



## Freeman School District

### FREEMAN SCHOOL DISTRICT BOARD MEETING

Published on June 5, 2025 at 2:33 PM PDT

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#### Date and Time

Tuesday June 10, 2025 at 2:00 PM PDT

#### Location

Palouse Regional Transportation Cooperative

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#### Vision Statement

Continuing Our Tradition of Excellence in Education

#### Mission Statement

The Freeman School District is the center of a unique, rural community. With pride, commitment and caring, we provide a safe environment for all students to experience meaningful, rigorous learning opportunities that allow them to dream and develop into capable, confident and ethical members of the 21st Century.

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#### Agenda

##### I. Opening Items

- A. Record Attendance
- B. Call the Meeting to Order
- C. Pledge of Allegiance

**D.** Establish Quorum

**E.** Approve Minutes

## **II. Consent Agenda**

**A.** June 2025 Consent Agenda Items

## **III. Board Recognition**

**A.** 2027 Out-of-State Band Trip Proposal

FHS Band Teacher, Mr. Jydstrup, will propose an out-of-state Band trip for 2027.

**B.** 2025 Cross Country Out-of-State Camping Trip Proposal

FHS Cross Country is proposing an out-of-state camping trip for September 2025.

**C.** State Champions and Band Recognition

We will recognize state champions in several sports, including...

- Tennis
- Trap
- Golf
- Track

In addition, we will also recognize the FHS/FMS Marching Band and their recent Gold Standard award.

**D.** Middle School and High School ASB Reports

We will hear end-of-year ASB reports from the newly elected Presidents for the Middle School and High School.

**E.** Above and Beyond Award

## **IV. Pace Character Trait**

**A.** INTEGRITY

Living a set of values which includes honesty, respect for others & personal responsibility.

## **V. Correspondence**

**VI. Building Reports**

- A.** Lisa Phelan, Elementary School Principal/Assistant Superintendent
- B.** Jim Straw, Middle School Principal
- C.** Jeff Smith, High School Principal
- D.** Chad Ripke, FHS Assistant Principal/Athletic Director
- E.** Mike Allen, K-8 TOSA/Athletic Director

**VII. Department Reports**

- A.** Kent Bevers, Nutrition Services Director
- B.** Everett Combs, Transportation Supervisor
- C.** Kirk Lally, Maintenance/Grounds Director
- D.** Todd Reed, Technology Director

**VIII. Superintendent's Report**

- A.** Curriculum, Instruction and Assessment
- B.** School Safety, Culture and Environment
- C.** Partnering with Parents and School/Community
- D.** Fiscal & Legal Accountability
  - Cash Flow
  - Enrollment

**IX. Board Comments**

**X. Visitor Comments & Concerns**

**XI. New Business**

- A.** Approval of 2025-2026 School Board Meeting Schedule

- B.** Approval of 2026-2027 School Calendar
- C.** Approval of 2027 Out-of-State Band Trip
- D.** Approval of Cross Country Out-of-State Camping Trip 2025
- E.** Approval of ALE Year End Report 2024-2025
- F.** Approval of Board Policy & Procedure No. 2020 - 1st Reading

**XII. Other Information**

- A.** Future Board Meetings

**XIII. Personnel**

- A.** Personnel Action

**XIV. Executive Session**

- A.** Superintendent End of Year Evaluation

**XV. Closing Items**

- A.** Adjourn Meeting



# Coversheet

## June 2025 Consent Agenda Items

<b>Section:</b>	II. Consent Agenda
<b>Item:</b>	A. June 2025 Consent Agenda Items
<b>Purpose:</b>	
<b>Submitted by:</b>	
<b>Related Material:</b>	CONSENT AGENDA June 10th, 2025.xlsx Board Meeting Minutes 5-28-25.pdf June Mid Month AP Board Report 1.pdf June Mid Month AP Board Report 2.pdf

## Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

CONSENT AGENDA June 10th, 2025.xlsx

DRAFT



## Freeman School District

### Minutes

#### FREEMAN SCHOOL DISTRICT BOARD MEETING

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##### **Date and Time**

Wednesday May 28, 2025 at 6:00 PM

##### **Location**

Palouse Regional Transportation Cooperative

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##### **Vision Statement**

Continuing Our Tradition of Excellence in Education

##### **Mission Statement**

The Freeman School District is the center of a unique, rural community. With pride, commitment and caring, we provide a safe environment for all students to experience meaningful, rigorous learning opportunities that allow them to dream and develop into capable, confident and ethical members of the 21st Century.

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##### **Directors Present**

A. Keebler, D. Santman, D. Teague, N. Talbott

##### **Directors Absent**

B. Morphy

##### **Guests Present**

A. Steinolfson, Chad Ripke, D. Morphy, Desiree Hendrickson (remote), Everett Combs, Heidi Youseph, J. De Peralta, Jeff Smith, Jim Straw, Joanna De Peralta, Kent Bevers, Kirk Lally, L. Phelan, Matt Smith, Mike Allen, R. Russell, T. Reed

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## I. Opening Items

### A. Record Attendance

Board member, Bill Morphy, was excused.

### B. Call the Meeting to Order

D. Teague called a meeting of the board of directors of Freeman School District to order on Wednesday May 28, 2025 at 6:00 PM.

### C. Pledge of Allegiance

Chad Ripke led us in the flag salute.

### D. Establish Quorum

There was a quorum present.

### E. Approve Minutes

A. Keebler made a motion to approve the minutes from FREEMAN SCHOOL DISTRICT BOARD MEETING on 04-28-25.

D. Santman seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Consent Agenda

### A. May 2025 Consent Agenda Items

Annie Keebler moved the Board approve the May 28, 2025 consent agenda, as presented. Danielle Santman seconded the motion and it passed unanimously.

## III. Pace Character Trait

### A. HONESTY

Sincerity and reverence or love for the truth.

## IV. Correspondence

### A. WASA Award Celebration

- Lane Mathews was honored with the Student Achievement Award.
- Joanna De Peralta was honored with the Community Service Award.

## V. Building Reports

### A.

## Lisa Phelan, Elementary School Principal/Assistant Superintendent

### Overview

During the 24-25 school year, FES will focus on Multi-Tiered Systems of Support, Professional Learning Communities and Freeman School District's three focus areas: 1. Embrace challenging and necessary conversations with students and staff, 2. Expect Civility and Respect from everyone, 3. Enhance our MTSS grades TK-12.

### Areas of Focus

- **Math is Cool.** The 4th grade team took 1st place at the state "Masters" competition in Moses Lake and the 5th grade team placed 2nd! The top individual placers were Sophia Jahns 4th, Cole Sherwood 5th, Ronin Brantz 2nd, and Tempe Durrant 8th. We are so proud of our mathletes.
- **SBAC.** Grades 3rd-5th are off to a great start. The theme is "Donut Stress" students received pencils with donuts and donuts to kick off testing week.
- **2025-26 class rosters.** The draft rosters are built for the next school year. At this time, we will have three sections of TK, and K, two sections of 1st grade (Barb Gady will move to K for one year), and three sections of 2nd-5th grades.
- **Upcoming events.** Field trips (too many to list), FES talent show, June 9th, and Pace/Perfect Attendance assembly, June 11th.

### Enrollment

Tk-46, K-42, 1st-64, 2nd-58, 3rd-65, 4th-57, 5th-52 = 384

## B. Jim Straw, Middle School Principal

### Overview

During the 2024-25 school year, FMS staff and students are focused on our academic programs as we implement a seven-period day, incorporating social emotional learning into content classes and the consistent, constant growth of our positive learning community and culture.

### Areas of Focus

>ASB Officers for the 2025-26 School Year

President- Evelyn Kann

Treasurer- Gillian Gonsalves

Vice-President- Evan Schwartz

Parliamentarian-Chuck Bowen

Secretary- Brooklyn Rumsey

Sgt-at-Arms- Jack Kindred

>Year-end events and processes.

\*State Assessments

\*Aimsweb Benchmarking- May 27th-June 6th

\*Yearbooks- Tuesday, June 10th

>Student Building Transitions.

\*5th to 6th Grade Meet the Teachers & Tour

\*8th Grade Promotion - Tuesday, June 10th 6:00 pm

>Marching Band & Cheer earned a "Gold" rating at the Lilac Parade

>Band & Choir Concert

### Enrollment

6th- 70 (-1)                      7th- 61                      8th- 69                      Total- 200 (-1)

## C. Jeff Smith, High School Principal

### Overview

FHS is continuing to improve. As a team, we are specifically focusing on Tier 1 MTSS Instruction, Assessment in PLCs (Professional Learning Communities), and PBIS (Positive Behavior Interventions & Support).

### Areas of Focus

- End of Year Evaluations are complete
- SBA and AP Testing complete (AP = 97 tests/47 students)
- Band earned a Gold Standard Award at the Lilac Parade - Spring Concert was fantastic!
- April PD Late Start PD Days - PLC work/Revisiting cell phone policy at FHS
- ASB Color Clash week a success - thank you to all donors!
- Lane Mathews - Chase Youth Award for Entrepreneurship
- Senior Awards Night - June 3 at 6:30 pm
- Graduation - June 7 at 3 pm

### Enrollment

9th = 61, 10th = 75, 11th = 76, 12th = 78. Total: 290

## D. Chad Ripke, FHS Assistant Principal/Athletic Director

### Overview

- Softball is 22-2, #1 seed in the state bracket that starts on Friday 5/23. League and District Champs.
- Baseball 20-2, #2 seed in the state bracket. League Champs, 3rd at Districts. Play Warden in the first round of state on Saturday 5/24 at Hart Field. If they win, they play the winner of Liberty Bell and Warden. Loser out, winner of that pod advances to the final four in Selah on May 30 and 31.
- Track districts start on Thursday 5/22 and conclude on 5/24 at Whitworth University. Top 4 advance to state, plus state qualifying times/marks in the finals.
- Tennis advanced 2 girls, Emma Hollen and Avery Boswell who were district doubles champs to state. They are the #1 seed in the doubles bracket and compete in Yakima on 5/23 and 24.
- Girls golf team were state champs. Lily Knight finished 4th overall, Ashlynn Meenach and Kassie Broers tied for 9th, Anna Marie McNally was 11th, and Emerson Conklin was 19th overall.

- 3 boys golfers played in the state tournament, Tanner Goldsmith, Dawson Burk, and Logan Schultz. Tanner was the only golfer to advance to day 2 and finished 13th overall.

### **Areas of Focus**

- Senior Signing Day on 5/16. Honored 8 seniors on the 16th, one in winter, and will be 11 overall for the class of 2025. Aspyn Reed – GCU/VB. Brooke Berglund – Western Wash/VB, Lexie Kennedy – Northwest Univ/VB, Alena Cochran – NIC/Soccer, Ashlynn Meenach – SCC/Golf, Annie Schiene – Montana St/Cheer, Colton Wells – Vanguard Univ/Basketball, Tanner Goldsmith – WWCC/Basketball, Jack Florence – Air Force Academy/Baseball, Nash McLean – Chandler Gilbert CC/Baseball, Vance Coyner – Whitworth Univ/Football. 39 student/athletes have signed to play after HS in the last 4 years. Great job by our athletes, coaches, and parents.
- Editorial changes to the athletic code
- Schedules for the fall and winter
- HS coaches meeting on 5/19
- Golf Fundraiser on August 16th at the Links Golf Course

### **E. Mike Allen, K-8 TOSA/Athletic Director**

#### **Overview**

Work to improve programs and support our student athletes.

Participate in partnership with the Greater Spokane County League (GSCL).

#### **Areas of Focus**

FMS Track Success at All-League

FMS Baseball Records :

Last games tomorrow 5/29

Working to solidify Fall coaching staff and schedule pre-season athlete meetings

#### **Enrollment**

FMS Baseball - 35

FMS Track - 29

## **VI. Department Reports**

### **A. Kent Bevers, Nutrition Services Director**

#### **Overview**

***Freeman SD Nutrition Services supports the philosophy of the National School Lunch and Breakfast Programs and will provide wholesome and nutritious meals for children in the district's schools.***

## Areas of Focus

1. Last round of negative balance letters will be mailed out by the end of June.
  1. Just over \$7K owing district wide
  2. Most of the EL households who owe the most do not qualify for F/R.
  3. \$979.35 of the \$1000.00 Special Donation for EL households remains.
  4. Balance of \$2982.96 in Brenda's Helping Hand.
2. We had nearly 600 people turn out for Pastries w/Parents.
3. FHS BBQ June 4.
4. Still waiting for OSPI to release the Paid Lunch Equity Tool.
  1. I would be surprised if we have to raise prices for next year.
  2. We won't know for sure until I go through the Paid Lunch Equity tool when it is released.
  3. Will update at June board meeting

## B. Everett Combs, Transportation Supervisor

- Surplus Bus 7 - We sold old bus 21 through GovDeals.com
- Hosted ESD101 School Bus Safety Competition (ROAD-E-O) on May 17th. No Freeman participants, hopefully, next year.
- Preparing for WSP Inspection in June – 100% of fleet will be inspected.
- Officially submitted spring ridership data to OSPI on May 1. We had nearly a 100-student increase in riding the bus since last year. We average
  - 2025 Spring total = 943
  - 2024 Spring total = 847
  - 2023 Spring total = 830
- Students transported in March:
  - Morning riders – 5,784
  - Afternoon riders – 5,243
  - 2nd PM Route – 394

**Total – 11,421 students**

- Mileage for March:
  - To/From – 17,214 miles
  - Field Trips – 414 miles
  - Club Trips – 1,111 miles
  - Extra-Curricular Trips – 3,131 miles

**Total – 21,870 miles**

- We are currently operating:
  - Regular ED bus routes

12



- Program Bus routes 4
- After school 2ND PM Routes 2
- McKinney-Vento Routes 3

**TOTAL ROUTES: 21**

#### C. Kirk Lally, Maintenance/Grounds Director

##### Areas of Focus:

1. Fertilizer has been applied to most fields, still have one field to go.
2. Finished evaluations for maintenance/custodial crew.
3. Visited City of Spokane parks to get information on mowers.
4. Still waiting to demo a mower, just nothing available at this time.

