



Seaside School, Inc

June Board Meeting

Published on June 19, 2024 at 5:49 AM CDT

Amended on June 20, 2024 at 2:42 PM CDT

Date and Time

Thursday June 20, 2024 at 5:00 PM CDT

Location

Seacoast Collegiate High School, Room 119/120

109 Greenway Trail

Santa Rosa Beach, FL 32459

Founded in 1996

Serving Students in Grades 5 - 12

We seek to sustain an educational community where an emphasis on academic excellence is complemented by our concern for each learner's personal growth and intellectual, aesthetic, and psychological development. The curriculum is developmentally responsive – actively engaging students in learning skills in context, integrative – directing students to connect learning to daily lives, and exploratory – enabling students to discover their abilities, interests, learning styles, and ways that they can make contributions to society.

Information on procedures for public comment can be found at

<https://www.seasideschools.net/domain/35>.

If anyone needs special assistance to participate in the public input session, every effort will be made to provide an appropriate accommodation. When requesting accommodations for public input, please allow no less than 1 business day notice prior to the scheduled meeting.

Specific issues about a particular student should only be addressed to the school’s Director of Student Services, rather than the Board of Directors.

All public comments will be taken under advisement by the Board, but will not elicit a written or spoken response. The names of persons providing public comment and a brief summary of topics or input will be included in the meeting minutes published. A response will be provided to the stakeholder within seven (7) days.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
A. Record Attendance			1 m
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes	Kav Tucker	1 m
D. Consent Items	Vote	Kav Tucker	10 m
New Hires:			
<ul style="list-style-type: none"> • Olga Davidson • Ed Lyons 			
May Financials			
SFS Contract (Financial Services)			
Handbooks:			
<ul style="list-style-type: none"> • Student • Employee 			
Assignment of contracts (Construction Contracts)			
Middle School Building Lease (One-year agreement)			
BMO: Fee and Engagement Letter			
Approval of final GMP pricing (needs document)			

	Purpose	Presenter	Time
Corporate resolution (need Final) and SVB commitment letter.			
Assignment School Lease			
II. Development			5:12 PM
A. Marketing and Public Relations Services Contact Renewal Parker Gene Creative	Vote	Mike Kerrigan	5 m
B. Updates	FYI	Mike Kerrigan	5 m
III. Executive Committee			5:22 PM
A. Expansion Update Summary to College Attached. Revisions to building (reducing costs) Project Schedule Financing Agreement Closing Memoj & Project Budget	FYI	Kav Tucker	15 m
IV. Finance			5:37 PM
A. SeaCoast ODP Policy ODP Policy will pass tax savings of 7% of first \$5000 and 6% thereafter on materials purchase for SCHS expansion project	Vote	Kav Tucker	2 m
B. Establish First Citizens Project account Board vote to approve the following: <ul style="list-style-type: none">• Establishment of First Citizens project account• Approval to transfer required funds to close• Approval to execute auto draft forms for loan servicing	Vote	Frank "Chip" Brown	2 m
C. 24/25 Budget Budget Highlights:	Vote	Thomas Miller	5 m

	Purpose	Presenter	Time
1. \$260,000 ask from the foundation and based on a predicted 2% FEFP			
2. Includes expanded staff (SCHS and administrative team)			
3. Absorbed all ESSER Funds (Over \$300,000) This is the first budget without ESSER since pandemic			
4. Includes new programs focusing on (durable life skills, literacy, technology certifications, parent university, college student scholarship and placement support, student attendance, student interventions (academics and social), professional development.			

This year we will be reviewing the approved Seaside School salary scale and all aspects of our personnel costs.

V. Governance **5:46 PM**

A. Employee Handbook (Shared Leave Policy)	Vote	Robert Kauffman	10 m
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Click here to review handbook edits.

The staff has made recommendations to procedure language.

[Click here](#)

Policy Recommendations to add:

DONATION OF ACCRUED PERSONAL TIME

- The donation of personal time is strictly voluntary.
- Donated personal time will go into a leave bank for use by eligible recipients.
- Recipient identity will not be disclosed to donating employees.
- Employees who wish to donate personal time to the PTO Bank Share will need to fill out the Personal Time Donation Form and submit it
- The minimum number of days that an eligible employee may donate is one half day; the maximum is 5 days and no more than 50 percent of the employee's current balance
- Employees cannot borrow against future personal time to donate.
- Employees who are resigning may donate up to 100% of their accrued time upon resignation
- Employees who are currently on an approved leave of absence cannot donate personal
- Once PTO is donated, it will no longer hold monetary value

	Purpose	Presenter	Time
B. Governance Updates	FYI	Robert Kauffman	5 m
VI. School Leadership Team			6:01 PM
A. Executive Director Report	FYI	Thomas Miller	10 m
<p>Academic Report Attached</p> <p>Triumph Logic Model/Planning Activities (Emailed)</p> <p>Student Enrollment Scoreboard (515 Currently Enrolled)</p> <p>Initiatives for 2024-2025</p> <p>Dream Big (Attached)</p> <p>Triumph Grant Execution (Emailed)</p> <p>Academic School Improvement Initiatives</p> <ol style="list-style-type: none"> 1. Student Attendance 2. Experiential Learning 3. Portrait of a Graduate (Student Excellence/Durable Life Skills) 4. Excelling Culture of Literacy (all content areas) <p>Actions:</p> <p>Vote for two new hires (consent agenda)</p>			
VII. Student Excellence			6:11 PM
A. Executive Director Evaluation	FYI	Jenna O'Donoghue	2 m
<p>Follow up and results.</p>			
B. Seaside Neighborhood School Handbook	Vote	Jenna O'Donoghue	2 m
<p>Vote to approve the Student Handbook for the 24-25 School Year. DRAFT,- updated version to be shared by Kim Mixson.</p> <p>High School:</p> <p>Working copy of the SCHS Student Handbook 2024-2025.docx - Google Docs</p> <p>Middle School: Working Copy</p>			

	Purpose	Presenter	Time
C. Seacoast Collegiate Highschool Student Handbook	Vote	Jenna O'Donoghue	3 m
Vote to approve the Student Handbook for the 24-25 School Year. DRAFT,- updated version to be shared by Drew Ward.			

VIII. Other Business

IX. Closing Items

A. Adjourn Meeting	Vote		
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