:01	Bus supplies	0	191.12	
10 E 530 9900 53 5610 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS			191.12	
122648	SECURITY SOLUTIONS NORTHWEST L	09/30/2025	384471	Maintenance service-credit	0	-36.44	229.49
10 E 530 9700 35 7340 0000 0000 0000 1			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			-36.44	
			386148	Fire Alarm Radio-R6002815	0	32.43	
10 E 530 9700 35 7340 0000 0000 0000 1			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			32.43	
			386149	Intrusion Alarm-A1549933	0	32.43	
10 E 530 9700 35 7340 0000 0000 0000 1			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			32.43	
			386150	Intrusion Alarm-A1549936	0	32.43	
10 E 530 9700 35 7340 0000 0000 0000 1			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			32.43	
			386151	Intrusion Alarm-A1549934 and Elevator #ELV7028	0	51.89	
10 E 530 9700 35 7340 0000 0000 0000 1			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			51.89	
			386152	Intrusion Alarm-A1549935 and Elevator #ELV7029	0	51.89	
10 E 530 9700 35 7340 0000 0000 0000 1			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			51.89	
			386153	Intrusion Alarm-A1549937	0	32.43	
10 E 530 9700 35 7340 0000 0000 0000 1			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			32.43	
			386154	Intrusion Alarm-A1549938	0	32.43	
10 E 530 9700 35 7340 0000 0000 0000 1			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			32.43	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
122649	SITEONE LANDSCAPE SUPPLY LLC	09/30/2025	157563400-001	Maintenance supplies	0	27.95	27.95
10 E 530 9700 64 5610 0000 0000 0000 0			General Fund/EXPENDITURES	DISTRICTWIDE SUPPORT		27.95	
122650	SPOKANE TESTING SOLUTIONS	09/30/2025	19272	DOT Exam: E. Combs, A. Branon and Drug Test B. Jamison	0	280.00	1,258.40
10 E 530 9900 52 7340 0000 0000 0000 0			General Fund/EXPENDITURES	PUPIL TRANSPORTATIONS		280.00	
			19416	DOT Test-C. Pannell, G. Geiser, J. Patton, C. Trejbal, B. Jamison,	0	978.40	
10 E 530 9900 52 7340 0000 0000 0000 0			General Fund/EXPENDITURES	PUPIL TRANSPORTATIONS		978.40	
122651	SPOKANE COUNTY HEALTH DIST	09/30/2025	PR0000984	Food Permit - Elementary	8000252601	300.00	300.00
10 E 530 9800 44 7810 0000 0000 0000 0			General Fund/EXPENDITURES	SCHOOL FOOD SERVICES		300.00	
122652	SPOKANE COUNTY TREASURER'S OFF	09/30/2025	ci10002277	SRO Contract Billing - Sept 2025	0	7,071.40	7,071.40
10 E 530 9700 35 7340 0000 0000 0000 1			General Fund/EXPENDITURES	DISTRICTWIDE SUPPORT		7,071.40	
122653	SUNSHINE DISPOSAL & RECYCLING	09/30/2025	77176269	Garbage-2198335, 2189761	0	1,090.66	1,090.66
10 E 530 9700 65 7431 0000 0000 0000 0			General Fund/EXPENDITURES	DISTRICTWIDE SUPPORT		1,090.66	
122654	SUPERIOR FLOOR REFINISHING LLC	09/30/2025	073125	Gym floor refinishing-4 floors	0	8,144.25	8,144.25
10 E 530 9700 63 7350 0000 0000 0000 1			General Fund/EXPENDITURES	DISTRICTWIDE SUPPORT		8,144.25	
122655	TERRY'S DAIRY INC	09/30/2025	707386A	Dairy Vendor	8000252604	108.10	1,875.59
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES	SCHOOL FOOD SERVICES		108.10	
			707795A	Dairy Vendor	8000252604	214.28	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES	SCHOOL FOOD SERVICES		214.28	
			707811B	Dairy Vendor	8000252604	108.10	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES	SCHOOL FOOD SERVICES		108.10	
			708294A	Dairy Vendor	8000252604	179.84	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES	SCHOOL FOOD SERVICES		179.84	
			708571A	Dairy Vendor	8000252604	144.45	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES	SCHOOL FOOD SERVICES		144.45	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			709196A	Dairy Vendor	8000252604	108.10	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			108.10	
			709199A	Dairy Vendor	8000252604	126.27	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			126.27	
			710103A	Dairy Vendor	8000252604	295.18	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			295.18	
			710573A	Dairy Vendor	8000252604	240.97	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			240.97	
			710578A	Dairy Vendor	8000252604	147.59	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			147.59	
			711213A	Dairy Vendor	8000252604	202.71	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			202.71	
122656	THE CORE PROJECT	09/30/2025	202528	Core Lessons	0	1,350.00	1,350.00
				License-renewal			
10 E 530 0100 33 7330 0000 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			1,350.00	
122657	THE ZONES OF REGULATION, INC	09/30/2025	7915	The Zones Of Regulation (Digital curriculum)	1010252602	120.00	120.00
10 L 630 0000 00 0000 0000 0000 0000			General Fund/Due to Other Government Units			-9.72	
10 E 530 2100 33 5610 0000 0000 0000 0			General Fund/EXPENDITURES/SPECIAL ED, BASIC, STATE			129.72	
122658	UNITED SCHOOLS INS PROGRAM	09/30/2025	2025-34947-0315-1	2024-2025 USIP renewal	0	271,870.18	271,082.53
10 E 530 9700 68 7520 0000 0000 0000 0			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			201,191.40	
10 E 530 9900 56 7520 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS			70,678.78	
			2025-34947-0639-1	Credit - delete 2016 Ford Collins #55017	0	-522.03	
10 E 530 9900 56 7520 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS			-522.03	
			2025-34947-0728-1	Credit - delete 2011 International Bus #60688	0	-265.62	
10 E 530 9900 56 7520 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS			-265.62	
122659	URM STORES INC	09/30/2025	6-1-612966	Food	0	13.58	109.98
10 E 530 9800 42 5610 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			13.58	
			6-1-617307	URM Cash & Carry	8000252603	19.96	
10 E 530 9800 44 5610 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			19.96	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			6-1-617675	URM Cash & Carry	8000252603	46.32	
10 E 530 9800 44 5610 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			46.32	
			6-1-617704	Counselors Taco	2050252601	30.12	
				'bout it			
10 E 530 0100 24 5610 2050 2050 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			30.12	
122660 US FOODS INC		09/30/2025	3175310	US Foods	8000252606	1,172.95	11,128.47
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			1,172.95	
			3175311	US Foods	8000252606	935.11	
10 E 530 9800 44 5610 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			158.70	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			776.41	
			3175312	US Foods	8000252606	28.80	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			28.80	
			3234457	US Foods	8000252606	38.48	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			38.48	
			5439002	US Foods	8000252606	65.46	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			65.46	
			5468969	US Foods	8000252606	334.40	
10 E 530 9800 44 5610 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			172.96	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			161.44	
			5468970	US Foods	8000252606	1,346.41	
10 E 530 9800 44 5610 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			151.41	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			1,195.00	
			5468971	US Foods	8000252606	1,726.51	
10 E 530 9800 44 5610 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			425.84	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			1,300.67	
			5468972	US Foods	8000252606	265.33	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			265.33	
			5525941	US Foods	8000252606	129.12	
10 E 530 9800 44 5610 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			65.76	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			63.36	
			5663938	US Foods	8000252606	1,549.63	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			1,549.63	
			5663939	US Foods	8000252606	15.05	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			15.05	
			5663940	US Foods	8000252606	10.02	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			10.02	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			5663942	US Foods	8000252606	39.28	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			39.28	
			5663943	US Foods	8000252606	902.05	
10 E 530 9800 44 5610 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			120.98	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			781.07	
			5673479	US Foods	8000252606	50.43	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			50.43	
			5792539	US Foods	8000252606	57.97	
10 E 530 9800 44 5610 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			57.97	
			5863473	US Foods	8000252606	660.45	
10 E 530 9800 44 5610 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			87.41	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			573.04	
			5863477	US Foods	8000252606	1,437.12	
10 E 530 9800 44 5610 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			38.11	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			1,399.01	
			5863478	US Foods	8000252606	59.16	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			59.16	
			5863479	US Foods	8000252606	50.54	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			50.54	
			5863480	US Foods	8000252606	11.93	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			11.93	
			5863481	US Foods	8000252606	157.80	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			157.80	
			5863482	US Foods	8000252606	32.74	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			32.74	
			5863483	US Foods	8000252606	80.13	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			80.13	
			5987239	US Foods-credit	8000252606	-26.71	
			against 5663943				
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			-26.71	
			5994994	US Foods-credit	8000252606	-1.69	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			-1.69	
122661	WALTER E NELSON CO	09/30/2025	555135	Custodial	0	91.13	275.09
				supplies			
10 E 530 9700 63 5610 0000 0000 0000 0			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			91.13	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			555145	Custodial supplies	0	183.96	
10 E 530 9700 63 5610 0000 0000 0000 0		09/30/2025	200039374	General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		183.96	
122662	WASBO	09/30/2025	200039374	S-275 Personnel Reporting Workshop	0	125.00	125.00
10 E 530 9700 14 7330 0000 0000 0000 0		09/30/2025	2526-010	General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		125.00	
122663	WASH APPLIED MATH COUNCIL	09/30/2025	2526-010	Applied Math Fall In Service Registration - Morton	4020252611	200.00	200.00
10 E 530 3130 27 7580 4020 0000 0000 0		09/30/2025	14802	General Fund/EXPENDITURES/CTE-GEOMETRY		200.00	
122664	WASH ASSOC SCHOOL ADM	09/30/2025	14802	Board on Track Renewal	0	2,894.00	3,681.50
10 E 530 9700 11 7350 0000 0000 0000 1		09/30/2025	197670	General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		2,894.00	
			197670	2025-2026 membership dues: S. Rawson	0	787.50	
10 E 530 2100 21 7810 0000 0000 0000 0		09/30/2025	107398663	General Fund/EXPENDITURES/SPECIAL ED, BASIC, STATE		787.50	
122665	WEX BANK	09/30/2025	107398663	Gas	0	938.25	938.25
10 E 530 9700 65 5626 0000 0000 0000 0		09/30/2025	45861	General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		317.05	
10 E 530 9700 75 5626 0000 0000 0000 0		09/30/2025	45861	General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		92.16	
10 E 530 9900 52 5626 0000 0000 0000 0		09/30/2025	45861	General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS		529.04	
122666	WIAA	09/30/2025	45861	WIAA L&I fees	4020252609	1,500.00	1,500.00
10 E 530 0100 28 7340 4020 0000 0000 1		09/30/2025	20907	General Fund/EXPENDITURES/BASIC EDUCATION		1,500.00	
122667	WILDROSE GRAPHICS	09/30/2025	20907	Strahan Memorial Scholarship Plaque engraving	4020252606	10.91	10.91
10 E 530 0100 27 5610 4020 4020 0000 0		09/30/2025	CEV-00005	General Fund/EXPENDITURES/BASIC EDUCATION		10.91	
122668	WJEA	09/30/2025	CEV-00005	Registration for Journalism Day	4020252613	446.00	446.00
10 E 530 3151 27 7580 4020 0000 0000 0		09/30/2025	303481	General Fund/EXPENDITURES/CTE-JOURNALISM		446.00	
122669	WON-DOOR CORPORATION	09/30/2025	303481	Accordian door for HS	0	490.50	490.50
10 E 530 9700 64 7430 0000 0000 0000 1		09/30/2025	1002500040	General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		490.50	
122670	WSIPC	09/30/2025	1002500040	New Student Enrollment Software	1002425027	1,033.85	1,033.85
10 L 630 0000 00 0000 0000 0000 0000		09/30/2025		General Fund/Due to Other Government Units		-83.74	
10 E 530 0100 27 7351 0000 0000 0000 1		09/30/2025		General Fund/EXPENDITURES/BASIC EDUCATION		1,117.59	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
122671	WSPA	09/30/2025	353091035	2025 WSPA School Law Conference	0	350.00	350.00
10 E 530 9700 14 7330 0000 0000 0000 1	General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT					350.00	
122672	ZIPLY FIBER	09/30/2025	509/188-0049	Phones -08/30/25	0	2,269.86	2,269.86
10 E 530 9700 65 7530 0000 0000 0000 0	General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT					2,269.86	
				58 Computer	Check(s) For a Total of		392,841.86

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	58	Computer	Checks For a Total of	392,841.86
Total For	58	Manual, Wire Tran, ACH & Computer Checks		392,841.86
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	392,841.86

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	-93.46	0.00	392,935.32	392,841.86

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 22, 2025, the board, by a _____ vote, approves payments, totaling \$8,858.72. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP Direct Dep Settlement:

ACH Numbers 252600002 through 252600026, totaling \$8,858.72

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
252600002	ALLEN, MICHAEL SHANE	09/30/2025	CP	Cell Phone	0	75.00	75.00
				Stipend			
10 E 530 0100 23 7310 0000 0000 0000 1			General Fund/EXPENDITURES/BASIC EDUCATION			75.00	
252600003	BECKER, TAWNYA MICHELLE	09/30/2025	CP	CELL PHONE	0	75.00	75.00
				ALLOWANCE			
10 E 530 9900 52 7310 0000 0000 0000 1			General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS			75.00	
252600004	BEVERS, KENT	09/30/2025	CP	CELL PHONE	0	75.00	75.00
				ALLOWANCE			
10 E 530 9800 41 7310 0000 0000 0000 1			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			75.00	
252600005	BRANON, ADAM C	09/30/2025	CP	CELL PHONE	0	75.00	75.00
				ALLOWANCE			
10 E 530 9700 62 7310 0000 0000 0000 1			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			75.00	
252600006	BRANON, JOSEPH	09/30/2025	CP	CELL PHONE	0	75.00	75.00
				ALLOWANCE			
10 E 530 0158 32 7432 0000 0000 0000 1			General Fund/EXPENDITURES/TECHNOLOGY			75.00	
252600007	COMBS JR., EVERETT	09/30/2025	CP	CELL PHONE	0	75.00	75.00
				ALLOWANCE			
10 E 530 9900 52 7310 0000 0000 0000 1			General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS			75.00	
252600008	DOBNEY, EMMA	09/30/2025	August	August OT	0	1,662.50	1,662.50
10 E 530 2100 26 7322 0000 0000 0000 0			General Fund/EXPENDITURES/SPECIAL ED, BASIC, STATE			1,662.50	
252600009	EDEN, JENNIFER	09/30/2025	Pre employment costs	Pre-employment costs	0	141.00	141.00
10 E 530 9900 52 5610 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS			141.00	
252600010	GEISER, GREGORY	09/30/2025	Pre employment costs	Pre-employment costs	0	99.50	99.50

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9900 52 5610 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS			99.50	
252600011	JESSEE, MARJORIE	09/30/2025	Food Handler	Food Handler Card	0	10.00	10.00
10 E 530 9800 42 5610 0000 0000 0000 0			General Fund/EXPENDITURES/SCHOOL FOOD SERVICES			10.00	
252600012	LALLY, KIRK D	09/30/2025	CP	CELL PHONE ALLOWANCE	0	75.00	75.00
10 E 530 9700 64 7310 0000 0000 0000 1			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			75.00	
252600013	PHELAN, LISA A	09/30/2025	CP	CELL PHONE ALLOWANCE	0	75.00	75.00
10 E 530 0100 23 7310 0000 0000 0000 1			General Fund/EXPENDITURES/BASIC EDUCATION			75.00	
252600014	RAWSON, STACEY	09/30/2025	CP	CELL PHONE ALLOWANCE	0	75.00	387.33
10 E 530 0100 26 7310 0000 0000 0000 1			General Fund/EXPENDITURES/BASIC EDUCATION			75.00	
			Special Ed	SPecial Ed	0	312.33	
10 E 530 2100 27 5610 0000 0000 0000 0			General Fund/EXPENDITURES/SPECIAL ED, BASIC, STATE			312.33	
252600015	REED, TODD L	09/30/2025	CP	CELL PHONE ALLOWANCE	0	75.00	75.00
10 E 530 0158 32 7432 0000 0000 0000 1			General Fund/EXPENDITURES/TECHNOLOGY			75.00	
252600016	RIPKE, CHAD EDWARD	09/30/2025	CP	CELL PHONE ALLOWANCE	0	75.00	75.00
10 E 530 0100 23 7310 0000 0000 0000 1			General Fund/EXPENDITURES/BASIC EDUCATION			75.00	
252600017	RUBY, SUSAN	09/30/2025	FSD2526	Monthly Contractual Services for oversight of Psychologist Intern	0	2,040.00	2,040.00
10 E 530 2100 26 7322 0000 0000 0000 0			General Fund/EXPENDITURES/SPECIAL ED, BASIC, STATE			2,040.00	
252600018	RUSSELL, RANDAL LEE	09/30/2025	CP	CELL PHONE ALLOWANCE	0	75.00	75.00
10 E 530 9700 12 7310 0000 0000 0000 1			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			75.00	
252600019	SMITH, JEFF	09/30/2025	CP	CELL PHONE ALLOWANCE	0	75.00	75.00
10 E 530 0100 23 7310 0000 0000 0000 1			General Fund/EXPENDITURES/BASIC EDUCATION			75.00	
252600020	STEINOLFSON, ALAN	09/30/2025	CP	CELL PHONE ALLOWANCE	0	75.00	75.00
10 E 530 9700 13 7310 0000 0000 0000 1			General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT			75.00	
252600021	STRAW, JAMES J	09/30/2025	CP	CELL PHONE ALLOWANCE	0	75.00	183.22

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 0100 23 7310 0000 0000 0000 1			General Fund/EXPENDITURES/BASIC EDUCATION			75.00	
			Reimbursement	Food for Back to school and parking-CTE Conference	0	108.22	
10 E 530 3400 27 5610 0000 0000 0000 0			General Fund/EXPENDITURES/MIDDLE SCHOOL CTE			22.00	
10 E 530 0100 27 5610 2050 2050 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			86.22	
252600022	YEARTA, JOANNA	09/30/2025	FSD2526 Psych	Monthly Contractual Psychologist Intern	0	3,080.00	3,080.00
10 E 530 2100 26 7322 0000 0000 0000 0			General Fund/EXPENDITURES/SPECIAL ED, BASIC, STATE			3,080.00	
252600023	YOUSEPH, HEIDI	09/30/2025	Parking	Parking	0	22.00	22.00
10 E 530 3100 27 8580 0000 0000 0000 0			General Fund/EXPENDITURES/VOCATIONAL, BASIC, STATE			22.00	
252600024	KEEBLER, MADISON PATRICIA	09/30/2025	2025 Coaches Fee	Reimburse 2025 Coaches School fee	4000252606	71.50	155.24
40 E 530 2500 00 0000 4020 0000 0000 0			Associated Student Body Fund/EXPENDITURES/GENERAL ATHLE			71.50	
			Cheer	Paint for posters	0	83.74	
40 E 530 4030 00 0000 4020 0000 0000 0			Associated Student Body Fund/EXPENDITURES/CHEER			83.74	
252600025	STRAW, KAELE KAY	09/30/2025	Volleyball	Posters for volleyball	0	52.93	52.93
40 E 530 2500 00 0000 4020 0000 0000 0			Associated Student Body Fund/EXPENDITURES/GENERAL ATHLE			52.93	
252600026	SWILLIE, ISAAC	09/30/2025	Coach Clinic	Coach Clinic	0	50.00	50.00
40 E 530 2500 00 0000 4020 0000 0000 0			Associated Student Body Fund/EXPENDITURES/GENERAL ATHLE			50.00	
				25 ACH	Check(s) For a Total of		8,858.72

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
25	ACH	Checks For a Total of	8,858.72
0	Computer	Checks For a Total of	0.00
Total For	25	Manual, Wire Tran, ACH & Computer Checks	8,858.72
Less	0	Voided	0.00
		Net Amount	8,858.72

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	0.00	0.00	8,600.55	8,600.55
40	Associated Student Body Fund	0.00	0.00	258.17	258.17

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 22, 2025, the board, by a _____ vote, approves payments, totaling \$35,521.22. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:

Warrant Numbers 122596 through 122612, totaling \$35,521.22

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
122596	BALDWIN SIGN COMPANY	09/30/2025	250507-1	Softball scoreboard installation	4000252605	2,140.38	2,140.38
40 E 530 2220 00 0000 4020 0000 0000 0	Associated Student Body Fund/EXPENDITURES/SOFTBALL					1,070.19	
40 E 530 2500 00 0000 4020 0000 0000 0	Associated Student Body Fund/EXPENDITURES/GENERAL ATHLE					1,070.19	
122597	BIG LEAGUE LOCKER INC	09/30/2025	2500004	Cross Country T-shirts	4000252623	209.90	209.90
40 L 630 0000 00 0000 0000 0000 0000	Associated Student Body Fund/Due to Other Government Un					-17.00	
40 E 530 2010 00 0000 4020 0000 0000 0	Associated Student Body Fund/EXPENDITURES/CROSS COUNTRY					226.90	
122598	BSN SPORTS LLC	09/30/2025	929765165	Girls Soccer Uniforms	4000252614	4,146.29	16,346.22
40 E 530 2050 00 0000 4020 0000 0000 0	Associated Student Body Fund/EXPENDITURES/UNIFORM REPLA					4,146.29	
	929934786			Girls Basketball Uniforms	4000252613	4,805.87	
40 E 530 2050 00 0000 4020 0000 0000 0	Associated Student Body Fund/EXPENDITURES/UNIFORM REPLA					4,805.87	
	930041790			Boys Basketball Uniforms	4000252612	3,501.76	
40 E 530 2050 00 0000 4020 0000 0000 0	Associated Student Body Fund/EXPENDITURES/UNIFORM REPLA					3,501.76	
	930237237			Football Helmets	4002425148	3,061.31	
40 E 530 2500 00 0000 4020 0000 0000 0	Associated Student Body Fund/EXPENDITURES/GENERAL ATHLE					3,061.31	
	930892988			Volleyballs Season Order	4002425208	830.99	
40 E 530 2030 00 0000 4020 0000 0000 0	Associated Student Body Fund/EXPENDITURES/VOLLEYBALL					830.99	
122599	FREEMAN HIGH IMPREST FUND	09/30/2025	14084-14085-14086	Reimburse Imprest Account	4000252624	352.98	352.98
40 E 530 1000 00 0000 4020 0000 0000 0	Associated Student Body Fund/EXPENDITURES/General Stude					22.98	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
40 E 530 2240 00 0000 4020 0000 0000 0	Associated Student Body Fund/EXPENDITURES/BASEBALL					230.00	
40 E 530 2500 00 0000 4020 0000 0000 0	Associated Student Body Fund/EXPENDITURES/GENERAL ATHLE					100.00	
122600	HEALY AWARDS INC	09/30/2025	INV114758	Helmet stickers for football	4000252611	330.35	330.35
40 E 530 2020 00 0000 4020 0000 0000 0	Associated Student Body Fund/EXPENDITURES/FOOTBALL					330.35	
122601	HUDL	09/30/2025	H00159391	Football HUDL subscription	4000252619	1,621.50	1,621.50
40 E 530 2020 00 0000 4020 0000 0000 0	Associated Student Body Fund/EXPENDITURES/FOOTBALL					1,621.50	
122602	LASHAW RANCH ROASTERS INC.	09/30/2025	6662	Open PO for Dawghouse coffee 25-26	4000252610	82.00	82.00
40 E 530 4090 00 0000 4020 0000 0000 0	Associated Student Body Fund/EXPENDITURES/FBLA					82.00	
122603	MIC'D UP LLC	09/30/2025	108-UU	mic'd up - virtual announcer and music program	4000252602	5,000.00	5,000.00
40 E 530 1000 00 0000 4020 0000 0000 0	Associated Student Body Fund/EXPENDITURES/General Stude					1,250.00	
40 E 530 2500 00 0000 4020 0000 0000 0	Associated Student Body Fund/EXPENDITURES/GENERAL ATHLE					3,750.00	
122604	RIDDELL ALL AMERICAN SPORTS CO	09/30/2025	952315282	Football Helmets	4002425150	1,812.78	1,812.78
40 E 530 2500 00 0000 4020 0000 0000 0	Associated Student Body Fund/EXPENDITURES/GENERAL ATHLE					1,812.78	
122605	SPOKANE REGIONAL HEALTH DIST	09/30/2025	PR0002002	Permit to operate espresso stand for 2025-2026 school year	4000252609	300.00	300.00
40 E 530 4090 00 0000 4020 0000 0000 0	Associated Student Body Fund/EXPENDITURES/FBLA					300.00	
122606	SYNCHRONIZED HEALTH & WELLNESS	09/30/2025	346B4898-0002	Nutrition Workshop for Cross Country Athletes	4000252622	350.00	350.00
40 E 530 2010 00 0000 4020 0000 0000 0	Associated Student Body Fund/EXPENDITURES/CROSS COUNTRY					350.00	
122607	THE CORE PROJECT	09/30/2025	202535	Core Day 6th & 7th grade 2 sessions 8th grade- 1 session	0	4,275.00	4,275.00
40 E 530 1000 00 0000 2050 0000 0000 0	Associated Student Body Fund/EXPENDITURES/General Stude					4,275.00	
122608	URM STORES INC	09/30/2025	6-1-613992	Open PO for Dawghouse supplies 25-26	4000252607	28.13	353.75
40 E 530 4090 00 0000 4020 0000 0000 0	Associated Student Body Fund/EXPENDITURES/FBLA					28.13	
	statement			Open PO for Dawghouse	4000252607	325.62	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
supplies 25-26							
40 E 530 4090 00 0000 4020 0000 0000 0	Associated Student Body Fund/EXPENDITURES/FBLA					325.62	
122609 URM STORES INC	09/30/2025 6-1-617705	OY Store	2000252604	86.26	86.26		
40 E 530 6040 00 0000 2050 0000 0000 0	Associated Student Body Fund/EXPENDITURES/POSTIVE BEHAV			86.26			
122610 URM STORES INC	09/30/2025 6-1-623760	Tootsie Pops - Scottie Dash Prizes	2000252605	35.10	35.10		
40 E 530 1090 00 0000 2050 0000 0000 0	Associated Student Body Fund/EXPENDITURES/SCOTTIE DASH			35.10			
122611 WIAA	09/30/2025 45861-A	WIAA Annual Fees	4000252615	1,635.00	1,635.00		
40 E 530 2500 00 0000 4020 0000 0000 0	Associated Student Body Fund/EXPENDITURES/GENERAL ATHLE			1,635.00			
122612 WIAA	09/30/2025 46240	WIAA Membership	2000252601	590.00	590.00		
40 E 530 2000 00 0000 2050 0000 0000 0	Associated Student Body Fund/EXPENDITURES/Athletics			590.00			
17	Computer	Check(s) For a Total of					35,521.22

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	17	Computer	Checks For a Total of	35,521.22
Total For	17	Manual, Wire Tran, ACH & Computer Checks		35,521.22
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	35,521.22

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
40	Associated Student Body Fund	-17.00	0.00	35,538.22	35,521.22

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 22, 2025, the board, by a _____ vote, approves payments, totaling \$4,586.06. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:
Warrant Numbers 122613 through 122614, totaling \$4,586.06

Secretary _____
Board Member _____

Board Member _____
Board Member _____

Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
122613	CONTROL SOLUTIONS NORTHWEST IN	09/30/2025	31860	High School Leak in Wall	0	2,086.06	2,086.06
20 E 530 5050 12 7000 0000 0000 0000 0			Capital Projects/EXPENDITURES/MISC	BLDG REPAIRS		2,086.06	
122614	FUSION ARCHITECTURE PLLC	09/30/2025	Reimbursement	Reimbursement-Trac k program	0	2,500.00	2,500.00
20 E 530 1000 12 5000 0000 0000 0000 0			Capital Projects/EXPENDITURES/BLEACHERS			2,500.00	
				2 Computer	Check(s) For a Total of		4,586.06

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
2	Computer	Checks For a Total of	4,586.06
Total For	2	Manual, Wire Tran, ACH & Computer Checks	4,586.06
Less	0	Voided	0.00
		Net Amount	4,586.06

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
20	Capital Projects	0.00	0.00	4,586.06	4,586.06

As of September 22, 2025, the board, by a _____ vote, does
approve for payment those Direct Deposits included in the following list
and further described as follows: COUNTY TREASURER - County Treasurer Warrants
Direct Deposit Number 900022489 through 900022635
in the total amount of \$1,014,521.90.