##### Safety:

1. Nothing to report at this time.

#### D. Todd Reed, Technology Director

##### Areas of Focus

- Testing and assessments are currently being conducted district-wide and are progressing smoothly with no major technology issues impacting the process.
- Engaging in comprehensive collaboration with principals to strategically plan and coordinate the scheduling of the student Chromebook check-in process for both FMS and FHS, ensuring a seamless and efficient execution.
- Currently working on the setup and preparations for the Class of 2025 graduation ceremony.

### VII. Superintendent's Report

#### A. Superintendent Remarks

- Dr. Russell asked the Board to please keep the Northport School District in their thoughts and prayers following a school tragedy over the weekend that resulted in the loss of life of their Superintendent and a 15-year-old student. We have offered our support to their district during this challenging time.
- Dr. Russell invited Middle School Principal Jim Straw to lead the Board through the review and discussion of the proposed 2026-27 School Calendar. In February/March, a survey went out to the staff regarding school calendar feedback which led to further discussion about a possible mid-winter break. The Calendar Committee then met and discussed calendar options of taking a full week off in February (week of President's Day) or instead adding two longer weekend options in February and March. All but one of the committee members voted to move forward with the two longer weekends option, which was shown to the board. The

first long weekend would add February 16th as a day off, and the second long weekend would push March 4th to be the first snow makeup day, and March 5th as a day off. This addition of two days would push the final day of the school year to Friday, 6/11. The Board asked questions surrounding attendance for the shorter school weeks and how it impacts teacher instruction. Further evaluation of those items will continue. The board agreed for Mr. Straw to communicate the proposed schedule to the staff and let them know the Board will vote on it during the 6/10 board meeting.

## **B. Curriculum, Instruction and Assessment**

Heidi Youseph (CTE Counselor) and Matt Smith (Certificated Teacher) presented a summary about the Freeman ConnectEd program that we are rolling out for the 2025-26 school year as a Pilot Program.

- ConnectEd is an additional ALE model to our current SOARS program and is being introduced to better serve our community.
- ConnectEd will implement the curriculum Edmentum for online resources to replace paper and pencil assessment tools.
- Initial conversations began in September 2024 regarding this option. A team was created in January 2025 to site visit similar programs at Newport and Deer Park. In April, dialogue began with Edmentum regarding possible curriculum and new partnerships/conversations with East Valley and Central Valley, followed by a site visit to East Valley.
- This program is designed for students with unique circumstances who may be returning to our program from another ALE program, or for students who are committed to significant extracurricular commitments and often have difficulty balancing their schedules with traditional school hours.
- Our traditional format for the current SOARS program with the surrounding consortium will remain in effect. The only difference will be the vehicle to complete their credits.

## **C. School Safety, Culture and Environment**

### **Community Solar Project Update**

- The Board previously expressed concerns regarding the solar panels on our building roofs. After discussing details with Inland Power, David Funk reworked the project proposal.
- The new proposal moves the solar panels to the ground, which would be located behind the PRTC. This is one proposal with two parts. The first set of panels would feed the PRTC building, and the other set of panels would feed the Elementary building. This would be a smaller project with 1/3 less savings.
- The Board expressed concerns regarding the responsibility if there is damage with solar panels on a ground mount, and what the impact would be like to the

neighbors. The option of a fence surrounding the panels was discussed but would come at cost and reduce our overall savings.

- Considering the 10-year coverage for any potential damage, maintenance and repair, the Board agreed to move forward to get the ball rolling so they can formally submit their proposal for grant funding. Dr. Russell will proceed to ask Mr. Funk the additional questions from the Board.

#### **D. Partnering with Parents and School/Community**

#### **E. Fiscal and Legal Accountability**

##### **Cash Flow**

- Dr. Russell did a thorough review with the board of the Capital Projects Fund cash flow with a 3-year outlook taking us through the final repayments of the LGO Bond.
- It showed the levy/investment proceeds, in addition to donations, as well as anticipated expenses outlined for safety/tech and maintenance/grounds.
- Mr. Reed will be working on a tech plan for the board for review in early 2026 that they anticipate being around \$500,000.
- A primary focus will be on our communication to our community regarding how we are making good on all of the promises made in our levy funding discussions.
- The goal has been to try and get our cash position to reasonable numbers. We don't have much room for emergencies through April 2026.

### **VIII. New Business**

#### **A. Approval of FSD Certificated and Classified Staff 2025-2026**

A. Keebler made a motion to approve the FSD Certificated and Classified Staff list for the 2025-2026 school year.

N. Talbott seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. Approval of Extracurricular Staff 2025-2026**

A. Keebler made a motion to approve the Extracurricular Staff list for the 2025-2026 school year.

D. Santman seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **C. Approval of 2025-2026 Fines and Fees**

A. Keebler made a motion to approve the 2025-2026 Fines and Fees.

N. Talbott seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D.**

### **Approval of 2025-2026 WIAA Membership**

A. Keebler made a motion to approve the 2025-2026 WIAA Membership.

D. Santman seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Approval of Athletic Code Language Change Proposal**

A. Keebler made a motion to approve the Athletic Code Language Change Proposal.

N. Talbott seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Approval of Office Furniture Donations**

Dr. Russell made a special note of gratitude to Annie Keebler for her communication and coordination regarding the last-minute opportunity to secure complimentary used furniture and supplies for FSD. Several people helped with just 24-hour notice and the items are already being put to good use.

A. Keebler made a motion to approve the Office Furniture Donations.

D. Santman seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **G. Approval of Bus Surplus**

A. Keebler made a motion to approve the Bus Surplus.

N. Talbott seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **H. Approval of FMS Store Room Surplus**

A. Keebler made a motion to approve the FMS Store Room Surplus.

D. Santman seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **I. Approval of Fee Increase for SOARS from \$8,500 to \$9,000 per FTE**

A. Keebler made a motion to approve the Fee Increase for SOARS from \$8,500 to \$9,000 per FTE.

N. Talbott seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IX. Other Information**

### **A. Future Board Meetings**

- The next board meeting is scheduled for June 10, 2025, at 2:00 PM.
- The meeting previously scheduled for June 25, 2025, has been cancelled.

- The following meeting will be July 28, 2025, preceded by the budget hearing.

## X. Personnel

### A. Personnel Action

A. Keebler made a motion to approve the Personnel Action.

D. Santman seconded the motion.

The board **VOTED** unanimously to approve the motion.

## XI. Executive Session

### A. Evaluation of complaint or charges brought against a public office or employee.

The board moved into Executive Session at 7:25 PM for the purpose set forth in RCW 42.30.110. specifically, the following: Evaluation of complaint or charges brought against a public office or employee. Such session is estimated to be approximately forty-five minutes in length. Action is not expected upon return. The board returned to open session at 8:10 PM. Board Chair announced an extension of approximately 30 minutes would be necessary. The board returned at 8:40 PM.

## XII. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:41 PM.

Respectfully Submitted,

D. Morphy

Recording Secretary \_\_\_\_\_

Board Secretary \_\_\_\_\_

Board Chair \_\_\_\_\_

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 10, 2025, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$26,240.41. The payments are further identified in this document.

Total by Payment Type for Cash Account, US BANK WIRE:  
Wire Transfer Payments 202400079 through 202400083, totaling \$26,240.41

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
202400079	BMO MASTERCARD	06/04/2025	BMO GEN FUND00000	GEN FUND Credit Card Payment AP Invoice.	0	22,714.90	22,714.90
10 E 530 0100 27 5610 4020 4020 0000 0	General Fund/EXPENDITURES/BASIC EDUCATION					48.99	
10 E 530 0100 27 5610 4020 0000 0000 0	General Fund/EXPENDITURES/BASIC EDUCATION					379.20	
10 E 530 0128 28 8580 4020 0000 0000 1	General Fund/EXPENDITURES/COACH					345.68	
10 E 530 0100 31 5610 1010 1010 0000 1	General Fund/EXPENDITURES/BASIC EDUCATION					65.34	
10 E 530 0100 31 5610 1010 1010 0000 1	General Fund/EXPENDITURES/BASIC EDUCATION					45.96	
10 E 530 0100 27 5610 4020 4020 0000 0	General Fund/EXPENDITURES/BASIC EDUCATION					19.99	
10 E 530 3165 27 5610 4020 0000 0000 0	General Fund/EXPENDITURES/CTE - HOME/FAMILY LIFE					37.79	
10 E 530 0100 27 5610 4020 4020 0000 0	General Fund/EXPENDITURES/BASIC EDUCATION					44.02	
10 E 530 0100 27 5610 4020 4020 0000 0	General Fund/EXPENDITURES/BASIC EDUCATION					155.20	
10 E 530 9700 13 5610 0000 0000 0000 0	General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT					56.74	
10 E 530 9700 12 8580 0000 0000 0000 0	General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT					670.20	
10 E 530 9700 12 8580 0000 0000 0000 0	General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT					64.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
Vendor on Invoice							
10 E 530 9900 52 5610 0000 0000 0000 0				General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS		601.47	
10 E 530 0100 27 5610 4020 0000 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		43.23	
10 E 530 0158 32 5652 0000 0000 0000 0				General Fund/EXPENDITURES/TECHNOLOGY		179.34	
10 E 530 9900 53 7340 0000 0000 0000 0				General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS		151.89	
10 E 530 0100 27 5610 4020 0000 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		229.93	
10 E 530 0158 32 5652 0000 0000 0000 0				General Fund/EXPENDITURES/TECHNOLOGY		630.31	
10 E 530 0100 27 5610 4020 0000 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		367.20	
10 E 530 9900 52 5610 0000 0000 0000 0				General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS		62.94	
10 E 530 0100 27 5610 4020 0000 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		316.96	
10 E 530 9700 12 5610 0000 0000 0000 0				General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		151.45	
10 E 530 9900 53 5610 0000 0000 0000 0				General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS		17.99	
10 E 530 3400 27 5610 0000 0000 0000 0				General Fund/EXPENDITURES/MIDDLE SCHOOL CTE		199.00	
10 E 530 9700 63 5610 0000 0000 0000 0				General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		158.92	
10 E 530 0900 27 7340 0000 0000 0000 1				General Fund/EXPENDITURES/TRANSITION TO KINDERGARTEN		389.16	
10 E 530 0158 32 5652 0000 0000 0000 0				General Fund/EXPENDITURES/TECHNOLOGY		52.23	
10 E 530 9700 13 5610 0000 0000 0000 0				General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		19.46	
10 E 530 9900 52 5610 0000 0000 0000 0				General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS		64.00	
10 E 530 3400 27 5610 0000 0000 0000 0				General Fund/EXPENDITURES/MIDDLE SCHOOL CTE		342.67	
10 E 530 3400 27 5610 0000 0000 0000 0				General Fund/EXPENDITURES/MIDDLE SCHOOL CTE		225.17	
10 E 530 9900 52 7580 0000 0000 0000 0				General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS		63.50	
10 E 530 9900 52 7580 0000 0000 0000 0				General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS		63.50	
10 E 530 9900 52 5626 0000 5627 0000 0				General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS		15,108.50	
10 E 530 9700 11 8580 0000 0000 0000 0				General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		273.94	
10 E 530 0900 27 5610 0000 0000 0000 1				General Fund/EXPENDITURES/TRANSITION TO KINDERGARTEN		31.39	
10 E 530 9700 64 5610 0000 0000 0000 0				General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		4.48	
10 E 530 9700 72 7432 0000 0000 0000 0				General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		392.83	
10 E 530 9900 52 5610 0000 0000 0000 0				General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS		53.57	
10 E 530 9900 52 5610 0000 0000 0000 0				General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS		35.25	
10 E 530 9900 52 5610 0000 0000 0000 0				General Fund/EXPENDITURES/PUPIL TRANSPORTATIONS		21.50	
10 E 530 9700 75 5610 0000 0000 0000 0				General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		84.35	
10 E 530 9700 14 5610 0000 0000 0000 0				General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		50.00	
10 E 530 2100 27 5610 0000 0000 0000 0				General Fund/EXPENDITURES/SPECIAL ED, BASIC, STATE		356.72	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
Vendor on Invoice							
10 E 530 0100 27 5610 4020 4020 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		38.94	
202400080	BMO MASTERCARD	06/04/2025		CREDIT CARD PAYMENT CHECK			-7.56
	AMAZON.COM		BMO GEN FUND00001	GEN FUND Credit Card Payment AP Invoice.	0	-7.56	
10 E 530 0100 27 5610 4020 4020 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		-7.56	
202400081	BMO MASTERCARD	06/04/2025		CREDIT CARD PAYMENT CHECK			23.95
	US POSTAL SERVICE		BMO GEN FUND00002	GEN FUND Credit Card Payment AP Invoice.	0	23.95	
10 E 530 9700 62 5610 0000 0000 0000 0				General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		13.10	
10 E 530 9700 62 5610 0000 0000 0000 0				General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT		10.85	
202400082	BMO MASTERCARD	06/04/2025	BMO ASB FUND00000	ASB FUND Credit Card Payment AP Invoice.	0	2,483.60	2,483.60
40 E 530 2500 00 0000 4020 0000 0000 0				Associated Student Body Fund/EXPENDITURES/GENERAL ATHLE		79.74	
40 E 530 2010 00 0000 4020 0000 0000 0				Associated Student Body Fund/EXPENDITURES/CROSS COUNTRY		484.29	
40 E 530 2010 00 0000 4020 0000 0000 0				Associated Student Body Fund/EXPENDITURES/CROSS COUNTRY		23.76	
40 E 530 4160 00 0000 4020 0000 0000 0				Associated Student Body Fund/EXPENDITURES/HONORS ART CL		36.67	
40 E 530 2300 00 0000 4020 0000 0000 0				Associated Student Body Fund/EXPENDITURES/GIRLS SOCCER		108.08	
40 E 530 4090 00 0000 4020 0000 0000 0				Associated Student Body Fund/EXPENDITURES/FBLA		75.00	
40 E 530 2300 00 0000 4020 0000 0000 0				Associated Student Body Fund/EXPENDITURES/GIRLS SOCCER		235.20	
40 E 530 2220 00 0000 4020 0000 0000 0				Associated Student Body Fund/EXPENDITURES/SOFTBALL		1,168.48	
40 E 530 2000 00 0000 2050 0000 0000 0				Associated Student Body Fund/EXPENDITURES/Athletics		272.38	
202400083	INTOUCH RECEIPTING	06/04/2025	05-25 540011	MAY CREDIT CARD PROCESSING FEE'S	0	1,025.52	1,025.52



