



Seaside School, Inc

June Student Excellence Committee Meeting

Published on June 11, 2024 at 10:57 AM CDT

Date and Time

Wednesday June 12, 2024 at 1:00 PM CDT

Location

Seacoast Collegiate High School

Virtual Meeting Space: <https://scholastic.zoom.us/j/94264501160?pwd=QTlrREIreUtNcFRxUnhOOG5UNG9jZz09> Password: SNS

Founded in 1996

Serving Students in Grades 5 - 12

We seek to sustain an educational community where an emphasis on academic excellence is complemented by our concern for each learner's personal growth and intellectual, aesthetic, and psychological development. The curriculum is developmentally responsive – actively engaging students in learning skills in context, integrative – directing students to connect learning to daily lives, and exploratory – enabling students to discover their abilities, interests, learning styles, and ways that they can make contributions to society.

Information on procedures for public comment can be found at

<https://www.seasideschools.net/domain/35>.

If anyone needs special assistance to participate in the public input session, every effort will be made to provide an appropriate accommodation. When requesting accommodations for public input, please allow no less than 1 business day notice prior to the scheduled meeting.

Specific issues about a particular student should only be addressed to the school's Director of Student Services, rather than the Board of Directors.

All public comments will be taken under advisement by the Board, but will not elicit a written or spoken response. The names of persons providing public comment and a brief summary of topics or input will be included in the meeting minutes published. A response will be provided to the stakeholder within seven (7) days.

Agenda

	Purpose	Presenter	Time
I. Opening Items			1:00 PM
A. Record Attendance		Jenna O'Donoghue	1 m
B. Call the Meeting to Order		Jenna O'Donoghue	
II. Student Excellence			1:01 PM
A. Update on Goals	Discuss	Jenna O'Donoghue	5 m
	-review 2023-2024 goals; celebrate goals met/exceeded and determine action steps for those remaining		
B. Seaside Neighborhood School Handbook review/approval	Vote	Kim Mixson	5 m
C. Seacoast Collegiate High School Handbook review/approval	Vote	Drew Ward	5 m
III. Other Business			1:16 PM
A. Spanish Curriculum and Instruction	Discuss	Jenna O'Donoghue	5 m
	-questions and concerns from parents regarding Spanish Curriculum and Instruction on the Seaside Campus		
IV. Closing Items			1:21 PM
A. Adjourn Meeting	Vote	Jenna O'Donoghue	

Coversheet

Update on Goals

Section: II. Student Excellence
Item: A. Update on Goals
Purpose: Discuss
Submitted by:
Related Material: Student Excellence Committee Goals 23-24.pdf

Student Excellence Committee Goals 2023-2024

1. *Improving family and community involvement through volunteer opportunities and effective communication.*
 - a. Recruitment: Promote volunteer opportunities through various channels, such as social media, internal communications, and advertising at other school events.
 - b. Feedback Mechanisms: Establish a system for collecting feedback and suggestions from volunteers and community members (annually).
 - c. Identify Needs: Determine the specific school needs and expectations of family and community involvement programs. What kind of volunteers are needed, and what are the most pressing community issues?
 - d. Leadership: Appoint a dedicated Parent Liaison at the middle school and high school who will partner with the Student Excellence Committee in taking responsibility for volunteer management and community involvement initiatives.
2. *Improve school culture and climate by increasing opportunities for faculty and staff to feel appreciated and valued as partners in the education of students.*
 - a. Assess Current Climate: Conduct biannual surveys to understand the current perceptions and needs of faculty and staff regarding their role and appreciation.
 - b. Involvement Opportunities: Create ongoing opportunities for parents and community members to engage with faculty and staff positively.
 - c. Student Excellence Committee: Involve faculty and staff in decision-making processes through the Student Excellence Committee to ensure all thoughts and concerns are voiced.
 - d. Open Dialogue: Promote open and transparent communication channels where faculty and staff can voice their concerns and suggestions through regular involvement at the Student Excellence Committee meetings.
 - e. Acknowledgment: Recognize and publicly appreciate the contributions of faculty and staff members through newsletters, school-wide announcements at house meetings, and regular appreciation events.
3. *Develop and nurture strategic partnerships with families and community members to improve the capacity and diversity of the mentoring program, internship opportunities, and keynote speakers.*

- a. **Recruitment Strategy:** Develop a strategy for recruiting and matching mentors with mentees, ensuring diversity and alignment with students' needs; provide training and support for mentors to ensure they are well-prepared for their roles.
- b. **Identify Needs:** Determine the specific needs of your mentoring program, internship opportunities, and keynote speaker series.
- c. **Community Partnerships:** Collaborate with local organizations, such as chambers of commerce or nonprofit agencies, to identify partnership opportunities; attend community events and meetings to network and build relationships with potential partners.
- d. **Identify Potential Partners:** Identify local businesses, organizations, and individuals who could serve as mentors, offer internship opportunities, or speak as keynote speakers.
- e. **Communication:** Initiate regular communication with families and community members to inform them about the programs and the benefits of participation.
- f. **Speaker Outreach:** Identify and invite a diverse range of keynote speakers who can inspire and educate students; organize and promote speaker events effectively to maximize attendance.
- g. **Public Acknowledgment:** Recognize partners' support through school newsletters, social media, and other communication channels.

Coversheet

Seaside Neighborhood School Handbook review/approval

Section: II. Student Excellence
Item: B. Seaside Neighborhood School Handbook review/approval
Purpose: Vote
Submitted by:
Related Material: Student Handbook 2024-2025 Working.pdf

Seaside Neighborhood School Student Handbook

2024 -2025



SCHOOL MISSION

We seek to sustain an educational community where an emphasis on academic excellence is complemented by our concern for each learner’s personal growth and intellectual, aesthetic, and psychological development. The curriculum is developmentally responsive – actively engaging students in learning skills in context, integrative – directing students to connect learning to daily lives, and exploratory – enabling students to discover their abilities, interests, learning styles, and ways that they can make contributions to society.

Main Office 850-231-0396
www.seasideschools.net

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School Governance

The Seaside School, Inc. Board of Directors strives to create safe, high quality educational environments where students can gain the skills and knowledge necessary to achieve family and personal goals at each of the school locations. To ensure the safety of our students during the 2023-2024 school year, information provided in all school handbooks may change as needed to comply with all health and safety measures required to prevent the spread of and ensure fairness and equity for our students.

School Board

Seaside Neighborhood School is governed by the Seaside School, Inc board. Board meetings are open to the public. The Seaside School, Inc. board meetings are held at the Seaside or Seacoast campus and are generally scheduled for the third Thursday of the month at 5:30 pm.

The dates and times of board meetings are posted on the school’s website, www.seasideschools.net, and are physically posted at both campuses.

Individuals who desire to address the Seaside School Board must submit a written letter stating their concerns at least one week prior to the date of the upcoming meeting to the chairperson.

School Choice Statement from the Board of Directors

You have elected to attend The Seaside School, Inc. which is not your zoned school in Walton County. Seaside Neighborhood School and Seacoast Collegiate High School are proud of our tradition of academic excellence and community involvement. **As a school of choice you are expected to adhere to certain grade, attendance, discipline, and civility standards as outlined in the Student Performance Contract. If a student/family fails to comply with any one of the above standards, enrollment in The Seaside School, Inc. may be revoked, and the student will return to their zoned district school.**

School Operations

School Transportation

Walton County School Bus

Students may ride Walton County School District (WCSD) buses to and from school using their school issued bus pass. Student bus passes will be handed out during the first week of school. Our district “transportation hub” is South Walton High School. More information on bus routes can be found on <https://www.walton.k12.fl.us/>.

In addition to being able to take the WCSD school bus to/from home and school, families may also choose to drop off/pick up their students at the Seacoast campus (109 Greenway Trail). Drop off and pick up times will be determined at the start of the school year. Students will then ride the WCSD bus to the Seaside Campus. Traditionally the WCSD afternoon bus also makes a stop at the Boys and Girls Club (427 Greenway Trail).

