APPROVED

The Exploris School

Minutes

Board Meeting

Date and Time
Tuesday August 22, 2017 at 4:30 PM

Location
Elementary School

Directors Present
B. Kingery, C. Gray, C. Hutchens, C. Jones, J. Gerdts, K. Byars-Nichols, K. Furr, K. Von Weihe, M. Mitchell-Neal, S. Burroughs, T. Miller

Directors Absent
J. Frawley

Ex Officio Members Present
E. Schollmeyer

Guests Present
M. Gargan, R. Wingo

I. Opening Items

A. Record Attendance and Guests

Keely took attendance.

B.

Call the Meeting to Order

T. Miller called a meeting of the board of directors of The Exploris School to order on Tuesday Aug 22, 2017 at 4:30 PM.

C. Approve Minutes from last Board Meeting

J. Gerdts made a motion to approve minutes from the Board Meeting on 07-25-17 Board Meeting on 07-25-17.
C. Gray seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Board Minutes from June

T. Miller made a motion to approve minutes from the Board Meeting on 06-27-17 Board Meeting on 06-27-17.
K. Byars-Nichols seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Agenda

T. Miller made a motion to approve agenda.
K. Byars-Nichols seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Guest Comment

Maggie wondered what the policy around attendance in the first week is. The board generally discussed the stated policy.

III. Finance Committee Update

A. 2017-2018 Revised Budget

Ellie detailed the adjustments made to the budget to account for the shortfall discussed last month. She repeated that adjustments to projected enrollment numbers, lottery and enrollment processes will help us budget. See documents in packet.

B. Foundation Update

Ellie reported that the foundation has been established. The PTO, school and foundation will be partnering to kick off the Capital Campaign at a 20 Year Celebration in mid-October. We are using the Donor Perfect system.

IV. ED Report

A.

ED Report - Items to Approve

K. Furr made a motion to to approve Lewis for K1.
C. Hutchens seconded the motion.
The board **VOTED** unanimously to approve the motion.
C. Hutchens made a motion to approve the OT contract as stated above.
C. Gray seconded the motion.
The board **VOTED** unanimously to approve the motion.
J. Gerdts made a motion to approve updated handbooks.
K. Furr seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. ED - August Report

Ellie updated the board that school opening and new staff training went well.
She next explained the change in dismissal time for the eclipse an why that decision was made.
Finally, she let the board know about recent visitors to the school, including the Japanese exchange program.

V. Exploris Board Strengthening Execises

A. Committee Structure Updates

We determined committee memberships for the upcoming school year.
EEC: Keely (Chair), Jessica Frawley (Board Member), Melissa Mitchell-Neal (Board Member), Michelle Parkerson (Staff), Amanda Northrup (Staff), Frank McKay (Parent), Javier Martinez (parent), Katie Johnson (community member).
Governance: Kelly Furr (Chair), Camesha Jones (Board Member), Carrie Grey (Board Member), Jill Hemingway (Staff), Ellie Schollmeyer (Executive Director), one more staff member (TBA by Ellie).
Finance: Christine Hutchens (Chair), Ellie Schollmeyer (Executive Director), Shann Bourroughs (PTO Rep)

B. What Effective Boards Do

Tom showed us the board skills survey and encouraged us to keep recruiting in committees and for needed skill areas. He also encouraged us to read the NCI document.

C. Meeting Norms

Board members and Ellie discussed the ongoing need to remind others and ourselves of the role of the board vs. the role of school management/leadership. Board members expressed that they only wanted to be notified in-between meetings of unexpected changes and emergency-type situations.

VI. Items for Next Meeting

A. September Agenda Items

Facilities Update
Development Update
Academic Year 2018-19 Calendar (by November)
ED Report: Strategic Plan
School Goals
Board Expectations
Committee Reports
PTO Report

VII. Closing Items

A. Adjourn Meeting

T. Miller made a motion to adjourn the meeting.
C. Gray seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:10 PM.

Respectfully Submitted,
K. Byars-Nichols