

APPROVED



## Candeo Schools

### Minutes

#### Governing Board Meeting

of Candeo Peoria and Candeo North Scottsdale

---

##### **Date and Time**

Wednesday October 30, 2024 at 9:00 AM

##### **Location**

Candeo Peoria  
9965 W. Calle Lejos  
Peoria, AZ 85383

Google Meet joining info

Video call link: <https://meet.google.com/jmu-uxix-pfx>

Or dial: (US) +1 470-285-0458 PIN: 324 963 750#

---

#### **NOTICE OF PUBLIC MEETING AND AGENDA REGULAR MEETING OF THE GOVERNING BOARD OF CANDEO PEORIA AND CANDEO NORTH SCOTTSDALE**

Pursuant to Arizona Revised Statutes (A.R.S.) §§ 38-431.01 and 38-431.02, notice is hereby given to the members of the Governing Board and the general public that the Governing Boards for Candeo Peoria ("CP") and Candeo North Scottsdale ("CNS") (collectively, the "Schools") will hold a joint meeting open to the public at the foregoing time and place. The Board may discuss and take action concerning any matter listed on the agenda and the Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Board may participate in the meeting by telephonic communications.

Pursuant to A.R.S. § 38-431.03(A)(3) the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda. The Board's attorney may appear telephonically.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Candeo Business Office at [businessoffice@candeoschools.com](mailto:businessoffice@candeoschools.com). Requests should be made as early as possible to allow time to arrange the accommodation.

---

### **Directors Present**

B. Boone (remote), D. Tomlinson, K. Rodriguez (remote), R. Stocking (remote)

### **Directors Absent**

P. Ezugwu

### **Guests Present**

D. Musser, S. Kies (remote), S. Musser

---

## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

D. Tomlinson called a meeting of the board of directors of Candeo Schools to order on Wednesday Oct 30, 2024 at 9:02 AM.

### **C. Approve Minutes from the 7/8/24 meeting of the Governing Board of Candeo Peoria and Candeo North Scottsdale**

R. Stocking made a motion to approve the minutes from Governing Board Meeting on 07-08-24.

B. Boone seconded the motion.

Approve minutes

The board **VOTED** to approve the motion.

#### **Roll Call**

D. Tomlinson Aye

R. Stocking Aye

P. Ezugwu Absent

B. Boone Aye

## **II. School Leadership Report**

### **A. School Leadership Report**

Dr. Musser presented the quarterly report and highlighted both campuses receiving an "A" rating from the state.

Dr. Musser highlighted other items from the report for the information of the Board.

D. Tomlinson solicited questions from the Board regarding the Quarterly School Leadership report. The Board had no further questions or discussion.

### III. Finance Report

#### A. Presentation of Financials of Candeo Peoria and Candeo North Scottsdale

S. Kies presented key information from the financial reports.

S. Kies solicited questions from the Board regarding the financials.

R. Stocking commented that the financials appear pure and solid, and asked if there was anything concerning for S.Kies. S. Kies responded no concerns, but that increasing NS enrollment is the main concern going forward. R. Stocking asked about the plan going forward with community engagement. B. Boone referred to the HOS report on recruitment and engagement.

S. Kies also mentioned the completion of the annual audit and Dr. Musser responded that the auditors indicated a clean audit.

S. Kies then presented a brief overview of the profit and loss statement and balance sheet for the year and for the quarter ended September 30.

Dr. Musser added explanation of the enrollment model and recruitment.

### IV. Other Business

#### A. Ratify the Appointment of Kristen Rodriguez as a Member fo the Governing Board

D. Tomlinson made a motion to ratify the appointment of Kristen Rodriguez as a Governing Board Member.

R. Stocking seconded the motion.

Dr. Musser presented Kristen Rodriguez to be ratified as a new Governing Bard Member.

K. Rodriguez introduced herself and summarized her experience both with the Core Knowledge Foundation and with Governing Boards.

The board **VOTED** to approve the motion.