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
Vendor on Invoice							
10 E 530 9700 13 7352 0000 0005 0000 1	General Fund/EXPENDITURES/DISTRICTWIDE SUPPORT					1,025.52	
				5	Wire Transfer Check(s) For a Total of		26,240.41

	0	Manual	Checks For a Total of	0.00
	5	Wire Transfer	Checks For a Total of	26,240.41
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	5	Manual, Wire Tran, ACH & Computer	Checks	26,240.41
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	26,240.41

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	0.00	0.00	23,756.81	23,756.81
40	Associated Student Body Fund	0.00	0.00	2,483.60	2,483.60

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 10, 2025, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$1,498.84. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP Direct Dep Settlement:  
ACH Numbers 242500222 through 242500222, totaling \$1,498.84

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
242500222	JYDSTRUP, JAMES S	06/06/2025	ESTATE SALE REIMB	REIMBURSEMENT TO J. JYDSTRUP FOR BAND INSTRUMENT & SUPPLY PURCHASE AT AN ESTATE SALE OF A FORMER BAND TEACHER	0	1,498.84	1,498.84
10 E 530 0100 27 5610 0000 0000 0000 1	General Fund/EXPENDITURES/BASIC EDUCATION					1,498.84	
				1 ACH	Check(s) For a Total of	1,498.84	

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	1	ACH	Checks For a Total of	1,498.84
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		1,498.84
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,498.84

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	0.00	0.00	1,498.84	1,498.84

## Coversheet

Lisa Phelan, Elementary School Principal/Assistant Superintendent

<b>Section:</b>	VI. Building Reports
<b>Item:</b>	A. Lisa Phelan, Elementary School Principal/Assistant Superintendent
<b>Purpose:</b>	
<b>Submitted by:</b>	
<b>Related Material:</b>	Lisa Phelan, Elementary School Principal-Assistant Superintendent.pdf



## Board Report Freeman School District

**Date:** June 5, 2025

**Submitted by:** Lisa Phelan

### **Vision Statement**

Continuing Our Tradition of Excellence in Education

### **Mission Statement**

The Freeman School District is the center of a unique, rural community.

With pride, commitment and caring, we provide a safe environment for all students. to experience meaningful, rigorous learning opportunities that allow them to dream and develop into capable, confident, and ethical members of the 21st Century.

### **Freeman 2025 Strategic Plan Pillars**

- Curriculum, Instruction and Assessment
- School Safety, Culture and Environment
- Partnering with Parents and School/Community
- Fiscal and Legal Accountability

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### **Overview**

During the 24-25 school year, FES will focus on Multi-Tiered Systems of Support, Professional Learning Communities and Freeman School District's three focus areas: 1. Embrace challenging and necessary conversations with students and staff, 2. Expect Civility and Respect from everyone, 3. Enhance our MTSS grades TK-12

### **Areas of Focus**

**SBAC.** Grades 3<sup>rd</sup>-5<sup>th</sup> completed state testing.

**Staffing.** Paraeducators, Library coordinator/paraeducator, and a K-5 music position hiring considerations were submitted for board approval.

**Upcoming events.** FES talent show, June 9<sup>th</sup>, and Pace/Perfect Attendance assembly, June 11<sup>th</sup>.

### **Enrollment**

Tk-46, K-42, 1<sup>st</sup>-64, 2<sup>nd</sup>-58, 3<sup>rd</sup>-65, 4<sup>th</sup>-57, 5<sup>th</sup>-52 = 384

# Coversheet

Jim Straw, Middle School Principal

<b>Section:</b>	VI. Building Reports
<b>Item:</b>	B. Jim Straw, Middle School Principal
<b>Purpose:</b>	
<b>Submitted by:</b>	
<b>Related Material:</b>	Jim Straw, Middle School Principal.pdf



## Board Report Freeman School District

**Date:** June 10, 2025

**Submitted by:** Jim Straw

### **Vision Statement**

Continuing Our Tradition of Excellence in Education

### **Mission Statement**

The Freeman School District is the center of a unique, rural community.

With pride, commitment and caring, we provide a safe environment for all students to experience meaningful, rigorous learning opportunities that allow them to dream and develop into capable, confident and ethical members of the 21st Century.

### **Freeman 2025 Strategic Plan Pillars**

- Curriculum, Instruction and Assessment
  - School Safety, Culture and Environment
  - Partnering with Parents and School/Community
  - Fiscal and Legal Accountability
- 

### **Overview**

During the 2024-25 school year, FMS staff and students are focused on our academic programs as we implement a seven-period day, incorporating social emotional learning into content classes and the consistent, constant growth of our positive learning community and culture.

### **Areas of Focus**

>Year-end events and processes

\*FMS Academic Awards

\*6<sup>th</sup> Grade Rockets

\*8<sup>th</sup> Grade Picnic in Post Falls

>Student Building Transitions

\*8<sup>th</sup> Grade Promotion- Tuesday, June 10<sup>th</sup> 6:00 pm

### **Enrollment**

6<sup>th</sup>- 70

7<sup>th</sup>- 61

8<sup>th</sup>- 69

Total- 200



# Coversheet

Jeff Smith, High School Principal

<b>Section:</b>	VI. Building Reports
<b>Item:</b>	C. Jeff Smith, High School Principal
<b>Purpose:</b>	
<b>Submitted by:</b>	
<b>Related Material:</b>	Jeff Smith, High School Principal.pdf



## Board Report Freeman School District

**Date:** June 10, 2025  
**Submitted by:** Jeff Smith, Freeman High School Principal

**Vision Statement**  
Continuing Our Tradition of Excellence in Education

**Mission Statement**  
The Freeman School District is the center of a unique, rural community.  
With pride, commitment and caring, we provide a safe environment for all students to experience meaningful, rigorous learning opportunities that allow them to dream and develop into capable, confident and ethical members of the 21st Century.

### **Freeman 2025 Strategic Plan Pillars**

- Curriculum, Instruction and Assessment
- School Safety, Culture and Environment
- Partnering with Parents and School/Community
- Fiscal and Legal Accountability

### **Overview**

FHS is continuing to improve. As a team, we are specifically focusing on Tier 1 MTSS Instruction, Assessment in PLCs (Professional Learning Communities), and PBIS (Positive Behavior Interventions & Support).

### **Areas of Focus**

- SBA make-up exams are near completion
- Senior Awards night
- School BBQ and Yearbook Distribution
- Graduation

### **Enrollment**

9th = 61, 10th = 75, 11th = 76, 12th = 78. Total: 290

## Coversheet

### Chad Ripke, FHS Assistant Principal/Athletic Director

<b>Section:</b>	VI. Building Reports
<b>Item:</b>	D. Chad Ripke, FHS Assistant Principal/Athletic Director
<b>Purpose:</b>	
<b>Submitted by:</b>	
<b>Related Material:</b>	Chad Ripke, HS Assistant Principal-Athletic Director.pdf



Board Report  
**Freeman School District**

**Date:** June 10, 2025

**Submitted by:** Chad Ripke

**Vision Statement**

Continuing Our Tradition of Excellence in Education

**Mission Statement**

The Freeman School District is the center of a unique, rural community.

With pride, commitment and caring, we provide a safe environment for all students to experience meaningful, rigorous learning opportunities that allow them to dream and develop into capable, confident and ethical members of the 21st Century.

**Freeman 2025 Strategic Plan Pillars**

- Curriculum, Instruction and Assessment
- School Safety, Culture and Environment
- Partnering with Parents and School/Community
- Fiscal and Legal Accountability

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**SPRING SPORTS SUMMARY 2025**

Girls Golf Team – District Champs and State Champs

- Lily Knight 4<sup>th</sup> Overall
- Ashlynn Meenach and Kassie Broers 9<sup>th</sup> Overall
- Anna Marie McNally 11<sup>th</sup> Overall
- Emerson Conklin 19<sup>th</sup> Overall
- Sierra Watson

Boys Track Team – District Champs and State Champs

- 4x100m relay team – Tyce Gilbert, Jaetyn Cole, Cody Cayce, Jared Bazar – State Champs
- Trenton Sandborn – State Champ in 110m hurdles, State Champ in High Jump, 4<sup>th</sup> in 300m hurdles
- Tyce Gilbert – State Champ in 300m hurdles, 3<sup>rd</sup> in 400m, 4<sup>th</sup> in 4x400m relay
- Jared Bazar – 4<sup>th</sup> in 200m, 5<sup>th</sup> in 100m, 4<sup>th</sup> in 4x400m relay
- Brayden Ennis – 4<sup>th</sup> in Javelin
- Giovanni Sutherland – 4<sup>th</sup> in 4x400m relay
- Rylan Talley – 4<sup>th</sup> in 4x400m relay
- Josiah Bessire – 5<sup>th</sup> in the 800m run
- Josiah Kann – 8<sup>th</sup> in 3200m run

Tennis Doubles – Avery Boswell and Emma Hollen State Doubles Champs, Team was 3<sup>rd</sup> in state

Girls Track – Finished 2<sup>nd</sup> overall as a team and District Champs



- 4x200m relay team – Anneke Haskins, Dakota Daines, Rylee Russell, Fiona Anderson – State Champs and State Meet Record
- Fiona Anderson – State Champ in Pole Vault, 3<sup>rd</sup> in 4x100m relay, 5<sup>th</sup> in 100m
- Dakota Daines – State Champ in Long Jump, 3<sup>rd</sup> in 4x100m relay, 4<sup>th</sup> in 100m
- Nicole Dupont – 3<sup>rd</sup> in 4x100m relay, 4<sup>th</sup> in Triple Jump, 4<sup>th</sup> in High Jump
- Anneke Haskins – 6<sup>th</sup> in 300m Hurdles, 8<sup>th</sup> in High Jump
- Logan Pecht – 3<sup>rd</sup> in High Jump, 8<sup>th</sup> in Discus
- Phyllis Prosser – 8<sup>th</sup> in Pole Vault
- Rylee Russell – 3<sup>rd</sup> in 4x100m relay

Softball – League, District Champs, finished 2<sup>nd</sup> in State and a 25-3 season record

Baseball – League Champs, finished 2<sup>nd</sup> in State and a 23-3 season record

Boys Golf – District Champs, 3 boys qualified for state, Tanner Goldsmith, Dawson Burk, and Logan Schultz. Tanner finished 13<sup>th</sup> overall.