While riding the WCSD bus, students will follow rules based on the Walton County Code of Conduct. Because of the safety issues involved with school buses, no student misbehavior or violation of school bus rules will be tolerated. When a student is suspended from the school bus, it is the parent or guardian’s responsibility to provide transportation to and from school.

The WCSD bus will pick up and drop off on 30A at the corner of Quincy Circle West. Students will be supervised as they walk back and forth to the bus stop on 30A by school personnel.

Other Transportation Policies

Morning Drop Off

All parents dropping off their students will need to enter Seaside from Quincy Circle West. You will follow Smolian Circle around to the north side of the lyceum. Students will exit vehicles at that point. Once you have dropped off your student, you will continue traveling on Smolian and merge back onto Quincy Circle East. Do not drive through the Seaside neighborhoods on the private roads.

Once students have been dropped off on campus, they may not leave without the permission of a staff member.

Afternoon Pick Up

Students will either be walkers/bikers or bus riders in the afternoon. **There is no facilitated afternoon car pickup line at the Seaside Neighborhood School.**

When walkers/bikers are dismissed from the Seaside Neighborhood School, they will either exit into the Seaside’s Central Square or at the northwest corner of the Lyceum Lawn towards Forest Street. Upon dismissal, students are expected to leave Seaside and report home. **If students remain in town after school, their parents/guardians are responsible for their safety and conduct.**

Per our agreement with the Seaside Community Development Company, Seaside Neighborhood

students may not be picked up in the town of Seaside. Students and their families will need to determine what off-site locations work best for their family.

School Hours

Students should arrive at school no later than 7:50 a.m. so that they have time to get to class and in their seats by 8:00. Students that are not in their seats by 8:00 are considered tardy. If your child arrives late, you are requested to sign them in at the front office. Please note, on the third tardy in a nine-week period, your child will be assigned a detention, either before or after school.

Students are to be picked up from the Van Ness Butler Parking Lot by 3:00 p.m. each day, unless they are participating in a school sponsored activity or serving detention.

Adult supervision is not available before 7:45 a.m. or after 3:00 p.m.

Students will not be permitted inside the building before 7:55 a.m without supervision.

Seaside Neighborhood School Schedule

1st Block	8:00 - 8:50
2nd Block	8:53 - 9:43
3rd Block	9:46 - 10:36
4th Block	10:39 - 11:29
Lunch	11:29- 11:54
5th Block	11:57 - 12:47
6th Block	12:50 - 1:40
7th Block	1:43 - 2:35

**The school day will begin promptly at 8:00 a.m. with the Pledge of Allegiance and a moment of silence.*

Student Life

Off-Campus and Extracurricular Activities

Part of our successful educational program is our commitment to the community members. We are a neighborhood school and we aim to be good neighbors. To that end we emphasize extracurricular and off-campus activities. **In order to participate in any off-campus or extracurricular activities, this includes sports and dances, students must attend at least a half day of school on the day of the activity.**

Leaving School Grounds

Students may not leave school grounds without a teacher chaperone, parent approval, or without checking out from the main office.

Our community often serves as an extended campus during the school day. Students are held accountable for their behavior while out in the community.

Field Trips

To participate in school field trips, at a minimum, students are required to have a signed and completed permission form, medical release form, and emergency card.

Students may lose the privilege to go off campus and/or on field trips due to their behavior as determined by school leadership.

Athletic Program Requirements

Requirements for participation in school athletics will be in coordination through the Athletic Director, Randy Moore. Students will need all paperwork completed and turned in to the school prior to participation.

Academic Policies

Required Coursework and Grading

All students are required to take the following courses all :

- Math (4 years)
- Language Arts (4 years)
- Social Studies (4 years)
- Science (4 years)
- Spanish (4 years)
- Physical Education (at least a semester each year 7th and 8th grade/ 5th and 6th grade yearlong)

Students who score a level 1 or 2 in reading or math are recommended to take an intensive reading and/or math class.

Students are required to take seven classes during regular school hours .

Classes that have a state End of Course exam (Algebra I Honors and Civics), the EOC exam will count as 30% of the final grade. The final grade will be calculated using the following formula. 1st semester (35%) + 2nd semester (35%) + End of course exam (30%) = Final Grade

All students participate in the Florida standardized assessment program. In addition students will be assessed via nine week assessments, semester assessments, and end of course exams. Please check the school calendar or TeacherEase.

GPA and Forgiveness Policy

High school level courses taken below grade 9 may be used to satisfy high school graduation and Bright Futures award requirements as well as meet middle school subject area course requirements. Middle school students who have taken high school courses may receive grade forgiveness if they have earned a grade of C, D or F or the numerical equivalent of C, D or F. In such a case, the replacement of the grade with a grade of C or higher, or the numerical equivalent of a grade of C or higher, earned subsequently in the same or comparable course. For a grade of A or B the course and grade cannot be forgiven and will appear on the student's high school transcript and will be used in the calculation of high school grade point average and for Bright Futures.

Accessing Student Grades

Each student and parent has a **TeacherEase account**. The parent/guardian login will be the email you provide to the school on the enrollment paperwork. Your student's login will be his/her school email address. **You may check your child's grades on assignments online at <https://www.teacherease.com/>.**

Although **graded assignments** will be posted in TeacherEase and Google Classroom, the **student is responsible for writing assignments in their planner**, as teachers also make use of additional websites such as Google Classroom to assign work. The student's planner should be **the first resource** for assignments and homework. **Assignments and due dates may be adjusted depending on the schedule and rate of learning for each class.**

Plagiarism and Academic Dishonesty

Seaside has **zero tolerance** for plagiarism or other forms of academic dishonesty. A student found to have participated in such activity will receive a zero on the assignment/assessment and parents/guardians will be contacted for a conference.

Required Assessments

All students are required to take the following assessments at Seaside Neighborhood School:

Assessment/Grading (nine weeks, semester, and end of course)

Students in grades 6-8 are subject to quarterly comprehensive examinations.

- Quarter 1 and Quarter 3 examinations are called Nine Weeks Exams and are worth 20% of the quarter grade in each course.
- Quarter 2 and Quarter 4 examinations mark the end of Semester 1 and Semester 2 and are called Semester Exams. These exams are comprehensive for their respective semesters and are worth 20% of the semester grade.
- EOC courses do not have a Semester 2 Exam. The EOC is their last comprehensive exam.

EOC courses such as Algebra 1 and Civics have **mandatory** End of Course Examinations that must

account for 30% of the Final Year Grade for the course. EOC Exams are scored on a scale of 1-5, where scores of 3, 4, and 5 are passing. Scores are converted as follows by the district:

5→100 A 4→89 B 3→79 C 2→69 D 1→59 F

- Students in all courses will participate in a comprehensive exam worth 20% of the first quarter. The EOC is taken in lieu of a second quarter exam.

Grading Policy

A = 100-90

B = 89-80

C = 79-70

D = 69-60

F = 59-0

Assignment Submission Policy

Late Work Policy

Assignments that are not turned in during class when the teacher asks for them are considered late. Late assignments can be turned in the next day for 70% credit. If your child is sick, has a family emergency, or is in need of help to complete an assignment **please contact the teacher for assistance**.

Make Up Work Policy

In the event of an absence, students have one day for each day they were absent to make up the work. For example, if a student is out sick for two days and brings in a note, then they have two days to make up the work.

Work that was due on the day of an absence is due the day the student returns to school.

When your student is absent, please first check TeacherEase and their Google Classroom for make-up work before calling and requesting work from teachers. We appreciate our conscientious parents who call asking for make-up assignments when their student is absent. However, **make-up work will not be given to students until they return to school**. Upon returning to school, students are responsible to meet with their teachers to receive assignments.

Parent/Teacher Conferences

Parents are encouraged to confer with teachers on a regular basis. Teachers may request parent conferences in cases where recurring student problems/concerns are developing.

Each classroom teacher is assigned the initial and primary authority and responsibility to assess classroom performance for each student enrolled in his/her class.

