



## Seaside School, Inc

### The Seaside School Regular Board Meeting

Published on March 26, 2025 at 8:05 PM CDT

Amended on March 27, 2025 at 5:19 PM CDT

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#### Date and Time

Thursday March 27, 2025 at 5:30 PM CDT

#### Location

Seacoast Collegiate High School (Learning Cottage 2)  
109 Greenway Trail, Santa Rosa Beach, FL 32459

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Founded in 1996

Serving Students in Grades 5 - 12

*We seek to sustain an educational community where an emphasis on academic excellence is complemented by our concern for each learner's personal growth and intellectual, aesthetic, and psychological development. The curriculum is developmentally responsive – actively engaging students in learning skills in context, integrative – directing students to connect learning to daily lives, and exploratory – enabling students to discover their abilities, interests, learning styles, and ways that they can make contributions to society.*

Information on procedures for public comment can be found at

<https://www.seasideschools.net/about/governance>

If anyone needs special assistance to participate in the public input session, every effort will be made to provide an appropriate accommodation. When requesting accommodations for public input, please allow no less than 1 business day notice prior to the scheduled meeting.

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Specific issues about a particular student should only be addressed to the school's Director of Student Services, rather than the Board of Directors.

All public comments will be taken under advisement by the Board, but will not elicit a written or spoken response. The names of persons providing public comment and a brief summary of topics or input will be included in the meeting minutes published. A response will be provided to the stakeholder within seven (7) days.

If a person decides to appeal any decision made by this body with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings and, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Agenda

	Purpose	Presenter	Time
I.	Opening Items		5:30 PM
A.	Record Attendance	Melissa Willcox	1 m
B.	Call the Meeting to Order	Andrew Jordan	
C.	Approve Minutes	Approve Minutes Andy Jordan	1 m
	Approve minutes for The Seaside School Regular Board Meeting on January 16, 2025		
D.	Consent Items	Vote Andy Jordan	5 m
	January and February Financials 2025-2026 Academic Calendar ( <a href="#">Click Here</a> ) Hiring of Grayson Glover for high school math and ESE 2025-2026 <a href="#">.Resume and GA license provided</a>		
II.	School Leadership Team		5:37 PM
A.	Executive Director Report	FYI Thomas Miller	10 m
	<a href="#">Full Executive Director Report</a>		
	Key Updates and Wins:		

Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• Triumph grant final budget and amendments submitting tomorrow for April 23rd vote. We are gathering the evidence for our \$11,356,000 match currently for submission.</li> </ul>		
<ul style="list-style-type: none"> <li>• Record Enrollment Interest: Over 660 applications received for 2025–26. Currently, 615 students are committed, with remaining seats held for staff families. Focus is now on onboarding, orientation, and intervention systems. 2025-2026 Enrollment Scoreboard: <a href="#">Click Here</a></li> </ul>		
<ul style="list-style-type: none"> <li>• We will have 65 graduating seniors. Thirty eight started with us in 9th grade, 37 of them will graduate with two degrees and over 70% with honors.</li> </ul>		
<ul style="list-style-type: none"> <li>• College Partnerships Strengthening: Our students enroll for SW Campus April 3rd and 4th. Ongoing coordination with the college to ensure class access and reduce spring travel to Niceville. Elective options remain limited but are being addressed.</li> </ul>		
<ul style="list-style-type: none"> <li>• Major Grant Secured: \$125,000 from the St. Joe Community Foundation to provide devices for high school students and teachers—freeing up middle school resources.</li> </ul>		
<ul style="list-style-type: none"> <li>• Construction Milestone Achieved: Full power has been installed in the new high school building, keeping the project on track.</li> </ul>		
<ul style="list-style-type: none"> <li>• Professional Recognition: Multiple teachers attended the Fresh Take Conference in NC; Jess Mitchell and Leslie Kilpatrick were featured as presenters.</li> </ul>		

	Purpose	Presenter	Time
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- First Seaside School Theatre Production (*Pure Imagination*) April 26th and 27th

<b>B.</b>	High School Update	FYI	Drew Ward	5 m
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[Click here for access](#)

<b>C.</b>	Middle School Update	FYI	Kim Mixson	5 m
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[Middle School Report Access](#)

### III. Academic Excellence 5:57 PM

<b>A.</b>	Academic Excellence Updates	FYI	Jenna O'Donoghue	5 m
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-Voted to approve digital and text resources. Lists of approved resources are attached below.

-Seaside Way Scholarship- board member participation encouraged

-Seaside Course Code - creates transparency with course needs and expectations for resource adoption

-Parents on Patrol, call for volunteers: [POP Sign Up](#)

### IV. Finance 6:02 PM

<b>A.</b>	Budget Updates	FYI	Frank "Chip" Brown	5 m
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Financials Attached

#### Key Discussion Points/Updates

- Operational surplus projected of \$110,000
- Moving the remaining \$130,000 from Foundation will increase this projection (main reason is for summer cash flow to purchase equipment and material to begin the 2025-2026 school year)

<b>B.</b>	2025-2026 Salary Scale	Vote	Frank "Chip" Brown	5 m
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Drafted Two Versions of the Salary Scale:

Version #1 provides a 5% to 11% raise over the next two years. (First Tab [Click Here](#))

	Purpose	Presenter	Time
Benefits of Version #1: Gives us a larger increase and a two year plan			
Cons of Version #1: Possibly puts us behind the County as in two years the scale could change drastically again.			
Version #2: Provides across the board \$3,500 above Walton Scale for all employees (Second Tab <a href="#">Click Here</a> )			
Benefit of Version #2:			
Catches all teachers up to Local County Scale and provides a consistent Raise for ALL steps and employees with a cost of living raise of \$3,500			
Cons Version #2:			
Could fall behind the County if they provide a larger raise for the year.			
Puts us back to a year by year review.			
All versions match the principal scales of Walton County and will provide an additional \$3,500 per year to all of our non-instructional staff.			
Staff and Finance Committee recommendation: Version #2			
<b>V. Governance</b>			<b>6:12 PM</b>
<b>A.</b> Approval of Officer Expectations Documents / Job Descriptions	Vote	Casey King	3 m
Proposed:			
<b>B.</b> Governance Update	FYI	Casey King	2 m
<b>VI. Other Business</b>			<b>6:17 PM</b>
<b>A.</b> Selection Committee Updates	FYI	Jenna O'Donoghue	3 m
Announcement of incoming board members: John Doris, Kevin Sandoe, Caitie Cerise, Ali Weil			
<b>VII. Closing Items</b>			<b>6:20 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Andrew Jordan	

# Coversheet

## Approve Minutes

**Section:** I. Opening Items  
**Item:** C. Approve Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:**  
Minutes for The Seaside School Regular Board Meeting on January 16, 2025



## Seaside School, Inc

### Minutes

#### The Seaside School Regular Board Meeting

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##### **Date and Time**

Thursday January 16, 2025 at 5:30 PM

##### **Location**

Seacoast Collegiate High School (Learning Cottage 2)  
109 Greenway Trail, Santa Rosa Beach, FL 32459

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**Information on procedures for public comment can be found at**

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### **Directors Present**

A. Jordan, A. Winicki, C. King, D. Hahn, D. Lilienthal, D. Tinghitella, F. Brown, J. O'Donoghue, J. Ward, L. Blue, M. Harrison (remote), T. Brooks

### **Directors Absent**

R. Kauffman

### **Guests Present**

D. Ward, K. Mixson, M. Willcox, T. Horton, T. Miller

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

A. Jordan called a meeting of the board of directors of Seaside School, Inc to order on Thursday Jan 16, 2025 at 5:47 PM.

### **C. Approve Minutes**

D. Tinghitella made a motion to approve the minutes from The Seaside School Regular Board Meeting on 11-21-24.

D. Lilienthal seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Consent Items**

D. Lilienthal made a motion to approve the Consent Agenda Items.

L. Blue seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. School Leadership Team**



## **A. Executive Director Report**

T. Miller

- Went over Lottery numbers and the Enrollment Scoreboard
- Discussed Triumph Grant Term Sheet
- Student Voice Survey
- Turner Boone will be used for the furniture vendor, they will be sending over new options

## **B. High School Update**

D. Ward

- Talked to students at ECMS today and will go to Freeport Tuesday and Seaside Wednesday to promote enrollment
- Next Friday is Lunch at the Coast. All Seaside 8th graders will come, lunch provided from Pazzo and team up with SGA members to tour the classrooms and play games
- Taking a field trip to Universal this weekend (approx. 130 kids)
- Testing finished this week for PM2, the mean score went up
- Visited with FAU Collegiate School recently to learn more about their program
- Will be reviewing online class policy with NWFSC
- Information Sessions are coming up January 23rd & February 3rd for interested high school applicants
- Girls Weightlifting team will go to Districts next week & Regionals the following week
- Boys Weightlifting & Girls Lacrosse both start their season on the 20th
- Dream Big Program coming soon with SAT/ACT prep

## **C. Middle School Update**

K. Mixson

- Testing is complete and scores went up in all areas
- Huge thank you to everyone who came to the Amazing Shake
- S. Richard, C. Davis and T. Bell were given a shout out as house leaders
- Congratulations to Poppy Blue, Hayden Kilpatrick, Reese Akins & Evelyn O'Connell who will all be going to The Ron Clark Academy in March
- We received a grant from St Joe for Vex Robotics
- Mrs. Fail is returning and will be working on the drone program with Miss Railey
- Mini figures (robotics team with Mr. Sink) went to Regionals last weekend
- First ever Winterfest that celebrated the arts with Band, Culinary, Art & Theatre

- 5th graders went to Sea World overnight. The boys slept in the shark aquarium and the girls slept in the dolphin aquarium
- Continuing to work on teacher observations & student voice
- Spanish alignment, textbooks for ELA
- Tennis, Track, Baseball & Softball are all starting soon

#### **D. Athletic Participation Policy (Non-Seaside School Students)**

J. Ward made a motion to approve the Athletic Participation Policy for Non-Seaside School Students.

F. Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Academic Excellence**

#### **A. Academic Excellence Updates**

J. O'Donoghue

- All the upcoming CTE certifications are listed in the Triumph Grant for review.
- Survey Data Glow-students felt safe and they feel that their teachers value them & Grow-Each teacher is finding an action step within the data to make changes
- Encouraging & facilitating more internships this summer

### **IV. Finance**

#### **A. November and December Updates**

C. Brown

- Higher reimbursements from the District than what was anticipated
- As state appropriations come in, we have thirty days to pay it back.
- Forty-five day cash on hand at the end of December is estimated at one hundred and sixteen
- February 1st we will receive approx. one million from LCIR.
- As state appropriations run out, we may use construction loan
- Year to date, approx. twenty thousand from sweep account
- The budget will be a little lower based on the student count (some are part-time).