Freeman Band and Cheer – Gold Standard Award for the marching band at the Lilac Parade, which is the highest standard you can achieve.

### **YEAR IN REVIEW**

Soccer – League and District Champs, State Champs

Football – 2<sup>nd</sup> in League, 3<sup>rd</sup> in State

Volleyball – League and District Champs, 3<sup>rd</sup> in State

Cross Country – Boys Team 5<sup>th</sup> in State, 3 girls qualified – Emma Dryer, Ella Jones, Ava Mounts

Wrestling – League and District Champs, 12 kids qualified for state, 4 state placers – Lincoln Wright, Ryder Pedersen, Quinten Malone, Bearret Murphey all 8<sup>th</sup> in state, 15<sup>th</sup> overall as a team

Girls Basketball – League Champs, 17-6 overall with a very young team

Boys Basketball – League Champs, District Champs, 2<sup>nd</sup> in State

Scholastic Cup Winners for 2B

# Coversheet

## Mike Allen, K-8 TOSA/Athletic Director

**Section:** VI. Building Reports  
**Item:** E. Mike Allen, K-8 TOSA/Athletic Director  
**Purpose:**  
**Submitted by:**  
**Related Material:** Mike Allen, K-8 TOSA-Athletic Director.pdf



## Board Report Freeman School District

**Date:** June 10, 2025  
**Submitted by:** Mike Allen

**Vision Statement**  
Continuing Our Tradition of Excellence in Education

**Mission Statement**  
The Freeman School District is the center of a unique, rural community.  
With pride, commitment and caring, we provide a safe environment for all students to experience meaningful, rigorous learning opportunities that allow them to dream and develop into capable, confident and ethical members of the 21st Century.

### **Washington State Leadership Academy (WSLA) Goals**

- Learn successful change management strategies
- Grow collaboration and ownership
- Reimagine equitable learning systems
- Communicate well in crisis
- Exercise empathy, self-care and team building
- Engage students, staff and community
- Elevate learning opportunities and success for all

---

### **Overview**

Work to improve programs and support our student athletes.  
Participate in partnership with the Greater Spokane County League (GSCL).

### **Areas of Focus**

FMS Baseball Records : 8th 4-4, 7th 1-7

FMS Football Coaching Staff and initial number

### **Enrollment**

FMS  
FMS

# Coversheet

## Kent Bevers, Nutrition Services Director

**Section:** VII. Department Reports  
**Item:** A. Kent Bevers, Nutrition Services Director  
**Purpose:**  
**Submitted by:**  
**Related Material:** Kent Bevers, Nutrition Services Director.pdf





## Board Report Freeman School District

**Date:** June 10, 2025  
**Submitted by:** Kent Bevers

### **Vision Statement**

Continuing Our Tradition of Excellence in Education

### **Mission Statement**

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With pride, commitment and caring, we provide a safe environment for all students to experience meaningful, rigorous learning opportunities that allow them to dream and develop into capable, confident and ethical members of the 21st Century.

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### **Overview**

*Freeman SD Nutrition Services supports the philosophy of the National School Lunch and Breakfast Programs and will provide wholesome and nutritious meals for children in the district's schools.*

### **Areas of Focus**

1. Continuing to work on meal debt.
2. As of June 04, 2025, the Paid Lunch Equity Tool has not yet been released.
3. BBQ & Sr. Breakfast went well. Lisa F never disappoints.
4. As of June 5<sup>th</sup> no word on Paid Lunch Equity Tool

# Coversheet

## Everett Combs, Transportation Supervisor

**Section:** VII. Department Reports  
**Item:** B. Everett Combs, Transportation Supervisor  
**Purpose:**  
**Submitted by:**  
**Related Material:** Everett Combs, Transportation Supervisor.pdf



## Board Report Freeman School District

**Date:** June 10, 2025  
**Submitted by:** Everett Combs  
**Transportation**

### **Vision Statement**

Continuing Our Tradition of Excellence in Education

### **Mission Statement**

The Freeman School District is the center of a unique, rural community.

With pride, commitment and caring, we provide a safe environment for all students to experience meaningful, rigorous learning opportunities that allow them to dream and develop into capable, confident and ethical members of the 21st Century.

### **Freeman 2025 Strategic Plan Pillars**

- Curriculum, Instruction and Assessment
- School Safety, Culture and Environment
- Partnering with Parents and School/Community
- Fiscal and Legal Accountability

- 
- **Fuel Additive:** We did a pilot study with Zero Emissions Northwest with a fuel additive for better fuel economy. I conducted the study on two different buses and compared to other buses. One bus improved by  $\frac{1}{2}$  mpg from 8.3 to 8.9 and the other one gained 3 mpg from 8.5 to 11.6. That one seems extreme. We will continue to test this product next year.
  - The 3<sup>rd</sup> graders created a unique field trip this year – they visited different areas of the school campus. When they arrived at transportation, we moved into the shop where there was a bus waiting for them. Here, they learned that each month school buses go through a vigorous safety check, which includes hoisting the bus into the air so I can do work under the bus. Then, I lifted the bus and you could hear the oohs and ahs from the students as the bus went higher and higher in the air. Next stop was the wash bay. They learned that each school bus driver is responsible for washing their own bus every single week and how important it is for students on the bus to help the driver keep the bus clean by not having food or drinks and being sure to clean up after themselves. Then the fun began – I turned on the pressure washer! The students loved that and asked me to spray them! What a great field trip!



# Coversheet

Kirk Lally, Maintenance/Grounds Director

**Section:** VII. Department Reports  
**Item:** C. Kirk Lally, Maintenance/Grounds Director  
**Purpose:**  
**Submitted by:**  
**Related Material:** Kirk Lally, Maintenance-Grounds Director.pdf



## Board Report Freeman School District

**Date:** June 4, 2025

**Submitted by:** Kirk Lally

### **Vision Statement**

Continuing Our Tradition of Excellence in Education

### **Mission Statement**

The Freeman School District is the center of a unique, rural community. With pride, commitment and caring, we provide a safe environment for all students to experience meaningful, rigorous learning opportunities that allow them to dream and develop into capable, confident and ethical members of the 21st Century.

### **Freeman 2025 Strategic Plan Pillars**

- Curriculum, Instruction and Assessment
  - School Safety, Culture and Environment
  - Partnering with Parents and School/Community
  - Fiscal and Legal Accountability
- 

### **Areas of Focus:**

- 1) Worked with Jeff Smith and Chad Ripke for a successful graduation.
- 2) Working on removing dead shrubs around the district.
- 3) Busy with the last week of school days just making sure needs are met.

### **Safety:**

- 1) Nothing to report at this time.

# Coversheet

Todd Reed, Technology Director

<b>Section:</b>	VII. Department Reports
<b>Item:</b>	D. Todd Reed, Technology Director
<b>Purpose:</b>	
<b>Submitted by:</b>	
<b>Related Material:</b>	Todd Reed, Technology Director.pdf



# FSD TECHNOLOGY

## Board Report

June 2025

### Vision Statement

Continuing Our Tradition of Excellence in Education

### Mission Statement

The Freeman School District is the center of a unique, rural community.

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### Washington State Leadership Academy (WSLA) Goals

- Learn successful change management strategies
- Grow collaboration and ownership
- Reimagine equitable learning systems
- Communicate well in crisis
- Exercise empathy, self-care and team building
- Engage students, staff and community
- Elevate learning opportunities and success for all

---

### Areas of Focus

- High school graduation went smoothly, with all audio-visual equipment performing flawlessly. The setup was designed to provide a seamless experience for graduates, families, and guests.
- We successfully concluded the Chromebook check-in process. Next, we'll begin cleaning, assessing device condition, updating inventory, and issuing invoices for any damages identified
- Begin Summer Projects - security camera replacements, new website, classroom maintenance/prep, server OS upgrades, etc.

