APPROVED

The Exploris School

Minutes

Board Meeting

Date and Time
Tuesday September 27, 2016 at 4:30 PM

Location
Exploris Middle School campus - 401 Hillsborough Street, Raleigh NC

Directors Present
B. Kingery, C. Cunningham, C. Hutchens, J. Gerdts, K. Byars-Nichols, M. Fields, T. Miller

Directors Absent
None

Ex Officio Members Present
L. Perry-Lawless, S. Clayton

Guests Present
Ann Thomas, Becky Stanford, Shannon Hardy

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Gerdts called a meeting of the board of directors of The Exploris School to order on Tuesday Sep 27, 2016 at 4:31 PM.

C. Approve Minutes

Minutes:
4:43: Conversation regarding meeting minutes (recommended finance blurb regarding generating the $100,000 annual fund to ensure we do not pull from budgeted operating expenses)
J. Gerdts made a motion to approve minutes with recommended changes.
T. Miller seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Presentation

A. Capital Campaign Planning

Ann Thomas presented on the Cap Development project

- **Meeting every two to three weeks with members of the Development committee**
- **Provided an update on the funding that has been raised thus far in the campaign**
- **Question asked by Cal Cunningham, "How did the target figure come about?"**
- **Fund raising leaders (Knowledge, Time, Reputation, Resources, Commitment, and Relationships)**
- **Board's role (set policies, Make a personal gift, Participate in fundraising, identify potential donors, Stewardship, Leverage relationships, be an ambassador and solicitations)**
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III. Facility

A. Facility and EDG Update

- Document creates a projection for the number of students the school hopes to grow to (SC)
- Board's goal is to stay between 15% and 18% of revenue for facility expenditures.
- Demonstrated the enrollment growth over time but also the Annual Fund increasing to over $250,000 annually in 2019.
- (BK) The question is what percentage of the revenue will the board agree with to go back to the development team.

- Mike Fields: Looking at 648 students to be able to support an 18% spent on facility costs. At this time Exploris (both campus' spends approximately 16%, $558,517 on total revenue of $3,535,249 or 15.7%.

Discussion: Asked is this a fixed payment? (James) Any concerns about state legislative cuts over time.

B. Gateway Project Budget Projection

B. Kingery made a motion to Allow the Committee to negotiate up to $900,000 targeted annual expense for facility.
T. Miller seconded the motion.
The board **VOTED** unanimously to approve the motion.
M. Fields made a motion to Request to the board for the school to set up a foundation to benefit the long term goals and assets of The Exploris School. (limited total cost of development and set it up at $5,000).
B. Kingery seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Byars-Nichols	Absent
C. Hutchens	Absent

IV. Governance

A. Board Candidates

T. Miller made a motion to Approve Carrie Gray and David Ennis to The Exploris School Board to three year terms.
K. Byars-Nichols seconded the motion.
The board **VOTED** to approve the motion.
K. Byars-Nichols made a motion to A motion to add Kelly Furr, Jessica Frawley and Melissa Neal to the board in October for a three year term.
C. Cunningham seconded the motion.
The board **VOTED** to approve the motion.

B. Board Training

Things for to start doing
Having more fun
Onboarding members
Reading the material in advance
Materials Prepared one week in advance
Reassess what our committees are doing
Creation of the strategic calendar
Trusting one another and the work we do for the board (Assume good will)
Adopt the norms of The Exploris School

Stop Doing
Managing
Committee work in the board meeting

V. ED's Report

A. Curriculum Night Survey

This item was moved to October agenda.

B. Exploris vs WCPSS EOGs

This item was moved to October agenda.

C. Parent University

This item was moved to October agenda.

VI. Finance

A. Monthly Financial

This item was moved to October agenda.

VII. Committee Reports

A. Ed. Excellence

This item was moved to October agenda.

VIII. Closing Items

A. Future Agenda Items

Approve the Board on Track at the October meeting
Approve the date for the Annual Meeting (November 15)
The 4th Tuesday in November will be a holiday and shooting for the November 15th for the change of date (Annual Meeting)
The 4th Tuesday in December is a holiday and we are moving to the 2nd Tuesday (December 13)

B. Adjourn Meeting

J. Gerdts made a motion to adjourn the meeting and move all items after Governance to the October meeting.
C. Cunningham seconded the motion.

The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
T. Miller