

APPROVED



## The Exploris School

# Minutes

## Board Meeting

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### Date and Time

Tuesday June 18, 2019 at 4:30 PM

### Location

Exploris Middle School

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### Directors Present

B. Kingery, C. Hutchens, C. Jones, E. Schollmeyer, G. Burnette, K. Furr, K. Harris, K. Johnson, K. Von Weihe, L. Perry-Lawless, M. Mitchell-Neal, T. Kingsberry, T. Miller (remote)

### Directors Absent

J. Frawley, K. Byars-Nichols

### Directors who arrived after the meeting opened

C. Hutchens, K. Harris, M. Mitchell-Neal

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

C. Jones called a meeting of the board of directors of The Exploris School to order on Tuesday Jun 18, 2019 at 4:34 PM.

### C. Approve Minutes

K. Furr made a motion to approve minutes from the Board Meeting on 05-28-19 Board Meeting on 05-28-19.

B. Kingery seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. Public Comment**

### **II. Building Update**

#### **A. New Building Update**

Theo and Howard meeting next week to discuss locations. Discussion regarding how to know how far from downtown we'd be willing to move if we need a new building location. Theo, Leah, Cori, and Ellie will convene at a later time to discuss. Bob will connect Theo and James Guertz (sp?) to get his real estate insight. We are still expecting that the currently building plan will remain but doing our due diligence to prepare back up options.

C. Hutchens arrived.

K. Harris arrived.

### **III. New section**

#### **A. Foundation Update**

Foundation board members present - Anne Franklin, Shannon. Seeking guidance on decision making process between Board and Foundation. Board rep (Christine H.) is the Board's voice on the Foundation; otherwise, per by laws, the Foundation operates independently. Foundation and Board should be working in tandem towards the same overall goals. Annual fund will be coordinated by the school and PTO. Foundation is not currently accountable for any fundraising. George, Shannon, Kimberly H, and other key players will meet over the summer to clarify mutual expectations and strategize

Foundation member recruitment.

M. Mitchell-Neal arrived.

### **IV. Executive Director Report**

#### **A. Academics/ Personnel/ Operations**

Received North Carolina Access Grant (\$600,000). Funds are very restricted and there is an extensive list of what can and cannot be covered.

Two staff coming next week to interview for middle school Associate Director.

Part-Time EC Teacher – Brianne Calvert

Board approval is requested to accept the resignation of Donna Orlowski effective June 30, 2019.

Board approval is requested to renew the current employees for the 2019-2020 school year as noted in ED Report in Board packet.

Operations:

Board approval is requested for the following contracts and agreements.

- Dr. Snow – School Psychologist
- Chery Stephenson – Occupational Therapist
- NCSU – MOU for partnership on student teachers and counselors

T. Kingsberry made a motion to Approve re-hiring and resignation of contract personnel.

K. Furr seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Kingery made a motion to Approve contract agreements as set forth.

T. Kingsberry seconded the motion.

The board **VOTED** unanimously to approve the motion.

Re-hiring and resignations vote was amended and re-voted to currently recorded motion.

Initial motion did not include resignations.

## **B. Finance**

Review 2018 - 2019 Monthly Financials and discuss surplus. The Finance committee met to review the year to date expenditures and project future impacts. Based on YTD activity, we are projecting an end of year surplus of \$111,339.57. The Finance Committee is recommending that the surplus be allocated to replenish the reserves used to fund allocations that covered this year's legal and technology expenditures which totaled \$88,000. The balance will be used to cover school improvements previously approved by the Board. The balance sheet and income statement along with the YTD budget report are attached for your review.

Consensus in room with recommendation of finance committee. We will revisit in the fall.

## **V. Standing Committee Updates**

### **A. Development Committee**

### **B. Governance Committee**

Approve board members: Jay Korrick, Mary Anne Leichter-Rice, Jaqueline Jenkins. 2 new committee member recommendations.

Vote to approve Board members

Christine - motion to approve board members

Kelly - seconded

Pass unanimously

### **C. Excellence in Education**

**D. CEO Evaluation Update**

Motion: to approve the recommendation for Ellie from the CEO evaluation committee

motion: Kelly

second: Christine

pass unanimously

**VI. Closing Items**

**A. Adjourn Meeting**

T. Kingsberry made a motion to adjourn the meeting.

K. Furr seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:57 PM.

Respectfully Submitted,

T. Kingsberry