### **V. Governance**

#### **A.**

## **Review Enrollment Schedule for 2025 Application/Lottery**

C. King

- Went over the lottery dates, it opened up January 8th and will close on February 14th at 5:00 PM, the lottery will run February 28th at time TBD

J. O'Donoghue

- Encouraged all board members if they have a child or a sibling that they must go through the process and apply to get the preference.

## **VI. Other Business**

### **A. Selection Committee Updates**

J. O'Donoghue

- 8 applications have been submitted
- Resumes and applications are in Board on Track for review
- Meeting at The Bay on February 12th at 3:00PM to review applicants and decide who will move on to the interview process
- Board interviews will be conducted on February 19th at Dunlap & Shipman
- Last day to apply is January 31st

### **B. Public Comments**

T. Horton

- We are a month away from the 23rd Half Marathon & 5K
- This year all runners will receive a hand designed towel
- Registration is going well
- Encouraged everyone to get VIP Taste of the Race Tickets
- Three Live Auction items this year only available to VIP ticket holders

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:36 PM.

Respectfully Submitted,  
M. Willcox

# Coversheet

## Consent Items

<b>Section:</b>	I. Opening Items
<b>Item:</b>	D. Consent Items
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	Feb_2025_Seaside_Report_Board_Pack.pdf Jan 2025 Seaside Report Board Pack.pdf

**The Seaside School, Inc**  
**Balance Sheet All Funds**  
**February 28, 2025**

	Operating	Capital Outlay	Debt Service	Internal	Total
<b>Assets and Other Debits</b>					
Cash - Operating/Sweep - Regions	1,056,711	-	-	-	1,056,712
Cash - Internal - Truist	-	-	-	64,723	64,723
Cash - Athletic - Regions	-	-	-	20,948	20,948
Cash - SVB	-	-	10,419	-	10,419
Cash - Prepaid Visa	15,000	-	-	-	15,000
Petty Cash	100	-	-	-	100
Accounts Receivable - FEFP	73,645	-	-	-	73,645
Accounts Receivable - Other	233	35,728	-	-	35,961
Due from Foundation	-	-	-	-	-
Prepaid Expenses	50,489	-	-	-	50,489
Due from Other Funds	1,276,705	813,190	-	-	2,089,895
	-	-	-	-	-
<b>Total Assets and Other Debits</b>	<u>2,472,884</u>	<u>848,918</u>	<u>10,419</u>	<u>85,671</u>	<u>3,417,892</u>
<b>Liabilities, Fund Equity, and Other Credits</b>					
<b>Liabilities:</b>					
Accrued Payroll Liabilities	112,995	-	-	-	112,995
Accounts Payable	82,787	-	127	21,829	104,742
Deferred Revenue	-	-	-	-	-
Note Payable	-	-	-	-	-
Due to Foundation	285,199	-	-	-	285,199
Due to Other Funds	813,190	-	1,027,857	246,675	2,087,722
<b>Total Liabilities</b>	<u>1,294,171</u>	<u>-</u>	<u>1,027,984</u>	<u>268,504</u>	<u>2,590,660</u>
<b>Fund Equity and Other Credits</b>					
Fund Balance	1,068,528	125,072	-	(82,870)	1,110,729
Excess (Deficiency) of Revenues - YTD	110,185	723,846	(1,017,565)	(99,963)	(283,496)
<b>Total Fund Equity and Other Credits</b>	<u>1,178,712</u>	<u>848,918</u>	<u>(1,017,565)</u>	<u>(182,833)</u>	<u>827,233</u>
<b>Total Liabilities Fund Equity and Other Credits</b>	<u>2,472,884</u>	<u>848,918</u>	<u>10,419</u>	<u>85,671</u>	<u>3,417,892</u>

**The Seaside School, Inc**  
**Revenues, Expenses, & Excess or Deficiency**  
**Summary by Fund**  
**Month and Year-to-Date Ending February 28, 2025**

	Operating	Capital Outlay	Debt	Internal	Total	Annual Budget	Balance Remaining	% Remaining
<b>Revenues</b>								
FEFP - Walton County School District	3,538,324	-	-	-	3,538,324	5,599,636	2,061,312	37%
Industry Certification Funding	-	-	-	-	-	25,300	25,300	100%
Advance Placement Funding	-	-	-	-	-	34,831	34,831	100%
School Recognition Funds	59,402	-	-	-	59,402	-	(59,402)	-
Miscellaneous Revenue	58,554	-	-	-	58,554	-	(58,554)	-
Transfer Facility Lease	112,000	-	-	-	112,000	168,000	56,000	33%
General Appropriation	-	6,442,184	-	-	6,442,184	-	(6,442,184)	-
Charter School Capital Outlay	-	201,167	-	-	201,167	303,850	102,683	34%
District Local Capital Improvement	-	975,091	-	-	975,091	984,443	9,352	1%
Proceeds from Long Term Debt	-	-	6,681,330	-	6,681,330	-	(6,681,330)	-
F891 - Internal Activity	-	-	-	189,137	189,137	154,500	(34,637)	-22%
Interest	22,899	-	237	-	23,136	0	(23,136)	-
Transfer from Foundation	130,000	-	-	-	130,000	260,000	130,000	50%
<b>Total Revenues</b>	<b>3,908,134</b>	<b>7,618,443</b>	<b>6,681,567</b>	<b>189,137</b>	<b>18,397,281</b>	<b>7,530,560</b>	<b>(10,866,721)</b>	<b>-144%</b>
<b>Expenses</b>								
5100 - Instruction	2,170,492	52,265	-	-	2,222,758	3,417,427	1,194,669	35%
5200 - Exceptional Instruction	80,159	-	-	-	80,159	122,360	42,200	34%
6100 - Student Personnel Services	227,529	-	-	-	227,529	321,349	93,820	29%
6300 - Curriculum Development	670	-	-	-	670	17,500	16,830	96%
6400 - Instructional Staff Training Services	24,596	-	-	-	24,596	25,000	404	2%
6500 - Instructional-Related Technology	41,015	-	-	-	41,015	65,000	23,985	37%
7100 - Board Administration	173,718	-	-	-	173,718	205,750	32,032	16%
7200 - General Administration	35,267	-	-	-	35,267	52,902	17,636	33%
7300 - School Administration	764,704	-	-	-	764,704	1,100,829	336,125	31%
7400 - Capital Outlay Exp & Construction	-	6,665,762	7,699,132	-	14,364,894	339,832	(14,025,062)	-4127%
7500 - Fiscal Services	63,333	-	-	-	63,333	95,000	31,667	33%
7800 - Student Transportation Services	53,157	-	-	-	53,157	88,684	35,528	40%
7900 - Operation of Plant	163,309	75,413	-	-	238,722	307,699	68,977	22%
8100 - Maintenance of Plant	-	26,400	-	-	26,400	70,000	43,600	62%
9100 - Internal Activity	-	-	-	289,100	289,100	340,410	51,310	15%
9200 - Debt Service	-	74,756	-	-	74,756	-	(74,756)	-
Buyback	-	-	-	-	-	39,287	39,287	100%
<b>Total Expenses</b>	<b>3,797,949</b>	<b>6,894,596</b>	<b>7,699,132</b>	<b>289,100</b>	<b>18,680,777</b>	<b>6,609,029</b>	<b>(12,071,748)</b>	<b>-183%</b>
<b>Excess (Deficiency) Revenues Over Expenses</b>	<b>110,185</b>	<b>723,846</b>	<b>(1,017,565)</b>	<b>(99,963)</b>	<b>(283,496)</b>	<b>921,531</b>		

**The Seaside School, Inc**  
**Balance Sheet All Funds**  
**January 31, 2025**

	Operating	Capital Outlay	Debt Service	Internal	Total
<b>Assets and Other Debits</b>					
Cash - Operating/Sweep - Regions	1,679,272	-	-	-	1,679,273
Cash - Internal - Truist	-	-	-	62,553	62,553
Cash - Athletic - Regions	-	-	-	16,561	16,561
Cash - SVB	-	-	11,512	-	11,512
Cash - Prepaid Visa	15,000	-	-	-	15,000
Petty Cash	100	-	-	-	100
Accounts Receivable - FEFP	178,847	-	-	-	178,847
Accounts Receivable - Other	233	37,844	-	-	38,077
Due from Foundation	-	-	-	-	-
Prepaid Expenses	46,332	-	-	-	46,332
Due from Other Funds	832,351	867,186	-	-	1,699,537
	-	-	-	-	-
<b>Total Assets and Other Debits</b>	<u>2,752,136</u>	<u>905,030</u>	<u>11,512</u>	<u>79,114</u>	<u>3,747,793</u>
<b>Liabilities, Fund Equity, and Other Credits</b>					
<b>Liabilities:</b>					
Accrued Payroll Liabilities	97,246	-	-	-	97,246
Accounts Payable	289,188	8,842	-	17,936	315,966
Deferred Revenue	-	-	-	-	-
Note Payable	-	-	-	-	-
Due to Foundation	299,296	-	-	-	299,296
Due to Other Funds	867,186	-	619,170	213,182	1,699,537
<b>Total Liabilities</b>	<u>1,552,916</u>	<u>8,842</u>	<u>619,170</u>	<u>231,117</u>	<u>2,412,045</u>
<b>Fund Equity and Other Credits</b>					
Fund Balance	1,068,528	125,072	-	(82,870)	1,110,729
Excess (Deficiency) of Revenues - YTD	130,693	771,116	(607,657)	(69,133)	225,019
<b>Total Fund Equity and Other Credits</b>	<u>1,199,220</u>	<u>896,188</u>	<u>(607,657)</u>	<u>(152,003)</u>	<u>1,335,748</u>
<b>Total Liabilities Fund Equity and Other Credits</b>	<u>2,752,136</u>	<u>905,030</u>	<u>11,512</u>	<u>79,114</u>	<u>3,747,793</u>



**The Seaside School, Inc**  
**Revenues, Expenses, & Excess or Deficiency**  
**Summary by Fund**  
**Month and Year-to-Date Ending January 31, 2025**

