

ED Report – January 2019

Academic Update:

- MAP testing and mClass testing are underway to measure student progress.
- Portfolio conferences are scheduled for February
- Parent University Planned for 2/7/19 – Partnered with Longleaf School of the Arts for screening of the movie “Screenagers”

Personnel and Staffing

Board approval is requested for the following positions:

- Brittney Hartshorn – Long Term Maternity Leave Replacement for EC
 - Tayler Williams – After Care PT
 - Karen Parker – Substitute
 - "Fia" Haley Binford - Substitute
 - Brenna Hardy - Substitute
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- We are also recruiting for a replacement for Elementary Administrative Assistant/ Power School Coordinator and a maternity leave sub for K for later in the spring.

Operations:

2019-2020 Calendar

Board approval is requested for the proposed 2019-2020 school calendar. A calendar committee comprised of admin, staff, and parents met multiple times to develop the proposed calendar to meet all needs.

Application and Lottery Update:

- 3 Evening Prospective Parent Events held and 6 Daytime Tours
- As of 1/17/19 – 818 applications received for 80 openings anticipated for 2019-2020
- Applications are due by 4/1/19 at 4 pm
- Lottery will be held on 3/1/19 at 4 pm
- School Mint system is working well and improving efficiency, tracking, and communication with applicants

Enrollment Data for 2018 - 2019:

| <u>Total Enrollment</u> | | | | | | | | | | |
|--------------------------------|----|----|----|----|----|----|----|----|----|-------------|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | |
| <i>Total</i> | 38 | 37 | 39 | 37 | 37 | 38 | 75 | 76 | 74 | 451* |

*Changes since Nov –2 total (-1) in 1st grade due relocation, (-1) in 3rd grade Exploris not a good fit

Breakdown by County

Wake – 429

Johnson – 16

Durham – 4

Pitt- 1

Franklin – 1

Total – 451

Fire Drills:

ES – 12/20/18 and 1/17/19

MS – 12/17/18

Strategic Plan:

Timeline:

Parent / Student Surveys – December / January – Complete

I met with all students in grades 3 – 8 by crew to discuss the strategic planning process. Students completed the student survey to ensure we have student voice in the initial process of the strategic plan. Two student reps from grade 3- 8 will be selected by their team to be student representatives for follow up focus group sessions to review the draft of the plan and provide additional student input.

Prep Work Before Session-

Before coming to the strategic planning focus group meeting, each participant should develop a story about a student attending Exploris in 2024. The story should include location, modes of teaching and learning, types of curriculum and learning opportunities, type of faculty, student support, innovation, and technology. Story should not be no longer than a page.

School Board Focus Group for Strategic Plan – January 29, 2019 – 4:30 – 7:00pm

All Staff Focus Group – January 30, 2019 – 4-6 PM

Strategic Planning Steering Committee –

2 meetings – February 9 (9am – 1pm) and February 21 (4pm – 6pm)

Executive Director - Ellie

2 Elementary Staff Representatives – Leah Ruto and Michelle Duncan

2 Middle School Staff Representatives – Cori Greer Banks and Shannon Hardy

3 Board Member Representatives- Tom, Camesha, Theo

1 Parent Representative – Kimberly Harris

Student Focus Groups held separately

Finance:

The Finance committee met to review the year to date expenditures and project future impacts. Based on YTD activity, we are projecting an end of year surplus of \$69,589. The balance sheet and income statement along with the YTD budget are attached for your review.

Audit Follow Up Items:

Bank Reconciliation Review Process -We created a formalized sign off process for each bank reconciliation

Reporting on upside of land- Auditors have asked us to keep them informed if there are any changes in the future with the land sale and have suggested that it might be beneficial to add a disclosure about this potential in the footnotes of the audit in the future years.

Capital Campaign/ Foundation / Center for Innovation

Foundation Account Balance as of 1/19/19: **\$506,572**

Total Gifts Received - \$222,639.59

School Rollover Contribution - \$304,705.58

Total Pledges Outstanding - \$90,442.33

We are asking all Board members and Staff members to contribute to the Capital Campaign so that we reach 100% participation. Donations can be made directly on our website linked [here](#) for your convenience. Percent participation ranges as of 1/17/19 are shown below:

Board – 79%

Staff – 75%

Families – 63%

Kristi Pettibone is coordinating a “Share the Love” campaign for the month of February to reach our 100% participation and \$1Million Goal.

Center For Innovation –

Alissa Hennen and Sonja McKay were approved by the School Foundation Board to develop the initial plan for The Center for Innovation. Competitive professional development and other innovative school offerings are being evaluated, tours coordinated, and business plan under

development. We are also piloting a test of PD run through the Foundation with two staff members leading a Design For Change workshop. The Foundation Board is scheduled to meet on 1/23/19 to review Center for Innovation update, fundraising status, and foundations to pursue for future support.