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

						RETIRE
PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	HOURS
BENE5	BENEFITS NO PAY	2	1.0000			
CA13	ADMIN BC 1	41	14.0000		129,573.05	2752.00
CA14	ADMIN BC 1	1	1.0000		7,078.84	176.00
CA25	REDROVER	1	1.0000		206.25	
CA45	ASB COORDINATOR	2	2.0000		458.34	
CA55	MS ATHLETIC DIR	1	1.0000		250.00	
CA75	ALE COORD.	1	1.0000		466.54	35.00
CA85	HS ATHLETIC DIR	1	1.0000		208.34	
CAJ5	JOURNALISM	1	1.0000		287.92	
CBA5	BAND	1	1.0000		505.84	
CC14	CUSTODIAL BC 1	8	6.0000		21,819.32	1025.00
CCA5	CLASS ADVISOR	4	4.0000		523.36	
CCH5	CHOIR	1	1.0000		157.09	
CD34	DRIVER CONTRACT	12	12.0000		19,699.70	1406.40
CD44	PM2-R	2	2.0000		1,363.91	92.00
CD74	DRIVER AIDE	1	1.0000		1,177.38	116.00
CDCP5	DCP CONTR	1	1.0000		1,000.00	
CDD3	ADDITIONAL DAYS	2	1.0000		412.50	77.00
CDD5	ADDITIONAL DAYS	9	5.0000		2,194.42	105.00
CE13	PARA-ED	28	18.0000		38,868.25	3528.30
CE33	LIBRARY COORD	4	1.0000		1,404.92	116.00
CE34	LC EXTRA DAYS	1	1.0000		132.19	35.00
CF14	NUTRITION	5	5.0000		8,011.88	669.50
CGP5	GROUNDS	1	1.0000		5,052.67	176.00
CHS5	HONOR SOCIETY	1	1.0000		47.92	
CIN5	INCENTIVE	1	1.0000		2,386.84	
CJ13	COACHING C1	10	10.0000		13,126.35	518.00
CJ15	COACHING C1	2	2.0000		3,284.34	110.00
CJ25	COACHING C2	1	1.0000		1,308.00	50.00
CN13	NURSE BC 1	1	1.0000		4,827.03	175.00
CP15	PHD STIPEND	1	1.0000		1,491.75	
CS13	SECRETARY BC 1	13	6.0000		19,290.52	1755.00
CSP15	SUPPLIES STPND1	56	56.0000		14,000.00	
CSS15	Safety Stipend	1	1.0000		125.00	
CSU5	Assist Supt	3	1.0000		1,250.00	
CT13	TEACH BC 1	84	57.0000		391,600.78	11518.00

CHECK DATE: 09/30/2025 PERIOD ENDING DATE: 09/30/2025

Board Report

<u>PAY</u>	<u>DESCRIPTION</u>	<u>COUNT</u>	<u>FACTOR</u>	<u>HOURS</u>	<u>GROSS</u>	<u>RETIRE</u> <u>HOURS</u>
CTE15	CTE STP	2	2.0000		954.59	
CTE23	CTE STP	1	1.0000		208.34	
CTE25	CTE DIRECTOR	1	1.0000		1,250.00	
CV15	VOC STIPEND	1	1.0000		167.09	
CYB5	YEARBOOK	2	2.0000		386.42	
PLBB	PERSONAL LV BB	5	77.0000		2,355.30	
TO93	CERT SUB	6		290.5000	6,225.01	290.50
TO94	CLASS SUB	8		76.5500	1,833.38	76.60
TI05	PER DIEM DAY	6		6.0000	2,722.82	42.00
TI93	CLASS SUB	3		21.0000	393.96	21.00
TB14	BUS DR	2		23.0000	518.04	23.00
TB34	BUS AIDE	1		5.0000	94.95	5.00
TC14	CUSTODIAL	6		68.0000	1,675.02	68.00
TC5	COMMITTEE	1		49.5000	1,237.50	49.50
TD13	AFTERCARE	2		10.0000	250.00	10.00
TE13	PARA-ED	17		137.5000	2,817.00	137.50
TE33	LIBRARY COORD	4		14.0000	317.23	14.00
TF14	NUTRITION	5		70.3200	1,571.93	70.40
TG14	GROUND/MAINT	2		314.0000	5,231.24	314.00
TN13	NURSE	1		96.8300	3,910.00	96.80
TO15	PAY DIFF	4	104.0000		104.00	
TPC5	PREP COVERAGE	2		2.0000	80.00	2.00
TS13	SECRETARY	2		33.2500	1,040.46	33.30
TSB3	TRANSPORTATION	19	218.3000		5,486.73	218.40
TSU3	TICKET SALES	1		2.1700	54.25	2.20
TSU5	TICKET SALES	1		2.5000	62.50	2.50
	REPORT TOTAL	410	627.3000	1222.1200	734,539.00	25911.90

CHECK DATE: 09/30/2025 PERIOD ENDING DATE: 09/30/2025

Board Report

CODE	DESCRIPTION	CATEGORY	COUNT	AMOUNT
1FIC	FICA	FICA	408	43,530.23
1FIT	Fed Inc Tax	FEDERAL TAX	408	55,111.52
1FIT+	FIT Add Amount	FEDERAL TAX	53	4,810.33
1Med	Medicare	MEDICARE	408	10,180.41
1PFML	WA Paid FML	PFML	408	4,833.28
1ReE0	SERS Plan 0	RETIREMENT	32	
1ReE2	SERS Plan 2	RETIREMENT	61	5,554.75
1ReE3	SERS Plan 3	RETIREMENT	95	9,378.33
1ReT0	TRS Plan 0	RETIREMENT	9	
1ReT2	TRS Plan 2	RETIREMENT	30	4,981.88
1ReT3	TRS Plan 3	RETIREMENT	176	32,640.68
1WC	Workers' Comp	WORKERS' COMP	303	1,712.21
1WLTC	WA CARES TAX	LONG-TERM CARE	359	3,552.85
A0110	DUES-WEA/APA TR		86	3,795.57
A2123	1.75% UN-PUBLIC		83	1,271.61
A6133	PSE COPE		9	12.00
ACH#2	SECOND ACH		29	5,162.00
ACH#3	THIRD ACH		4	665.00
BHH	BRENDA'S H.H.		5	30.00
DCP R	DCP ROTH %	TSA-AFTER TAX	2	172.37
DCPR	DCP ROTH \$	TSA-AFTER TAX	2	200.00
F0113	UNITED -UNITED		2	10.00
HCFSA	Medical FSA	OTH BEF TAX	26	1,258.34
HEHSA	Health Eqty-HSA	OTH BEF TAX	5	350.00
HRA 1	HEALTHINVESTHRA	TSA-BEFORE TAX	30	1,250.00
IDTAX	IDAHO STATE TAX	STATE TAX	2	46.00
KP2CR	Kai WA Smt2 E/C	OTH BEF TAX	3	200.00
KP2ER	Kai WA Smt2 EMP	OTH BEF TAX	4	342.00
KP2FR	Kai WA Smt2 FAM	OTH BEF TAX	4	709.00
KP2SR	Kai WA Smt2 E/S	OTH BEF TAX	3	228.00
KP3ER	Kai WA Smt3 EMP	OTH BEF TAX	6	540.00
KP3FR	Kai WA Smt3 FAM	OTH BEF TAX	2	810.00
KP3SR	Kai WA Smt3 E/S	OTH BEF TAX	2	228.00
KW1CR	Kai WA Core1E/C	OTH BEF TAX	4	80.00
KW2CR	Kai WA Core2E/C	OTH BEF TAX	5	192.00
KW2ER	Kai WA Core2EMP	OTH BEF TAX	11	275.00
KW2FR	Kai WA Core2FAM	OTH BEF TAX	10	825.00
KW2SR	Kai WA Core2E/S	OTH BEF TAX	3	220.00
KWSCR	Kai WA SndChE/C	OTH BEF TAX	2	214.00
KWSER	Kai WA SndChEMP	OTH BEF TAX	24	1,098.00
KWSFR	Kai WA SndChFAM	OTH BEF TAX	9	1,098.00
KWSSR	Kai WA SndChE/S	OTH BEF TAX	4	488.00
LIFE	LIFE LOCK		1	17.00
LTD50	Emp Pd LTD 50%		32	111.78
LTD60	Emp Pd LTD 60%		212	1,859.36
P1076	EQUITABLE	TSA-BEFORE TAX	3	500.00
P1176	AMERICA-OMNI	TSA-BEFORE TAX	4	150.00
P1276	ASPIRE-OMNI	TSA-BEFORE TAX	2	220.00
P6176	SECURITY-OMNI	TSA-BEFORE TAX	5	400.00
P9176	THRIVENT-OMNI	TSA-BEFORE TAX	2	100.00
PHER	Prem Hgh PPOEMP	OTH BEF TAX	7	270.00
PHFR	Prem Hgh PPOFAM	OTH BEF TAX	4	405.00
PHSR	Prem Hgh PPOE/S	OTH BEF TAX	3	540.00

CHECK DATE: 09/30/2025 PERIOD ENDING DATE: 09/30/2025

Board Report

CODE	DESCRIPTION	CATEGORY	COUNT	AMOUNT
PMER	Prem HMCrEPOEMP	OTH BEF TAX	1	17.00
PMFR	Prem HMCrEPOFAM	OTH BEF TAX	3	51.00
PMSR	Prem HMCrEPOE/S	OTH BEF TAX	2	34.00
PSCR	Prem Std PPOE/C	OTH BEF TAX	4	414.00
PSEr	Prem Std PPOEMP	OTH BEF TAX	8	316.00
PSFR	Prem Std PPOFAM	OTH BEF TAX	11	948.00
PSSR	Prem Std PPOE/S	OTH BEF TAX	3	158.00
PT127	ASPIRE-OMNI	TSA-AFTER TAX	3	1,000.00
R0170	VEBA I -VEBA TR	OTH BEF TAX	63	1,124.24
R1170	VEBA I -VEBA TR	OTH BEF TAX	181	4,917.54
R2170	VEBA I -VEBA TR	OTH BEF TAX	64	5,740.30
R3170	VEBA Leadership	OTH BEF TAX	46	2,800.00
V0143	LEVY CA-FREEMAN		18	27.00
V1FR	UMPACP-UWMedFAM	OTH BEF TAX	3	312.00
VACR	UMP Achieve2E/C	OTH BEF TAX	13	1,314.00
VAER	UMP Achieve2EMP	OTH BEF TAX	2	125.00
VAFR	UMP Achieve2FAM	OTH BEF TAX	5	1,125.00
VASR	UMP Achieve2E/S	OTH BEF TAX	5	750.00
VHSAC	UMP CDHP E/C	OTH BEF TAX	2	37.00
VHSAE	UMP CDHP EMP	OTH BEF TAX	1	21.00
VHSAF	UMP CDHP FAM	OTH BEF TAX	2	63.00
VUCR	UMP Achieve1E/C	OTH BEF TAX	3	70.00
VUER	UMP Achieve1EMP	OTH BEF TAX	34	520.00
VUFR	UMP Achieve1FAM	OTH BEF TAX	19	865.00
VUSR	UMP Achieve1E/S	OTH BEF TAX	10	345.00
Z2165	DEFERRED COMP	TSA-BEFORE TAX	14	4,265.00
			3926	229,988.58

CHECK DATE: 09/30/2025 PERIOD ENDING DATE: 09/30/2025

Board Report

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
1FIC	FICA	FICA	408	43,530.23
1Med	Medicare	MEDICARE	408	10,180.41
1PFML	WA Paid FML	PFML	404	1,896.00
1ReE0	SERS Plan 0	RETIREMENT	32	
1ReE2	SERS Plan 2	RETIREMENT	61	6,493.39
1ReE3	SERS Plan 3	RETIREMENT	95	9,676.75
1ReT0	TRS Plan 0	RETIREMENT	9	
1ReT2	TRS Plan 2	RETIREMENT	30	5,652.61
1ReT3	TRS Plan 3	RETIREMENT	176	37,757.75
1UC	Unemployment 00	UNEMPLOY COMP	408	623.48
1WC	Workers' Comp	WORKERS' COMP	303	7,210.28
SEBAD	SEBB ADJUSTMENT		2	122.00
SEBB	SEBB Healthcare		247	156,840.00
			2583	279,982.90

***** End of report *****

Spokane County Treasurer's Monthly Report

SD No. 358 Freeman

For: 08/2025

ESD No. 101

SCHEDULE A

Detail of all Cash Increases (Other Than School District Direct Deposits with the County Treasurer, Investment Transactions, Interfund Loans, and Accrued Interest and Premium on Bonds Sold).

Rev. No.	Source Description	Item No.	J500FD S.D. 358 General	J510FD S.D. 358 Building	J530FD S.D. 358 Bond & Int	J550FD S.D. 358 Transportation
			Fund 1	Fund 2	Fund 3	Fund 9
1100	Local Property Tax	20	\$19,170.24	\$301.77	\$18,812.25	\$0.00
1300	Sale of Tax Title Property	28	\$0.00	\$0.00	\$0.00	\$0.00
1400	In Lieu of Taxes	29	\$0.00	\$0.00	\$0.00	\$0.00
1500	Timber Excise Tax	35	\$0.00	\$0.00	\$0.00	\$0.00
1600	County-Administered Forests - DNR	30	\$0.00	\$0.00	\$0.00	\$0.00
1900	Other Local Taxes	31	\$0.00	\$0.00	\$0.00	\$0.00
XXXX	State Apportionment (Total Only) Report 1197	32	\$1,186,148.89			\$224,441.00
2900	Other Nontax (i.e., Impact Fees)	38	\$0.00	\$0.00	\$0.00	\$0.00
5500	Federal Forests	27	\$0.00	\$0.00	\$0.00	
3600	State Forests - DNR	34	\$0.00	\$0.00	\$0.00	\$0.00
3900	Other State - General	36	\$0.00	\$0.00	\$0.00	
5400	Federal in Lieu of Taxes	55	\$0.00	\$0.00	\$0.00	\$0.00
XXXX	Other Federal (Includes Accounts 5200 6100)	40	\$0.00	\$0.00	\$0.00	
2300	Investment Earnings	02	\$2,239.63	\$1,638.04	\$3,807.37	\$224.28
2400	Interfund Loan Interest Earnings	41	\$0.00	\$0.00		
9100	Sale of Bonds	42	\$0.00	\$0.00		\$0.00
9600	Sale of Refunding Bonds	43			\$0.00	\$0.00
7100	Participation Payments from Other Districts	46	\$0.00	\$0.00		
7301	Nonhigh Participation	47	\$0.00			
** 9900	Operating Transfers	48	\$0.00	\$0.00	\$0.00	\$0.00
Total Schedule A Cash Increases			\$1,207,558.76	\$1,939.81	\$22,619.62	\$224,665.28

(These totals must equal the amounts shown in Item 04 on pages 1, 2 and 3 in funds 1, 2, 3, and 9)

**Please refer to the Accounting Manual for Public School Districts in the State of Washington for definition of Revenue!

This report is due on or before the 7th business day of the following month according to RCW 28A.510.270(2).
I hereby certify that the county treasurer's monthly report to the above-named school district is true and correct.

County Treasurer: Mike VolzDate **09/05/2025**

Spokane County Treasurer's Monthly Report

SD No. 358 Freeman

For: 08/2025

ESD No. 101

		J500FD S.D. 358 General	J560FD S.D. 358 ASB
		Fund 1	Fund 4
I CASH:	Item No.		
Beginning Cash Balance		\$693,917.70	\$391,803.08
ADD: School District Deposits Received in	01	\$32,058.59	\$24,693.84
Investments Earnings	02		\$1,230.37
Investments Sold (Exclude Interest)	03	\$0.00	\$0.00
Interfund Loan Proceeds from Fund 2	52	\$0.00	
Repayment of Interfund Loan Principal From Fund 2, 3, or 9 (Exclude Interest)	49	\$0.00	
Proceed from Revenue Anticipation Notes Issued	15	\$0.00	
Total Schedule A Cash Increases (see page 6)	04	\$1,207,558.76	
Other Cash Increases - Identify:	19	\$0.00	\$0.00
Warrants Cancelled		\$0.00	\$0.00
DEDUCT: Warrants Issued		-\$373,225.47	-\$14,213.52
Warrants Interest Paid	06	\$0.00	
Investments Purchased	07	\$0.00	\$0.00
Interfund Loans to Funds 2, 3, or 9	13	\$0.00	
Repayment of Interfund Loan Principal to Fund 2 (Exclude Interest)	08	\$0.00	
Interfund Loan Interest Paid	09	\$0.00	
Revenue Anticipation Notes Redeemed	16	\$0.00	
Revenue Anticipation Note Interest Paid	17	\$0.00	
Operating Transfer to Funds 2, 3, or 9	10	\$0.00	
Other Cash Decreases - Identity	11	-\$795,422.04	-\$2,589.23
Ending Cash Balance		\$764,887.54	\$400,924.54
II INVESTMENTS			
Beginning Investments Balance		\$0.00	\$0.00
ADD: Investments Purchased	07	\$0.00	\$0.00
DEDUCT: Investments Sold (Exclude Interest)	03	\$0.00	\$0.00
Ending Investments Balance		\$0.00	\$0.00
III WARRANTS			
Beginning Warrants Outstanding Balance		\$345,470.20	\$19,125.83
ADD: Warrants Issued	12	\$373,225.47	\$14,213.52
DEDUCT: Warrants Redeemed	05	-\$328,512.35	-\$18,506.81
Warrants Cancelled	14	\$0.00	\$0.00
Ending Warrants Outstanding Balance		\$390,183.32	\$14,832.54
IV REVENUE ANTICIPATION NOTES OUTSTANDING:			
Beginning Revenue Anticipation Notes Outstanding Balance		\$0.00	
ADD: Revenue Anticipation Notes Issued	15	\$0.00	
DEDUCT: Revenue Anticipation Notes Redeemed	16	\$0.00	
Ending Revenue Anticipation Notes Outstanding Balance		\$0.00	
ENDING CASH PLUS INVESTMENTS			
LESS REVENUE ANTICIPATION NOTES OUTSTANDING		\$764,887.54	\$400,924.54

Spokane County Treasurer's Monthly Report

SD No. 358 Freeman

For: 08/2025

ESD No. 101

	Item No.	J510FD S.D. 358 Building	J550FD S.D. 358 Transportation
		Fund 2	Fund 9
I CASH:			
Beginning Cash Balance		\$477,293.63	\$27,837.57
ADD: School District Deposits Received in	01	\$0.00	\$1,425.00
Investments Sold (Exclude Interest)	03	\$0.00	\$0.00
Interfund Loan Proceeds from Fund 2	52	\$0.00	\$0.00
Repayment of Interfund Loan Principal From Fund 1, 3, or 9 (Exclude Interest)	49	\$0.00	
Proceed from Revenue Anticipation Notes Issued	15	\$0.00	\$0.00
Total Schedule A Cash Increases (see page 6)	04	\$1,939.81	\$224,665.28
Other Cash Increases - Identify:	19	\$0.00	\$0.00
Warrants Cancelled		\$0.00	\$0.00
DEDUCT: Warrants Issued		-\$31,611.03	\$0.00
Warrants Interest Paid	06	\$0.00	\$0.00
Investments Purchased	07	\$0.00	\$0.00
Nonvoted Bonds Redeemed by County Treasurer	13	\$0.00	
Repayment of Interfund Loan Principal to Fund 2 (Exclude Interest)	08	\$0.00	\$0.00
Interfund Loan Interest Paid	09	\$0.00	\$0.00
Revenue Anticipation Notes Redeemed	16	\$0.00	\$0.00
Revenue Anticipation Note Interest Paid	17	\$0.00	\$0.00
Operating Transfer to Funds 2, 3, or 9	10	\$0.00	\$0.00
Investments Purchased	18	\$0.00	
Other Cash Decreases - Identity	11	\$0.00	\$0.00
Ending Cash Balance		\$447,622.41	\$253,927.85
II INVESTMENTS			
Beginning Investments Balance		\$0.00	\$0.00
ADD: Investments Purchased	07	\$0.00	\$0.00
DEDUCT: Investments Sold (Exclude Interest)	03	\$0.00	\$0.00
Ending Investments Balance		\$0.00	\$0.00
III WARRANTS			
Beginning Warrants Outstanding Balance		\$16,054.81	\$0.00
ADD: Warrants Issued	12	\$31,611.03	\$0.00
DEDUCT: Warrants Redeemed	05	-\$16,054.81	\$0.00
Warrants Cancelled	14	\$0.00	\$0.00
Ending Warrants Outstanding Balance		\$31,611.03	\$0.00
IV REVENUE ANTICIPATION NOTES OUTSTANDING:			
Beginning Revenue Anticipation Notes Outstanding Balance		\$0.00	\$0.00
ADD: Revenue Anticipation Notes Issued	15	\$0.00	\$0.00
DEDUCT: Revenue Anticipation Notes Redeemed	16	\$0.00	\$0.00
Ending Revenue Anticipation Notes Outstanding Balance		\$0.00	\$0.00
ENDING CASH PLUS INVESTMENTS			
LESS REVENUE ANTICIPATION NOTES OUTSTANDING		\$447,622.41	\$253,927.85

Spokane County Treasurer's Monthly Report

SD No. 358 Freeman

For: 08/2025

ESD No. 101

		J530FD S.D. 358 Bond & Int
		Fund 3
I COUNTY TREASURER'S CASH:		
Beginning Cash Balance		\$1,274,641.21
ADD: School District Deposits Received in	01	\$0.00
Investments Sold (Exclude Interest)	03	\$0.00
Interfund Loan Proceeds from Fund 1 or 2	52	\$0.00
Accrued Interest and Premium on Bond Sales	50	\$0.00
Monies Remitted to County Treasurer by Fiscal Agent	77	\$0.00
Proceed from Revenue Anticipation Notes Issued	15	\$0.00
Other Cash Increases - Identify:	19	\$0.00
Total Schedule A Cash Increases (see page 6)	04	\$22,619.62
Warrants Cancelled		\$0.00
DEDUCT: Warrants Issued		\$0.00
Warrants Interest Paid	06	\$0.00
Voted Bonds Redeemed by County Treasurer	71	\$0.00
Nonvoted Bonds Redeemed by County Treasurer	58	\$0.00
Voted Coupon Interest Paid by County Treasurer	72	\$0.00
Nonvoted Coupon Interest Paid by County Treasurer	65	\$0.00
Bond Transfer Fees	98	\$0.00
Investments Purchased	07	\$0.00
Monies Remitted to Fiscal Agent by County Treasurer	73	\$0.00
Repayment of Interfund Loan to Fund 1 or 2 (Exclude Interest)	08	\$0.00
Interfund Loan Interest Paid	09	\$0.00
Revenue Anticipation Notes Redeemed	16	\$0.00
Revenue Anticipation Note Interest Paid	17	\$0.00
Residual Equity Transfer to Funds 1 to Close Out Debt Service Fund	10	\$0.00
Other Cash Decreases - Identity	11	\$0.00
Ending County Treasurer's Cash Balance		\$1,297,260.83
II COUNTY TREASURER'S INVESTMENTS:		
Beginning County Treasurer's Investments Balance		\$0.00
ADD: Investments Purchased	07	\$0.00
DEDUCT: Investments Sold (Exclude Interest)	03	\$0.00
Ending County Treasurer's Investments Balance		\$0.00
III FISCAL AGENT CASH		
Beginning Fiscal Agent Cash Balance		\$0.00
ADD: Monies Remitted to the Fiscal Agent by County Treasurer	73	\$0.00
DEDUCT: Voted Bonds Redeemed by Fiscal Agent	75	\$0.00
Nonvoted Bonds Redeemed by Fiscal Agent	57	\$0.00
Voted Coupon Interest Paid by Fiscal Agent	76	\$0.00
Nonvoted Coupon Interest Paid by Fiscal Agent	64	\$0.00
Monies Remitted to County Treasurer by Fiscal Agent	77	\$0.00
Ending Fiscal Agent Cash Balance		\$0.00
IV REVENUE ANTICIPATION NOTES OUTSTANDING:		
Beginning Revenue Anticipation Notes Outstanding Balance		\$0.00
ADD: Revenue Anticipation Notes Issued	15	\$0.00
DEDUCT: Revenue Anticipation Notes Redeemed	16	\$0.00
Ending Revenue Anticipation Notes Outstanding Balance		\$0.00

Spokane County Treasurer's Monthly Report

SD No. 358 Freeman

For: 08/2025

ESD No. 101

			J530FD S.D. 358 Bond & Int
			Fund 3
V WARRANTS OUTSTANDING:			
Beginning Warrants Outstanding Balance			\$0.00
(+) Warrants Issued	12		\$0.00
(-) Warrants Redeemed	05		\$0.00
Warrants Cancelled	14		\$0.00
Ending Warrants Outstanding Balance			\$0.00
VI MATURED VOTED BONDS OUTSTANDING			
Beginning Matured Voted Bonds Outstanding Balance			\$0.00
(+) Bonds Maturing This Month	90		\$0.00
(-) Bonds Redeemed by Fiscal Agent	75		\$0.00
Bonds Redeemed By County Treasurer	71		\$0.00
Ending Matured Voted Bonds Outstanding Balance			\$0.00
VII MATURED NONVOTED BONDS OUTSTANDING			
Beginning Matured Nonvoted Bonds Outstanding Balance			\$0.00
(+) Bonds Maturing This Month	56		\$0.00
(-) Bonds Redeemed by Fiscal Agent	57		\$0.00
Bonds Redeemed By County Treasurer	58		\$0.00
Ending Matured Nonvoted Bonds Outstanding Balance			\$0.00
VIII UNMATURED VOTED BONDS OUTSTANDING			
Beginning Unmatured Voted Bonds Outstanding Balance			\$7,010,000.00
(+) Bonds Issued	78		\$0.00
Refunding Bonds Transferred from Fund 6	87		\$0.00
(-) Bonds Maturing this Month	90		\$0.00
Bonds Refunded Transferred to Funds 5 or 6	97		\$0.00
Ending Unmatured Voted Bonds Outstanding Balance			\$7,010,000.00
IX UNMATURED NONVOTED BONDS OUTSTANDING			
Beginning Unmatured Nonvoted Bonds Outstanding Balance			\$1,053,380.00
(+) Bonds Issued	59		\$0.00
Refunding Bonds Transferred from Fund 6	60		\$0.00
(-) Bonds Maturing this Month	56		\$0.00
Bonds Refunded Transferred to Funds 5 or 6	62		\$0.00
Ending Unmatured Nonvoted Bonds Outstanding Balance			\$1,053,380.00
X VOTED MATURED COUPONS OUTSTANDING			
Beginning Voted Matured Coupons Outstanding Balance			\$0.00
(+) Coupons Maturing this Month	79		\$0.00
(-) Coupon Interest Paid By Fiscal Agent	76		\$0.00
Coupon Interest Paid By the County Treasurer	72		\$0.00
Ending Voted Matured Coupons Outstanding Balance			\$0.00
XI NONVOTED MATURED COUPONS OUTSTANDING			
Beginning Nonvoted Matured Coupons Outstanding Balance			\$0.00
(+) Coupons Maturing this Month	63		\$0.00
(-) Coupon Interest Paid By Fiscal Agent	64		\$0.00
Coupon Interest Paid By the County Treasurer	65		\$0.00
Ending Nonvoted Matured Coupons Outstanding Balance			\$0.00

SD No. 358 Freeman

For: 08/2025

ESD No. 101

		K160FD S.D. 358 Trust and Agency	Permanent Trust
I CASH:	Item No.	Fund 7	Fund 8
Beginning Cash Balance		\$0.00	\$0.00
(+) School District Deposits Receipted in	01	\$0.00	\$0.00
Investment Earnings 02	02	\$0.00	\$0.00
Investments Sold (Exclude Interest)	03	\$0.00	\$0.00
Other Cash Increases - Identify:	19	\$0.00	\$0.00
Total Schedule A Cash Increases (see page 6)		\$0.00	\$0.00
Warrants Cancelled		\$0.00	\$0.00
(-) Warrants Issued		\$0.00	\$0.00
Investments Purchased	07	\$0.00	\$0.00
Other Cash Decreases - Identity	11	\$0.00	\$0.00
Ending Cash Balance		\$0.00	\$0.00
II INVESTMENTS:			
Beginning Investments Balance		\$0.00	\$0.00
(+) Investments Purchased	07	\$0.00	\$0.00
(-) Investments Sold (Exclude Interest)	03	\$0.00	\$0.00
Ending Investment Balance		\$0.00	\$0.00
III WARRANTS OUTSTANDING:			
Beginning Warrants Outstanding Balance		\$0.00	\$0.00
(+) Warrants Issued	12	\$0.00	\$0.00
(-) Warrants Redeemed	05	\$0.00	\$0.00
Warrants Cancelled	14	\$0.00	\$0.00
Ending Warrants Outstanding Balance		\$0.00	\$0.00
ENDING CASH PLUS INVESTMENTS		\$0.00	\$0.00

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)

For the FREEMAN SCHOOL DISTRICT #358 School District for the Month of August, 2025