	Operating	Capital Outlay	Debt	Internal	Total	Annual Budget	Balance Remaining	% Remaining
<b>Revenues</b>								
FEFP - Walton County School District	3,172,609	-	-	-	3,172,609	5,599,636	2,427,027	43%
Industry Certification Funding	-	-	-	-	-	25,300	25,300	100%
Advance Placement Funding	-	-	-	-	-	34,831	34,831	100%
School Recognition Funds	59,402	-	-	-	59,402	-	(59,402)	-
Miscellaneous Revenue	58,554	-	-	-	58,554	-	(58,554)	-
Transfer Facility Lease	98,000	-	-	-	98,000	168,000	70,000	42%
General Appropriation	-	6,442,184	-	-	6,442,184	-	(6,442,184)	-
Charter School Capital Outlay	-	176,021	-	-	176,021	303,850	127,829	42%
District Local Capital Improvement	-	975,091	-	-	975,091	984,443	9,352	1%
Proceeds from Long Term Debt	-	-	4,828,591	-	4,828,591	-	(4,828,591)	-
F891 - Internal Activity	-	-	-	167,373	167,373	154,500	(12,873)	-8%
Interest	20,576	-	205	-	20,782	0	(20,782)	-
Transfer from Foundation	130,000	-	-	-	130,000	260,000	130,000	50%
<b>Total Revenues</b>	<b>3,526,096</b>	<b>7,593,297</b>	<b>4,828,797</b>	<b>167,373</b>	<b>16,115,563</b>	<b>7,530,560</b>	<b>(8,585,002)</b>	<b>-114%</b>
<b>Expenses</b>								
5100 - Instruction	1,970,003	31,881	-	-	2,001,885	3,417,427	1,415,542	41%
5200 - Exceptional Instruction	69,027	-	-	-	69,027	122,360	53,333	44%
6100 - Student Personnel Services	203,288	-	-	-	203,288	321,349	118,061	37%
6300 - Curriculum Development	589	-	-	-	589	17,500	16,911	97%
6400 - Instructional Staff Training Services	21,256	-	-	-	21,256	25,000	3,744	15%
6500 - Instructional-Related Technology	35,368	-	-	-	35,368	65,000	29,632	46%
7100 - Board Administration	159,917	-	-	-	159,917	205,750	45,833	22%
7200 - General Administration	30,847	-	-	-	30,847	52,902	22,055	42%
7300 - School Administration	658,810	-	-	-	658,810	1,100,829	442,019	40%
7400 - Capital Outlay Exp & Construction	-	6,638,752	5,436,454	-	12,075,205	339,832	(11,735,373)	-3453%
7500 - Fiscal Services	55,417	-	-	-	55,417	95,000	39,583	42%
7800 - Student Transportation Services	46,411	-	-	-	46,411	88,684	42,273	48%
7900 - Operation of Plant	144,470	69,388	-	-	213,858	307,699	93,841	30%
8100 - Maintenance of Plant	-	26,400	-	-	26,400	70,000	43,600	62%
9100 - Internal Activity	-	-	-	236,507	236,507	340,410	103,903	31%
9200 - Debt Service	-	55,760	-	-	55,760	-	(55,760)	-
Buyback	-	-	-	-	-	39,287	39,287	100%
<b>Total Expenses</b>	<b>3,395,403</b>	<b>6,822,180</b>	<b>5,436,454</b>	<b>236,507</b>	<b>15,890,544</b>	<b>6,609,029</b>	<b>(9,281,515)</b>	<b>-140%</b>
<b>Excess (Deficiency) Revenues Over Expenses</b>	<b>130,693</b>	<b>771,116</b>	<b>(607,657)</b>	<b>(69,133)</b>	<b>225,019</b>	<b>921,531</b>		

# Coversheet

## Academic Excellence Updates

<b>Section:</b>	III. Academic Excellence
<b>Item:</b>	A. Academic Excellence Updates
<b>Purpose:</b>	FYI
<b>Submitted by:</b>	
<b>Related Material:</b>	Dr. Seus Order 2025 - Sheet1.pdf Digital_Resources.pdf 2025-2026 Seaside Course Codes.xlsx CIVICS_USHist (1).pdf

Book	# to Order
Big Dog Little Dog	2
Daisy-Head Mayzie	2
Did I Ever tell you How Lucky You Are	1
Dr. Seuss Book of Animals	1
Go Dog Go	2
Great Day for Up	2
Green Eggs and Ham	2
Horton Hatches an Egg	2
Horton Hears a Who	2
Hunches in Bunches	1
I Can Read with My Eyes Shut	2
I Wish I had Duck Feet	1
I'll teach my Dog a Lot of Words	1
If I Ran the Circus	1
If I Ran Your School	1
Mr. Brown Can Moo. Can you?	2
My Many Colored Days	1
Oh The Places you will go	2
Ten Apples up on top	2
The Cat in the Hat	2
The Lorax	2
Thidwick the Big Hearted Moose	2

Seaside School, Inc.						
Approved Digital Resource List 2024-25 SY						
	Description	Subject Area	Grade Levels	Seaside School, Inc. Contact	Website Address	BOD Approval Date
<b>artincontext.org</b>	Art in context of historical periods to aid with new state standard of understanding historical periods of art and literature	ELA	9-10	Green	<a href="https://artincontext.org/">https://artincontext.org/</a>	2024-2025 SY
<b>AAAS</b>	American Association for the Advancement of Science; used for up to date research articles related to course content	Science	9-12	Classroom teachers	<a href="https://www.aaas.org/">https://www.aaas.org/</a>	2023-2024 SY
<b>AACT and ACS</b>	American Association of Chemistry Teachers and the American Chemical Society. Resources used in chemistry and ChemClub.	Science	5-12	Annette Railey	<a href="https://teachchemistry.org/">https://teachchemistry.org/</a> <a href="https://www.acs.org/content/acs/en/education/student_s/highschool/chemistryclubs.html">https://www.acs.org/content/acs/en/education/student_s/highschool/chemistryclubs.html</a>	2023-2024 SY
<b>All In Learning</b>	Digital Assessment Tool – Allows teachers to quickly develop, administer and collect data on formative or summative assessments. Products: Scanned Grading, Data Reports, Standards, PLC & Data Teams, Clickers	All Content Areas	5-10	Kim Mixson Trainer: Alecia Hogans	<a href="http://www.allinlearning.com">www.allinlearning.com</a>	2023-2024 SY
<b>AP Classroom</b>	Online AP resources for teachers and students.	AP classes	9-10		<a href="https://apcentral.collegeboard.org/instructional-resources/ap-classroom">https://apcentral.collegeboard.org/instructional-resources/ap-classroom</a>	2023-2024 SY
<b>APES Course Resources</b>	PowerPoints and Videos to Review AP Environmental Science Topics. (Source is from AP workshop leader - Villareal - who also presents AP Daily Videos - College Board AP Classroom. Each video must be approved by principal	Science	10	Railey	<a href="https://sites.google.com/view/vscienceclasses/youtube-videos?authuser=0">https://sites.google.com/view/vscienceclasses/youtube-videos?authuser=0</a>	2023-2024 SY
<b>APUSH explained</b>	Website created by a very well-respected APUSH teacher who is considered top in the AP Histories world	Social Studies	10	Katherine Gallagher	<a href="http://www.apushexplained.com/">http://www.apushexplained.com/</a>	2023-2024 SY
<b>Art Class Curator</b>	Innovative art teacher resources	Arts	5-10	Robyn Wallace	<a href="https://artclasscurator.com/">https://artclasscurator.com/</a>	2023-2024 SY
<b>Artsonia</b>	Online visual arts gallery	Art	5-10	Robyn Wallace	<a href="https://www.artsonia.com/schools/school.asp?id=86581">https://www.artsonia.com/schools/school.asp?id=86581</a>	2023-2024 SY
<b>Asia for educators</b>	World history content and DBQS on Classical China	Social Studies	9	Gallagher	<a href="http://afe.easia.columbia.edu/">http://afe.easia.columbia.edu/</a>	2023-2024 SY
<b>B.E. Publishing</b>	Essentials of Entrepreneurship	Entrepreneurship	9-10	Joy Robbins	<a href="https://www.bepublishing.com/entrepreneurship.html">https://www.bepublishing.com/entrepreneurship.html</a> <a href="https://certipoint.pearsonvue.com">https://certipoint.pearsonvue.com</a> <a href="https://intuit.com/solutions/job-readiness-education/">https://intuit.com/solutions/job-readiness-education/</a>	2023-2024 SY
<b>Bedford, Freeman &amp; Worth</b>	Environmental Science for AP (Fourth Edition - online resources)	Science and Math	10	Railey Black	<a href="https://hs.saplinglearning.com/ibiscms/login/">https://hs.saplinglearning.com/ibiscms/login/</a> <a href="https://www.bfwpub.com/high-school/us/product/UPDATED-Version-of-The-Practice-of-Statistics/p/131926929X">https://www.bfwpub.com/high-school/us/product/UPDATED-Version-of-The-Practice-of-Statistics/p/131926929X</a>	2023-2024 SY
<b>Sapling Learning</b>	AP Statistics online resources					
<b>Big Ideas Math</b>	Online textbook platform for Big Ideas Math. Teachers can create assignments and provide online resources to students. Students can access resource materials and assignments for math.	Math	5-10	Dana Akridge Book Rep: District help: Chris Brown Gloria Miller (6-12)	<a href="https://www.bigideasmath.com/BIM/log_in">https://www.bigideasmath.com/BIM/log_in</a>	2023-2024 SY
<b>Bill of Rights Institute</b>	Online resource library, primary sources for teachers and students.	Social Studies	7-8 9-12		<a href="https://billofrightsinstitute.org/">https://billofrightsinstitute.org/</a>	2023-2024 SY
<b>Blooket</b>	Online student engagement tool.	All Content Areas	5-10		<a href="https://www.blooket.com/">https://www.blooket.com/</a>	2023-2024 SY