Any review, requested modification, or appeal of teacher evaluations and assessments by the student's parent(s)/guardian(s) shall be conducted pursuant to the following:

1. A parent or guardian shall arrange a conference with the individual teacher whose assessment or evaluation is in question at a proper place and time for the parent(s)/guardian(s) to discuss the teacher's findings.
2. When a parent/guardian of the student is not satisfied with the outcome of the conference, the parent/guardian may appeal to the Principal for a second review of the teacher's assessment and evaluation of the student. The Principal shall, upon request, arrange for a conference at a proper time and place with the following parties: the Principal, the teacher, and the parent(s)/guardian(s). The findings of the Principal following such conferences shall be final.

Parent(s)/guardian(s) who wish to schedule a conference with a teacher, should email the teacher directly or call the school at (850) 231-0396. Conferences are to be scheduled at least one day in advance. Impromptu meetings before or after school are not allowed.

School Policies

School Uniforms

Students are expected to dress for school and school activities in a way that contributes to their health and safety. School uniforms promote a positive school learning environment and culture. A student's attire should not disrupt the events, activities, and especially the learning scheduled into the school day.

The Board finds that school uniforms are beneficial to the safety and welfare of students and school personnel. Uniforms promote an environment that enhances student learning and safety. Students who wear uniforms find new and creative ways to express their individuality through their actions, learning, and problem solving rather than their outward appearance. In addition, uniforms provide students with a sense of belonging and instill school pride.

Remember to label your student's uniform with their name.

Purchasing School Uniforms

Official Seaside Neighborhood School uniforms may be purchased through:

[Lands' End](#), School Code: 900103532,

[French Toast](#), School Code: QS44AKG, or

[Best Life Outfitters](#),

<https://www.bestlife-outfitters.com/collections/seaside-neighborhood-school-uniform-collection>

Gently Used Uniforms will be sold at the Seaside Neighborhood School during the summer. All uniform shirts will be \$1 and sweatshirts/jackets will be \$5 while supplies last. Sale dates will be emailed to all families during the summer.

The Basic Uniform

All students in grades 5-8 are required to wear the school uniform at all times while attending school or any school-sponsored activity during the day unless otherwise notified by school administration. Uniform clothing must be the proper size for the student. Clothing should not be tight or baggy. Uniform tops must cover a student's midriff and back at all times and display the Seaside Neighborhood School logo on the left side.

For Girls, the basic uniform for girls is a long or short-sleeved crew neck/collared, solid colored t-shirt (Royal, Carolina, or Navy Blue) with lightweight khaki colored skort, pants, or shorts.

For boys, the basic uniform for boys is a long or short-sleeved, crew neck/collared, solid colored t-shirt (Royal, Carolina, or Navy Blue) with light weight Khaki colored pants, or shorts.

For boys and girls, uniform bottoms shall be no shorter than mid-thigh which is defined as the length of a student's fingertips when their arms are relaxed and to the side. If shorts or skorts do not reach fingertip length then, long khaki pants should be worn.



Uniform Options

In addition to the above basic uniform, the principal has designated

- Collared shirts with a school logo (Royal, Carolina, or Navy Blue)
- Crew neck or hooded sweatshirt with a school logo (Royal, Carolina, or Navy Blue)
- **Seaside Neighborhood School Athletic Team Sweatshirt purchased through the athletic gear website provided by the athletic director.**
- Pullover or front zipped fleece or rain jacket with a school logo (Navy Blue)
- Cardigan sweater with a school logo (Navy Blue)
- In the event students are involved in a water activity, students will be required to wear a Royal, Carolina, or Navy Blue rash guard over their bathing suit. Rash guards can have long or short sleeves.
- Students may wear sunglasses, hats/visors, and other sun-protective wear while outdoors during school hours.

Required Shoes

Shoes must be safe and appropriate. Students must wear athletic shoes. Athletic shoes are defined as having laces and a multi-leveled, gripping sole. Platforms, sandals, flip flops, jellies, skateboarding shoes, and boots are not part of the school uniform and may not be worn.

Outer Garments

A student's outer garment must display the Seaside Neighborhood School logo. All coats, jackets, sweatshirts, and t-shirts must display the Seaside Neighborhood School logo.

Free Dress Days

On Free Dress Days, students may wear clothes other than the school uniforms, but must adhere to the dress code guidelines. If the school staff determines that a student's dress is a distraction to the learning process or is unsafe, parents will be called to provide a different outfit or we will provide cover in the form of a large t-shirt.

Game Days

Seaside students who participate in a school sport for Seaside or ECMS may wear their uniform jersey and uniform bottoms on the day of their games.

Additional Uniform Rules for Uniform, Spirit, and Free Dress Days

Spirit Days

Each Wednesday will be considered a spirit day. Students may wear any Seaside Neighborhood School House shirt and uniform bottoms. Information about our new House shirts will be shared at the beginning of the school year after House sorting.

Students may not wear:

- Clothing or hairstyles that disrupt the orderly learning environment
- Clothing that is torn, has holes, or pants/shorts that are frayed
- Athletic shorts, cut-off pants/shorts, jeggings, leggings, short-shorts, or running shorts
- Clothing that is unlined sheer or unlined lace
- Shirts with spaghetti straps, cold shoulders, and tank tops
- Visible undergarments, sleepwear or outer garments traditionally designed as undergarments
- Outer garments or accessories which have slogans, signs, images, or symbols that promote drugs, alcohol, tobacco, gang identification, weapons, or lewd sexual behavior
- Denigrate or promote discrimination for or against an individual or group based on the basis of age, color, disability, national origin, sexual orientation, race, religion or gender.
- Hats/visors, sunglasses, bandannas, or sweat bands inside the school buildings
- Jewelry or accessories that may be used as weapons, such as chains, spiked jewelry or arm bands

Uniform Financial Considerations/Assistance

Students will not be denied attendance at school or be otherwise penalized for failing to wear clothing that complies with the school uniform if such a failure is due to financial hardship. Parents/guardians should notify the principal if assistance is needed.

Uniform Exceptions

If a student enters Seaside Neighborhood School after the start of the school year, there will be a grace period of one (1) day before the student is required to wear the school uniform.

Students may wear special clothing necessary for a school-sponsored activity, as permitted by the principal.

The Executive Director, in consultation with the principal, may waive the school uniform policy on a case-by-case basis for either disability, medical condition, or sincerely held religious belief.

Student Behavior

Seaside Neighborhood School is a public school in the Walton County School District and follows the Walton County School District Code of Conduct. A copy will be issued to each student during the first week of school. Parents and students are required to sign the compliance agreement and return it to the main office of the Seaside Neighborhood School each school year. Additionally, Seaside School, Inc. students and their parents/guardians will sign a Student Performance Contract at the beginning of each year outlining the expectations of our tradition of academic excellence and community involvement. **Failure to comply with any one of the standards, may impact your enrollment in The Seaside School, Inc.**

Discipline Matrix

The Seaside School, Inc. uses a discipline matrix for discipline offenses/infractions.

The matrix can be found on the school website. Link:

<https://resources.finalsite.net/images/v1691336364/seasideschoolsnet/luof66f2smzsfzww9fq4/SeasideDisciplineMatrix23-248-5-23docx.pdf>

Bullying and Harassment

The Seaside School, Inc. follows the bullying and harassment policy of the WCSD. Please refer to the WCSD Code of Conduct. Link: <https://www.walton.k12.fl.us/code-of-conduct>

Detention Policy

Detention is issued as a result of inappropriate behavior. An email will be sent and a detention form will be sent home for parent/guardian signature.

Detention will be held before/after school.

- Students must serve the full detention.
- If a student misses their assigned detention without notifying the administration, they will serve two detentions. One to make up for the original detention they missed and a second for missing the first without notification.
- Students will receive a form when detention is assigned. It is the student's responsibility to have the form signed and returned the following day to the teacher/administrator who assigned the detention.
- Students must serve detention on the assigned date. Exceptions for illness or doctor's appointment.
- The student must serve his/her detention even if they have athletic practice or games on the days of detention.
- Students are not permitted to talk, read, or complete homework during detention.

