



# Seaside School, Inc

## Development Committee Meeting

Published on October 6, 2023 at 10:26 AM CDT

Amended on October 10, 2023 at 6:31 AM CDT

### Date and Time

Tuesday October 10, 2023 at 8:00 AM CDT

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>8:00 AM</b>
<b>A.</b> Record Attendance		Mike Kerrigan	1 m
<b>B.</b> Call the Meeting to Order		Mike Kerrigan	
<b>C.</b> Approval of the September, 2023 Development Committee Meeting Minutes	Approve Minutes	Mike Kerrigan	3 m
<b>II. Development</b>			<b>8:04 AM</b>
<b>A.</b> Bids Being Reviewed by Management	FYI	Tom Miller	1 m
Tinting of Glass:			
Bid #1: Carrow Window Films ( <a href="#">Proposal Access</a> ) \$7,500			
Bid #2: Mr. McCutcheon from Emerald Coast. Worked with the Walton County schools and surrounding counties (\$5,005)			

Bid #3: Ryan Martin [ryan.martin@filmsandgraphics.com](mailto:ryan.martin@filmsandgraphics.com) (I have yet to reach out but they have been persistent)

My recommendation, based on the partnership with the school district and previous work is Scott McCutcheon from Emerald Coast for three reasons:

1. The tint provided by the first vendor is not working. He applied it to one window as a test and the lighting on the building does not work well with the tint. The second vendor is providing a "frost" tint (using it on Alys Beach and restrooms around Seaside).
2. He was recommended by the school district
3. Almost a 30% price difference

There is potential grant funding for these costs: Attached

Technology/Internet Safety: The internet safety should be the catalyst to the technology plan.

Bid #1: SNH Technology (Audit Samples provided)

\$4,998 for both schools (Proposal Attached)

[www.SNHTechnologies.com](http://www.SNHTechnologies.com)

#### Audit/Action Plan

For the Initial Audit, we can work with Tecaba and come up with a SCHS/SNS standard that is addition to industry best practices. Once we clear the direction with you, we can perform the Initial Audit and see how far we are from the goal. I'd say as part of that we include Training, Incident Response, Ongoing Evaluations, Monitoring, Maintenance, etc. We can also work through it and determine who is currently providing each service and responsible for the results.

#### Item #3: Tent Repair:

I finally have some answers for you regarding the tent on the stage. John says we can take the tops off, bring them to the shop, clean and repair them and put them back up for \$1,000 + \$200 delivery / pick up fee.

You will eventually need to think about replacing the tops. The current replacement cost through Fred's is approx. \$8,500 with shipping and they can add some additional straps for \$20 each, this could help with the issue of rain pooling on the tops. John asked about the extra straps for that reason and we'd recommend adding at least two per section.

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School Internet: Apparently both campuses run off of the same internet server (housed at the high school). This creates an issue when it goes down at the HS it impact the MS.

Tecaba provided two quotes.

One is for the bare minimum to allow both schools to be independent with their own internet connections, while allowing failover during outages. \$4,719

The second quote is for refreshing and expanding the entire system across both schools. This design will make each school independent for internet, authentication, and wifi. It will also separate the dependence on the college for the wifi at the high school. \$64,101

As a team we have not discussed these but want to bring them into the forefront.

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|-----------|-------------------------------------|-----|---------------|-----|
| <b>B.</b> | Bid Solicitation Process Discussion | FYI | Thomas Miller | 1 m |
|-----------|-------------------------------------|-----|---------------|-----|
- Discuss potential process for future bid solicitation.

The current school policy is anything under \$10,000, within the budget line items, the management has discretion. I'd like to vet everything through committees that are greater than \$5,000.

The Development committee is working to obtain more contractors to choose from to expand our opportunities.

I am open to creating a formal, written process.

**III. Seaside School Foundation Update 8:06 AM**

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|-----------|--------------------|-----|---------------|-----|
| <b>A.</b> | Fundraising Update | FYI | Teresa Horton | 5 m |
| <b>B.</b> | Fundraising Events | FYI | Teresa Horton | 5 m |

	Purpose	Presenter	Time
<b>IV. Marketing Update</b>			<b>8:16 AM</b>
<b>A.</b> School / Events / Expansion Marketing Updates and Priorities	Discuss	Michelle Hayes Uhlfelder	5 m
<b>V. Closing Items</b>			<b>8:21 AM</b>
<b>A.</b> New Business			5 m
<b>B.</b> Adjourn Meeting	Vote		