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 LOCAL TAXES	1,758,894	19,170.24	1,780,068.87		21,174.87-	101.20
2000 LOCAL SUPPORT NONTAX	290,100	29,221.68	366,819.69		76,719.69-	126.45
3000 STATE, GENERAL PURPOSE	8,457,476	863,883.94	8,623,630.65		166,154.65-	101.96
4000 STATE, SPECIAL PURPOSE	3,078,772	311,644.61	3,206,638.28		127,866.28-	104.15
5000 FEDERAL, GENERAL PURPOSE	0	.00	.00		.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	413,742	12,862.43	399,623.56		14,118.44	96.59
7000 REVENUES FR OTH SCH DIST	80,000	.00	78,200.00		1,800.00	97.75
8000 OTHER AGENCIES AND ASSOCIATES	31,000	.00	.00		31,000.00	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	14,109,984	1,236,782.90	14,454,981.05		344,997.05-	102.45
B. EXPENDITURES						
00 Regular Instruction	7,028,108	579,749.20	6,801,063.30	10,656.33	216,388.37	96.92
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	1,507,134	133,616.28	1,558,370.88	2,245.04	53,481.92-	103.55
30 Voc. Ed Instruction	1,320,154	101,749.68	1,274,755.16	13,222.57	32,176.27	97.56
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	214,412	23,207.04	291,757.19	0.00	77,345.19-	136.07
70 Other Instructional Pgms	21,665	2,182.46	22,835.84	0.00	1,170.84-	105.40
80 Community Services	500	.00	10,985.91	0.00	10,485.91-	> 1000
90 Support Services	3,853,745	326,442.50	3,899,171.27	4,196.12-	41,230.15-	101.07
Total EXPENDITURES	13,945,718	1,166,947.16	13,858,939.55	21,927.82	64,850.63	99.53
C. OTHER FIN. USES TRANS. OUT (GL 536)	51,862	.00	51,861.99			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)	112,404	69,835.74	544,179.51		431,775.51	384.13
F. TOTAL BEGINNING FUND BALANCE	128,951		253,216.45			
G. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	241,355		797,395.96			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	0	.00
G/L 823 Restricted for Carryover of Tra	0	8,926.04
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	25,809.51
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	32,999	32,998.74
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 873 Committed to Depreciation Sub-F	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	15,000.00
G/L 890 Unassigned Fund Balance	112,404	544,179.51
G/L 891 Unassigned Min Fnd Bal Policy	95,952	170,482.16
<u>TOTAL</u>	241,355	797,395.96

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)

For the FREEMAN SCHOOL DISTRICT #358 School District for the Month of August, 2025

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	502,000	301.77	515,249.30		13,249.30-	102.64
2000 Local Support Nontax	6,500	1,638.04	103,321.94		96,821.94-	> 1000
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	20,000	.00	.00		20,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	528,500	1,939.81	618,571.24		90,071.24-	117.04
B. EXPENDITURES						
10 Sites	168,000	31,611.03	109,321.36	0.00	58,678.64	65.07
20 Buildings	20,000	.00	76,745.59	0.00	56,745.59-	383.73
30 Equipment	65,000	.00	12,632.57	31,174.94	21,192.49	67.40
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	15,857.64	0.00	15,857.64-	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	253,000	31,611.03	214,557.16	31,174.94	7,267.90	97.13
C. OTHER FIN. USES TRANS. OUT (GL 536)	498,940	.00	498,940.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)	223,440-	29,671.22-	94,925.92-		128,514.08	57.52-
F. TOTAL BEGINNING FUND BALANCE	611,148		542,548.33			
G. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	387,708		447,622.41			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	526,548.33
G/L 862 Committed from Levy Proceeds	65,000-	12,632.57-
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restricted Impact Fees	0	.00
G/L 867 Restrictd Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 ASSIGNED TO FUND PURPOSES	452,708	66,293.35-
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	387,708	447,622.41

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)

For the FREEMAN SCHOOL DISTRICT #358 School District for the Month of August, 2025

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	1,832,140	18,812.25	1,843,609.23		11,469.23-	100.63
2000 Local Support Nontax	9,000	3,807.37	29,695.66		20,695.66-	329.95
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	550,802	.00	550,801.99		.01	100.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>2,391,942</u>	<u>22,619.62</u>	<u>2,424,106.88</u>		<u>32,164.88-</u>	<u>101.34</u>
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	1,948,940	.00	1,948,940.00	0.00	.00	100.00
Interest On Bonds	359,362	.00	359,361.99	0.00	.01	100.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	50,000	.00	.00	0.00	50,000.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>2,358,302</u>	<u>.00</u>	<u>2,308,301.99</u>	<u>0.00</u>	<u>50,000.01</u>	<u>97.88</u>
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	33,640	22,619.62	115,804.89		82,164.89	244.25
F. <u>TOTAL BEGINNING FUND BALANCE</u>	1,113,556		1,181,455.94			
G. <u>GLS 896, 897, 898 ACCOUNTING</u>	XXXXXXXXX		.00			
<u>CHANGES AND ERROR CORRECTIONS (+OR-)</u>						
H. <u>TOTAL ENDING FUND BALANCE</u>	1,147,196		1,297,260.83			
<u>(E+F + OR - G)</u>						
I. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	1,147,196		1,297,260.83			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 ASSIGNED TO FUND PURPOSES	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>1,147,196</u>		<u>1,297,260.83</u>			

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)

For the FREEMAN SCHOOL DISTRICT #358 School District for the Month of August, 2025

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 General Student Body	85,700	11,476.37	80,931.32		4,768.68	94.44
2000 Athletics	265,403	10,502.60	286,423.64		21,020.64-	107.92
3000 Classes	5,000	.00	10,182.80		5,182.80-	203.66
4000 Clubs	77,090	3,945.24	79,531.72		2,441.72-	103.17
6000 Private Moneys	1,300	.00	3,041.93		1,741.93-	233.99
Total REVENUES	434,493	25,924.21	460,111.41		25,618.41-	105.90
B. EXPENDITURES						
1000 General Student Body	76,900	229.78	38,304.30	807.51	37,788.19	50.86
2000 Athletics	350,028	16,572.97	285,921.55	2,353.13	61,753.32	82.36
3000 Classes	7,175	.00	6,076.17	0.00	1,098.83	84.69
4000 Clubs	88,305	.00	67,617.25	2,450.23	18,237.52	79.35
6000 Private Moneys	800	.00	4,380.42	0.00	3,580.42-	547.55
Total EXPENDITURES	523,208	16,802.75	402,299.69	5,610.87	115,297.44	77.96
C. EXCESS OF REVENUES						
OVER (UNDER) EXPENDITURES (A-B)	88,715-	9,121.46	57,811.72		146,526.72	165.17-
D. TOTAL BEGINNING FUND BALANCE	343,041		349,262.82			
E. GLS 896, 897, 898 ACCOUNTING	XXXXXXXXXX		.00			
CHANGES AND ERROR CORRECTIONS (+OR-)						
F. TOTAL ENDING FUND BALANCE	254,326		407,074.54			
C+D + OR - E)						
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	254,326		407,074.54			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 ASSIGNED TO FUND PURPOSES	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	254,326		407,074.54			

70--Private Purpose Trust Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2024 (September 1, 2024 - August 31, 2025)

For the FREEMAN SCHOOL DISTRICT #358 School District for the Month of August, 2025

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)

For the FREEMAN SCHOOL DISTRICT #358 School District for the Month of August, 2025

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	2,500	1,649.28	27,212.84		24,712.84-	> 1000
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	219,436	224,441.00	224,441.00		5,005.00-	102.28
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)	221,936	226,090.28	251,653.84		29,717.84-	113.39
B. 9900 TRANSFERS IN FROM GF	0	.00	.00		.00	0.00
C. Total REV./OTHER FIN. SOURCES	221,936	226,090.28	251,653.84		29,717.84-	113.39
D. EXPENDITURES						
Type 30 Equipment	286,000	.00	285,999.61	0.00	.39	100.00
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	286,000	.00	285,999.61	0.00	.39	100.00
E. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
F. OTHER FINANCING USES (GL 535)	0	.00	.00			
G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)	64,064-	226,090.28	34,345.77-		29,718.23	46.39-
H. TOTAL BEGINNING FUND BALANCE	288,207		288,273.62			
I. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXX		.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	224,143		253,927.85			

K. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 819 Restricted for Fund Purposes	224,143	253,927.85
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 889 ASSIGNED TO FUND PURPOSES	0	.00
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	224,143	253,927.85

E0--Employee Benefit Trust Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2024 (September 1, 2024 - August 31, 2025)

For the FREEMAN SCHOOL DISTRICT #358 School District for the Month of August, 2025

T0--General Long-Term Debt Group-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2024 (September 1, 2024 - August 31, 2025)

For the FREEMAN SCHOOL DISTRICT #358 School District for the Month of August, 2025

***** End of report *****

Coversheet

ASB Reports

Section:	III. Board Recognition
Item:	A. ASB Reports
Purpose:	
Submitted by:	
Related Material:	FHS ASB Board Report 9.22.25.pdf FES-FMS ASB Board Report 9-22-25.pdf



Board Report Freeman School District

Date: September 22, 2025
Submitted by: Greta Van Gemert

Vision Statement
Continuing Our Tradition of Excellence in Education

Mission Statement
The Freeman School District is the center of a unique, rural community.
With pride, commitment and caring, we provide a safe environment for all students to experience meaningful, rigorous learning opportunities that allow them to dream and develop into capable, confident and ethical members of the 21st Century.

- Freeman 2025-2026 Strategic Plan Pillars**
- Curriculum, Instruction and Assessment
 - School Safety, Culture and Environment
 - Partnering with Parents and School/Community
 - Fiscal and Legal Accountability

Overview **INVOLVEMENT**

Areas of Focus

- All district assembly
- Themes (candy bucket)
- Leadership
- Tailgate night
- High school shirts (No limits, No excuses, No looking back)



Board Report Freeman School District

Date: September 22, 2025
Submitted by: FES/FMS ASB President- Evelyn Kann

Vision Statement
Continuing Our Tradition of Excellence in Education

Mission Statement
The Freeman School District is the center of a unique, rural community.
With pride, commitment and caring, we provide a safe environment for all students to experience meaningful, rigorous learning opportunities that allow them to dream and develop into capable, confident and ethical members of the 21st Century.

- Freeman 2025-2026 Strategic Plan Pillars**
- Curriculum, Instruction and Assessment
 - School Safety, Culture and Environment
 - Partnering with Parents and School/Community
 - Fiscal and Legal Accountability

Overview

This year, ASB is focused on making sure every student feels a sense of belonging and connection at Freeman Elementary and Middle Schools. We are working to increase student voice and involvement, giving more opportunities for students to share ideas and lead activities. Our goals also include strengthening our partnership with Freeman High School, creating efficient processes for our work, and making sure we have fun along the way. Together, we want to build a school community where everyone feels included and engaged.

Areas of Focus

- >School-Wide Assembly- CORE Day
- >Scottie Dash- Friday, September 26th
- >Lunchtime Activities
- >Spirit Weeks
- >Dances

Coversheet

Lisa Phelan, Elementary School Principal-Assistant Superintendent

Section:	VI. Building Reports
Item:	A. Lisa Phelan, Elementary School Principal-Assistant Superintendent
Purpose:	
Submitted by:	
Related Material:	Lisa Phelan, Elementary School Principal-Assistant Superintendent.pdf



Board Report Freeman School District

Date: September 22, 2025
Submitted by: Lisa Phelan

Vision Statement
Continuing Our Tradition of Excellence in Education

Mission Statement
The Freeman School District is the center of a unique, rural community.
With pride, commitment and caring, we provide a safe environment for all students to experience meaningful, rigorous learning opportunities that allow them to dream and develop into capable, confident and ethical members of the 21st Century.

- Freeman 2025-2026 Strategic Plan Pillars**
- Curriculum, Instruction and Assessment
 - School Safety, Culture and Environment
 - Partnering with Parents and School/Community
 - Fiscal and Legal Accountability

Overview

For the 2025-26 school year, Freeman Elementary School will continue to strengthen our Multi-Tiered System of Supports (MTSS) across academic, behavioral, and social-emotional domains. Our focus will be on refining practices within all three tiers to ensure that each student receives the support they need to thrive. Equally important, we are committed to fostering a strong sense of belonging for all students, staff, and community members.

Areas of Focus

- Hiring a one-year non-continuing K teacher
- Fall benchmark screening for all students 1-5
- PLC meetings to review data (Aimsweb, classroom) for intervention groups
- Rockford Fair projects
- Fall Field Trips, Scottie Dash, PTSG event planning

Enrollment

TK = 37 and P3 = 4 K = 67 1st = 48 2nd = 66

3rd = 58 4th = 72 5th = 58 = 406

Coversheet

Jim Straw, Middle School Principal

Section:	VI. Building Reports
Item:	B. Jim Straw, Middle School Principal
Purpose:	
Submitted by:	
Related Material:	Jim Straw, Middle School Principal.pdf



Board Report Freeman School District

Date: September 22, 2025

Submitted by: Jim Straw

Vision Statement

Continuing Our Tradition of Excellence in Education

Mission Statement

The Freeman School District is the center of a unique, rural community. With pride, commitment and caring, we provide a safe environment for all students to experience meaningful, rigorous learning opportunities that allow them to dream and develop into capable, confident and ethical members of the 21st Century.

Freeman 2025-2026 Strategic Plan Pillars

- Curriculum, Instruction and Assessment
- School Safety, Culture and Environment
- Partnering with Parents and School/Community
- Fiscal and Legal Accountability

Overview

For the 2025-26 school year, Freeman Middle School will continue to strengthen our Multi-Tiered System of Supports (MTSS) across academic, behavioral, and social-emotional domains. Our focus will be on refining practices within all three tiers to ensure that each student receives the support they need to thrive. Equally important, we are committed to fostering a strong sense of belonging for all students, staff, and community members.

Areas of Focus

- >Goal Meetings Completed/Observations Beginning
- >Academic Skills Elective- Mrs. Hamilton and Mr. Cochran are doing a great job with this required 6th grade elective, focusing on organization and other skills required to be successful in a secondary schedule
- >Core Day- Greg Sommers from The Core Project met with all three grade levels individually, focused on “we are more alike than we are different” and challenged our students to commit to caring for and supporting others, great kick-off to “Scotties Be Nice” Week
- >Back to School Night- parents had the opportunity to follow their student’s schedule and hear ten-minute presentations from each teacher, 46 families attended
- >Scottie Dash- coming on Friday, September 26th

Enrollment

6th- 57 (-1)

7th- 72

8th- 63 (-2)

Total- 192 (-3)

Coversheet

Jeff Smith, High School Principal

Section:	VI. Building Reports
Item:	C. Jeff Smith, High School Principal
Purpose:	
Submitted by:	
Related Material:	Jeff Smith, High School Principal.pdf



Board Report Freeman School District

Date: September 22, 2025
Submitted by: Jeff Smith, Freeman High School Principal

Vision Statement
Continuing Our Tradition of Excellence in Education

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- Freeman 2025-2026 Strategic Plan Pillars**
- Curriculum, Instruction and Assessment
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Overview

For the 2025-26 school year, Freeman High School will continue to strengthen our Multi-Tiered System of Supports (MTSS) across academic, behavioral, and social-emotional domains. Our focus will be on refining practices within all three tiers to ensure that each student receives the support they need to thrive. Equally important, we are committed to fostering a strong sense of belonging for all students, staff, and community members.

Areas of Focus

- First Fridays - POWER values and College & Career Readiness
- Week of Kindness 9.8-9.12 & All District Assembly
- SBIRT (School-Based Screening, Intervention & Referral to Treatment) will resume this year.
- FFA Animal Judging
- CTE Articulation with SCC
- Starting pre-conferences for formal observations of staff

Enrollment

9th = 69, 10th = 56, 11th = 75, 12th = 83 . Total: 283

Coversheet

Chad Ripke, High School Assistant Principal-Athletic Director

Section:	VI. Building Reports
Item:	D. Chad Ripke, High School Assistant Principal-Athletic Director
Purpose:	
Submitted by:	
Related Material:	Chad Ripke, HS Assistant Principal-Athletic Director.pdf



Board Report Freeman School District

Date: September 22, 2025
Submitted by: Chad Ripke

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Freeman 2025 Strategic Plan Pillars

- Curriculum, Instruction and Assessment
- School Safety, Culture and Environment
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Overview

Fall sports are off to a great start. 132 student athletes participating in fall sports.

Soccer is currently 2-0.

Football is currently 1-1.

Volleyball is currently 6-1, and finished 3rd overall in the Kenny Davis Rip-A-Shot tournament over the weekend.

Cross Country is doing great, boys team finished 1st overall at the jamboree, and the girls finished 2nd overall.

Cheer team is a younger group and are off to a great start supporting all the sports team and showing school spirit.

Areas of Focus

- HS fall sports parent meeting was held 8/28, 64 parents attended.
- New music program for home games/activities/dances arrived and was used at the home football game and the Kenny Davis Rip-A-Shot VB tournament.
- New video board in the blue gym training.
- Football play clocks – generous donor purchased these.
- Finalizing the wrestling schedule.

Enrollment

- Cross Country – 21 boys, 9 girls
- Volleyball – 23
- Soccer – 17
- Football – 46
- Cheer – 16

Coversheet

Mike Allen, K-8 Principal Assistant-Athletic Director

Section:	VI. Building Reports
Item:	E. Mike Allen, K-8 Principal Assistant-Athletic Director
Purpose:	
Submitted by:	
Related Material:	Mike Allen, K-8 Principal Assistant-Athletic Director.pdf



Board Report Freeman School District

Date: September 22, 2025
Submitted by: Mike Allen

Vision Statement

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Freeman 2025-2026 Strategic Plan Pillars

- Curriculum, Instruction and Assessment
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Overview

Work to improve programs and support our student athletes.
Participate in partnership with the Greater Spokane County League (GSCL).

Areas of Focus

- FMS Fall Sports
 - Softball –
 - Football –
 - Cross Country –
- Current Openings
 - FMS Volleyball – 2 positions, Interviews this week
 - FMS Track and Field – 1 position

Enrollment

- FMS Softball – 29, two teams
- FMS Football – 35, two teams
- FMS Cross Country – 26, 6-8 runners

Coversheet

Kent Bevers, Nutrition Services Director

Section: VII. Department Reports
Item: A. Kent Bevers, Nutrition Services Director
Purpose:
Submitted by:
Related Material: Kent Bevers, Nutrition Services Director .pdf



Board Report Freeman School District

Date: September 22, 2025

Submitted by: Kent Bevers

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Mission Statement

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Freeman 2025-2026 Strategic Plan Pillars

- Curriculum, Instruction and Assessment
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Overview

Freeman SD Nutrition Services supports the philosophy of the National School Lunch and Breakfast Programs and will provide wholesome and nutritious meals for our students.

Areas of Focus

1. Meeting with K8 ASB on Wednesday
2. 30-Day Free/Reduced eligibility carryover from SY 2024/26 expires on Sept. 2.
 - a. All students w/out new application or other eligibility update for this school year will revert to PAID status on Sept. 3
 - b. Letters were sent out for households who do not have a new application/eligibility status to let them know we need a new application.
 - c. Announcements have also gone out through community communications.

Coversheet

Everett Combs, Transportation Supervisor

Section: VII. Department Reports
Item: B. Everett Combs, Transportation Supervisor
Purpose:
Submitted by:
Related Material: Everett Combs, Transportation Supervisor.pdf



Board Report Freeman School District

Date: September 22, 2025
Submitted by: Everett Combs, Transportation



Vision Statement

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Freeman 2025-2026 Strategic Plan Pillars

- Curriculum, Instruction and Assessment
- School Safety, Culture and Environment
- Partnering with Parents and School/Community
- Fiscal and Legal Accountability

Overview

- "The students of Freeman are the heart of our community and the reason we serve. The Freeman School District Transportation Department is dedicated to providing safe, reliable, and respectful transportation for all TK–12 students. We are committed to connecting home, school, and community, ensuring every student arrives ready to learn and thrive."

Areas of Focus

- We just sold a bus that came off our depreciation schedule. We are using GovDeals.com after we wait 30 days so other districts can have a chance to purchase the buses.
- The State depreciates the cost of the bus over 13 years minus tax and district options.
- We are asking for approval to purchase a new bus for an October 2025 delivery. This will allow us to keep up with healthy depreciation money coming in from the State.
- We have a TK/SPED route that covers Hangman and Valleyford to help keep the pressure off those buses which have quite a few students on board. The new bus will be replacing the current bus on this route which will have a greater capacity than the one we currently have on that route.
- We currently have:

11 Gen ED routes
1 SPED route with a lift
1 TK/SPED route with a lift

Coversheet

Kirk Lally, Maintenance-Grounds Director

Section: VII. Department Reports
Item: C. Kirk Lally, Maintenance-Grounds Director
Purpose:
Submitted by:
Related Material: Kirk Lally, Maintenance-Grounds Director.pdf



Board Report Freeman School District

Date: September 22nd, 2025

Submitted by: Kirk Lally

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Freeman 2025-2026 Strategic Plan Pillars

- Curriculum, Instruction and Assessment
- School Safety, Culture and Environment
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Areas of Focus:

- 1) Completed report in ICOS for Alyssa's law.
- 2) Working on permit for wastewater discharge.
- 3) Training Greg Geiser for sub custodial when available.

Safety:

Nothing to report currently.

Coversheet

Stacey Rawson, Interim Director of Student Services

Section:	VII. Department Reports
Item:	D. Stacey Rawson, Interim Director of Student Services
Purpose:	
Submitted by:	
Related Material:	Stacey Rawson, Interim Director of Student Services.pdf

Board Report Freeman School District



Date: September 22, 2025
Submitted by: Stacey Rawson

Vision Statement

Continuing Our Tradition of Excellence in Education

Mission Statement

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Freeman 2025-2026 Strategic Plan Pillars

- Curriculum, Instruction and Assessment
- School Safety, Culture and Environment
- Partnering with Parents and School/Community
- Fiscal and Legal Accountability

Overview

For the 2025-26 school year, Freeman Student Services Department will continue to strengthen our Multi-Tiered System of Supports (MTSS) across academic, behavioral, and social-emotional domains. Our focus will be on refining practices within all three tiers to ensure that each student receives the support they need to thrive. Equally important, we are committed to fostering a strong sense of belonging for all students, staff, and community members.

Areas of Focus and Enrollment

Area of Focus	Monthly Updates	Program Enrollment
Special Education	<ul style="list-style-type: none"> Annual IEP updates have begun, great family communication! Updated processes for students transferring into district with an IEP, meeting procedures, evaluation procedures and referrals to the program. Successful Beginning of the Year Professional Development with SPED certificated staff. 	109 Students
Multilingual Learners (MLL)	<ul style="list-style-type: none"> Initial Screenings complete for new elementary students who qualify as MLL. Working on initial screenings for new, transfer-in high school students who qualify (2 students). 	2 students
McKinney Vento/ Foster Youth	<ul style="list-style-type: none"> Annual Intake calls completed. Families were notified of their rights under the program. We appreciate our community donors! 	22 students/ 0 students
Title 1/ Learning Assistance Program (LAP)	<ul style="list-style-type: none"> Working on creating data-driven intervention groups for elementary students in reading and math. Groups will be started week of 9.22 Completing Consolidates Grant and LAP Grant by 9.30 with Lisa and Alan. 	
Highly Capable	<ul style="list-style-type: none"> No updates 	

Coversheet

Todd Reed, Technology Director

Section:	VII. Department Reports
Item:	E. Todd Reed, Technology Director
Purpose:	
Submitted by:	
Related Material:	Todd Reed, Technology Director.pdf



Board Report Freeman School District

Date: September 22, 2025

Submitted: Todd Reed

Vision Statement

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Freeman 2025-2026 Strategic Plan Pillars

- Curriculum, Instruction and Assessment
- School Safety, Culture and Environment
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Overview

Provide the highest quality technology-based services, in the most cost-effective manner, to help facilitate the FSD mission

Areas of Focus

- We successfully implemented two-factor authentication on district email accounts, with transportation still pending, to strengthen security and safeguard district information.
- All six district generators underwent biannual maintenance, with all systems checking out successfully, except the high school generator which still needs its coolant system flush
- After a year of research and coordination, we successfully transitioned our elevator and fire panels from outdated POTS lines to cellular and network communication, a move projected to save the district approximately \$2,000 per month.

Coversheet

Curriculum, Instruction and Assessment

Section:	VIII. Superintendent's Report
Item:	A. Curriculum, Instruction and Assessment
Purpose:	
Submitted by:	
Related Material:	BP2410 - High School Graduation Requirements.pdf PR2410 - High School Graduation Requirements.pdf

FREEMAN SCHOOL DISTRICT NO. 358**Policy No. 2410
Instruction****HIGH SCHOOL GRADUATION REQUIREMENTS**

The board will establish graduation requirements which, at a minimum, satisfy those established by the State Board of Education. The board will approve additional graduation requirements as recommended by the superintendent. Graduation requirements in effect when a student first enrolls in high school will remain in effect until that student graduates. The board will award a regular high school diploma to every student enrolled in the district who meets the requirements established by the district. Only one diploma will be awarded with no distinctions being made between the various programs of instruction which may be pursued.

A. REQUIREMENTS FOR GRADUATING

Each student must meet the following requirements to graduate from high school: (1) complete the credit requirements specified in the procedure accompanying this policy; (2) demonstrate career and college readiness by completing a high school and beyond plan; and (3) meet the requirements of at least one graduation pathway option described in the procedure accompanying this policy.

B. IMPLEMENTATION

The superintendent or designee will develop procedures for implementing this policy according to applicable state law.

Legal References:

RCW 28A.150.220	Basic education-Minimum instructional requirements-Program accessibility-Rules
RCW 28A.230.090	High school graduation requirements or equivalencies — High school and beyond plans — Career and college ready graduation requirements and waivers - Reevaluation of graduation requirements — Language requirements — Credit for courses taken before attending high school — Postsecondary credit equivalencies
RCW 28A.230.097	Career and technical high school course equivalencies
RCW 28A.230.330	Inclusion of American Indian peoples culture in state history and government courses—Instruction in American sign language or American Indian languages satisfies language requirement.
RCW 28A.230.710	Graduation pathway options.
RCW 28A.230.700	Purpose of diploma—Elements of obtainment.
RCW 28A.230.120	High school diplomas — Issuance — Option to receive final transcripts — Notice

FREEMAN SCHOOL DISTRICT NO. 358

Policy No. 2410 Instruction

RCW 28A.230.122	International baccalaureate diplomas
RCW 28A.230.212	High school and beyond plans—Substantive requirements
RCW 28A.600.500	Graduation Ceremonies – Tribal Regalia
RCW 28A.600.300-400	Running start program - Definition
RCW 28A.600.275	Dual credit programs and other advanced courses—Notification to parents.
RCW 28A.635.060	Defacing or injuring school property — Liability of pupil, parent or guardian — Withholding, diplomas and transcripts — Suspension and restitution — Community Service program as alternative — Publication of information on withheld diplomas- Students rights protected
RCW 28A.655.250	Graduation pathway options
RCW 28A.655.260	Graduation pathway options – Review and monitoring – Participation data
WAC 180-51	High school graduation requirements
WAC 392-121-182	Alternative learning experience requirements
WAC 392-169	Special service programs - Running start program
WAC 392-348	Secondary education
WAC 392-410	Courses of study and equivalencies
WAC 392-410-350	Seal of Biliteracy
WAC 392-415-070	Mandatory high school transcript contents – Items - Timelines

Cross References:

- 2418 - Waiver of High School Graduation Credits
- 3520 - Student Fees, Fines, or Charges
- 3241 - Student Discipline
- 3110 - Qualification of Attendance and Placement

Management Resources:

- 2020 - December Issue
- 2019 - July Issue
- 2018 - May Issue
- 2017 - October Policy Issue
- 2015 - October Policy Issue
- 2014 - December Issue
- 2013 - September Issue
- 2012 - April Issue
- 2011 - October Issue
- 2010 - June Issue
- 2009 - April Issue
- 2009 - February Issue

FREEMAN SCHOOL DISTRICT NO. 358

**Policy No. 2410
Instruction**

Policy News, August 2007 Graduation Requirements Modified by Legislature
Policy News, October 2004 Graduation Requirements: High School and Beyond
Plans

Policy News, February 2004 High School Graduation Requirements

Policy News, December 2000 2004 High School Graduation Requirements Adopted

Policy News, April 1999 Variations Complicate College Credit Equivalencies

Adoption Date: February 13, 2008

Revision Dates: May 6, 2009; Jan 30, 2014; May 12, 2016; Oct 11, 2018; Mar 26, 2020;
Feb 25, 2021; June 13, 2024; Oct. 23, 2024

FREEMAN SCHOOL DISTRICT NO. 358**Procedure No. 2410P****Instruction****HIGH SCHOOL GRADUATION REQUIREMENTS****I. PUBLICATION OF GRADUATION REQUIREMENTS**

Prior to registering in high school, and each year thereafter, each student and his or her parents or guardians will be provided with a copy of the graduation requirements in effect for that student (those in effect when the student enrolled in the ninth grade). Graduation requirements shall also be included in the student handbook.

II. CREDIT REQUIREMENTS**Period of Eligibility to Earn Credits**

Generally, credit towards high school graduation will be earned in grades nine through twelve. However, unless requested otherwise by the student and the student's family, the district will award high school credit towards fulfilling graduation requirements to a student who has completed high school courses while in seventh or eighth grade if one of the following applies:

- A. The course was taken with high school students, and the student successfully passed the same course requirements, and examinations as the high school students enrolled in the class; or
- B. The course taught at the middle school level has been determined by the district to be similar or equivalent to a course taught at the high school level.