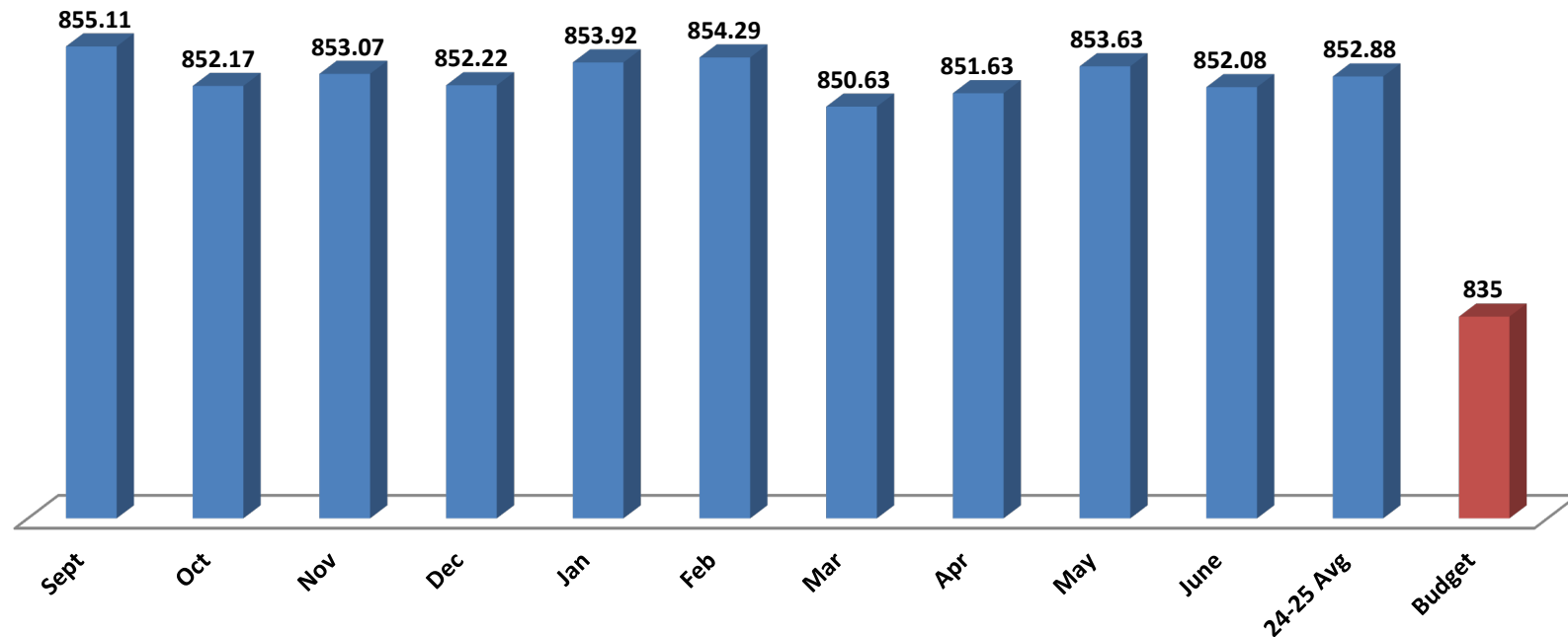
# Coversheet

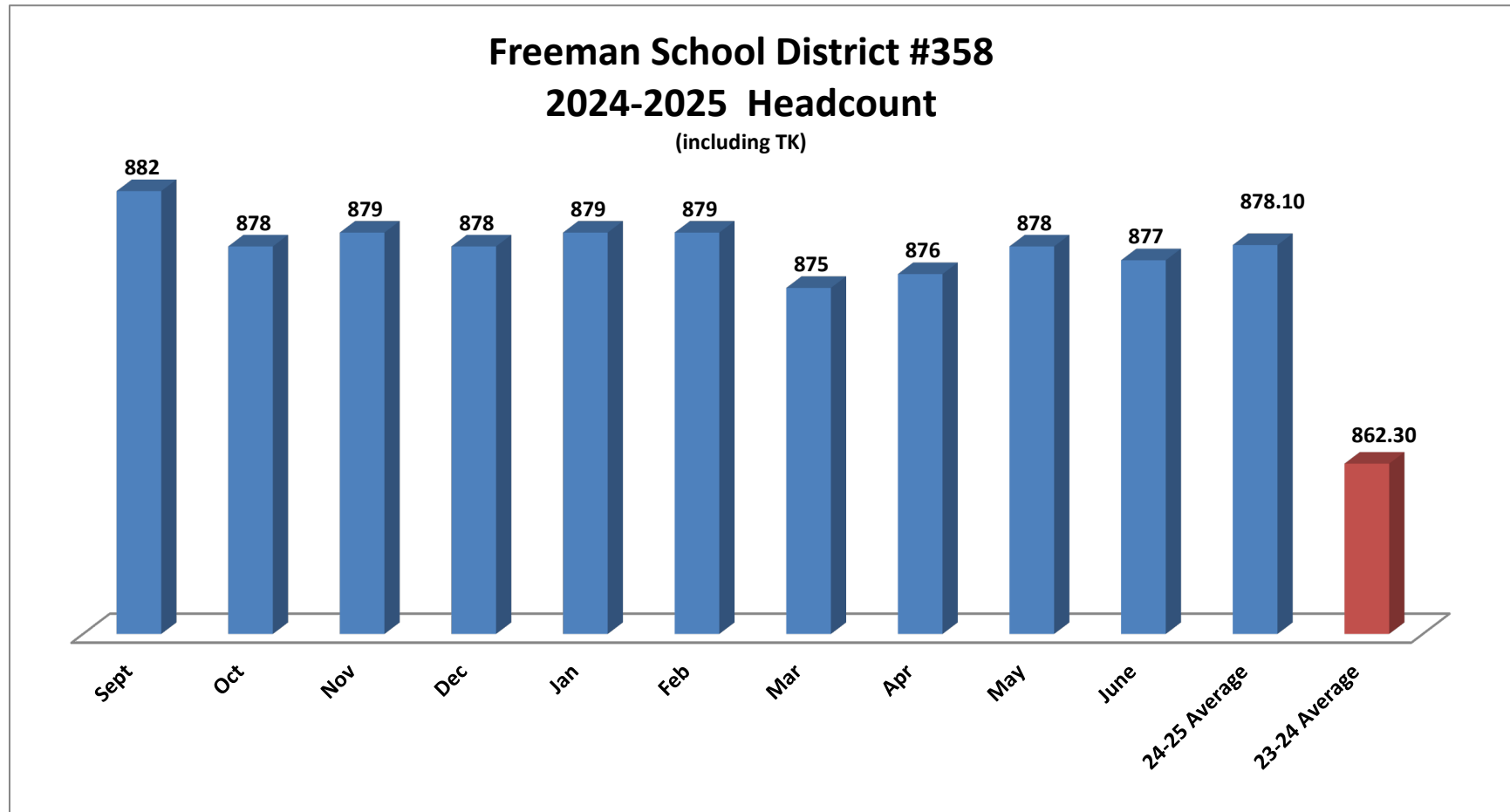
## Fiscal & Legal Accountability

<b>Section:</b>	VIII. Superintendent's Report
<b>Item:</b>	D. Fiscal & Legal Accountability
<b>Purpose:</b>	
<b>Submitted by:</b>	
<b>Related Material:</b>	June Enrollment Graphs.pdf

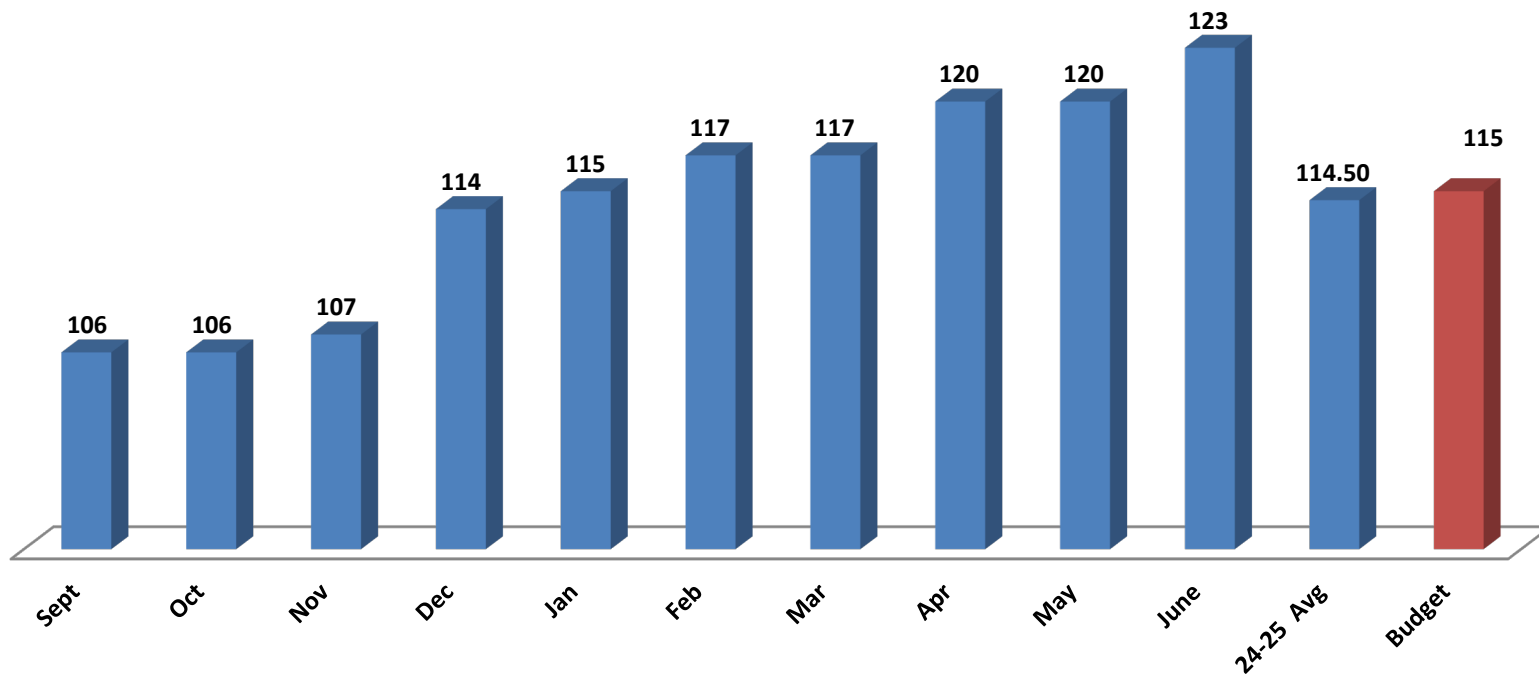


## Freeman School District #358 2024-2025 Enrollment by FTE (including TK)





### Freeman School District #358 2024-2025 Special Education Enrollment



# Coversheet

## Approval of 2025-2026 School Board Meeting Schedule

<b>Section:</b>	XI. New Business
<b>Item:</b>	A. Approval of 2025-2026 School Board Meeting Schedule
<b>Purpose:</b>	
<b>Submitted by:</b>	
<b>Related Material:</b>	Board Meeting Schedule 2025-2026.pdf



## FREEMAN SCHOOL BOARD MEETINGS 2025 - 2026

<b>MONDAY</b>	<b>SEPTEMBER 22</b>	<b>6:00 PM</b>	<b>PRTC CONFERENCE ROOM</b>
<b>WEDNESDAY</b>	<b>OCTOBER 22</b>	<b>6:00 PM</b>	<b>PRTC CONFERENCE ROOM</b>
<b>WEDNESDAY</b>	<b>NOVEMBER 19</b>	<b>6:00 PM</b>	<b>PRTC CONFERENCE ROOM</b>
<b>WEDNESDAY</b>	<b>DECEMBER 10 *</b>	<b>6:00 PM</b>	<b>PRTC CONFERENCE ROOM</b>
<b>MONDAY</b>	<b>JANUARY 26</b>	<b>11:00 AM</b>	<b>PRTC CONFERENCE ROOM</b>
<b>THURSDAY</b>	<b>FEBRUARY 26</b>	<b>6:00 PM</b>	<b>PRTC CONFERENCE ROOM</b>
<b>MONDAY</b>	<b>MARCH 23</b>	<b>6:00 PM</b>	<b>PRTC CONFERENCE ROOM</b>
<b>MONDAY</b>	<b>APRIL 27</b>	<b>6:00 PM</b>	<b>PRTC CONFERENCE ROOM</b>
<b>WEDNESDAY</b>	<b>MAY 27</b>	<b>6:00 PM</b>	<b>PRTC CONFERENCE ROOM</b>
<b>TUESDAY</b>	<b>JUNE 9</b>	<b>3:00 PM</b>	<b>PRTC CONFERENCE ROOM</b>
<b>MONDAY</b>	<b>JULY 20</b>	<b>9:00 AM</b>	<b>PRTC CONFERENCE ROOM</b>
<b>WEDNESDAY</b>	<b>AUGUST 26 *</b>	<b>6:00 PM</b>	<b>PRTC CONFERENCE ROOM</b>
			<b>* SCHOOL BOARD ADVANCE WORK SESSION</b>

June 2025

# Coversheet

## Approval of 2026-2027 School Calendar

<b>Section:</b>	XI. New Business
<b>Item:</b>	B. Approval of 2026-2027 School Calendar
<b>Purpose:</b>	
<b>Submitted by:</b>	
<b>Related Material:</b>	2026-2027 School Calendar.pdf



# FREEMAN SCHOOL DISTRICT #358

## 2026 - 2027 School Calendar



August				
Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				
September				
Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		
October				
Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	*22	*23
26	27	28	29	30
November				
Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				
December				
Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	
January				
Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

### Significant Dates

August 17	Staff Orientation/Open House
August 18	Professional Development
August 19	First Day of School
August 24	First Day of Kindergarten
September 4	No School
September 7	Labor Day Holiday - No School
September 23	Late Start PD
October 22 - 23	Conferences - No School
November 4	Late Start PD
November 11	Veterans' Day Observed - No School
November 23 - 27	Thanksgiving Holiday - No School
December 2	Late Start PD
December 18	End of Semester
December 21 - January 1	Winter Break - No School
January 4	Professional Development - No School
January 18	Martin Luther King Jr. Day - No School
February 3	Late Start PD
February 15	Presidents' Day Holiday - No School
February 16	No School
March 4	Snow Make-up Day - No School
March 5	No School
March 8	Professional Development - No School
March 17	Late Start PD
April 1 - 2	Conferences - No School
April 5 - 9	Spring Break - No School
April 26	Professional Development - No School
May 5	Late Start PD
May 28	Snow Make-up Day - No School
May 31	Memorial Day Holiday - No School
June 5	High School Graduation
June 10	8th Grade Promotion
June 11	Last Day of School - Early Release

Shaded Dates - No School

Indicates Late Start/Professional Development Days

\* Indicates Parent Conference Days - No School

\*\* Indicates Early Release - 12:30 pm

School Begins & Ends

February				
Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
March				
Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
April				
Mon	Tue	Wed	Thu	Fri
			*1	*2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
May				
Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				
June				
Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	**11
14	15	16	17	18
21	22	23	24	25
28	29	30		
July				
Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

# Coversheet

## Approval of 2027 Out-of-State Band Trip

<b>Section:</b>	XI. New Business
<b>Item:</b>	C. Approval of 2027 Out-of-State Band Trip
<b>Purpose:</b>	
<b>Submitted by:</b>	
<b>Related Material:</b>	2027 Band Trip Proposal.pdf



## **California/Orlando Disney Trip Proposal for 2027**

**Who:**

Freeman High School Band, Choir and Drum Line

**What:**

Competition/Recording session

**Where:**

Disneyland or Disneyworld (California or Orlando)

**When:**

March 15th-19th (2027)

**Why:**

In 2019 we took our band and drum line to a competition inside Disneyland. We got a superior rating (first of my career) and the memories created with this experience are still talked about amongst alumni to this day. We then took another trip 4 years later in 2023 to Silver Mountain resort to perform for the patrons at the hotel (covid stifled our fund raising to return to Disneyland). Now in 2027 we are planning to return to either of the Disney Parks to compete again with the possibility to record a Disney song in their famous studios.

This trip will align with the OSPI Music Anchor Standards 4 (select, analyze, and interpret artistic work for presentation), 5 (Develop and refine artistic techniques and work for performance), and 6 (Convey meaning through the presentation of artistic work).

**How:**

We fund raise by doing a leaf pick up every year which provides the South Hill with much needed help with their leaf disposal, but the part I am most proud of is that it does not take a dime from the Freeman Community that already supports the many programs in the Freeman School District.

## Coversheet

### Approval of Cross Country Out-of-State Camping Trip 2025

<b>Section:</b>	XI. New Business
<b>Item:</b>	D. Approval of Cross Country Out-of-State Camping Trip 2025
<b>Purpose:</b>	
<b>Submitted by:</b>	
<b>Related Material:</b>	XC Camp Proposal 2025.pdf

# FREEMAN SCHOOL DISTRICT #358

## FSD Policy 2320

### SPECIAL FIELD TRIP REQUEST FORM

Requests must be submitted to, and approved by, the building principal and the superintendent prior to the distribution of the next board meeting information packet. State laws and District policy require that overnight and/or out-of-state Special Field Trips be approved by the board of directors prior to departure.

