

APPROVED



## Candeo Schools

# Minutes

## Governing Board Meeting

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### **Date and Time**

Friday October 10, 2025 at 9:00 AM

### **Location**

Candeo Peoria  
9965 W Calle Lejos  
Peoria, AZ 85383

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### **NOTICE OF PUBLIC MEETING AND AGENDA REGULAR MEETING OF THE GOVERNING BOARD OF CANDEO PEORIA**

Pursuant to Arizona Revised Statutes (A.R.S.) §§ 38-431.01 and 38-431.02, notice is hereby given to the members of the Governing Board and the general public that the Governing Board for Candeo Peoria ("CP") will hold a meeting open to the public at the foregoing time and place. The Board may discuss and take action concerning any matter listed on the agenda and the Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Board may participate in the meeting by telephonic communications.

Pursuant to A.R.S. § 38-431.03(A)(3) the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda. The Board's attorney may appear telephonically.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Candeo Business Office at [businessoffice@candeoschools.com](mailto:businessoffice@candeoschools.com). Requests should be made as early as possible to allow time to arrange the accommodation.

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### **Directors Present**

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D. Tomlinson (remote), K. Rodriguez (remote), R. Stocking (remote)

**Directors Absent**

B. Boone

**Guests Present**

D. Musser, M. Rogers (remote), S. Musser

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**I. Opening Items**

**A. Record Attendance**

Meeting called to order at 9:05.

**B. Call the Meeting to Order**

**C. Approve Minutes from the 7/2/25 meeting of the governing board of Candeo Peoria.**

R. Stocking made a motion to approve the minutes from Governing Board Meeting on 07-02-25.

K. Rodriguez seconded the motion.

Motion to approve the minutes from the July 2, 2025 meeting as presented.

The board **VOTED** to approve the motion.

**Roll Call**

D. Tomlinson Aye

R. Stocking Aye

B. Boone Absent

K. Rodriguez Aye

**II. Academics**

**A. Presentation of the Quarterly Academic Report for Candeo Peoria**

S. Musser presented the Quarter 1 Academic Report as included in the board packet. The report summarized current academic performance indicators and key initiatives to strengthen curriculum implementation and instructional quality.

Enrollment trends were reviewed. Discussion followed regarding factors affecting enrollment and planned actions to improve conversion of applicants to enrolled students. The Board inquired about the anticipated impact of these strategies, and administration noted that improved management and outreach are expected to address a portion of the variance.

The Board also discussed class size considerations in relation to academic quality and resource management. Administration affirmed a continued preference for maintaining smaller class sizes consistent with Candeo's instructional model.

S. Musser highlighted spring assessment results showing that Candeo remains an A-rated, high-performing school among peer institutions. Steps for continued improvement and alignment with Candeo's classical education model were reviewed.

### III. School Finance

#### A. Presentation of Financials of Candeo Peoria

M. Rogers presented the quarterly financial report, including year-to-date budget performance through September 30, 2025. The report included updates on enrollment, revenues, and expenditures. The Board reviewed the financial statements and discussed alignment to budget projections. Administration responded to Board inquiries regarding budget variances and depreciation factors.

### IV. Other Business

#### A. Ratify the extension of the term of service for David Tomlinson

R. Stocking made a motion to Ratify the extension of D. Tomlinson.

K. Rodriguez seconded the motion.

The Board expressed appreciation for D. Tomlinson's continued service.

The board **VOTED** to approve the motion.

##### Roll Call

B. Boone Absent

R. Stocking Aye

K. Rodriguez Aye

D. Tomlinson Aye

#### B. Selection of a new Governing Board President

K. Rodriguez made a motion to to appoint a new board president.

R. Stocking seconded the motion.

The Board discussed succession planning for the role of Board President. Following discussion, the Board voted to appoint B. Boone as Board President for a one-year term, October 2025–October 2026. The Board will consider the appointment of a Vice Chair at the next regular meeting.

The board **VOTED** to approve the motion.

##### Roll Call

D. Tomlinson Aye

B. Boone Absent

**Roll Call**

K. Rodriguez Aye  
R. Stocking Aye

**C. Consideration and approval of FY 25 Annual Financial Report for Candeo Peoria**

D. Tomlinson made a motion to approve the 2025 AFR.

R. Stocking seconded the motion.

M. Rogers presented the FY25 Annual Financial Report (AFR). The Board reviewed and approved the report as required for submission by October 15, 2025.

The board **VOTED** to approve the motion.

**Roll Call**

B. Boone Absent  
R. Stocking Aye  
D. Tomlinson Aye  
K. Rodriguez Aye

**D. Approval of Extra-Curricular Fees**

R. Stocking made a motion to approve the extracurricular fees.

D. Tomlinson seconded the motion.

S. Musser presented the proposed extracurricular fees for 2025–26. The fees remain unchanged from prior years. The Board approved the fee schedule as presented.

The board **VOTED** to approve the motion.

**Roll Call**

R. Stocking Aye  
K. Rodriguez Aye  
D. Tomlinson Aye  
B. Boone Absent

**E. Approval of Capital Expenditure for CCTV**

K. Rodriguez made a motion to approve capital expenditure for CCTV upgrade.

R. Stocking seconded the motion.

The Board reviewed and approved capital expenditures for CCTV upgrades and for the Access Control System, as outlined in the supporting documentation.

The board **VOTED** to approve the motion.

**Roll Call**

R. Stocking Aye  
D. Tomlinson Aye  
K. Rodriguez Aye  
B. Boone Absent

**F.**

### **Approval of Capital Expenditure for Access Control System Upgrade**

D. Tomlinson made a motion to approve the capital expenditure as presented.

K. Rodriguez seconded the motion.

The Board reviewed and approved capital expenditures for CCTV upgrades and for the Access Control System, as outlined in the supporting documentation.

The board **VOTED** to approve the motion.

#### **Roll Call**

D. Tomlinson Aye

R. Stocking Aye

K. Rodriguez Aye

B. Boone Absent

### **G. Annual Review of Open Meeting Law**

The Board conducted its annual review of Arizona Open Meeting Law requirements, including a brief refresher and discussion.

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:59 AM.

Respectfully Submitted,

D. Tomlinson