Students who have taken and successfully completed high school courses under the above circumstances shall not be required to take an additional mastery/competency examination or perform any other additional assignment to receive credit

At the request of the student and the student's parent or guardian, high school credit earned before high school may be transcribed with a nonnumerical grade, such as "pass" or "credit." A nonnumerical grade will not be included in the student's high school grade point average calculations. High school credit earned prior to high school and transcribed with a nonnumerical grade will apply to fulfilling high school graduation requirements.

Before the end of eleventh grade, a student and the student's parent or guardian must inform the school if they do not want credit for the course or courses taken before attending high school or if they want the credit to be transcribed with a nonnumerical grade.

Awarding of High School Credit

The district will award high school credit for successful completion of a specified unit of study. A student successfully completes a specified unit of study by doing one of the following:

- A. Earning a passing grade according to the district's grading policy;
- B. Demonstrating proficiency or mastery of content standards as determined by the district (the district will establish a process for determining proficiency or mastery for credit bearing courses of study);

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- C. Successfully completing an established number of hours of planned instructional activities to be determined by the district

Credits from Other Programs

The principal or designee is responsible for determining which credits will be recognized by the district for students enrolling from another state approved learning program (public school, approved private school or homeschool), or from out-of-state, or out-of-country. The district will accept credits from another Washington public school or accredited state private school or accredited out-of-state public or private school to the extent the credit matches a district graduation requirement, or may be counted as an elective credit. The district will evaluate credits from unaccredited programs or home schools as described below for homeschool students. Decisions of the principal or designee may be appealed to the superintendent or designee within fifteen school days of the initial decision.

Subject and Credit Requirements for Graduation

The following are the subject and credit requirements that a student must meet to graduate:

- A. Four credits in English.
- B. Three credits in Mathematics.
 1. The three mathematics credits must include Algebra I or integrated mathematics I, Geometry or integrated mathematics II, and a third credit of high school mathematics that aligns with the student's interests and high school and beyond plan.
 2. A student who prior to ninth grade successfully completes one or more high school level math courses with a passing grade that is automatically transcribed on the student's high school transcript or a student who demonstrates mastery or competency in high school math subjects and has received credit for them may use those credits to meet his or her graduation requirement.
 3. A student who prior to ninth grade successfully completes one or more high school level math courses with a passing grade and opts to receive no high school credit for that course or those courses or a student who demonstrated mastery or competency in those subject but did not receive high school credits may do one of the following:
 - a. Repeat the course or courses for credit in high school; or
 - b. Earn three credits of high school mathematics in different math subjects than those completed before high school. The student must take Algebra I or integrated mathematics I and Geometry or integrated mathematics II in high school if the student did not complete those courses at a high school level prior to high school. However, the student does not need to repeat courses if the student already took the courses at a high school level.
 4. A student may substitute a computer science course aligned to state computer science learning standards as an alternative to a third year of mathematics so long as:
 - a. Before substituting the mathematics course, the counselor provides the student and the student's parent/guardian with written notification of postsecondary consequences due to the substitution;
 - b. The student, the student's parent or guardian, and the school principal or counselor agree to the substitution;

FREEMAN SCHOOL DISTRICT NO. 358

Procedure No. 2410P

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- c. The substitution aligns with the student's high school and beyond plan; and
 - d. The student has not already substituted a third-year science course for a computer science course.
- C. Three credits in science.
 1. Two science credits must be in laboratory science.
 2. A student may choose the content of the third science credit based on his or her interests and his or her high school and beyond plan, with agreement of the student's parent or guardian. If the parent or guardian is unavailable or does not indicate a preference for a specific course, the school counselor or principal may provide agreement.
 3. A student may substitute a computer science course aligned to state computer science learning standards as an alternative to a third year of science so long as:
 - a. Before substituting the mathematics course, the counselor provides the student and the student's parent or guardian with written notification of postsecondary consequences due to the substitution;
 - b. The student, the student's parent or guardian, and the school principal or counselor agree to the substitution;
 - c. The substitution aligns with the student's high school and beyond plan; and
 - d. The student has not already substituted a third-year mathematics course for a computer science course.
- D. Three credits in social studies.
 1. One social studies credit must be in United States history.
 2. One-half social studies credit must be in contemporary world history, world geography, and world problems. Courses in economics, sociology, civics, political science, international relations, or related courses with emphasis on contemporary world problems may be accepted as equivalencies.
 3. One-half social studies credit must be in civics.
 4. One social studies credit must be in an elective course or courses.
 5. Although a student does not need to receive credit for such a course, a student must complete a Washington State history and government course.
- E. Two credits in world languages or personalized pathway requirements.
 1. "Personalized pathway requirement" means up to three credits chosen by a student that are included in a student's personalized pathway and prepare the student to meet specific post-secondary career or educational goals.
 2. "Personalized pathway" means a locally determined body of coursework identified in a student's high school and beyond plan that is deemed necessary to attain the post-secondary career or educational goals chosen by the student.
- F. Two credits in the arts. One of the two arts credits may be replaced with a personalized pathway requirement.
- G. One-half credit in health.
- H. One and one-half credit in physical education
- I. One credit in career and technical education.
 1. A career and technical education credit is a credit resulting from a course in a career and technical education program or an occupational education credit.
 2. A student who earns credit through a career and technical education course determined by the district or by the office of the superintendent of public instruction to be equivalent to a noncareer and technical education core course will not be required to pass a course in the noncareer and technical education subject to earn

FREEMAN SCHOOL DISTRICT NO. 358

Procedure No. 2410P Instruction

a credit in that subject. The student earns one credit while meeting two graduation requirements, a career and technical education requirement and the noncareer and technical education subject requirement. The total number of credits required for graduation remain unchanged, and the student will need to earn an additional elective credit.

J. Four elective credits.

Total number of credits required to graduate: 24.

Alternative Programs

The district may grant credit toward graduation requirements for planned learning experiences primarily conducted away from the facilities owned, operated or supervised by a district.

A proposal for approval of out-of-school learning activities will be submitted prior to the experience, will be at no additional cost to the district, and will include at least the following information:

- A. The name of the program or planned learning experience;
- B. The length of time for which approval is desired;
- C. The objective(s) of the program or planned learning experience;
- D. The state learning goals and related state learning standards are part of the program or planned learning experience;
- E. A description of how credits will be determined in accord with WAC 180-51-050(1);
- F. The content outline of the program and/or major learning activities and instructional materials to be used;
- G. A description of how student performance will be assessed;
- H. Qualifications of instructional personnel;
- I. Plans for evaluation of program; and
- J. How and by whom the student will be supervised.

The district will keep a list of approved programs on file in the superintendent's office. The superintendent or designee will communicate the reasons for approval or disapproval to those making the request.

Running Start

The Running Start program allows high school juniors and seniors to attend community college classes (100 level or above) for part or all of their schedule. Students must be of junior standing or above to be eligible for the program. Rising juniors, those who have completed their sophomore year and have yet to begin their junior year, may enroll for up to ten quarter credits, or the semester equivalent, during the summer academic term.

Students earn college credit, which is also converted and applied to their high school transcript.

The district will provide general information about the Running Start program to students in grades ten, eleven, and twelve and the parents and guardians of those students. The information will include information about the opportunity to enroll in the program through online courses available at community and technical colleges and other state institutions

FREEMAN SCHOOL DISTRICT NO. 358**Procedure No. 2410P
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of higher education, enrollment opportunities during the summer academic term, and the college high school diploma options under RCW 28B.50.535.

In order to enroll in the Running Start program, students need to do the following:

- A. Check with their high school counselor and/or determine the options for demonstrating college-level placement via assessments or courses taken. At a minimum, college-level skills in reading and writing are required.
- B. Speak with their counselor to assess credits needed for graduation, then decide which courses they would like to take at the college. Note that part-time Running Start students will need to coordinate college classes so that they do not interfere with their high school classes. Full-time Running Start students will generally not be enrolled in courses at the high school, even when the community college they attend is not in session. A student enrolled full-time at a college may use .2 FTE to enroll at the high school for the purpose of accessing college courses online. Students are permitted to enroll in a combined annual average of 1.2 FTE between the high school and the college
- C. Obtain a Running Start verification form from the college or their high school counselor. Work with high school counselor and/or college to verify course decisions and coverage of tuition via state funding for selected courses. Parent consent is required if the student is under 18 years old.
- D. Register for classes via the college's online registration system. First time Running Start students will need to enroll in the college before completing the registration process. The verification process in "C" needs to occur to ensure state funding for college courses.
Work with school counselor to ensure transmission of the authorization form to the college prior to established deadlines to ensure continues enrollment.

Credit for Career and Technical Work-Based Learning

The district regards work experience as a part of the educational program of students as part of the secondary school curriculum rather than just a device to relieve a staffing shortage. The district may grant credit for work experience based upon the following factors:

- A. The school will supervise the work program;
- B. The work experience will specifically relate to the student's school program;
- C. The work experience will represent growth in the student, and the type of work will have definite educational value;
- D. The work experience will provide a varied job experience;
- E. The career placement counselor will supplement the work experience with an adequate program of guidance, placement, follow-up and coordination between job and school;
- F. The work experience may be a planned part of the credit given for a school subject (e.g., sales training class);
- G. The district may grant one credit for not less than one hundred eighty hours for instructional work-based learning experience and not less than three hundred sixty hours of cooperative work-based learning experience related to a student's school program. Alternatively, the district may grant one credit on a mastery/competency basis as provided under WAC 180-51-050 (1)(b);

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- H. The employer will legally employ the student who must have passed his/her sixteenth birthday;
- I. The employer will file a report of the student's work record with the school, indicating the student made satisfactory progress on the job;
- J. The regular state apprenticeship program, and school cooperatively develop the student's training, which meets graduation requirements standards; and
- K. The program standards and procedures align with the state career and technical work-based learning standards.

College in the High School

The college in the high school program is a dual credit program located on a high school campus or in a high school environment in which a high school student may earn both college credit and high school credit by achieving a passing grade in a college level course. A college in the high school program will be governed by a local contract which will include qualifications for students to enroll in the program.

Additionally, applicable information regarding students in the program includes the following:

- A. Students who have not yet received a high school diploma, and are eligible to be in the ninth, tenth, eleventh or twelfth grades may participate in the high school in the college program.
- B. Students will receive credit for the courses they complete. If a student completes a course for which there is not a comparable course with the District, then an administrator will determine how many credits the student will receive for the course. Such a determination shall be issued in writing by an administrator prior to the student beginning the course.
- C. Students may be required to pay a tuition fee to receive college credit for a course. Students will not be required to pay a tuition fee for high school credit.

National Guard High School Career Training

The district may grant credit for National Guard high school career training in lieu of either required or elective high school credits. Approval by the district will be obtained prior to a student's participation in a National Guard training program as follows:

- A. MIL Form 115 or an equivalent form provided by the National Guard shall be completed and filed with the school district; and
- B. The number of credits toward high school graduation to be granted will be calculated, agreed upon by the student and an authorized representative of the school district, and such agreement noted on MIL Form 115 or such equivalent form.
- C. The district may grant credit toward high school graduation upon certification by a National Guard training unit that the student has met all program requirements.

Home School Credit

Guidelines for granting high school credit for home schooling are as follows:

- A. To gain credit for a course of study, a student will provide:
 - 1. A journal that reflects the actual work completed during a home-study course of study.

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2. Exhibit(s) of any specific projects completed (e.g., themes, research papers, art and/or shop projects); and/or
 3. Any such other performance-based exhibits of specific course-related accomplishments.
- B. To gain credit for a course of study, a student must demonstrate proficiency at a minimum of 80percent of the objectives of the course. Such testing will be available as an ancillary service of the district if it is regularly available to all students. If not, the parent may engage district-approved personnel to conduct such an assessment at a cost to be determined by such personnel.
- C. Credit is granted for the following approved schools:
1. Community colleges, vocational-technical institutes, four-year colleges and universities and approved private schools in the state of Washington, and
 2. Other schools or institutions that are approved by the district after evaluation for a particular course offering.

III. HIGH SCHOOL AND BEYOND PLAN REQUIREMENT

Each student must have a high school and beyond plan to guide the student's high school experience and inform course taking that is aligned with the student's goals for education or training and career after high school.

Plan Development

Beginning by the sixth grade each student will be administered a career interest and skills inventory, which is intended to inform eighth grade course scheduling and the development of an initial high school and beyond plan.

No later than eighth grade, each student must have begun development of a high school and beyond plan that includes a proposed plan for first-year high school courses aligned with graduation requirements and secondary and postsecondary goals.

By ninth grade, each student who has not earned a score of level 3 or 4 on the middle school mathematics assessment identified in RCW 28A.655.070 must have the high school and beyond plan updated to ensure the student takes a mathematics course in both the ninth and tenth grades. These courses may include career and technical education equivalencies in mathematics adopted pursuant to 28A.230.097 and district policy.

With staff support, students must update their high school and beyond plan annually, at a minimum, to review academic progress and inform future course taking. The high school and beyond plan must be updated in 10th grade to reflect high school assessment results in RCW 28A.655.061, ensure student access to advanced course options per the district's academic acceleration policy, assess progress toward identified goals, and revised as necessary for changing interests, goals, and needs.

For students who have not met the standard on state assessments or who are behind in completion of credits or graduation pathway options will be given the opportunity to access interventions and academic supports, courses, or both, designed to enable students to meet all high school graduation requirements. The parents or legal guardians shall be notified about these opportunities as included in the student's high school and

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beyond plan, preferably through a student-led conference that includes the parents or legal guardians, at least annually until the student is on track to graduate.

For students with an individualized education program, the high school and beyond plan must be developed and updated in alignment with their school to postschool transition plan. The high school and beyond plan must be developed and updated in a similar manner and with similar school personnel as for all other students.

The district will involve parents and legal guardians to the greatest extent feasible in the process of developing and updating the high school and beyond plan. The plan will be provided to the student and students' parents or legal guardians in a language the student and students' parents or legal guardians understand and in accordance with the district's language access policy and procedures, which may require language assistance for students and parents or legal guardians with limited English proficiency.

The district will annually provide students in grades eight through twelve and their parents or legal guardians with comprehensive information about the graduation pathway options offered by the district. The district will begin to provide this information beginning in sixth grade. The district will provide this information in accordance with the district's language access policy and procedures.

The district may partner with student-serving, community-based organizations that support career and college exploration and preparation for postsecondary and career pathways. Partnerships may include high school and beyond plan coordination and planning, data sharing agreements, and safe and secure access to individual student's high school and beyond plans.

Components of the High School and Beyond Plan

All high school and beyond plans must, at a minimum, include the following elements:

1. Identification of career goals and interests, aided by a skills and interest assessment;
2. Identification of secondary and postsecondary education and training goals;
3. An academic plan for course taking that:
 - a. Informs students about course options for satisfying state and local graduation requirements;
 - b. Satisfies state and local graduation requirements;
 - c. Aligns with the student's secondary goals, which can include education, training, and career preparation;
 - d. Identifies available advanced course sequences per the District's academic acceleration policy, that include dual credit courses or other programs and are aligned with the student's postsecondary goals;
 - e. Informs students about the potential impact of their course selections on postsecondary opportunities;
 - f. Identifies available career and technical education equivalency courses that can satisfy core subject area graduation requirements under RCW 28A.230.097;
 - g. If applicable, identifies career and technical education and work-based learning opportunities that can lead to technical college certifications and apprenticeships; and

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- h. If applicable, identifies opportunities for credit recovery and acceleration, including partial and mastery-based credit accrual to eliminate barriers for on-time grade level progression and gradation per RCW 28A.320.192;
4. Evidence that the student has received the following information on federal and state financial aid programs that help pay for the costs of a postsecondary program:
 - a. The college bound scholarship program established in chapter 28B.118 RCW, the Washington college grant created in RCW 28B.92.200, and other scholarship opportunities;
 - b. The documentation necessary for completing state and federal financial aid applications; application timelines and submission deadlines; and importance of submitting applications early;
 - c. Information specific to students who are or have been the subject of a dependency proceeding pursuant to chapter 13.34 RCW, who are or are at risk of being homeless, and whose family member or legal guardian will be required to provide financial and tax information necessary to complete applications;
 - d. Opportunities to participate in advising days and seminars that assist students and, when necessary, their parents or legal guardians, with filling out financial aid applications in accordance with RCW 28A.300.815; and
 - e. A sample financial aid letter and a link to the financial aid calculator created in RCW 28B.77.280; and
5. By the end of the twelfth grade, a current resume or activity log that provides a written compilation of the student's education, any work experience, extracurricular activities, and any community service including how the district has recognized the community service.

IV. GRADUATION PATHWAY OPTIONS

A student may choose to pursue one or more of the pathway options described below to demonstrate career and college readiness as long as the option chosen is in alignment with the student's high school and beyond plan.

The district will provide annual notice, in a way that conforms with Board Policy 4218 – Language Access to students in grades eight through twelve and their parents or legal guardians with comprehensive information about the graduation pathway options offered by the district.

At least annually, the district will examine data on student groups participating in and completing each graduation pathway option that the district offers. At a minimum, the data on graduation pathway participation and completion will be disaggregated by the student groups described in RCW 28A.300.042 (1) and (3), and by:

- Gender;
- Students who are the subject of a dependency proceeding pursuant to Chapter 13.34 RCW;
- Students who are experiencing homelessness as defined in *RCW 28A.300.542(4); and
- Multilingual/English learners.

If the results of the analysis required under the statute show disproportionate participation and completion rates by student groups, then the school district will identify reasons for

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the observed disproportionality and implement strategies as appropriate to ensure the graduation pathway options are equitably available to all students in the school district.

Statewide High School Assessment

A student may demonstrate career and college readiness by meeting or exceeding the graduation standard established by the State Board of Education on the statewide high school assessments in English language arts and mathematics.

Dual Credit Courses

A student may demonstrate career and college readiness by completing and qualifying for college credit in dual credit courses.

“Dual credit course” means a course in which a student is eligible for both high school credit and college credit at the level of 100 or higher upon successfully completing the course. Examples of such courses include running starts, college in the high school courses, and career and technical education dual credit courses.

Before course scheduling or course registration for the next school term, the district will provide the following information to students in grades nine through twelve and their parents: information about each available dual credit program and any financial assistance available to reduce dual credit course and exam costs for students and their families. The information will be provided by email and other communication methods. To the extent feasible, the information will be translated into the primary language of each parent or legal guardian.

High School Transition Courses

A student may demonstrate career and college readiness by earning high school credit in a high school transition course in English language arts and mathematics. A high school transition course is a course offered in high school where successful completion by a high school student ensures the student college-level placement at participating institutions of higher education as defined in RCW 28B.10.016. High school transition courses must satisfy core or elective credit graduation requirements established by the State Board of Education.

AP Courses and International Baccalaureate Programs

A student may demonstrate career and college readiness by meeting the requirement of A or B below in the AP, international baccalaureate, and Cambridge international courses in English language arts or mathematics that the state board of education designates as eligible to be used to meet this standard:

- A. Earning high school credit with a grade of C+ or higher in each term in the eligible AP, international baccalaureate, and Cambridge international courses in English language arts or mathematics course; or
- B. Earning at least the minimum score of three on advanced placement exams, four on standard-level and higher-level international baccalaureate exams, or scores of E(e) or higher on A and AS level Cambridge international exams for the corresponding courses.

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Instruction****SAT or ACT Scores**

A student may demonstrate career and college readiness by meeting or exceeding the scores established by the state board of education for the mathematics portion and the reading, English, or writing portion of the SAT or ACT.

Performance-based Learning Experience

Complete a performance-based learning experience through which the student demonstrates knowledge and skills in a real-world context, providing evidence that the student meets or exceeds state learning standards in English language arts and mathematics. The performance-based learning experience may take a variety of forms, such as a project, practicum, work-related experience, community service, or cultural activity, and may result in a variety of products that can be evaluated, such as a performance, presentation, portfolio, report, film, or exhibit. The performance-based learning experience must conform to the graduation proficiency targets and associated rubrics established by the state board of education.

Combination of Options

A student may demonstrate career and college readiness by meeting any combination of at least one English language arts option and at least one mathematics option described above.

Armed Services Vocational Aptitude Battery

A student may demonstrate career and college readiness by meeting standard in the armed services vocational aptitude battery by scoring at least the minimum established by the military for eligibility to serve in a branch of the armed services at the time the student takes the assessment. The state board of education will post eligibility scores on its website at least annually by September 1st.

Career and Technical Education Courses

A student may demonstrate career and college readiness by completing a sequence of career and technical education courses that are relevant to a student's postsecondary pathway that meet either the curriculum requirements of core plus programs for aerospace, maritime, health care, information technology, or construction and manufacturing; or that meet the minimum criteria identified in WAC 180-51-230(h) and RCW 28A.700.030.

V. INTERNATIONAL BACCALAUREATE PROGRAMME DIPLOMA

A student who fulfills the requirements for an International Baccalaureate Programme diploma is considered to have satisfied at least one of the graduation pathway options and the minimum state requirements for graduation from high school, but the district may require the student to complete additional local graduation requirements. To receive an international baccalaureate diploma, a student must complete and pass all required diploma program courses, as scored at the local level; pass all internal assessments, as scored at the local level; successfully complete all required projects and products, as scored at the local level; and complete the final exams administered by the international baccalaureate organization in each of the required subjects.

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A student's IEP team must determine whether the graduation pathway options described above are appropriate for the student.

The following process will be followed to help a student with an IEP graduate:

- A. By the age of 14, the student will participate with the IEP Team (including a special education teacher, general education teacher, parents, student, and other school personnel and agency representatives who will assist the student in achieving the goals of the IEP) in a discussion of transition service needs that focuses on the student's course of study.
- B. As an outcome of the discussion, the IEP will include appropriate graduation requirements based on the student's individual needs and abilities consistent with the student's transition plan. Modifications to the district's standard graduation requirements may include:
 1. Attainable alternate classwork or individualized activities substituted for standard requirements;
 2. An extension of time for the student to remain in school to complete graduation requirements. The student may remain in school up to and including the school year in which the student reaches twenty-one years of age.
- C. The student will, in cooperation with his or her parent or guardian and the IEP team, determine:
 1. The projected date by which all graduation requirements will be met; and
 2. The projected date and conditions under which the student will participate in the graduation ceremony.
- D. The student will have an IEP that incorporates all issues and decisions from the above procedures. Any decision that modifies the district's standard graduation requirements will be made through the IEP process. Annually or as needed, the IEP will be reviewed or revised to accommodate the student's progress and development.

VII. SEAL OF BILITERACY

To be awarded the Washington Seal of Biliteracy, graduating high school students must meet the following criteria:

- A. Demonstrate proficiency in English by (1) meeting statewide minimum graduation requirements in English as established by the Washington State Board of Education and (2) meeting state standards on the reading and writing or English language arts assessment; and
- B. Demonstrate proficiency in one or more world language. For purposes of this section, "world language" is defined as a language other than English, including American Sign Language, Latin, and Native American or other indigenous languages or dialects. The fact that a language is not written is not a barrier to receive the Seal of Biliteracy. Proficiency may be demonstrated by:
 1. Passing a foreign language Advanced Placement exam with a score of 3 or higher;
 2. Passing an International Baccalaureate exam with a score of 4 or higher;
 3. Demonstrating intermediate-mid level or higher proficiency on the American Council on Teaching of Foreign Languages (ACTFL) guidelines using assessments approved by OSPI for mastery/competency-based credits; and demonstrating proficiency using reading assessments approved by OSPI (when developed);
 4. Qualifying for four mastery/competency-based credits by demonstrating proficiency in speaking, writing, and reading the world language at intermediate-mid level or

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higher on the ACTFL proficiency guidelines according to Policy 2409, Credit for Competency-Proficiency; or

5. Demonstrating proficiency in speaking, writing, and reading the world language through other national or international assessments approved by OSPI. OSPI and the federally recognized Tribes in Washington have language proficiency system in place to determine tribal language proficiency with students for the Seal of Bilingualism.

VIII. GRADUATION CEREMONIES

If students fulfill graduation requirements by the end of the last term of their senior year, they may participate in graduation ceremonies. Each student will be awarded a diploma after satisfactorily completing local and state requirements. Upon request, each graduating student will receive a final transcript. Each student will be notified of this opportunity at least one month prior to the close of the school term.

Any student receiving services under an IEP who will continue to receive such services between the ages of 18 and 21 will be allowed to participate in the graduation ceremonies and activities after four years of high school attendance with his or her age-appropriate peers and receive a certificate of attendance.

The district will allow students who are members of a federally recognized tribe to wear traditional tribal regalia or objects of Native American cultural significance along with or attached to a gown at the graduation ceremony or related school event. Additionally, the district will not require such students to wear a cap if it is incompatible with the regalia or significant object they have chosen to wear. Otherwise, the district has discretion to determine the conduct for graduation ceremonies as described below.

Graduation ceremonies will be conducted in the following manner:

- A. Each participating student must participate in the graduation ceremony rehearsal. Each student who participates will purchase or rent the proper cap and gown as designated by the school administration and the class advisor and officers.
- B. With the exception of allowing tribal regalia as stated above, caps and gowns will be worn in the proper manner, as designated by the school administration and class advisor.
- C. Students who participate will be expected to use good taste in their choice of accessories for their attire.
- D. Each student who participates will be expected to cooperate with the class advisor and to participate in all parts of the graduation ceremonies.
- E. Failure to comply with the above requirements may forfeit a student's privilege to participate in the graduation ceremonies.

IX. AWARDING DIPLOMAS POSTHUMOUSLY

At the request of a parent, guardian, or custodian, the district may issue a high school diploma to a deceased student if the student:

- Was enrolled in a public school in the district at the time of death
- Was deemed on-track to graduation before the time of death; and
- Died after matriculating into high school.

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The high school diploma will bear the inscription "honoris causa" and may not be issued before the graduation date of the class in which the student was enrolled. The district is not required to award the diploma at the same ceremony or event as other students. The district may retroactively issue high school diplomas posthumously at its discretion.

X. WITHHOLDING OF A DIPLOMA

The district may withhold a student's diploma bases on the student's damage to property in accordance with Board Policy 3250-Student Fees, Fines, or Charges. Any student discipline will be in accordance with Board Policy 3241, *Student Discipline*. Student discipline may include denying the student's participation in graduation ceremonies. Such exclusion from graduation ceremonies is regarded as a school suspension. In such instances, the district will grant the diploma.

