



## The Exploris School

### Minutes

#### Board Meeting

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##### Date and Time

Tuesday May 26, 2020 at 4:30 PM

##### Location

Join Zoom Meeting <https://zoom.us/j/94175734134?pwd=ZjA2UXg2TDZqMUZYQks0Nm1xSm1Cdz09> Meeting ID: 941 7573 4134 Password: 470149 One tap mobile [+13017158592](tel:+13017158592),,94175734134#,,1#,470149# US (Germantown) [+13126266799](tel:+13126266799),,94175734134#,,1#,470149# US (Chicago)

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##### Directors Present

C. Greer-Banks, C. Hutchens, C. Jones, D. Deaton, E. Schollmeyer, G. Burnette, J. Korreck, K. Byars-Nichols, K. Johnson, S. Darroch, T. Kingsberry, T. Miller

##### Directors Absent

K. Hogan

##### Directors who arrived after the meeting opened

C. Hutchens

##### Guests Present

Amanda Northrup, Callie Kirsch, D. Brown, Devon Rose, Emily Felker, Jill Hemingway, K. Morgan, Karen Mollins, Leah Perry, M. Parkerson, Mary McWay, Renee Anderson, Shannon Hardy, Stephanie Gleason, Tom Simmons

## **I. Opening Items**

### **A. Call the Meeting to Order**

T. Kingsberry called a meeting of the board of directors of The Exploris School to order on Tuesday May 26, 2020 at 4:31 PM.

### **B. Record Attendance and Guests**

### **C. Approve Minutes from last board meeting**

K. Byars-Nichols made a motion to approve the minutes from Board Meeting on 04-28-20.

G. Burnette seconded the motion.

The board **VOTED** to approve the motion.

### **D. Public Comment**

No public comments were made.

## **II. Board Business**

### **A. Board Business**

The board needs to nominate Committee Chairs at the June meeting. Keely will include clear Chair roles and responsibilities for that meeting.

Tom reminder board members to complete the skills assessment.

## **III. Executive Director Report**

### **A. Personnel/ Operations**

The following personnel changes require board approval:

- Board approval is requested to accept the appointment of Sadie Lang to the position of Teacher for 7th grade.
- Board approval is requested to accept the resignation of kindergarten teacher, Valerie Contreras, effective at the end of the 19-20 school year.

T. Miller made a motion to approve personnel changes as presented.

K. Byars-Nichols seconded the motion.

The board **VOTED** to approve the motion.

Board approval is requested for the following operations changes:

1. Renew and approve the following contracts to support EC for next year

- Speech Services – Jenn Grellner
- Speech Services – Integrated Speech Services, Lisa O'Connor

2. Board approval is requested to amend the 20-21 school calendar and designate October 23, February 15, March 12, and May 13, 14 as remote learning days.

3. Board Approval is requested to approve the contract package provided by The Insurance People for insurance coverage from Utica Insurance Company and The Hartford Insurance Company for the 20-21 school year.

C. Hutchens arrived.

S. Darroch made a motion to approve all three operations changes above.

C. Hutchens seconded the motion.

The board **VOTED** to approve the motion.

## **B. Finance**

### **2019-2020 Budget Update**

The Finance committee met on 4/15/20 to review the year to date revenue updates, expenditures, and project future impacts. Based on YTD activity, we are projecting an end of year surplus of \$195,960.96. The balance sheet and income statement along with the YTD budget report are attached for your review.

Board approval is requested to renew and approve the audit engagement letter and contract to Thomas Judy and Tucker for audit services for the 2020 year. Engagement letter and contract are attached in packet for your review.

K. Byars-Nichols made a motion to agreement with TJT for auditing services.

C. Hutchens seconded the motion.

The board **VOTED** to approve the motion.

## **IV. Update on Leadership Transition**

### **A. Team Leadership Model**

Theo and Jay offered an update on Interim Leadership Team, Task Force and HR Position plans moving into next academic year.

## **V. Committee Reports**

### **A. Facilities**

Leah Perry updated the group on two new building opportunities. She also reported that the committee is meeting with Ellie later this month to obtain details about Kindley Street project resolution.

### **B. Governance**

Tom reported that the committee has discussed revising the grievance policy and responding to employment issues related to COVID.

### **C.**

## **Development**

George reported that 100,000 had been raised in the annual fund.

### **D. Education Excellence**

Katie is working to connect with Amanda and Deb to refine goals and means of assessing academic excellence at Exploris.

### **E. Finance Committee**

Christine explained to the board about the school's COVID tax credit, but suggested that we need to wait to allocate it until we know more about our 20-21 budget.

## **VI. Passage Portfolio Process**

### **A. Passage Portfolio - 8th Grade**

Cori invited the board to participate in the Passage Portfolios via Zoom.

## **VII. Closed Session to Discuss ED Bonus**

### **A. Board to vote on proposal from committee**

The voting members of the board voted to go in to closed session to discuss issues related to personnel.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:12 PM.

Respectfully Submitted,  
T. Kingsberry

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## **Documents used during the meeting**

- 2020-2021 Calendar Revision with Remote Learning Days (1).pdf
- Annual Review Report Page - Exploris 19-20.pdf
- Insurance Quote Spreadsheet .pdf
- ED Report.pdf
- NC OCS Guidance SB704.pdf
- 05. Income Statement 2020.04 Exploris.pdf

- 06. Balance Sheet 2020.04 Exploris.pdf
- A05.01 lgc 205 - audit contract charter schools form 2020.pdf
- 03. Board Report 2020.04 Exploris.pdf