**The Exploris School**

**Educational Excellence Committee – Job Description**

**General Purpose**

The Educational Excellence Committee is commissioned by and responsible to the Board of Directors to assume the primary responsibility for working with the Executive Director (ED) to define educational excellence, ensure that all board members know the charter promises that were made to the community and the authorizer and to devise clear and consistent measures to monitor these goals.

**Appointments and Composition**

1. Appointments of the chair and members of the Educational Excellence Committee shall be made annually by the chair of the Board with the advice and consent of the Board and the ED and in accordance with the bylaws.
2. The chair of this committee shall be a member of the Board.
3. The committee shall consist of both Board members and non-Broad members, subject to the conditions stated in the bylaws. Additional committee members may be appointed and need not be members of the Board.
4. Members of this committee do not need to have an academic background. Our experience has shown that the best educational excellence committee members are those who are very analytical, are great at digesting data and who ask good questions regardless of background.

**Responsibilities**

It is important to note that this is a governance function, not a management function, and it is anticipated that the ED will have a great deal of input into the work and composition of this committee. The committee’s main role is to assure that educational excellence is defined, and that the board approves annual goals to attain educational excellence.

1. Define and continue to refine what educational excellence means for our charter school.
2. Ensure that all board members understand the key charter promises we have made to our community and to our authorizer.
3. Work with the ED to set annual educational achievement goals (related to rigor, relevance and relationships), to be presented to and approved by the full board.
4. Work with the ED to devise clear and consistent ways to measure progress towards stated goals.
5. Work with the ED to share with the board annual successes, barriers to reaching educational excellence, and strategies to overcome these barriers.
6. Arrange for Board training on issues related to academic oversight and educational achievement, as needed.
7. Create specific measurable board-level goals for the year as part of the full board planning process.
8. Report to the Board at regular Board meetings in a manner determined by the Board.
9. Annually evaluate its work as a committee and the objectives it has committed itself to and report on same to the Board of Directors.