Adoption Date: February 13, 2008

Revision Dates: Jan. 30, 2014; Oct. 11, 2018; July 25, 2019; March 26, 2020,
April 29, 2020; Feb. 25, 2021; Feb 2022; Feb 28, 2024; June 13, 2024;
Oct. 23, 2024

Coversheet

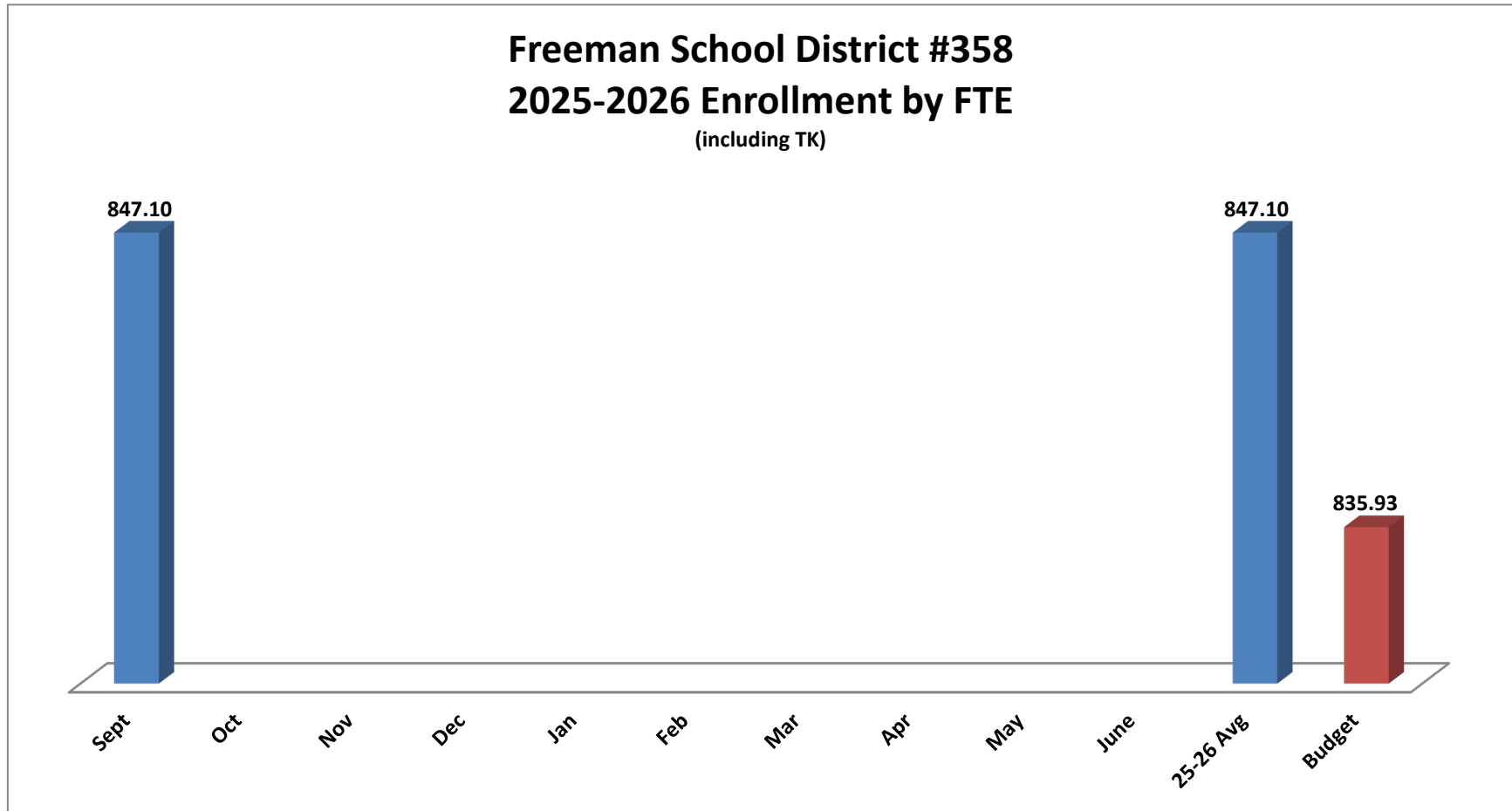
Fiscal and Legal Accountability

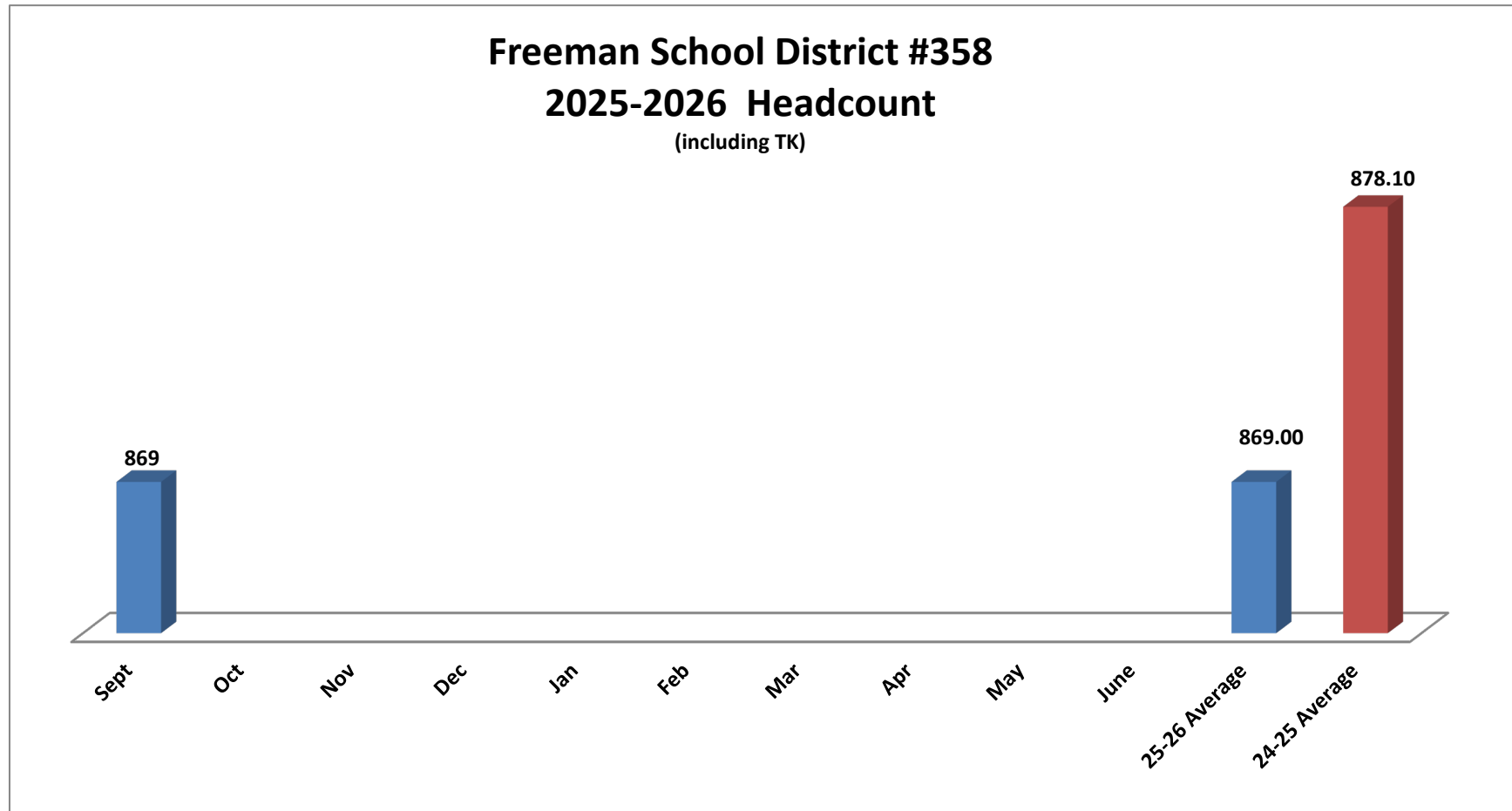
Section:	VIII. Superintendent's Report
Item:	D. Fiscal and Legal Accountability
Purpose:	
Submitted by:	
Related Material:	Capital Projects Cash Flow September.pdf Final Cash Flow for 2024-25.pdf September Enrollment Graphs.pdf Choice Percentages 2013-2014 to 2025-2026.pdf

**Freeman School District
Capital Projects Fund Cash Flow
8/22/2025**

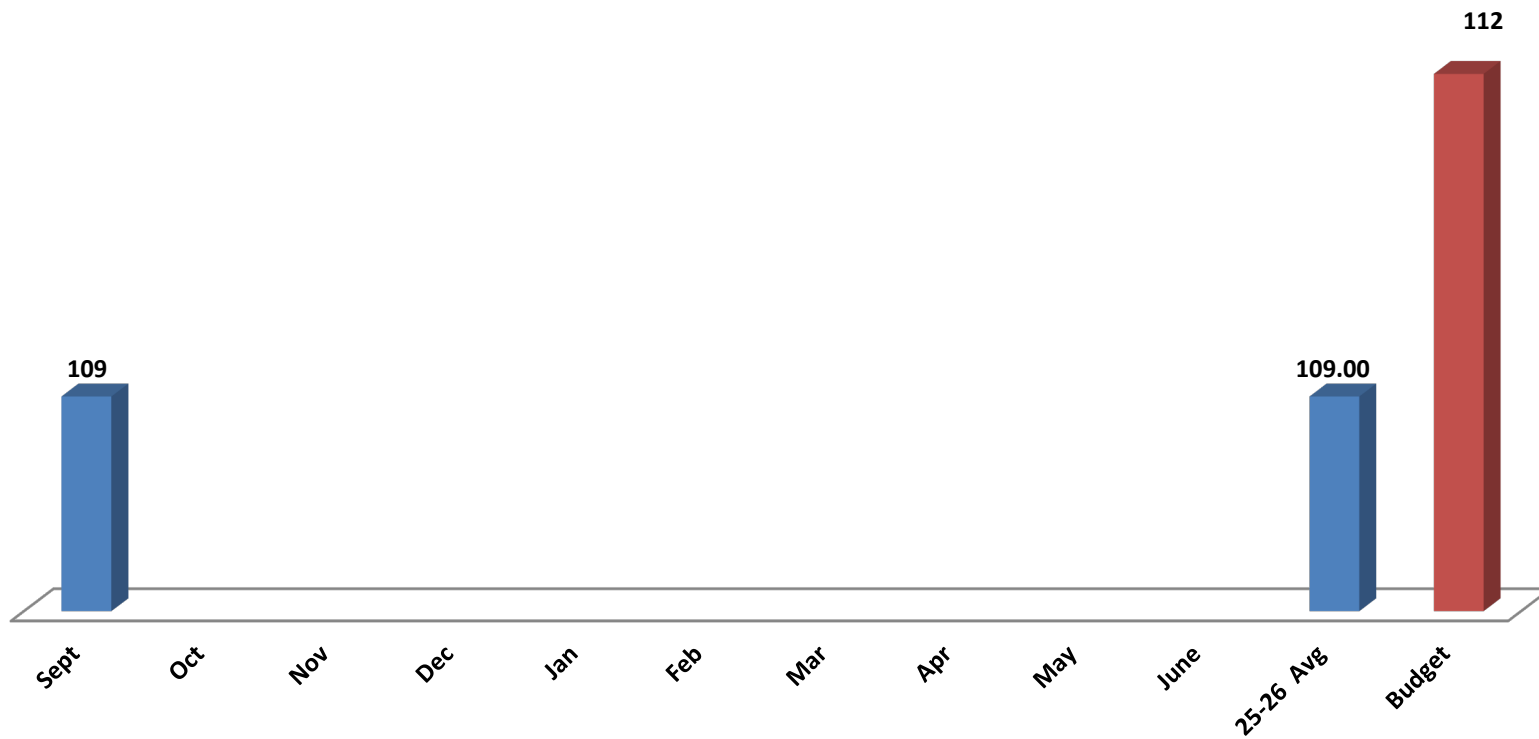
Date	Levy/Investments Proceeds	LGO BOND	Donations	Interfund Loan	Safety/Tech	Maintenance & Grounds	Ending Cash Balance
Aug-24			16,000			<i>Beginning Balance:</i>	\$ 542,548
Sep-24	18,818			(200,000)		11,480	\$ 349,886
Oct-24	380,268		1,750				\$ 731,904
Nov-24	92,085						\$ 823,989
Dec-24	11,727	(247,230)				26,571	\$ 561,915
Jan-25	3,885					6,616	\$ 559,184
Feb-25	7,739			Levy expenses			\$ 566,923
Mar-25	3,746						\$ 570,669
Apr-25	4,122			(15,858)		29,621	\$ 529,312
May-25	4,699						\$ 534,011
Jun-25	2,871						\$ 536,882
Jul-25	2,917	(251,710)		205,259	12,633	3,422	\$ 477,294
Aug-25	1,940					31,611	\$ 447,622
Sep-25			(2,500)			2,086	\$ 443,036
Oct-25						31,175	\$ 411,861
Nov-25							\$ 411,861
Dec-25		(256,280)					\$ 155,581
Jan-26							\$ 155,581
Feb-26							\$ 155,581
Mar-26							\$ 155,581
Apr-26	916,251						\$ 1,071,833
May-26							\$ 1,071,833
Jun-26		(260,940)					\$ 810,893
Jul-26					500,000	35,000	\$ 275,893
Aug-26						40,000	\$ 235,893
Sep-26							\$ 235,893
Oct-26							\$ 235,893
Nov-26	585,785						\$ 821,677
Dec-26		(265,670)					\$ 556,007
Jan-27							\$ 556,007
Feb-27							\$ 556,007
Mar-27							\$ 556,007
Apr-27	961,869						\$ 1,517,877
May-27							\$ 1,517,877
Jun-27		(270,490)					\$ 1,247,387
Jul-27					20,000	35,000	\$ 1,192,387
Aug-27					10,000	35,000	\$ 1,147,387
Sep-27							\$ 1,147,387
Oct-27							\$ 1,147,387
Nov-27	614,949						\$ 1,762,336
Dec-27							\$ 1,762,336
Jan-28							\$ 1,762,336
Feb-28							\$ 1,762,336
Mar-28					20,000	35,000	\$ 1,707,336
Apr-28	143,727				10,000	35,000	\$ 1,806,063
May-28							\$ 1,806,063
Jun-28							\$ 1,806,063
Jul-28							\$ 1,806,063
Aug-28					20,000	35,000	\$ 1,751,063
	3,757,398	(1,552,320)	(750)	(10,598)	592,633	392,582	\$ 1,751,063
Date	CPF Levy Proceeds	LGO BOND	Donations	Interfund Loan	Safety/Tech	Maintenance & Grounds	Ending Cash Balance

	Freeman School District Fiscal Year 2024-2025	Apportionment Funding Distribution Percentages												TOTALS
		9.00%	8.00%	5.00%	9.00%	8.50%	9.00%	9.00%	9.00%	5.00%	6.00%	12.50%	10.00%	
		SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	
BEGINNING CASH BALANCE		218,468	208,966	334,404	19,970	20,111	103,149	154,555	266,284	1,015,473	782,690	410,431	693,918	
ADD:														
3100	APPORTIONMENT	744,217	661,526	413,454	744,217	784,473	759,377	755,291	753,231	417,965	442,462	1,115,738	845,239	8,437,188
3121	SPEC ED GENERAL	16,871	14,996	9,373	16,871	13,034	16,959	16,953	17,411	9,993	12,048	23,290	18,645	186,442
3300	LOCAL EFFORT ASSISTANCE	0	0	0	0	0	0	0	0	0	0	0	0	0
410001	MISC. STATE MONEY - NATIONAL BOARDS	0	0	0	0	0	0	0	0	0	0	37,157	0	37,157
4109	TRANSITION TO KINDERGARTEN	49,620	44,107	27,567	49,620	41,966	50,531	50,713	32,389	46,720	34,051	68,917	55,133	551,334
4121	SPECIAL EDUCATION	118,631	105,450	65,906	118,631	91,125	121,286	121,228	124,246	71,656	87,137	165,246	132,286	1,322,829
4155	LEARNING ASSISTANCE	12,929	12,293	7,418	13,353	10,840	15,178	13,363	13,363	7,424	8,909	18,559	14,848	148,475
4158	MISC. STATE GRANTS - TPEP										47,330		279	47,610
4165	TRANSITIONAL BILINGUAL	0	0	1,796	735	476	685	685	685	381	457	951	761	7,611
4174	HIGHLY CAPABLE	2,370	2,107	1,317	2,370	2,523	2,410	2,410	2,336	1,333	1,600	3,334	2,667	26,777
4198	FOOD SERVICE	0	373	295	253	271	292	289	299	237	2,581	0	0	4,890
4199	TRANSPORTATION	86,775	77,133	48,208	86,775	81,954	131,656	95,104	95,104	52,835	63,402	132,088	105,671	1,056,706
6124	IDEA-B	0	13,273	13,790	16,204	15,814	16,138	13,417	13,987	14,602	13,814	13,989	10,899	155,928
6151	TITLE 1	0	8,347	9,173	9,153	9,196	8,890	8,993	8,998	9,061	10,158	7,437	0	89,404
6152	SCHOOL IMPROVEMENT	6,735	684	0	0	0	0	3,074	3,074	3,074	3,074	15,729	0	35,445
6198	FEDERAL FOOD SERVICE	0	15,776	12,496	9,600	10,039	10,596	11,873	12,907	9,698	18,314	0	0	111,298
	Apportoinment Total	1,038,148	956,065	610,791	1,067,780	1,061,711	1,133,998	1,093,394	1,078,030	644,979	745,338	1,602,433	1,186,428	12,219,094
	LOCAL PROPERTY TAX	23,329	509,075	120,825	10,564	3,043	8,733	95,505	758,268	205,515	15,758	8,859	19,170	1,778,644
	TIMBER EXCISE TAX				1,424									1,424
	INVESTMENT EARNINGS	1,204	800	1,193	148	1,019	868	734	836	2,987	2,272	764	2,240	15,064
	INTERFUND LOAN	200,000										-205,259		-5,259
	SOARS / NURSE CORP / BEST GRANT					58,450		3,589	31,450		3,250	22,100		118,839
	LOCAL RECEIPTS	36,687	31,363	22,341	23,617	24,196	28,692	31,619	18,882	39,656	24,637	17,694	31,780	331,163
	TOTAL REVENUES	1,299,367	1,497,303	755,151	1,103,533	1,148,420	1,172,291	1,224,841	1,887,466	893,137	791,254	1,446,591	1,239,617	14,458,971
DEDUCT:														
	ACCOUNTS PAYABLE	365,936	377,804	98,783	128,617	123,365	152,292	164,058	185,800	142,123	205,193	189,753	199,482	2,333,205
	ACCOUNTS PAYABLE VOIDS					142	-142	1,440			39	-1,764		-286
	PAYROLL	942,932	994,061	971,065	946,600	941,876	968,735	947,614	952,478	983,797	934,594	975,114	969,165	11,528,032
	PAYROLL VOIDS			-263										-263
	OTHER - Debt Service Interest Payment				28,175						23,687			51,862
	TOTAL EXPENDITURES	1,308,868	1,371,865	1,069,585	1,103,392	1,065,383	1,120,885	1,113,112	1,138,277	1,125,920	1,163,513	1,163,104	1,168,647	13,912,551
	Ending Cash Balance	208,966	334,404	19,970	20,111	103,149	154,555	266,284	1,015,473	782,690	410,431	693,918	764,888	
	Ending Cash Balance - Spokane Ct Treasurer	208,966	334,404	19,970	20,111	103,149	154,555	266,284	1,015,473	782,690	410,431	693,918	764,888	
	Difference	0	0	0	0	0	0	0	0	0	0	0	0	
	Revenues Over/(Under) Expenditures	-9,502	125,438	-314,434	141	83,037	51,406	111,729	749,189	-232,782	-372,259	283,487	70,970	546,420
	Ending Cash Balance % of Expenditures	1.50%	2.40%	0.14%	0.14%	0.74%	1.11%	1.91%	7.30%	5.63%	2.95%	4.99%	5.50%	





Freeman School District #358 2025-2026 Special Education Enrollment



	<u>RENEWALS</u>	<u>NEW</u>	<u>TOTAL CHOICE</u>	<u>ENROLLMENT</u>		
<u>2013/2014</u>	165	17	182	865	21.00%	18.38% Non Staff Kids
Staff	19	4	23		12.60%	<u>2.66%</u> Staff Kids
						21.04% Total Choice
<u>2014/2015</u>	145	16	161	923	17.40%	14.63% Non Staff Kids
Staff	21	5	26		16.10%	<u>2.82%</u> Staff Kids
						17.44% Total Choice
<u>2015/2016</u>	120	11	131	816	16.00%	12.75% Non Staff Kids
Staff	26	1	27		20.60%	<u>3.31%</u> Staff Kids
						16.05% Total Choice
<u>2016/2017</u>	113	31	144	866	16.60%	13.05% Non Staff Kids
Staff	27	4	31		21.50%	<u>3.58%</u> Staff Kids
						16.63% Total Choice
<u>2017/2018</u>	109	25	134	870	15.40%	11.38% Non Staff Kids
Staff	32	3	35		26.12%	<u>4.02%</u> Staff Kids
						15.40% Total Choice
<u>2018/2019</u>	103	29	132	877	15.05%	10.72% Non Staff Kids
Staff	33	5	38		28.79%	<u>4.33%</u> Staff Kids
						15.05% Total Choice
<u>2019/2020</u>	104	35	139	889	15.64%	11.14% Non Staff Kids
Staff	31	9	40		28.78%	<u>4.50%</u> Staff Kids
						15.64% Total Choice
<u>2020/2021</u>	109	18	127	823	15.43%	11.06% Non Staff Kids
Staff	35	1	36		28.35%	<u>4.37%</u> Staff Kids
						15.43% Total Choice
<u>2021/2022</u>	89	39	128	839	15.26%	10.85% Non Staff Kids
Staff	32	5	37		28.91%	<u>4.41%</u> Staff Kids
						15.26% Total Choice
<u>2022/2023</u>	102	19	121	886	13.66%	9.14% Non Staff Kids
Staff	35	5	40		33.06%	<u>4.51%</u> Staff Kids
						13.66% Total Choice
<u>2023/2024</u>	104	39	143	862	16.59%	11.95% Non Staff Kids
Staff	36	4	40		27.97%	<u>4.64%</u> Staff Kids
						16.59% Total Choice
<u>2024/2025</u>	108	38	146	838	16.63%	12.07% Non Staff Kids
Staff	39	1	40		27.39%	<u>4.55%</u> Staff Kids
						16.62% Total Choice
<u>2025/2026</u>	122	34	156	879	17.75%	13.54% Non Staff Kids
Staff	35	2	37		23.72%	<u>4.21%</u> Staff Kids
						17.75% Total Choice

Coversheet

Approval of Board Policy No. 2230 - 2nd Reading

Section:	XI. Unfinished Business
Item:	A. Approval of Board Policy No. 2230 - 2nd Reading
Purpose:	
Submitted by:	
Related Material:	BP2230 - Transition to Kindergarten Program.pdf

TRANSITION TO KINDERGARTEN PROGRAM

If the Freeman School District operates a transition to kindergarten program, it will ensure that the program serves eligible students of all abilities who need additional preparation to be successful in kindergarten and who lack access to other early learning group settings.

Before beginning or expanding a transition to kindergarten program, the district must consider the existing availability and affordability of early learning providers, such as early childhood education and assistance programs, head start programs, and licensed childcare centers and family home providers in the region.

If the district plans to implement and administer a transition to kindergarten program, it is required to adhere to the minimum standards and requirements established by the office of the superintendent of public instruction related to:

1. Best practices for site readiness of facilities that are used for the program;
2. Developmentally appropriate curricula designed to assist in maintaining high quality programs in accordance with RCW 28A.320.230; and
3. Professional development opportunities.

The district may blend or co-locate a transition to kindergarten program with other early learning programs.

A transition to kindergarten program will be considered a separate class or course for data reporting requirements under RCW 28A.320.175.

Eligibility, Recruitment, and Enrollment

The term “screening process and tools” means using one or more instruments or methods of assessing and measuring the ability and need of an individual student.

Children will be eligible to participate in the district’s transition to kindergarten program as follows:

- 1) Based on a screening process and tools, the district has determined that the child would benefit from additional preparation for kindergarten; and
- 2) The child’s age is at least 4 years old by August 31 of the school year in which they enroll in a transition to kindergarten program.

Access to the transition to kindergarten program does not constitute an individual entitlement for any particular child.

In determining eligibility and admitting students to a transition to kindergarten program, the district will:

- 1) Give priority to children most in need of additional preparation to be successful in kindergarten, as demonstrated through a screening process and tool.

FREEMAN SCHOOL DISTRICT NO. 358

**Policy No. 2230
Instruction**

- 2) Give priority to children with the lowest family income, not otherwise eligible and not enrolled in another local program.
- 3) Not exclude or establish a policy to prohibit participation of an eligible child due only to the presence of a disability.
- 4) Not charge tuition or other fees from state-funded eligible students for enrollment in a transition to kindergarten program.

All children enrolled in a transition to kindergarten program will be assigned a statewide student identifier.

The district will administer to all children enrolled in a transition to kindergarten program the Washington Kindergarten Inventory of Developing Skills (WaKIDS) at the beginning of their enrollment and at least one more time during the school year. Children whose parents excuse them from participating in the WaKIDS do not have to participate.

Cross References:

3110 – Qualification of Attendance and Placement

Legal References:

RCW 28A.300.072 Transition to kindergarten program
Chapter 392-425 WAC Transition to Kindergarten

Adoption Date: November 29, 2023

Revision Date: May 29, 2024; Sept. 22, 2025

Coversheet

Approval of Board Policy & Procedure No. 6801 - 2nd Reading

Section:	XI. Unfinished Business
Item:	B. Approval of Board Policy & Procedure No. 6801 - 2nd Reading
Purpose:	
Submitted by:	
Related Material:	BP6801 - Capital Assets - Theft-Sensitive Assets.pdf PR6801 - Capital Assets - Theft-Sensitive Assets.pdf

FREEMAN SCHOOL DISTRICT NO. 358

**Policy No. 6801
Management Support**

CAPITAL ASSETS/THEFT-SENSITIVE ASSETS

Capital Assets

The district will maintain a comprehensive capital assets record-keeping system. The goal of the capital assets program is to protect the district against losses that would significantly affect the district's students, staff, property, budget or the ability of the district to continue to fulfill its stewardship responsibilities.

For purpose of this policy, "capital assets" will mean land, improvements to land, easements, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure and all other tangible and intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period which:

- A. Retains its shape and appearance with use;
- B. Is nonexpendable, meaning if the item is damaged or some of its parts are lost or worn out, it may be more feasible to repair it than to replace it with an entirely new item;
- C. It does not lose its identity when incorporated into a more complex unit;
- D. Is valued no less than \$10,000 unless a lesser amount is set by the district; and
- E. Has a life expectancy of at least one year.

Federal law requires a physical inventory of federally-funded assets at least once every two years. Reconciled inventory reports will be provided to the board. Such report will identify lost, damaged or stolen capital assets. Missing capital assets will be removed from district property records by a vote of the board.

No equipment will be removed for personal or non-school use.

Theft-Sensitive Assets

For purposes of this policy, "theft-sensitive" are those items identified by the district as most subject to loss (e.g., audio-visual equipment, laptop computers, digital cameras, or other electronic devices). The district should establish procedures for internal controls and conduct an annual inventory of theft-sensitive assets.

The board will be provided a report identifying equipment not accounted for in the annual inventory. This equipment will be removed from the district property records through school board action annually.

The superintendent will develop procedures to implement this policy, including

FREEMAN SCHOOL DISTRICT NO. 358

Policy No. 6801
Management Support

maintenance requirements and sales procedures to ensure the highest possible return.

Cross References: 6570 - Property and Data Management

Legal References: RCW 28A.335.090 Conveyance and acquisition of
property — Management — Appraisal
7 CFR 3015, 3016 Agriculture
34 CFR 80.32 Uniform Administrative requirements for
grants and cooperative agreements to state and local
governments – Equipment
45 CFR 92.32 Health and Human Services
Office of Management and Budget (OMB) Circular A-87,
Cost Principles for State, Local, and Indian Tribal
Governments, Attachment B(19)

Management Resources: 2012 - June Issue
Policy News, June 2008, Capital Assets/Theft-Sensitive
Assets
Policy News, April 2006, Fixed Assets

Adoption Date: May 12, 2016
Revision Date: Sept. 22, 2025

FREEMAN SCHOOL DISTRICT NO. 358

**Procedure No. 6801P
Management Support**

CAPITAL ASSETS/THEFT-SENSITIVE ASSETS

The district's Superintendent is responsible for inventories of district property. Inventory will be conducted at least once every other fiscal year for all capital assets, except land; infrastructure; buildings; and improvements other than buildings and leasehold improvements. A theft-sensitive assets inventory will be conducted annually. The individual conducting the inventory will have no direct responsibility for assets subject to the inventory count.

District assets will be marked with a unique identification number (e.g. bar code, property tag) and identified as district property. All capital assets and theft-sensitive assets will be identified and marked upon purchase or receipt.

When placing a capital asset on the inventory, the Technology Director will record:

- a. Description of the item;
- b. Serial number or other identification number (bar code, tag number, etc.);
- c. Source of the asset;
- d. Who holds title;
- e. Acquisition date;
- f. Cost of the asset;
- g. Percentage of federal participation in the cost of the property and the federal program charged;
- h. Location of the asset;
- i. Use and condition of the property; and
- j. Ultimate disposition data including the date of disposal and sale price, if applicable. Federally purchased items with a per unit fair market value over \$10,000 must reimburse the federal program proportionately. Disposed items with a per unit fair market value of less than \$10,000 may be retained, sold or otherwise disposed of with no further obligation to the awarding agency.

The District will maintain an inventory identifying theft-sensitive assets. The inventory will be reviewed and updated annually. When placing a theft-sensitive asset on the inventory the district will record the information needed by the district. This should include, at a minimum, a description of the item and identification number, location and federal participation, if any.

At the conclusion of the physical inventory, the building principals and department administrators will be provided with a written copy of the inventory that lists all the assets that have been assigned to that site. The inventory will clearly identify all assigned items, including those that were not found, not used, or were in an obviously unserviceable condition.

FREEMAN SCHOOL DISTRICT NO. 358

**Procedure No. 6801P
Management Support**

Principals and department administrators are required to attempt to locate items that have been listed as missing. Within 25 working days, the principals and department administrators are expected to return a copy of the inventory report to the purchasing department showing which items have been located and which are still missing.

The missing items will be consolidated on a report of potential write-offs. The Superintendent will review the report and approve the total amount of assets to be written off. Only write-off items will be removed from the capital assets inventory system.

Items not being used or in an obviously unserviceable condition will be identified during the inventory and the Technology department will be contacted to pick up the item(s) for auction or disposal.

Adoption Date: May 12, 2016
Revision Date: Sept. 22, 2025

Coversheet

Approval of Bus Purchase Proposal

Section:	XII. New Business
Item:	A. Approval of Bus Purchase Proposal
Purpose:	
Submitted by:	
Related Material:	Bus Proposal - Sept 2025.pdf



CUSTOMER PROPOSAL



PREPARED FOR:
EVERETT COMBS
FREEMAN SCHOOL DISTRICT NO. 358
ECOMBS@FREEMANS.D.ORG
14815 S. JACKSON RD
ROCKFORD, WA 99030

PREPARED BY:
SAM CORONA
(509) 564-4129
SAMC@SCHETKYNW.COM
SCHETKY NORTHWEST SALES, INC.