Seaside School, Inc.						
Approved Digital Resource List 2024-25 SY						
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Blowing up history	Fun educational videos for World History that show the a unique look at "Great Wall of China" Pyramids, Terracotta soldiers of China Each video must be approved by principal	Social Studies	9	Katherine Gallagher	<a href="https://press.discovery.com/uk/dsc/programs/blowing-history/">https://press.discovery.com/uk/dsc/programs/blowing-history/</a>	2023-2024 SY
Bozeman Science	Review videos for AP Environmental Science Topics, Biology, Chemistry " Each video must be approved by principal	Science	9-10	Railey	<a href="http://www.bozemanscience.com/ap-environmental-science">http://www.bozemanscience.com/ap-environmental-science</a>	2023-2024 SY
Brisk	Free AI-powered Chrome extension that helps teachers automate tasks and improve student learning	All Content Areas	5-12	Courtney Davis	<a href="https://www.briskteaching.com/">https://www.briskteaching.com/</a>	2024-2025
Britannica	Encyclopedia resource - Historical and Artistic Periods	ELA	9-10	Green	<a href="https://www.britannica.com/">https://www.britannica.com/</a>	2024-2025 SY
British Museum	Online student engagement tool for looking at ancient artifacts	Social Studies	9	Katherine Gallagher	<a href="https://www.britishmuseum.org/">https://www.britishmuseum.org/</a>	2023-2024 SY
Build Your Stax by Next Gen Personal Finance (NGPF)	Budgeting/Wealth Building Simulation Game	Entrepreneurship	9-10	Joy Robbins	<a href="https://buildyourstax.com/">https://buildyourstax.com/</a>	2024-2025 SY
California Academy of Science	Online animations of scientific processes	Science	5-10	Railey	<a href="https://www.calacademy.org/">https://www.calacademy.org/</a>	2023-2024 SY
Canva	Site to create visual presentations such as slide shows and infographics	All Content Areas	5-10	Green Fail	<a href="https://www.canva.com">Canva.com</a>	2023-2024 SY
Canvas	NWFSC Digital platform for learning, communicating, creating, and teaching.	All Content Areas	10-12	Dual Enrollment instructors: Katrina Black	<a href="https://nwfs.instructure.com/">https://nwfs.instructure.com/</a>	2023-2024 SY
Cengage	Online platform with course materials	Century 21 Accounting	9-12	Nick Volpe	<a href="https://k12.cengage.com">https://k12.cengage.com</a>	2023-2024 SY
CEO Game by FamBiz	CEO Simulation Game	Entrepreneurship	9-10	Joy Robbins	<a href="https://fam-biz.build.org/student-signup/cjFZDNpQ2I4eHFMQmkwdVBpSktlQT09OjpfKHPGwewO05UEVqweKKHJ/">https://fam-biz.build.org/student-signup/cjFZDNpQ2I4eHFMQmkwdVBpSktlQT09OjpfKHPGwewO05UEVqweKKHJ/</a>	2024-2025 SY
Clever	Online platform to give teachers and student access to CPALMS and Big Ideas.	All Content Areas	5-12	Courtney Fail	<a href="https://clever.com/">https://clever.com/</a>	2023-2024 SY
Code Club	Online platform to help Coding Clubs	Technology	5-8	Courtney Fail	<a href="https://projects.raspberrypi.org/en/codeclub">https://projects.raspberrypi.org/en/codeclub</a>	2023-2024 SY
College Board	Students check PSAT/SAT scores, link to Khan Academy and take practice tests to increase PSAT/SAT scores.	All Content Areas	8-12	Guidance Counselors	<a href="https://www.collegeboard.org/">https://www.collegeboard.org/</a>	2023-2024 SY
Collegeboard - Pre AP English I and II	A site with lessons to prepare students for AP classes	ELA	9-10	Green	<a href="https://collegeboard.com">collegeboard.com</a>	2023-2024 SY
CommonLit	Online reading resource with informational texts	All Content Areas	5-10	Classroom Teachers	<a href="https://www.commonlit.org/en">https://www.commonlit.org/en</a>	2023-2024 SY
Compound Interest	Infographics for Chemistry (Teacher selected - not alcohol chemistry; only topics that are aligned with standards)	Science	9-10	Railey	<a href="https://www.compoundchem.com/infographics/">https://www.compoundchem.com/infographics/</a>	2023-2024 SY
Concord Consortium	Stem Simulations	Science	9-10	Railey	<a href="https://learn.concord.org/">https://learn.concord.org/</a>	2023-2024 SY
CPalms	Resource for teachers, students, and families. Course descriptions, standards, and student content.	All Content Areas	K-12	Joy Robbins	<a href="https://www.cpalms.org/">https://www.cpalms.org/</a>	2023-2024 SY

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<b>Cyber Resilient Energy Delivery Consortium</b>	STEM Simulations on energy delivery and electricity	Science	8-12	Ed Lyons	<a href="https://credc.mste.illinois.edu/about">https://credc.mste.illinois.edu/about</a>	2024-2025 SY
<b>Data Nuggets</b>	Science resources - data; featured organisms etc	Science	5-10	Railey	<a href="https://datanuggets.org/">https://datanuggets.org/</a>	2023-2024 SY
<b>DESMOS</b>	Digital Math Graphing Calculator/ Exploration Activity	Math	5-10	Black, Dana	<a href="https://www.desmos.com/">https://www.desmos.com/</a>	2023-2024 SY
<b>Discovery Education</b>	Science Techbook	Science	5-8	Sink and Lyons	<a href="https://www.discoveryeducation.com/">https://www.discoveryeducation.com/</a>	2023-2024 SY
<b>Duolingo</b>	Online language practice for Spanish.	Spanish	5-8		<a href="https://schools.duolingo.com/">https://schools.duolingo.com/</a>	2023-2024 SY
<b>Ed: (HMH)</b>	Online textbook platform for High School American History, and Modern Chemistry,	Science and Social Studies	9-10	Annette Railey	<a href="https://www.hmhco.com/one/login/">https://www.hmhco.com/one/login/</a>	2023-2024 SY
<b>Edmentum:Exact Path</b>	Online intervention program Reading and Math (under review)	All Content Areas	5-10		<a href="http://www.edmentum.com">www.edmentum.com</a>	2024-2025 SY
<b>EdPuzzle</b>	Instructional platform that helps teachers make educational video instructional lessons. Each video must be approved by building Principal	All Content Areas	5-10	Classroom Teachers	<a href="https://edpuzzle.com/">https://edpuzzle.com/</a>	2023-2024 SY
<b>Education Galaxy</b>	Dynamic Online Platform used for State Test Prep.	Math	5-8	Taylor Bell	<a href="http://Educationgalaxy.com">Educationgalaxy.com</a>	2023-2024 SY
<b>EDulastic</b>	Interactive formative math assessments to assess gaps and help measure student growth.	Math	5-8	Math teachers	<a href="https://edulastic.com/">https://edulastic.com/</a>	2023-2024 SY
<b>EIA - US Energy Information Administration</b>	Statistics for AP Environmental Science	Science	10	Railey	<a href="https://www.eia.gov/todayinenergy/detail.php?id=48896">https://www.eia.gov/todayinenergy/detail.php?id=48896</a>	2023-2024 SY
<b>Encyclopedia of Life (eol)</b>	For biodiversity & Ecology information	Science	9-10	Railey	<a href="https://education.eol.org/">https://education.eol.org/</a>	2023-2024 SY
<b>EPA</b>	Used in AP Environmental Science - researching policies; current data	Science	10	Railey	<a href="https://www.epa.gov/">https://www.epa.gov/</a>	2023-2024 SY
<b>FCRR- Florida Center for Reading Research</b>		ELA and Reading	5-10		<a href="https://fcrr.org/">https://fcrr.org/</a>	2023-2024 SY
<b>Financial Football by Visa and NFL</b>	Budgeting/Money Management Simulation Game	Entrepreneurship	9-10	Joy Robbins	<a href="https://www.financialfootball.com/play/">https://www.financialfootball.com/play/</a>	2024-2025 SY
<b>FLDOE SSO (AD)</b>	One-stop-shop for FLDOE resources:	Seaside Administrators		District: Robert Godwin	<a href="http://www.fldoe.org/ssso">www.fldoe.org/ssso</a>	2023-2024 SY
<b>Flipgrid</b>	Video discussion and sharing app.	All Content Areas	5-10		<a href="https://info.flip.com/">https://info.flip.com/</a>	2023-2024 SY
<b>FLOCABULARY</b>	Resource for ELA/SS	ELA 5-8 SS 5-8	5-8		<a href="http://flocabulary.com">flocabulary.com</a>	2023-2024 SY
<b>Florida Joint Center for Citizenship</b>	<a href="#">Resources for the Florida High School/Secondary Civic Literacy Examination</a>	Social Studies	K-12		<a href="https://floridacitizen.org/">https://floridacitizen.org/</a>	2023-2024 SY
<b>Florida Mu Alpha Theta</b>	Used for registering Mu Alpha Theta students with the state chapter.	Math	9 - 12	Black	<a href="https://famat.org/">https://famat.org/</a>	2023-2024 SY
<b>Florida Virtual School</b>	FLDOE approved online curriculum (FLEX or Full-time)	All Content Areas	9-12	Must be approved by the ED	<a href="http://FLVS.net">FLVS.net</a>	2023-2024 SY
<b>Foundations in Personal Finance</b>	Ramsey FL approved financial literacy program Workbook and online coursework	Personal Financial Literacy	9-12	S. Pael	<a href="http://ramseyclassroom.com">ramseyclassroom.com</a>	2023-2024 SY