Lunch

Students bring their lunches daily and eat outside weather permitting. Students should bring a healthy lunch with a cold pack, and beverage. There are no microwaves or vending machines available to students. Students are not permitted to leave campus to purchase lunch.

Generally, special lunch days are Friday. Friday is pizza day, \$2.00 per slice.

Students are to order and pay for their lunches over the weekend or on Mondays before 8:30am. Lunch information can be found in "Shark Bites" which is sent out each week. Please send the correct amount of money for the orders. **If a family orders lunch, pays, and then is absent no refund or credit will be given.**

Free and Reduced Lunch Program

A free and reduced lunch application must be completed and accepted before students can qualify for a lunch program. Students who have qualified for Free and Reduced lunch through the Walton County School District are encouraged to contact Ms. Kim Mixson at mixsonk@seasideschools.net for information on our

lunch program.

Student Health and Safety

Emergency Illness

In case of emergency or illness, students will report to the office and the school administration will phone the parent/guardian. Students who are ill will wait for parents in the office reception area.

Medication

If your child needs medication administered on a regular basis due to a medical condition, please see school administration in the main office for proper documentation (Request to Administer Medication) to be filled out by parent or guardian. A parent or guardian must bring the medication to the school and hand it to the proper school personnel. Students are not permitted to transport medication to or from school.

Medication Authorization: Medication authorizations shall be received on a standardized authorization form (this form can be obtained from the school administration office). By WCSD Policy, only medications provided by the parents, with accompanying documentation, shall be administered to a student. Any change in the original medication authorization requires a new written authorization and a corresponding change in the prescription label. If a parent calls indicating that a student did not take a dose at home and the school has authorization to administer that medication at that dosage, then the medication can be administered with proper documentation.

A parent or guardian must bring the medication to school in its original container where it will be received, counted, and verified by school administration.

The pharmacist can divide the medication into two containers--one for home and one for school. The original container should be labeled with the student's name, name of the medication, directions for dosage, frequency to be administered, the physician's name, and the date the prescription was filled. Medications in plastic bags or other non-original containers are not acceptable. A parent or guardian must bring the medication to school in its original container where it will be received, counted, and verified by school administration.

Students are not permitted to have nonprescription or prescription medication in their possession on the bus, at school, or on any school sponsored activity.

Parents should:

1. Provide the school with a written authorization that includes the following information:
 - ✓ Student's name
 - ✓ Name and purpose of the medication
 - ✓ Reason for administering during the school day
 - ✓ Dosage
 - ✓ Hours to be given
 - ✓ Method by which it is to be given
 - ✓ Name of the physician
 - ✓ Date of the prescription
 - ✓ Expected duration of administration of the medication
 - ✓ Possible toxic effects and side effects.
2. Provide the medication in a container labeled as required.
3. Administer the first dose of any new medication at home.
4. Parents are responsible for transporting medication to the school. Unused medication must be picked up by parents within one week of the expiration date. After one week, the school administration shall destroy the medication. Medication given on a daily basis throughout the year will be destroyed if it is not picked up after the last day of school.

Textbook Policy

Lost or Damaged Textbooks: Pursuant to Florida Statute 1006.28(3)(b), The school principal shall collect from each student or student's parent the purchase price of any instructional material the student has lost, destroyed, or unnecessarily damaged. The failure to collect such sum upon reasonable effort by the school principal may result in the suspension of the student from participation in extracurricular activities or satisfaction of the debt by the student through community service activities at the school site as determined by the school principal, pursuant to policies adopted by district school board rule.

TECHNOLOGY AND CELL PHONE POLICIES

Seaside Neighborhood School is a Walton County Public School and follows the **Walton County Student Code of Conduct** (<https://www.walton.k12.fl.us/code-of-conduct>), which states: "The school administration reserves the right to search seized electronic devices if there is reasonable suspicion that the student was using the device in violation of school policy or law."

Parents and students are required to sign a compliance agreement.

- Cell phones are not permitted to be used in class unless for academic purposes, directed by the instructor.
- If students need to contact parents, please use the front office phone to do so.
- Emergency calls will be made from the school administrative office.
- Parents will phone the school administrative office for emergencies.
- Students will have access to computers in each classroom.
- Video or game streaming is not permitted at any time.

BARK and Go Guardian are used to monitor student accounts for security and protection.

Phone Policy

Students are not to have their phone out at any time during the school day. Phones should stay in a student's backpack until after school.

The Seaside Neighborhood School has a, "**See it, take it.**" policy. If a staff member sees a student's phone during the school day, they will take it and give it to the administration. **Phones that are collected will be kept in a safe place until the student's parent/guardian is able to pick up the phone.**

Attendance Policies

Attendance is compulsory. Students who develop a pattern of non-attendance in one class and/or the entire day, whether the absences are excused or not, will be referred to the MTSS team to identify potential remedies. Attendance letters will be sent to parents after 5, 10, and 15 absences whether they are excused or not per the Florida State Statutes.

When your student is going to be absent email lancem@seasideschools.net or please call 850-231-0396 the main office as soon as possible to let us know that your student will not be attending school. A note must be sent to the main office regarding the reason for the absences within 3 days.

All students are expected to attend all classes each day that school is in session. Unexcused absences, including unexcused tardies will result in a disciplinary consequence. Determination of whether an absence or tardy is excused or unexcused is the responsibility of the site principal or designee. Attendance excuses, including physician's statements, are subject to verification and fraudulent documentation may be referred for criminal prosecution. **Daily and class absences beyond 10 days, will only be excused by a physician's note.** No student may be excused from school during regular school hours in order to take private lessons or regularly participate in non-school events, except as provided herein (F.S. 1003.21(2)(b)(2) and recommended by the school principal for approval by the Superintendent or designee.

Volunteers (Student, Parent, Community)

The Seaside School, Inc. requests that families of students complete twenty (20) volunteer hours each school year. All parents or extended family members of Seaside students wishing to volunteer must complete the Volunteer/Mentor Application and be cleared through Walton County School District before permission to volunteer is granted. This mandate includes clearance for volunteers in school events such as assistance with special school projects, coaching, fundraising activities, etc. Fingerprinting is required when chaperoning students on overnight field trips and mentoring. Volunteer forms may be picked up in the school administration office. Please use the Family Volunteer Self-Reporting Form to document your volunteer hours. Link to share your volunteer hours: <https://forms.gle/kNL2SEUEQzE6To1n7>

Parent and Student Signature page for the
Seaside Neighborhood School Student Handbook

We have received, read, and understand the policies and rules presented in the Seaside Neighborhood School Student Handbook 2024-2025.

Please print student name _____

Student Grade Level _____

Student signature _____

Parent signature _____



Dear Parents,

Keeping students safer on our school-provided devices and accounts is of paramount importance to us here at the Seaside Neighborhood School. In that regard, we would like to make you aware of a recent step our team is planning to take to monitor school-issued accounts. [Bark for Schools](#) is a powerful but free new monitoring service we are utilizing to help us better protect students both at school and at home.

Providing students access to laptops and email accounts opens up an incredible world of learning opportunities — as well as potential dangers that could impact you, our staff and the families in our community. Bark helps us monitor the content our students are creating, sharing, and sending through school-issued accounts. This helps us to detect potentially dangerous situations that students may be facing both in and out of school, including:

- Cyberbullying
- Threats of violence
- Predatory advances
- Sexual content
- Suicidal ideation

Bark’s technology is proven. In 2018, Bark detected 1.2 million instances of cyberbullying, 140,000+ communications discussing self-harm or suicidal ideation, nearly 100 student conversations with sexual predators, and 51 potential acts of violence in schools.

If you have questions, please feel free to contact us. Thank you for helping us to keep our school safer online and in real life.

