



Seaside School, Inc

September Board Meeting

Published on September 18, 2023 at 2:13 PM CDT
Amended on September 21, 2023 at 4:59 PM CDT

Date and Time

Thursday September 21, 2023 at 5:30 PM CDT

Location

Seaside Neighborhood School
10 Smolian Circle
Santa Rosa Beach, FL 32459

Founded in 1996

Serving Students in Grades 5 - 12

We seek to sustain an educational community where an emphasis on academic excellence is complemented by our concern for each learner's personal growth and intellectual, aesthetic, and psychological development. The curriculum is developmentally responsive – actively engaging students in learning skills in context, integrative – directing students to connect learning to daily lives, and exploratory – enabling students to discover their abilities, interests, learning styles, and ways that they can make contributions to society.

Information on procedures for public comment can be found at
<https://www.seasideschools.net/domain/35>.

If anyone needs special assistance to participate in the public input session, every effort will be made to provide an appropriate accommodation. When requesting accommodations for public input, please allow no less than 1 business day notice prior to the scheduled meeting.

Specific issues about a particular student should only be addressed to the school’s Director of Student Services, rather than the Board of Directors.

All public comments will be taken under advisement by the Board, but will not elicit a written or spoken response. The names of persons providing public comment and a brief summary of topics or input will be included in the meeting minutes published. A response will be provided to the stakeholder within seven (7) days.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		Jenna O’Donoghue	1 m
B. Call the Meeting to Order		Kav Tucker	
C. Pledge of Allegiance		Kav Tucker	2 m
II. Consent Agenda Items			5:33 PM
A. Approve August Board Minutes	Approve Minutes	Kav Tucker	2 m
B. Consent Items	Vote	Kav Tucker	5 m
August Financials New Staff Hire (Melissa Wilcox, SCHS Front Office) Approve Seaside Principal Salary scale (Principal Scale Access) (Discussed in August Financial Committee, on the August Board Meeting agenda, but did not vote). All salaries are demonstrated in the 2023-2024 school budget.			
III. School Update			5:40 PM
A. Head of Schools Report	FYI		
Access to the Drafted Board Report (attached)			
Actions for vote in September:			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> • Principal Salary (Discussed and Approved in Finance Committee) • 2023-2024 School Budget • New Hires • Employee Handbook (New State Policies) 			
B. 2023-2024 Goals (In Board on Track) School Leadership Goals Added to Board on Track	Vote	Thomas Miller	3 m
IV. Foundation Update			5:43 PM
A. Foundation Report See attached report	FYI	Teresa Horton	3 m
V. Governance Committee			5:46 PM
A. Governance Committee Goals	FYI	Robert Kauffman	5 m
B. Governance Committee Items Committee Report: New Florida Laws FYI: See the attached Arnold Law Client Communication 1. SESIR incidents that schools must report to law 2. Educational Records policy 3. Internet Policy 4. Related to classroom instruction, gendered bathrooms, and pronoun use. 5. Restroom and changing rooms determined by biological sex 6. Teacher Dispute 7. School Sponsored Activities Governance Committee Discussed the following: <ul style="list-style-type: none"> • Board Selections Needs/Goals/Procedure - Review of Draft Skills Document <ul style="list-style-type: none"> ◦ We revised the website language for the BOD application page (see here) ◦ We also prepared an additional BOD Commitment Overview document • Review Board Member Effectiveness / Accountability System • Legislative / Florida Admin. Code Updates (see full attachment/Law overview) 			

	Purpose	Presenter	Time
C. Policies to be Approved Awaiting Further Information	Vote	Robert Kauffman	15 m

- Approval of Educational Records Policy ([Click here](#)) ([Procedure to be added to the handbook p.7](#))
- Approval of updates to Internet Safety Policy ([Click here](#))
- Approval of School Sponsored Activities Policy ([Click here](#))

Handbook Items

- Approval of Teacher Dispute language for addition to Handbook ([Click Here Page 18](#))
- Approval of Use of Restroom Policy/addition to Handbook ([Click Here Page 17](#))

All policies were sent to review by school attorney **Thomas B. Sternberg** ([Templates were sent](#))

VI. Finance Committee **6:06 PM**

A. Finance Updates	Vote	Frank "Chip" Brown	10 m
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- 23/24 Budget (See Attached draft)
 - \$260,000 contribution maximum from the Foundation
 - Currently, the ask from the Foundation is at \$134,171.
 - Assumptions (LCIR/ESSR and Capital Outlay funds directly tied to scheduled expenses)
 - Maintain the 440 student enrollment goal
- Next 60 days
 - Working on internal controls
 - Working on additional policies

B. Audit Completed	Vote	Frank "Chip" Brown	5 m
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The Financial Audit was reviewed and approved at the September Finance meeting.

Mr. Bob Walker, auditor, attended the meeting and reviewed the data.

	Purpose	Presenter	Time
See signed management letter.			
C. Finance Goals 2022-2023	Vote	Frank "Chip" Brown	5 m
Finance Committee Goals 23/24 School Year			
1. Reduce foundation draw by \$100k in the 23/24 school year, and continue work towards another \$100K reduction in 24/25			
2. Work with foundation and development to secure all capital requirements for the high school expansion by Feb 2024			
3. Work with foundation to diversify fundraising by implementing 2 additional revenue streams (e.g., booster club, summer camps)			
4. Work with development committee to implement long-term building maintenance/capital improvement plan			
D. Athletic Boosters Update	FYI	Andrew Jordan	5 m
VII. Student Excellence			6:31 PM
A. Vote on Digital Tools	Vote	Jenna O'Donoghue	5 m
Live Digital Resource Link			
Review the attached list and making a recommendation to the Seaside School Board for approval. Items in yellow are new, items in orange are under current review, and items noted in red will not be in use for this school term and will be removed from the list.			
B. Student Excellence Committee Updates	FYI	Jenna O'Donoghue	3 m
Update on Student Excellence Goals for the 2023-2024 school year. Request for Mentors on the Seaside Campus, Keynote Speakers on the Seacoast campus, and an encouragement for those able to host high school interns from Seacoast, to reach out to J. O'Donoghue.			
VIII. Development Committee			6:39 PM
A. Updates	FYI	Mike Kerrigan	3 m

Purpose

Presenter

Time

Updates

- Update on 2023 -24 goals
- Three-year capital projects planning
- Upcoming events

IX. Executive Committee

X. Public Comment

XI. Other Business

XII. Closing Items

A. Adjourn Meeting

Vote

Kav Tucker