PROPOSAL NUMBER:	JOB NUMBER:	PROPOSAL DATE:	DELIVERY STATE:
S000314	16395SB	9/10/25	WASHINGTON

MAKE/MODEL: THOMAS MINOTOUR 051MS

TOTAL FOR ONE (1) COMPLETE UNIT:		\$ 109,545.96
WA STATE SALES & USE TAX	0.30%	\$ 328.64
WA SALES TAX	8.60%	\$ 9,420.95
GRAND TOTAL, FOB: ROCKFORD		\$ 119,295.55

ESTIMATED DELIVERY:	TBD
REQUIRED DELIVERY DATE:	ASAP

FULL PAYMENT DUE NET 30 DAYS POST DELIVERY, WE APPRECIATE YOUR PROMPT PAYMENT

BY SINGING BELOW, YOU ARE ACKNOWLEDGING THE SPECIFICATIONS LISTED HEREIN ARE COMPLETE AND ACCURATE.
ORDER WILL BE PLACED USING THE SPECIFICATION LISTED.

CUSTOMER SIGNATURE: _____
AUTHORIZED SIGNATURE DATE

CUSTOMER NAME: _____
PLEASE PRINT

ACCOUNTS PAYABLE : _____
CONTACT NAME EMAIL

PLEASE FORWARD ALL REMITTANCES TO OUR CORPORATE OFFICE: 8430 NE LOMBARD STREET, PORTLAND, OR 97220

VEHICLE INCLUDES THE FOLLOWING EQUIPMENT:

MODEL PROFILE:	THOMAS MINOTOUR 051MS
PRODUCT TYPE:	TYPE A
YEAR:	2024
CHASSIS MODEL:	CG33803
CHASSIS MANUFACTURER:	CHEVY
GVWR:	12,300-LB
PASSENGER CAPACITY:	20
HEADROOM:	73
WHEELBASE:	159
BRAKE TYPE:	HYDRAULIC
ENGINE TYPE:	GM V8 GASOLINE, 8 Cyl, 401 HP, 5200 RPM
FUEL TYPE:	GASOLINE
FUEL TANK CAPACITY:	33
TRANSMISSION TYPE:	AUTOMATIC
AXLE, FRONT:	4,300-LB CAPACITY
AXLE, REAR:	8,600-LB CAPACITY
TIRES, FRONT:	LT225/75R16E
TIRES, REAR:	LT225/75R16E
SUSPENSION FRONT:	STANDARD OEM
SUSPENSION REAR:	STANDARD OEM

VEHICLE FEATURES

BODY

ACCESSORIES

- 1 PROP ROD - ACCESS DOOR ABOVE WINDSHIELD
- 1 SEALED STORAGE COMPARTMENT W/LOCK, LEFT SIDE FRONT

CERTIFICATION/SAFETY

- 1 FIRE EXTINGUISHER - 5 LB.
- 1 REFLECTORIZED TRIANGLES-(3) IN OVERHEAD STORAGE COMPARTMENT
- 1 INTERIOR CONVEX MIRROR
- 1 INTERIOR REAR SURVEILLANCE MIRROR
- 1 GM-SRW, HEATED, REMOTE, OPEN VIEW ES
- 1 GM-SRW/DRW, HEATED, HAWKEYE
- 1 SIGN-STOP,ELECTRIC LED FRONT SE1-7980
- 1 HIGH WIND GUARD-FRONT ELECTRIC STOP ARM
- 1 ELECTRIC-DEFENDER XING CONTROL ARM

DOORS

- 1 RED HANDLE - EMERGENCY DOOR(S)
- 1 ELECTRIC DOOR CONTROL-MINO,W/MANUAL EXT RELEASE (D250) COMPL
- 1 ELECTRIC ENTRANCE DOOR - NO VANDALOCK
- 1 VANDALOCK - REAR EMERGENCY DOOR WITH INTERLOCK & BARREL BOLT

ELECTRICAL - BODY

- 1 BACKING ALARM - HEAVY DUTY - 112DB
- 1 OUTSIDE SPEAKER HORN - RIGHT SIDE UNDER WINDSHIELD HEADER
- 1 PRE-WIRE FOR CUSTOMER INSTALLED 2-WAY RADIO/VIDEO CAMERA
- 1 GPS-ZONAR SYSTEM, DRW
- 1 PREMIUM SPEAKERS - FOUR (4)
- 1 MY24 GM RADIO BODY SPK CONN PAGE-NOISE-SUPPRESS
- 1 BREAKERS - MANUAL RESET
- 1 LED LIGHT MONITOR-16 LIGHT SYSTEM
- 1 LIGHTS-DOME-LED,ADDITIONAL,2ND WINDOW SECTION
- 1 LAMPS-DOME, LED - MINOTOUR
- 1 DOME LIGHTS WIRED TO BATTERY
- 1 LED DRIVER'S DOME LIGHT-MINO
- 1 RHEOSTAT SWITCH
- 1 STEP LIGHT SWITCH (IGNITION ON)
- 1 FLUSH MTD EXTERIOR LED LIGHT-ENT DOOR
- 1 LAMPS-STOP/TAIL/DIRECTIONAL AMBER/REVERSE LED
- 1 LAMPS-STOP/TAIL 4"FLUSH-MOUNT LED
- 1 LAMPS-LICENSE PLATE ILLUMINATION LED
- 1 SIDE DIRECTIONAL-PIN AMBER TURN,FRONT,FLOOR LINE
- 1 LED WARNING LIGHTS - FOUR (4) AMBER AND FOUR (4) RED LENS
- 1 MARKER/ID LAMPS - LED PIN TYPE
- 1 NOISE SUPPRESSION SWITCH
- 1 ADDITIONAL NOISE SUPPRESSION SWITCH FUNCTIONALITY
- 1 BATTERY BOX, LOCATED 1ST WDOWN SECT,CURBSIDE-GM MINO DIESEL

EXTERIOR

- 1 EXTERNAL STEP DRIVER'S SIDE
- 1 SEALING, EXTERIOR JOINT EDGE
- 1 MUD FLAPS - REAR (MINOTOUR) - WITHOUT LOGO
- 1 TOW HOOKS - TWO (2)
- 1 BUMPER - REAR, 3/16" THICK (DRW)
- 1 FENDERETTES - TWO (2), MINOTOUR
- 1 FULL ALUMINUM CONSTRUCTION

HVAC

- 1 50,000 BTU HEATER - 5TH SECTION LEFT SIDE
- 1 CONSTANT TORQUE CLAMPS - ONE (1) REAR UNDERSEAT HEATER

INTERIOR

- 1 BLACK KORSEAL STEP TREADS/NOSING - O/OPENING ENTR DOOR (DRW)
- 1 DARK GRAY VINYL FLOOR WITH 13" CENTER AISLE
- 1 PLYWOOD FLOOR 5/8" THICKNESS
- 1 SPECIAL URETHANE FOAM INSULATION
- 1 POLYESTER INSULATION - RAFTER CAVITIES
- 1 ACOUSTIC HEADLINING - COMPLETE (28.5" HIGH ALUM SPLIT SASH)
- 1 SEALANT - PLYWOOD FLOOR EDGES
- 1 ASSIST RAIL - RIGHT SIDE OF ENTRANCE DOOR

MISC

- 1 ***ALUM BODY/STL HEADLINING***
- 1 PDI IDENTIFIER-DEALER PERFORMED

- 1 GM CONSOLE POP RIVET FASTENERS
- 1 2009 GMC DEALER PDI
- 1 STANDARD BUILD - NOT CONVERSION
- 1 MINOTOUR DRW

PAINT/LETTERING

- 1 PAINT STANDARD SASH FLAT BLACK
- 1 YELLOW REFLEXITE - 2", PERIMETER OF REAR BUS BODY
- 1 YELLOW "SCHOOL BUS" SIGN - FRONT HOOD
- 1 YELLOW "SCHOOL BUS" SIGN - REAR HOOD
- 1 YELLOW REFLEXITE - PERIMETER OF REAR EMERGENCY DOOR
- 1 REFLECTIVE TAPE-ROOF HATCH WHITE(1)
- 1 YELLOW REFLEXITE - 2", FLOOR LINE - BOTH SIDES OF BUS BODY
- 1 PAINT-EXTERIOR ROOF WHITE 6"
- 1 PAINT-EXT WDO AREA SAME AS BODY
- 1 PAINT-EXT GRD RAIL @ WINDOW BLACK
- 1 PAINT-EXT GRD RAIL @ SEAT BLACK
- 1 PAINT-EXT GRD RAIL @ FLOOR BLACK
- 1 PAINT-EXT GRD RAIL @ SKRT BLACK
- 1 PAINT-EXT BUMPER REAR BLACK
- 1 PAINT-SOLID COLOR YELLOW

SEATS

- 1 KICK PLATE/MODESTY PANEL-36"VERT, WALL-MTD BARRIER,RT SIDE
- 1 36" BARR-VERT,WALL MT 45"H RS 2009
- 1 36"8DEG BARR-REV. WALL-MT 45"H 2009
- 2 PROFORM EDO GRAY UPHOLSTERY-45"HIGH RECESSED BARRIER
- 10 FIREBLOCK GRAY UPHOLSTERY - IMMI SBR PASSENGER SEAT
- 1 HARDWARE-SBR WALL MOUNT C2/MINO
- 5 IMMI SBR 36" LS WALL MNT 3PT 2POS ICS 2POS
- 5 IMMI SBR 36" RS WALL MNT 3PT 2POS ICS 2POS

WINDOWS/GLASS

- 1 TINTED TEMPERED GLASS - COMPLETE
- 1 GLASS-ENTRANCE DOOR, TINTED TEMPERED UPPER & LOWER
- 8 TINT TEMP GLASS-COMP (28.5")
- 2 TINT TEMP GLASS-COMP(28.5")+10
- 1 WINDOW STOPS (12")

OTHER

- 1 BLACK SNAP-IN AISLE STRIP
- 1 BACK-UP CAMERA SYSTEM - BLACK
- 1 POWER OUTLET - (2) USB MINO
- 1 LIGHT-LED STEPWELL - MINO
- 1 HEATER HOSE - BLUE STRIPE, UNDER FLOOR, RR HTR 5TH SECT LS
- 1 HATCH-RF ESC SPEC ADVANTAGE H1976-025-111 ENGLISH GRAY (1)
- 1 MINOT DRW 12,300 GVWR(GMC/CHEVY)6.6L GASOLINE 159"WB
- 1 BODY ADJUSTMENT - MY2024 GM DRW- GAS

MISCELLANEOUS VEHICLE ADD-ONS	
WASHINGTON STATE LEGALS	1
CREDIT FOR TWO-WAY RADIO	1

MEETS ALL FMVSS REQUIREMENTS IN EFFECT AT THE TIME OF MANUFACTURE.

QUOTE VALID FOR 30 DAYS. Neither Schetky NW nor the vehicle manufacturer noted herein assumes liability for, nor shall be held responsible for, any delays in delivery caused by occurrences beyond their control. Pricing does not include applicable taxes, licenses, or other fees where required. Purchaser acknowledges that the only warranty provided is the manufacturer's warranty, if any. The seller disclaims all warranties, expressed or implied, including, but not limited to, any implied warranties of merchantability or fitness for a particular purpose. Pricing & Availability: All pricing is subject to change without prior notice. Availability of vehicles and equipment is not guaranteed and is subject to manufacturer supply, dealer stock, and other factors beyond the seller's control. Deposits & Order Cancellation: Orders may require a deposit, which is non-refundable unless otherwise specified in writing. The seller reserves the right to cancel any order due to unforeseen circumstances, pricing errors, or manufacturer production changes. Concessions & Program Eligibility: Pricing includes concessions and is subject to approval. Failure to provide required information for a concession or ineligibility for the program used to obtain the concession will result in the customer being responsible for the additional cost equal to the quoted concession amount. Vehicle Use & Modifications: If the personal property sold hereunder includes a manual for proper use and maintenance, the seller shall not be liable in tort, contract, or otherwise for any damages—whether for personal injury, property damage, or other losses—arising from the ownership, use, or operation of the personal property when it is operated, modified, or maintained in any manner other than as specified in such manual. The seller is not responsible for damages, malfunctions, or voided warranties resulting from aftermarket modifications, improper installations, or third-party alterations to the vehicle. Liability & Indemnification: Purchaser agrees to defend, indemnify, and hold the seller harmless from any claims, liabilities, or damages arising from the use, operation, or ownership of the personal property, except as specifically stated in the manual of instructions. The seller shall not, under any circumstances, be liable for consequential, commercial, or economic losses. Delivery & Transportation: The seller is not liable for any damages occurring during third-party transportation. Any claims related to shipping damage must be made with the carrier. Force Majeure: The seller shall not be held liable for delays or failure to deliver due to acts of God, supply chain disruptions, labor disputes, government regulations, or any other events beyond the seller's control. Financing Disclaimer: Financing is subject to third-party lender approval. The seller does not guarantee financing terms, interest rates, or loan approval. Vehicle Representation: The vehicle shown in the picture is for demonstrative purposes only. The quoted vehicle may differ in appearance depending on specifications. All photos are for representative purposes only—actual vehicle may vary.



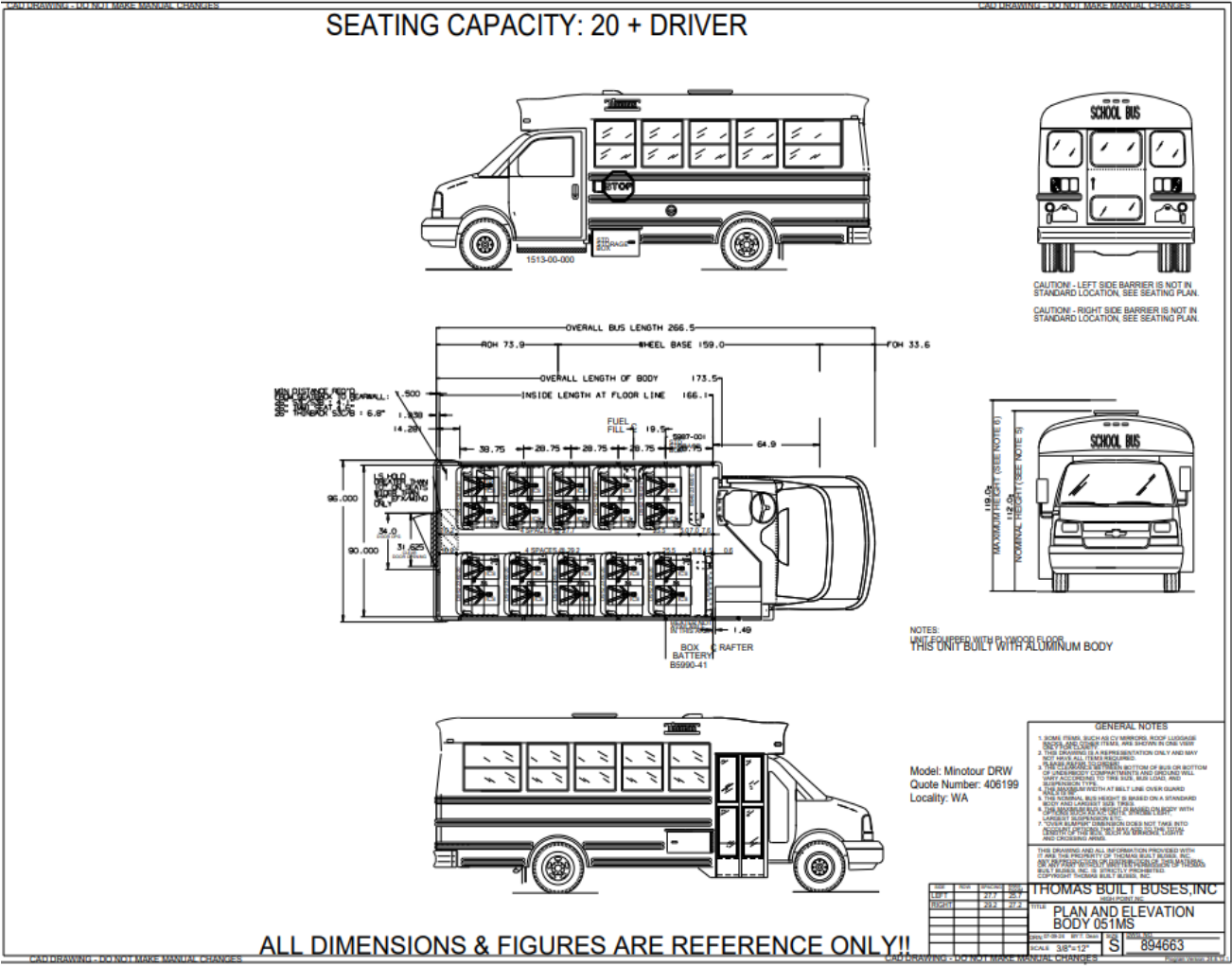
FLOORPLAN



PREPARED FOR:
EVERETT COMBS
FREEMAN SCHOOL DISTRICT NO. 358
ECOMBS@FREEMANS.D.ORG
14815 S. JACKSON RD
ROCKFORD, WA 99030

PREPARED BY:
SAM CORONA
(509) 564-4129
SAMC@SCHETKYNW.COM
SCHETKY NORTHWEST SALES, INC.

PROPOSAL NUMBER:	JOB NUMBER:	PROPOSAL DATE:	DELIVERY STATE:
S000314	16395SB	9/10/25	WASHINGTON



Coversheet

Approval of Football Play Clock Donation

Section:	XII. New Business
Item:	B. Approval of Football Play Clock Donation
Purpose:	
Submitted by:	
Related Material:	Football Play Clock Donation.pdf Football Play Clock Donation Form - DJ Jared.pdf



Donation to Freeman School District

School Board Meeting = 9/22/2025

TO: Freeman School Board
Randy Russell, Ph.D
Superintendent

FROM: ASB Donor – DJ Jared

RE: Football End Zone Play Clocks

DESCRIPTION:

A generous ASB donor purchased end zone play clocks for the football games. They are delay of game clocks with large portable stands. They make it easier for the players, coaches and referees to know the status of the 40-second play clock.

VALUE:

Donation value is \$7,586.18.



FREEMAN SCHOOL DISTRICT #358

15001 S Jackson Rd, Rockford, WA 99030

Phone: 509-291-3695 • Fax: 509-291-3636 • www.freemansd.org

September 18, 2025

To: DJ Jared.

This memo outlines the understanding of Freeman School District as to the status of donations or grants awarded to the school district. Based upon review of the applicable Internal Revenue Code (IRC), donations or grants to the district receive status as charitable contributions by the donor, if used solely for a “public purpose.”

As a political subdivision of the State of Washington, the district is not classified as a “501(c)(3), charitable organization”; however, the provisions of IRC Section 170 govern donations and grants to the district. Specifically:

Section 170(a)(1) “General rule – There shall be allowed as a deduction any charitable contribution (as defined in subsection [c]) payment of which is made within the taxable year...”

Section 170(c) “Charitable Contribution Defined – For purposes of this section, the term ‘charitable contribution’ means a contribution or gift to or for the use of (1) A State, a possession of the United States, or any political subdivision of any of the foregoing... but only if the contribution or gift is made for exclusively public purposes.”

The code does not specifically define “public purpose,” but it is interpreted to mean the contribution or gift must not be intended to benefit any particular individual.

The Freeman School District welcomes donations and grants made for the benefit of our educational program and students, and has in place accounting and reporting procedures to ensure that all donations and grants are used for their intended purpose.

If you have any questions regarding this matter, please contact:

Alan Steinolfson

Director of Finance

asteinolfson@freemansd.org

509-291-7501

Donation Agreement

Freeman School District No. 358

Freeman School District acknowledges and thanks DJ Jared

for the donation of \$7586.18

with a monetary value of _____ Dollars (\$7586.18) to the district.

This donation is for the sole and express purpose of portable football play clocks.

The School District agrees to maintain the above-described property for a period of not less than 10 years from the time of donation.

Date

Superintendent

Board President

Principal (if applicable)

Does the donor wish to be kept anonymous? () yes () no

Coversheet

Approval of FSD CTE 4 Year Plan 2025-2026

Section: XII. New Business
Item: C. Approval of FSD CTE 4 Year Plan 2025-2026
Purpose:
Submitted by:
Related Material: FSD CTE 4 Year Plan 2025-2026.pdf



CTE Four Year Planning Requirement Template

(formerly "District Wide Plan")

District Goal: The mission of the **Freeman School District #358** is to provide a collaborative learning community, which engages all students in learning the academic and work-life skills needed to achieve their individual potential and become responsible citizens. (Quality Criteria indicators are referenced on the Career & Technical Education Evaluation Form.)

Quality Criteria	2025-26	2026-27	2027-2028	2028-2029
Educator Licensing WAC 181-77-014 (Criteria 1)	All CTE teachers are CTE endorsed. All V codes match CIP codes. Conditional CTE teachers are working toward their continuing CTE Certificate	All CTE teachers are CTE endorsed. All V codes match CIP codes. Conditional CTE teachers are working toward their continuing CTE Certificate	All CTE teachers are CTE endorsed. All V codes match CIP codes. Conditional CTE teachers are working toward their continuing CTE Certificate	All CTE teachers are CTE endorsed. All V codes match CIP codes. Conditional CTE teachers are working toward their continuing CTE Certificate
Curriculum, Instruction, and Evaluation RCW 28A.700.010 (Criteria 2)	Finalize S&TS frameworks per re-approval cycle. Initiate updates to STEM frameworks per re-approval cycle. Work to grow and strengthen SkillsUSA CTSO. Research Microsoft Certifications to add to applicable BAM courses Pilot Core+ curriculum for construction course.	Finalize STEM frameworks per re-approval cycle. Initiate updates to FACSE frameworks per re-approval cycle. Add Microsoft Certifications to applicable BAM courses. Add Core+ curriculum for construction and explore welding course	Finalize FASCE frameworks per re-approval cycle. Initiate updates to BAM frameworks per re-approval cycle. Explore growth of Construction and Culinary programs as allowed by staffing.	Finalize BAM frameworks per re-approval cycle. Initiate updates to AG frameworks per re-approval cycle. Initiate growth of Construction and Culinary programs as allowed by staffing.



Washington Office of Superintendent of

PUBLIC INSTRUCTION

CTE Four Year Planning Requirement Template

(formerly "District Wide Plan")

Quality Criteria	2025-26	2026-27	2027-2028	2028-2029
Academic Integration RCW 28A.700.010(2)(a) (Criteria 3)	Teachers identify related district-wide PD to be integrated into lessons	Teachers identify related district-wide PD to be integrated into lessons	Teachers identify related district-wide PD to be integrated into lessons	Teachers identify related district-wide PD to be integrated into lessons
Student Access to Program RCW 28A.700.010 (Criteria 4)	Update and highlight pathways available to all students. Work with counselors to determine and communicate all pathway options for HS students	Update and highlight pathways available to all students. Work with counselors to determine and communicate all pathway options for HS students	Update and highlight pathways available to all students. Work with counselors to determine and communicate all pathway options for HS students	Update and highlight pathways available to all students. Work with counselors to determine and communicate all pathway options for HS students
Accountability RCW 28A.700.040(1)(c) (Criteria 5)	Leadership team and other stakeholders review the data for CTE program effectiveness and make recommendations. ST & S programs uploaded for re-approval	Leadership team and other stakeholders review the data for CTE program effectiveness and make recommendations. STEM programs uploaded for re-approval	Leadership team and other stakeholders review the data for CTE program effectiveness and make recommendations. FACSE programs uploaded for re-approval	Leadership team and other stakeholders review the data for CTE program effectiveness and make recommendations. BAM programs uploaded for re-approval
Safe Practices RCW 28A.700.010 (Criteria 6)	Teachers will update lab safety plans as needed and keep them on file.	Teachers will update lab safety plans as needed and keep them on file.	Teachers will update lab safety plans as needed and keep them on file.	Teachers will update lab safety plans as needed and keep them on file.
Facilities RCW 28A.700.010 (Criteria 7)	Assess technology and equipment in S&TS program. Grants will be written to purchase new equipment. District funds will be used to maintain or update current equipment.	Assess technology and equipment in STEM courses. Grants will be written to purchase new equipment. District funds will be used to maintain or update current equipment.	Assess technology and equipment in FACSE courses. Grants will be written to purchase new equipment. District funds will be used to maintain or update current equipment.	Assess technology and equipment in BAM courses. Grants will be written to purchase new equipment. District funds will be used to maintain or update current equipment.



Washington Office of Superintendent of

PUBLIC INSTRUCTION

CTE Four Year Planning Requirement Template

(formerly "District Wide Plan")

Quality Criteria	2025-26	2026-27	2027-2028	2028-2029
Instructional Materials RCW 28A.700.010 (Criteria 8)	Evaluate S&TS curricula. Update as needed.	Evaluate FASCE curricula. Update as needed.	Evaluate FASCE curricula. Update as needed.	Evaluate FASCE curricula. Update as needed.
Leadership and Employability RCW 28A.700.010 (Criteria 9)	Review appropriate CTSO/equivalents by program. All programs submit POW for CTSO or equivalent. Implement WBL requirements.	Review appropriate CTSO/equivalents by program. All programs submit POW for CTSO or equivalent. Review WBL requirements.	Review appropriate CTSO/equivalents by program. All programs submit POW for CTSO or equivalent. Review WBL requirements.	Review appropriate CTSO/equivalents by program. All programs submit POW for CTSO or equivalent. Review WBL requirements.
Long Range Planning RCW 28A.700.010(2)(b) (Criteria 10)	Explore dual credit options with CCS for Welding. Review master schedule for options to incorporate more pathways as elective course options.	Implement dual credit options with CCS for Welding. Adjust master schedule for options to incorporate more pathways as elective course options.	Increase dual credit options with CCS. Adjust master schedule for options to incorporate more pathways as elective course options.	Increase dual credit options with CCS. Adjust master schedule for options to incorporate more pathways as elective course options.
Advisory Committee RCW 28A.700.020(1) (Criteria 11)	Increase teacher attendance to Advisory Committee Meetings	Maintain teacher attendance to Advisory Committee Meetings	Maintain teacher attendance to Advisory Committee Meetings	Maintain teacher attendance to Advisory Committee Meetings
Program of Study RCW 28A.700.020(2)(a)(b) (Criteria 12)	Implement new Intro to Marketing class and pilot CORE Construction class Evaluate and grow FirstTech Robotics program	Explore potential of adding a small engine class. Re-evaluate all CTE offerings and adjust based on student interest. Evaluate and grow FirstTech Robotics program	If appropriate and supported, add a small engine course to the Master Schedule. Re-evaluate all CTE offerings and adjust based on student interest. Evaluate and grow FirstTech Robotics program	Re-evaluate all CTE offerings and adjust based on student interest. Evaluate and grow FirstTech Robotics program



Washington Office of Superintendent of

PUBLIC INSTRUCTION

CTE Four Year Planning Requirement Template

(formerly "District Wide Plan")

Quality Criteria	2025-26	2026-27	2027-2028	2028-2029
Certification Work based Learning RCW 28A.700.060(2)(c)(d) (Criteria 13A, 13B)	Identify and implement a minimum number of WBL activities for all courses. Identify IRCs for all CTE courses.	Expand the minimum number of WBL activities for all courses. Maintain IRCs for all CTE courses - add more IRCs to BAM program	Expand the minimum number of WBL activities for all courses. Maintain IRCs for all CTE courses.	Expand the minimum number of WBL activities for all courses. Maintain IRCs for all CTE courses.
Career Guidance RCW 28A.700.010(3) (Criteria 14)	Work with counseling staff to review HSBP and implement connection to School Data Solutions	Work with counseling staff to review HSBP and implement connection to School Data Solutions	Work with counseling staff to review HSBP and implement connection to School Data Solutions	Work with counseling staff to review HSBP and implement connection to School Data Solutions
Program Evaluation RCW 28A.700.020(1) (Criteria 15)	Peer and CTE Director program annual evaluations.	Peer and CTE Director program annual evaluations.	Peer and CTE Director program annual evaluations.	Peer and CTE Director program annual evaluations.
Professional Development RCW 28A.700.005(4) (Criteria 16)	All CTE teachers will participate in district wide certification. Additional CTE PD opportunities will be afforded to all CTE teachers. WJEA Training for Publishing teacher; Additional CASE Training for Ag teacher.	All CTE teachers will participate in district wide certification. Additional CTE PD opportunities will be afforded to all CTE teachers. Additional CASE Training for Ag teacher.	All CTE teachers will participate in district wide certification. Additional CTE PD opportunities will be afforded to all CTE teachers.	All CTE teachers will participate in district wide certification. Additional CTE PD opportunities will be afforded to all CTE teachers.

School Board President: _____

Date: _____

Advisory Chairperson: Matt Albright _____

Date: _____

CTE Director: Jeff Smith _____

Date: _____

Coversheet

Approval of Board Policy & Procedure No. 2021 - 1st Reading

Section:	XII. New Business
Item:	D. Approval of Board Policy & Procedure No. 2021 - 1st Reading
Purpose:	
Submitted by:	
Related Material:	BP2021 - Library Information and Technology Programs.pdf PR2021 - Library Information and Technology Programs.pdf

LIBRARY INFORMATION AND TECHNOLOGY PROGRAMS

The ~~purpose of the Freeman School District library information and technology programs is to~~ district's library information and technology programs provide a broad, flexible array of services, resources, and instruction that support student mastery of ~~the essential academic learning requirements and~~ state standards in all subject areas. ~~The programs will provide a broad, flexible array of services, resources and instruction. The programs include resources that promote a positive impact on student learning, like a variety of resource for reading advocacy, student communication skills, and electronic and print information.~~

The district's library and technology program are staffed by ~~teacher-certified or classified librarians.~~

~~The Teacher-Librarians,~~ through the library information and technology programs, will collaborate as ~~an~~ instructional partners and information specialists with classroom teachers to develop students' information and technology skills, ~~to~~ help all students meet the content goals in all subject areas and ~~to~~ assist high school students in completing their, culminating project and High School and Beyond Plans.