Sincerely,
Kim Mixson
SNS Principal

By signing below, I am requesting that my student **NOT participate in this program.

Parent Signature

Student Name

Student Grade



Go Guardian Letter 2023-2024

Seaside School, Inc is using Chromebooks this school year. To help keep your child safer and more scholarly online, we have adopted online services provided by GoGuardian.

It may be helpful to know that over 10,000 other schools use GoGuardian to protect 5.5 million students across the world, and the [Global Educator Institute](#) has endorsed the GoGuardian Teacher product.

How are we using GoGuardian?

We have chosen Go Guardian services to:

- Help protect students against harmful and inappropriate online material
- Help students stay “scholarly” and more focused when learning online
- Helping assess students’ progress towards class assignments [only if your school has GoGuardian Teacher]
- Facilitating communication between teachers and students during class time [if your school has GoGuardian Teacher]

When and how does GoGuardian operate?

GoGuardian’s web-based services operate on our school’s managed Google Suite for Education Chrome accounts (i.e., when a student is logged into Chrome or a Chromebook with his/her school email address).

What are the school’s responsibilities?

Seaside School, Inc selected GoGuardian services to help our students stay safer and more scholarly online. We will work with students during class time to help teach them digital responsibility and safety. Additionally, we will train teachers about how to operate GoGuardian and about our policies and procedures to help protect student privacy.

What are my parental/guardian and child’s responsibilities?

We ask that students use their school-managed Google accounts and school-managed devices for educational purposes within the boundaries of Seaside School Inc per our Acceptable Use Agreement .

When a student is off campus, parents are responsible for supervising internet access and usage. We encourage you to discuss rules for appropriate internet usage with your child, and reinforce lessons of digital citizenship and safety with him or her. We also highly encourage you to report any potential cyberbullying or other sensitive issues to us.

Parent Signature X _____ **Date** _____

Student Signature X _____ **Date** _____

Seaside Neighborhood School Google Apps for Education Acceptable Use Policy

Seaside School, Inc. provides all 5-12 students with Google Apps for Education (GAFE) accounts to support instruction. GAFE includes free, web-based programs such as Google Docs, Slides, Sheets, Mail, Calendar, Drive, and Classroom. These services are made available through an agreement between Google and Seaside Neighborhood School. Instructional staff will frequently use these online tools to create, post, and collect student work. Students are expected to monitor their online Google accounts to stay up to date on classroom work.

GAFE are available anywhere with Internet access. School staff will monitor student use when students are at school. Parents are responsible for monitoring student work while at home. Students are responsible for their own behavior at all times.

Students will use Google email accounts for other educationally relevant online services such as IXL, Suite 360, and Teacherease. Per the Children's Online Privacy Protection Act (COPPA), online services must provide parents with notification and obtain consent before collection of personal information from children under the age of 13. However, the law permits Seaside Neighborhood School to consent to the collection of personal information on behalf of its students. This information will be limited to students' first and last name, username, and Google email address.

Acceptable Use

GAFE are intended for educational use. Students may use GAFE subject to the restrictions below and in addition to the Network and Internet Acceptable Use of the Walton County School District rules and policies that may apply.

Privacy: School staff, administrators, and network administrators have access to student applications for monitoring purposes. Seasideschools.net Google accounts are maintained by an on site network administrator. Students have no expectation of privacy when using Google Apps for Education.

Email Address: Students will be provided a unique email address composed of their last name and first initial @seasideschools.net. These accounts have been restricted to only allow communication between other users of the seasideschools.net domain. Students should only use their accounts for school related correspondence and activity.

Chromebooks: Seaside Neighborhood School provides Chromebooks to facilitate the use of GAFE in an instructional setting. Students should treat technology resources with respect and care. Students may be responsible for damage to technology incurred while in their care. Students may not alter device settings so as to interfere with the use of the Chromebook by students or staff.

Limited use: Students may not use GAFE for:

- Illegal activities
- Commercial or financial purposes such as running a business or online commerce
- Inappropriate sexual or other offensive content
- Making threats or harassing another student or individual (cyberbullying)
- Downloading, streaming, or accessing data that may interfere with the operation of Seaside Neighborhood School's network and server

- Misrepresentation of Seaside Neighborhood School, staff, or students. GAFE are an extension of classroom instruction.
- Facilitating plagiarism
- Accessing social media sites including, but not limited to Facebook, Instagram, or Twitter

Safety: To protect their privacy, students are discouraged from posting online personal information about themselves or others including names, ages, addresses, or phone numbers.

Students are responsible for the use of their individual accounts and should take all reasonable precautions to prevent others from being able to use their account. Under no circumstance should a student provide his or her password to another person.

Access Restriction – Student Rights and Due Process

Access to GAFE is a privilege conferred at the discretion of Seaside Neighborhood School. Seaside Neighborhood School maintains the right to withdraw or suspend GAFE access when there is reason to believe that violations of the law or acceptable use policies have occurred. In such cases, the alleged violation will be referred to the school administrator for further investigation and intervention. Pending administrator review, a user account may be suspended or terminated. Students may appeal account termination decisions to the parent liaison and/or Seaside School Board.

Student user accounts will become inactive upon leaving Seaside Neighborhood School and/or Seacoast Collegiate High School. Student data may also be deleted. It is the responsibility of the student to migrate any relevant desired data prior to withdrawal.

Acknowledgements and Consent:

I understand that by participating in GAFE, information about my child will be collected and stored electronically. I have read, understand, and agree to abide by the provisions of the privacy policies associated with the use of Google Apps for Education (<http://www.google.com/a/help/intl/en/edu/privacy.html>) and the preceding GAFE acceptable use policy provided by Seaside Neighborhood School. I understand that I may ask for my student’s account to be removed at any time.

Yes, I give permission for my child to be given a full @seasideschools.net Google Apps for Education account.

No, I do not give permission for my child to be given a full @seasideschools.net Google Apps for Education account. This means my child will NOT receive an email account or access to other Google Apps for education such as Docs, Slides, Sheets, Mail, Calendar, Drive, and Classroom.

Print name: _____ Grade: _____

Student Signature: _____ Date: _____ 2023-24

Parent/Guardian Signature: _____ Date: _____ 2023-24



Student Performance Contract 2023-2024 School Year

You have elected to attend The Seaside School, Inc. which is not your zoned school in Walton County. Seaside Neighborhood School and Seacoast Collegiate High School are proud of our tradition of academic excellence and community involvement. Students who elect to attend the Seaside Schools will be expected to adhere to the following standards.

By acknowledging receipt and signing this document, we (student and parent) agree to abide by the following:

- **Grades:** I understand that I must have a passing score in all core academic areas (report card), a minimum 2.0 cumulative GPA (in grades 5 - 9) or a minimum of 3.0 cumulative GPA in grades (10-12) and a score indicating proficiency in each area on state mandated assessments.
- **Attendance:** I understand that I must not have more than 5 absences or 5 tardies in a 30 day period or 10 absences or 10 tardies in a 90 day period.
- **Discipline:** I understand that I must not have any repeated discipline referrals or acts in violation of the Code of Student Conduct. (No suspensions or expulsions within the past calendar year.)
- **Civility:** I understand that if I violate the Walton County School District's Civility in Schools Policy, my child will be returned to his/her zoned district school.
- **Transportation:** I understand that transportation difficulties cannot interfere with my child's attendance and/or timely pick-up after school. If transportation issues become a barrier for my child's regular attendance or prompt pick-up, my child will be returned to his/her zoned district school.
- **Volunteer Hours:** I understand that as a family we are required to volunteer at least 20 hours with Seaside School, Inc.

I understand that if I fail to comply with any one of the above standards, my enrollment in The Seaside School, Inc. may be revoked, and I will return to my zoned district school. **This performance contract is valid for the current school year only.**

Parent Signature X _____ **Student Signature X** _____

Seaside Neighborhood School and Seacoast Collegiate High School

Photo Release

2023 - 2024

Student Name _____

Please check one box, sign and date form, and return with registration materials.

