



Seaside School, Inc

Minutes

The Seaside School Board Meeting

Date and Time

Thursday August 21, 2025 at 5:30 PM

Location

Seacoast Collegiate High School
Third Floor Conference Room

Founded in 1996

Serving Students in Grades 5 - 12

We seek to sustain an educational community where an emphasis on academic excellence is complemented by our concern for each learner's personal growth and intellectual, aesthetic, and psychological development. The curriculum is developmentally responsive – actively engaging students in learning skills in context, integrative – directing students to connect learning to daily lives, and exploratory – enabling students to discover their abilities, interests, learning styles, and ways that they can make contributions to society.

Information on procedures for public comment can be found at

<https://www.seasideschools.net/about/governance>

If anyone needs special assistance to participate in the public input session, every effort will be made to provide an appropriate accommodation. When requesting accommodations for public input, please allow no less than 1 business day notice prior to the scheduled meeting.

Specific issues about a particular student should only be addressed to the school's Director of Student Services, rather than the Board of Directors.

All public comments will be taken under advisement by the Board, but will not elicit a written or spoken response. The names of persons providing public comment and a brief summary of topics or input will be included in the meeting minutes published. A response will be provided to the stakeholder within seven (7) days.

If a person decides to appeal any decision made by this body with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings and, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Directors Present

A. Jordan, A. Weil, C. Cerise, C. King, D. Hahn, F. Brown, J. Doris, J. Ward, K. Sandoe, M. Harrison, R. Kauffman, T. Brooks

Directors Absent

None

Guests Present

D. Ward, K. Mixson, M. Willcox, T. Miller

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

A. Jordan called a meeting of the board of directors of Seaside School, Inc to order on Thursday Aug 21, 2025 at 5:35 PM.

C. Approve Minutes

M. Harrison made a motion to approve the minutes from The Seaside School Regular Board Meeting on 06-19-25.

J. Ward seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Consent Items

J. Ward made a motion to approve the consent agenda items.

C. King seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. School Leadership Team

A. Executive Director Report

T. Miller went over his executive director report, for The School and The Foundation including:

- Seacoast Ribbon Cutting 8/28, encouraged all to RSVP and discussed planned details
- Enrollment: Currently around 600 students (both schools)
- Tom Glavine Golf Outing, introduced Callie Cox
- General Appropriations: received an extra \$750 thousand this year in capital funds
- Race meetings with SCDC multiple times: the race will be smaller, taste of the race will be smaller and more volunteers needed.
- \$10 thousand dollar grant for the marketing. Last year was \$50 thousand.
- Applied for the CAP grant & Cox Charities
- Finalist for the Impact 100 (SNS technology)
- Projected to be on the consent agenda for the permit for the race September 9th
- Key academic shifts made based on last year's learning gains score
- Leadership will be meeting with NWFSC to discuss vision recasting
- Part time school nurse needed to help with health plans
- Averaging 70 students riding the bus daily
- Punch list items complete by Labor Day
- Courtyard should be finished by October 1st
- \$100 thousand in pledges/not cash. Allison & Callie are working on follow up
- Naming ceremonies planning in place
- Sponsorship Programs—we will no longer have the Annual Fund. We will ask where the donor wants their funds to go if donating or sponsors for specific programs (ex. The Amazing Shake, The Art program etc)
- Support is needed for The Capital Campaign program

C. Brown asked where the funds would go (for the sponsorship programs) if it would go directly to the school?

T. Miller- it will go to the Foundation and the program will apply for use of those funds.

- This is our 30th year of operation.
- PTO Policy Review
- Mentors for the middle school mentorship program in October are needed.
- M. Larson at the high school, is working with juniors and seniors on mentor/job shadowing interests.

B. High School Update

D. Ward went gave the high school update including:

- Mrs. Brigman was hired as the Assistant Principal over the summer. She will lead the MTSS process.
- Strategic priorities: focusing on learning gains, specifically the bottom 25%
- M. Larson (college and career counselor) is working with approx 40 10th grade students who are taking college classes this year.
- Intensive reading and unique skills class was added this year along with an ESE teacher.
- Mrs Robbins was recognized for holding a boot camp over the summer for the seven kids who made 1's and 2's. All five that attended passed with 4's at the end.
- Open House was successful
- Club fair & Lunch at the Coast tomorrow
- College workshop coming up for Seniors
- Cell Phone Policy Change
- Dress Code Policy Change (12 dress code violations so far)

C. Middle School Update

K. Mixson gave the following updates:

- Wheel Spin was held recently—the Buzzett Family and Davis Family were on site along with Board members and family members.
- Started an Advisory period for all students
- Working on pull-out interventions with students (using Alexia) who need extra help (starting with 2's and 3's)
- The middle school mentoring program is a 4-week program in October to expose them with different careers or opportunities for the future.

