

## **EDUCATION**

**North Carolina State University** Raleigh, NC  
Ph.D. Educational Research and Policy Analysis, *May 2018*  
M.Ed. Higher Education Administration, *May 2015*

**University of Virginia** Charlottesville, VA  
Bachelor of Arts in English, *May 2011*

---

## **TECHNICAL SKILLS**

- STATA
  - SQL (basic)
  - Wordpress
  - Qualtrics
  - NVivo (basic)
  - SAS (basic)
- 

## **WORK EXPERIENCE**

**RTI International** RTP, NC  
Research Education Analyst, *January 2017-present*

- Supports data collection, management, and documentation across several National Center for Education Statistics (NCES) post-secondary projects:
  - Operationalizes National Student Loan Data System (NSLDS) financial aid raw data to generate relevant variables of interest for use by researchers and policymakers
  - Provides content-area guidance from personal research and through collaboration with experts
  - Monitors nationally representative longitudinal survey data collection for quality assurance
- Project director for forthcoming Science Technology and Engineering (STEM) transcript study

**National Initiative for Leadership and Institutional Effectiveness (NILIE)** Raleigh, NC  
Assistant Director, *Spring 2015-Fall 2017*  
Researcher, *Spring 2014-Spring 2015*

- Collaborated with a team to administer institutional effectiveness surveys to colleges across the country
- Managed a client caseload from contract creation through survey setup, launch, and report creation/delivery
- Clean and prepare data for storage in SQL database
- Updated data from more than 100 schools for compatibility with new coding system
- Maintained respondent confidentiality in accordance with ethical survey practices

**Duke University, Assessment, Division of Student Affairs** Durham, NC  
Graduate Assistant, *Spring 2015*

- Prepared National College Health Assessment (NCHA) data for analysis
- Used STATA to clean and manage variables for alignment across multiple years of data collection
- Merged multi-year NCHA data into a single dataset for longitudinal analysis

**NC State University, Office of Assessment, Division of Academic and Student Affairs** Raleigh, NC  
Quality Enhancement Plan (QEP) Intern, *Fall 2014*

- Administered QEP and General Education tests to undergraduate students
  - Cleaned raw data for research analyses and assessment of student critical and creative thinking
  - Systematically tracked, stored, and combined multiple assessment measures
- 

## **CURRENT LEADERSHIP AND COMMUNITY INVOLVEMENT**

**The Exploris School** Raleigh, NC  
Governance and Policy Committee Member, *Spring 2015-Spring 2017*  
Academic Excellence Committee Member, *Fall 2017-present*  
Diversity and Equity Sub-Committee Member, *Fall 2017-present*

**Neighbor to Neighbor** Raleigh, NC  
Weekly mentor and Language Arts tutor for 4th grade student, *Fall 2014-present*

---