YES, I give permission for my child's photograph, video image, and voice to be recorded while in school or during school-related activities outside the school, and be published in print and digital form along with my child's first name by the school.

By checking "yes" and signing this consent form, I give permission for my child's photograph, video image, and/or voice to be recorded while in school or during school-related activities outside the school and used, along with my child's first name, in any print or digital form, including but not limited to publications, presentations, videos, websites, or news releases by the school, or by organizations working with the school to promote the school and its school related activities. I acknowledge that the school has the right to crop, edit, or modify the photograph, video, or voice at its discretion, and I waive any right to preview or approve such before publication. I also understand that once my child's photograph, video image, or voice is published on a website or other digital form, it can be downloaded by any computer user.

I release all intellectual property rights in my child's image and voice used under this release, and release the school, its employees, its board of directors, and any organizations or persons working with the school from any and all claims and liabilities associated with or resulting from the recording and publishing of my child's photograph, video image, voice, and/or name.

OR

NO, I do NOT give permission for my child's photograph, video image, and voice to be recorded while in school or during school-related activities outside the school, and be published in print and digital along with my child's first name by the school.

Annual school yearbooks are considered internal school publications and are not subject to these restrictions. If you wish your child's name/photo not to be included in the annual school yearbook, please notify your school principal in writing.

Date _____

Parent Signature _____

Coversheet

Seacoast Collegiate High School Handbook review/approval

Section: II. Student Excellence
Item: C. Seacoast Collegiate High School Handbook review/approval
Purpose: Vote
Submitted by:
Related Material: Working copy of the SCHS Student Handbook 2024-2025.docx.pdf

Seacoast Collegiate High School Student Handbook

2024 -2025



SCHOOL MISSION

We seek to sustain an educational community where an emphasis on academic excellence is complemented by our concern for each learner’s personal growth and intellectual, aesthetic, and psychological development. The curriculum is developmentally responsive – actively engaging students in learning skills in context, integrative – directing students to connect learning to daily lives, and exploratory – enabling students to discover their abilities, interests, learning styles, and ways that they can make contributions to society.

Main Office 850-200-4170
www.seasideschool.com

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School Governance

The Seaside School, Inc. Board of Directors strives to create safe, high quality educational environments where students can gain the skills and knowledge necessary to achieve family and personal goals at each of the school locations. To ensure the safety of our students during the 2023-2024 school year, information provided in all school handbooks may change as needed to comply with all health and safety measures required to prevent the spread of and ensure fairness and equity for our students.

School Board

Seaside Neighborhood School is governed by the Seaside School, Inc board. Board meetings are open to the public. The Seaside School, Inc. board meetings are held at the Seaside or Seacoast campus and are generally scheduled for the third Thursday of the month at 5:30 pm.

The dates and times of board meetings are posted on the school's website, www.seasideschools.net, and are physically posted at both campuses.

Individuals who desire to address the Seaside School Board must submit a written letter stating their concerns at least one week prior to the date of the upcoming meeting to the chairperson.

School Choice Statement from the Board of Directors

You have elected to attend The Seaside School, Inc. which is not your zoned school in Walton County. Seaside Neighborhood School and Seacoast Collegiate High School are proud of our tradition of academic excellence and community involvement. **As a school of choice you are expected to adhere to certain grade, attendance, discipline, and civility standards as outlined in the Student Performance Contract. If a student/family fails to comply with any one of the above standards, enrollment in The Seaside School, Inc. may be revoked, and the student will return to their zoned district school.**

School Operations

School Transportation

Walton County School Bus

Students who ride Walton County School District buses will follow rules based on the **Walton County Student Code of Conduct** (<https://www.walton.k12.fl.us/code-of-conduct>). Because of the safety issues involved with school buses, no student misbehavior or violation of school bus rules will be tolerated. When a student is suspended from the school bus, it is the parent or guardian's responsibility to provide transportation to and from school.

Bus routes: <https://www.walton.k12.fl.us/transportation-department>

If a new stop is needed, this request must be submitted to the Walton County School District. Their phone number is 850-892-1100.

NWFSC – A Seacoast Shuttle will depart the SCHS campus promptly at **7:00 a.m.** and will depart the Niceville campus at **1:30 p.m.**, returning to the SCHS campus between 3:00-3:15 p.m.

Seacoast Collegiate Campus Parking and Student Driving

Driving and parking on campus is a **privilege**. If a student is driving, then the student must present the following to school administration:

- Valid Driver's license
- Proof of insurance
- Proof of registration

Access to a private vehicle can only occur before or after school. The vehicle **cannot be used** as a locker. Vehicle passes must be obtained in the office in the case of an emergency. All vehicles must park on the northern side of the parking lot. Student drivers will be dismissed by school staff at the end of the school day.

Other Transportation Policies

All parents dropping off their students will need to enter Seacoast through the main entrance. Once students have been dropped off on campus, they may not leave without permission from a staff member.

School Hours

Students should arrive at school no later than 7:30 a.m. so that they have time to get to class and in their seats by 7:45. If your child arrives late, they are required to sign in at the front office. Please note, on the third tardy in a nine week period, your child will be assigned a detention, either before or after school.

Students are to be picked up from school by 2:45 p.m. each day, unless they are participating in a school sponsored activity or serving detention.

- Adult supervision is **not available** before 7:15 a.m. or after 3:15 p.m.
- Students will **not be permitted** inside the building before 7:15 a.m.

Seacoast Collegiate High School Schedule

1st Period	7:45 - 8:35
2nd Period	8:40 - 9:30
3rd Period	9:35 - 10:25
4th Period	10:30 11:20
Lunch	11:20 - 11:55
5th Period	12:05 - 12:55
6th Period	1:00 - 1:50
7th Period	1:55 - 2:45

**The school day will begin promptly at 7:45 a.m. with the Pledge of Allegiance and a moment of silence*

Student Life

Service Clubs

At Seacoast Collegiate High School, students are given the opportunity to be part of service clubs and organizations. Each service club is driven by student participation and sponsored by SCHS staff. Students need to be aware of the responsibility involved in a service club and realize that service above self is an important function of a SCHS student.

Athletic Programs

Requirements for participation in high school athletics will be in coordination through the Athletic Director, Randy Moore. Students will need all paperwork completed and turned in to the school prior to participation.

Academic Policies

Grading Policies and Assessment

TeacherEase

Each student and parent has a TeacherEase account. The parent/guardian login will be the email you provide to the school on the enrollment paperwork. Your student's login will be his/her school email address. You may check your child's grades on assignments online at <https://www.teacherease.com/>.

Although **graded assignments** will be posted in TeacherEase, the **student is responsible for writing assignments in their planner**, as teachers also make use of additional websites such as Google Classroom to assign work. The student's planner should be **the first resource** for assignments and homework. Assignments and due dates may be adjusted depending on the schedule and rate of learning for each class.

Plagiarism and Academic Dishonesty

SCHS has **zero tolerance** for plagiarism or other forms of academic dishonesty. A student found guilty for such action will receive a zero on the assignment/assessment and parents/guardians will be contacted for a conference.

Required Assessments

All students are required to take the following assessments at Seacoast Collegiate High School:

Assessment/Grading (nine weeks, semester, and end of course)

Students in grades 9-10 are subject to quarterly comprehensive examinations.

- Quarter 1 and Quarter 3 examinations are called Nine Weeks Exams and are worth 20% of the quarter grade in each course.
- Quarter 2 and Quarter 4 examinations mark the end of Semester 1 and Semester 2 and are called Semester Exams. These exams are comprehensive for their respective semesters and are worth 20% of the semester grade.
 - EOC courses do not have a Semester 2 Exam. The EOC is their last comprehensive exam.