Additionally, ~~the Teacher-Librarian's'~~ teacher-Librarian's' duties may include, but are not limited to, integrating information and technology into curriculum and instruction; providing instruction to students and staff regarding the use of emerging learning technology; providing instruction to students ~~as about the~~ to appropriate use of computers and mobile devices at school; helping teachers and staff access and use information ethically; instructing students in digital citizenship; promoting a culture of reading within the school community; and providing individual support and guidance for students.

The superintendent will establish procedures for ~~the selection~~ selecting library of materials with the understanding that media literacy resources will consist of a balance of sources and perspectives. ~~Residents or staff members of the district~~ Parents who wish to express a concern about specific material included in the collection may do so according to the procedures outlined in Procedure 2021P, ~~with the~~ understanding that the criteria and rationale for ~~reconsideration of~~ considering library resources differs from ~~the criteria and rationale~~ those for ~~reconsideration~~ reconsidering of classroom/curricular instructional materials.

FREEMAN SCHOOL DISTRICT NO. 358

Policy No. 2021 Instruction

Cross Reference:

2020	Course Design, Selection and Adoption of Instructional Materials
2020P	Procedure- Course Design, Selection and Adoption of Instructional Materials

Legal References:

RCW 28A.320.230	Instructional Materials—Instructional materials committee <u>Complaint system</u>
<u>RCW 28A.320.235</u>	<u>Supplemental instructional materials – Policies and procedures - Definitions</u>
RCW 28A.320.240	School <u>Library-library</u> <u>Media-information and technology Programs-programs</u> — <u>Stocking of libraries</u> <u>Resources and materials</u> — Teacher-Librarians <u>librarians</u>
WAC 392-204-005, 009, 020, 025, 055	Library Media Centers
<u>WAC 392-204-005</u>	<u>Purpose and authority</u>
<u>WAC 392-204-009</u>	<u>Definitions</u>
<u>WAC 392-204-020</u>	<u>School library information and technology program</u>
<u>WAC 392-204-025</u>	<u>Services</u>

Management Resources:

2022 — March Issue	
2017 – July Issue	
2015 – December Issue	
2011 – April Issue	
<i>Policy News</i> , October 2007	Elimination of Outdated and Obsolete Policies
<i>Policy News</i> , April 2005	State Board of Education Revises Library Media Rules

Adoption Date: 04.05

Revised: 10.07; 04.11; 5:11, May 24, 2017; July 19, 2018; March 30, 2023;
[Oct. 22, 2025](#)

FREEMAN SCHOOL DISTRICT NO.358**Procedure No. 2021P
Instruction****LIBRARY INFORMATION AND TECHNOLOGY PROGRAMS****Library Collection Development**

This procedure guides ~~Teacher~~teacher ~~Librarians~~librarians and informs the community about the process for selecting, acquiring, evaluating, and maintaining library information and technology program materials. The objective of each program is to implement, support and enrich the ~~educational program of the district~~district's educational program.

To best meet the unique needs of each school, the district will strive to create a library collection based ~~upon~~ an assessment of student and staff needs. This will be accomplished by the following:

1. Providing ~~resource materials, both curricular and personal~~curricular and personal resource materials for students and faculty;
2. Providing materials that meet the interests, vocabulary, maturity and ability levels of all students;
3. Providing a diversity of materials ~~in the interest of achieving~~to achieve a balance of sources and perspectives;
4. Fostering reading as a lifelong activity through pleasurable exposure to printed and digital materials;~~and~~
5. Including materials in the collection because of their academic, literary, ~~and/or~~ artistic value and merit.

Library Materials and Electronic Resources

Library materials or digital services are those items accessible through the library information and technology program that provide support for an area of the curriculum, information for independent study, or resources for enrichment and recreational interest. Electronic resources include access to electronic documents, databases and websites.

Suggestions for Acquisition

~~Suggestions for acquisition or electronic resources may originate from students, parents, community members and teachers.~~Students, parents, community membrs or teachers may suggest materials for the district to acquire. Library information and technology staff will weigh requests, evaluates materials and select those materials which-that fulfill the needs of the instructional program. ~~Teacher~~Librarians ~~Librarians in each school determine final selections.~~

Selection

~~Sources for the selection of materials include but are not limited to:~~ Teacher~~Librarians~~will use multiple sources to select materials. Those sources may include the following:

Vendor catalogs, American Historical Fiction, Basic Book Collection for Elementary Grades, the Best in Children's ~~B~~books, Children and Books, Children's Catalog, Elementary School Library Collection, European Historical Fiction and Biography, Guide to Sources in Educational Media, Junior High School Catalog Reference Books For School

FREEMAN SCHOOL DISTRICT NO.358**Procedure No. 2021P
Instruction**

Libraries, Subject Guide To Children's Books in Print, Subject Index to Books for Intermediate Grades, Subject Index to Books for Primary Grades, and Westinghouse Learning Directory.

Teacher-Librarians may also use current review journals like:

1. Current review journals:

AASA Science Books and Films₁

American Film & Video Association Evaluations₁

Kirkus Reviews₁

Media and Methods₁

School Library Journal₁

Bulletin of the Center for Children's Books₁

Horn Book₁

KLIATT₁

VOYA₁ and

Booklist₁

All items selected for placement in the school library will do the following:

2.1. Support and be consistent with the state's and district's general educational goals ~~of the State of Washington and Freeman School District~~ and the aims and objectives of individual schools and specific courses;

3.2. Support and be consistent with school library media and information literacy standards established by the American Association of School Librarians ~~as well~~ as and the content area standards established by the Office of the Superintendent of Public Instruction ~~of the State of Washington~~;

4.3. Meet high standards of quality in factual content and presentation;

5.4. Contain appropriate subject matter for the age, emotional development, ability level, learning styles, and social development of the students for whom they are selected;

6.5. Serve the intended purpose, ~~in both physical format and appearance for library materials~~; for library materials in both physical format and appearance

7.6. Help students gain an awareness of our pluralistic society;

8.7. Motivate students and staff to examine their ~~own duties, responsibilities, rights, and privileges as participating citizens in our society, and to duties, responsibilities, rights, and privileges as participating citizens in our society and~~ make informed judgments in their daily lives;

9. Withstand scrutiny based on their strengths ~~rather than be rejected for their weakness~~; and

10.8. Clarify historical and contemporary forces by presenting and analyzing intergroup tension and conflict objectively; ~~presenting and analyzing intergroup tension and conflict placing emphasis emphasizing on~~ recognizing and understanding social and economic problems.

Gifts/Donations

Materials donated to the school library will be accepted or declined in accordance with the

FREEMAN SCHOOL DISTRICT NO.358**Procedure No. 2021P
Instruction**

criteria applied to the purchase of materials.

Collection Assessment

De-selection (weeding out) of outdated and damaged materials is a natural part of the library's life cycle and maintenance of the quality and integrity of the collection. ~~The Teacher-Librarians~~ will evaluate the library collection on a continuing basis ~~in order to assure ensure~~ that ~~the collection~~ meets the district's mission statement and goals ~~of the Freeman School District~~.

Considerations for De-selection

~~Teacher-Librarians~~ will consider the following in deciding what materials to de-select:

1. ~~Currency—Whether t~~The subject matter is out of date or no longer relevant to the instructional program;
2. ~~Physical ConditionWhether the~~ – item is worn, soiled, missing pages, antiquated in appearance or unattractive;
3. ~~Whether the item has Not~~ circulated ~~edg for within~~ a reasonable amount of time;
4. ~~Whether a newer edition has s~~Superseded ~~the item by newer editions~~;
5. ~~Whether the materials p~~Perpetuates cultural, ethnic, or sexual stereotypes;
6. ~~Whether the materials aren't In~~appropriate ~~for students'~~ reading level; ~~or s~~
7. ~~Whether the materials contain appropriate subject matter for the age, emotional development, and social development of the students for whom they were selected~~
- 7.8. ~~Whether there are already multiple copies of an item Unneeded duplication of materials.~~

Requests for Reconsideration Review and Removal of Library Media Materials

1. **Request for Review:** A parent or legal guardian of a student enrolled in the district (a "parent") may submit a written request to review and remove library materials to the applicable teacher-librarian and principal.
2. **Seeking Resolution:** If the parent requests, the school will arrange a meeting with the parent, the principal, and the teacher-librarian to address the parent's concerns and find solutions.
3. **Principal's Decision:** If the issue cannot be resolved, the principal, in consultation with a teacher-librarian, will review the materials and issue a written decision on whether to remove them. The decision must be issued within 30 days of meeting with the parent or within 60 days of receiving the request to review and remove if the parent doesn't request a meeting.
4. **Appeal Process:** If the parent or teacher-librarian disagrees with the principal's decision, they may appeal to the superintendent or designee in writing. The superintendent's or designee's decision is final and cannot be appealed. Once the final decision is made, the same materials may not be reconsidered for at least

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Procedure No. 2021P Instruction

three years unless the superintendent determines a significant change in circumstances arises.

The decisions made under this process must comply with RCW 28A.320.233, will be based on the criteria for selecting and de-selecting library materials described in this procedure, and may apply only to the student or students whose parent submitted the request to review and reconsider. ~~When a concern is expressed about library resources, the Teacher-Librarian will consider both the resident or staff member of the district's right to express an opinion and the principles of intellectual freedom.~~

~~6. Informal Reconsideration~~

~~Residents of staff members of the district wishing to make a complaint regarding library resources will be asked to direct their complaint to the Teacher-Librarian. The Teacher-Librarian will attempt to resolve the issue informally by:~~

- ~~1. Discussing the request with the complainant and listening carefully to the concerns expressed;~~
- ~~2. Explaining why the material was selected, and how its inclusion in the collection was guided by the district collection development policy/procedure; and~~
- ~~3. Share review sources for the item in question;~~
- ~~1. If the informal process does not resolve the matter, the complainant may submit a formal request for reconsideration of Library resources. Library materials in question will remain in the collection until the process is completed and a final decision is made.~~

~~7. Formal Reconsideration~~

~~The building principal will be informed whenever a resident of staff member of the district asks for a *Request for Reconsideration of Library/Media Materials* form.~~

~~The Request for Reconsideration of Materials form, together with a copy of the challenged materials process will be furnished to the complainant by the principal.~~

~~The formal process will follow the process required by Procedure 2020P for a written challenge, with the understanding that the criteria and rationale for reconsideration of library materials differs from classroom/district adopted materials. When reviewing a challenge to library materials the instructional review committee will:~~

- ~~1. Examine the Request for Reconsideration form;~~
- ~~2. Read and evaluate the book/material in question;~~
- ~~3. Study thoroughly all materials referred and read available reviews. The general acceptance of the materials should be checked by consulting standard evaluation aids and holdings in other schools;~~
- ~~4. Discuss the book/material in the context of the educational program and the audience for which it was selected;~~
- ~~5. Consider the entire work, rather than extracting passages or parts. Weighing the values and faults against each other and weighing the conflicting opinions based on the materials as a whole; and~~

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~~6. Base the final decision upon the appropriateness of the material for its intended educational use.~~

~~-~~

~~The decision of the Instructional Materials Committee may be appealed by a concerned party to the Board of Directors, by submitting a written request to the office of the superintendent. The purpose of the Board of Director's review will be to determine whether the committee applied the appropriate criteria and followed the proper process.~~

~~-~~

~~The superintendent will notify the concerned parties of the findings of the board's review.~~

~~-~~

~~If the correct criteria and process were followed by the Instructional Materials Committee, the decision of the committee stands. If it is determined they were not followed, the Board of Directors will determine the outcome of the challenge.~~

~~-~~

~~The decision regarding challenged materials will not be subject to reconsideration for a minimum of three years, unless there is a substantive change of circumstances as determined by the superintendent.~~

Adoption Date: February 13, 2008

Revision Date: May 24, 2017, July 19, 2018; March 30, 2023; Oct. 22, 2025

Coversheet

Approval of Board Policy & Procedure No. 3206 - 1st Reading

Section:	XII. New Business
Item:	E. Approval of Board Policy & Procedure No. 3206 - 1st Reading
Purpose:	
Submitted by:	
Related Material:	BP3206 - Pregnant and Parenting Students.pdf PR3206 - Pregnant and Parenting Students.pdf

FREEMAN SCHOOL DISTRICT NO. 358**Policy No. 3206
Students****PREGNANT AND PARENTING STUDENTS**

The district is committed to a positive and productive education free from sex-based discrimination as required by Federal and State laws for all students in its education programs and activities, including discrimination based on current, potential, past pregnancy, or related conditions, or marital or parental status. Sex-based harassment is a form of sex-based discrimination and includes harassment based on pregnancy or related conditions or marital or parental status.

The district establishes this policy and the accompanying Superintendent's procedures for ensuring the protection and equal treatment of students who are or become pregnant, individuals with pregnancy-related conditions, and new parents.

Pregnancy or related conditions include:

- Pregnancy, childbirth, termination of pregnancy, or lactation;
- Medical conditions related to the above; or
- Recovery from above.

The district must also not adopt or implement any policy, practice, or procedure concerning a student's current, potential, or past parental, family, or marital status that treats students differently on the basis of sex, except as necessary to provide pregnancy or pregnancy-related medical accommodations.

This commitment and discrimination prohibition extends to all students involved in academic, educational, extracurricular, athletic, and other programs or activities of the school, whether that program or activity is in a school facility, on school transportation, or at a class or school training held elsewhere.

The district does not engage in prohibited discrimination when it allows a student, based on pregnancy or related conditions, to *voluntarily* participate in a separate portion of its education program or activity, *provided* the district ensures that the separate portion is comparable to that offered to students who are not pregnant or parenting, and do not have related conditions.

This policy is a component of the district's responsibility to create and maintain a safe, civil, respectful, and inclusive learning community and will be implemented in conjunction with comprehensive training of staff and volunteers. Specific notice, training, and compliance requirements are included in the accompanying procedure 3206P.

Investigation and Response / Grievance Procedures

The Superintendent will develop and implement procedures for receiving, investigating, and resolving complaints or reports of sex-based discrimination and will include reasonable and prompt timelines and delineate roles and responsibilities for such. The procedure can be found at [3205P-43210P](#).

FREEMAN SCHOOL DISTRICT NO. 358

Policy No. 3206 Students

Complaints alleging discrimination or harassment based on a person's actual or perceived pregnancy status are to be taken seriously and handled in the same manner as other sex-based discrimination and harassment complaints.

If an investigation reveals that sex-based harassment has created a hostile environment, the district will take prompt and effective steps reasonably calculated to end the sex-based harassment, eliminate the hostile environment, prevent its recurrence, and, as appropriate, remedy its effects.

Allegations of criminal misconduct and suspected child abuse will be reported to law enforcement or Child Protective Services as required by law. A criminal investigation does not relieve the district of its independent obligation to investigate and resolve sex-based harassment.

Retaliation and False Allegations

Retaliation, as defined under Federal and State laws and the Superintendent's procedure, including retaliation by a student against another student, is prohibited and will result in appropriate discipline. The district will take appropriate actions to protect involved persons from retaliation.

It is a violation of this policy to knowingly report false allegations of sex-based discrimination. Persons found to knowingly report or corroborate false allegations will be subject to appropriate discipline as discussed in the Superintendent's procedure.

This policy and its procedure will support that effort by facilitating district compliance with local, state, and federal laws concerning sex-based discrimination.

Cross References:

- 3205 – Sex Discrimination of Students Prohibited
- 3210 - Nondiscrimination
- 3230 – Searches of Students and Student Privacy
- 3231 - Student Records

Legal References:

- | | |
|------------------------|--|
| RCW 28A.640.010 | Sexual Equality, Purpose – Discrimination Prohibited |
| RCW 28A.642 | Discrimination Prohibition |
| RCW 49.60.040 | Definitions |
| 20 U.S.C. §§ 1681-1688 | Title IX of the Education Amendments Act of 1973 |
| 34 C.F.R. § 106.40, | Title IX Regulations (2024 Amendments) |

Adoption Date: Nov. 20, 2024

FREEMAN SCHOOL DISTRICT NO. 358**Procedure No. 3206P
Students****PREGNANT AND PARENTING STUDENTS**

The district is committed to a positive and productive education free from sex-based discrimination as required by Federal and State laws for all students in its education programs and activities, including discrimination based on current, potential, past pregnancy, or related conditions, or marital or parental status. Sex-based harassment is a form of sex-based discrimination and includes harassment based on pregnancy or related conditions or marital or parental status.

The superintendent establishes this procedure to ensure the protection and equal treatment of pregnant persons, individuals with pregnancy-related conditions, and new parents. Nothing in this procedure should be construed to allow different treatment on the basis of sex concerning a student's current, potential, or past parental, family, or marital status, except as necessary to provide pregnancy or pregnancy-related medical accommodations.

A. Key Definitions/Terms

- **Caretaking** means caring for and providing for the needs of a child.
- **Familial status** refers to the configuration of one's family or one's role in a family.
- **Marital status** refers to the state of being married, single, or divorced.
- **Medically necessary** is a determination made by a health care provider of a student's choosing.
- **Parental status** refers to the status of a person who, with respect to another person who is under the age of 18 (or a person who is 18 or older but who is incapable of self-care because of a mental or physical disability is a biological, adoptive, foster, or stepparent; a legal custodian or guardian; in loco parentis with respect to such a person; or actively seeking legal custody, guardianship, visitation, or adoption of such a person.
- **Parental, family, and marital status discrimination** is different treatment based on one or more of those statuses. For example, treating an unmarried mother worse than a married mother, treating a married person of one sex or gender more or less favorably than a married person of another gender based on sex stereotypes, or treating a man who is married to a man worse than a woman who is married to a man.
- **Pregnancy discrimination** includes treating a pregnant student or a student with a pregnancy-related condition less favorably than similar individuals not so affected and includes a failure to provide legally mandated leave or accommodations.
- **Pregnancy and pregnancy-related conditions** include (but are not limited to)
 - pregnancy, childbirth, false pregnancy, termination of pregnancy, miscarriage, lactation (expressing breast milk);
 - medical conditions related to the above;
 - recovery from above; and
 - any other conditions in accordance with State and Federal law.
- **Pregnant student/birthparent** refers to the student who is or was pregnant.

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Procedure No. 3206P Students

- **Reasonable modifications** mean individualized modifications to the district's policies, practices, or procedures that are comparable to the modifications offered for any other temporary medical condition. A modification that the district can demonstrate would fundamentally alter the nature of its education program or activity is not a reasonable modification.
- **Student's legal representative** means a parent or other person who has a legal right to act on behalf of the affected student.

B. Student Protections

The district must give all pregnant and parenting students equal access to district programs, extracurricular activities, athletic programs, and educational opportunities. The district may not require students to change educational plans (e.g., drop out of a class or program) or deny an honor or award based on pregnancy or parental status, including valedictorian status, scholarships, participation in graduation, or election for class office or homecoming court. The district cannot expel or suspend a student for being pregnant or being a parent.

~~C. Specific actions to prevent discrimination and ensure equal access~~

~~The district must take specific actions to promptly and effectively prevent sex discrimination and ensure equal access to the district's education program or activity once the student, or a person who has a legal right to act on behalf of the student, notifies any employee or the Title IX Coordinator of the student's pregnancy or related conditions.~~

D.C. The Title IX Coordinator's Responsibility

If a student (or a student's legal representative) informs the Title IX Coordinator of the student's pregnancy or pregnancy-related condition, then the Title IX Coordinator must inform the student or legal representative of the following:

- The district's policy of nondiscrimination.
- The district's obligation to provide equal access and modifications.
- The district's confidentiality obligations under State and Federal laws, and this policy and procedure.

~~E. Employees Must Provide Notice of the Title IX Coordinator~~

~~If a student (or a student's legal representative) informs any district employee of the student's pregnancy or related condition, the employee must promptly provide them with the district's Title IX Coordinator's contact information and also inform the affected student (or the student's legal representative) that the Title IX Coordinator can coordinate specific actions to prevent pregnancy and pregnancy-related discrimination to ensure a pregnant or parenting student's equal access to the district's education program or activity.~~

~~Such notice does not need to be provided to the student if the employee reasonably believes that they have already been notified about the Title IX Coordinator.~~

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~~All employees must receive training on the district's obligations under Federal, State, and local laws and regulations and district policy and procedures prohibiting sex discrimination, including those related to pregnancy or pregnancy-related conditions or marital or parental status as stated in 3205P.2.~~

F.D. Privacy and Confidentiality

As stated in WSSDA Model Policy 3230 - Searches of Students and Student Privacy, Washington State law provides that at certain ages, students attain the right to decide for themselves what records will remain confidential, even from their parents, and what activities the student will participate in. A student's pregnancy or pregnancy-related conditions may constitute confidential medical or educational information. Disclosing information about a pregnancy or pregnancy-related condition may violate privacy laws. To ensure the safety and well-being of the student, school employees should not disclose a student's pregnancy status or pregnancy-related conditions to others unless (1) legally required to do so or (2) the student has authorized such disclosure.

Except, the district may disclose some information to provide reasonable modifications. For example, the district may need to tell specific staff to implement reasonable modification for a student, but does not need to disclose why the reasonable modification is being provided.

The following are other exceptions that may apply:

- (1) A person with the legal right to consent to the disclosure provides written consent and specifies to whom the disclosure may be made.
- (2) As required by laws, regulations, or to comply with State or Federal grant awards or other funding agreement.
- (3) When required by Federal, State or local law, including FERPA, and those laws do not conflict with Title IX.

G.E. Comparable treatment to other temporary medical conditions

The district must treat pregnancy or related conditions in the same manner and under the same policies as any other temporary medical conditions with respect to any medical or hospital benefit, service, plan, or policy the district administers, operates, offers, or participates in with respect to students admitted to the district's education program or activity.

H.F. Certification to participate

The district must not require a student who is pregnant or has related conditions to provide certification from a healthcare provider or any other person that the student is physically able to participate in the district's class, program, or extracurricular activity unless: such a certification is required of all students for other physical or emotional conditions requiring the attention of a physician.

- ~~The certified level of physical ability or health is necessary for participation in the class, program, or extracurricular activity;~~

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- ~~The district requires such certification of all students participating in the class, program, or extracurricular activity; and~~
- ~~The information obtained is not used as a basis for discrimination prohibited by this part.~~

I.G. Reasonable modifications

The district must make reasonable modifications to its policies, practices, or procedures as necessary to prevent sex discrimination and ensure equal access to the district's education program or activity.

- Each reasonable modification must be based on the student's individualized needs.
- In determining what modifications are required under this paragraph, the district must consult with the student.
- A modification that a district can demonstrate would fundamentally alter the nature of its education program or activity is not a reasonable modification.
- The student has the discretion to accept or decline each reasonable modification offered by the district. If a student accepts a district's offered reasonable modification, the district must implement it.

Reasonable modifications may include, but are not limited to:

- breaks during class to express breast milk, breastfeed, or attend to health needs associated with pregnancy or related conditions, including eating, drinking, or using the restroom;
- allowing a student to sit or stand or carry or keep water nearby;
- intermittent absences to attend medical appointments;
- excusing medically necessary absences;
- access to online or homebound education;
- changes in schedule or course sequence;
- extensions of time for coursework and rescheduling of tests and examinations;
- counseling;
- changes in physical space or supplies (for example, access to a bigger desk or a footrest);
- requested accommodations to protect the health and safety of the student and/or their pregnancy (such as allowing the student to maintain a safe distance from hazardous substances); or
- elevator access.

J.H. Voluntary Access to Separate and Comparable Portion of Program or Activity

The district must allow the student to voluntarily access any separate and comparable portion of the district's education program or activity, provided that the separate portion is comparable to that offered to students who are not pregnant and do not have related conditions.

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The district may offer alternative schools or programs for pregnant and parenting students so long as participation in such programs is *voluntary* on the part of the student. When discussing such options with students, school personnel should present all options available in a non-coercive manner.

Alternative schools or programs for pregnant and parenting students must offer opportunities and programs comparable to those offered for non-pregnant students.

Parenting classes and programs must be open to male and female students.

K.I. Voluntary leaves of absence and intermittent absences

The district must allow the student to voluntarily take a leave of absence from the district's education program or activity to cover, at minimum, the time deemed medically necessary by the student's licensed healthcare provider.

To the extent that a student qualifies for leave under a leave policy maintained by a district that allows a greater period of time than the medically necessary period, the district must permit the student to take voluntary leave under that policy instead if the student so chooses.

When the student returns to the district's education program or activity, the student must be reinstated to the academic status and as practicable, to the extracurricular status that the student held when the voluntary leave began.

The district may not penalize a student for absences related to pregnancy or childbirth. Childbirth or pregnancy-related absences deemed medically necessary by a student's doctor must be excused. Health plans, medical benefits, and related services must be provided to pregnant students in the same manner as services are provided to students with temporary disabilities.

If home instruction is available for students who need to stay home due to a medical condition, then students are entitled to home instruction if they need to stay home due to pregnancy or childbirth. When a student returns to the district or a school following a pregnancy-related absence, the student must be reinstated to the status they held when the absences began.

If other students who miss school for health reasons receive make-up assignments from their teachers, pregnant students are also entitled to receive make-up assignments for classes missed due to pregnancy or childbirth.

L.J. Limitation on supporting documentation

The district must not require supporting documentation unless the documentation is necessary and reasonable for the district to determine the reasonable modifications to make or whether to take additional specific actions under paragraphs.

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Examples of situations when requiring supporting documentation is not necessary and reasonable include, but are not limited to, when the student's need for a specific action is obvious, such as

- when a student who is pregnant needs a bigger uniform;
- when the student has previously provided the district with sufficient supporting documentation;
- when the reasonable modification because of pregnancy or related conditions at issue is allowing a student to carry or keep water nearby and drink, use a bigger desk, sit or stand, or take breaks to eat, drink, or use the restroom;
- when the student has lactation needs; or
- when the modification, access, leave, or space is available to students for reasons other than pregnancy or related conditions without submitting supporting documentation.

M.K. Lactation space

The district must ensure that the student can access a lactation space, which must be a space other than a bathroom, which is clean, shielded from view, free from intrusion from others, and may be used by a student for expressing breast milk or breastfeeding as needed.

N.L. Retaliation Prohibited

"Retaliation" means intimidation, threats, coercion, or discrimination against any person for the purpose of interfering with any right or privilege secured by Title IX, this policy and procedure, or because the person reported information, made a complaint, was a witness or provided information, assisted, or participated or refused to participate in any manner in an investigation or appeal under the Title IX regulations and this process. Retaliation is prohibited from the district, a student, or an employee or other person authorized by the district to provide any aid, benefit, or service under the district's education program or activity.

When the district has information about conduct that reasonably may constitute retaliation under Title IX or this policy and procedure, the district is obligated to respond promptly and effectively, inform the Title IX Coordinator, and provide notice of the district's grievance process for addressing complaints of retaliation. Upon receiving a complaint alleging retaliation, the district must initiate its grievance procedures as described below or, as appropriate, an informal resolution process under those procedures.

O.M. Grievance Procedure

The district has adopted procedure [3205P.1-3210P](#) to set forth the process for receiving, investigating, and resolving reports or complaints of sex-based discrimination, including harassment based on a person's actual or perceived pregnancy status, and retaliation. Such complaints are to be taken seriously and handled in the same manner as other sex-based discrimination and harassment complaints. Procedure 3205P.1 is designed to provide for a prompt, thorough, and equitable investigation of complaints and to take appropriate steps to resolve such

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situations. If sex-based discrimination or retaliation is found to have occurred, the district must take immediate action to eliminate the discrimination or retaliation, prevent its reoccurrence, and address its effects.

For questions about this procedure, contact the district's Title IX Coordinator, who can be reached at:

Randy Russell, PhD., Superintendent
15001 s Jackson Rd, Rockford, WA 99030
509-291-3695
rrussell@freemansd.org

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Adoption Date: Nov. 20, 2024

[Revision Date: Oct. 22, 2025](#)

Coversheet

Approval of Board Policy & Procedure No. 5011 - 1st Reading

Section:	XII. New Business
Item:	F. Approval of Board Policy & Procedure No. 5011 - 1st Reading
Purpose:	
Submitted by:	
Related Material:	BP5011 - Sexual Harassment of District Staff Prohibited.pdf PR5011 - Sexual Harassment of District Staff Prohibited.pdf

FREEMAN SCHOOL DISTRICT NO. 358**Policy No. 5011****Personnel****SEX DISCRIMINATION AND SEX-BASED SEXUAL HARASSMENT OF DISTRICT STAFF PROHIBITED**

This district is committed to a positive and productive working environment free from discrimination, including sex-based harassment. This commitment extends to all employees, applicants for employment, and other persons involved in academic, educational, extracurricular, athletic, and other programs or activities of the school, whether that program or activity is in a school facility, on school transportation, or at a class or school training held elsewhere.