#### CHECK ALL THAT APPLY

- ☒ Overnight  
☐ WIAA – sanctioned overnight event  
☒ Out-of-State

#### COMPLETE ALL

Date Submitted 6/2/25  
 # of school days affected 0 (include partial days)  
 # of substitutes required: full day \_\_\_\_\_ ½ day \_\_\_\_\_ N/A

#### TRIP INFORMATION

Requesting staff member Mallory McDonald Title (circle one: instructor, advisor, coach, AD) Other \_\_\_\_\_  
 Class, Group or Team Cross Country # of students participating 25 Grade Levels 9-12

Destination Farragut State Park Miles Roundtrip 100  
 Departure Date 9/5/25 Time 3:00 PM Return Date 9/7/25 Estimated Time 1:00 PM

Education Objectives or related instructional activity of the trip Team building

Chaperones # of adults (over 21): Teachers: \_\_\_\_\_ Other Staff Members 2 Parents \_\_\_\_\_ Other \_\_\_\_\_

Chaperone-to-student ratios must NOT be less than specified in the FSD procedure 2320P.

Transportation Request: School Bus (#) 1 SUV or Van 1 (for equipment) Equipment trailer: Y \_\_\_\_\_ N X  
 Other (specify) \_\_\_\_\_

Accommodations: Name of Hotel/Facility: Thimbleberry West Group Site Phone # 208-683-2425

Attachments: The following information must be attached to this application or detailed on the back of this form:

- 1) Detailed itinerary including meal plans, schedules, curfew times.
- 2) Names of Chaperones

#### FINANCIAL PLAN

Expenses	1) District	2) ASB	3) Donation/Student Contribution	Totals of 1,2,3 =
Registration	—	—	—	
Housing	—	\$254	—	
Meals	—	\$650	—	1)
Substitutes	—	—	—	2) 1,154
Transportation	—	—	—	3) 0
Other	—	\$250	—	
<b>TOTAL:</b>	Total: —	Total: 1,154	Total: 0	<b>TOTAL:</b>
<b>TOTAL EXPENSES should equal TOTAL of 1,2,3</b>				

Name of ASB Account Cross Country Total \$\$ in ASB Account \_\_\_\_\_

I have read and agreed to abide by policy 2320 and procedure 2320P. I have confirmed that all chaperones have been briefed per the FSD Policy 2320 Procedure and have signed the District's Chaperone Agreement.

Signature of Staff Member Requesting Trip Mallory McDonald Date 6/2/25

Office Use: Cost/Mile is \$ \_\_\_\_\_ for each bus \$ \_\_\_\_\_ for SUV or Van \$ \_\_\_\_\_ for the equipment trailer  
 Budget Code(s) \_\_\_\_\_

I have reviewed the trip plan and recommend its approval by the Board of Directors

Principal \_\_\_\_\_ Date \_\_\_\_\_

Superintendent \_\_\_\_\_ Date \_\_\_\_\_ Schedule for Board meeting date \_\_\_\_\_

Board approved (chairman's signature) \_\_\_\_\_ Date \_\_\_\_\_

DATE	TIME	DETAILED TRIP ITINERARY
	see itinerary attached	

LIST OF CHAPERONES:

Mallory McDonald

Leah Heideman

OTHER INFORMATION:

### Cross Country Camping Trip

September 5<sup>th</sup> – September 7<sup>th</sup>, 2025

Farragut State Park, Athol, ID (1 hour from FHS)

208-683-2425

Thimbleberry Group Area (max 250)

\$127 per night

2PM check in, 12PM check out

#### September 5<sup>th</sup>

4PM - Depart Freeman

5PM – Arrive at Farragut/Dinner

5:30PM – Set up camp

6:30PM – Scavenger Hunt

8:00PM – Campfire

10:00PM – In tents

#### September 6<sup>th</sup>

7AM – Breakfast

8AM – Run

9-11AM – Timberlake Invite (Scott Field)

12:30PM – Lunch

1PM – Teambuilding (ropes course?)

3PM – Free time (swimming, volleyball, basketball, etc)

5:30PM – Dinner

7PM – Capture the flag

8:30PM – Campfire

10:00PM – In tents

#### September 7<sup>th</sup>

7AM – Breakfast

10AM - Pack up

11 AM – Lunch

12PM – Depart Farragut

1PM – Arrive at Freeman

# Coversheet

## Approval of ALE Year End Report 2024-2025

<b>Section:</b>	XI. New Business
<b>Item:</b>	E. Approval of ALE Year End Report 2024-2025
<b>Purpose:</b>	
<b>Submitted by:</b>	
<b>Related Material:</b>	ALE Year End Report 2024-25-Review.pdf

# ALE Year End Report 2024-25

## 2. Program & Contact Information

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**District**

Freeman

**Program Name**

Freeman - S.O.A.R.S Alternative School

**Contact Person**

Heidi Youseph

**Contact Person Title**

Program Director

**Contact Person Email**

hyouseph@freemansd.org

## 3. Contracted Instruction

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**1. Contracted Instruction.** What percentage of the program's annual enrollment was taught by contracted instruction pursuant to [RCW 28A.150.305](#) and/or [WAC 392-121-188](#)?

100%

## 4. Course Types

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**2. Course Types**

What percentage of the ALE courses taken by your students were classified as "online", "remote", or "site-based" on the dates provided?

Totals for each date must equal 100% or 0%. Refer to the definition of classifications found below.

(Enter whole numbers without percentage mark, decimal point, or decimal number.)

First day of class for the school year

February 1

Last day of class for the school year

"Online courses" are ALE courses where:

More than half of the course content is delivered electronically using the internet or other computer-based methods;

More than half of the teaching is conducted from a remote location through an online course learning management system or other online or electronic tools;

A certificated teacher has the primary responsibility for the student's instructional interaction. Instructional interaction between the teacher and the student includes, but is not limited to, direct instruction, review of assignments, assessment, testing, progress monitoring, and educational facilitation; and

Students have access to the teacher synchronously, asynchronously, or both.

"Remote courses" are ALE courses where the course:

Is not an online course; and

The student has no in-person instructional contact time for the course.

"Site-based courses" are ALE courses where the course:

Is not an online course; and

The student has in-person instructional contact time for the course.

**2a. Online Courses on the First Day of Class** What percentage of the ALE courses taken by your students were classified as “online” on the first day of class for the school year? Totals for each date must equal 100% or 0%. Refer to the definition of classifications found below.

0%

**2b. Remote Courses on the First Day of Class.**What percentage of the ALE courses taken by your students were classified as “remote” on the first day of class for the school year?

0%

**2c. Site-based Courses on the First Day of Class.**What percentage of the ALE courses taken by your students were classified “site-based” on the first day of class for the school year?

100%

**2d. Online Courses on February 1.**What percentage of the ALE courses taken by your students were classified as “online” on February 1?

0%

**2e. Remote Courses on February 1.** What percentage of the ALE courses taken by your students were classified as “remote” on February 1?

0%

**2f. Site-based Courses on February 1.** What percentage of the ALE courses taken by your students were classified as “site-based” on February 1?

100%

**2g. Online Courses on the Last Day of Class for the School Year.**What percentage of the ALE courses taken by your students were classified as “online” on the last day of class for the school year?

0%

**2h. Remote Courses on the Last Day of Class for the School Year.**What percentage of the ALE courses taken by your students were classified as “remote” on the last day of class for the school year?

0%

**2i. Site-based Courses on the Last Day of Class for the School Year.**What percentage of the ALE courses taken by your students were classified as “site-based” on the last day of class for the school year?

100%

## 5. District Certificated Instruction

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**3. District Certificated Instruction.**What is the total FTE of certificated teachers employed by the school district assigned to the ALE program?

.30

## 6. Assessment Participation

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**4. 2023-24 Assessment Participation.** What percentage of eligible students didnt participate in required ELA and Math statewide testing?

0%

## 7. Full Day Kindergarten

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**5. Full Day Kindergarten (FDK) Enrollment.** What is the headcount of kindergarten students claimed for more than 0.50 FTE at any time during the school year?

0

**6. Full Day Kindergarten (FDK) Assessment Participation.** What is the headcount of full-day (more than 0.50 FTE) kindergartners who participated in the WaKIDS assessment during the assessment window?

0

## 8. Purchased Services

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## 7. Purchased Services

Yes or no, did the program purchase or contract for instructional or co-curricular services or activities included ALE written student learning plans?

If yes, a 'Substantially Similar' report is required. The '[Substantially Similar](#)' report form is attached. Save a copy of the blank report to your desktop. The file contains instructions on how to complete the report. Once completed, upload your Substantially Similar Spreadsheet here.

### More Information:

A "service or activity" is a specific service or experience provided by a single vendor as a part of one or more students' written student learning plan.

Purchased or contracted online courses from approved online providers do not need to be reported.

Purchased or contracted curriculum will need to be reported unless provided by an OSPI approved online provider.

Services or activities provided by school district employees do not need to be reported.

"Substantially similar" rules and resources can be found in the [Guide to Offering ALE](#) on the ALE website.

Please reach out to [learningoptions@k12.wa.us](mailto:learningoptions@k12.wa.us) with any questions.

No

Substantially Similar

# Coversheet

## Approval of Board Policy & Procedure No. 2020 - 1st Reading

**Section:** XI. New Business  
**Item:** F. Approval of Board Policy & Procedure No. 2020 - 1st Reading  
**Purpose:**  
**Submitted by:**  
**Related Material:**  
BP2020 Course Design, Selection and Adoption of Instructional Materials.pdf  
PR2020 Course Design, Selection and Adoption of Instructional Materials.pdf

## FREEMAN SCHOOL DISTRICT NO. 358

Policy No. 2020  
Instruction**COURSE DESIGN, SELECTION, AND ADOPTION OF INSTRUCTIONAL MATERIALS**

The board recognizes its responsibility for ~~the improvement and growth of the educational program of the schools. To this end, the course designs shall be evaluated, adapted improving and growing the schools' educational programs. To this end, course designs will be evaluated, adapted,~~ and developed on a continuing basis. Instructional materials shall be selected to ensure alignment with state learning standards and enable all students to master foundational skills and knowledge to achieve college and career readiness.

**1. Definitions**

For the purpose of policy and procedure 2020, the following definitions will apply:

- A. **Course Design** is the process that includes identifying and sequencing essential content ~~to~~ supporting students' skill development towards state learning standards. Course design involves providing teachers with appropriate instructional materials, professional development, and support systems ~~for teachers~~ as they implement the course.
- B. **Instructional Materials** are ~~all~~ materials designed for ~~use by~~ students and their teachers as learning resources to help students ~~to~~ acquire facts, and skills, ~~and/or to~~ develop cognitive processes, and meet state learning standards. ~~These instructional materials, used to help students meet state learning standards,~~ may be printed or digital, and may include textbooks, technology-based materials, other educational media, and assessments. They may carry different licensing types from open to all rights reserved. For the purposes of this policy, there are five categories of instructional materials:

**Core Instructional Materials** are the primary instructional resources for a given course. They are district-approved and provided to all students to help meet learning standards and provide instruction towards course requirements.

**Alternative Core Materials** are the primary instructional materials for a given course ~~that are~~ used with a subset of students. These materials are intended to replace approved core materials and may be used for specialized course offerings or flexible learning environments.

**Intervention Materials** are designed to support strategic or intensive intervention for students ~~who are~~ at risk of not meeting established learning standards. Intervention materials are used with students to accelerate progress toward particular learning goals based on systematic assessment, decision-making, and progress monitoring.

**FREEMAN SCHOOL DISTRICT NO. 358****Policy No. 2020  
Instruction**

**Supplemental Instructional Materials** are used in conjunction with the core instructional materials of a course that are not expressly required by the school or district and are instead selected at a teacher's discretion. These items extend and support instruction. They include, but are not limited to, books, periodicals, visual aids, video, sound recordings, computer software and other digital content.

**Temporary Supplemental Materials** are those items used in conjunction with the core instructional materials of a course that are of interest or value for a short period ~~of time~~ and are chosen within district-established guidelines. They are not intended to supplant the adopted curriculum nor be used on a regular instructional basis. Examples might include timely articles from relevant, reliable sources, websites, or news broadcasts. The use of temporary supplemental materials for ~~time periods of~~ over one year requires consideration of the material as either part of the core instructional material for a course or supplemental material for the course depending on the nature and scope of the material.

- C. **Instructional Materials Committee** is the body that ~~makes recommends~~ core instructional materials ~~adoption recommendations~~ to the ~~School b~~Board based on superintendent-established procedures.

## **2. Course Design**

The superintendent or designee will establish procedures for course design that: ~~Provide~~ for the regular review of selected content areas and implementation of any suggested changes; and ~~Provide~~ for the involvement of community representatives and staff members at appropriate times.

## **3. Selection and Adoption of Instructional Materials**

The primary objective in selecting instructional materials is to implement, enrich and support the educational program of the schools. All instructional materials will be selected in conformance with:

~~Applicable applicable~~ state and federal laws; ~~Goals goals~~ and/or learning standards of the district and state; ~~Procedures established by the instructional materials committee which address the criteria detailed in the corresponding p~~Procedure 2020P.

