



Seaside School, Inc

Minutes

Governance Committee Meeting

Date and Time

Friday August 15, 2025 at 8:15 AM

Location

Dunlap & Shipman, 2063 S County Hwy 395, Santa Rosa Beach, FL 32459

Founded in 1996

Serving Students in Grades 5 - 12

We seek to sustain an educational community where an emphasis on academic excellence is complemented by our concern for each learner's personal growth and intellectual, aesthetic, and psychological development. The curriculum is developmentally responsive – actively engaging students in learning skills in context, integrative – directing students to connect learning to daily lives, and exploratory – enabling students to discover their abilities, interests, learning styles, and ways that they can make contributions to society.

Information on procedures for public comment can be found at

<https://www.seasideschools.net/about/governance>

If anyone needs special assistance to participate in the public input session, every effort will be made to provide an appropriate accommodation. When requesting accommodations for public input, please allow no less than 1 business day notice prior to the scheduled meeting.

Specific issues about a particular student should only be addressed to the school's Director of Student Services, rather than the Board of Directors or any Committee of the Board.

All public comments will be taken under advisement by the Board, but will not elicit a written or spoken response. The names of persons providing public comment and a brief summary of topics or input will be included in the meeting minutes published. A response will be provided to the stakeholder within seven (7) days.

If a person decides to appeal any decision made by this body with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings and, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Committee Members Present

B. Campbell-Work, C. King, R. Kauffman, T. Brooks (remote)

Committee Members Absent

J. Ward

Guests Present

A. Jordan, T. Miller

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

R. Kauffman called a meeting of the Governance Committee Committee of Seaside School, Inc to order on Friday Aug 15, 2025 at 8:16 AM.

C. Approve Minutes

C. King made a motion to approve the minutes from May Governance Committee Meeting on 05-09-25.

B. Campbell-Work seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Governance

A. Recommended Policy Changes

B. Campbell-Work made a motion to approve the Student Welfare Policy, Threat Management Policy, Wireless Communication Devices Policy, Instructional Staff Arrest Reporting Policy, and Abuse Prevention Policy as amended, recommend approval to the

Board, and recommend incorporation of the policies in to the updated School Policy Manual.

C. King seconded the motion.

The committee **VOTED** unanimously to approve the motion.

R. Kauffman made a motion to reapprove the existing Internet Safety Policy for the 2025-26 academic year.

B. Campbell-Work seconded the motion.

The committee **VOTED** unanimously to approve the motion.

B. Review of Employee Handbook and Recommended Changes (to align with policies)

R. Kauffman made a motion to recommend approval of the Employee Handbook, as revised, to the Board of Directors.

B. Campbell-Work seconded the motion.

The committee **VOTED** unanimously to approve the motion.

C. Adopt 2025 Revised Policy Manual

The Committee discussed the School's Policy Manual, which was last comprehensively updated in March, 2020. The Committee members will research and review policies adopted since that time and will report at the next meeting.

D. Review of Student Handbooks

Dr. Miller briefly updated the Committee on the status of the Student Handbooks.

E. SNS

The Committee and Dr. Miller engaged in a brief discussion regarding the Discipline Matrix and the Community Commitment Contract.

III. Other Business

A. Upcoming Meetings

The Committee briefly discussed agenda items for upcoming meetings, including Committee goals and annual review of the School's Application and Admittance Policy.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:05 AM.

Respectfully Submitted,
R. Kauffman

Documents used during the meeting

- SCHS Student Handbook 2025-2026.docx.pdf
- Seaside Neighborhood School Discipline Matrix 2025-26.pdf
- Student Handbook 2025-2026 - Parent PDF (1).pdf
- Community Commitment Contract 25.26 (1).pdf