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<b>FWCC</b>	Science; Local data/species for AP Environmental Science studies	Science	5-10	Railey	<a href="https://myfwc.com/">https://myfwc.com/</a>	2023-2024 SY
<b>Gilder Lehrman</b>	Online source for primary sources for students and teachers.	Social Studies	5-10		<a href="https://www.gilderlehrman.org/">https://www.gilderlehrman.org/</a>	2023-2024 SY
<b>GIMKIT</b>	Online math question bank/game	Math	5-12	Dana	<a href="https://www.gimkit.com/me">https://www.gimkit.com/me</a>	2024-2025 SY
<b>GMetrix</b>	CTE industry certification preparation software	CTE	7-10	Sharon Martin Joy Robbins Nick Volpe	<a href="http://gmetrix.net">gmetrix.net</a>	2023-2024 SY
<b>GoGuardian</b>	Online student safety, classroom management, and online monitoring program.	All Content Areas	5-10		<a href="http://goguardian.com">goguardian.com</a>	2023-2024 SY
<b>Google for Education</b>	Digital platform for learning, communicating, creating, and teaching.	All Content Areas	5-12	Kim Mixson Drew Ward Tom Miller	<a href="https://edu.google.com/intl/ALL_us/">https://edu.google.com/intl/ALL_us/</a>	2023-2024 SY
<b>Gravity</b>	Discussion Board/alternative to FlipGrid as it is going away	Spanish	5th / 6th / 7th	Wood	<a href="https://usegravity.io/">https://usegravity.io/</a>	2024-2025 SY
<b>Heimler History</b>	APUSH and AP Exam review	Social Studies	9-10		<a href="https://heimlershistory.com/">https://heimlershistory.com/</a>	2023-2024 SY
<b>HHMI</b>	Online science resources	Science (Biology 1 Honors, AP Environmental Science)	5-10	Teachers	<a href="https://www.biointeractive.org/">https://www.biointeractive.org/</a>	2023-2024 SY
<b>Holocaust Museum</b>	Holocaust education week	Social Studies	5-12		<a href="https://www.ushmm.org/">https://www.ushmm.org/</a>	2023-2024 SY
<b>HRW/HMH</b>	Online textbook platform for Florida General Science and Spanish levels 1-4	Science 6-10 Spanish 5-8	5-10		<a href="https://my.hrw.com/">https://my.hrw.com/</a> <a href="https://www.hmhco.com/">https://www.hmhco.com/</a>	2023-2024 SY
<b>iCivics</b>	iCivics website to engage students in meaningful civic learning.	Social Studies	7	Leslie Kilpatrick	<a href="https://www.icivics.org/">https://www.icivics.org/</a>	2023-2024 SY
<b>Influenced by NGPF</b>	Influencer Business Simulation Game	Entrepreneurship	9-10	Joy Robbins	<a href="https://playinfluenced.com/">https://playinfluenced.com/</a>	2024-2025 SY
<b>IPCC</b>	used for up to date research articles related to course content	Science	9-10		<a href="https://www.ipcc.ch/">https://www.ipcc.ch/</a>	2023-2024 SY
<b>IXL</b>	Online Math and ELA Curriculum broken into the FAST benchmarks.	ELA Math	5-8		<a href="https://www.ixl.com/">https://www.ixl.com/</a>	2023-2024 SY
<b>JasperActive/Certiport</b>	CTE software For Microsoft Office Certs	Technology	7-8	Sharon Martin		2023-2024 SY
<b>Kahoot</b>	Online student engagement and study tool.	All Content Areas	8-10		<a href="https://kahoot.com/">https://kahoot.com/</a>	2023-2024 SY
<b>Khan Academy</b>	Expert-created content and resources including SAT/PSAT test prep	All Content Areas	5-10		<a href="https://www.khanacademy.org">https://www.khanacademy.org</a>	2023-2024 SY
<b>Learning Blade</b>	CTE/Science/Math	Science, Math & CTE	5-10		<a href="http://www.learningblade.com">www.learningblade.com</a>	2023-2024 SY
<b>Learning Farm</b>	Florida standards based practice and instruction.	Math	5-8	Taylor Griffith	<a href="https://www.learningfarm.com/">https://www.learningfarm.com/</a>	2023-2024 SY
<b>Library of Congress</b>	Primary sources for US history, Andrew Jackson inaugural speech	Social Studies	10	Gallagher	<a href="https://www.loc.gov/exhibits/treasures/trr075a.html">https://www.loc.gov/exhibits/treasures/trr075a.html</a>	2023-2024 SY
<b>Light Camera Budget by Georgia Public (GPB) Broadcasting, NPR, PBS</b>	Financial Literacy/Budgeting Simulation Game	Entrepreneurship	9-10	Joy Robbins	<a href="https://www.gpb.org/education/lights-camera-budget">https://www.gpb.org/education/lights-camera-budget</a>	2024-2025 SY
<b>Maneuvering the Middle</b>	Online student centered math lessons and teacher resources.	Math	5-8	Dana Akridge	<a href="https://www.maneuveringthemiddle.com/">https://www.maneuveringthemiddle.com/</a>	2023-2024 SY
<b>Math Dude</b>	Video tutorials -youtube	Math	7-10	Dana	<a href="https://www.youtube.com/watch?v=XNj9zdUO8aM">https://www.youtube.com/watch?v=XNj9zdUO8aM</a>	2024-2025 SY

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Approved Digital Resource List 2024-25 SY						
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<b>Math Shorts</b>	Topic Introduction Video Math Shorts *Each video must be approved by building Principal	Math	7-8	Emily Velazquez	<a href="https://www.uen.org/mathshorts/">https://www.uen.org/mathshorts/</a>	2023-2024 SY
<b>Mathantics</b>	Online math videos/lessons	Math	5-8	Dana	<a href="https://mathantics.com/">https://mathantics.com/</a>	2024-2025 SY
<b>McGraw-Hill ConnectEd</b>	Online textbook platform for Social Studies. Teachers can create assignments and provide online resources to students. Students can access resource materials, videos, and assignments for Social Studies, Anatomy and Physiology, Marine Science, Earth Science, and Geology, the Environment, and the Universe.	Social Studies and Science	K-12	Cathy Hall Digital Support: Alecia Hogans	<a href="https://www.mheducation.com/">https://www.mheducation.com/</a>	2023-2024 SY
<b>Money Magic by NGPF</b>	Budgeting Simulation Game	Entrepreneurship	9-10	Joy Robbins	<a href="https://playmoneymagic.com/">https://playmoneymagic.com/</a>	2024-2025 SY
<b>Mount Vernon website</b>	Studying founding fathers further	Social Studies	10	Gallagher	<a href="https://www.mountvernon.org/">https://www.mountvernon.org/</a>	2023-2024 SY
<b>Mu Alpha Theta</b>	Used for registering Mu Alpha Theta students nationally.	Math	9-12	Black	<a href="https://mualphatheta.org/">https://mualphatheta.org/</a>	2023-2024 SY
<b>myshakespeare.com</b>	Online Resource for Shakespearian plays.	ELA	9-10	Janellen Green	<a href="https://myshakespeare.com/">https://myshakespeare.com/</a>	2023-2024 SY
<b>NASA</b>	Used for up to date articles related to course content; discussing space exploration, etc.	Science	5-12	Annette Railey Courtney Fail Preston Sink	<a href="https://www.nasa.gov/">https://www.nasa.gov/</a>	2023-2024 SY
<b>National Archives</b>	Constitution week/ Holocaust education week	Social Studies	9-10	Katherine Gallagher	<a href="https://www.archives.gov/founding-docs/constitution-transcript">https://www.archives.gov/founding-docs/constitution-transcript</a> <a href="https://www.nationalarchives.gov.uk/education/resources/belsen-concentration-camp/">https://www.nationalarchives.gov.uk/education/resources/belsen-concentration-camp/</a>	2023-2024 SY
<b>National Geographic</b>	Watch videos on world history topics Each video must be approved by principal	Social Studies	9-10	Katherine Gallagher	<a href="https://www.nationalgeographic.com/">https://www.nationalgeographic.com/</a>	2023-2024 SY
<b>Nature</b>	Used for up to date research articles related to course content	Science	9-12	Annette Railey	<a href="https://www.nature.com/">https://www.nature.com/</a>	2023-2024 SY
<b>Naviance</b>	College and Career Readiness Software	College and Career Readiness Software	9-12		<a href="https://www.naviance.com/">https://www.naviance.com/</a>	2024-2025 SY
<b>Nearpod</b>	Interactive learning environment.	Social Studies	7-8	Leslie Kilpatrick	<a href="https://nearpod.com/">https://nearpod.com/</a>	2023-2024 SY
<b>NewsELA</b>	Articles for ELA/Reading/Critical Thinking/all subject areas	All Content Areas	5-10		<a href="https://newsela.com/">https://newsela.com/</a>	2023-2024 SY
<b>NOAA</b>	National Ocean and Atmospheric Administration - especially for data-AP Environmental Science	Science	5-10	Railey	<a href="http://www.noaa.gov/">http://www.noaa.gov/</a>	2023-2024 SY
<b>NSTA - Case Studies</b>	Online case studies for science	Science	5-10	Railey	<a href="https://www.nsta.org/case-studies">https://www.nsta.org/case-studies</a>	2023-2024 SY
<b>Observe4Success</b>	Data Warehouse and Teacher Evaluation Warehouse	Seaside Administrators	5-10	Kim Mixson	<a href="https://www.observe4success.com/user_session/new">https://www.observe4success.com/user_session/new</a>	2023-2024 SY
<b>Oer Project</b>	World history content aligned to Pre-AP and AP World	Social studies	9-10	Katherine Gallagher	<a href="https://www.oerproject.com/">https://www.oerproject.com/</a>	2023-2024 SY
<b>Online Writing Lab (OWL) at Purdue University</b>	All MLA and APA formatting for research papers	All Content Areas	9-10	Green Pael Possibly other teachers	<a href="https://owl.purdue.edu/">https://owl.purdue.edu/</a>	2023-2024 SY
<b>PAVO (Flinn Scientific)</b>	Pogil Activities - Science	Science	9-10	Railey	<a href="https://www.flinnsci.com/pogil/">https://www.flinnsci.com/pogil/</a>	2023-2024 SY



