

APPROVED



## The Exploris School

### Minutes

#### Board Meeting

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**Date and Time**

Tuesday September 27, 2016 at 4:30 PM

**Location**

Exploris Middle School campus - 401 Hillsborough Street, Raleigh NC

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**Directors Present**

B. Kingery, C. Cunningham, C. Hutchens, J. Gerds, K. Byars-Nichols, M. Fields, T. Miller

**Directors Absent**

*None*

**Ex Officio Members Present**

L. Perry-Lawless, S. Clayton

**Non Voting Members Present**

L. Perry-Lawless, S. Clayton

**Guests Present**

Ann Thomas, Becky Stanford, Shannon Hardy

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**I. Opening Items****A. Record Attendance and Guests****B.**

## **Call the Meeting to Order**

J. Gerdts called a meeting of the board of directors of The Exploris School to order on Tuesday Sep 27, 2016 at 4:31 PM.

## **C. Approve Minutes**

### **Minutes:**

**4:43: Conversation regarding meeting minutes (recommended finance blurb regarding generating the \$100,000 annual fund to ensure we do not pull from budgeted operating expenses)**

J. Gerdts made a motion to approve minutes with recommended changes.

T. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Presentation**

### **A. Capital Campaign Planning**

**Ann Thomas presented on the Cap Development project**

- **Meeting every two to three weeks with members of the Development committee**
- **Provided an update on the funding that has been raised thus far in the campaign**
- **Question asked by Cal Cunningham, "How did the target figure come about?"**
- **Fund raising leaders (Knowledge, Time, Reputation, Resources, Commitment, and Relationships)**
- **Board's role (set policies, Make a personal gift, Participate in fundraising, identify potential donors, Stewardship, Leverage relationships, be an ambassador and solicitations)**
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## **III. Facility**

### **A. Facility and EDG Update**

- Document creates a projection for the number of students the school hopes to grow to (SC)
- Board's goal is to stay between 15% and 18% of revenue for facility expenditures.
- Demonstrated the enrollment growth over time but also the Annual Fund increasing to over \$250,000 annually in 2019.

- (BK) The question is what percentage of the revenue will the board agree with to go back to the development team.
- Mike Fields: Looking at 648 students to be able to support an 18% spent on facility costs. At this time Exploris (both campus' spends approximately 16%, \$558,517 on total revenue of \$3,535,249 or 15.7%.

Discussion: Asked is this a fixed payment? (James) Any concerns about state legislative cuts over time.

## **B. Gateway Project Budget Projection**

B. Kingery made a motion to Allow the Committee to negotiate up to \$900,000 targeted annual expense for facility.

T. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Fields made a motion to Request to the board for the school to set up a foundation to benefit the long term goals and assets of The Exploris School. (limited total cost of development and set it up at \$5,000).

B. Kingery seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

K. Byars-Nichols Absent

C. Hutchens Absent

## **IV. Governance**

### **A. Board Candidates**

T. Miller made a motion to Approve Carrie Gray and David Ennis to The Exploris School Board to three year terms.

K. Byars-Nichols seconded the motion.

The board **VOTED** to approve the motion.

K. Byars-Nichols made a motion to A motion to add Kelly Furr, Jessica Frawley and Melissa Neal to the board in October for a three year term.

C. Cunningham seconded the motion.

The board **VOTED** to approve the motion.

### **B. Board Training**

Things for to start doing

Having more fun

Onboarding members

Reading the material in advance

Materials Prepared one week in advance

Reassess what our committees are doing

Creation of the strategic calendar

Trusting one another and the work we do for the board (Assume good will)  
Adopt the norms of The Exploris School

Stop Doing  
Managing  
Committee work in the board meeting

## **V. ED's Report**

### **A. Curriculum Night Survey**

This item was moved to October agenda.

### **B. Exploris vs WCPSS EOGs**

This item was moved to October agenda.

### **C. Parent University**

This item was moved to October agenda.

## **VI. Finance**

### **A. Monthly Financial**

This item was moved to October agenda.

## **VII. Committee Reports**

### **A. Ed. Excellence**

This item was moved to October agenda.

## **VIII. Closing Items**

### **A. Future Agenda Items**

Approve the Board on Track at the October meeting  
Approve the date for the Annual Meeting (November 15)  
The 4th Tuesday in November will be a holiday and shooting for the November 15th for  
the change of date (Annual Meeting)  
The 4th Tuesday in December is a holiday and we are moving to the 2nd Tuesday  
(December 13)

### **B. Adjourn Meeting**

J. Gerdts made a motion to adjourn the meeting and move all items after Governance to the October meeting.

C. Cunningham seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,

T. Miller