The board is responsible for ~~the adoption of adopting of~~ all core instruction materials used in the district.

The superintendent, or designee, will establish procedures for core material, alternate core, and intervention material selection and adoption using criteria around evidence-based practices.

**FREEMAN SCHOOL DISTRICT NO. 358****Policy No. 2020  
Instruction**

The superintendent or designee will ensure that ~~a listing of all core instructional materials used within the school curriculum is maintained in the district and is available for public review either in person~~ the district maintains a list of all core instructional materials used within the school curriculum and that it is available for public review in person or online.

The ~~intent of the board~~ intends is thatfor the superintendent to delegate responsibility for examining, evaluating, and selecting all supplemental and temporary supplemental materials to the district's professional staff ~~of the district~~. This includes preparing all student reading lists. Staff will rely on reason and professional judgment in ~~the selection of high-quality supplemental materials that align to state learning standards and are appropriate for the instructional program and developmental level and interests of their students~~ selecting high-quality supplemental materials that align with state learning standards and are appropriate for their students' instructional programs, developmental levels, and interests.

Cross References:	Board Policy 2027	District Ownership of Staff-Created Work
Legal References:	RCW 28A.150.230	Basic Education Act — District school directors responsibilities
	RCW 28A.320.230	Instructional materials — Instructional materials committee <del>Complaint system</del>
		<u>RCW 28A.320.233 Student materials—Denial based on protected class prohibited—Complaint procedure</u>
		<u>RCW 28A.320.235 Supplemental instructional materials—Policies and procedures—Definitions</u>
		<u>RCW 28A.345.130 Model policy and procedure for instructional materials—Diverse and inclusive curricula</u>
	RCW 28A.405.060	Course of study and regulations — Enforcement —Withholding salary warrant for failure
	RCW 28A.320.170	<u>Curricula</u> -Tribal history and culture [as amended by SSB 5433]
	Chapter 28A.640 RCW	Sexual Equality
	<del>WAC 180-44-010</del>	<del>Responsibilities related to instruction</del>
	WAC 392-190-055	Textbooks and instructional materials— <u>Scope Instructional materials policy</u> – Elimination of <del>sex</del> bias—

Management Resources: 2015 – December Issue

**FREEMAN SCHOOL DISTRICT NO. 358**

**Policy No. 2020  
Instruction**

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Adoption Date: February 13, 2008

Revised Date: February 24, 2015, May 12, 2016; June 10, 2025

**FREEMAN SCHOOL DISTRICT NO.358****Procedure 2020P  
Instruction****COURSE DESIGN, SELECTION, AND ADOPTION OF INSTRUCTIONAL MATERIALS**

For the purposes of this procedure, the definitions from Policy 2020 will apply.

District course design and core instructional materials should be regularly reviewed to ensure their ongoing alignment with state law, teaching and learning standards, and research-based best practices. All students will receive high quality core instruction and, as appropriate, strategic and intensive intervention supports matched to ~~student~~ their needs.

**I. Course Design****A. Existing Courses**

The superintendent or designee will establish a regular cycle of course design review and development that includes examination by review committees composed of district subject area coordinators and, as appropriate, external content area experts. This review cycle should be based on student need, changing demographics and funding. The cycle should cover each content area to ensure current course relevance. The course design process should review the following:

1. Relevance, rigor, and alignment to state learning standards;
2. Efficacy of core, alternative core, and intervention instructional materials that support student learning; ~~and~~
3. Processes and resources used to assess student progress and address teacher professional learning;

~~Recommendations of this review may lead to~~ Bases on this review, the following might occur:

1. Affirmation of continued use of current processes and instructional materials;
2. Establishment ~~of~~ a timeline for completion of recommended tasks;
3. Creation and assignment of tasks to subcommittees as required to select, write, or revise the course design;
4. Recommendation of new instructional materials selection to the Instructional Materials Committee (IMC);
5. Design of course implementation and staff development plans;
6. Identification of projected budget needs in accordance with established timelines; and/or
7. Maintained communications with impacted stakeholders.

**B. New Courses or Major Modifications to Existing Courses**

The superintendent or designee will review new course offerings or major course modifications that propose significant changes to course objectives or scope

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Instruction**

before they are scheduled to ensure that the course is rigorous, uses appropriate instructional materials, and is carefully considered part of the school's college and career pathways.

When implementing new or modified courses requires adopting new instructional resources, the IMC will consider those resources using the process outlined in this procedure.

**II. Selection and Adoption of Instructional Materials**

For the purposes of this procedure, instructional materials used in the district will be classified as core, alternative core, intervention, supplemental, and temporary supplemental. They shall be selected according to the following procedures. The principal is responsible for ensuring their certificated staff is familiar with this procedure. The district will provide the technical assistance necessary to accomplish this.

**A. Roles and Responsibilities in the Selection and Adoption of Instructional Materials**

<u>Instructional Material Type</u>	<u>Role</u>				
	<u>Certificated Teaching Staff</u>	<u>Principal</u>	<u>Superintendent</u>	<u>Instructional Materials Committee (IMC)</u>	<u>School Board</u>
<u>Core material</u>	<u>identify</u>	-	<u>establish adoption procedure</u>	<u>recommend</u>	<u>adopt</u>
<u>Alternative core</u>	<u>identify</u>	-	<u>designate selector</u>	-	-
<u>Intervention</u>	<u>identify</u>	-	<u>designate selector</u>	-	-
<u>Supplemental</u>	<u>identify</u>	<u>designate selector</u>	-	-	-
<u>Temporary Supplemental</u>	<u>select – within district guidelines</u>	-	-	-	-

**B. Social Studies Curriculum-Instructional Materials Review or Adoption**

In compliance with RCW 28A.320.170, when the board adopts or reviews the district's social studies ~~curriculum~~course design, it will incorporate the history, culture and government of the nearest federally recognized Indian tribe or tribes ~~utilizing~~using the John McCoy (Iulilas) Since Time Immemorial: Tribal Sovereignty in Washington State instructional materials ~~curriculum available on the~~ Office of the Superintendent of Public Instruction (OSPI) website. The district may adapt these resources for regional relevance ~~modify the OSPI curriculum to incorporate elements that have a regionally specific focus or may incorporate~~integrate ~~them~~ curriculum into existing instructional materials.

During regularly scheduled reviews and revisions of ~~their~~its social studies and history ~~curriculum thereafter~~courses, the district will collaborate with any federally recognized



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Instruction**

~~Indian tribe within or near its boundaries and with neighboring Indian tribes to incorporate expanded and improved instructional materials about Indian tribes and to create classroom and community cultural exchange programs. OSPI's Office of Native Education will help identify federally recognized Indian tribes whose reservations are in whole or in part within the district's boundaries and those nearest to the district.~~

~~The district will collaborate with the office of the superintendent of public instruction OSPI on curricular instructional areas regarding tribal government and history that are statewide in nature, such as the concept of tribal sovereignty and the history of federal policy towards federally recognized Indian tribes.~~

**~~New Courses or Major Modifications to Existing Courses~~**

~~New course offerings or major course modifications that propose significant changes to course objectives or scope will be reviewed the Superintendent or designee prior to being scheduled to ensure that the course is rigorous, utilizes appropriate instructional materials, and is a carefully considered part of the school's college and career pathways.~~

~~When the implementation of new or modified courses requires the adoption of new instructional resources, those resource recommendations will be forwarded to the Instructional Materials Committee for consideration by the process outlined below.~~

**C. Inclusive Instructional Materials**

In compliance with RCW 28A.345.130, the board, within available materials, must adopt inclusive curricula and select diverse, equitable, inclusive, age-appropriate instructional materials that include the histories, contributions, and perspectives of historically marginalized and underrepresented groups including, but not limited to, people from various racial, ethnic, and religious backgrounds, people with differing learning needs, people with disabilities, LGBTQ people as the term is defined in RCW 43.114.010, and people with various socioeconomic and immigration backgrounds.

In adopting curricula and selecting instructional materials, the board must seek curricula and instructional materials that are culturally and experientially diverse as possible, recognizing that the availability of materials that include the histories, contributions, and perspectives of historically marginalized and underrepresented groups may vary.

**Selection and Adoption of Instructional Materials**

~~For the purposes of this procedure, instructional materials used in the school district will be classified as core, alternative core, intervention, supplemental, and temporary supplemental and shall be selected according to the procedures that follow. The principal is responsible for ensuring the continuing familiarity of his/her certificated staff with the requirement of this policy and procedure. The district office will provide such technical assistance as may be necessary to accomplish this.~~

**FREEMAN SCHOOL DISTRICT NO.358****Procedure 2020P  
Instruction****~~Roles and Responsibilities in the Selection and Adoption of Instructional Materials~~**

<b>Instructional Material Type</b>	<b>Role</b>				
	<b>Certificated Teaching Staff</b>	<b>Principal</b>	<b>Superintendent</b>	<b>Instructional Materials Committee (IMC)</b>	<b>School Board</b>
<b>Core material</b>	identify		establish adoption procedure	recommend	adopt
<b>Alternative core</b>	identify		designate selector		
<b>Intervention</b>	Identify		designate selector		
<b>Supplemental</b>	identify	designate selector			
<b>Temporary Supplemental</b>	select—within-district guidelines				

**B.D. Instructional Material Delivery Formats**

Instructional materials may be delivered in many formats, ~~and may include~~ inge textbooks, technology-based materials, or other educational media.

**C.E. Open Educational Resources**

Open Educational Resources (OER) are teaching and learning resources that reside in the public domain or have been released under an intellectual property license that permits their free use and re-purposing by others. A wide variety of free, high quality instructional content is available from supplemental to core instructional materials.

Supplemental instructional materials may be found on OSPI's Weshington OER Hub.

District staff are encouraged to consider OER when selecting instructional materials. OER are subject to the same selection and adoption procedures as other instructional materials outlined in this document.

**D.F. Technology-based Resources**

As new technologies rapidly evolve, When instructional materials are technology based, district educational technology staff should be involved early in selecting and adopting core instructional materials and in developing policy regarding selecting digital supplemental materials consulted regarding the technological impacts of the suggested program. Key considerations include evaluating district technological impacts, enduring compliance with student privacy and data protection laws, and promoting equitable

**FREEMAN SCHOOL DISTRICT NO.358****Procedure 2020P  
Instruction**

~~Equity of access for students and teachers must be considered for all core materials delivered in digital formats.~~

**III. Core Instructional Material Selection****A. Instructional Materials Committee**

The ~~Instructional Materials Committee~~ (IMC) is formed to establish and monitor ~~the such procedures as may be necessary for the evaluation and recommendation of core materials used by the district in conformance~~ evaluation and recommendation of core materials used by the district in conformance with ~~to~~ stated criteria. The committee will act upon requests for core material approval and ~~will evaluate and act upon~~ evaluate and act upon a parent's ("parent" means a parent of legal guardian of a student enrolled in the district) ~~citizens'~~ requests for reconsideration of core materials.

Committee meetings will be held on a schedule determined by the district. ~~Special meetings may be called by the committee chairman if necessary. If necessary, the committee chairperson may call special meetings.~~ The committee secretary will provide department heads, principals, and program developers with copies of the committee meeting schedule.

In alignment with RCW 28A.320.230, the IMC will include the following: representative members from the district's professional staff, including those involved in curriculum development, and one or more parents of enrolled students, ensuring that parent members make up less than half of the committee's total membership.

The district will provide parents with reasonable notice of the opportunity to serve on the IMC and the terms of office for members. The district will also develop and implement a comprehensive outreach program to recruit a diverse pool of parent members that reflects the district's demographics and learning needs to the greatest extent possible. If the IMC cannot recruit at least one parent, it must report quarterly to the board and the public about its recruitment efforts.

~~The committee will consist of: Administrators, Teachers and parents. Instructional Materials Committees may include parents, but state law provides that parents must make up less than one-half the committee.~~

~~Members will be appointed by the superintendent or designee. The superintendent or designee will appoint members through the district's committee process. Membership must be approved by the~~ The Board of Directors must approve membership.

The ~~chairman~~ chairperson and the secretary will be permanent members of the committee. Other members will have three-year terms. Temporary appointments of one year or less may be made to fill vacancies.