~~This policy is developed to meet the district's obligations under Title IX and is aligned with Washington State laws and regulations that define sex-based discrimination. The district will not adopt or implement any policy, practice, or procedure or take any employment action on the basis of sex, except to meet its obligations related to pregnancy and pregnancy-related conditions.~~

~~The district will not make any pre-employment inquiry as to the marital status of an applicant for employment, including whether such applicant is "Miss or Mrs." Pre-employment, the district may ask an applicant for employment to self-identify their sex, but only if this question is asked of all applicants and if the response is not used as a basis for discrimination prohibited by Title IX or this policy.~~

~~Consistent with the Title IX regulation, the district will not implement any policy, practice, or procedure or take any employment action on the basis of sex:~~

- ~~(1) concerning the current, potential, or past parental, family, or marital status of an employee or applicant for employment, which treats persons differently; or~~
- ~~(2) that is based upon whether an employee or applicant for employment is the head of household or principal wage earner in such employee's or applicant's family unit.~~

~~The district will not discriminate against any employee or applicant for employment on the basis of current, potential, or past pregnancy or related conditions. The district must treat pregnancy or related conditions in the same manner and under the same policies as any other temporary medical conditions for all job-related purposes, including commencement, duration and extensions of leave; payment of disability income; accrual of seniority and any other benefit or service; and reinstatement; and under any fringe benefit offered to employees by virtue of employment.~~

~~The district has jurisdiction over complaints of sex-based discrimination pursuant to the Federal law Title IX of the Education Amendments of 1972 (Title IX) and Washington State laws, including Chapter 28A.640 RCW and Chapter 392-190 WAC.~~

Definitions

For purposes of this policy, sexual harassment means unwelcome conduct or communication of a sexual nature. Sexual harassment can occur student to adult, adult to adult or can be carried out by a group of students or adults and will be investigated by the District district even if the alleged harasser is not a part of the school staff or student

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body. The district prohibits sexual harassment of district employees by other students, employees or third parties involved in school district activities.

The term "sexual harassment" is defined by the regulations implementing the federal law Title IX of the Education Amendments Act of 1972 at 34 C.F.R. § 106.30.

Under federal and state law, the term "sexual harassment" may include:

- acts of sexual violence;
- unwelcome sexual or gender-directed conduct or communications that interferes with an individual's employment performance or creates an intimidation, hostile, or offensive environment;
- unwelcome sexual advances;
- unwelcome requests for sexual favors;
- sexual demands when submission is a stated or implied obtaining work opportunity or other benefit;
- sexual demands where submission or rejection is a factor in a work or other school-related decision affecting an individual.

A "hostile environment" for an employee is created where the unwanted conduct is sufficiently severe or pervasive to create a work environment that a reasonable person would consider intimidation, hostile, or abusive.

"Sex-based harassment" means sexual harassment and other harassment on the basis of sex stereotypes, sex characteristics, sexual orientation, gender identity, gender expression, pregnancy or related conditions, and marital status.

The term "sexual harassment" includes the following, which Title IX defines at 34 C.F.R. § 106.2:

- "Quid pro quo harassment,"
- "Hostile environment harassment," and
- Specific offenses of sexual assault, dating violence, domestic violence, or stalking

The term "sexual harassment" is also prohibited under state law as defined at W.A.C. 392-190-056 and includes unwelcome sexual advances, requests for sexual favors, sexually motivated physical contact, or other verbal or physical conduct or communication of a sexual nature between two or more individuals if:

- (a) Submission to that conduct or communication is condition of obtaining employment;
- (a) a factor in decisions affecting that individual's employment; or
- (a) the conduct or communication has the purpose or effect of substantially interfering with an individual's employment or of creating an intimidating, hostile, or offensive educational environment.

Harassment based on sexual orientation, gender expression, or gender identity is also prohibited under Washington state law as defined at RCW 49.60.040 and WAC 162.32-040.

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~~For the purpose of these definitions, sexual harassment may include conduct or communication that involves adult to student, student to adult, student to student, adult to adult, male to female, female to male, male to male, and female to female.~~

~~The district will address all sex-based harassment in its program and activities, even when some conduct alleged to be contributing to a hostile environment occurs outside of its program or activities.~~

~~The district has also developed other specific related policies for district employees to comply with its obligations under State and Federal laws, including Title IX, and to create an inclusive and welcoming work environment, including [WSSDA Model Policies or modified for your district equivalent] Policy 5210 (Prohibiting Discrimination of Staff), Policy 5012 (Parental, family, or marital status; pregnancy or related conditions), and 5404 (Family Medical and Maternity Leave).~~

Investigation and Response

~~The Superintendent will develop and implement procedures for receiving, investigating, and resolving complaints or reports of sex discrimination, including sex-based harassment, and will include reasonable and prompt timelines and delineate roles and responsibilities for such.~~

If the district knows, or reasonably should know, that ~~sex-based~~sexual harassment has ~~occurred~~created a hostile environment, the district will promptly investigate to determine what occurred and will take appropriate steps to resolve the situation. If an investigation reveals that ~~sex-based~~sexual harassment has created a hostile environment, the district will take prompt and effective steps reasonably calculated to end ~~sex-based~~sexual harassment, eliminate the hostile environment, prevent its recurrence and, as appropriate, remedy its effects. The district will take prompt, equitable and remedial action within its authority ~~on every time a~~ reports, complaints and grievances alleging ~~sex-based~~sexual harassment that come to the attention of the district, either formally or informally.

Allegations of criminal misconduct will be reported to law enforcement, and suspected child abuse will be reported to law enforcement or Child Protective Services as required by law. Regardless of whether the misconduct is reported to law enforcement, school staff will promptly investigate to determine what occurred and take appropriate steps to resolve the situation to the extent that such investigation does not interfere with an ongoing criminal investigation. A criminal investigation does not relieve the district of its independent obligation to investigate and resolve ~~sex-based~~sexual harassment.

Engaging in ~~sex-based~~sexual harassment will result in appropriate discipline or other appropriate sanctions against offending staff or other third parties involved in school district activities. Anyone else who engages in sexual harassment on school property or at school activities will have their access to school property and activities restricted, as appropriate.

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Retaliation and False Allegations

~~It is a violation of this policy to engage in retaliation, as defined under Federal and State laws and the Superintendent's procedure, Retaliation~~ against any person who makes or is a witness in a ~~sex-based discrimination~~sexual harassment complaint ~~is prohibited~~ and will result in appropriate discipline. The district will take appropriate actions to protect involved persons from retaliation.

It is a violation of this policy to knowingly report false allegations of ~~sex-based~~sexual discriminationharassment. Persons found to knowingly report or corroborate false allegations will be subject to appropriate discipline. ~~However, no party, witness, or others participating in the district's grievance process will be disciplined based solely on a determination of whether sex-based discrimination occurred under the Superintendent's procedure.~~

Staff Responsibilities

The superintendent will develop and implement formal and informal procedures for receiving, investigating and resolving complaints or reports of sexual harassment. The procedures will include reasonable and prompt time-lines and delineate staff responsibilities under this policy.

Any school employee who witnesses sexual harassment or receives report, informal complaint, or written complaint about sexual harassment is responsible for informing the district's Title IX or Civil Rights Compliance Coordinator. All staff are also responsible for directing complainants to the formal complaint process.

This policy applies to sexual harassment (including sexual violence) targeted at district employees carried out by a student, employee, or a third party involved in school district activities.

A formal complaint filed by an employee or filed by or on behalf of a student complainant against an employee respondent will be investigated under the definitions, requirements, and procedures of Policy 3205 and Procedure 3205P.

Reports of sex discrimination and sexual discriminatory harassment will be referred to the district's Title IX Coordinator. Reports of discrimination based on sexual orientation, gender expression, gender identity, race, creed, color, national origin, religion, honorably discharged veteran or military status, or age, or complaints alleging violations of the Boy Scouts of America Act will be referred to the district's Civil Rights Compliance Coordinator.

Reports of disability discrimination or harassment will be referred to the district's Section 504 Coordinator.

~~The superintendent will develop and implement a procedure that identifies the roles, responsibilities, and training requirements of the Title IX Coordinator and school employees.~~

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~~The superintendent will develop procedures to provide age-appropriate information and education to district staff, parents and volunteers regarding this policy and the recognition and prevention of sex-based harassment.~~

District Notice and Training

The superintendent will develop procedures to provide information and education to district staff, parents and volunteers regarding this policy and the recognition and prevention of sexual harassment. At a minimum, sexual harassment recognition and prevention and the elements of this policy will be included in staff and regular volunteer orientation. This policy and the procedure, which includes the complaint process, will be posted in each district building in a place available to staff, parents, volunteers, and visitors. Information about the policy and procedure will be clearly stated and conspicuously posted throughout each school building, provided to each employee, and reproduce in each staff, volunteer, and parent handbook. Such notices will identify the District's Title IX coordinator and provide contact information, including the coordinator's email address.

~~At a minimum, the district's website will include a statement that the district prohibits sex discrimination and sex-based harassment in any education program or activity that it operates, as required by Title IX and other laws, and employment. It will also state that questions about Title IX, how to locate the district's policy and grievance procedure, and how to report sex discrimination or make a complaint may be directed to the District's Title IX Coordinator. The Title IX Coordinator's contact information will also be provided, including their name or title, office address, email address, and telephone number.~~

~~This policy and the procedure, which includes the complaint process, will be conspicuously posted in each district building in a place accessible to staff, students, parents, volunteers and visitors. Information about the policy and procedure will be clearly stated and posted throughout each school building, provided to each employee and reproduced in each student, staff, volunteer and parent handbook. Such notices will identify the District's Title IX coordinator and provide contact information, including the coordinator's email address.~~

Policy Review

The superintendent will make an annual report to the board reviewing the use and efficacy of this policy and related procedures. Recommendations for changes to this policy, if applicable, will be included in the report. The superintendent is encouraged to involve staff, volunteers and parents in the review process.

Cross References:

[Board Policy 3205 Sexual Harassment of Students Prohibited](#)

[Board Policy 3207 Prohibition of Harassment, Intimidation, and Bullying of Students](#)

[Board Policy 3210 Nondiscrimination](#)

[Board Policy 3211 Gender-Inclusive Schools](#)

[Board Policy 3421 Child Abuse, Neglect and Exploitation Prevention](#)

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Board Policy 5010 Nondiscrimination and Affirmative Action

~~Board Policy 5012 Parent, Family, and Marital Statues, and Pregnancy~~

Legal References:

RCW 28A.640.020 Regulations, guidelines to eliminate discrimination —
Scope — Sexual harassment policies

WAC 392-190-~~056~~-058 Sexual harassment ~~and WAC 162-32-040~~

20 U.S.C. §§ 1681-1688

~~RCW 49.60~~ ~~Washington Law Against Discrimination~~

~~WAC 162-32-040~~ ~~Harassment~~

~~2024 Title IX~~ ~~Regulations at~~ 34 C.F.R. § 106 et seq

Management Resources:

2010 – October Issue

2014 – December Issue

2015 – July Policy Alert

2022 – June Issue

2024 – August Issue

Adoption Date: January 8, 2015,

Revision Date: December 8, 2016; March 29, 2022; Nov. 20, 2024; Oct. 22, 2025

FREEMAN SCHOOL DISTRICT NO. 358

Procedure No. 5011P

Personnel

SEX DISCRIMINATION AND SEX-BASED SEXUAL HARASSMENT OF DISTRICT STAFF PROHIBITED

The procedure is intended to set forth the requirements of Policy 5011, including the process for a prompt, thorough, and equitable investigation of allegations of sexual harassment and the need to take appropriate steps to resolve such situations. If sexual harassment is found to have created a hostile environment, staff must take immediate action to eliminate the harassment, prevent its reoccurrence, and address its effects.

This procedure applies to sexual harassment (including sexual violence) targeted at district employees carried out by ~~other~~ students, other employees, or third parties involved in school district activities. The district has jurisdiction over these complaints pursuant to Title IX of the Education Amendments of 1972, Chapter 28A.640, RCW and Chapter 392-190 WAC.

A formal complaint filed by or on behalf of a student complainant against an employee respondent will be investigated under the definitions, requirements, and procedures of Policy 3205 and Procedure 3205P.

The district is committed to a positive and productive working environment free from sex-based discrimination, including sex-based harassment. This commitment extends to all employees, applicants for employment, and other people who are not students involved in academic, educational, extracurricular, athletic, and other programs or activities of the district, whether that program or activity is in a school facility, on school transportation, or at a class training held elsewhere.

The district does not discriminate on the basis of sex and prohibits sex discrimination in employment as required by Federal, State, and local laws. Discrimination on the basis of sex includes discrimination on the basis of sex, sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, gender identity, and gender expression. The district will not adopt or implement any policy, practice, or procedure or take any employment action that treats individuals differently on the basis of sex.

Sex-based harassment is a form of sex discrimination and is prohibited by the district and will also be investigated under that procedure. "Sex-based harassment" means sexual harassment and other harassment on the basis of sex, sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, gender identity, and gender expression.

The district has jurisdiction over complaints of sex-based discrimination and marital status pursuant to the Federal law Title IX of the Education Amendments of 1972 (Title IX) and Washington State laws, including RCW 49.60.

The district has adopted the definitions in Procedure 3205P.1 for sex-based discrimination, including sex-based harassment, on the basis of sex, sex stereotypes,

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~~sex characteristics, pregnancy or related conditions, sexual orientation, gender identity, or gender expression.~~

~~Examples of sex-based discrimination of employees or applicants for employment include but are not limited to taking any of the following actions on the basis of sex stereotypes, sex characteristics, sexual orientation, gender identity, pregnancy, or related conditions:~~

- ~~• Refusal to hire or promote~~
- ~~• Firing an employee or forcing them to quit or retire~~
- ~~• Sex-based harassment, such as “quid pro quo harassment” and “hostile environment harassment”~~
- ~~• Other forms of sex-based harassment, such as specific offenses of sexual assault, dating violence, domestic violence, or stalking~~
- ~~• Providing unequal benefits or compensation~~
- ~~• Other materially unequal terms, conditions, or privileges of employment~~

Notice of Sexual Harassment Policy

A. Posting of Notices

Information about the district’s sexual harassment policy will be easily understandable and conspicuously posted throughout each school building, provided to each employee and reproduced in each staff, volunteer and parent handbook. In addition to the posting and reproduction of this procedure and Policy 5011, the district will provide annual notice to employees that complaints pursuant to this procedure may be filed at **15001 S Jackson Rd, Rockford, WA 99030**.

B. Responding to Notice of Sexual Harassment

Once the district is on notice of possible sexual harassment, the Title IX Coordinator will promptly contact the complainant to discuss the availability of supportive measures, consider the complainant’s wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint. Additionally, staff will also inform an appropriate supervisor or professional staff member when they receive complaints of sexual harassment, especially when the complaint is beyond their training to resolve or alleges serious misconduct.

In the event of an alleged sexual assault, the school principal will immediately inform the Title IX Coordinator so that the district can appropriately respond to the incident consistent with its own grievance procedures. The principal will notify the targeted district staff person of their right to file a criminal complaint and a sexual harassment complaint simultaneously.

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Supportive Measures

Supportive measures must be offered to the complainant before or after the filing of a formal complaint or where no formal complaint has been filed. Supportive measures may also be provided to the respondent.

Supportive measures are non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or respondent. Supportive measures should be designed to restore or preserve access to the district's education program or activity without unreasonably burdening the other party.

Supportive measures may include:

- An opportunity for the complainant to explain to the alleged harasser that his or her conduct is unwelcome, offensive or inappropriate, either in writing or face-to-face;
- A statement from a staff member to the alleged harasser that the alleged conduct is not appropriate and could lead to discipline if proven or repeated;
- A general public statement from an administrator in a building reviewing the district sexual harassment policy without identifying the complainant;
- Developing a safety plan;
- Modifications of work or class schedules;
- Mutual restrictions on contact between the parties;
- Increased security and monitoring of certain areas of the campus or school building, or
- Providing staff and/or student training.

The district will inform the complainant how to report any subsequent problems. Additionally, the district will conduct follow-up inquiries to see if there have been any new incidents or instances of retaliation, and respond promptly and appropriately to address any new or continuing problems appropriately. Follow-up inquiries will follow a timeline agreed to by the district and complainant.

A complainant may file a formal complaint at any time while receiving supportive measures. A complainant, their parent or guardian, or the Title IX Coordinator may file a formal complaint because, for example, they feel the complaint needs to be more thoroughly investigated or discipline may be warranted for an individual alleged to have engaged in sexually harassing conduct.

Confidentiality

- The district will maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the district to provide the supportive measures.

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- If a complainant requests that their name not be revealed to the alleged perpetrator or asks that the district not investigate or seek action against the alleged perpetrator, the request will be forwarded to the insert title of appropriate district employee(s) for evaluation. The insert title of appropriate district employee(s) should inform the complainant that the district will need to determine whether or not it can honor such a request while still providing a safe and nondiscriminatory environment for all students, staff, and other third parties engaging in district activities, including the person who reported the sexual harassment.
- If the complainant's request that their name not be disclosed to the alleged perpetrator or that the district not investigate or seek action against the alleged perpetrator can be honored, the insert title of appropriate district employee(s) should notify the complainant that honoring the request may limit its ability to respond fully to the incident, including pursuing disciplinary action against the alleged perpetrator. However, the district will use other appropriate means available to address the sexual harassment.

Retaliation

Title IX prohibits retaliation against any individual who files a complaint under these laws or participates in a complaint investigation. When an informal or formal complaint of sexual harassment is made, the district will take steps to stop further harassment and prevent any retaliation against the person who made the complaint, was the subject of the harassment, or against those who provided information as a witness. The district will investigate all allegations of retaliation and take actions against those found to have retaliated.

Retaliation Prohibited

"Retaliation" means intimidation, threats, coercion, or discrimination against any person for the purpose of interfering with any right or privilege secured by Title IX, this district policy and procedure, or because the person reported information, made a complaint, was a witness or provided information, assisted, or participated or refused to participate in any manner in an investigation or appeal under Title IX or the district's procedure. Retaliation is prohibited from the district, a student, or an employee or other person authorized by the district to provide any aid, benefit, or service under the district's education program or activity.

When the district has information about conduct that reasonably may constitute retaliation under Title IX or this policy and procedure, the district is obligated to respond promptly and effectively, inform the Title IX Coordinator, and provide notice of the district's grievance process for addressing complaints of retaliation. Upon receiving a complaint alleging retaliation, the district must initiate its grievance procedures as described below or, as appropriate, an informal resolution process under those procedures.¹

¹-As discussed in 3205P.1, the Title IX regulations permit, but do not require, informal resolution processes.

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Personnel**

Formal Title IX Sexual Harassment Complaint Process

In response to formal complaints of sexual harassment, the district will take prompt and appropriate action to investigate and take prompt and effective steps reasonably calculated to end harassment, eliminate the hostile environment, prevent its recurrence, and, as appropriate, remedy its effects.

Anyone may initiate a formal complaint of sexual harassment.

A. Filing of Complaint

All formal complaints will be in writing and will set forth the specific acts, conditions or circumstances alleged to have occurred and to constitute sexual harassment. The Title IX Coordinator may draft the complaint based on the report of the complainant for the complainant to review and approve. The Title IX Coordinator may also conclude that the district needs to conduct an investigation based on information in his or her possession, regardless of the complainant's interest in filing a formal complaint.

Complaints must be filed within one year from the date of the occurrence that is the subject matter of the complaint. However, a complaint filing deadline may not be imposed if the complainant was prevented from filing due to: 1) Specific misrepresentations by the district that it had resolved the problem forming the basis of the complaint; or 2) Withholding of information that the district was required to provide under WAC 392-190-065 or WAC 392- 190-005.

Complaints may be submitted by mail, fax, email, or hand-delivery to the district Title IX Coordinator. Any district employee who receives a complaint that meets these criteria will promptly notify the Coordinator.

B. Discipline and Emergency Removals for Alleged Sexual Harassment under Title IX

A respondent who is accused of sexual harassment under Title IX and this process is presumed not responsible for the alleged conduct until after a determination regarding responsibility is made at the conclusion of the grievance/investigation process.

Until a determination of responsibility for sexual harassment is made, the district may not impose any disciplinary sanctions or other punitive actions against the respondent. (Supportive measures are not disciplinary sanctions and must be non-punitive.)

In rare instances, a district may remove a student from school on an emergency basis consistent with **Policy and Procedure 3241 – Student Discipline** modify as accurate for your district and the associated student discipline regulations for emergency expulsion.

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Additionally, a non-student employee respondent may be placed on administrative leave during the pendency of a grievance process.

C. Formal Complaints by Staff will be Processed under the Procedures of 3205P

The district will consider a formal complaint concerning the sexual harassment of an employee under the process, definitions, and standards outlined for formal complaints in Section VI. of Procedure 3205P or relevant district policy. If the formal complaint proceeds with an investigation under that procedure, the parties will have the appeal rights designated in that procedure.

If a formal complaint was filed, employees will also be permitted to use the Title IX Informal Resolution Process under that procedure.

If the Title IX Coordinator must dismiss a complaint under that procedure, the Title IX Coordinator will provide the complainant with written notice that the complaint has been dismissed. The notice should also inform the complainant whether the complaint has been:

- Referred for consideration under the district's policy prohibiting discrimination against staff, including sex-based discrimination Policy 5010 – modify as accurate for your district, and its procedures for investigating a complaint under that policy.
- Referred for other action or consideration under another District policy and procedure.
- Dismissed with no further action anticipated because the information provided does not suggest a potential violation of District policy or state or federal law.

The complainant must be provided notice of the right to appeal any dismissal decision(s) to the superintendent or designee. Additionally, dismissal of a prior complaint shall not be a basis for refusing to consider any new formal complaints filed by the same complainant or their legal representative.

Grievance Procedure

~~The district has adopted procedure 3205P.1 to set forth the process for receiving, investigating, and resolving reports or complaints of sex-based discrimination, including harassment based on a person's actual or perceived pregnancy status and retaliation. Such complaints are to be taken seriously and handled in the same manner as other sex-based discrimination and harassment complaints. Procedure 3205P.1 is designed to provide for a prompt, thorough, and equitable investigation of complaints and to take appropriate steps to resolve such situations. If sex-based discrimination or retaliation is found to have occurred, the district must take immediate action to eliminate the discrimination or retaliation, prevent its reoccurrence, and address its effects.~~

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~~Other forms of discrimination against employees or applicant employees that do not fall under that procedure may be addressed under other district policies and procedures, such as Policy 5010.~~

Staff Responsibilities, Training, and District Notice

~~The Superintendent Procedures at 3205P.2 describe how the District's Policy 5011 will be implemented, including:~~

- ~~• The roles, responsibilities, and training requirements of the Title IX Coordinator and school employees.~~
- ~~• That age appropriate information and education to district staff, students, parents, and volunteers will be developed to explain this policy and to aid in the identification, recognition, and prevention of sex-based harassment.~~
- ~~• Where and how district will provide notice about the policy as required by Title IX and other laws.~~

~~For questions about this procedure, contact the district's Title IX Coordinator, who can be reached at:~~

~~_____ Randy Russell, PhD., Superintendent
_____ 15001 S Jackson Rd, Rockford, WA 99030
_____ 509-291-3695
_____ rrussell@freemansd.org~~

I. I. Other Complaint Options

Office for Civil Rights (O.C.R.), U.S. Department of Education

O.C.R. enforces several federal civil rights laws, which prohibit discrimination in public schools on the basis of race, color, national origin, sex, disability, and age. File complaints with O.C.R. within 180 calendar days of the date of the alleged discrimination.

206-607-1600 | TDD: 1-800-877-8339 | OCR.Seattle@ed.gov | www.ed.gov/ocr

Washington State Human Rights Commission (WSHRC)

WSHRC enforces the Washington Law Against Discrimination (RCW 49.60), which prohibits discrimination in employment and places of public accommodation, including schools. File complaints with WSHRC within six months of the date of the alleged discrimination.

1-800-233-3247 ~~1-800-233-3247~~ | TTY: 1-800-300-7525 | www.hum.wa.gov

II. Investigation Recordkeeping

The district will maintain, for a period of **X** years, records of all sexual harassment investigations.

The district will maintain, for a period of **seven years**, records of each Title IX sexual harassment investigation, including any determination regarding

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responsibility and any audio or audiovisual recording or transcript; any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant; and any appeal from the result of a determination regarding responsibility.

The district will maintain, for a period of **seven years**, records of any actions, including supportive measures, taken in response to a report or formal complaint of sexual harassment under Title IX.

III. Training and Orientation

A fixed component of all district orientation sessions for staff, students and regular volunteers will introduce the elements of this policy. Staff will be provided information on recognizing and preventing sexual harassment. Staff will be fully informed of the formal and informal complaint processes and their roles and responsibilities under the policy and procedure

Certificated staff will be reminded of their legal responsibility to report suspected child abuse, and how that responsibility may be implicated by some allegations of sexual harassment. Regular volunteers will get the portions of this component of orientation relevant to their rights and responsibilities

Students will be provided with age-appropriate information on the recognition and prevention of sexual harassment and their rights and responsibilities under this and other district policies and rules at student orientation sessions and on other appropriate occasions, which may include parents

As part of the information on the recognition and prevention of sexual harassment staff, volunteers, students and parents will be informed that sexual harassment may include, but is not limited to:

- Demands for sexual favors in exchange for preferential treatment or something of value;
- Stating or implying that a person will lose something if he or she does not submit to a sexual request;
- Penalizing a person for refusing to submit to a sexual advance, or providing a benefit to someone who does;
- Making unwelcome, offensive or inappropriate sexually suggestive remarks comments, gestures, or jokes; or remarks of a sexual nature about a person's appearance, gender or conduct;
- Using derogatory sexual terms for a person;
- Standing too close, inappropriately touching, cornering or stalking a person; or
- Displaying offensive or inappropriate sexual illustrations on school property.

IV. Policy and Procedure Review

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Annually, the superintendent or designee will convene an ad hoc committee composed of representatives of certificated and classified staff, volunteers, students and parents to review the use and efficacy of this policy and procedure. The Title IX Compliance Coordinator will be included in the committee. Based on the review of the committee, the superintendent will prepare a report to the board including, if necessary, any recommended policy changes. The superintendent will consider adopting changes to this procedure if recommended by the committee.

Management Resources: 2015 - July Policy Alert
 2014 - March Issue

Adoption Date: January 8, 2015

Revision Date: December 8, 2016; March 29, 2022; Nov. 20, 2024; Oct. 22, 2025

Coversheet

Future Board Meetings

Section:	XIII. Other Information
Item:	A. Future Board Meetings
Purpose:	
Submitted by:	
Related Material:	Future Board Meeting Schedule 2025-2026 for Agenda.pdf



FREEMAN SCHOOL BOARD MEETINGS 2025 - 2026

WEDNESDAY	OCTOBER 22	6:00 PM	PRTC CONFERENCE ROOM
WEDNESDAY	NOVEMBER 19	6:00 PM	PRTC CONFERENCE ROOM
WEDNESDAY	DECEMBER 10 *	6:00 PM	PRTC CONFERENCE ROOM
MONDAY	JANUARY 26 *	11:00 AM	PRTC CONFERENCE ROOM
THURSDAY	FEBRUARY 26	6:00 PM	PRTC CONFERENCE ROOM
MONDAY	MARCH 23	6:00 PM	PRTC CONFERENCE ROOM
MONDAY	APRIL 27	6:00 PM	PRTC CONFERENCE ROOM
WEDNESDAY	MAY 27	6:00 PM	PRTC CONFERENCE ROOM
TUESDAY	JUNE 9	3:00 PM	PRTC CONFERENCE ROOM
MONDAY	JULY 20	9:00 AM	PRTC CONFERENCE ROOM
WEDNESDAY	AUGUST 26 *	6:00 PM	PRTC CONFERENCE ROOM
			* SCHOOL BOARD ADVANCE WORK SESSION

June 2025

Coversheet

Personnel Action

Section:	XIV. Personnel
Item:	A. Personnel Action
Purpose:	
Submitted by:	
Related Material:	Personnel Action 9-22-25.pdf

FREEMAN SCHOOL DISTRICT NO. 358
PERSONNEL ACTION

The administration recommends the following personnel action to the Board of Directors of Freeman School District No. 358 for September 22, 2025.

Administration:

Certified: **Cricket Spitze** – 1.0 FTE Non-Continuing Kindergarten Teacher
Matt Smith – Teacher Out-of-Endorsement in the Freeman ConnectEd Program (Biology, Chemistry, English Language Arts, Health/Fitness, Mathematics, Science, Visual Arts, General music, Middle level math, Middle level science) for the 2025-2026 school year

Classified: **Hal Patton** – Resignation – Bus Driver – effective 12/31/25
Hal Patton – Substitute Bus Driver – effective 1/1/26

Contracted:

Extracurricular: **Brooke Forkner** – Resignation – MS Girls 7th Grade Head Volleyball Coach