APPROVED

# The Exploris School

# Minutes

## Board Meeting

**Date and Time**
Tuesday June 27, 2017 at 4:30 PM

**Location**
Exploris Middle School campus - 401 Hillsborough Street, Raleigh NC

**Directors Present**
B. Kingery, C. Cunningham (remote), C. Hutchens, J. Frawley, J. Gerdts, K. Byars-Nichols, K. Furr, M. Mitchell-Neal, T. Miller

**Directors Absent**
C. Gray, K. Von Weihe

**Directors who arrived after the meeting opened**
C. Cunningham, M. Mitchell-Neal

**Ex Officio Members Present**
S. Clayton

**Guests Present**
Leigh-Ashley Bonfield, S. Hardy

### I. Opening Items

**A.**

**Record Attendance and Guests**

Keely recorded attendance.

### B. Call the Meeting to Order

J. Gerdts called a meeting of the board of directors of The Exploris School to order on Tuesday Jun 27, 2017 at 4:38 PM.

### C. Approve Minutes from Board Meeting 5/23/17

T. Miller made a motion to approve minutes from the Board Meeting on 05-23-17 Board Meeting on 05-23-17.
B. Kingery seconded the motion.
The board **VOTED** unanimously to approve the motion.

### D. Approve Agenda

K. Furr made a motion to approve agenda.
T. Miller seconded the motion.
The board **VOTED** unanimously to approve the motion.

## II. ED Report

### A. New Hires

M. Mitchell-Neal arrived.
T. Miller made a motion to approve the recommended hires.
K. Furr seconded the motion.
The board **VOTED** unanimously to approve the motion.
C. Cunningham arrived.

## III. Finance

### A. Monthly Financials

Christine updated us on the budget, noting the surplus. There are no significant changes since last update. Final numbers will be ready next month.

### B. 16-17 Bonuses

C. Hutchens made a motion to approve bonuses as proposed in Summer's calculations, below.
T. Miller seconded the motion.
The board **VOTED** unanimously to approve the motion.
Total amount approved was revised to: $30,087.50
All full time employees will be given a bonus in the amount of $725, all 3/4 time employees $543.75, and all half-time employees $362.50.

### C.

### Exploris Foundation

C. Cunningham made a motion to allocate 40% of our cash reserves to the Exploris Foundation, not to exceed $400,000, at the conclusion of the 2017 fiscal year.
T. Miller seconded the motion.
The board **VOTED** unanimously to approve the motion.

### D. 2017-2018 Budget

K. Furr made a motion to approve budget as presented (with the 3% 401k match).
C. Hutchens seconded the motion.
The board **VOTED** unanimously to approve the motion.

## IV. Governance

### A. New Board Nominations

K. Furr made a motion to approve Camesha Jones as a new board member for a three-year term.
T. Miller seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. Attendance Policy

Summer explained that the "Educational Opportunity" excused absence policy was often complicated and difficult to work through with parents.
K. Furr made a motion to revise attendance policy to remove the "Educational Opportunity" option from the excused absences list.
B. Kingery seconded the motion.
The board **VOTED** unanimously to approve the motion.

### C. Conflict of Interest and Nepotism Signed Statement

Kelly explained that we all need to sign the COI form again (2016-2017) since it did not include the revised Nepotism Policy. We will need to re-sign the same COI form for 2017-2018 next month.

### D. Board Officer Nominations

J. Gerdts made a motion to nominate Tom for Chair, Kelly for Vice-Chair, Keely for Secretary, Christine for Treasurer.
C. Cunningham seconded the motion.
The board **VOTED** unanimously to approve the motion.

### E. Board Calendar 2017-2018

T. Miller made a motion to approve the Board Meeting calendar as presented.
J. Frawley seconded the motion.

The board **VOTED** unanimously to approve the motion.

## V. Facilities

### A. Update

Bob updated the group on news from SFLA: due to permitting issues we are 6 months - 1 year behind schedule. We are now looking at August 2019 for the whole school to be ready.

The Board asked Ellie to communicate with Kim about how to message the change to the community.

## VI. Closing Items

### A. Adjourn Meeting

CLOSING ITEMS:

- Ellie updated the group about an opportunity that teachers were trying to take advantage of to partner with a global learning group called Edu-Mission. However, the group has realized that the timeline is just not realistic. We hope to use the work we've done so far help us create a promotional video or to create educational tools so we can share the "Exploris-Way" with other schools. This is an on-going project.
- James offered thanks and a board-led gift to Summer from the Exploris community.  Community messages of thanks were given with the gift.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:12 PM.

Respectfully Submitted,
J. Gerdts