#### Roll Call

D. Tomlinson Aye

R. Stocking Aye

P. Ezugwu Absent

B. Boone Aye

#### B.

**Ratify the Resignation/ End of Term for Carol Sheehan-Mathis**

D. Tomlinson made a motion to accept the resignation of Ms. Sheehan-Mathis.

R. Stocking seconded the motion.

Dr. Musser recognized and thanked C. Sheehan-Mathis for her service on the Board.

D. Tomlinson accepted her resignation.

The board **VOTED** to approve the motion.

**Roll Call**

B. Boone Aye

D. Tomlinson Aye

R. Stocking Aye

P. Ezugwu Absent

K. Rodriguez Aye

**C. Ratify the End of Term of Peter Ezugwu as a Governing Board Member**

D. Tomlinson made a motion to accept the end of term of Mr. Ezugwu.

B. Boone seconded the motion.

Dr. Musser recognized and thanked Mr. Ezugwu for his service as a Governing Board Member.

The board **VOTED** to approve the motion.

**Roll Call**

B. Boone Aye

R. Stocking Aye

P. Ezugwu Absent

D. Tomlinson Aye

K. Rodriguez Aye

**D. Consideration and approval of FY 24 Annual Financial Report for Candeo Peoria**

B. Boone made a motion to approve the AFR for Candeo Peoria.

R. Stocking seconded the motion.

S. Kies presented the Annual Financial Report (AFR) of Candeo Peoria for approval of the Board.

The board **VOTED** to approve the motion.

**Roll Call**

D. Tomlinson Aye

R. Stocking Aye

K. Rodriguez Aye

P. Ezugwu Absent

B. Boone Aye

**E. Consideration and approval of FY 24 Annual Financial Report N Scottsdale**

D. Tomlinson made a motion to apporove the AFR for Candeo North Scottsdale.

B. Boone seconded the motion.

S. Kies presented the Annual Financial Report (AFR) of Candeo North Scottsdale for approval of the Board. No additional discussion ensued.

The board **VOTED** to approve the motion.

**Roll Call**

B. Boone     Aye  
D. Tomlinson   Aye  
K. Rodriguez   Aye  
P. Ezugwu     Absent  
R. Stocking    Aye

**F. Approve the 2025-2026 Academic Calendar for Candeo Peoria**

R. Stocking made a motion to approve the SY 2025-2026 Academic Calendar for Candeo Peoria.

B. Boone seconded the motion.

Dr. Musser presented the Candeo Peoria academic calendar for SY 2025-2026 explaining a total of 176 instructional days consistent with our charter which includes an amendment to allow 176 school days with additional staff work days.

D. Tomlinson solicited comments from the board, with none being offered.

The board **VOTED** to approve the motion.

**Roll Call**

B. Boone     Aye  
P. Ezugwu    Absent  
K. Rodriguez   Aye  
R. Stocking   Aye  
D. Tomlinson   Aye

**G. Approve The 2025-2026 Academic Calendar for Candeo North Scottsdale**

B. Boone made a motion to approve the 2025-2026 Academic Calendar for Candeo North Scottsdale.

D. Tomlinson seconded the motion.

Dr. Musser presented the academic calendar of Candeo North Scottsdale for SY 2025-2026 and explained the only difference between CP and CNS calendars is the half day for PD being on Thursday at CNS.

The board **VOTED** to approve the motion.

**Roll Call**

D. Tomlinson   Aye  
P. Ezugwu     Absent  
R. Stocking    Aye  
K. Rodriguez   Aye  
B. Boone     Aye

**H.**

### **Approval of Extra-Curricular Fees**

S. Musser explained the extracurricular fee structure and stated that it will be presented at a future meeting for approval of the Board. Item is tabled for the next board meeting.

### **I. Annual Review of Open Meeting Law**

D. Tomlinson led a discussion of Open Meeting Law for the benefit of the Governing Board.

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:57 AM.

Respectfully Submitted,  
D. Tomlinson