T. Miller - Kelly Knuckolls will be our new parent liaison.

III. Academic Excellence

A. Academic Excellence Committee Report

- K. Sandoe went over Academic Goals for 2025-2026. The committee reviewed proposed benchmarks for this academic year (ELA, Math, SAT, Industry Certifications)
- Thanks was given to Jenna, Megan and Dana for their work done in previous years.
- The committee recommended the following books for approval:
 - SCHS - Pre-AP World History: Amsco AP Human Geography by David Palmer (Perfection Learning)
 - SCHS - AP World History: Amsco AP World History: Modern (Perfection Learning)
 - SNS - Personal Financial Literacy: Focus on Personal Financial Literacy 1st Edition, High School Edition

- SNS - Entrepreneurship: Diary of a CEO by Steven Bartlett

B. Items for Approval

K. Sandoe made a motion to Approve textbook adoptions as recommended by Academic Excellence Committee.

D. Hahn seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Board Information

K. Sandoe:

- Committee reviewed intervention methodologies and support mechanisms to enhance both schools' overall academic outcomes
- Working with Dr. Miller to move from academic objective-based considerations towards SMART goals that will help us better identify benchmark data and improvement plannings
- Committee will be meeting monthly

IV. Finance

A. Budget Updates

C. Brown

- Discussed FEFP based on the student count of last year at \$10,500 per student
- The student count this year is approx. 100 more than last
- Working with the foundation to meet the cash flow needs
- Passed the debt covenant ratio
- Good relationship with the district, who have been very helpful

B. 2025-2026 Updated School Budget

C. Brown reviewed the updated school budget

V. Governance

A. Governance Updates (New Policies)

R. Kauffman went over the following new policies up for vote:

1. Student Welfare Policy: This policy outlines parent notification requirements and procedures relating to student well-being, including health services and instruction. It also provides a framework for resolving parental concerns at the school, district, and state levels. **(EDIT: The initial designee will be the Executive Director)**

2. Threat Management Policy: This policy establishes school-based protocols for assessing and managing potential threats. It includes team composition, evaluation procedures, documentation standards, and coordination with law enforcement and

mental health professionals.

3. Wireless Communication Devices Policy: This policy addresses the use of cell phones and similar devices by students during the school day and school events. The policy reflects statutory restrictions under HB 1105 (2025) and § 1006.07(2)(n), Florida Statutes, and includes enforcement mechanisms, defined exceptions, and a requirement that the policy be included in the Student/Parent Handbook. **(EDIT: Requesting that the board approve the policy edit with the last sentence of paragraph four)**

4. Instructional Staff Arrest Reporting Policy: This policy sets requirements for staff self-reporting of arrests and criminal offenses and outlines the school's obligations for timely response and removal from the classroom, as required by law.

J. Ward made a motion to approve the Student Welfare Policy (with edit), the Threat Management Policy, the Wireless Communication Devices Policy (with edit) and the Instructional Staff Arrest Reporting Policy.

T. Brooks seconded the motion.

The board **VOTED** unanimously to approve the motion.

R. Kauffman-this policy is required by the school's insurance carrier

5. Abuse Prevention Policy: This policy establishes how The Seaside School, Inc will prevent the physical, emotional and sexual abuse of its clients by its employees. The Seaside School, Inc seeks to create a welcoming and nurturing environment and has zero tolerance for those whose actions may jeopardize the safety, health or innocence of a client. (The word CLIENT would be replaced with the word STUDENT throughout the policy)

J. Ward made a motion to approve the Abuse Prevention Policy.

C. King seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Employee Handbook Edits and Additions

J. Doris made a motion to approve the Employee Handbook with the revisions as shown and taking out the Conflict of Interest Policy.

D. Hahn seconded the motion.

T. Miller-Conflict of Interest Policy was deleted and redacted for now

The board **VOTED** unanimously to approve the motion.

C. Student Handbooks and Community Commitment

R. Kauffman-Updated versions of the Discipline Matrix, SCHS and SNS Student Handbooks and the Community Contract were discussed.

VI. Other Business

A. School Insurance Policy

T. Miller- The school changed insurance policy provider from Earl Bacon to MMA. In the past it was covered by The Foundation and will now be covered by The School. It will be reviewed on an annual basis.

J. Ward made a motion to approve the school insurance provider to MMA.

A. Jordan seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:01 PM.

Respectfully Submitted,
M. Willcox

Documents used during the meeting

- SNS Board Reports Jul 25 Board Packet.pdf
- Community_Commitment_Contract_25.26__1_.pdf
- Seaside_Neighborhood_School_Discipline_Matrix_2025-26.pdf
- SCHS_Student_Handbook_2025-2026.docx.pdf
- Student_Handbook_2025-2026_-_Parent_PDF__1_.pdf