EOC courses such as Algebra 1, Geometry, Biology, and U.S. History have **mandatory** End of Course Examinations that must account for 30% of the Final Year Grade for the course. Students must pass the Algebra I EOC and 10th grade ELA to graduate high school. EOC Exams are scored on a scale of 1-5, where scores of 3, 4, and 5 are passing. Scores are converted as follows by the district:

5→100 A 4→89 B 3→79 C 2→69 D 1→59 F

- Students in all courses will participate in a comprehensive exam worth 20% of the first quarter. The EOC is taken in lieu of a second quarter exam.
- Dual-enrolled students do not take EOC's but will take finals for their dual enrolled class.

- All students enrolled in an AP[®] course must sit for the AP[®] exam.
- AP United States History students will also participate in the U.S. History EOC, but it will not count as 30% of their final grade.

Grading Policy

A = 100-90

B = 89-80

C = 79-70

D = 69-60

F = 59-0

GPA and Forgiveness Policy

Grades 9 and 10

The GPA earned for high school credit courses in middle school are transferred when middle school students enter high school. Students who made a “D” or “F” in a REQUIRED course may retake the same or comparable course and replace the “D” or “F” with a “C” or higher. For an ELECTIVE course, students who made a “D” or “F” may replace the “D” or “F” with a “C” or higher in the same or another course of the same level.

For those students who received high school credit in *middle school*, courses for forgiveness may be taken if a student made a “C” or below in the original course.

Please note that the *original* course grade is still listed on the official transcript, but not calculated into other GPA.

Grades 11 and 12

The forgiveness policy for required courses shall be limited to replacing a grade of “D” or “F” with a grade of “C” or higher earned subsequently in the same or comparable course. The forgiveness policy includes repeating a class a student withdraws from, earning a “W”. In all cases of grade forgiveness, only the new grade shall be used in the calculation of the student’s grade point average. Any course grade not replaced according to the Seacoast Collegiate High School forgiveness policy shall be included in the calculation of the cumulative grade point average required for graduation.

These considerations are specific to grade forgiveness affecting both college and high school grades. This special consideration can only be utilized for a *maximum of two* college classes. Please note that the *original* course grade is still listed on the official transcript, but not figured into the GPA.

SCHS Late Work Policy

Punctuality is a habit students must learn in order to be successful in school and future life experiences. Our late work policies are not designed to be harsh; rather, they are designed to teach students to be organized and responsible. It is up to each teacher to determine his/her course’s late work policy and up to the student to be familiar with said policy.

All students are encouraged to maintain a planner in which they record homework and class assignments.

Students are expected to turn in work on time and at an acceptable level of quality. “On time” means when the teacher asks for the assignment, and not by the end of the period or

day.

Make-up Work Due to Excused Absence

In the event of an excused absence, students have one day for each day they are absent to complete make-up work.

Work that was due on the day of an absence is due the day the student returns to school. Since all tests are announced at least four days in advance, students who are absent the day before a scheduled test are expected to be ready for the test when they return.

If a student is absent, it is their responsibility to contact their teacher via email, if needed, after checking Google Classroom or TeacherEase to get missed assignments. Teachers must have 24 hours notice to gather assignments for students who are absent.

Parent/Teacher Conferences

Parents are encouraged to confer with teachers on a regular basis. Teachers and administrators may request student and parent conferences, **by appointment**, in cases where students are experiencing academic or behavioral problems.

Classroom teachers are assigned the primary authority and responsibility to assess classroom performance for each student enrolled in his/her class.

Any review, requested modification, or appeal of teacher evaluations and assessments by the student's parent(s) or guardian(s) shall be conducted pursuant to the following:

1. A parent or guardian shall arrange a conference with the individual teacher whose assessment or evaluation is in question at a proper place and time for the parent(s)/guardian(s) to discuss the teacher's findings
2. When a parent/guardian of the student is not satisfied with the outcome of the conference, the parent/guardian may appeal to the Principal for a second review of the teacher's assessment and evaluation of the student. The Principal shall, upon request, arrange for the conference at a proper time and place with the following parties: the Principal, the teacher, and the parent(s)/guardian(s). The findings of the Principal following such a conference shall be final.

Parent(s)/Guardian(s) who wish to schedule such a conference with the teacher should email the teacher directly or call the school at (850) 200-4170. Conferences are to be scheduled at least one day in advance. Impromptu meetings before or after school are not allowed.

School Policies

Student Dress Code

All visible garments including layered garments must be in accordance with the dress code. Shoes will be worn at all times. Sunglasses, hats and other sun-protective wear will be allowed to be worn outside only.

The student's parent/guardian will be contacted by the school and asked to bring appropriate attire for the student. The student will not be allowed to return to the classroom until properly attired.

*Please note: violation of dress code is a **minor infraction**.*

The following are **NOT** appropriate for the school environment and are **NOT** acceptable:

- Shorts, skorts, skirts and dresses that are shorter than fingertip length
- Pants that drop below the waist
- Holes in garments above fingertip length
- Heelies (shoes with wheels), shoes with cleats or house shoes
- Hats or sunglasses in the school building
- Items indicative of gang membership
- Garments containing a message that is obscene, racist, or promotes illegal activities, drugs, alcohol, or tobacco products
- Pajamas (pants or tops)
- Leggings, spandex, yoga pants, or tights are **not permitted** unless they are worn with an outer garment that is of **appropriate length** (*must completely cover to fingertip length*)
- The wearing of any clothing that exposes underwear or body parts in an indecent or vulgar manner or that disrupts the orderly learning environment.
- Shirts that expose the midriff are **not allowed**. Spaghetti straps, and open back shirts are **not permitted**. (All shirt sleeves/straps must be three finger tip width and cover the midriff at all times. All shirts must reach the waistband in front and back when sitting, bending over, and standing.)

Student Behavior

Seaside Neighborhood School is a public school in the Walton County School District and follows the Walton County School District Code of Conduct. A copy will be issued to each student during the first week of school. Parents and students are required to sign the compliance agreement and return it to the main office of the Seaside Neighborhood School each school year. Additionally, Seaside School, Inc. students and their parents/guardians will sign a Student Performance Contract at the beginning of each year outlining the expectations of our tradition of academic excellence and community involvement. **Failure to comply with any one of the standards, may impact your enrollment in The Seaside School, Inc.**

Discipline Matrix

The Seaside School, Inc. uses a discipline matrix for discipline offenses/infractions. The matrix can be found on the school website.

Bullying and Harassment

The Seaside School, Inc. follows the bullying and harassment policy of the WCSD. Please refer to the WCSD Code of Conduct.

Detention Policy

Detention is issued as a result of inappropriate behavior. Parent contact will be made and a detention form will be sent home for parent/guardian signature.

Detention will be held before/after school.

- Students must serve the full detention.
- If a student misses their assigned detention without notifying the administration, they will serve two detentions. One to make up for the original detention they missed and a second for missing the first without notification.
- Students will receive a form when detention is assigned. It is the student's responsibility to have the form signed and returned the following day to the teacher/administrator who assigned the detention.
- Students must serve detention on the assigned date. Exceptions for illness or doctor's appointment.
- The student must serve his/her detention even if they have athletic practice or games on the days of detention.
- Students are not permitted to talk, read, or complete homework during detention.

Lunch

SCHS does not have a cafeteria. Students should bring a healthy lunch with a cold pack, and beverage. **Students are not permitted to leave campus to purchase a lunch.**

A free/reduced lunch application must be completed and accepted before students can qualify for a lunch program. Contact the school administration for a free/reduced lunch application.

Lunch Rules

- Lunch is outside or in rooms 119 or 120.
- Students are to sit within the designated area.
- Students must ask permission to leave the designated lunch area.
- Students are not to throw food. Disciplinary action will be taken when this occurs.
- Students are expected to clean-up after themselves.
- If students forget their lunch, a parent or guardian must bring their child's lunch.
- No commercial deliveries are allowed.

Health and Safety

Emergency Illness

In case of emergency or illness, students will report to the office and the school administration will phone the parent/guardian. Students who are ill will wait for parents in the office reception area.

Medication

If your child needs medication administered on a regular basis due to a medical condition, please see school administration in the main office for proper documentation (Request to Administer Medication) to be filled out by parent or guardian. A parent or guardian must bring the medication to the school and hand it to the proper school personnel. Students are not permitted to transport medication to or from school.