Seaside School, Inc.						
Approved Digital Resource List 2024-25 SY						
	Description	Subject Area	Grade Levels	Seaside School, Inc. Contact	Website Address	BOD Approval Date
<b>PBL Project</b>		Gifted	5-8	Heather O' Toole	<a href="https://pblproject.com/">https://pblproject.com/</a>	2023-2024 SY
<b>PBS Crash Course Ecology</b>	Videos to review ecology topics Each video must be approved by principal	Science	9-10	Railey	<a href="https://florida.pbslearningmedia.org/collection/crash-course/t/crash-course-ecology/">https://florida.pbslearningmedia.org/collection/crash-course/t/crash-course-ecology/</a>	2023-2024 SY
<b>PBS Learning</b>	WFSU and PBS have curated FREE, standards-aligned videos, interactives, lesson plans, and more just for Florida teachers like you.	All Content Areas	5-10		<a href="https://www.pbs.org/">https://www.pbs.org/</a>	2023-2024 SY
<b>PBS Nova</b>	Science series	Science	7-8	Courtney Fail	<a href="https://www.pbs.org/wgbh/nova/about/">https://www.pbs.org/wgbh/nova/about/</a>	2023-2024 SY
<b>PBS Start Up</b>	Entrepreneurship Series	Entrepreneurship	9-10	Robbins	<a href="https://www.pbs.org/show/start/">https://www.pbs.org/show/start/</a>	2024-2025 SY
<b>PhET</b>	Science simulations	Science	5-10		<a href="https://phet.colorado.edu/">https://phet.colorado.edu/</a>	2023-2024 SY
<b>Physics Classroom.com</b>	Online Simulations, Interactives, & Formative Assessments	Science	8-12	Ed Lyons	<a href="https://www.physicsclassroom.com/">https://www.physicsclassroom.com/</a>	2024-2025 SY
<b>Pivot Interactives</b>	Science Simulations/videos	Science	5-10	Railey	<a href="https://app.pivotinteractives.com/activities?library=pivot&amp;categories%5Bsubjects%5D=biology&amp;page=1">https://app.pivotinteractives.com/activities?library=pivot&amp;categories%5Bsubjects%5D=biology&amp;page=1</a>	2023-2024 SY
<b>Population Education</b>	Models and data for Population studies in AP Environmental Science	Science	10	Railey	<a href="https://populationeducation.org/">https://populationeducation.org/</a>	2023-2024 SY
<b>Pre-AP English 1</b>	4 Units of student readers and online work	ELA 1	9	S. Pael	<a href="https://collegeboard.org">collegeboard.org</a>	2023-2024 SY
<b>Quia</b>	Allows teachers to create and share online content for students in Spanish.	Spanish	5-8		<a href="https://www.quia.com/web">https://www.quia.com/web</a>	2023-2024 SY
<b>Quill.com</b>	A grammar site through the collegeboard Pre AP English site - great for grammar and sentence structure	ELA	9-10	Green	<a href="https://www.quill.org/preap">https://www.quill.org/preap</a>	2023-2024 SY
<b>Quizizz</b>	Online flashcards and study guides, quizzes, and assessments.	All Content Areas	5-10		<a href="https://quizizz.com/join">https://quizizz.com/join</a>	2023-2024 SY
<b>Quizlet</b>	Online study tools.	All Content Areas	5-10		<a href="https://quizlet.com/">https://quizlet.com/</a>	2023-2024 SY
<b>RaiderNet, Northwest Florida State College</b>	Academic and campus resources	Math	10-12	Black	<a href="https://nwfsc.edu">https://nwfsc.edu</a>	2023-2024 SY
<b>ReadTheory</b>	Personalized reading comprehension exercises for K-12 and ESL students.	ELA, Reading	5-8	Michelle Peterson	<a href="https://readtheory.org/">https://readtheory.org/</a>	2024-2025
<b>Renaissance Place</b>	Progress Monitoring	ELA Math	5-10	Ashley Cayllor Donna Armstrong Stacey Greenway Cathy Hall	<a href="https://hosted256.renlearn.com/60870/Anthony">https://hosted256.renlearn.com/60870/ Anthony</a>	2023-2024 SY
<b>ROMULUS</b>	AP APP for studying APUSH, Also helpful for EOC	Social Studies	10	Katherine Gallagher	<a href="https://www.romuluseducation.com/apush.html">https://www.romuluseducation.com/apush.html</a>	2023-2024 SY
<b>RSC</b>	Royal Society of Chemistry - used for chemistry and ChemClub activities	Science	9-12	Annette Railey	<a href="https://edu.rsc.org/">https://edu.rsc.org/</a>	2023-2024 SY
<b>Savvas Realize</b>	Online etext for FL Biology Miller & Levine (Pearson)	Science	9	Annette Railey	<a href="https://www.savvasrealize.com/">https://www.savvasrealize.com/</a>	2023-2024 SY
<b>Senor Wooly</b>	An eLearning program to acquire Spanish through storytelling and songs.	Spanish	5-6	Leslie Wood	<a href="https://www.senorwooly.com/">https://www.senorwooly.com/</a>	2023-2024 SY

Seaside School, Inc.						
Approved Digital Resource List 2024-25 SY						
	Description	Subject Area	Grade Levels	Seaside School, Inc. Contact	Website Address	BOD Approval Date
<b>SHEG</b>	Online resource for History content, primary sources, lessons and resources for students and teachers.	Social Studies	9-10		<a href="https://sheg.stanford.edu/">https://sheg.stanford.edu/</a>	2023-2024 SY
<b>Sketch UP</b>	3D Modeling Software	Math	7-8	Emily Velazquez	<a href="https://www.sketchup.com/plans-and-pricing/sketchup-free">https://www.sketchup.com/plans-and-pricing/sketchup-free</a>	2023-2024 SY
<b>Spotify</b>	Music for classrooms and PE *age appropriate music lists	All Content Areas	5-12			2024-2025 SY
<b>Start it Up by GPB</b>	Entrepreneurship Simulation Game	Entrepreneurship	9-10	Joy Robbins	<a href="https://www.gpb.org/start-it-up-game/">https://www.gpb.org/start-it-up-game/</a>	2024-2025 SY
<b>Study Island</b>	Academic support for Science including standard aligned assessments, lesson resources, and standards analysis	All Content Areas	5-8	Preston Sink	Access site via ClassLink Admin Login only: <a href="https://app.studyisland.com/cfw/login">https://app.studyisland.com/cfw/login</a>	2023-2024 SY
<b>Suite360</b>	Program to deliver and document State Required Instruction	SEL, Substance Use & Abuse, Behavior Interventions, Mental & Emotional Health, Child Trafficking	5-12	Joy Robbins  Designated school level teachers	<a href="https://navigate360.com">https://navigate360.com</a>	2023-2024 SY
<b>Teacherease</b>	Online gradebook, communication platform, and student information system.	All Content Areas	5-12	Kim Mixson Courtney Fail Drew Ward	<a href="https://www.teacherease.com/">https://www.teacherease.com/</a>	2023-2024 SY
<b>Ted ed</b> *Make sure to have videos approved by your building principal prior to use	Online videos on relevant topics. Each video must be approved by building Principal	All Content Areas	5-10		<a href="https://ed.ted.com/">https://ed.ted.com/</a>	2023-2024 SY
<b>The Art of Education</b>	Online resources, teaching materials, lessons, and videos Each video must be approved by principal	Arts	5-10	Robyn Wallace	<a href="https://theartofeducation.edu/">https://theartofeducation.edu/</a>	2023-2024 SY
<b>The Lancet</b>	used for up to date research articles related to course content	Science	9-10		<a href="https://www.thelancet.com/">https://www.thelancet.com/</a>	2023-2024 SY
<b>The White house.gov</b>	Online resources for all US presidents	Social Studies	10	Gallagher	<a href="https://www.whitehouse.gov/about-the-white-house/presidents/thomas-jefferson/">https://www.whitehouse.gov/about-the-white-house/presidents/thomas-jefferson/</a>	2023-2024 SY
<b>Tom Richey.net</b>	Apush resources, videos, lessons, rubrics Each video must be approved by principal	Social Studies	10	Gallagher	<a href="https://www.tomrichey.net/">https://www.tomrichey.net/</a>	2023-2024 SY
<b>UC Berkeley - Evolution 101</b>	Online resources for the basics of natural selection; phylogenies	Science	9	Railey	<a href="https://evolution.berkeley.edu/evolution-101/">https://evolution.berkeley.edu/evolution-101/</a>	2023-2024 SY
<b>UN Sustainable Development</b>	Resource for data - mainly AP Environmental Science	Science	9-10	Railey	<a href="https://sdgs.un.org/">https://sdgs.un.org/</a>	2023-2024 SY
<b>United States Senate</b>	Looking at George Washington's farewell speech	Social Studies	10	Gallagher	<a href="https://www.loc.gov/exhibits/treasures/trr075a.html">https://www.loc.gov/exhibits/treasures/trr075a.html</a>	2023-2024 SY
<b>University of Texas (Austin): Spanish Proficiency Exercises</b>	<i>Brief video clips in which native speakers of Spanish from various locations throughout Latin America and Spain demonstrate various language tasks. Each video must be approved by principal</i>	Spanish	5-12	Wood	<a href="https://www.laits.utexas.edu/spe/int05.html">https://www.laits.utexas.edu/spe/int05.html</a>	2024-2025 SY
<b>USGS</b>	Earth's resources and use; maps, etc.	Science	5-10	Railey	<a href="https://www.usgs.gov/">https://www.usgs.gov/</a>	2023-2024 SY
<b>Vernier- Graphical Analysis Pro</b>	Graphical analysis for probeware	Science	9-10	Railey	<a href="https://www.vernier.com/product/graphical-analysis/">https://www.vernier.com/product/graphical-analysis/</a>	2023-2024 SY

Seaside School, Inc.						
Approved Digital Resource List 2024-25 SY						
	Description	Subject Area	Grade Levels	Seaside School, Inc. Contact	Website Address	BOD Approval Date
VideoELE	Videos, Transcripts, and online activities to practice Spanish vocabulary	Spanish	5th / 6th	Wood	<a href="https://videoele.com/A1-Primera-clase-de-espanol.html">https://videoele.com/A1-Primera-clase-de-espanol.html</a>	2024-2025
Vocabulary.com	A vocabulary site through the collegeboard Pre AP English site	ELA	9-10	Green	<a href="https://www.vocabulary.com/lists/ru2ttfum/unit-1-moves-in-argument">https://www.vocabulary.com/lists/ru2ttfum/unit-1-moves-in-argument</a>	2023-2024 SY
We Will Write	Standards-aligned versatile writing challenges that engage students, and provide formative feedback.	ELA	5-8	Courtney Davis	<a href="https://wewillwrite.com/">https://wewillwrite.com/</a>	2024-2025
Writescore	State standard aligned writing assessment	ELA	5- 10	Kim Mixson	<a href="http://www.writescore.com">www.writescore.com</a>	2023-2024 SY
Xello	Students must take a career survey in 8th grade in order to progress to 9th grade. The platform can be used to track college and career readiness information through grade 12 and beyond.	All Content Areas	5-12	Guidance Counselors District: Alecia Hogans Abigail Kellam	<a href="https://xello.world/en/">https://xello.world/en/</a>	2023-2024 SY
Zearn	Students explore math through pictures, visual models, and real-life examples.	Math	5-8		<a href="http://www.zearn.com">www.zearn.com</a>	2023-2024 SY
911 Memorial and Museum	Content and lesson plans	Social Studies	5-12	Leslie Kilpatrick	<a href="https://www.911memorial.org/">https://www.911memorial.org/</a>	
ISO Grad	Learning Platform test-prep and courseware solution for Tosa certifications	Technology	5-12	Volpe/Robbins /M.Peterson	<a href="https://learning.isograd.com/">https://learning.isograd.com/</a>	
QuickBooks	financial software program	CTE	9-12	Volpe	<a href="https://quickbooks.intuit.com/">https://quickbooks.intuit.com/</a>	
Scholastic	Non-fiction and fiction text on multiple subjects to enhance literacy, as well as other multimedia content aligned with content areas.	All Content Areas	5-12	Leslie Kilpatrick	<a href="https://www.scholastic.com/">https://www.scholastic.com/</a>	
SmartClass - Robotel	Digital language lab	Spanish	7-8	Weidia Coutts	<a href="https://www.robotel.com/">https://www.robotel.com/</a>	
Smithsonian	Online content for social studies classes	Social Studies	5-12	Leslie Kilpatrick	<a href="https://www.si.edu/">https://www.si.edu/</a>	
TinkerCAD	Tinkercad is a free, web-based 3D design program that allows users to create, modify, and print 3D objects	Science, Technology	5-12	Preston Sink	<a href="https://www.tinkercad.com/">https://www.tinkercad.com/</a>	
War in Our Backyards: Battle of Atlanta	Digital exhibition for nonfiction reading comprehension and content development for the civil war.	Social Studies	7-12	Leslie Kilpatrick	<a href="https://battleofatlanta.ajc.com/">https://battleofatlanta.ajc.com/</a>	

## Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

2025-2026 Seaside Course Codes.xlsx

## Evaluation and Adoption of Other Classroom Instructional Aids and Materials

Teacher Name/Teacher Group: Kilpatrick School: SNS

Instructional Aid To Be Reviewed: Smithsonians

Class or Age Group: 7th / 8th Course: Civics & US History How will the

instructional aid meet the curriculum objective and standards?

Smithsonian Institute offers virtual tours, articles, and interactive exhibits that cover a variety of topics covered in 7th / 8th Grade. This can help enhance lessons with critical thinking and multimedia resources.

In what way will you use the instructional aid to meet the curriculum objective?

To provide opportunities for reading comprehension of nonfictional and informational text as well as to deepen the engagement of student lessons.

What problems, if any, do you foresee in the style, tone, content, or theme inherent in the instructional aid? How will these problems be addressed during the instructional process?

Some of the resources will not be appropriate to use in the classroom and therefore will not be.

What other board approved instructional aids would be available for students to use in place of the one selected?

N/A

Were any supporting professional materials used in the selection of the instructional aid?

Date of School Advisory Review: \_\_\_\_\_

(Please include School Advisory Council sign-in sheet with parent and other lay members of the community present. Secondary schools must have a student present)

Date of Submission to Principal: 3/3/25 Principal Initials Upon Receipt: \_\_\_\_\_

Principal Decision (within ten working days of above date):

Approved: Rejected: \_\_\_\_\_ or returned for revision):  
Needs Revision: \_\_\_\_\_

Principal rationale for decision (if rejected

Resubmission to Principal Date (within 10 working days): \_\_\_\_\_ Principal Initials Upon Receipt:  
\_\_\_\_\_ Principal Decision (within ten days of above date):

Recommendation: Rejection:

Date of Submission to Supervisor of Curriculum and Instruction and the Superintendent:

\_\_\_\_\_ Date of Receipt: \_\_\_\_\_ Initials of Supervisor of C&I or Superintendent:

\_\_\_\_\_ Supervisor of Curriculum and Instruction and the Superintendent Decision:

Recommendation: Rejection:

If the instructional aid is rejected by the Supervisor of Curriculum and Instruction and the Superintendent, the teacher shall have ten(10) working days from the date of rejection to file a written request for review by the School Board.

If the instructional aid is approved by the Supervisor of Curriculum and Instruction and the superintendent, the school staff shall submit the requisition to the Supervisor of Curriculum and Instruction for School Board approval.



## Evaluation and Adoption of Other Classroom Instructional Aids and Materials

Teacher Name/Teacher Group: Kilpatrick School: SNS

Instructional Aid To Be Reviewed: War in Our Backyards: Battle of Atlanta

Class or Age Group: 8th Course: US History How will the

instructional aid meet the curriculum objective and standards?

This resource details Atlanta's growth, strategic importance and economic structure during the civil war. It provides insight into Southern society including the role of slavery and economics. It also explores loyalties and a nuanced view of the Confederate cause.

In what way will you use the instructional aid to meet the curriculum objective?

As a digital exhibition for nonfiction reading Comprehension and content development for the Civil War.

What problems, if any, do you foresee in the style, tone, content, or theme inherent in the instructional aid? How will these problems be addressed during the instructional process?

Content does discuss the role of slavery during the time period. Students will be given appropriate context and understanding prior to the use of the resource

What other board approved instructional aids would be available for students to use in place of the one selected?

N/A

Were any supporting professional materials used in the selection of the instructional aid?

Date of School Advisory Review: \_\_\_\_\_

(Please include School Advisory Council sign-in sheet with parent and other lay members of the community present. Secondary schools must have a student present)

Date of Submission to Principal: 3/3/25 Principal Initials Upon Receipt: \_\_\_\_\_

Principal Decision (within ten working days of above date):

Approved: Rejected: \_\_\_\_\_ or returned for revision):  
Needs Revision: \_\_\_\_\_

Principal rationale for decision (if rejected

Resubmission to Principal Date (within 10 working days): \_\_\_\_\_ Principal Initials Upon Receipt:  
\_\_\_\_\_ Principal Decision (within ten days of above date):

Recommendation: Rejection:

Date of Submission to Supervisor of Curriculum and Instruction and the Superintendent:

\_\_\_\_\_ Date of Receipt: \_\_\_\_\_ Initials of Supervisor of C&I or Superintendent:

\_\_\_\_\_ Supervisor of Curriculum and Instruction and the Superintendent Decision:

Recommendation: Rejection:

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## Evaluation and Adoption of Other Classroom Instructional Aids and Materials

Teacher Name/Teacher Group: Kilpatrick School: SNS

Instructional Aid To Be Reviewed: Scholastic

Class or Age Group: 7th / 8th Course: Civics & US History How will the

instructional aid meet the curriculum objective and standards?

Scholastic offers nonfiction and fictional content including virtual field trips to address key standards including current events, evidence based arguments, and critical thinking to enhance reading comprehension.

In what way will you use the instructional aid to meet the curriculum objective?

As a digital resource to provide students with informational text and virtual field trips.

What problems, if any, do you foresee in the style, tone, content, or theme inherent in the instructional aid? How will these problems be addressed during the instructional process?

I don't see any issues.

What other board approved instructional aids would be available for students to use in place of the one selected?

NewsELA for informational content but we no longer have a subscription.

Were any supporting professional materials used in the selection of the instructional aid?

Date of School Advisory Review: \_\_\_\_\_

(Please include School Advisory Council sign-in sheet with parent and other lay members of the community present. Secondary schools must have a student present)

Date of Submission to Principal: 3/3/25 Principal Initials Upon Receipt: \_\_\_\_\_

Principal Decision (within ten working days of above date):

Approved: Rejected: \_\_\_\_\_ or returned for revision):  
Needs Revision:

Principal rationale for decision (if rejected

Resubmission to Principal Date (within 10 working days): \_\_\_\_\_ Principal Initials Upon Receipt:  
\_\_\_\_\_ Principal Decision (within ten days of above date):

Recommendation: Rejection:

Date of Submission to Supervisor of Curriculum and Instruction and the Superintendent:

\_\_\_\_\_ Date of Receipt: \_\_\_\_\_ Initials of Supervisor of C&I or Superintendent:

\_\_\_\_\_ Supervisor of Curriculum and Instruction and the Superintendent Decision:

Recommendation: Rejection:

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If the instructional aid is approved by the Supervisor of Curriculum and Instruction and the superintendent, the school staff shall submit the requisition to the Supervisor of Curriculum and Instruction for School Board approval.

## Evaluation and Adoption of Other Classroom Instructional Aids and Materials

Teacher Name/Teacher Group: Kilpatrick School: SNS

Instructional Aid To Be Reviewed: 9/11 Memorial & Museum

Class or Age Group: 7th / 8th Course: Civics & US History How will the

instructional aid meet the curriculum objective and standards?

It offers inquiry based lesson plans, digital learning experiences, and firsthand accounts to meet the requirements of teaching 9/11. The resources cover mandated topics like terrorism, timeline and heroism.

In what way will you use the instructional aid to meet the curriculum objective?

As a lesson planning resource as well as a digital learning experience for students.

What problems, if any, do you foresee in the style, tone, content, or theme inherent in the instructional aid? How will these problems be addressed during the instructional process?

The content can be hard to learn about based on the nature of the event which can be dealt with through priming / warnings to the students with an opt out for certain content.

What other board approved instructional aids would be available for students to use in place of the one selected?

NewsELA - though we no longer have a subscription

Were any supporting professional materials used in the selection of the instructional aid?

Date of School Advisory Review: \_\_\_\_\_

(Please include School Advisory Council sign-in sheet with parent and other lay members of the community present. Secondary schools must have a student present)

Date of Submission to Principal: 3/3/2025 Principal Initials Upon Receipt: \_\_\_\_\_

Principal Decision (within ten working days of above date):

Approved: Rejected: \_\_\_\_\_ or returned for revision):  
Needs Revision: \_\_\_\_\_

Principal rationale for decision (if rejected

Resubmission to Principal Date (within 10 working days): \_\_\_\_\_ Principal Initials Upon Receipt:  
\_\_\_\_\_ Principal Decision (within ten days of above date):

Recommendation: Rejection:

Date of Submission to Supervisor of Curriculum and Instruction and the Superintendent:

\_\_\_\_\_ Date of Receipt: \_\_\_\_\_ Initials of Supervisor of C&I or Superintendent:

\_\_\_\_\_ Supervisor of Curriculum and Instruction and the Superintendent Decision:

Recommendation: Rejection:

If the instructional aid is rejected by the Supervisor of Curriculum and Instruction and the Superintendent, the teacher shall have ten(10) working days from the date of rejection to file a written request for review by the School Board.

If the instructional aid is approved by the Supervisor of Curriculum and Instruction and the superintendent, the school staff shall submit the requisition to the Supervisor of Curriculum and Instruction for School Board approval.