**B. Criteria for Selection of Core Instructional Materials**

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Core instructional materials shall be selected based ~~upon~~ the degree to which they do the following:

1. Demonstrate a likelihood of impact as shown by scientific or evidence-based research;
2. Enable implementation of the district's developed curriculum and meet state standards and College Readiness requirements;
3. Provide sufficient flexibility to meet the varied needs and abilities of the students served;
4. Provide clear and appropriate differentiation components for English Language Learners, special education students, students with academic opportunity gaps, and highly capable students;
5. Where appropriate, present balanced but differing views of issues, controversial or otherwise, ~~in order that~~so students may develop critical analysis and informed decision-making skills;
6. Demonstrate consideration of appropriate format(s) (including technological, visual, and/or auditory components);
7. Support ~~an~~ equitable access to learning and learning materials for all students, including the provision of appropriate, high-quality accessible instructional materials to all students with disabilities who require them; ~~and~~
- ~~8.~~ Are free of stereotyping ~~and gender, race, class,~~ and other forms of bias, recognizing that under certain circumstances biased materials may serve as appropriate resources to present contrasting and differing points of view, and biased materials may be employed ~~in order~~ to teach students about bias, stereotyping, and propaganda in historical or contemporary contexts. The Washington model resource, Screening for Biased Content in Instructional Materials, published by OSPI, should be consulted when selecting non-biased materials. The Washington Models for the Evaluation of Bias Content in Instructional Materials, published by the Office of Superintendent of Public Instruction (OSPI) should be consulted in the selection process to further to the goal of eliminating content bias: <https://www.k12.wa.us/CurriculumInstruct/InstructionalMaterialsReview.aspx>.

**C. Identification of Core Instructional Materials**

Core materials shall be initially selected by ~~such~~ certificated staff ~~as assigned by~~ the superintendent or designee ~~may assign~~. Materials must meet the Criteria for the Selection of Core Materials described above.

**D. Recommendation of Core Instructional Materials**

The staff assigned by the superintendent will recommend core instructional materials for the IMC to review. The IMC will receive recommended district material proposals through superintendent assigned staff. The IMC will review Core those materials will be reviewed in accordance with this according to superintendent established procedures to ensure compliance with the above-described selection criteria and will use the by using

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instructional material evaluation guidance tools listed on the OSPI Course Design & Instructional Materials website:-  
<https://www.k12.wa.us/CurriculumInstruct/InstructionalMaterialsReview.aspx>

Based on their-its evaluation, the IMC will recommend instructional materials to the board for adoption.

As outlined in RCW 28A.320.230, recommendations must include culturally and experientially representative instructional materials including materials on the study of the role of contributions of individuals or groups that are part of a protected class under RCW 28A.642.010 and 28A.640.010, but the board will ultimately decide what instructional materials are used.

In accordance with RCW 28A.320.233, the board cannot refuse to approve or prohibit any instructional materials for student instruction because they relate to or include the study of the role and contributions of any individual or group who is part of a protected class as established by RCW 28A.642.210 and 28A.640.010.

**E. Adoption of Core Instructional Materials**

The board must approve core instructional materials before they are used in the classroom. ~~Core material will be approved by the board prior to their use in classrooms.~~  
 Texts selected previously are exempt from this requirement.

**F. Regularly Scheduled Core Material Updates**

Any courses using district-adapted OER as their core instructional material shall annually convene a representative group of district teachers of the course to revise and improve the core material. Adaptations shall be based on teacher and student suggestions and data from state or district assessments identifying areas of lower student performance. Revised versions of the core material will be implemented for the following school year.

If the adaptations to the core material results in significant changes to course objectives or scope, the revised resource shall be forwarded to the ~~Instructional Materials Committee~~ IMC for consideration and; formal recommendation for board adoption.

**G. Exceptional Needs or Rapidly Changing Circumstances**

The superintendent or designee may authorize the acquisition of alternative core instructional materials to meet exceptional needs or rapidly changing circumstances. However, expanded use of core instructional materials selected for exceptional needs will require adoption through the formal process.

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Dual credit programs ~~College in the High School~~ (FHS Website/Counselor's Corner), ~~AP, and/or IB courses~~ may have varying course designs as necessitated by their course credit transfer requirements. See the OSPI Dual Credit Programs website for program-specific Frequently Asked Questions documents.

**I. Field Testing**

The superintendent or designee may consider ~~the use of~~using field testing as part of the adoption process. Field testing can provide a flexible opportunity to investigate the effectiveness of curricular approaches, instructional materials, ~~and/or~~ assessment resources through careful experimentation for an identified purpose based on student needs.

~~Trial use core instructional material of an experimental, field test nature may be authorized for use by the superintendent for a period of no more than one school year prior to the superintendent may authorize trial-use core instructional material that is experimental and field-tested for no more than one school year before the materials must be adoption-adopted~~ through the formal process.

**J. Citizen Access to View Core Materials**

~~Members of the C~~ommunity members are invited to review any core instructional materials in current or proposed use. Such review may be accomplished at the school, ~~in the~~ district office, or online. The review and examination process should be arranged ~~in a way to avoid disrupting the educational program. The review of core materials should be undertaken~~Core materials should be reviewed with the knowledge of district objectives in mind.

**K. Protest Procedure for Core Instructional Materials**

In accordance with RCW 28A.320.230, the process for receiving, considering, and acting upon complaints regarding the district's core instructional materials is described below.

1. Submitting a Complaint: A parent may submit a written complaint about core instructional materials to the principal of the school where the materials are being used.
2. Seeking Resolution: If the parent requests, the school will arrange a meeting with the parent, the principal, and a teacher using the materials in question to address the parent's concerns and find solutions.
3. Committee Review: If the issue cannot be resolved at the school level, the IMC will provide a written decision. The decision must be issued within 60 days of the meeting between the parent or within 90 days of receiving the complaint, whichever is later.
4. Appeal Process: The parent, a teacher using the reviewed materials, or the principal may appeal the IMC's decision by submitting a written request to the superintendent or designee. The superintendent's or designee's decision is final and cannot be appealed. Once a final decision is



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made, the same materials may not be reconsidered for at least three years unless the superintendent determines a significant change in circumstances has arisen.

The decisions made under this process must comply with RCW 28A.320.233, be based on the selection criteria for core instructional material described in this procedure, and may apply only to the student or students whose parent or guardian submitted the complaint.

### **IV. Intervention Instructional Material Selection**

Instructional materials designed to support strategic or intensive intervention for students ~~who are~~ at risk of not meeting established learning standards will be approved by the superintendent or designee based ~~upon~~ evidence from reputable sources (e.g., National Center on Response to Intervention, Johns Hopkins Best Evidence Encyclopedia).

### **V. Alternative Core Instructional Material Selection**

The superintendent, or designee, will establish procedures ~~through which schools may be approved to use alternative core materials for specialized course offerings or flexible learning environments. In many cases, the superintendent may decide that selection of these alternative core materials be made by certificated staff designated by the building principal for approving schools' use of alternative core materials for specialized course offerings or flexible learning environments. In many cases, the superintendent may decide that certificated staff designated by the building principal should select these alternative core materials.~~

### **VI. Supplemental Instructional Material Selection**

Supplemental materials will not require IMC approval or board adoption.

#### **A. Selection of Supplemental Instruction Materials**

The superintendent shall delegate responsibility for examining, evaluating, and selecting all supplemental and temporary supplemental materials to the principal or professional staff of the district. This includes preparing all student reading lists using state standards-aligned resources/repositories. Staff will rely on reason and professional judgment ~~in the selection of high-quality supplemental materials that align to state learning standards and are appropriate for the instructional program and developmental level and interests of their students~~ selecting high-quality supplemental materials that align with state learning standards and are appropriate for their students' instructional programs, developmental levels, and interests. While supplemental materials do not require item-by-item approval of the IMC, staff are expected to thoroughly ~~p~~review such materials and ~~to~~ give due consideration to the text complexity, developmental level of students; ~~the~~ appropriateness of language or images; ~~the~~ bias against racial, gender, ethnic, or other social groups; ~~the~~ and other sensitive issues.

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In accordance with RCW 28A.320.233, principals and professional staff cannot refuse to approve or prohibit any supplemental instructional materials for student instruction because they relate to or include the study of the role and contributions of any individual or group who is part of a protected class as established by RCW 28A.642.210 and 28A.640.010.

### **B. Requests for Review and Removal of Supplemental Instructional Materials**

- 1. Request for Review:** A parent may submit a written request to review and remove supplemental instructional materials to the applicable teacher and principal.
- 2. Seeking Resolution:** If the parent requests, the school will arrange a meeting with the parent, the principal, and the teacher to address the parent's concerns and find solutions.
- 3. Principal's Decision:** If the issue cannot be resolved, the principal, in consultation with a teacher-librarian, will review the materials and issue a written decision on whether to remove them. The decision must be issued within 30 days of meeting with the parent or within 60 days of receiving the complaint if the parent doesn't request a meeting.
- 4. Appeal Process:** If the parent or teacher disagrees with the principal's decision, they may appeal to the superintendent or designee in writing. The superintendent's or designee's decision is final and cannot be appealed. Once a final decision is made, the same materials may not be reconsidered for at least three years unless the superintendent determines a significant change in circumstances arises.

The decisions made under this process must comply with RCW 28A.320.233, will be based on the criteria for selecting supplemental instructional materials described in this procedure, and may apply only to the student or students whose parent submitted the complaint.

### **VII. Temporary Supplemental Material Selection**

Professional staff of the district will rely on reason and professional judgment in the selection of high quality temporary supplemental materials that are appropriate for the instructional program and developmental level and interests of their students. The district's professional staff will rely on reason and professional judgment in selecting high-quality temporary supplemental materials appropriate for their students' instructional programs, developmental levels, and interests.

### **Protest Procedure for Instructional Materials**

When a parent/guardian or employee challenges any instructional materials used or restricted from use in the schools, the following steps should be taken:

1. Concerns should first be discussed with the certificated teacher and/or the school principal. All parties are urged to resolve the concern at this level.
2. If the concerns cannot be resolved through discussion at the school level, the following steps will be taken and the challenged instructional material will continue to be used until a decision is rendered:
  - a. If the challenged instructional material is supplemental in nature, at a parent's written request to the principal, the supplemental material may be asked to be withdrawn from their student. The principal shall facilitate a meeting of the complainant(s) and appropriate school staff. Following the meeting, the principal shall respond with a written decision. If warranted by



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~~the scope of the supplemental material, an appeal may be submitted to the superintendent, or designee requesting review by the Instructional Materials Committee and a written decision.~~

- ~~b. If the instructional material is core, alternative core, or intervention material, the parent/guardian or employee may register a request for reconsideration with the Superintendent or designee. This request will be forwarded to the Instructional Materials Review committee. The IMC will review the complaint and establish a timely process for public consideration of the complaint, if appropriate.~~

~~All instructional material reconsideration decisions will be by majority vote of the IMC and are final. Decisions of the committee will be delivered in writing to the superintendent, complainant, and affected staff within ten (10) school business days.~~

Management Resources: 2021 – June Policy Issue

Adoption Date: February 13, 2008

Revised Date: Feb 24, 2015, May 12, 2016; Feb 2022; June 25, 2025

# Coversheet

## Future Board Meetings

<b>Section:</b>	XII. Other Information
<b>Item:</b>	A. Future Board Meetings
<b>Purpose:</b>	
<b>Submitted by:</b>	
<b>Related Material:</b>	Future Board Meeting Schedule 2024-2025.pdf



**FREEMAN SCHOOL BOARD MEETINGS**  
**2024 - 2025**

<b>MONDAY</b>	<b>JULY 28</b>	<b>9:00 AM</b>	<b>PRTC CONFERENCE ROOM</b>
<b>WEDNESDAY</b>	<b>AUGUST 27 *</b>	<b>6:00 PM</b>	<b>PRTC CONFERENCE ROOM</b>
			<b>* SCHOOL BOARD ADVANCE WORK SESSION</b>

May 2025

# Coversheet

## Personnel Action

<b>Section:</b>	XIII. Personnel
<b>Item:</b>	A. Personnel Action
<b>Purpose:</b>	
<b>Submitted by:</b>	
<b>Related Material:</b>	Personnel Action 6-10-25 Addendum.pdf

FREEMAN SCHOOL DISTRICT NO. 358  
PERSONNEL ACTION ADDENDUM

The administration recommends the following personnel action to the Board of Directors of Freeman School District No. 358 for June 10, 2025.

Administration:

Certified: Georgia Murcar – Substitute Teacher  
Ian Wright – Substitute Teacher  
Marce Hagood – Substitute Teacher  
Jerry Olson – Substitute Teacher – pending OSPI approval  
Mary Lee McJimsey – Teacher Out-of Endorsement (Anatomy and Physiology) for the  
2025-2026 school year  
Emily Nelson – 1.0 FTE Continuing Elementary Teacher  
Amy Beazer – 1.0 FTE Continuing K-5 Music Arts Teacher

Classified: Alan Larsen – Substitute Paraeducator  
Jennifer Eden – Substitute Bus Driver – pending bud driver training completion  
Richard Plumbo – Resignation – Full Time Bus Driver  
– Substitute Bus Driver  
Susan Chadduck – Paraeducator/Library Coordinator  
Deanna Rothrock – Paraeducator – pending completion of PRAXIS testing  
Sierra McGarity – Paraeducator  
Doug Pace - Paraeducator

Extracurricular: Nate Guthrie – Resignation – HS Assistant Football Coach  
– Resignation – MS Head Track Coach  
Joe Nunley – MS 8<sup>th</sup> Grade Head Football Coach