Medication Authorization: Medication authorizations shall be received on a standardized authorization form (this form can be obtained from the school administration office). By WCSD Policy, only medications provided by the parents, with accompanying documentation, shall be administered to a student. Any change in the original medication authorization requires a new written authorization and a corresponding change in the prescription label. If a parent calls indicating that a student did not take a dose at home and the school has authorization to administer that medication at that dosage, then the medication can be administered with proper documentation.

A parent or guardian must bring the medication to school in its original container where it will be received, counted, and verified by school administration.

The pharmacist can divide the medication into two containers--one for home and one for school. The original container should be labeled with the student's name, name of the medication, directions for dosage, frequency to be administered, the physician's name, and the date the prescription was filled. Medications in plastic bags or other non-original containers are not acceptable. A parent or guardian must bring the medication to school in its original container where it will be received, counted, and verified by school administration.

Students are not permitted to have nonprescription or prescription medication in their possession on the bus, at school, or on any school sponsored activity.

Parents should:

1. Provide the school with a written authorization that includes the following information:
 - ✓ Student's name
 - ✓ Name and purpose of the medication
 - ✓ Reason for administering during the school day
 - ✓ Dosage
 - ✓ Hours to be given
 - ✓ Method by which it is to be given
 - ✓ Name of the physician
 - ✓ Date of the prescription
 - ✓ Expected duration of administration of the medication
 - ✓ Possible toxic effects and side effects.
2. Provide the medication in a container labeled as required.
3. Administer the first dose of any new medication at home.

4. Parents are responsible for transporting medication to the school. Unused medication must be picked up by parents within one week of the expiration date. After one week, the school administration shall destroy the medication. Medication given on a daily basis throughout the year will be destroyed if it is not picked up after the last day of school.

Textbook Policy

Lost or Damaged Textbooks: Pursuant to Florida Statute 1006.28(3)(b), The school principal shall collect from each student or student's parent the purchase price of any instructional material the student has lost, destroyed, or unnecessarily damaged. The failure to collect such sum upon reasonable effort by the school principal may result in the suspension of the student from participation in extracurricular activities or satisfaction of the debt by the student through community service activities at the school site as determined by the school principal, pursuant to policies adopted by district school board rule.

TECHNOLOGY AND CELL PHONE POLICIES

Seacoast Collegiate High School is a Walton County Public School and follows the **Walton County Student Code of Conduct** (<https://www.walton.k12.fl.us/code-of-conduct>), which states: "The school administration reserves the right to search seized electronic devices if there is reasonable suspicion that the student was using the device in violation of school policy or law."

Parents and students are required to sign a compliance agreement.

- Cell phones are not permitted to be used in class unless for academic purposes, directed by the instructor.
- Emergency calls will be made from the school administrative office.
- Parents will phone the school administrative office for emergencies.
- Students will have access to computers in each classroom.
- Personal computers may be used with permission of the instructor.
- Personal video or game streaming is not permitted at any time.

BARK and Go Guardian are used to monitor student accounts for security and protection.

ATTENDANCE

All students are expected to attend all classes each day that school is in session. Unexcused absences will result in a disciplinary consequence and will negatively affect a student's grade. The student will receive no higher than a grade of 70% for assignments missed during the unexcused absence, unless he/she successfully completes strategies to remediate truant behavior. Attendance at SCHS will be strictly enforced.

Per the Walton County Student Code of Conduct, any time a student is absent from school, a written, dated statement explaining the absence should be signed by the parent/guardian and filed at the school

within 3 days of the absence. The note must indicate the date(s) and reason(s) for their absence. **Notes are to be given to the school administration when the student returns to school. Your child's absence will be marked unexcused without a note.** After the 15th unexcused absence within 90 calendar days, the student will be classified as a habitual truant, the truancy petition will be filed and the Department of Highway Safety and Motor Vehicles will be notified.

High School students must have 135 hours of seat time *per class* to meet requirements under Florida Statute 1003.43. Students that do not meet the seat time requirement may be in jeopardy of not receiving credit for the class.

Students may not participate in any after school activities on days they are absent from school.

✚ The following absences **may be excused** with the proper submission of required **documentation, within 3 days after the student returns:**

Excused Absence

- Brief student illness/injury
- **Illness or medical care - a principal shall require a physician's statement before excusing student absences in excess of ten (10) days in a school year.**
- **Any attendance excuses are subject to verification.**
- Medical/dental appointments
- Death of an immediate family member
- Religious holiday of the specific faith of the student (principal approved)
- Compelled absence (e.g. judicial)
- Natural/major disaster that would justify absence (principal approved)
- School-sponsored/related activity (principal approved)
- Financial or other insurmountable conditions (principal approved)
- Other advanced notice absences (principal approved)

Unexcused Absence

- Missing school bus/oversleeping
- Shopping/pleasure/festivals
- Excessive illness (without physician verification that medical condition justifies pattern)
- Failure to communicate the reason for absence(s)
- Voluntary travel that exceeds three (3) days without prior administrative approval

Students aged six (6) to eighteen (18) are subject to **mandatory** school attendance unless those students aged sixteen (16) to eighteen (18) have filed with the district a formal statement of intent to withdraw from school which includes acknowledgements that terminating school enrollment is likely to reduce a student's earning potential and that driving privileges may be withheld or terminated. This statement must be signed by the student, parent or guardian and school representative.

For each unexcused absence, or absence for which the reason is unknown, the school shall attempt to contact the parent or guardian to determine the reason for the absence.

Tardiness

*All tardies are **unexcused** except for a doctor's excuse. Parents may **not** excuse a tardy.*

Students who arrive at school late must report to the office for an admittance slip. Students may also be marked tardy if they arrive late between classes. Your child is missing important information at the beginning of the day when they are tardy. The administration will assign detention at the 3rd tardy in a nine-week period, as this constitutes a minor infraction. Refer to **Walton County Student Code of Conduct** (<https://www.walton.k12.fl.us/code-of-conduct>).

Early Dismissal

A student leaving school early is to be checked out in the office only by individuals identified on a student’s emergency card. Identification is required. Students must have a written excuse from parents for the classes missed during an early dismissal. Please see sections for excused and unexcused attendance.

VOLUNTEERS (STUDENT, PARENT, COMMUNITY)

The Seaside School, Inc. is requesting that families of students complete twenty (20) volunteer hours each school year. All parents or extended family members of Seacoast students wishing to volunteer must complete the Volunteer/Mentor Application and be cleared through Walton County School District before permission to volunteer is granted. This mandate includes clearance for volunteers in school events such as assistance with special school projects, coaching, fundraising activities, etc. Fingerprinting is required when chaperoning students on field trips and mentoring. Volunteer forms may be picked up in the school administration office.

ALL SEACOAST STUDENTS ARE EXPECTED TO VOLUNTEER FOR THE SEASIDE RACE! Please mark your calendars for **February 13-16, 2025**. All students will be assigned a duty station and are expected to be present. Parents are strongly encouraged to volunteer as well. This race is a vital function in the funding of our school and requires a team effort each year.

GPA Requirements: To apply to NWFSC, students must have a 3.0 unweighted GPA. Students will begin to apply to the college during the Spring semester of the sophomore year. Students that do not meet the requirements to apply to the college will no longer be eligible to attend Seacoast. All of our 11th and 12th graders are completely dual enrolled.

PERT Scores: In addition to the 3.0 unweighted GPA requirements, students must also pass **ALL** sections of the Postsecondary Education Readiness Test (PERT) in order to enroll at NWFSC. Students can also use concordant scores to satisfy the requirements. Please see the table below for the cutoff scores.

Math	Reading	Writing	Concordant Scores
Score: 114 Score: 123 (Upper level math)	Score: 106	Score: 103	<u>ACT</u> : Math: 19, Reading: 19, Writing: 17 <u>SAT</u> : Math: 480, Reading and Writing: 490