# Coversheet

## Approval of Officer Expectations Documents / Job Descriptions

<b>Section:</b>	V. Governance
<b>Item:</b>	A. Approval of Officer Expectations Documents / Job Descriptions
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	2025.03.10 Job Description for the Secretary.docx 2025.03.10 Job Description for the Treasurer.docx 2025.03.10 Job Description for the Board Chair.docx 2025.03.10 Job Description for the Vice Chair.docx

# SECRETARY

## **Member of and Elected by:**

The Board of Directors

## **Reports to:**

The Chair and the Board of Directors

## **Supports:**

The Board of Directors; Executive Director; School administration

## **Term of Office:**

One (1) year

## **General Responsibilities:**

Provides direction for the keeping of legal documents including minutes of all meetings of the Board of the School; leads or facilitates dissemination of documents and information to the Board as is necessary for its proper functioning.

## **Specific Responsibilities:**

1. Certify and keep at the principal office of the School the original, or a copy of the Bylaws as amended.
2. Keep at the principal office of the corporation or at such a place as the Board may determine a book of minutes of all meetings of the Directors and meetings of committees, as required by law.
3. Present for approval by the Board copies of all minutes of meetings of the Board.
4. Ensure that all notices are duly given in accordance with the provisions of the Bylaws or as required by law.
5. Facilitate the use of School technology platform(s) used in recordkeeping and provision of notice by the Board and Committee members
6. In general and in consultation with the Governance Committee and School legal counsel as appropriate, serves as the protocol officer of the Board, ensuring that the keeping and posting of meeting minutes, meeting notifications, adherence to open meeting laws, and other procedural requirements are followed legally and ethically.
7. In general, perform all duties incident to the Office of Secretary and such other duties as may be required by law or which may be assigned to him or her from time to time by the Board Chair or by the Board of Directors.

8. Recognizes his or her responsibility to set the example for other Board members by contributing financially at a level that is meaningful to him/her and by playing a major role in fundraising activities.

**Qualifications:**

1. A commitment to the School and an understanding of the School and its values, mission and goals and the distinctions between governance and management.
2. An understanding of the required record keeping and the laws of the State of Florida as they pertain to the Secretary's scope of responsibility.
3. An understanding of the technology platform(s) used in recordkeeping and provision of notice by the Board and Committee members.
4. A capacity for attention to detail.

**Indicators of Effectiveness:**

1. Meets annual goals as identified and adopted by the Board at the beginning of the leadership term.
2. Is perceived by other Board members as being an accurate and reasonable steward of the decision-making history of the School and as being ever mindful of the duties and requirements of public service.
3. Is perceived by the Board and by the Executive Director as supporting and adding value to their work.
4. Is perceived by a majority of School stakeholders as being accessible, fair, constructive, and representative of the interests of the broader School community.

# TREASURER

## **Member of and Elected by:**

The Board of Directors

## **Reports to:**

The Chair and the Board of Directors

## **Supports:**

Executive Director, School financial team, and independent accountants/auditors as necessary.

## **Term of Office:**

One (1) year

## **General Responsibilities:**

Provides direction for the financial management of the School in accordance with State law and applicable accounting standards; facilitates the Board in meeting its financial oversight responsibilities.

## **Specific Responsibilities:**

1. Chair of the Finance Committee.
2. Provides direction for the oversight of the School's record keeping and accounting policies.
3. Ensures the presentation of timely and meaningful financial reports to the Board.
4. Coordinates as appropriate with the leadership team of The Seaside School Foundation, Inc. ("Foundation") concerning the School's financial condition and any contributions from the Foundation.
5. Supports the Executive Director in the development of an annual budget and its submission to the Board for its approval. Leads the Board's monitoring of budget implementation.
6. Oversees development and Board review of financial policies and procedures. With the Finance Committee, monitors the adherence to financial policies and procedures adopted by the Board.
7. Develops and monitors any investment policies adopted by the Board.
8. Ensures that assets are protected and invested according to Board policy.
9. Leads the Board in assuring compliance with federal, state and other financial reporting requirements.
10. Presents the recommendation of the auditor to the Board for their approval. With the Finance Committee, reviews the results of the audit including the management letter, develops a plan for remediation, if necessary, and presents the results to the Board.



11. Recognizes his or her responsibility to set the example for other Board members by contributing financially at a level that is meaningful to him/her and by playing a major role in fundraising activities.

**Qualifications:**

1. The treasurer must display a commitment to the School and its principles, mission and goals, and the distinctions between governance and management.
2. A strong understanding of the record keeping, accounting systems, financial reports and financial policies and procedures.
3. An ability to focus on both the short-term and long-term financial health of the School.

**Indicators of Effectiveness:**

1. Meets annual goals as identified and adopted by the Board at the beginning of the leadership term.
2. Is perceived by other Board members as being transparent and efficient in delivering financial reports and as being aggressively protective of the integrity of the School's fiscal management.
3. Is perceived by the Executive Director as supporting and adding value to their work.
4. Is perceived by School stakeholders as being accessible, fair, constructive, and representative of the interests of the broader School community.

# CHAIRMAN OF THE BOARD

## **Member of, Elected by and Reports to:**

The Board of Directors

## **Supports:**

Board of Directors; Executive Director

## **Term of Office:**

Two (2) years

## **General Responsibilities:**

The chair is the senior volunteer leader of the School who presides at all meetings of the Board of Directors. The Chair is an ex officio member of all committees of the organization and the chairperson of the Executive Director Review Committee. The Board Chair oversees the functioning of the Board, including oversight of all committees in conjunction with committee chairs, as well as implementation of Board policies.

## **Specific Responsibilities:**

1. Works with the Executive Director, other Board officers, and committee chairs to develop the agendas for Board of Directors meetings and presides at these meetings.
2. In consultation with other Board officers, appoints or recommends Board appointment of volunteers to key leadership positions, and cultivates leadership succession.
3. Coordination and consultation with the leadership of The Seaside School Foundation, Inc. to enhance mission alignment and implementation of School goals.
4. Recognizes his or her responsibility to set the example for other Board members by contributing financially at a level that is meaningful to him/her and by playing a major role in fundraising activities.
5. Works with the Board and Executive Director, in accordance with the School's Charter, Bylaws and mission, to establish and maintain systems for:
  - Planning the organization's human and financial resources and setting priorities for future development.
  - Reviewing operational effectiveness and setting future priorities.
  - Ensuring the legal and ethical standard of conduct for directors and other School volunteers.
  - Hiring and evaluating the Executive Director
  - Developing and maintaining an effective Board culture
  - Developing an effective pipeline of future leaders of the Board

6. In conjunction with the Governance Committee, manages the development of the Board help it work more effectively and efficiently.
7. Works with the Executive Director and other Board officers to develop both immediate and long-term goals and expectations for the Board that support organizational priorities and governance concerns.
8. Communicates effectively with and supports the Executive Director in his/her job as manager of the School. In this capacity, focuses on ensuring that the Board governs rather than manages.
9. Works with the committee chairs and the Executive Director to keep apprised of committee work and to ensure that committees have the resources needed to do their job. Also, works to ensure effective and efficient communication between the committees and the Board.
10. Links with major School stakeholders or represent the School in public forums when it is agreed that the Chair is the most appropriate person to represent the organization.
11. Chair of the Executive Director Review Committee.

### **Qualifications:**

1. Commitment to and energy to support the School and its values; an understanding of the School's mission and goals, and the distinctions between governance and management.
2. Strong leadership skills to inspire a shared vision for the School and for the Board's work.
3. Strong network of relationships within the greater community to leverage resources for the School.
4. Strong shared vision with Executive Director about School mission and goals for student achievement.
5. Strong facilitation and communication skills and an understanding of group process.
6. Objectivity so that dialog is productive and contributions are encouraged from all sides of an issue.
7. Decisiveness in order to tackle and resolve difficult issues and to keep the business of the Board moving.
8. An ability and willingness to support, encourage and develop a strong, entrepreneurial Executive Director.
9. Strong organizational skills.

### **Indicators of Effectiveness:**

1. Meets annual goals as identified and adopted at the beginning of the leadership term, and facilitates the Executive Director in meeting his or her annual goals.
2. Is perceived by other Board members as being fair, open to all points of views, decisive, and contributing to a culture that focuses on results.
3. Is perceived by the Executive Director as supporting and adding value to their work.
4. Is perceived by School stakeholders as being accessible, fair, constructive, and representative of the interests of the broader School community.

# VICE CHAIRMAN OF THE BOARD

## **Member of, Elected by and Reports to:**

The Board of Directors

## **Supports:**

The Chair

## **Term of Office:**

One (1) year

## **General Responsibilities:**

The Vice Chair is the secondary volunteer leader of the School and as such, discharges the duties of the Chair as required in the Chair's absence. The Vice Chair supports the activities of the Chair including sharing responsibilities as appropriate.

## **Specific Responsibilities:**

1. In Chair's absence:
  - Presides at meetings of Board of Directors
  - Serves as ex officio member of standing committees
2. Recognizes his or her responsibility to set the example for other Board members by contributing financially at a level that is meaningful to him/her and by playing a major role in fundraising activities.
3. Works with the Chair to assist in developing the agendas for Board of Directors meetings.
4. Advises the Chair on appointing volunteers to key leadership positions, including positions as chair of Board committees and task forces.
5. Assists the Chair by taking on responsibility as necessary for communication with Committee Chairs.
6. Supports and challenges the Chair in all his/her responsibilities to ensure organizational priorities and governance concerns are addressed in the most effective and efficient manner.
7. Represents the Board in the community, especially at events at which the Chair cannot attend.
8. Other duties as delegated by the Chair.

## **Qualifications:**

1. Commitment to and energy to support the School and its mission; an understanding of mission and goals, and the distinctions between governance and management.

2. Strong leadership and collaborative skills to support the Chair and to offer alternative proposals in the interest of best serving the organization.
3. Strong facilitation and communication skills and an understanding of group process.
4. Objectivity so that dialog is productive and contributions are encouraged from all sides of an issue.
5. Decisiveness in order to tackle and resolve difficult issues and to keep the business of the Board moving.
6. Strong organizational skills.

**Indicators of Effectiveness:**

1. Meets annual goals as identified and adopted by the Board at the beginning of the leadership term.
2. Is perceived by other Board members as being fair, open to all points of views, decisive, and contributing to a culture that focuses on results and student achievement.
3. Is perceived by the Executive Director as supporting and adding value to their work.
4. Is perceived by School stakeholders as being accessible, fair, constructive, and representative of the interests of the broader School community.