

APPROVED



The Exploris School

Minutes

Board Meeting

Date and Time

Tuesday April 28, 2020 at 4:30 PM

Location

zoom meeting

Join Zoom Meeting [https://zoom.us/j/96193797380?](https://zoom.us/j/96193797380?pwd=Ykt0aFpFUlVyY0t2VVBpbUNLZ3padz09)

[pwd=Ykt0aFpFUlVyY0t2VVBpbUNLZ3padz09](https://zoom.us/j/96193797380?pwd=Ykt0aFpFUlVyY0t2VVBpbUNLZ3padz09) Meeting ID: 961 9379 7380 Password: 056101

Directors Present

A. Rodriguez, C. Greer-Banks, C. Hutchens, C. Jones, D. Deaton, E. Schollmeyer, G. Burnette, J. Hwang, J. Korreck, K. Byars-Nichols, K. Hogan, K. Johnson, S. Darroch, T. Kingsberry, T. Miller

Directors Absent

None

Guests Present

A. Northrup, Alyssa Altman, Annah Riedel, Callie Hirsch, Chris Duncan, Cory Draughon, Deb Brown, Devon Rose, Koren Morgan, Leah Perry, Leah Ruto, Leslie Payne, Loren Kent, Lori Mauro, Maggie Gargan, Martha Merrill, Mary Margaret Moffitt, Mary McWay, Michael Gilbert, Michelle Duncan, Paula Mancini, Rachel Hearn, Sarah Esser, Shannon Hardy, Sharon Cuffe, Shawna Scipioni, Tom Simmons

I. Opening Items

A. Call the Meeting to Order

C. Jones called a meeting of the board of directors of The Exploris School to order on Tuesday Apr 28, 2020 at 4:32 PM.

B. Record Attendance and Guests

C. Approve Minutes from last board meeting

G. Burnette made a motion to approve the minutes from Board Meeting on 02-25-20.

C. Hutchens seconded the motion.

The board **VOTED** to approve the motion.

D. Public Comment

Teachers on the call spoke to thank Ellie for her service, remind board members to keep Exploris values in mind when beginning the search for a new ED and new building.

II. 2020 - 2021 Budget Presentation

A. Budget Presentation

Cory and Ellie presented the draft budget. Cory noted that Exploris's budget was in line with other charter schools with the exception that we spend more on salaries and bonuses. The board voted unanimously to approve the draft budget as presented. It was noted that the most significant changes were to keep teacher salaries level, increase Teacher Partners' salaries. We are planning on a 5% decrease in state funding, which is a worse case scenario.

III. Executive Director Report

A. Personnel/ Operations

Personnel

- Board approval is requested to accept the retirement of Helene Elliston, effective 6/30/2020.
- Board approval is requested to accept the resignation of Ellie Schollmeyer, Executive Director, effective 6/30/2020.

Operations Board approval is requested to renew and approve the following contracts to support EC for next year:

- OT Services - Pediatric Therapy Associates
- Dr. Snow - Psychologist

- Board approval is requested to approve the contract with RTP Studio to redesign and upgrade our school website.
- Board approval is request to approve the contract with SchoolPass for a new visitor management system discussed in previous board meetings.

T. Miller made a motion to approve the two personnel changes as presented above.

C. Hutchens seconded the motion.

The board **VOTED** to approve the motion.

J. Hwang made a motion to approve the three operations proposals above.

K. Byars-Nichols seconded the motion.

The board **VOTED** to approve the motion.

B. Finance

2019-2020 Budget Update The Finance committee met on 4/15/20 to review the year to date revenue updates, expenditures, and project future impacts. Based on YTD activity, we are projecting an end of year surplus of \$196,550.25. The balance sheet and income statement along with the YTD budget report are attached for your review.

COVID 19 Related Expenditures and Funding

State Allotment - \$10,337

OCS ACCESS Grant Supplement - \$30,000

The finance committee has the following recommendations:

- Board approval is requested to provide a \$200 stipend to all staff with the state allotment and utilize the Access grant supplement for chromebooks and sanitizing the school. Funds were restricted for specific use. Board approval is requested to share the proceeds from the Employment Retention Tax credit if applicable with all staff.

T. Kingsberry made a motion to approve the use of the state allotment and OCS grant supplement as noted above.

S. Darroch seconded the motion.

The board **VOTED** to approve the motion.

IV. Committee Reports

A. Facilities

J. Hwang made a motion to extend the land lease agreement 1 year with Gordon Smith, The Woodpile, LLC (ES property).

T. Kingsberry seconded the motion.

The board **VOTED** to approve the motion.

B.

Governance

Current officers need to begin conversations with newer members about taking on officer positions for next year.

C. Finance Committee

Committee wanted to get board consensus if it was ok to use current "lunch" funding for families in need. Board agreed this was ok.

V. Update on Leadership Transition

A. Team Leadership Model

Theo presented the Interim Leadership Plan to the board.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:47 PM.

Respectfully Submitted,
K. Byars-Nichols