



## Seaside School, Inc

### January Board Meeting

Published on January 17, 2024 at 10:51 AM CST

Amended on January 18, 2024 at 8:31 AM CST

---

#### **Date and Time**

Thursday January 18, 2024 at 5:30 PM CST

#### **Location**

Seacoast Collegiate High School  
109 Greenway Trail  
Santa Rosa Beach, FL 32459

---

Founded in 1996

Serving Students in Grades 5 - 12

*We seek to sustain an educational community where an emphasis on academic excellence is complemented by our concern for each learner's personal growth and intellectual, aesthetic, and psychological development. The curriculum is developmentally responsive – actively engaging students in learning skills in context, integrative – directing students to connect learning to daily lives, and exploratory – enabling students to discover their abilities, interests, learning styles, and ways that they can make contributions to society.*

**Information on procedures for public comment can be found at**

**<https://www.seasideschools.net/domain/35>.**

If anyone needs special assistance to participate in the public input session, every effort will be made to provide an appropriate accommodation. When requesting accommodations for public input, please allow no less than 1 business day notice prior to the scheduled meeting.

---

Specific issues about a particular student should only be addressed to the school’s Director of Student Services, rather than the Board of Directors.

All public comments will be taken under advisement by the Board, but will not elicit a written or spoken response. The names of persons providing public comment and a brief summary of topics or input will be included in the meeting minutes published. A response will be provided to the stakeholder within seven (7) days.

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Record Attendance		Jenna O’Donoghue	1 m
<b>B.</b> Call the Meeting to Order		Kav Tucker	
<b>C.</b> Pledge of Allegiance		Kav Tucker	2 m
<b>II. Consent Agenda Items</b>			<b>5:33 PM</b>
<b>A.</b> Approve November Board Minutes	Approve Minutes	Kav Tucker	2 m
<b>B.</b> Consent Items (Items vetted and voted in Committee)	Vote	Kav Tucker	5 m
Items vetted and for vote: <ul style="list-style-type: none"> <li>- PTO Buyout Increase (Increase the PTO rate from \$125 to \$150</li> <li>- December Financials (Attached) Demonstrating a \$125,000 end of year surplus</li> <li>- Update to the Employee Handbook (Included the update for consistency with Rule 6A-10.081, <a href="#">Florida Administrative Code, Principles of Professional Conduct for the Education Profession in Florida</a> requirements pertaining to educator self-reporting of certain matters.</li> </ul>			
Page 18 of the handbook, we have added specific language around the reasons and timeline to report any charges against an employee. <a href="#">Click here for access.</a>			
<b>- Melissa Wilcox (move to a 12 month position in 2024-2025 (Registrar added to responsibilities)</b>			

	Purpose	Presenter	Time
<b>III. School Update</b>			<b>5:40 PM</b>
<b>A. Executive Director Report</b>	FYI	Thomas Miller	10 m
Actions for Vote: in Consent Agenda			
Report Attached			
Top Priorities (next 60 days):			
<ol style="list-style-type: none"> <li>1. Student Enrollment: Secure 100% enrollment goals and secure a waitlist of 25% per grade level.</li> <li>2. Staff Recruitment: Identify, advertise and narrow the potential candidates for the 2024-2025 school year</li> <li>3. Budget: First draft of the 2024-2025 school budget completed</li> <li>4. Grants: Triumph grant is ready for submission</li> <li>5. School operations: Annual calendar approved and master calendar in draft</li> <li>6. Successful and fully attended events (Race, Leadership Summit, Friday Speaker Series)</li> <li>7. Student performance data (FAST/Formative) demonstrates increased student mastery in all content areas (&gt;90%).</li> <li>8. Additional \$250,000 pledged to Capital/Annual Campaigns</li> <li>9. Establish the budget, plans and procedures around the “Dream Big” college visitation schedule for 2024</li> <li>10. Build and strengthen relationships and rapport with new college academic affairs administration and WCD Superintendent (scheduled meetings with both on campus).</li> <li>11. Finalize school planning, staffing and professional development for the 2024-2025 year.</li> </ol>			
<b>IV. Foundation Update</b>			<b>5:50 PM</b>
<b>A. Foundation Update</b>	FYI	Teresa Horton	15 m
An overview of the strategic campaign will be provided along with tools and resources for board members.			
<b>V. Governance Committee</b>			<b>6:05 PM</b>

	Purpose	Presenter	Time
<b>A. Governance Update</b>	Vote	Robert Kauffman	5 m

For a vote: Approval of amendments to the Application and Admittance Policy. See attached for updated version, which includes the two changes we approved at the meeting. This should probably be on the regular agenda rather than consent.

For discussion: Board Member Effectiveness System. We will send them a link to complete, no need for you to include the document in the meeting packet.

**VI. Finance Committee 6:10 PM**

<b>A. Finance Updates</b>	FYI	Frank "Chip" Brown	10 m
---------------------------	-----	--------------------	------

The budget was prepared with \$125K surplus, providing some room for unexpected expense changes, more room may be possible if the Revenue comes back higher than budgeted once the State completes all recalculations mentioned above.

LCIR Funding is tracking (will be able to be carried over if needed (but must be spent on capital))

ESSER reimbursements are being tallied (we will amend this budget to reduce expenditures in the technology and third party contractors this year).

The first request for reimbursement was submitted to the District for the General Appropriations and was paid quickly in December.

<b>B. Athletic Boosters Update</b>	FYI	Andrew Jordan	5 m
------------------------------------	-----	---------------	-----

**VII. Student Excellence 6:25 PM**

<b>A. Student Excellence Committee Updates</b>	FYI	Jenna O'Donoghue	5 m
--	-----	------------------	-----

Upcoming Events

- NWFL Basketball
- Winter Formal
- 8th Grade Trip

Volunteer Opportunities

- Internship

- Keynote Speakers

Purpose                      Presenter                      Time

**VIII. Development Committee** **6:30 PM**

**A.** Land Donation Agreement / Performing Arts Center Discussion                      FYI                      Mike Kerrigan                      3 m

**B.** School Campus Safety / Hardening Opportunities                      Discuss                      Mike Kerrigan                      5 m

**C.** Updates                      FYI                      Mike Kerrigan                      5 m

- Expansion
- Enrollment
- Race Marketing

**IX. Executive Committee** **6:43 PM**

**A.** High School Expansion Update                      Discuss                      Kav Tucker                      10 m

**X. Public Comment**

**XI. Other Business**

**XII. Closing Items**

**A.** Adjourn Meeting                      Vote                      Kav Tucker